City of Saint Paul

Meeting Agenda

City Council

City Hall and Court House
15 West Kellogg Boulevard
Council Chambers - 3rd Floor
651-266-8560

Council President Rebecca Noecker
Vice President HwaJeong Kim
Councilmember Anika Bowie
Councilmember Cheniqua Johnson
Councilmember Saura Jost
Councilmember Matt Privratsky
Councilmember Nelsie Yang

Wednesday, July 23, 2025 **3:30 PM** **Council Chambers - 3rd Floor**

Councilmember Nelsie Yang will be participating remotely.

ROLL CALL

CONSENT AGENDA

Items listed under the Consent Agenda will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the Consent Agenda for separate consideration.

1 RES 25-858 Authorizing the Department of Planning and Economic Development to apply to the Metropolitan Council for Livable Communities Demonstration Account for LCDA-TOD Transit Oriented Development projects at: 680-694 Minnehaha Avenue E. (West End of Historic Hamm's Brewery redevelopment); 1170 Arcade Street (Face to Face); and 642 Selby Avenue (The Beasley), as well as projects applying for LCDA-Development program funds for 1570 White Bear Avenue N. (GloryVille), 0 Idaho Avenue (The Heights, parcel B1), and 470 White Bear Avenue (The Aragon).

Sponsors: Yang, Johnson and Bowie

2 RES 25-965 Authorizing the City to enter into an agreement with the Metropolitan Council for construction of METRO G Line station infrastructure on Robert Street.

Sponsors: Noecker

Attachments: 24I013 - G Line_St Paul CCA Robert St Downtown_R01-07_20250702_FINAL.p

3 RES 25-1012 Authorizing the acceptance of $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Animal Services.

Sponsors: Noecker

Attachments: Animal Services Solar Grant Contract

4 RES 25-1041 Authorizing the Department of Public Works to apply for Minnesota Pollution Control Agency Community Resilience Grant funding for the Jackson Street Project (10% match required).

Sponsors: Bowie

5 RES 25-1069

Approving the City's cost of providing Rubbish and Garbage Clean Up services during May 28 to June 6, 2025, and setting date of Legislative Hearing for August 19, 2025 and City Council public hearing for October 1, 2025 to consider and levy the assessments against individual properties. (File No. J2526R, Assessment No. 258570)

Sponsors: Noecker

Attachments: Report of Completion J2526R.258570

Assessment Roll J2526R.258570

6 RES 25-1070

Approving the City's cost of providing Tall Grass and Weed Removal services during June 2 to 6, 2025, and setting date of Legislative Hearing for August 19, 2025 and City Council public hearing for October 1, 2025 to consider and levy the assessments against individual properties. (File No. J2513TW, Assessment No. 258571)

Sponsors: Noecker

Attachments: Report of Completion J2513TW.258571

Assessment Roll J2513TW.258571

7 RES 25-1083

Approving the Mayor's appointment Chris Thorn, Kathleen Paul, Patrick Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, Dani Schmidt and reappointment of Dave Muhovich and Regina Rippel to the Ramsey County Community Health Services Advisory Committee (CHSAC).

Sponsors: Noecker

8 RES 25-1113

Approving the Legislative Hearing Officer's recommendation for the application submitted by Amazed Group LLC (License ID# 20190001176), d/b/a Cups & Cheers, to add a Liquor On Sale 2 AM Closing license to the existing Liquor On Sale - 291 or more seats, Liquor On Sale - Sunday, Entertainment (A), and Gambling Location licenses, located at 1624 & 1626 White Bear Avenue N.

Sponsors: Yang

Attachments: Signed Conditions Affidavit

Minutes

Class_N_License_Application

Floorplan

Street_Photos

STAMP_Activity_Report

Transcription of Objection Voicemail Message

Incident_Report

District_Council_Correspondence

Aerial_Photo

Zoning_Map

Plat_Map

100'_Property_Ownership

AMANDA_Printscreen

Class N Notice
Notice of License Hearing
Memo from applicant on CDD, with security plan
License Hearing Sign-In Sheet
Email thread stating need for Conditional Use Permit

9 RES 25-1120 Approving the Legislative Hearing Officer's recommendation for the application submitted by Leela Nightclub LLC (License ID# 20250000797), d/b/a Leela Thai Restaurant, for Liquor On Sale - 101-180 seats, Liquor On Sale - Sunday, and Entertainment (A) licenses, located at 945 Rice Street, Suite A.

Sponsors: Bowie

Attachments: Signed Conditions Affidavit
Minutes
Class_N_License_Application
Floor_Plan
Street_Photo
STAMP_Report
Letter of Objection
Email exchange about Incident Report
District_Council_Correspondence
Letter of Support
Aerial_Photo
Zoning_Map
Plat_Map
100'Property_Ownership
AMANDA_Print_Screen
Class N Notice
Notice of License Hearing
License Hearing Sign-In Sheet
Parking layout (submitted during hearing)

10 RES 25-1123 Authorizing the use of 2024 Cultural STAR dollars for additional library materials.

Sponsors: Jost

Attachments: 2024 Adopted STAR Budget
2024 CSTAR APP - City of St. Paul Library Dept.

11 RES 25-1134 Authorizing the acceptance of $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Fire Station #3.

Sponsors: Noecker

Attachments: Fire Station 3 Solar Grant Contract.pdf

RES 24-854.pdf

12 RES 25-1135 Approving the expansion of billboards eligible for removal as a result of conversion from static to dynamic displays.

Sponsors: Privratsky

Attachments: Exhibit 1 ORD 07-1106

Exhibit 2 RES 09-1390

Exhibit 3 RES 10-161

13 RES 25-1136 Directing the Department of Safety and Inspections to proceed with adverse action and the imposition of a $500 matrix penalty against 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC (License ID #20220001938) for the premises located at 604 Western Ave N.

Sponsors: Bowie

Attachments: Exhibit #1

Exhibit #2

14 RES 25-1137 Directing the Department of Safety and Inspections to proceed with adverse action and the imposition of a $500 matrix penalty against Frontier JK LLC d/b/a BP (License ID #20220001842) for the premises located at 623 Como Ave.

Sponsors: Kim

Attachments: Exhibit #1

Exhibit #2

15 RES 25-1138 Authorizing the City, on behalf of the Parks and Recreation Department, to accept a donation in the amount of $32,000 from the Midway Men's Club to support Recreation Services programming.

Sponsors: Noecker

16 RES 25-1152 Approving the Mayor’s reappointment of Missy Staples Thompson, Leonard Thomas and Veronica Robinette to the Saint Paul Public Housing Agency (PHA).

Sponsors: Noecker

17 RES 25-1153 Approving the revision and updates to the City’s Investment Policy Statement.

Sponsors: Noecker

Attachments: Saint Paul IPS Final

18 RES 25-1160 Approving the reappointment of Barton (Butch) Inks as the Chief of the Fire Department.

Sponsors: Noecker

19 RES 25-1072 Requesting a variance from Minnesota Municipal State Aid Rules for the St. Anthony/Rondo Avenue Mill & Overlay Project from Snelling Avenue to Marion Street.

Sponsors: Bowie

20 RES 25-1154 Approving the expansion of a Liquor Service area into an adjoining space approximately 600 square feet in size for a business holding existing Liquor On Sale - 100 seats or less, Liquor On Sale-Sunday, Liquor On Sale - 2 AM Closing, Liquor-Outdoor Service Area (Sidewalk), Entertainment (B) and Gambling Location licenses for #1 Gameday LLC d/b/a #1 Gameday (License ID# 20220002125) for the premises located at 191 7th St E.

Sponsors: Noecker

Attachments: Class N License Application

License Application Notification

FOR DISCUSSION

21 RES 25-1145 Supplementing the general resolution (CF 88-835) relating to Sewer Revenue Bonds and providing for the issuance of Sewer Revenue Bonds, Series 2025C (Green Bonds) and taking other required actions. (To be amended)

Sponsors: Noecker

Attachments: StP 2025C Sewer Supplemental Resolution Exhibit A

StP 2025C Sewer Supplemental Resolution Exhibit B

StP 2025C Sewer Supplemental Resolution Exhibit C

SUSPENSION ITEMS

RES 25-1192 Recognizing the contribution of the Captain Chia Koua Vang and Sai Yang Vang.

Sponsors: Yang

SR 25-119 2025 Legislative Session Report.

Attachments: 2025 Saint Paul End of Session Legislative Report Presentation

RES 25-1203 Honoring the Beloved Melvin “Mr. Bubbles” Giles.

Sponsors: Bowie

ORDINANCES

An ordinance is a city law enacted by the City Council. It is read at three separate council meetings and becomes effective after passage by the Council and 30 days after publication in the Saint Paul Pioneer Press. Public hearings on ordinances are generally held at the second reading.

Final Adoption

22 Ord 25-38 Amending Chapter 375 of the Legislative Code to allow Pedicabs to pull a trailer and remove the hours restrictions (which will support small businesses while promoting an environmentally friendly alternative to transportation) and incorporate Uniform License Procedures as outlined in Legislative Code Chapter 310, and clarify ambiguous language.

Sponsors: Noecker

Attachments: Randy Dewitz public comment

Memo on Pedicab Ordinance Changes

SPAC public comment

Twin Town Pedicabs public comment

Fernando Scott public comment

St Paul Saints public comment

First Reading

23 Ord 25-43 Establishing the classifications titled Legislative Hearing Officer, Senior Legislative Hearing Officer, and Chief Legislative Hearing Officer in the unclassified service pursuant to Section 12.03.2(H) of the City Charter (must be approved by Civil Service Commission after adoption by City Council and prior to Mayor's signature).

Sponsors: Noecker

Attachments: Sr. Legislative Hearing Officer 2025

Legislative Hearing Officer 2025

Chief Legislative Hearing Officer 2025

24 Ord 25-44 Amending the Appendix to Chapter 409 of the Legislative Code pursuant to Section 17.07.1 of the Charter, and Section 409.20 of the Legislative Code to expand the Energy Park Commercial Development District.

Sponsors: Privratsky

Attachments: Exhibit #1

Exhibit #2

Exhibit #3

Exhibit #4

Exhibit #5

PUBLIC HEARINGS

Live testimony is limited to two minutes for each person. See below for optional ways to testify.

25 Ord 25-41 Amending Chapter 33.04 of the Legislative Code to require that 10% of the estimated plan review fee is to be paid before a review may begin.

Sponsors: Noecker

Attachments: Exhibit 1

26 RES PH 25-133 Amending the financing and spending plan in the Department of Parks and Recreation in the amount of $54,500 to reflect funds received from the Wakan Tipi Awanyankapi (WTA), formerly the Lower Phalen Creek Project (LPCP), for the Wakan Tipi Center.

Sponsors: Johnson

Attachments: Wakan Tipi Bud Amd FS $54500

27 RES PH 25-142 Amending the financing and spending plan in the Department of Parks and Recreation in the amount of $2,000,000 for funds contributed from the Port Authority for the Hillcrest Heights project.

Sponsors: Yang

Attachments: Hillcrest Heights Port Authority Bud Amd FS $2M

28 RES PH 25-136 Amending the financing and spending plans in the Department of Public Works Capital Budget for multiple capital projects.

Sponsors: Noecker

Attachments: RES PH 25-136.xlsx

29 RES PH 25-147 Authorizing the Office of Financial Services to accept a $49,000 grant and authorizing execution of a grant agreement (which includes an indemnification clause) with the Minnesota Pollution Control Agency Local Climate Action Grant Program for developing a municipal fleet decarbonization plan.

Sponsors: Noecker

Attachments: DRAFT Grant agreement 6.20.25

DRAFT Grant Agreement Attachment A Workplan and Budget

30 RES PH 25-151 Amending the City's Capital Improvement Budget and Operating Budget to reflect the final sale details resulting from the issuance of the G.O. Capital Improvement Bonds, Series 2025A and the G.O. Street Reconstruction Bonds, Series 2025B.

Sponsors: Noecker

Attachments: Financial Analysis RES PH 25-151

31 RES PH 25-138 Approving the final (combined) plat for 391 McKnight Road South to create three H1 parcels.

Sponsors: Johnson

Attachments: 391McKnight_StaffReport

391McKnight_FinalPlat

24-067-112 391 McKnight Prelim Approval Letter_Combined

24-067-112 391 McKnight Combined Plat

391McKnight_TreePreservationPlan

ENS CC Sunset Outlook 391 McKnight (CC 7-23-25)

Katrina Wasilensky public comment

32 RES PH 25-149 Approving the application of One Simple Plan LLC for a sound level variance in order to present amplified sound on August 15, and August 16, 2025 at the Minnesota State Capitol Grounds - 75 Rev Dr Martin Luther King Jr Blvd.

Sponsors: Noecker

Attachments: Application

ENS

Map

Notice to Owner

Owners List

Letter to Applicant

33 RES PH 25-152 Approving the application of Anderson Race Management for a sound level variance in order to present amplified sound on August 17, 2025 at Harriet Island - 49 Harriet Island Rd.

Sponsors: Noecker

Attachments: Application
ENS
Map
Notice to Owners
Owners List
Letter to Applicant

34 PH 25-2 Considering the application of Ramsey County Regional Railroad Authority, Housing and Redevelopment Authority and St. John Evangelical Lutheran Church to rezone property at 694 Minnehaha Avenue E. et al from I2 general industrial to H2 residential, RM2 medium-density multiple-family residential, and T3 traditional neighborhood.

Sponsors: Johnson

Attachments: ZC Staff Report Packet - Hamms
LOS Zoning DBCC
Hamm's Redevelopment - PPPC Board recommendation to the City of St. Paul
Clapp Investments-DRH to Zoning Committee
5-22-25 Zoning Committee Mintues Draft
PC Action Minutes 5-30-25
Hamm's Brewery Rezoning PC Resolution Parcels 1 + 2
Hamm's Brewery Rezoning PC Resolution Parcels 3 + 4
Hamm's Brewery Rezoning PC Resolution Parcel 5
Joyce Maddox Comment
Larry Meuwissen Comment
Jennifer Folstad public comment
Glenna Reddick public comment
Attorney Statement on Behalf of Rob Clapp
Kyle Otten public comment
Ingrid Lindberg public comment
Janet public comment
Commissioner Mai Chong Xiong public comment
Commissioner Ortega public comment
Rep. Liz Lee public comment
July 22 public comments
July 23 public comments
Hamms Rezoning CC PH Presentatation

35 ABZA 25-5 Considering the appeal of Stronger Sober House to a decision of the Board of

Zoning Appeals denying a variance request to establish a 11-resident supportive housing facility on the property at 519 Farrington Street.

Sponsors: Bowie

Attachments: Appeal Application and Supporting Documents
Zoning Variance Application
Staff Report
Resolution
Comments - Combined Public Comment
Board of Zoning Appeals Public Hearing Notice Mailing Map & List
Board of Zoning Appeals Public Hearing Notice
June 9, 2025 BZA Meeting Minutes
§ 15.99 Extension Letter 6.24.2025
City Council Public Hearing Notice Mailing Map & List
City Council Public Hearing Notice
Inez Dawson public comment

LEGISLATIVE HEARING CONSENT AGENDA

Items listed under the Consent Agenda will receive a combined public hearing and be enacted by one motion with no separate discussion. Items may be removed from the Consent Agenda for a separate public hearing and discussion if desired.

36 RLH SAO 25-10

Making finding on the appealed of Michael E. Corcoran to a nuisance abatement ordered for 1478 AMES AVENUE in Council File RLH SAO 24-51.

Sponsors: Yang

Attachments: 1478 Ames Ave.Corcoran Ltr.9-10-24.doc
1478 Ames Ave.Stop work order
1478 Ames Ave.Corcoran Ltr.7-11-25
1478 Ames Ave.photos 7-21-25.pdf

37 RLH TA 25-284

Ratifying the Appealed Special Tax Assessment for property at 245 and 247 AURORA AVENUE. (File No. J2522R, Assessment No. 258555)

Sponsors: Bowie

Attachments: 245-247 Aurora Ave.SA&Photo 3-27-25.pdf
245-247 Aurora Ave.Photos 3-27-25.pdf
247 Aurora Ave.Recheck Photos 4-3-25.pdf
247 Aurora Ave.contractor photos 4-9-25.pdf
245 247 Aurora Ave.Zimny email.6-24-25

38 TA 25-294

Ratifying the Appealed Special Tax Assessment for property at 427 AURORA AVENUE. (File No. J2522R, Assessment No. 258555) (Legislative Hearing July 22, 2025)

Sponsors: Bowie

Attachments: 427 Aurora Ave.SAO.3-19-25
427 Aurora Ave.recheck photo.3-26-25

427 Aurora Ave.contractor photos.4-7-25

427 Aurora Ave.Zimny email chain.6-18-25

427 Aurora Ave.STAMP inquiry 7-21-25.pdf

427 Aurora Ave.Vendor Invoice Abatements.pdf

39 RLH TA 25-288 Ratifying the Appealed Special Tax Assessment for property at 291 BATES AVENUE. (File No. CG2502A2-3, Assessment No. 250125)

Sponsors: Johnson

Attachments: 291 Bates Ave.Q4 2024 Assessment Inquiry.06-12-2025

291 Bates Q4 2024 NNPS.pdf

40 RLH TA 25-287 Ratifying the Appealed Special Tax Assessment for property at 1822 CHELTON AVENUE. (File No. CG2502A2-1, Assessment No. 250123)

Sponsors: Privratsky

Attachments: 1822 Chelton Ave.Assessment Inquiry.06-09-2025

1822 Chelton Ave.Email Exchange with Assessments.06-09-2025

1822 Chelton Ave.Email Exchange with Hauler.06-09-2025

41 RLH VBR 25-28 Appeal of Jeff Zajac, Kindred Holdings LLC, to a Vacant Building Registration Notice and Summary Abatement Order at 235 CLEVELAND AVENUE SOUTH.

Sponsors: Privratsky

Attachments: 235 Cleveland Ave S.appeal.6-13-25.pdf

235 Cleveland Ave S.Revocation 8-30-22.pdf

235 Cleveland Ave S.photos 5-15-25.pdf

235 Cleveland Ave S.Zajac Ltr.7-11-25

42 RLH TA 25-278 Deleting the Appealed Special Tax Assessment for property at 610 EDMUND AVENUE. (File No. J2522R, Assessment No. 258555)

Sponsors: Bowie

Attachments: 610 Edmund Ave.SA Ltr By Xiong 3-18-25.pdf

610 Edmund Ave.Photo taken by Xiong 3-18-25.pdf

610 Edmund Ave.SA Ltr by Wirtz 3-19-25.pdf

610 Edmund Ave.Photo by Wirtz 3-19-25.pdf

43 RLH TA 25-283 Ratifying the Appealed Special Tax Assessment for property at 821 and 823 EDMUND AVENUE. (File No. J2522R, Assessment No. 258555) (Reduce and to continue public hearing to October 1, 2025)

Sponsors: Bowie

Attachments: 821-823 Edmund Ave.SA&Photo 3-17-25.pdf

821-823 Edmund Ave.Photo 3-14-25.pdf

821-823 Edmund Ave.Photo 3-21-25.pdf

44 RLH TA 25-253 Ratifying the Appealed Special Tax Assessment for property at 1814 JAMES AVENUE. (File No. J2521R, Assessment No. 258549) (Public hearing

continued to July 23, 2025)

Sponsors: Jost

Attachments: 1814 James Ave. Summary Abatement Order 3-12-25.pdf
1814 James Ave.Photo from SAO 3-12-25.pdf
1814 James Ave.Rechecked photo on reinspection 3-20-25.pdf
1814 James Ave.John Ewen voicemail 7-22-25

45 RLH FCO 25-41 Appeal of Alex Miller, obo Saint Paul Public Schools, to a Fire Certificate of Occupancy Correction Notice at 275 LEXINGTON PARKWAY NORTH (CENTRAL HIGH SCHOOL).

Sponsors: Bowie

Attachments: 275 Lexington Pkwy N.appeal 6-9-25.pdf
275 Lexington Pkwy N.Central HS Fireproofing issue 2025-0529.pdf
275 Lexington Pkwy N.Photos 5-22-25.pdf
275 Lexington Pkwy N.Miller Ltr.6-20-25
275 Lexington Pkwy N.Imbertson email 6-27-25.pdf
DSI.Building_AlternateCodeRequestForm
275 Lexington Pkwy N.Miller Ltr.7-11-25

46 RLH RR 25-20 Making finding on the appealed substantial abatement ordered for 674 MAGNOLIA AVENUE EAST in Council File RLH RR 24-34.

Sponsors: Yang

Attachments: 674 Magnolia Ave E.Notice of PH Ltr 6-4-25.docx
674 Magnolia Ave E.Fondungallah Vu R-R Ltr.6-27-25
674 Magnolia Ave E.performance deposit 7-2-25.pdf
674 Magnolia Ave E.Proof of funds.pdf
674 Magnolia Ave E.bid revised 7-7-25.pdf
674 Magnolia Ave E.Fondungallah Vu R-R Ltr.7-18-25
674 Magnolia Ave E.revised schedule plan 7-21-25.pdf

47 RLH TA 25-310 Ratifying the Appealed Special Tax Assessment for property at 1323 PAYNE AVENUE. (File No. CRT2509, Assessment No. 258208)

Sponsors: Kim

Attachments: 1323 Payne Ave.Garage Approval with Corrections Letter 2-26-25.pdf
1323 Payne Ave.First Invoice-Garage 2-28-25.pdf
1323 Payne Ave.Approved with Deficiencies-Main Bldg 2-26-25.pdf
1323 Payne Ave.Final Invoice-Main Bldg 3-31-25.pdf
1323 Payne Ave.Fire C of O.pdf
1323 Payne Ave.check 3-28-25.pdf
1323 Payne Ave.email chain 6-6-25.pdf
1323 Payne Ave.email chain 6-9-25.pdf

48 RLH VBR 25-27

Appeal of Stacy Roxberg, Cottage Investments, to a Vacant Building Registration Fee Warning Letter at 1083 SIXTH STREET EAST.

Sponsors: Johnson

Attachments: 1083 6th St E.appeal.6-13-25.pdf
1083 6th St E.Photos 5-5-25.pdf
1083 6th St E.Roxberg Ltr.6-20-25
1083 Sixth St E.Photos 7-1-25.pdf
1083 6th St E.Roxberg Ltr.7-11-25

49 RLH VBR 25-20

Appeal of Andy Dawkins and Richard Bowen to a Vacant Building Registration Requirement at 767 UNIVERSITY AVENUE WEST.

Sponsors: Bowie

Attachments: 767 University Ave W.appeal.5-2-25
767 University Ave W.Bowen Dawkins Ltr.5-16-25
767 University Ave W.updated orders.6-12-25
767 University Ave W.Bowen Dawkins Ltr.7-11-25
767 University Ave.RLH VBR 24-70.2-5-25

50 RLH TA 25-282

Ratifying the Appealed Special Tax Assessment for property at 1240 VIRGINIA STREET. (File No. J2522R, Assessment No. 258555) (Reduce and to continue public hearing to October 8, 2025)

Sponsors: Kim

Attachments: 1240 Virginia St.SA Ltr & Photo 3-4-25.pdf
1240 Virginia St.Photos 3-4-25.pdf
1240 Virginia St.Photo- Recheck 3-11-25.pdf

51 RLH TA 25-285

Ratifying the Appealed Special Tax Assessment for property at 400 WESTERN AVENUE NORTH. (File No. J2522R, Assessment No. 258555)

Sponsors: Bowie

Attachments: 400 Western Ave N.SA Ltr&Photos 3-21-25.pdf
400 Western Ave N.Photo from SA Ltr 3-21-25.pdf
400 Western Ave N.Photo upon recheck 3-28-25.pdf
400 Western Ave N.Contractor photos before & after 4-7-25.pdf

52 RLH AR 25-59

Ratifying the assessment for Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555)

Sponsors: Noecker

Attachments: Notice Assessment Roll J2522R.258555

53 RLH AR 25-60

Ratifying the assessment for Tall Grass and Weed Removal services during March 28, 2025 at 1173 EDGERTON STREET. (File No. J2512TW, Assessment No. 258550)

Sponsors: Noecker

Attachments: Notice Assessment Roll J2512TW.258550

ADJOURNMENT

City Council meetings are open for in person attendance, but the public may also comment on public hearing items in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting will be attached to the public record and available for review by the City Council. Comments may be submitted as follows:

The public may comment on public hearing items in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting will be attached to the public record and available for review by the City Council. Comments may be submitted as follows:

Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. Live testimony will be taken in person in the Council Chambers, and by telephone by registering to speak by noon on the day before the meeting. The registration link is located on the City Council website at www.stpaul.gov/council or https://forms.office.com/g/TD3xN7WHy5.

Council Meeting Information
The City Council is paperless which saves the environment and reduces expenses. The agendas and Council files are all available on the Web (see below). Council members use mobile devices to review the files during the meeting. Using a mobile device greatly reduces costs since most agendas, including the documents attached to files, are over 1000 pages when printed.

Web
Meetings are available on the Council's website. Email notification and web feeds (RSS) of newly released minutes, agendas, and meetings are available by subscription. Visit www.stpaul.gov/council for meeting videos and updated copies of the agendas, minutes, and supporting documents.

Cable
Meetings are live on St Paul Channel 18 and replayed at various times. Check your local listings.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-858

File ID:	RES 25-858	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6606	**In Control:**	City Council
				File Created:	05/27/2025
File Name:	2025 Livable Communities Development Round			**Final Action:**	

Title: Authorizing the Department of Planning and Economic Development to apply to the Metropolitan Council for Livable Communities Demonstration Account for LCDA-TOD Transit Oriented Development projects at: 680-694 Minnehaha Avenue E. (West End of Historic Hamm's Brewery redevelopment); 1170 Arcade Street (Face to Face); and 642 Selby Avenue (The Beasley), as well as projects applying for LCDA-Development program funds for 1570 White Bear Avenue N. (GloryVille), 0 Idaho Avenue (The Heights, parcel B1), and 470 White Bear Avenue (The Aragon).

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Yang, Johnson and Bowie	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:	Marilyn Rosendahl	**Hearing Date:**	
Entered by:	marilyn.rosendahl@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-858

Authorizing the Department of Planning and Economic Development to apply to the Metropolitan Council for Livable Communities Demonstration Account for LCDA-TOD Transit Oriented Development projects at: 680-694 Minnehaha Avenue E. (West End of Historic Hamm's Brewery redevelopment); 1170 Arcade Street (Face to Face); and 642 Selby Avenue (The Beasley), as well as projects applying for LCDA-Development program funds for 1570 White Bear Avenue N. (GloryVille), 0 Idaho Avenue (The Heights, parcel B1), and 470 White Bear Avenue (The Aragon).

WHEREAS, the City of Saint Paul (the "City") is a participant in the Livable Communities Act's Local Housing Incentives Account Program for 2025 as determined by the Metropolitan Council, and is therefore eligible to apply for Livable Communities Demonstration Account funds; and

WHEREAS, the City has identified proposed projects within the City that meets the Demonstration Account's purposes and criteria and is consistent with and

promotes the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council's adopted metropolitan development guide; and

WHEREAS, the City has the institutional, managerial and financial capability to ensure adequate project administration; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the City agrees to act as legal sponsor for the projects contained in the grant applications submitted by the City on or about August 11, 2025; and

WHEREAS, the City acknowledges Livable Communities Demonstration Account grants are intended to fund projects or project components that can serve as models, examples or prototypes for development or redevelopment projects elsewhere in the region, and therefore represents that the proposed projects or key components of the proposed projects can be replicated in other metropolitan-area communities; and

WHEREAS, only a limited amount of grant funding is available through the Metropolitan Council's Livable Communities Demonstration Account during each funding cycle and the Metropolitan Council has determined it is appropriate to allocate those scarce grant funds only to eligible projects that would not occur without the availability of Demonstration Account grant funding.

NOW, THEREFORE, BE IT RESOLVED that, after appropriate examination and due consideration, the Saint Paul City Council, as the governing body of the City:

1. Finds that it is in the best interests of the City's development goals and priorities for the following proposed projects to occur at these particular sites and at this particular time from these Metropolitan Council program funds:

LCDA-TOD Projects:

- 680-694 Minnehaha Avenue E. (West End of Hamm's Brewery Redevelopment West) not to exceed $1,500,000
- 1170 Arcade Street (Face2Face) not to exceed $1,250,000
- 642 Selby Avenue (The Beasley) not to exceed $2,000,000

LCDA-Development Projects:

- 1570 White Bear Avenue N. (GloryVille), not to exceed $790,000
- 0 Idaho Avenue (The Heights, parcel B1), not to exceed $2,000,000
- 470 White Bear Avenue (The Aragon), not to exceed $1,500,000

2. Finds that the project components for which Livable Communities Demonstration Account funding is sought:
   - will not occur solely through private or other public investment within the reasonable foreseeable future, and
   - will occur within three years after a grant award only if Livable Communities Demonstration Account funding is made available for these projects at this time.

3. Represents to the Metropolitan Council that the City has undertaken reasonable and good faith efforts to procure funding for the project components for which Livable Communities Demonstration Account funding is sought but was not able to find or secure from other sources funding that is necessary for project component completion within three years and states that this representation is based on the following supporting facts:

- The City of Saint Paul has no general fund resources available to invest in these sites; and
- Project costs exceed balances in existing TIF districts and the financial limits on new TIF districts leaves the Housing and Redevelopment Authority of the City of Saint Paul with insufficient resources to invest in these sites.

4. Authorizes its Director of Planning and Economic Development to submit on behalf of the City, grant applications referenced above for Metropolitan Council Livable Communities Demonstration Account (LCDA) Development and LCDA Transit Oriented Development grant program funds for project components identified in the applications, and to execute such agreements or documents as may be necessary to implement the projects on behalf of the City, wherein said agreement contains indemnification provisions in favor of the Metropolitan Council.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-965

File ID:	RES 25-965	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	266-9147	**In Control:**	City Council
				File Created:	06/12/2025
File Name:	Met Council Agreement for METRO G Line Infrastructure on Robert Street			**Final Action:**	

Title: Authorizing the City to enter into an agreement with the Metropolitan Council for construction of METRO G Line station infrastructure on Robert Street.

Notes:

		Agenda Date:	
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	24I013 - G Line_St Paul CCA Robert St Downtown_R01-07_20250702_FINAL.pdf	**Financials Included?:**	
Contact Name:	Don Pflaum	**Hearing Date:**	
Entered by:	anne.weber@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-965

Authorizing the City to enter into an agreement with the Metropolitan Council for construction of METRO G Line station infrastructure on Robert Street.

WHEREAS, the City plans to construct roadway improvements on Robert Street from Kellogg Boulevard to Interstate 94; and

WHEREAS, the Metropolitan Council desires to construct the platform, foundation and subgrade infrastructure for enhanced bus stops on Robert Steet to serve the future METRO G Line Bus Rapid Transit Project; and

WHEREAS, the City and Metropolitan Council desire that the G Line station infrastructure be constructed with the City project to minimize community impacts and minimize costs to both projects; now, therefore be it

RESOLVED, that the Mayor and the proper City Officials are hereby authorized and directed for and on behalf of the City to enter into Metropolitan Council Agreement No. 24I013, a copy of which is before Council and is made a part hereof; and, be it finally

RESOLVED, that the Mayor and the proper City Officials are authorized to execute the agreement and any amendments to the agreement.

COOPERATIVE CONSTRUCTION AGREEMENT FOR CONSTRUCTION OF G LINE STATION INFRASTRUCTURE ON ROBERT STREET IN DOWNTOWN SAINT PAUL

THIS AGREEMENT is made and entered into by and between the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota ("Council"), and the City of Saint Paul, a municipal corporation under the laws of the State of Minnesota ("City").

BACKGROUND RECITALS

1. The City plans to construct roadway improvements on Robert Street from Kellogg Boulevard to Interstate 94, during the 2025 and 2026 construction seasons ("City Project").

2. The Council desires to construct the platform, foundation, and subgrade infrastructure for enhanced bus stops on Robert Street (at Robert Street & Kellogg Boulevard, Robert Street & 5th Street/6th Street, and Robert Street & 10th Street) to serve the future METRO G Line bus rapid transit (BRT) Project ("Council Project").

3. The Council Project is a component of the larger METRO G Line BRT Project, extending through a 11.5-mile corridor from Little Canada, through downtown Saint Paul, and ending in West Saint Paul. Design of the larger G Line project is estimated to be completed in 2025 and scheduled to be constructed during the 2026, 2027, and 2028 construction seasons.

4. Both City and Council desire that the Council Project be constructed in conjunction with the City Project to minimize community impacts and disruption, minimize cost to both projects, and deliver a high-quality project.

5. The Council desires to have the City construct the Council Project contemporaneously with the City Project, and the City, as the lead agency in construction of the Council Project and the City Project, desires to construct the Council Project at Council expense, according to the terms and conditions set forth herein and consistent with applicable law, (the "Agreement").

NOW, THEREFORE, for mutual consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties agree as follows:

AGREEMENT

I. Purpose of Agreement

1. This Agreement describes the responsibilities of each of the Parties for design and construction of the Council Project.

2. The Council appoints the City as its agent to obtain bids, enter into a contract for the construction of the work, and supervise the work performed on the Council Project for compliance with the Council Project construction documents and this Agreement.

3. The scope of the Council Project is:

(a) Northbound and southbound G Line station platforms at Robert Street & Kellogg Boulevard, Robert Street & 5th Street /6th Street, and Robert Street & 10th Street.

(b) supporting communications and electrical connections to serve stations along the corridor.

G Line construction: The City or its agents will construct the above-listed platforms. Platform construction generally includes sidewalk removal, clearing and grubbing, utility work, conduit installation, concrete sidewalk (integrally colored and standard), roadway improvements including concrete pavement at stations, signing and striping, construction of shelter and pylon foundations, and construction of a raised curb for the shelter and pylon as shown in the contract documents. The City or its agents will also construct the portion of the G Line corridor communications conduit within the City Project construction limits.

4. The locations of the Council Project and the City Project are shown on Exhibit A of this Agreement.

II.
Construction Documents

1. The City will prepare the necessary detailed construction documents for the Council Project ("Council Project Construction Documents") as part of the construction documents for the City Project (together, the "Combined Project Construction Documents"). The Combined Project Construction Documents will contain plans and specifications and a schedule for construction of the Council Project suitable for use by proposed contractors in the preparation of their bids. The City will develop the Combined Project Construction Documents using the most current industry standards and practices. The City will provide opportunities for Council review of Combined Project Construction Documents before they are finalized. The City or its agents have prepared a construction cost estimate for the Council Project, which has been incorporated into the attached Exhibit B.

2. The City will have a Registered Professional Engineer licensed in the State of Minnesota prepare and certify the Combined Project Construction Documents that will be incorporated into the bidding documents for the Combined Project. The City Engineer or its representative will approve the Combined Project Construction Documents.

3. The City retains ownership of all original Combined Project Construction Documents, and will provide an electronic copy to the Council at no cost.

III.
Easements and Permits

1. The Council gives the City the right to enter onto Council property, and any easements and rights-of-way the Council obtained for construction of the Council Project for the purpose of the City fulfilling this Agreement.

2. The City will acquire all permanent and temporary permits, easements and property interests necessary in the City's name for the Combined Project. The City is not acquiring any property on the Council's behalf as part of this Agreement.

3. As of the date of this Agreement, no additional property acquisition is required for construction and installation of the Council Project. The Council is responsible for any land acquisitions outside of the City Project boundaries.

IV.
Procedure for Acceptance of Bids

1. **Bidding Procedure**. Prior to advertising for bids, the City will allow the Council to review the bidding documents. The City will advertise for bids for the work and construction of the Combined Project, receive and open bids and may enter into a construction contract with the successful bidder in accordance with applicable law. The bidding documents will require separate line items for specific Council Project bid items. The bidding documents will be in a format acceptable to the Council and clearly define the Council's participating share of construction costs.

After opening the bids, the City will provide the Council a written tabulation of the bids with the City's recommendation for selection of the lowest responsible bidder.

2. **City decision not to award City Project.** If the City decides not to award the City Project, the City will reimburse the Council for Council Project-related costs incurred by the Council as of the date of such decision. In the event that the City decides not to award the City Project, the Council may independently advertise and accept bids for and construct the Council Project.

V.

Construction and Contract Administration

1. The City will require that the contractor construct the Council Project according to the Combined Project Construction Documents. At least fourteen (14) days before the contractor begins work on the Council Project, the City will give written notice to the Council that the contractor will begin construction by sending notice to:

Council Construction Contact
Jesse Hejlstone (or successor)
Manager, Construction Services
Metro Transit
677 Transfer Road
St. Paul, Minnesota 55114
Email: jesse.hejlstone@metrotransit.org

2. The City or its agent will perform and direct all construction supervision, contract administration and inspections required to complete the Combined Project. The City will not interrupt the operation of the 390 Robert Street Building during the construction of the Combined Project without the written consent of the Council.

3. The Council's authorized representative (or their designee identified to the City in writing) may observe the work on the Council Project during the construction of the Council Project, but the Council's authorized representative is not responsible for supervising the Council Project. When observing the work, the Council's authorized representative will cooperate with the City's Engineer or designated representative. The Council's authorized representative will be available to the City at all times during construction of the Council Project. The Council will designate an authorized representative with the authority and experience to make decisions concerning the construction of the Council Project so as not to delay construction of the City Project or the Combined Project. During construction, the Council's authorized representative will notify the City's authorized representative in a timely manner of any defects, deviations or other concerns observed by the Council's authorized representative regarding construction of the Council Project.

4. If after installation, the Council determines that any portion of the Council Project was not constructed substantially in accordance with the Council Project Construction Documents, the Council's authorized representative will inform the City's authorized representative of the deficiency within seven (7) days. The Council's notice to the City will also explain why the portion of the Council Project does not conform to the Council Project Construction Documents and the actions the Council believes the contractor will take to correct the deficiency. The City will require the contractor to make the corrections to meet the requirements of the Council Project Construction Documents.

5. The Council's authorized representative will participate in the inspection of the Council Project for substantial completion. Within seven (7) days of any substantial completion inspection, the Council will provide the City the punch list items that need to be addressed before final completion of the Council Project. If the Council does not provide punch list items within seven (7) days, the contractor's work will be deemed accepted. Following substantial completion of each individual BRT platform, the Council or its agents may access the site to prepare the station for transit service including, but not limited to, installation of electrical and communications infrastructure, shelters, pylons, real-time signs, fare collection equipment, and station amenities. Where platforms reaching the substantial completion milestone will not have shelters and/or pylons installed for six (6) months or more (as determined in coordination with the Council), the City's contractor will protect shelter and/or pylon foundations. The contractor must complete all underground and flatwork for the Council Project before October 1, 2025.

6. The City will inform the Council in writing of final completion of construction (including the punch list items) of the Council Project. Within seven (7) days of receiving the City's written notice, the Council will inform the City in writing whether the Council Project conforms to the Council Project Construction Documents. The Council makes the final decision on whether the contractor's Council Project work conforms to the Council Construction Documents. The Council will accept the work on the Council Project in writing.

7. The Council will participate in the claims process on the Combined Project for the following types of contractor claims:

(a) project delays relating in any way to site conditions; and

(b) Council requests for changes or modifications to any construction documents (Council Project, City Project, or Combined Project).

(c) project delays caused by untimely response to the inspection requirements in Article V.

The Council will pay the portion of any claim that relates to the acts of the Council regarding the Council Project.

VI.
Modifications to Construction Documents

1. With approval from the Council's authorized representative, the City may make minor changes in the Council Project Construction Documents and the Combined Project Construction Documents if the changes are necessary to complete construction. The City may also enter into any change orders or supplemental agreements with the contractor on the Combined Project to incorporate these changes in the Council Project or Combined Project

Construction Documents. These changes may result in a change to the Council's cost participation described in Section VII.

2. The City will give the Council's Authorized Representative all proposed amendments and material changes to the Council Project Construction Documents. The Council will review the documents and communicate in writing its acceptance or rejection to the City within seven (7) days. The City will not amend or change the Council Project Construction Documents until it receives the Council's written acceptance.

3. The Council may make changes to the Council Project if all of the following occur:

(a) The Council gives the City seven (7) days written notice;

(b) The Council bears the costs of all changes; and

(c) The change does not increase the cost or delay completion of the City Project.

VII.
Cost Participation and Payment

1. The Council will reimburse the City for the costs shown in Exhibit B as specified in this Section VII. The Council will reimburse the City for the actual cost of construction for the Council Project, actual costs of construction for portions of the Combined Project as identified in Exhibit B, plus ten (10) percent. The additional ten (10) percent is for the following:

(a) surveying, inspection, and testing for the Council Project;

(b) other costs associated with the Council or Combined Project, including contract administration and other administrative expenses associated with the Council or Combined Project.

The Council's estimated cost participation is shown in Exhibit B.

2. The parties agree that the Council Project costs are an estimate. The final Council Project construction costs will be based on the unit prices in the City's construction contract, the final quantities, and any amendments or change orders.

3. After the City awards the Combined Project Construction Contract, the City will prepare a revised Exhibit B and give it to the Council. The revised Exhibit B will update the Council Project costs for construction and administration based on the actual design costs and contract unit prices. The parties will substitute the revised Exhibit B for the Exhibit B attached to this Agreement without an amendment. The revised Exhibit B will be in the same format as the original Exhibit B.

4. Cumulative change orders in excess of 10% of the Council Project Cost as estimated in Exhibit B will require formal amendment to this Agreement. The parties agree to cooperate to pursue any such formal amendment, subject to the ultimate discretion of the parties' governing bodies. If the Council's governing body does not approve any such amendment, the City is not required to complete the Council Project to that extent.

5. The City will pay its contractor(s) for work on the Combined Project. The Council will then pay the City under this section. After construction contract award, the City will invoice the Council for 95% of the council Project cost as specified in Exhibit B as revised. The Council will pay the City within forty-five (45) days after it receives the invoice.

6. If the Council disputes any portion of an invoice, it will give the City notice of the dispute within fourteen (14) days after the Council receives the invoice. If the Council disputes any portion of an invoice, the Council will pay the undisputed portion of the invoice within forty-five (45) days after receipt of the invoice, and it will pay the remainder of any amount due within forty-five (45) days after the dispute is resolved.

7. When the work on the Combined Project is substantially complete, the City will give the Council an updated Exhibit B. This cost participation breakdown will show actual construction costs based on the contract unit prices and the units of work the contractor performed. The updated cost participation breakdown will also contain the updated administrative and other costs to be paid to the City by Council.

8. If, after subtracting the Council's payments from the updated cost participation breakdown, the Council owes the City money, the City will invoice the Council for that amount. The Council will then pay the City the amount owed within forty-five (45) days of receiving the invoice. If the Council has already paid more than the updated cost participation breakdown, the City will refund the Council's excess amount without interest.

VIII.
Warranties and Maintenance

1. The Council Project bonds and warranties will be issued in the name of the City. Once construction of the Council Project is complete and the Council accepts the Council Project, the Council Project will be under the full control of the Council and all bonds, warranties and guarantees provided by the sureties, construction contractors and subcontractors for the Council Project are the property of Council. If a surety prohibits assignment, then the City will require the contractor to ensure that the affected bond or warranty is applied both to the City and the Council.

2. After acceptance of the Council Project by the Council, the Council is responsible for operation and maintenance of the Council Project. These operation and maintenance duties include (but are not limited to): clearing snow from transit boarding platforms, emptying any/all

Council owned or provided garbage and recycling containers, and keeping the facilities in a state of reasonable repair.

IX.
Liability

1. To the extent authorized by law each party is responsible only for its own acts and the results of its acts. The Council's and City's liability is governed by the provisions of Minnesota Statutes, Chapter 466.

2. The Council and City each warrant that they have an insurance or self-insurance program with minimum coverage consistent with the liability limits in Minnesota Statutes, Chapter 466. Nothing in this Agreement is a waiver or limitation of any immunity or limitation of liability by the Council or City.

3. The City will ensure that the Combined Project construction contract includes clauses that:

(a) require the Combined Project contractor to defend, indemnify, and hold harmless the Council, its officers, agents and employees from claims, suits, demands, damages, judgments, costs, interest, expenses (including reasonable attorney's fees, witness fees and disbursements) arising out of or by reason of the acts or omissions of the contractor, its officers, employees, agents, or subcontractors;

(b) require the Combined Project contractor to provide and maintain insurance in the amounts specified in the attached Exhibit C, which is incorporated into this Agreement, and name the Council as additional insured; and

(c) require the Combined Project contractor to be an independent contractor for the purposes of completing the work on the Council Project.

X.
General Provisions

1. All records kept by the Council and City with respect to the Council Project are subject to examination by representatives of each party. All data collected, created, received, maintained or disseminated for any purpose by the Council and City under this Agreement are governed by Minnesota Statutes, Chapter 13 ("Act"), and the Minnesota Rules implementing the Act.

2. The City agrees to comply with all laws applicable to the City relating to nondiscrimination, affirmative action, public purchases, contracting, employment, workers'

compensation, and surety deposits required for construction contracts. Minnesota Statutes, Section 181.59 and any applicable local ordinance relating to civil rights and discrimination and the Affirmative Action Policy statement of the Council is considered a part of this Agreement.

3. The employees of the parties, and all other persons engaged by each party will not be considered employees of the other party. Each party is solely responsible for all claims arising from its employees including claims under the Worker's Compensation Act, the Minnesota Economic Security Law and all third-party claim resulting from an act or omission of an employee.

4. If hazardous wastes, pollutants, or contaminants--as those terms are defined in law--exist on the Combined Project site, the City is responsible for any response or remedial action, monitoring or reporting under law. Nothing in this paragraph requires that the Parties accept responsibility for any environmental conditions that are not the Parties' legal responsibility. This paragraph survives the termination of this Agreement.

5. The City's authorized representative will manage this Agreement for the City and act as a liaison between the City and the Council. The Council's Agreements Lead, Arterial BRT, will manage this Agreement for the Council and act as a liaison between the Council and the City.

6. This Agreement is the entire agreement between the parties and supersedes all oral agreements and negotiations between the parties relating to this Agreement. All exhibits and attachments to this Agreement are incorporated into the Agreement. If there is a conflict between the terms of this Agreement and any of the exhibits the Agreement governs.

7. The provisions of this Agreement are severable. If a court finds any part of this Agreement void, invalid, or unenforceable, it will not affect the validity and enforceability of the remainder of this Agreement. A waiver by a party of any part of this Agreement is not a waiver of any other part of the Agreement or of a future breach of the Agreement.

8. Any modifications to this Agreement will be in writing as a formal amendment.

9. This Agreement is binding upon and for the benefit of the parties and their successors and assigns. This Agreement is not intended to benefit any third-party.

10. Except as otherwise provided for in this Agreement, the Agreement may be terminated by the mutual agreement of the parties through a new agreement or amendment.

11. If a force majeure event occurs, neither party is responsible for a failure to perform or a delay in performance due to the force majeure event. A force majeure event is an event beyond a party's reasonable control, such as unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

12. This Agreement may be terminated with or without cause by either Party upon

thirty (30) days written notice. Upon termination, the Parties will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13. Under Minnesota Statutes, Section 16C.05, subdivision 5, the Parties agree that the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by either Party and the state auditor or legislative auditor, as appropriate, for at least six years from the end of this Agreement.

14. A party will send all notices or demands under this Agreement either by:

(a) certified mail;

(b) e-mail, as long as the recipient acknowledges receipt by e-mail or otherwise in writing; or

(c) delivered in person to the other party addressed to the following authorized representatives:

Reed Sherlock (or successor)
Agreements Lead, Arterial BRT
Metro Transit
560 6th Avenue North
Minneapolis, MN 55411

Donald Pflaum; Engineer IV
City of St. Paul, MN
900 City Hall Annex
25 West 4th Street
St. Paul, MN 55102-1660

15. The parties will use a dispute resolution process for any unresolved dispute between the parties before exercising any legal remedies. The dispute resolution process is a three level dispute resolution ladder that escalates a dispute from the project management level through the executive management level. At each level of the dispute resolution process, the Parties' representatives will meet and explore resolution until either party determines that effective resolution is not possible at the current level, and notifies the other party that the process is elevated to the next level. The parties designate the following dispute resolution representatives:

	City Representative	**Metropolitan Council Representative**
Level 1	Donald Pflaum (or successor) Engineer IV	Adam Smith (or successor) Manager, BRT Projects
Level 2	Nick Peterson (or successor) City Engineer	Katie Roth (or successor) Director, Arterial BRT
Level 3	Sean Kershaw (or successor) Public Works Director	Nick Thompson (or successor) Deputy General Manager

The parties will complete the dispute resolution process in good faith before resorting to any other legal process or remedy.

16. The G Line Project includes funds provided by the Federal Transit Administration ("FTA") grants. Exhibit D contains a summary of the FTA terms applicable to this Agreement. The City and its subcontractors will comply with all applicable federal statutes, rules, FTA Circulars, and Executive Orders (collectively "Federal Laws") which are applicable to the federal grants, with such requirements incorporated by reference. In particular, the City agrees to comply with the terms and conditions of the current version of the applicable Federal Laws, including the following documents when performing Project activity or expending funds for Project activities under this Agreement:

(a) *FTA Master Agreement;*

(b) 2 C.F.R. Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as amended;

(c) FTA Circular 5010.1F, *Award Management Requirements,* as amended;

(d) FTA Circular 5200.1A *Full-Funding Grant Agreements Guidance*, as amended;

(e) FTA Circular 4220.1G *Third Party Contracting Requirements*, as amended.

17. The Council and the City are each authorized to enter into this Agreement pursuant to Metropolitan Council Action No. 2024-318 approved on December 11, 2024, and City Resolution No. _____, approved on _____.

18. The parties may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument.

19. The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties further agree that any document (including this Agreement and any attachments or exhibits to this Agreement) containing, or to which there is affixed, an electronic signature shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. For purposes hereof, "electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. Any party's failure to produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

20. This Agreement will be effective when all parties have signed it. The date of this Agreement will be the date this Agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature).

Each party is signing this Agreement on the date stated below that party's signature.

(Signatures are on the next page. The remainder of this page is left intentionally blank.)

METROPOLITAN COUNCIL,
A public corporation and political subdivision
of the State of Minnesota

By: _____
Ryan O'Connor, Regional Administrator

Date: _____

CITY OF SAINT PAUL
A municipal corporation of the
State of Minnesota

By: _____
Director of Public Works

Date: _____

By: _____
Director of Financial Services

Date: _____

By: _____
Mayor

Date: _____

Approved as to form:

By: _____
Assistant City Attorney

LIST OF EXHIBITS

Exhibit A - City Project and Metropolitan Council Project Locations

Exhibit B - Metropolitan Council Project Construction Costs Estimates

Exhibit C - Insurance Requirements

Exhibit D - FTA Terms

Exhibit E - Buy America Certification

Exhibit A
City Project and Metropolitan Council Project Locations

(See next page. The remainder of this page is left intentionally blank.)

Exhibit A: City Project and Metropolitan Council Project Locations

Council No. 24013

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KELLOGG BLVD

4TH ST

5TH ST

6TH ST

7TH PL

ROBERT ST

MATCHLINE A

MATCHLINE B

NORTH AND SOUTHBOUND KELLOGG STATIONS SEE METRO TRANSIT STATION MAINTENANCE RESPONSIBILITY EXHIBITS FOR MORE DETAIL

FIBER OPTIC HANDHOLE METRO TRANSIT

FIBER OPTIC HANDHOLE METRO TRANSIT

FIBER OPTIC HANDHOLE METRO TRANSIT

EXISTING (GOLD LINE) FIBER OPTIC HANDHOLE METRO TRANSIT

ELECTRIC HANDHOLE METRO TRANSIT

FIBER OPTIC HANDHOLE METRO TRANSIT

EXIST. ROW

NORTH AND SOUTHBOUND 5TH STATIONS SEE METRO TRANSIT STATION MAINTENANCE RESPONSIBILITY EXHIBITS FOR MORE DETAIL

FIBER OPTIC HANDHOLE METRO TRANSIT

FIBER OPTIC HANDHOLE METRO TRANSIT

112+00 113+00 114+00 115+00 116+00 117+00 118+00 119+00

120+00 121+00 122+00 123+00 124+00 125+00 126+00 127+00

METRO TRANSIT MAINTENANCE RESPONSIBILITIES

- COMM CONDUIT UG CONDUIT (2-1.5" HDPE)
- 3" ELECTRICAL CONDUIT (SOP TO SEC)
- 1" PVC UNDERGROUND DATA CONDUIT
- 3" PVC 12 STRAND SMFO UNDERGROUND CONDUIT
- 3" ELECTRICAL CONDUIT
- EXISTING-PR. 2-1.5" HDPE CONDUIT - 288 STRAND SMFO CABLE (GOLD LINE PROJECT)
- STATION AREA UNDER THE RESPONSIBILITY OF METRO TRANSIT (SEE METRO TRANSIT STATION MAINTENANCE RESPONSIBILITY EXHIBITS
- HH FO — FIBER OPTIC HANDHOLE
- HH C — COMMUNICATION HANDHOLE
- HH E — ELECTRIC HANDHOLE
- STATION ELECTRIC CABINET

Kimley»Horn

ROBERT STREET RECONSTRUCTION

METRO TRANSIT STATION AND CONDUIT OWNERSHIP EXHIBIT

05/2025

SAINT PAUL MINNESOTA

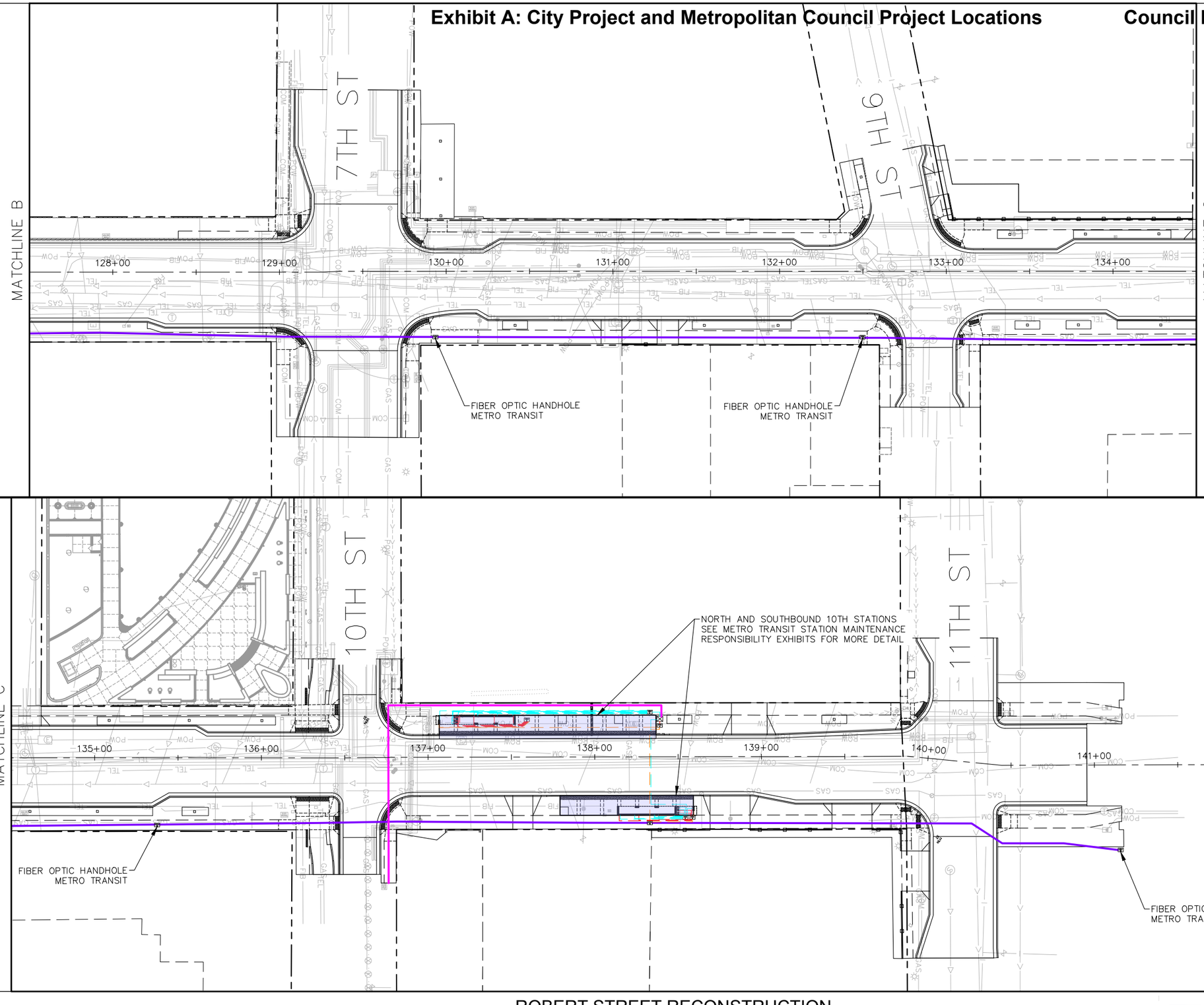
HUDSON

0 100 200

HORIZONTAL SCALE IN FEE

Exhibit A: City Project and Metropolitan Council Project Locations

Council No. 24I013



METRO TRANSIT MAINTENANCE RESPONSIBILITIES

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- HH C — COMMUNICATION HANDHOLE
- HH E — ELECTRIC HANDHOLE
- STATION ELECTRIC CABINET

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ROBERT STREET RECONSTRUCTION
METRO TRANSIT STATION AND
CONDUIT OWNERSHIP EXHIBIT
05/2025

SAINT PAUL MINNESOTA

NORTH

0 100 200
HORIZONTAL SCALE IN FEET

Exhibit A: City Project and Metropolitan Council Project Locations

Council No. 24I013

SOURCE OF POWER CONDUIT (METRO TRANSIT)

ROBERT ST

LIGHT OWNED BY CITY

LIGHT OWNED BY CITY

STATION CONDUIT TYP. (METRO TRANSIT)

LIGHT OWNED BY CITY

HH FO

FIBER HANDHOLE (METRO TRANSIT)

HH E

HH C

COMMUNICATIONS BACKBONE CONDUIT (METRO TRANSIT)

ELECTRICAL CABINET (METRO TRANSIT)

TREE AND GRATE MAINTAINED BY CITY

ELECTRICAL HANDHOLE (METRO TRANSIT)

COM HANDHOLE (METRO TRANSIT)

NORTHBOUND KELLOGG

AREA UNDER THE RESPONSIBILITY OF METRO TRANSIT

SOUTHBOUND KELLOGG

FUTURE STATION AMENITIES TO BE INSTALLED BY METRO TRANSIT

(BUS SHELTER, BENCHES, TRASH CANS, ETC) NOT SHOW IN EXHIBIT

COM HANDHOLE (METRO TRANSIT)

ELECTRICAL HANDHOLE (METRO TRANSIT)

HH E

HH G

LIGHT OWNED BY CITY

TREE AND GRATE MAINTAINED BY CITY

SOURCE OF POWER CONDUIT (METRO TRANSIT)

LIGHT OWNED BY CITY

LIGHT OWNED BY CITY

STATION CONDUIT TYP. (METRO TRANSIT)

KELLOGG BLVD

ROBERT ST

METRO TRANSIT MAINTENANCE RESPONSIBILITIES

PLATFORM WALKS (COLORED, STANDARD)
TRUNCATED DOMES
SHELTER FOUNDATION
ELECTRICAL AND COMMUNICATIONS SYSTEM COMPONENTS
CURB AND RUB RAIL (IF PRESENT)

SAINT PAUL MAINTENANCE RESPONSIBILITIES

STREET LIGHTS WITHIN BUS PLATFORMS
TREES AND TREE GRATES WITHIN BUS PLATFORMS

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ROBERT STREET RECONSTRUCTION
METRO TRANSIT STATION MAINTENANCE RESPONSIBILITY EXHIBIT
05/2025

SAINT PAUL MINNESOTA

HUDSON

0 5 10
HORIZONTAL SCALE IN FEET

Exhibit A: City Project and Metropolitan Council Project Locations

Council No. 24I013

ROBERT ST

TREE AND GRATE MAINTAINED BY CITY

STATION CONDUIT TYP. (METRO TRANSIT)

ELECTRICAL HANDHOLE (METRO TRANSIT)

HH E

LIGHT OWNED BY CITY

LIGHT OWNED BY CITY

HH C

COMMUNICATIONS BACKBONE CONDUIT (METRO TRANSIT)

HH FO

LIGHT OWNED BY CITY

FIBER HANDHOLE (METRO TRANSIT)

6TH ST

NORTHBOUND 5TH

AREA UNDER THE RESPONSIBILITY OF METRO TRANSIT

SOUTHBOUND 5TH

FUTURE STATION AMENITIES TO BE INSTALLED BY METRO TRANSIT
(BUS SHELTER, BENCHES, TRASH CANS, ETC) NOT SHOW IN EXHIBIT

TREE AND GRATE MAINTAINED BY CITY

ELECTRICAL CABINET (METRO TRANSIT)

LIGHT OWNED BY CITY

COM HANDHOLE (METRO TRANSIT)

HH C

HH E

ELECTRICAL HANDHOLE (METRO TRANSIT)

5TH ST

LIGHT OWNED BY CITY

LIGHT OWNED BY CITY

STATION CONDUIT TYP. (METRO TRANSIT)

SOURCE OF POWER CONDUIT (METRO TRANSIT)

ROBERT ST

METRO TRANSIT MAINTENANCE RESPONSIBILITIES

PLATFORM WALKS (COLORED, STANDARD)
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ROBERT STREET RECONSTRUCTION
METRO TRANSIT STATION MAINTENANCE RESPONSIBILITY EXHIBIT
05/2025

SAINT PAUL MINNESOTA

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HORIZONTAL SCALE IN FEE

Exhibit A: City Project and Metropolitan Council Project Locations

Council No. 24I013

METRO TRANSIT MAINTENANCE RESPONSIBILITIES

PLATFORM WALKS (COLORED, STANDARD)
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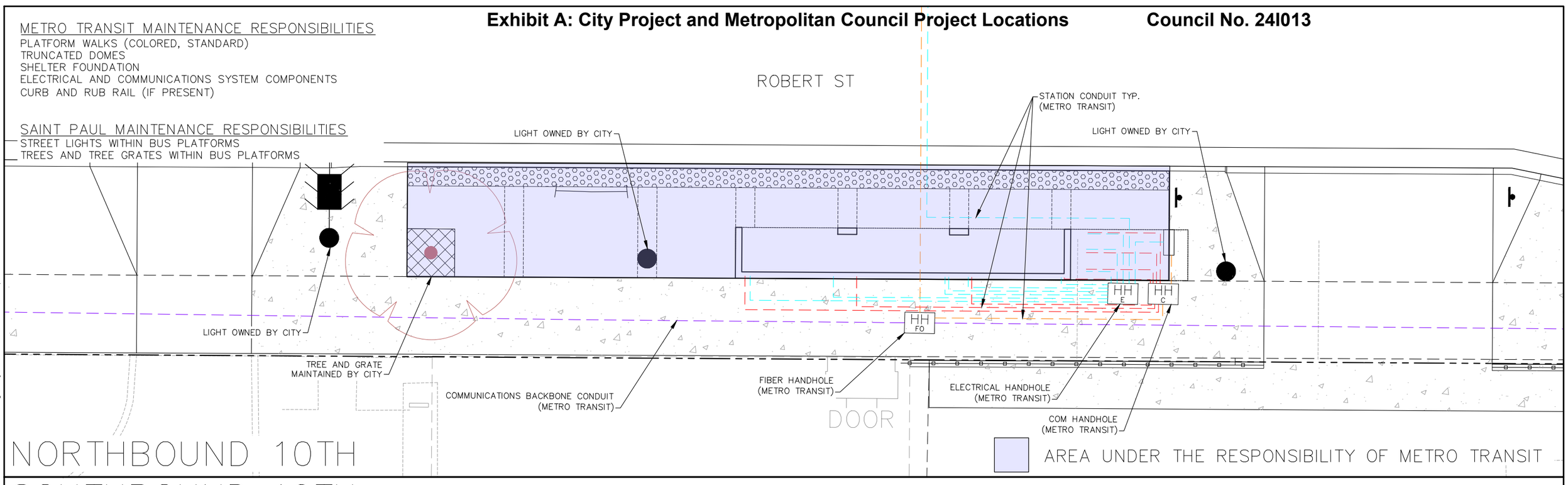
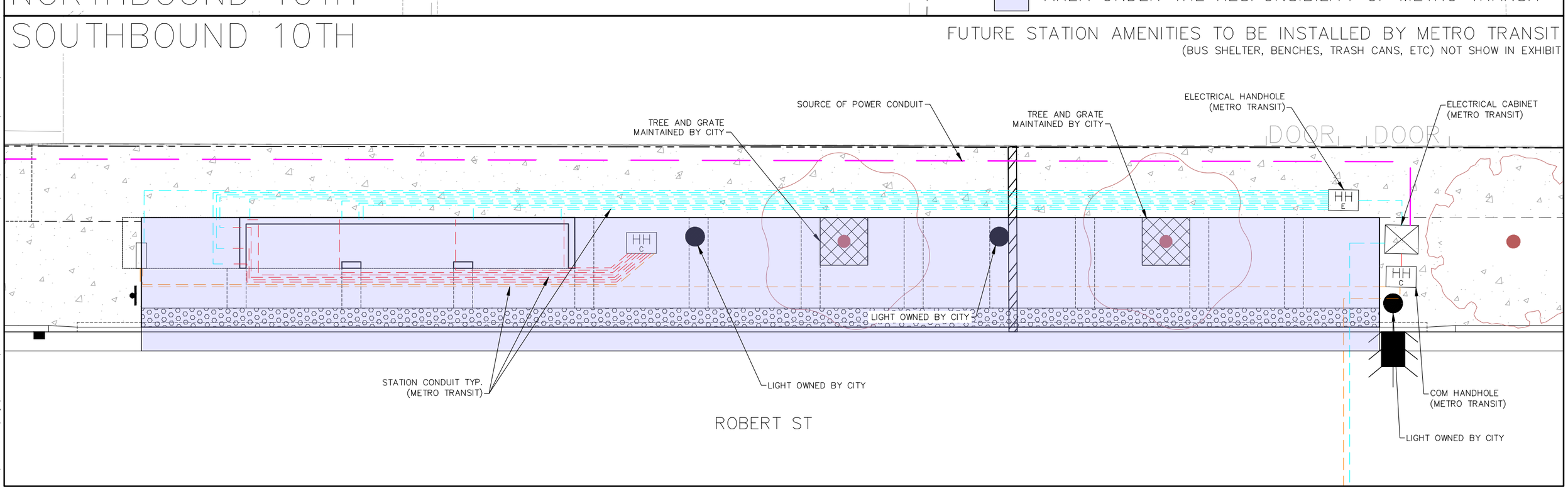
SAINT PAUL MAINTENANCE RESPONSIBILITIES

STREET LIGHTS WITHIN BUS PLATFORMS
TREES AND TREE GRATES WITHIN BUS PLATFORMS





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METRO TRANSIT STATION MAINTENANCE
RESPONSIBILITY EXHIBIT
05/2025

SAINT PAUL MINNESOTA

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HORIZONTAL SCALE IN FEET

Exhibit B
Council Project Construction Costs Estimates

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EXHIBIT B - METRO TRANSIT G LINE COST ESTIMATES

Metropolitan Council No. 24I013

4/24/2025

	Item	Basis	Metro Transit Cost
CONSTRUCTION			
(a)	Metro G Line Construction		$ 525,715
(b)	**CONSTRUCTION TOTAL**		**$ 525,715**
CONSTRUCTION CONTINGENCY (10%)			
(c)	METRO G Line Construction Change Order Contingency	10% x (b)	$ 52,571
(d)	**CONSTRUCTION CONTINGENCY TOTAL**		**$ 52,571**
CONSTRUCTION ADMINISTRATION			
(e)	METRO G Line Construction Administration	10% x (b+d)	$ 57,829
(f)	**CONSTRUCTION ADMINISTRATION TOTAL**		**$ 57,829**
SUMMARY			
(g)	CONSTRUCTION		$ 525,715
(h)	CONSTRUCTION CONTINGENCY		$ 52,571
(i)	CONSTRUCTION ADMINISTRATION		$ 57,829
	AGREEMENT TOTAL		**$ 636,115**

						ROBERT STREET RECONSTRUCTION (S.P. 164-010-081)				NON-FEDERAL AID PARTICIPATING			
						FEDERAL AID PARTICIPATING				CITY OF SAINT PAUL		METRO TRANSIT G LINE	
						ROADWAY		STORM SEWER		LOCAL FUNDS		LOCAL FUNDS	
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT COST	TOTAL COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST
2011.601	AS BUILT	LUMP SUM	1	$ 22,500.00	$ 22,500.00	0.91	$ 20,475.00			0.09	$ 2,025.00		
2021.501	MOBILIZATION	LUMP SUM	1	$ 926,000.00	$ 926,000.00	0.87	$ 805,620.00	0.04	$ 37,040.00	0.04	$ 37,040.00	0.05	$ 46,300.00
2031.502	FIELD OFFICE	EACH	1	$ 50,000.00	$ 50,000.00	0.87	$ 43,500.00	0.04	$ 2,000.00	0.04	$ 2,000.00	0.05	$ 2,500.00
2041.610	TRAINEES	HOUR	2500	$ 1.00	$ 2,500.00	2500	$ 2,500.00						
2101.502	CLEARING	EACH	20	$ 400.00	$ 8,000.00	14	$ 5,600.00					6	$ 2,400.00
2101.502	GRUBBING	EACH	21	$ 150.00	$ 3,150.00	15	$ 2,250.00					6	$ 900.00
2104.502	REMOVE TREE GRATE	EACH	3	$ 350.00	$ 1,050.00	3	$ 1,050.00						
2104.502	REMOVE PARKING METER	EACH	14	$ 150.00	$ 2,100.00	13	$ 1,950.00			1	$ 150.00		
2104.502	REMOVE BIKE POST OR RACK	EACH	11	$ 150.00	$ 1,650.00	11	$ 1,650.00						
2104.502	REMOVE UNDERGROUND TANK	EACH	2	$ 3,500.00	$ 7,000.00	2	$ 7,000.00						
2104.502	REMOVE BOLLARDS	EACH	12	$ 200.00	$ 2,400.00	12	$ 2,400.00						
2104.502	REMOVE LIGHT POLE FOUNDATION	EACH	56	$ 650.00	$ 36,400.00	56	$ 36,400.00						
2104.502	REMOVE CONCRETE STEPS	EACH	2	$ 500.00	$ 1,000.00	2	$ 1,000.00						
2104.502	REMOVE CATCH BASIN	EACH	40	$ 650.00	$ 26,000.00	38	$ 24,700.00			2	$ 1,300.00		
2104.502	REMOVE DRAINAGE STRUCTURE	EACH	11	$ 750.00	$ 8,250.00	10	$ 7,500.00			1	$ 750.00		
2104.502	REMOVE SIGN	EACH	99	$ 32.00	$ 3,168.00	99	$ 3,168.00						
2104.502	REMOVE SIGNAL SYSTEM B	EACH	1	$ 5,800.00	$ 5,800.00	1	$ 5,800.00						
2104.502	REMOVE SIGNAL SYSTEM C	EACH	1	$ 4,300.00	$ 4,300.00	1	$ 4,300.00						
2104.502	REMOVE SIGNAL SYSTEM D	EACH	1	$ 4,700.00	$ 4,700.00	1	$ 4,700.00						
2104.502	REMOVE SIGNAL SYSTEM E	EACH	1	$ 5,500.00	$ 5,500.00	1	$ 5,500.00						
2104.502	REMOVE SIGNAL SYSTEM F	EACH	1	$ 3,700.00	$ 3,700.00	1	$ 3,700.00						
2104.502	REMOVE SIGNAL SYSTEM G	EACH	1	$ 3,300.00	$ 3,300.00	1	$ 3,300.00						
2104.502	REMOVE SIGNAL SYSTEM H	EACH	1	$ 6,100.00	$ 6,100.00	1	$ 6,100.00						
2104.502	REMOVE HANDHOLE	EACH	29	$ 550.00	$ 15,950.00	29	$ 15,950.00						
2104.502	SALVAGE FLAGPOLE	EACH	3	$ 1,500.00	$ 4,500.00	3	$ 4,500.00						
2104.502	SALVAGE SIGN PANEL TYPE SPECIAL	EACH	25	$ 32.00	$ 800.00	19	$ 608.00			6	$ 192.00		
2104.502	SALVAGE PLANTER (ROUND BOWL)	EACH	1	$ 350.00	$ 350.00	1	$ 350.00						
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	2885	$ 5.00	$ 14,425.00	2511	$ 12,555.00			374	$ 1,870.00		
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	875	$ 6.00	$ 5,250.00	713	$ 4,278.00			162	$ 972.00		
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	1934	$ 25.00	$ 48,350.00	1882	$ 47,050.00			52	$ 1,300.00		
2104.503	REMOVE CURB & GUTTER	LIN FT	7470	$ 0.40	$ 2,988.00	6962	$ 2,784.80			508	$ 203.20		
2104.503	REMOVE RETAINING WALL	LIN FT	30	$ 15.00	$ 450.00	30	$ 450.00						
2104.503	REMOVE UTILITY CONDUIT/DUCTBANK	LIN FT	1000	$ 25.00	$ 25,000.00	1000	$ 25,000.00						
2104.503	REMOVE TRENCH DRAIN	LIN FT	39	$ 25.00	$ 975.00	27	$ 675.00			12	$ 300.00		
2104.503	ABATE ASBESTOS-CONTAINING PIPES	LIN FT	300	$ 25.00	$ 7,500.00					300	$ 7,500.00		
2104.504	REMOVE PAVEMENT	SQ YD	18847	$ 17.50	$ 329,822.50	16476	$ 288,330.00			2371	$ 41,492.50		
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	346	$ 17.50	$ 6,055.00	346	$ 6,055.00						
2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	673	$ 17.50	$ 11,777.50	590	$ 10,325.00			83	$ 1,452.50		
2104.507	REMOVE CONCRETE FOUNDATIONS (3 FT DEPTH)	CU YD	1500	$ 4.00	$ 6,000.00	1500	$ 6,000.00						
2104.518	REMOVE REINFORCED CONCRETE SLAB	SQ FT	2550	$ 5.50	$ 14,025.00	2550	$ 14,025.00						
2104.518	REMOVE CONCRETE WALK	SQ FT	73190	$ 1.80	$ 131,742.00	67971	$ 122,347.80			5219	$ 9,394.20		
2104.518	REMOVE HEATED CONCRETE WALK	SQ FT	6870	$ 3.00	$ 20,610.00	6870	$ 20,610.00						
2104.518	REMOVE STREETCAR TRACKS	SQ FT	43200	$ 0.10	$ 4,320.00	39000	$ 3,900.00			4200	$ 420.00		
2104.601	HAUL SALVAGED MATERIAL	LUMP SUM	1	$ 1,000.00	$ 1,000.00					1	$ 1,000.00		
2104.618	REMOVE BRICK PAVERS	SQ FT	825	$ 5.00	$ 4,125.00	825	$ 4,125.00						
2105.607	STRUCTURAL SOIL BORROW (CV)	CU YD	1050	$ 192.00	$ 201,600.00	1050	$ 201,600.00						
2106.507	EXCAVATION - ROCK (STORM SEWER)	CU YD	1200	$ 4.50	$ 5,400.00	1200	$ 5,400.00						
2106.507	EXCAVATION - COMMON	CU YD	8092	$ 25.00	$ 202,300.00	7325	$ 183,125.00			567	$ 14,175.00	200	$ 5,000.00
2106.507	EXCAVATION - SUBGRADE	CU YD	7600	$ 0.15	$ 1,140.00	7500	$ 1,125.00			100	$ 15.00		
2106.507	SELECT GRANULAR EMBANKMENT (CV)	CU YD	7600	$ 0.20	$ 1,520.00	7500	$ 1,500.00			100	$ 20.00		
2106.507	COMMON EMBANKMENT (CV)	CU YD	1249	$ 40.00	$ 49,960.00	1065	$ 42,600.00			84	$ 3,360.00	100	$ 4,000.00
2106.609	HAUL & DISPOSE OF CONTAMINATED MATERIAL	TON	5000	$ 25.00	$ 125,000.00	5000	$ 125,000.00						
2106.609	HAUL & DISPOSE OF RUBBLE	TON	7500	$ 0.25	$ 1,875.00	7500	$ 1,875.00						
2123.610	TRACTOR MOUNTED BACKHOE	HOUR	400	$ 1.00	$ 400.00	400	$ 400.00						
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	500	$ 0.50	$ 250.00	500	$ 250.00						

						ROBERT STREET RECONSTRUCTION (S.P. 164-010-081)				NON-FEDERAL AID PARTICIPATING			
						FEDERAL AID PARTICIPATING				CITY OF SAINT PAUL		METRO TRANSIT G LINE	
						ROADWAY		STORM SEWER		LOCAL FUNDS		LOCAL FUNDS	
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT COST	TOTAL COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST
2130.523	WATER	M GALLON	1000	$ 0.10	$ 100.00	1000	$ 100.00						
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	4973	$ 80.00	$ 397,840.00	4082	$ 326,560.00			731	$ 58,480.00	160	$ 12,800.00
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	275	$ 11.00	$ 3,025.00					275	$ 3,025.00		
2301.502	DOWEL BAR	EACH	13520	$ 15.00	$ 202,800.00	13520	$ 202,800.00						
2301.504	CONCRETE PAVEMENT 10.0"	SQ YD	11227	$ 136.00	$ 1,526,872.00	10627	$ 1,445,272.00			600	$ 81,600.00		
2301.504	CONCRETE PAVEMENT 10.0" HIGH-EARLY	SQ YD	2806	$ 143.00	$ 401,258.00	2656	$ 379,808.00			150	$ 21,450.00		
2301.508	SUPPLEMENTAL PAVEMENT REINFORCEMENT	POUND	30000	$ 3.00	$ 90,000.00	30000	$ 90,000.00						
2301.518	HEATED CONCRETE PAVEMENT 6"	SQ FT	6380	$ 34.50	$ 220,110.00	6380	$ 220,110.00						
2301.603	PERMANENT HEADER	LIN FT	567	$ 35.00	$ 19,845.00	567	$ 19,845.00						
2331.603	SAWED & SEALED JOINT	LIN FT	100	$ 25.00	$ 2,500.00	100	$ 2,500.00						
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	18	$ 160.00	$ 2,880.00	18	$ 2,880.00						
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (4,B)	TON	1209	$ 75.00	$ 90,675.00	735	$ 55,125.00			474	$ 35,550.00		
2360.509	TYPE SP 12.5 WEARING COURSE MIX (4,F)	TON	1279	$ 105.00	$ 134,295.00	774	$ 81,270.00			505	$ 53,025.00		
2411.601	SPECIALTY PLANTER A	LUMP SUM	1	$ 32,000.00	$ 32,000.00	1	$ 32,000.00						
2411.601	SPECIALTY PLANTER B	LUMP SUM	1	$ 36,500.00	$ 36,500.00	1	$ 36,500.00						
2411.601	SPECIALTY PLANTER C	LUMP SUM	1	$ 39,000.00	$ 39,000.00	1	$ 39,000.00						
2411.601	SPECIALTY PLANTER D	LUMP SUM	1	$ 36,500.00	$ 36,500.00	1	$ 36,500.00						
2411.601	SPECIALTY PLANTER E	LUMP SUM	1	$ 36,500.00	$ 36,500.00	1	$ 36,500.00						
2411.601	SPECIALTY PLANTER F	LUMP SUM	1	$ 39,000.00	$ 39,000.00	1	$ 39,000.00						
2411.603	THICKENED PLANTER CURB	LIN FT	690	$ 106.00	$ 73,140.00	690	$ 73,140.00						
2412.503	5X6 PRECAST CONCRETE BOX CULVERT	LIN FT	70	$ 1,345.00	$ 94,150.00	70	$ 94,150.00						
2412.503	8X3 PRECAST CONCRETE BOX CULVERT	LIN FT	50	$ 1,660.00	$ 83,000.00	50	$ 83,000.00						
2412.503	8X4 PRECAST CONCRETE BOX CULVERT	LIN FT	80	$ 1,415.00	$ 113,200.00	80	$ 113,200.00						
2412.503	8X7 PRECAST CONCRETE BOX CULVERT	LIN FT	55	$ 1,820.00	$ 100,100.00	55	$ 100,100.00						
2475.503	ORNAMENTAL METAL RAILING - 28"	LIN FT	346	$ 301.00	$ 104,146.00	346	$ 104,146.00						
2502.503	6" PVC PIPE DRAIN	LIN FT	8	$ 250.00	$ 2,000.00	8	$ 2,000.00						
2503.503	8" PVC PIPE SEWER	LIN FT	153	$ 155.00	$ 23,715.00			153	$ 23,715.00				
2503.503	14" DUCTILE IRON PIPE SEWER CL 52	LIN FT	1507	$ 171.00	$ 257,697.00			1507	$ 257,697.00				
2503.602	CONSTRUCT BULKHEAD	EACH	3	$ 3,000.00	$ 9,000.00			3	$ 9,000.00				
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	12	$ 1,900.00	$ 22,800.00			11	$ 20,900.00	1	$ 1,900.00		
2503.603	TRENCH DRAIN	LIN FT	63	$ 300.00	$ 18,900.00	40	$ 12,000.00			23	$ 6,900.00		
2503.603	CLEAN AND TELEVISE STORM SEWER	LIN FT	3750	$ 5.00	$ 18,750.00			3750	$ 18,750.00				
2503.603	CLEAN AND TELEVISE SANITARY SEWER	LIN FT	3500	$ 4.40	$ 15,400.00					3500	$ 15,400.00		
2504.602	ADJUST GATE VALVE & BOX	EACH	62	$ 550.00	$ 34,100.00	56	$ 30,800.00			6	$ 3,300.00		
2504.602	ADJUST CURB STOP	EACH	6	$ 600.00	$ 3,600.00	6	$ 3,600.00						
2504.604	2" POLYSTYRENE INSULATION	SQ YD	90	$ 100.00	$ 9,000.00			90	$ 9,000.00				
2506.502	CASTING ASSEMBLY	EACH	46	$ 1,000.00	$ 46,000.00	44	$ 44,000.00			2	$ 2,000.00		
2506.502	ADJUST FRAME & RING CASTING	EACH	44	$ 750.00	$ 33,000.00	42	$ 31,500.00			2	$ 1,500.00		
2506.502	CONSTRUCT DRAINAGE DES SPEC 1	EACH	24	$ 6,100.00	$ 146,400.00			24	$ 146,400.00				
2506.502	CONSTRUCT DRAINAGE DES SPEC 2	EACH	1	$ 65,000.00	$ 65,000.00	1	$ 65,000.00						
2506.502	CONSTRUCT DRAINAGE DES SPEC 3	EACH	1	$ 69,000.00	$ 69,000.00	1	$ 69,000.00						
2506.502	CONSTRUCT DRAINAGE DES SPEC 4	EACH	1	$ 71,000.00	$ 71,000.00	1	$ 71,000.00						
2506.502	CONSTRUCT DRAINAGE DES SPEC 5	EACH	1	$ 65,000.00	$ 65,000.00	1	$ 65,000.00						
2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	LIN FT	221	$ 850.00	$ 187,850.00			206	$ 175,100.00	15	$ 12,750.00		
2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	LIN FT	79	$ 1,750.00	$ 138,250.00			79	$ 138,250.00				
2506.503	RECONSTRUCT DRAINAGE STRUCTURE	LIN FT	1	$ 5,000.00	$ 5,000.00	1	$ 5,000.00						
2506.602	UTILITY VERIFICATION HOLE	EACH	50	$ 40.00	$ 2,000.00			50	$ 2,000.00				
2506.602	RECONSTRUCT DRAINAGE STRUCTURE	EACH	1	$ 5,000.00	$ 5,000.00			1	$ 5,000.00				
2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	7	$ 2,000.00	$ 14,000.00			7	$ 14,000.00				
2506.602	ADJUST FRAME & RING CASTING (SPECIAL)	EACH	4	$ 1,500.00	$ 6,000.00			4	$ 6,000.00				
2521.518	4" CONCRETE WALK	SQ FT	6309	$ 11.25	$ 70,976.25	6309	$ 70,976.25						
2521.518	6" CONCRETE WALK	SQ FT	89263	$ 11.25	$ 1,004,208.75	83402	$ 938,272.50			5226	$ 58,792.50	635	$ 7,143.75

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						FEDERAL AID PARTICIPATING				CITY OF SAINT PAUL		METRO TRANSIT G LINE	
						ROADWAY		STORM SEWER		LOCAL FUNDS		LOCAL FUNDS	
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT COST	TOTAL COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST
2521.518	6" CONCRETE WALK SPECIAL (BLACK ICE)	SQ FT	3260	$ 18.00	$ 58,680.00							3260	$ 58,680.00
2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EACH	5370	$ 10.00	$ 53,700.00	5040	$ 50,400.00			330	$ 3,300.00		
2521.618	CONCRETE CURB RAMP WALK	SQ FT	1698	$ 16.00	$ 27,168.00	1698	$ 27,168.00						
2531.503	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	448	$ 41.00	$ 18,368.00	141	$ 5,781.00			307	$ 12,587.00		
2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	5402	$ 41.00	$ 221,482.00	5219	$ 213,979.00			183	$ 7,503.00		
2531.503	CONCRETE CURB & GUTTER DESIGN B924 (MOD)	LIN FT	216	$ 52.00	$ 11,232.00	108	$ 5,616.00					108	$ 5,616.00
2531.503	CONCRETE CURB DESIGN B9 (MOD)	LIN FT	70	$ 50.00	$ 3,500.00	35	$ 1,750.00					35	$ 1,750.00
2531.503	CONCRETE CURB & GUTTER DESIGN B1024 (MOD)	LIN FT	230	$ 95.00	$ 21,850.00	115	$ 10,925.00					115	$ 10,925.00
2531.503	CONCRETE CURB DESIGN B6	LIN FT	150	$ 60.00	$ 9,000.00	150	$ 9,000.00						
2531.504	8.0" CONCRETE DRIVEWAY PAVEMENT HIGH-EARLY	SQ YD	412	$ 127.00	$ 52,324.00	361	$ 45,847.00			51	$ 6,477.00		
2531.603	CONCRETE SILL	LIN FT	384	$ 29.00	$ 11,136.00	384	$ 11,136.00						
2531.603	CONCRETE CURB & GUTTER	LIN FT	875	$ 45.00	$ 39,375.00	875	$ 39,375.00						
2531.618	LINEAR TACTILE STRIP	SQ FT	20	$ 200.00	$ 4,000.00	20	$ 4,000.00						
2531.618	TRUNCATED DOMES	SQ FT	1940	$ 65.00	$ 126,100.00	1040	$ 67,600.00					900	$ 58,500.00
2540.601	ENHANCED BUS STOP SITE A (KELLOGG NB)	LUMP SUM	1	$ 29,200.00	$ 29,200.00							1	$ 29,200.00
2540.601	ENHANCED BUS STOP SITE B (KELLOGG SB)	LUMP SUM	1	$ 26,300.00	$ 26,300.00							1	$ 26,300.00
2540.601	ENHANCED BUS STOP SITE C (5TH-6TH NB)	LUMP SUM	1	$ 37,200.00	$ 37,200.00							1	$ 37,200.00
2540.601	ENHANCED BUS STOP SITE D (5TH-6TH SB)	LUMP SUM	1	$ 41,200.00	$ 41,200.00							1	$ 41,200.00
2540.601	ENHANCED BUS STOP SITE E (10TH NB)	LUMP SUM	1	$ 41,800.00	$ 41,800.00							1	$ 41,800.00
2540.601	ENHANCED BUS STOP SITE F (10TH SB)	LUMP SUM	1	$ 53,500.00	$ 53,500.00							1	$ 53,500.00
2540.601	METRO TRANSIT G LINE COMMUNICATIONS SYSTEM	LUMP SUM	1	$ 80,000.00	$ 80,000.00							1	$ 80,000.00
2540.602	BICYCLE RACK	EACH	42	$ 550.00	$ 23,100.00	42	$ 23,100.00						
2540.602	WASTE RECEPTACLE	EACH	30	$ 5,240.00	$ 157,200.00	30	$ 157,200.00						
2540.602	INSTALL SALVAGED PLANTER (ROUND BOWL)	EACH	1	$ 1,000.00	$ 1,000.00	1	$ 1,000.00						
2540.602	INSTALL FLAGPOLE	EACH	3	$ 1,500.00	$ 4,500.00	3	$ 4,500.00						
2540.618	BRICK PAVERS	SQ FT	5755	$ 14.80	$ 85,174.00	4828	$ 71,454.40			927	$ 13,719.60		
2545.601	TEMPORARY LIGHTING	LUMP SUM	1	$ 63,000.00	$ 63,000.00	1	$ 63,000.00						
2550.601	TEMPORARY POLE FOR POLICE CAMERA	EACH	1	$ 2,900.00	$ 2,900.00	1	$ 2,900.00						
2550.602	FIBER OPTIC CABLE SPLICING	EACH	44	$ 2,050.00	$ 90,200.00	44	$ 90,200.00						
2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	$ 2,500.00	$ 2,500.00	0.91	$ 2,275.00			0.09	$ 225.00		
2563.601	TRAFFIC CONTROL	LUMP SUM	1	$ 57,500.00	$ 57,500.00	0.91	$ 52,325.00			0.09	$ 5,175.00		
2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1	$ 2,500.00	$ 2,500.00	0.91	$ 2,275.00			0.09	$ 225.00		
2563.610	POLICE OFFICER	HOUR	400	$ 200.00	$ 80,000.00	400	$ 80,000.00						
2563.613	PORTABLE CHANGEABLE MESSAGE SIGN	UNIT DAY	125	$ 78.00	$ 9,750.00	125	$ 9,750.00						
2563.618	CONSTRUCTION SIGN-SPECIAL	SQ FT	100	$ 19.00	$ 1,900.00	100	$ 1,900.00						
2564.502	INSTALL SIGN PANEL TYPE SPECIAL	EACH	19	$ 130.00	$ 2,470.00	16	$ 2,080.00			3	$ 390.00		
2564.518	SIGN PANELS TYPE SPECIAL A	SQ FT	8	$ 210.00	$ 1,680.00	8	$ 1,680.00						
2564.602	SIGN COLLAR	EACH	123	$ 250.00	$ 30,750.00	118	$ 29,500.00			5	$ 1,250.00		
2564.602	DELINEATOR / MARKER SIGN	EACH	33	$ 140.00	$ 4,620.00	33	$ 4,620.00						
2564.618	SIGN TYPE C	SQ FT	250	$ 100.00	$ 25,000.00	242	$ 24,200.00			8	$ 800.00		
2565.501	TRAFFIC CONTROL PROTECT/REVISE/NEW INTERCONNECT	LUMP SUM	1	$ 89,000.00	$ 89,000.00	1	$ 89,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM B	SYSTEM	1	$ 296,000.00	$ 296,000.00	1	$ 296,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM C	SYSTEM	1	$ 295,000.00	$ 295,000.00	1	$ 295,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM D	SYSTEM	1	$ 290,000.00	$ 290,000.00	1	$ 290,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM E	SYSTEM	1	$ 379,000.00	$ 379,000.00	1	$ 379,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM F	SYSTEM	1	$ 339,000.00	$ 339,000.00	1	$ 339,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM G	SYSTEM	1	$ 284,000.00	$ 284,000.00	1	$ 284,000.00						
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM H	SYSTEM	1	$ 306,000.00	$ 306,000.00	1	$ 306,000.00						
2565.601	TEMPORARY SIGNAL SYSTEM A	EACH	1	$ 93,000.00	$ 93,000.00	1	$ 93,000.00						
2565.616	REVISE SIGNAL SYSTEM A	SYSTEM	1	$ 306,000.00	$ 306,000.00	1	$ 306,000.00						
2571.502	DECIDUOUS TREE 2.5" CAL B&B	EACH	52	$ 1,010.00	$ 52,520.00	52	$ 52,520.00						
2571.502	DECIDUOUS SHRUB NO 5 CONT	EACH	143	$ 136.00	$ 19,448.00	143	$ 19,448.00						
2571.502	PERENNIAL NO 1 CONT	EACH	191	$ 45.00	$ 8,595.00	191	$ 8,595.00						
2571.502	ORNAMENTAL GRASS NO 1 CONT	EACH	434	$ 44.00	$ 19,096.00	434	$ 19,096.00						
2571.602	TREE GRATE	EACH	7	$ 5,750.00	$ 40,250.00	7	$ 40,250.00						
2571.602	TREE PROTECTION	EACH	9	$ 350.00	$ 3,150.00	9	$ 3,150.00						

						ROBERT STREET RECONSTRUCTION (S.P. 164-010-081)				NON-FEDERAL AID PARTICIPATING			
						FEDERAL AID PARTICIPATING				CITY OF SAINT PAUL		METRO TRANSIT G LINE	
						ROADWAY		STORM SEWER		LOCAL FUNDS		LOCAL FUNDS	
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	UNIT COST	TOTAL COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST	ESTIMATED QUANTITY	COST
2572.503	TEMPORARY FENCE	LIN FT	500	$ 12.00	$ 6,000.00	500	$ 6,000.00						
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	$ 4,000.00	$ 4,000.00	1	$ 4,000.00						
2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	$ 5,000.00	$ 5,000.00	1	$ 5,000.00						
2573.502	STORM DRAIN INLET PROTECTION	EACH	103	$ 150.00	$ 15,450.00	103	$ 15,450.00						
2573.510	SEDIMENT REMOVAL VAC TRUCK	HOUR	200	$ 5.00	$ 1,000.00	200	$ 1,000.00						
2574.507	BOULEVARD TOPSOIL BORROW	CU YD	100	$ 125.00	$ 12,500.00	100	$ 12,500.00						
2582.503	4" DOTTED LINE MULTI COMP GR IN (WR)	LIN FT	18	$ 6.20	$ 111.60	18	$ 111.60						
2582.503	4" SOLID LINE PREF TAPE GR IN	LIN FT	2791	$ 6.20	$ 17,304.20	1954	$ 12,114.80			837	$ 5,189.40		
2582.503	8" SOLID LINE PREF TAPE GR IN	LIN FT	449	$ 12.30	$ 5,522.70	449	$ 5,522.70						
2582.503	24" SOLID LINE PREF TAPE GR IN	LIN FT	202	$ 41.00	$ 8,282.00	202	$ 8,282.00						
2582.503	4" BROKEN LINE PREF TAPE GR IN	LIN FT	220	$ 6.20	$ 1,364.00	170	$ 1,054.00			50	$ 310.00		
2582.503	4" DOTTED LINE PREF TAPE GR IN	LIN FT	51	$ 6.20	$ 316.20	51	$ 316.20						
2582.503	4" DBLE SOLID LINE PREF TAPE GR IN	LIN FT	3751	$ 12.30	$ 46,137.30	3751	$ 46,137.30						
2582.518	PAVT MSSG PREF TAPE GR IN	SQ FT	402	$ 42.00	$ 16,884.00	371	$ 15,582.00			31	$ 1,302.00		
2582.518	PAVT MSSG PREF THERMO GR IN	SQ FT	78	$ 42.00	$ 3,276.00	78	$ 3,276.00						
2582.518	CROSSWALK PREF TAPE GR IN	SQ FT	4225	$ 16.00	$ 67,600.00	4225	$ 67,600.00						
2582.518	CROSSWALK PREF THERMO GR IN ESR	SQ FT	475	$ 16.00	$ 7,600.00	475	$ 7,600.00						
2582.618	PAVEMENT MARKING SPECIAL - BRANDING - MULTI COMP (WR)	SQ FT	90	$ 31.00	$ 2,790.00	90	$ 2,790.00						
2582.618	PAVEMENT MARKING SPECIAL THERMO GR IN ESR	SQ FT	318	$ 16.00	$ 5,088.00	318	$ 5,088.00						
TOTALS					**$ 13,262,255.00**		**$ 11,330,631.35**		**$ 864,852.00**		**$ 541,056.90**		**$ 525,714.75**

Exhibit C
Insurance Requirements

(See next page. The remainder of this page is left intentionally blank.)

I. INDEMNIFICATION

1.01 Indemnification. To the fullest extent allowed by law, the Licensee agrees that it will save and protect, hold harmless, indemnify, and defend the Council and its members, agents, and employees against any and all claims, expenses (including, but not limited to, legal expense paid or incurred to enforce the provisions of this Section), losses, damages, or lawsuits for damage or injury that are alleged to arise out of, result from, or attributable to, whether in whole or in part, the Licensee's work, including acts or omissions of its employees, contractors, subcontractors, representatives, or agents, or anyone else for whom Licensee may be liable.

II. INSURANCE AND BOND REQUIREMENTS

2.01 Insurance Requirements. Licensee shall purchase from and maintain during the work, or longer if required elsewhere in this Agreement, in a company or companies lawfully authorized to do business in the jurisdiction in which the project is located, insurance set forth below providing protection from claims which may in any way be related to Licensee's work under the Agreement and for which Licensee may be legally liable, whether such operations be by the Licensee, contractor or by a subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

1. General Liability and Umbrella Insurance
   1.1. Licensee shall maintain commercial general liability (CGL) on an occurrence form (ISO CG 00 01, or its equivalent) and, if necessary, commercial umbrella insurance with a limit of not less than $5,000,000 each occurrence and a general aggregate limit of not less than $10,000,000. The general aggregate limit shall apply separately to this project.

      1.1.1. CGL insurance shall be written on ISO occurrence form CG 00 01 04 13(or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising injury, and contractual liability. Policy must not contain any exclusion for contractual liability assumed within 50' of a Railroad by utilizing ISO CG 24 17, or its equivalent.

      1.1.2. Council, its Architect/Engineer, its officers, agents and employees shall be included as an additional insured under the CGL utilizing ISO CG 20 26 04 13 and ISO CG 20 37 04 13, or their equivalent. Such coverage shall be maintained in effect for the benefit of Council, its Architect/Engineer, officers, agents and employees, for a minimum period of three years following Final Acceptance by Council of the work related to this Agreement. This insurance shall be primary and non-contributory with respect to any other insurance or self-insurance programs afforded to

Council. There shall be no endorsement or modification of the CGL to make it excess over other available insurance.

2. Automobile and Umbrella Liability Insurance
   2.1. Licensee shall maintain Business automobile coverage, ISO CA 00 01, 1997 or later edition, and if necessary an Umbrella Liability policy on a following-form basis, for liability arising out of the operation, maintenance or use of any automobile, whether owned, non-owned, rented or leased, with a limit of not less than $2,000,000 each accident.

      2.1.1. Pollution liability coverage equivalent to that provided under the ISO pollution liability-broadened coverage for covered autos endorsement (CA 99 48) shall be provided, and the Motor Carrier Act endorsement (MCS 90) shall be attached.
      2.1.2. Council, its officers, agents and employees shall be included as an additional insured by endorsement, ISO Form CA 20 48 02 99 or equivalent

3. Workers' Compensation and Employers Liability
   3.1. Workers' Compensation pursuant to Statute
   3.2. Employers Liability with limits not less than $500,000 each accident for bodily injury by accident, $1,000,000 each employee for bodily injury by disease, $500,000 policy limit for bodily injury by disease.

4. Contractor Pollution Liability (CPL)
   4.1. Licensee shall maintain this coverage with limits not less than $1,000,000 each claim and $2,000,000 annual aggregate. Coverage shall include bodily injury, property damage, including loss of use of property, clean-up costs, defense (including costs and expenses incurred in the investigation, defense, or settlement of claims), products and/or completed operations, and contractual liability. Coverage shall also be provided for transport of waste and non-owned disposal sites, if contractor is disposing of waste.
   4.2. Council shall also be listed as an insured on such policy.
   4.3. If CPL policy is written on a claims-made basis, then retroactive date must precede the earlier of either i.) the effective date of this Agreement, or ii.) the date work begins and shall provide an extended reporting period.

2.02 Other Insurance Provisions. The insurance policies shall contain the following provisions:

1.1. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled or non-renewed, except after thirty days' prior written notice (ten-day notice for cancellation due to non-payment of premium), has been given to Council at the following address:

Metropolitan Council
Attn: Risk Management
390 N. Robert St.
Saint Paul, MN 55101

1.2. In addition to notifying its insurer(s) in accordance with the policy, Licensee shall provide prompt written notice (to the address above) as soon as reasonably possible of any accident or loss relating to work performed on behalf of the Council.

1.3. Each policy shall be endorsed to state that the insurer agrees to waive all rights of subrogation against Council, its members, agents and employees, for losses arising out of the performance of this Agreement.

1.4. Insurance is to be placed with insurers with Best's rating of no less than A:VII.

1.5. Licensee shall furnish Council with certificates of insurance and with copies of endorsements evidencing coverage required by this article. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be received by Council before work commences. Council is not obligated to review certificates or other evidence of insurance, or to advise the Licensee of any deficiencies in such documents, and receipt thereof will not relieve Licensee from, nor be deemed a waiver of the Council's right to enforce, the terms of the Licensee's obligations hereunder. Council will have the right to examine any policy required by this Agreement.

2.04 Non-Waiver of Municipal Immunity and Limits. Nothing in this Agreement shall be construed to waive the municipal immunities or liability limits provided in the Minnesota Municipal Tort Claims Act or other applicable state or federal law.

Exhibit D
FTA Terms

(See next page. The remainder of this page is left intentionally blank.)

Supplemental Conditions for FTA-funded projects

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The provisions of this Exhibit are required because this Contract is funded in whole or in part by the United States Department of Transportation ("USDOT"), Federal Transit Administration. The requirements in this Exhibit are in addition to and, unless inconsistent and irreconcilable, do not supplant requirements found elsewhere in this Contract. If any requirement of this Exhibit is inconsistent with a provision found elsewhere in this Contract and is irreconcilable with such provision, the requirement in this Exhibit shall prevail.

ARTICLE FTA-1. DEFINITIONS

1.1 **C.F.R.:** The acronym referring to the United States Code of Federal Regulations, which contains regulations applicable to FTA grant recipients and their contractors and subcontractors.

1.2 **DOT:** The acronym referring to the United States Department of Transportation. Also represented as USDOT.

1.3 **EPA:** The acronym referring to the United States Environmental Protection Agency. Also represented as USEPA.

1.4 **FTA:** The acronym referring to the Federal Transit Administration, a public transit regulatory unit of the USDOT, formerly known as the Urban Mass Transit Administration.

1.5 **U.S.C.:** The acronym referring to the United States Code.

ARTICLE FTA-2.

ACCESS TO RECORDS, ACCESS TO CONSTRUCTION SITE, AND MAINTENANCE OF RECORDS

2.1 ***Access to Records.*** The Contractor agrees to provide sufficient access to FTA and its contractors to examine, inspect, and audit records and information related to performance of this Contract as reasonably may be required.

In accordance with 49 U.S.C. section 5325(g), the Contractor agrees to provide the Council, the Secretary of Transportation, the FTA Administrator, the Comptroller General of the United States, and any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this Contract for the purposes of making audits, examinations, inspections, excerpts, and transcriptions.

The Contractor also agrees, pursuant to 49 C.F.R. section 633.15, to provide the FTA Administrator or the Administrator's authorized representatives, including any project management oversight ("PMO") contractor, access to the Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. section 5302(a)(1), which is receiving federal financial assistance through the programs described at 49 U.S.C. sections 5307, 5309, or 5311.

2.2 ***Access to the Sites of Performance.*** The Contractor agrees to permit FTA and its contractors access to the sites of performance under this Contract as may reasonably be required.

2.3 ***Reproduction of Documents.*** The Contractor will retain, and will require its subcontractors at all tiers to retain, complete and readily accessible records related in whole or in part to this Contract, including, but not limited to, data, documents, reports, statistics, sub-agreements, leases, subcontracts, arrangements, other third-party agreements of any type, and supporting materials related to those records.

2.4 ***Retention Period.*** The Contractor agrees to comply with the record retention requirements in accordance with 2 C.F.R section 200.333. The Contractor shall maintain all books, records, accounts, and reports

required under this Contract for a period of not less than 3 years after the date of termination or expiration of this Contract, except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case records shall be maintained until the disposition of all such litigation, appeals, claims, or exceptions related thereto.

The expiration or termination of this Contract does not alter the record retention or access requirements of this Section.

ARTICLE FTA-3. BUY AMERICA BUILD AMERICA

The provision of this article apply if the value of this Contract (including the value of any amendments) exceeds $150,000.

3.1 *Buy America Provision.* The CONTRACTOR agrees to comply with 49 U.S.C section 5323(j) and 49 C.F.R. part 661, which provide that Federal funds may not be obligated unless iron, steel, and manufactured products used in FTA-funded projects are produced in the United States, unless a waiver has been granted by FTA or the product is subject to a general waiver. General waivers are listed in 49 C.F.R. §section 661.7.

Build America, Buy America Act. Construction materials used in the Project are subject to the domestic preference requirement of the Build America, Buy America Act, Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 (2021), as implemented from time to time by the U.S. Office of Management and Budget, the U.S. Department of Transportation, and FTA. The CONTRACTOR acknowledges this is neither a waiver of § 70914(a) nor a finding under § 70914(b).

ARTICLE FTA-4. CARGO PREFERENCE

4.1 Cargo Preference–Use of United States-Flag Vessels. The Contractor agrees:

4.1.1 To use privately owned United States-Flag commercial vessels to ship at least 50% of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for United States-Flag commercial vessels;

4.1.2 To furnish within 20 working days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, “on-board” commercial ocean bill-of-lading in English for each shipment of cargo described in Section 4.1.1 above to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the Council (through the Contractor in the case of a lower-tier participating subcontractor’s bill of lading); and

4.1.3 To include these requirements in all subcontracts issued pursuant to this Contract when the subcontract may involve the transport of equipment, material, or commodities by ocean vessel.

4.2 ***Fly America Requirements*** The Contractor agrees to comply with 49 U.S.C. 40118 (“Fly America Act”) in accordance with the General Services Administration’s regulations at 41 C.F.R. part 301-10, which provide that recipients and subrecipients of Federal funds and their contractors are required to user U.S. Flag Air Carriers for U.S. Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act. The Contractor shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a U.S. Flag Air Carrier was not available or why it was necessary to use a foreign air carrier and shall, in any event, provide a certificate of compliance with the Fly America requirements. The Contractor agrees to include the requirements of this section FTA-4.2 in all subcontracts that may involve international air transportation.

ARTICLE FTA-5. EMPLOYEE PROTECTIONS

Certain employee protections apply to all FTA-funded contracts with particular emphasis on construction-related projects. The Contractor will comply with all federal laws, regulations, and requirements, including:

5.1 ***Prevailing Wage Requirements***

5.1.1 Federal transit laws, specifically 49 U.S.C. section 5333(a), ("FTA's Davis-Bacon Related Act");
5.1.2 The Davis-Bacon Act, 40 U.S.C. sections 31441-3144, 3146, and 3147; and
5.1.3 U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Non-construction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 C.F.R. part 5.

5.2 ***Anti-Kickback Prohibitions.***

5.2.1 Section 1 of the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. section 874;
5.2.2 Section 2 of the Copeland "Anti-Kickback" Act, as amended, 40 U.S.C. section 3145; and
5.2.3 U.S. DOL regulations, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in part by Loans or Grants from the United States," 29 C.F.R. part 3.

5.3 ***Contract Work Hours and Safety Standards.***

5.3.1 Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 3701-3708; and supplemented by Department of Labor ("DOL") regulations, 29 C.F.R. part 5; and
5.3.2 U.S. DOL regulations, "Safety and Health Regulations for Construction," 29 C.F.R. part 1926.

5.4 ***Flow Down.*** These requirements extend to all third-party contractors and their contracts at every tier. The Davis-Bacon Act and the Copeland "Anti-Kickback" Act apply to all prime construction, alteration or repair contracts in excess of $2,000. The Contract Work Hours and Safety Standards Act apply to all FTA funded contracts in excess of $100,000 that involve the employment of mechanics or laborers.

5.5 ***Model Clause/Language.*** The Contractor must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. In addition, recipients can draw on the following language for inclusion in their federally funded procurements.

5.6 ***Prevailing Wage and Anti-Kickback.*** For all prime construction, alteration or repair contracts in excess of $2,000 awarded by FTA, the Contractor shall comply with the Davis-Bacon Act and the Copeland "Anti-Kickback" Act. Under 49 U.S.C. section 5333(a), prevailing wage protections apply to laborers and mechanics employed on FTA assisted construction, alteration, or repair projects. The Contractor will comply with the Davis-Bacon Act, 40 U.S.C. sections 3141-3144, and 3146-3148 as supplemented by DOL regulations at 29 C.F.R. part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction." In accordance with the statute, the Contractor shall pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, the Contractor agrees to pay wages not less than once a week. The Contractor shall also comply with the Copeland "Anti-Kickback" Act (40 U.S.C. section 3145), as supplemented by DOL regulations at 29 C.F.R. part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in part by Loans or Grants from the United States." The Contractor is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

5.7 ***Contract Work Hours and Safety Standards.*** For all contracts in excess of $100,000 that involve the employment of mechanics or laborers, the Contractor shall comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 3701-3708), as supplemented by the DOL regulations at 29 C.F.R. part 5. Under 40 U.S.C. § 3702 of the Act, the Contractor shall compute the wages of every mechanic and laborer, including watchmen and guards, on the basis of a standard work week of40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic be required to work in surroundings or underworking conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchase of supplies or materials or articles ordinarily

available on the open market, or to contracts for transportation or transmission of intelligence.

In the event of any violation of the clause set forth herein, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, the Contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of this clause in the sum of $10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by this clause.

The FTA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or any subcontractor under any such contract or any other Federal contract with the Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the Contractor, such sums as may be determined to be necessary to satisfy any liabilities of the Contractor or any subcontractor for unpaid wages and liquidated damages as provided in this section.

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this Contract.

ARTICLE FTA-6. DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

6.1 The Contractor agrees to comply with the requirements of 2 C.F.R. part 180, subpart C, as supplemented by 2 C.F.R. part 1200 during the term of this Contract. By signing this Contract, the Contractor certifies that neither it nor its principals, affiliates, or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or disqualified from participation in this Contract by any Federal department or agency. This certification is a material representation of fact upon which the Council relies in entering this Contract. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to the Council, the Federal Government may pursue available remedies, including suspension or debarment or both. The Contractor shall provide to the Council immediate written notice if at any time the Contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor will include a provision requiring such compliance in its lower tier covered transactions.

ARTICLE FTA-7. ENVIRONMENTAL STANDARDS AND PRACTICES

7.1 ***Clean Water Act.*** For any project of $150,000 or more, the Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. sections 1251-1387. The Contractor agrees to report each violation to the Council and understands and agrees that the Council will, in turn, report each violation as required to assure notification to FTA and the appropriate Environmental Protection Agency ("EPA") Regional Office. The Contractor also agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FTA.

7.2 ***Clean Air Act Compliance.*** For any project of $150,000 or more, the Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. sections 7401-7671q. The Contractor agrees to report each violation to Council and understands and agrees that Council will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office. The Contractor also agrees to include these requirements in each subcontract exceeding $150,000 financed in whole or in part with Federal assistance provided by FTA.

7.3 ***Energy Conservation.*** The Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the federal Energy Policy and Conservation Act.

7.4 ***Recovered Materials.*** Contractor agrees to provide a preference for those products and services that conserve natural resources, protect the environment, and are energy efficient by complying with all the requirements of Section 6002 of the Resource Conservation and Recovery Act ("RCRA") as amended (42 U.S.C. section 6962) and U.S. Environmental Protection Agency, "Comprehensive Procurement Guideline for Products Containing Recovered Materials," 40 C.F.R. part 247.

ARTICLE FTA-8. LOBBYING RESTRICTIONS

For any project of $100,000 or more, the Contractor is required to make the following certifications. The Contractor must also require its contractors or subcontractors to make the following certification in any contracts or subcontracts valued at or above $100,000.

8.1 ***Certification of Restrictions on Lobbying; Disclosure.*** The Contractor certifies, to the best of its knowledge and belief, that no Federal appropriated funds have been paid or will be paid by or on behalf of the Contractor for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with a Federal contract, grant, loan, or cooperative agreement, the Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which Council has relied to enter this Contract. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. section 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

By its signature on this Contract, the Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Section 3801, *et seq.*, apply to this certification and disclosure, if any.

ARTICLE FTA-9. SEISMIC SAFETY

9.1 The Contractor agrees that any new building or addition to an existing building will be designed and constructed in accordance with the standards for Seismic Safety required in Department of Transportation Seismic Safety Regulations, 49 C.F.R. Part 41, and will certify to compliance to the extent required by the Regulation. The Contractor also agrees to ensure that all work performed under this Contract, including work performed by a subcontractor, is in compliance with the standards required by the Seismic Safety Regulations and the certification of compliance issued on the project.

ARTICLE FTA-10. NATIONAL INTELLIGENT TRANSPORTATION SYSTEMS ARCHITECTURE AND STANDARDS

10.1 ***National Intelligent Transportation Systems Architecture and Standards.*** To the extent applicable, the Contractor agrees to conform to the National Intelligent Transportation Systems (ITS) Architecture and Standards as required by section 5206(e) of TEA-21, 23 U.S.C. section 502 note, and to comply with FTA Notice, "FTA National ITS Architecture Policy on Transit Projects" 66 Fed. Reg. 1455 et seq., January 8, 2001, and other Federal requirements that may be issued.

ARTICLE FTA-11. Program Fraud and False or Fraudulent Statements or Related Acts

11.1 ***Program Fraud and False or Fraudulent Statements or Related Acts.*** The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. section 3801 *et seq.*, and USDOT regulations, "*Program Fraud Civil Remedies*," 49 C.F.R. part 31, apply to its actions pertaining to this Contract. Upon execution of this Contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement is has made, it makes, it may make, or causes to be made, pertaining to this Contract or the FTA-assisted project for which this work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. chapter 53, the Federal Government reserves the right to impose the penalties of 18 U.S.C. section 1001 and 49 U.S.C. section 5323(l) on the Contractor, to the extent the Federal Government deems appropriate.

The Contractor agrees to include the above language in each subcontract under this Contract, modified only to identify the subcontractor that will be subject to the provisions.

ARTICLE FTA-12. CIVIL RIGHTS

Under this Contract, the Contractor shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part hereof.

12.1 ***Nondiscrimination.***

12.1.1 ***Nondiscrimination in Employment.*** In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex (including gender identity), age, or disability. In addition, the Contractor agrees to comply with applicable federal implementing regulations and other implementing requirements FTA may issue.

12.1.2 ***Nondiscrimination in Contracting.*** The Contractor agrees and assures that it will abide by the following conditions, and that it will include the following assurance in every subagreement and third-party contract it signs: (1) The Contractor must not discriminate on the basis of race, color, national origin, or sex in the award and performance of any FTA or U.S. DOT-assisted subagreement, third party contract, or third party subcontract, as applicable, and the administration of its DBE program or the requirements of 49 C.F.R. part 26; and (2) the Contractor must take all necessary and reasonable steps under 49 C.F.R. part 26 to ensure nondiscrimination in the award and administration of U.S. DOT-assisted subagreements, third party contracts, and third party subcontracts, as applicable.

12.2 ***Equal Employment Opportunity.*** The following equal employment opportunity requirements apply to this Contract:

12.2.1 ***Race, Color, Religion, National Origin, Sex.*** In accordance with Title VII of the Civil Rights Act, as

amended, 42 U.S.C. section 200e *et seq.*, and federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. chapter 60, and Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1965, 42 U.S.C. section 2000e note, as further amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. section 2000e note. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, national origin, sex (including sexual orientation and gender identity). Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

12.2.2 ***Age.*** In accordance with the Age Discrimination in Employment Act, 29 U.S.C. sections 621-634, U.S. Equal Employment Opportunity Commission regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625, the Age Discrimination Act of 1975, as amended, 42 U.S.C. section 6101 *et seq*., U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 C.F.R. part 90 and Federal transit law at 49 U.S.C. section 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

12.2.3 ***Disabilities.*** In accordance with section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. section 794, the Americans with Disabilities Act, as amended, 42 U.S.C. § 12101 et seq., the Architectural Barriers Act of 1968, as amended, 42 U.S.C. section 4151 et seq., and Federal transit law at 49 U.S.C. section 5332, the Contractor agrees that it will not discriminate against individuals on the basis of disability. In addition, the Contractor agrees to comply with the requirements of U.S. Equal Employment Opportunity commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act, "29 C.F.R. part 1630, and any implementing requirements FTA may issue. The Contractor will also ensure that accessible facilities (including vehicles and buildings) and services are made available to individuals with disabilities in accordance with the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. section 12101 et seq., the Architectural Barriers Act of 1968, as amended, 42 U.S.C. section 4151 et seq., and any applicable implementing regulations.

12.3 ***Inclusion in Subcontracts.*** The Contractor agrees to include the requirements of this article FTA-12 in each subcontract under this Contract, modified only to identify the subcontractor that will be subject to the provisions.

ARTICLE FTA-13. GENERAL PROVISIONS

13.1 ***Federal Changes.*** The Contractor shall comply with the required FTA clauses set forth in this Contract and with all applicable FTA regulations, policies, procedures and directives including, without limitation, those listed directly or by reference in the agreement between the Council and FTA. The Contractor's failure to comply with applicable FTA regulations, policies, procedures, and directives, as they may be amended or promulgated from time to time during the term of this Contract, shall constitute a material breach of this Contract.

13.2 ***No Obligation by the Federal Government.*** The Council and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of this Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the Council, the Contractor, or any other party (whether or not a party to the Contract) pertaining to any matter resulting from this Contract.

The Contractor agrees to include the preceding clause in each subcontract under this Contract, modified only to identify the subcontractor that will be subject to the provisions.

13.3 ***Incorporation of FTA Terms.*** Specific provisions in this Contract include, in part, certain Standard Terms and

Conditions required by USDOT, whether or not expressly set forth in the contract provisions. All contractual provisions required by USDOT, as set forth in the most recent addition and any revisions of FTA Circular 4220.1 "Third Party Contracting Guidance," to the extent consistent with applicable federal laws, and in Appendix II of 2 C.F.R. part 200 are hereby incorporated by reference. Notwithstanding anything to the contrary in this Contract, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Contract. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any Council requests which would cause the Council to be in violation of the FTA terms and conditions.

ARTICLE FTA-14. DISADVANTAGED BUSINESS ENTERPRISE ("DBE") – WITH GOAL

14.1 ***Intentionally left blank***

ARTICLE FTA-14. DISADVANTAGED BUSINESS ENTERPRISE ("DBE") – NO GOAL

14.1 ***Nondiscrimination.*** Pursuant to 49 CFR part 26, the Contractor, sub-recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Contract. The Contractor shall carry out applicable requirements of 49 C.F.R. part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract or such other remedy as the Council deems appropriate. The Contractor shall include this requirement in all subcontracts pursuant to this Contract.

14.2 ***Prompt Payment.***

14.2.1 Reserved.

14.2.2 The Contractor agrees to pay subcontractors within 10 calendar days of the Contractor's receipt of payment from the Council for undisputed services provided by the subcontractor. The Contractor agrees to pay subcontractors all undisputed retainage payments within 10 calendar days of completion of the work, regardless of whether the Contractor has received any retainage payment from the Council. The Contractor shall not postpone or delay any undisputed payments owed subcontractors without good cause and without prior written consent of the Council. The Contractor agrees to include in all subcontracts a provision requiring the use of appropriate alternative dispute resolution mechanisms to resolve payment disputes. The Contractor will not be reimbursed for work performed by subcontractors unless and until the Contractor ensures that subcontractors are promptly paid for work they have performed. Failure to comply with the provisions of this Section 14.2 may result in the Council finding the Contractor in noncompliance with the DBE provisions of this Contract.

14.2.3 The Contractor shall not, by reason of said payments, be relieved from responsibility for Work done by the subcontractor and shall be responsible for the entire Work under this Contract until the same is finally accepted by the Council.

14.2.4 The Contractor agrees to include in all subcontracts a provision requiring the use of appropriate alternative dispute resolution mechanisms to resolve payment disputes.

14.2.5 The Contractor will not be reimbursed for work performed by subcontractors unless and until the Contractor ensures that subcontractors are promptly paid for work they have performed. Failure to comply with the provisions of this section FTA-14.2 may result in the Council finding the Contractor in noncompliance with the DBE provisions of this Contract.

ARTICLE FTA-15. VETERANS PREFERENCE

The Contractor will give a hiring preference, to the extent practicable, to veterans (as defined in 5 U.S.C Section 2108) who have the requisite skills and abilities to perform the construction work required under this Contract. This provision shall not be understood, construed, or enforced in any manner that would require an employer to give preference to any veteran over any equally qualified applicant who is a member of any racial or ethnic minority, female, an individual with disability, or former employee.

ARTICLE FTA-16. EXECUTIVE ORDER – SPECIAL DEPARTMENT OF LABOR EQUAL EMPLOYMENT OPPERTUNITY FOR CONSTRUCTION PROJECTS

The following provisions of this Section FTA-16 apply if the value of a subsequent construction contract exceeds $10,000.

16.1 The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Council setting forth the provisions of this nondiscrimination clause.

16.2 The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, sex, or national origin.

16.3 The Contractor shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Council, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

16.4 The Contractor shall comply with all provisions of Executive Order No. 11246 of September 24, 1965, and all of the rules, regulations, and relevant orders of the Secretary of Labor.

16.5 The Contractor shall furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and shall permit access to its books, records, and accounts by the Council and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

16.6 In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any such rules, regulations, or orders, this Contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

16.7 The Contractor shall include the provisions of this Section 16 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions shall be binding upon each subcontractor or vendor. The Contractor shall take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance. If the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

ARTICLE FTA-17. INTELLECTUAL PROPERTY RIGHTS

The requirements of this Article apply to all contracts for experimental, developmental, or research work purposes. Certain patent rights and data rights apply to all subject data first produced in the performance of this Contract. The Contractor shall grant the Council intellectual property access and licenses deemed necessary for the work

performed under this Contract and in accordance with the requirements of 37 C.F.R. part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by FTA or U.S. DOT. The terms of an intellectual property agreement and software license rights will be finalized prior to execution of this Contract and shall, at a minimum, include the following restrictions: Except for its own internal use, the Contractor may not publish or reproduce subject data in whole or in part, or in any manner or form, nor may the Contractor authorize others to do so, without the written consent of FTA, until such time as FTA may have either released or approved the release of such data to the public. This restriction on publication, however, does not apply to any contract with an academic institution. For purposes of this Contract, the term “subject data” means recorded information whether or not copyrighted, and that is delivered or specified to be delivered as required by the Contract. Examples of “subject data” include, but are not limited to computer software, standards, specifications, engineering drawings and associated lists, process sheets, manuals, technical reports, catalog item identifications, and related information, but do not include financial reports, cost analyses, or other similar information used for performance or administration of the Contract.

17.1 The Federal Government reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use for “Federal Government Purposes,” any subject data or copyright described below. For “Federal Government Purposes,” means use only for the direct purposes of the Federal Government. Without the copyright owner’s consent, the Federal Government may not extend its Federal license to any other party.

17.1.1 Any subject data developed under the Contract, whether or not a copyright has been obtained; and

17.1.2 Any rights of copyright purchased by the Contractor using Federal assistance in whole or in part by the FTA.

17.2 Unless FTA determines otherwise, the Contractor performing experimental, developmental, or research work required as part of this Contract agrees to permit FTA to make available to the public, either FTA’s license in the copyright to any subject data developed in the course of the Contract, or a copy of the subject data first produced under the Contract for which a copyright has not been obtained. If the experimental, developmental, or research work, which is the subject of this Contract, is not completed for any reason whatsoever, all data developed under the Contract shall become subject data as defined herein and shall be delivered as the Federal Government may direct.

17.3 Unless prohibited by state law, upon request by the Federal Government, the Contractor agrees to indemnify, save, and hold harmless the Federal Government, its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Contractor of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under that contract. The Contractor shall be required to indemnify the Federal Government for any such liability arising out of the wrongful act of any employee, official, or agents of the Federal Government.

17.4 Nothing contained in this clause on rights in data shall imply a license to the Federal Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Federal Government under any patent.

17.5 Data developed by the Contractor and financed entirely without using Federal assistance provided by the Federal Government that has been incorporated into work required by the underlying Contract is exempt from the requirements herein, provided that the Contractor identifies those data in writing at the time of delivery of the Contract work.

17.6 The Contractor agrees to include these requirements in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance.

ARTICLE FTA-18. SAFE OPERATION OF MOTOR VEHICLES

18.1 ***Seat Belt Use.*** The Contractor agrees to implement Executive Order No. 13043, “Increasing Seat Belt Use in the United States,” April 16, 1997, 23 U.S.C. § 402 note, (62 Fed. Reg. 19217), by:

(1) Adopting and promoting on-the-job seat belt use policies and programs for its employees and other

personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles; and

(2) Including a "Seat Belt Use" provision in each third-party agreement related to this Contract.

18.2 ***Distracted Driving, Including Text Messaging While Driving.*** The Contractor agrees to implement Executive Order No. 13513, "Federal Leadership on Reducing Text Messaging While Driving," October 1, 2009, 23 U.S.C. § 402 note, (74 Fed. Reg. 51225); U.S. DOT Order 3902.10, "Text Messaging While Driving," December 30, 2009; and U.S. DOT Special Provision pertaining to Distracted Driving by:

(1) The Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Contractor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with this Contract or when performing any work for or on behalf of this Contract.

(2) The Contractor agrees to conduct workplace safety initiatives in a manner commensurate with its size, such as establishing new rules and programs to prohibit text messaging while driving, re-evaluating the existing programs to prohibit text messaging while driving, and providing education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

(3) The Contractor agrees to include the preceding "Distracted Driving, Including Text Messaging While Driving" provisions in each third party agreement related to this Contract.

ARTICLE FTA-19. TELECOMMUNICATIONS CERTIFICATION

Contractor certifies through the signing of this Contract that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), the Contractor does not and will not use any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. The Contractor will include this certification as a flow down clause in any contract related to this Contract.

ARTICLE FTA-20. RESOLUTION OF DISPUTES, BREACHES, OR OTHER LITIGATION

20.1 When applicable contracts in excess of $175,000, and all nonprocurement transactions, as defined in 2 C.F.R. §§ 180.220 and 1200.220, in excess of $25,000 will contain provisions or conditions which will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate. This may include provisions for bonding, penalties for late or inadequate performance, retained earnings, liquidated damages or other appropriate measures. Specific language for dispute resolution will be provided in any resultant contract of the successful proposer.

20.2 ***Notification to FTA; Flow Down Requirement****.* If a current or prospective legal matter that may affect the Federal Government emerges, the Contractor must promptly notify the Council and FTA's Region 5 Office's FTA Chief Counsel and Regional Counsel. The Contractor must include these requirements as a flow down clause in any subcontract related to this Contract.

20.2.1 The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.

ARTICLE FTA – 21. FEDERAL TAX LIABILITY AND RECENT FELONY CONVICTIONS

21.1 ***Applicability to Contracts; Flow down Requirements****.* This requirement is applicable to all contracts. The Federal Tax Liability and Recent Felony Convictions prohibition extends to all third party contractors and their subcontracts at every tier.

21.2 ***Transactions Prohibited.*** The Contractor agrees that, prior to entering into any Third Party Agreement with any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the Recipient will obtain from the prospective Third Party Participant a certification that the Third-Party Participant:

(1) does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) was not convicted of the felony criminal violation under any Federal law within the preceding 24 months.

21.3 ***Failure to Certify.*** If the prospective Third-Party Participant cannot so certify, the Contractor agrees to refer the matter to the Council and not to enter into any Third-Party Agreement with the Third-Party Participant without the Council's written approval.

END OF DOCUMENT

Exhibit E
Buy America Certification

(See next page. The remainder of this page is left intentionally blank.)

Exhibit E
Buy America Certification

Bidder Company Name: _____

☐ If the Total Bid does NOT exceed $150,000, check this box and upload the document. No signature is required.

Instructions: If the Total Bid is greater than $150,000, the Bidder MUST complete this form as described in 00200 Instructions to Bidders, Section 1.11.

Certificate of Compliance

The Bidder hereby certifies that it will comply with the requirements of 49 U.S.C. §5323(j)(1), and the applicable regulations in 49 C.F.R. Part 661, as supplemented or amended by Build America, Buy America Act, Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 (2021).

Date: _____

Signature: _____

Name: _____

Title: _____

Company Name: _____

Certificate of Non-Compliance

The Bidder hereby certifies that it cannot comply with the requirements of 49 U.S.C. §5323(j)(1) or Build America, Buy America Act, Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 (2021), but it may qualify for a waiver under 49 U.S.C. §5323(j)(2)(B) or 49 U.S.C. §5323(j)(2)(D) and the regulations in 49 C.F.R. Part 661.7.

Date: _____

Signature: _____

Name: _____

Title: _____

Company Name: _____

END OF DOCUMENT

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1012

File ID:	RES 25-1012	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6228	**In Control:**	City Council
				File Created:	06/23/2025
File Name:	Solar Grant Acceptance for Animal Services			**Final Action:**	

Title: Authorizing the acceptance of $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Animal Services.

Notes:

		Agenda Date:	
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Animal Services Solar Grant Contract	**Financials Included?:**	
Contact Name:	Cecilia Govrik	**Hearing Date:**	
Entered by:	cecilia.govrik@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1012

Authorizing the acceptance of $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Animal Services.

None.

WHEREAS, the City of Saint Paul's Climate Action and Resilience Plan, adopted in December 2019, established the goal of achieving carbon neutrality in city operations by 2030 and included a key action of increasing municipal installations of renewable energy; and

WHEREAS, the Minnesota Legislature established the Solar on Public Buildings Grant Program in 2023 to provide grants to stimulate the installation of solar energy systems on public buildings; and

WHEREAS, the City Council previously approved RES 25-197 for the submission of a Solar on Public Buildings Grant application of $72,000 to cover a portion of the $140,000 cost for installing a 40-kW rooftop solar array at Animal Services, with the remainder of the solar project costs to be paid from existing funds already designated for the building renovation; and

WHEREAS, the City of Saint Paul allocated Capital Maintenance and Green Energy Program funding for the renovation of 1115 Beulah Lane for the relocation of Animal Control to a new Animal

Services facility; and

WHEREAS, the building renovation is required to align with the State of Minnesota's B3 Sustainable Buildings Guidelines and SB2030 Energy Standard which require onsite renewable energy generation to meet energy and carbon efficiency standards for the facility; now, therefore, be it

RESOLVED, that the Saint Paul City Council authorizes the Office of Financial Services and Department of Safety & Inspections to accept a $72,000 Solar on Public Buildings Grant and execute a grant agreement with the Minnesota Department of Commerce.

STATE OF MINNESOTA
SOLAR ON PUBLIC BUILDINGS GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Commissioner of Commerce ("State") and the City of Saint Paul, 15 West Kellogg Boulevard, Suite 700, Saint Paul, MN, 55102 ("Grantee").

Recitals

1. Under Minn. Stat. § 216C.02, subd. 1, the State is empowered to enter into this grant.
2. The State seeks to stimulate the installation of solar energy systems on public buildings pursuant to Minn. Stat. § 216C.376.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minn. Stat. § 16B.98, subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

1.1 ***Effective date*: July 29, 2025**, Per Minn. Stat. § 16B.98, subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per, Minn. Stat. § 16B.98, subd. 7, no payments will be made to the Grantee until this grant contract is fully executed.

1.2 ***Expiration date*: January 29, 2027**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 ***Survival of Terms*.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

2.1 Comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4 (a) (1).

2.2 Execute the duties set forth in Exhibit A, which is attached and incorporated into this grant contract.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 ***Consideration***. The State will pay for all services performed by the Grantee under this grant contract as follows:

4.1.1 ***Compensation.*** Payment to the Grantee will not exceed **Seventy-Two Thousand** dollars ($72,000.00) of actual eligible costs incurred in the performance of the Grantee's duties according to the breakdown of costs contained in the grant budget (Exhibit B), which is attached and incorporated into this grant contract.

4.1.2 ***Total Obligation*.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not **Seventy-Two Thousand** dollars ($72,000.00) of the total actual, eligible costs incurred in the performance of the Grantee's duties specified in Exhibit A.

4.2 ***Payment***

4.2.1 ***Invoices.*** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the schedule as outlined in Exhibit A.

4.2.2 ***Retainage***. No more than 95 percent of the amount due under this grant contract may be paid until the final product of this grant contract has been reviewed by the State's Authorized Representative. The balance due will be paid when the State's Authorized Representative determines that the Grantee has satisfactorily fulfilled all the terms of this grant contract.

4.2.3 ***Unexpended Funds***. The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.3 ***Contracting and Bidding Requirements***. Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work of $25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

(b) The grantee must not contract with vendors who are suspended or debarred in MN: https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp

4.4 ***Budget Categories***. Upon notice to and written approval by the State's Authorized Representative, the Grantee's budget for any one category in Exhibit B may be increased by up to 10% of the amount shown in Exhibit B for that category, with the amount of the increase moved from one or more other categories in Exhibit B. To move more than 10% into a budget category from another budget category or categories will require an amendment to the grant contract.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is **Kate Barry, Federal Utility Grants Project Manager, Kate.Barry@state.mn.us, 651-539-1516,** their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Cecilia Govrik, Energy Coordinator, cecilia.govrik@ci.stpaul.mn.us, 651-266-6228,** or their successor. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Complete

7.1 ***Assignment.*** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 ***Amendments.*** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 ***Waiver.*** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 ***Grant Contract Complete.*** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee and the State agree that they will be responsible for their own acts and omissions and the results thereof to the extent authorized by applicable law, and they will not be responsible for the acts of the other party and the results thereof. The liability of the Grantee will be governed by the provisions of Minnesota Statutes Chapter 466.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later

10 Government Data Practices and Intellectual Property Rights

10.1 ***Government Data Practices***. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 ***Intellectual Property Rights*.** The Grantee shall own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the works and documents. The "works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant contract. "Works" includes documents. The "documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant contract.

10.3 ***License to the State***. Subject to the terms and conditions of this grant contract, the Grantee hereby grants to the State a perpetual, irrevocable, no-fee right and license to make, have made, reproduce, modify distribute, perform and otherwise use the works and documents for any and all purposes, in all forms and manners that the State, in its sole discretion, deems appropriate. The Grantee shall upon the request of the State, execute all papers and perform all other acts necessary, to document and secure said right and license to the works and documents by the State. At the request of the State, the Grantee shall permit the State to inspect the original documents and provide a copy of any of the document to the State, without cost, for use by the State in any manner the State, in its sole discretion, deems appropriate.

10.4 ***Obligations***. Grantee represents and warrants that materials produced or used under this grant contract do not and will not infringe upon any intellectual property rights of other persons or entities including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee will be responsible for its own acts and omissions as it relates to claims that all or part of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to reasonable attorneys' fees arising out of this grant contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in Grantee's or the State's opinion is likely to arise, Grantee shall, at the State's discretion, either procure for the State the right or license to continue using the materials at issue or

replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12. Publicity and Endorsement

12.1 ***Publicity.*** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 ***Endorsement***. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

Termination by the State

14.1 (a) Without Cause

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.1 (b) With Cause***.***

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. Per 16B.991, the State must immediately terminate this grant contract if the recipient is convicted of a criminal offense related to a state grant.

14.2 ***The Commissioner of Administration*** may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes, or it is not in the best interest of the State.

14.3 ***Termination for Insufficient Funding***. The State may immediately terminate this grant contract if:

1) It does not obtain funding from the Minnesota Legislature, or other funding source;
2) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or electronic notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the

grant contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. **STATE ENCUMBRANCE VERIFICATION**
   Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Signed:

Date:

Grant Contract / PO:

2. **CITY OF SAINT PAUL**
   The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:

Title:

Date:

By:

Title:

Date:

By:

Title:

Date:

3. **MN DEPARTMENT OF COMMERCE**
   (with delegated authority)

By:

Title:

Date:

Distribution:
MN Dept. of Commerce, Accounting Dept.
Grantee
State's Authorized Representative (copy)

Exhibit A

Grantee Duties

A. Project: SPB24-040; Animal Services, City of Saint Paul

B. Project Goal: The Minnesota Legislature established the Solar for Public Buildings Grant Program, in the 2023 legislative session, to provide grants to stimulate the installation of solar energy generating systems on public buildings in Xcel Energy Electric Service Territory.

C. The Grantee shall do all things necessary, including partnering with subcontractors, to complete the following tasks according to the following schedule:

Task Description	Deadline
1 System Components	End of month 4
1.1 All PV modules necessary for the System are either ordered with an anticipated arrival time to meet contract deadline, or in possession of Developer or Grantee. 1.2 All other System components, including inverters, are either ordered with an anticipated arrival time to meet contract deadline, or in possession of Developer/Grantee. **Deliverable(s):** • Submit any invoice(s) or receipt of payment(s) for reimbursement. ○ Upload supporting documentation including, but not limited to, receipts, shipping label/packing slip, proof of delivery. • If equipment has not been received yet, upload proof of order and/or possession of modules and BOS components and anticipated delivery date. • Enter Task 1 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Project Updates:	

• Provide a thorough update on project progress including:
  ○ Setbacks
  ○ Timeline updates
  ○ Anticipated completion
  ○ System promotion planning
  ○ Any other relevant updates	

2 Interconnection	End of month 8
2.1 All necessary interconnection documentation/applications have been filed and submitted to Grantee electric utility. 2.2 All necessary interconnection fees have been paid to Grantee electric utility. **Deliverable(s):** • Submit any invoice(s) or receipt of payment(s), for reimbursement. ○ Upload supporting documentation as proof of interconnection paperwork submission and related fee payments. • Enter Task 2 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Project Updates:	

• Provide a thorough update on project progress including:
  ○ Setbacks
  ○ Timeline updates
  ○ Anticipated completion
  ○ System promotion planning
  ○ Any other relevant updates	

Task Description	Deadline
3 System Installation	End of month 18
3.1 All components of the System have been fully installed. 3.2 System has been inspected and approved by Grantee Local Authority Having Jurisdiction. 3.3 A proof of witness test for the System has been completed by the Grantee electric utility. 3.4 At the time of any System level work order execution, Grantee's Developer returned any damaged and/or defective panels through the distribution chain for recycling and inverters to the manufacturer under warranty. **Deliverable(s):** *(all documentation will be furnished)* • Submit any invoice(s) or receipt of payment(s) for reimbursement. ○ Upload supporting documentation of proof of interconnection. • Upload a *Statement of Compliance* form. • Upload a signed inspection form and proof of witness test. • Collect and maintain prevailing wage reports, as required, Minn Stat. 177.27, 177.30. • Enter Task 3 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Project Updates:	

• Provide a thorough update on project progress including:
  ○ Press releases
  ○ Stories/case studies
  ○ Webpage development
  ○ Social media
  ○ Other in-person promotional events	

4 Promotion	End of month 18
Media Kit Acknowledgement When a local government building goes solar, it's an opportunity for the entire community to learn about the benefits and partnership with the Department. To help Grantees with promoting the work under this grant, the Department will provide an online Media Kit, and will be available on the Solar on Public Buildings webpage. It will include: • Press release template • Article template (for website or newsletter) • Social media handles, example language, and graphics • Customizable poster • Customizable event flyer 4.1 For any public communications about the solar project, on websites, newsletters, news media, social media, etc., the Grantee will recognize funding from the Minnesota Department of Commerce Solar on Public Buildings Program. Upload an example of such public communication. 4.2 For any public events about the solar project, Grantee will extend an invitation to the Minnesota Department of Commerce by sending event details and an invitation to the State's Authorized Representative. 4.3 Once the System is installed and operational, the Grantee will provide 1+ photo to the State of the System. Grantee is responsible for photo consent forms. 4.4 Grantee is encouraged to use the media kit and promotional templates provided by the Minnesota Department of Commerce. Upload a sample of public publicity such as a poster or event flyer. 4.5 **Deliverable(s):**	

Task Description	Deadline
• Acknowledge review of Media Kit materials. • Any final invoice(s) or receipt of payment(s), including supporting documentation, have been submitted for reimbursement. • Enter Task 4 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Promotion Plan Updates:	
• The local unit of government is required to publicly acknowledge the Solar on Public Buildings grant award from the Minnesota Department of Commerce. Provide an update on project promotional plan, including the timeline. This may include, but is not limited to: ○ Public presentation(s) at Council or Board meetings, at conferences, community events ○ Press releases ○ Stories/case studies ○ Webpage development ○ Ribbon cutting ○ Other in-person promotional events	
5 Reporting and Invoicing	Ongoing
5.1 The Grantee must inform the State's Authorized Representative, as often as necessary, to discuss issues requiring immediate attention, such as schedule deviations, scope of work modifications, concerns related to the project's progress, budget issues or questions, and any other topic that might require a dialogue regarding the best way to proceed. 5.2 The Grantee will provide the State's Authorized Representative with any additional information requested throughout the project pertaining to project status upon request. 5.3 The Grantee will submit invoices for reimbursement at least as often as requested in Tasks 1-4 above and as often as monthly. 5.4 The Grantee will submit documentation of federal tax credits (including any bonus credits) received for the project.	
6. System Component Reporting and End of Life Recycling	Ongoing
6.1 System Level Work Order Execution: At the time of any System level work order execution, Grantee's Developer shall be responsible for returning damaged and/or defective panels through the distribution chain for recycling and inverters to the manufacturer under warranty. 6.2 Operations and Maintenance (O&M): While engaged in an O&M contract, Grantee's Developer shall be responsible for tracking solar system equipment that ceases to function as intended (for any reason), recycling of any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6. below. 6.3 System Components Under Warranty: Grantee's Developer shall be responsible for tracking System equipment under warranty that cease to function as intended (for any reason), recycling of any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6. below. 6.4 Third Party Ownership: While engaged in a power purchase agreement (or third-party ownership model) contract, the Grantee's contractor shall be responsible for tracking solar system equipment that ceases to function as intended (for any reason), recycling of any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6. below. 6.5 End of Life Decommissioning and Recycling: At the time of decommissioning or System removal, the Grantee shall be responsible for the recycling any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6 below.	

Task Description	Deadline
6.6 Tracking and Reporting: All tracking and recycling of System Equipment that ceases to function as intended (for any reason) shall include counts of modules and inverter types and be reported on an annual basis, by March 31 for the previous calendar year, to the Minnesota Pollution Control Agency (MPCA). A recycling and reporting form will be available on the Department's webpage and provided upon contract execution. **Deliverable(s):** • Throughout the System's lifetime, a copy of the previous year's recycling and reporting form (which must be submitted to MPCA annually by March 31st for the previous year) is also submitted to the Department by uploading an *Annual Check-In* form. • Throughout the System's lifetime, the Grantee will upload an *Annual Check-In* form is uploaded annually beginning 12 months after System commissioning.	

Exhibit B

Grantee Detailed System Budget

Project: SPB24-040; Animal Services, City of Saint Paul

Budget: The tables below represent the detailed budget by Grantee System installation expenses and Grantee System installation funding sources. Categories have been pre-populated via budget values provided via the Grant Application. Eligible expenses include only those costs incurred by the Grantee towards *purchase* and *installation* of the System.

Note: The payment schedule must match the schedule between the Grantee and Developer per the contract with the Developer.

PAYMENT SCHEDULE	Item (Expense)	Details	Total Cost
Payment to Contractor	Materials orders – pay during pre-construction (not to be billed to the grant)	5%	$6,222.00
Payment to Contractor	Upon project completion	95%	$118,218.00
		TOTAL GRANTEE SYSTEM INSTALLATION EXPENSES	**$124,440.00**

FUNDING SOURCES:	Item	Details	Total Cost
Minnesota Department of Commerce	Solar on Public Buildings	Grant	$72,000.00
U.S. Department of Treasury	Investment Tax Credit	*ITC not being included in the financing plan for this project since the tax filing will not take place until the following budget year	$37,332.00
City of Saint Paul	Green Energy Fund	2025 budget	$52,440.00
		TOTAL GRANTEE SYSTEM INSTALLATION FUNDING SOURCES	**$124,440.00**

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1041

File ID:	RES 25-1041	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	266-1107	**In Control:**	City Council
				File Created:	06/25/2025
File Name:	MPCA Grant funding application for the Jackson Street Project			**Final Action:**	

Title: Authorizing the Department of Public Works to apply for Minnesota Pollution Control Agency Community Resilience Grant funding for the Jackson Street Project (10% match required).

Notes:

		Agenda Date:	07/09/2025
Sponsors:	Bowie	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:	Jary Lee	**Hearing Date:**	
Entered by:	anne.weber@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1041

Authorizing the Department of Public Works to apply for Minnesota Pollution Control Agency Community Resilience Grant funding for the Jackson Street Project (10% match required).

WHEREAS, the Department of Public Works proposes to reconstruct Jackson Street from University to Pennsylvania; and

WHEREAS, this project meets the requirements of the Minnesota Pollution Control Agency's (MPCA's) Community Resilience Grant Program; and

WHEREAS, the grant amount is $500,000; and

WHEREAS, the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the grant requires 10% in matching funds and the source for these funds is the Common Cent funding in the Jackson Street Project budget; now, therefore be it

RESOLVED, that the Council of the City of Saint Paul authorizes staff to apply for funding from the

MPCA Community Resilience Grant Program for the Jackson Street Project, and, be it finally

RESOLVED, that the Council of the City of Saint Paul authorizes the commitment of local funds for the local match if awarded this grant funding.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1069

File ID:	RES 25-1069	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6153	**In Control:**	City Council
				File Created:	07/01/2025
File Name:	Rubbish and Garbage Clean Up May 28 to June 6, 2025			**Final Action:**	

Title: Approving the City's cost of providing Rubbish and Garbage Clean Up services during May 28 to June 6, 2025, and setting date of Legislative Hearing for August 19, 2025 and City Council public hearing for October 1, 2025 to consider and levy the assessments against individual properties. (File No. J2526R, Assessment No. 258570)

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Report of Completion J2526R.258570, Assessment Roll J2526R.258570	**Financials Included?:**	
Contact Name:	Tanya Panzer	**Hearing Date:**	
Entered by:	tanya.panzer@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1069

Approving the City's cost of providing Rubbish and Garbage Clean Up services during May 28 to June 6, 2025, and setting date of Legislative Hearing for August 19, 2025 and City Council public hearing for October 1, 2025 to consider and levy the assessments against individual properties. (File No. J2526R, Assessment No. 258570)

WHEREAS, pursuant to Saint Paul Administrative Code Chapter 60: Property Service Cost Assessments, the Office of Financial Services Assessment Section has prepared the attached Report of Completion of Assessment for Rubbish and Garbage Clean Up on Private Properties during the time period of May 28 to June 6, 2025 under Assessment No. 258570 (File No. J2526R); and,

WHEREAS, the Office of Financial Services Assessment Section has prepared for City Council consideration the attached Assessment Roll listing the benefited property, the property owner, the service provided and the charges for the service as reported by the department providing the service; and hereby submits said Assessment Roll for City Council consideration to adopt and levy

said charges as an assessment against the benefited property; and

WHEREAS, a legislative hearing on said assessment is scheduled on the 19th day of August 2025 at the hour of 9:00 a.m. in Room 330, Third Floor, City Hall Court House, in the City of Saint Paul; now, therefore be it

RESOLVED, that the Council of the City of Saint Paul hereby accepts and approves said Report of Completion of Assessment and Assessment Roll; and be it further

RESOLVED, that a public hearing be had on said assessment on the 1st day of October 2025 at the hour of 3:30 p.m. in the Council Chambers of the Court House and City Hall Building, in the City of Saint Paul; and that the Office of Financial Services Assessment Section provide mailed and published notice of the same as required by law.

City of Saint Paul

Office of Financial Services
Assessment Section

COUNCIL FILE NO. _____

REPORT OF COMPLETION OF ASSESSMENT

File No. **J2526R**

Assessment No. **258570**

In the matter of the assessment of benefits, cost and expenses for

Rubbish and Garbage Clean Up on Private Properties during the time period of May 28 to June 6, 2025.

To the Council of the City of St. Paul:

The Office of Financial Services Assessment Section hereby reports to the Council the following as a statement of the spending and financing incurred for and in connection with the making of the above improvement:

Summary Abatement Fee	$22,125.00
DSI Admin Fee	$4,216.00
Assessment Admin Fee	$1,225.00
Attorney Fee	$175.00
TOTAL EXPENDITURES	$27,741.00
Charge To	
Net Assessment	$27,741.00

The Office of Financial Services Assessment Section further reports that it has, for each and every lot, piece or parcel of land benefiting from the improvement, assessed and levied the total sum of $27,741.00 as set forth in the attached assessment roll, in accordance with legal requirements and city policy; that the assessment has been completed as identified by the signature of the Deputy Treasurer; and that the attached assessment roll is hereby submitted to the Council for its consideration.

Date 7/1/2025 _____

Deputy Treasurer

Ratification Date: Resolution #:

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
201 Opportunity Fund Llc 9220 Bass Lake Rd Ste 230 New Hope MN 55428-3018 ***201 4TH ST E** *Ward: 2 *Pending as of: 6/17/2025	AUDITOR'S SUBDIVISION NO. 32 ST. PAUL, MINN. EX SELY 2O FT FOR 4TH ST AND SUBJ TO PARTY WALL AGRT AND WITH ESMT LOTS 9 1O AND LOT 11 BLK 1 ** PLEASE NOTE ** 25-037359 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**06-28-22-11-0002**
Jody M King 341 Arbor St St Paul MN 55102-3207 ***341 ARBOR ST** *Ward: 2 *Pending as of: 6/17/2025	STINSON'S SUBDIVISION OF BLOCK 10, STINSON, BROWN AND RAMSEY'S ADDITION TO ST. PAUL LOT 39 BLK 10 ** PLEASE NOTE ** 25-033401 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	780.00 124.00 1.00 1.00	$780.00 $124.00 $35.00 $5.00 $944.00	**11-28-23-11-0091**
Darrius Bolden Mikhela Graham Po Box 17122 St Paul MN 55117-0122 ***104 ATWATER ST** *Ward: 1 *Pending as of: 6/17/2025	LOCKEYS ADDITION TO THE CITY OF ST. PAUL LOT 5 BLK 2 ** PLEASE NOTE ** 25-035513 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	405.00 124.00 1.00 1.00	$405.00 $124.00 $35.00 $5.00 $569.00	**30-29-22-33-0019**
David R Brown 9347 Wedgewood Dr Woodbury MN 55125-9303 ***1077 BLAIR AVE** *Ward: 1 *Pending as of: 6/17/2025	ARNOLD'S ADDITION LOT 10 ** PLEASE NOTE ** 25-034701 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	785.00 124.00 1.00 1.00	$785.00 $124.00 $35.00 $5.00 $949.00	**35-29-23-22-0122**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Ansel Johnson 180 Mounds Blvd St Paul MN 55106-6231 ***590 BLAIR AVE** *Ward: 1 *Pending as of: 6/17/2025	MICHELS SUBDIVISION OF SAID BLOCK 5, OF SAID STINSONS ADDITION LOT 8 BLK 1 ** PLEASE NOTE ** 25-033386 5/21/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**36-29-23-22-0156**
Mark Robert Younghans 1128 Lane Pl St Paul MN 55106-2807 ***762 CAPITOL HTS** *Ward: 1 *Pending as of: 6/17/2025	ASHTON AND SHERBURNE'S ADDITION TO SAINT PAUL SUBJ TO DRIVEWAY ESMT AND EX E 4O FT AND EX N 2O 5/1O FT LOT 8 BLK 20 ** PLEASE NOTE ** 25-032042 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	315.00 124.00 1.00 1.00	$315.00 $124.00 $35.00 $5.00 $479.00	**31-29-22-24-0043**
Chue Vang La Vang 1297 Clarence St St Paul MN 55106-2063 ***1297 CLARENCE ST** *Ward: 6 *Pending as of: 6/17/2025	MAYME'S ADDITION PART OF LOTS 4 AND 5 SLY OF FOL L BEG ON E L OF BLK 4 10 FT S FROM SE COR OF LOT 5 TH WLY TO W L OF AND 10 FT NLY FROM S COR OF SD LOT 5 BLK 4 ** PLEASE NOTE ** 25-036115 5/30/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**22-29-22-33-0066**
Stephen Burks 691 St Anthony Ave Unit 2 St Paul MN 55104-4847 ***880 CLARK ST** *Ward: 5 *Pending as of: 6/17/2025	EDMUND RICE'S FIRST ADDITION TO ST. PAUL SUBJ TO DRIVE ESMT; N 1/2 OF LOT 11 & S 6 FT OF LOT 12 BLK 5 ** PLEASE NOTE ** 25-034762 5/30/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	560.00 124.00 1.00 1.00	$560.00 $124.00 $35.00 $5.00 $724.00	**29-29-22-32-0036**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
United Hmong Investment Llc 778 Viking Dr Maplewood MN 55117-1666 ***772 COOK AVE E** *Ward: 6 *Pending as of: 6/17/2025	ARLINGTON HILLS ADDITION TO ST. PAUL 40/45 THRU 49 LOT 2 BLK 9 ** PLEASE NOTE ** 25-035715 5/28/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**29-29-22-14-0069**
Mike Yang 3900 Fremont Ave N Minneapolis MN 55412-2045 ***786 COOK AVE E** *Ward: 6 *Pending as of: 6/17/2025	ARLINGTON HILLS ADDITION TO ST. PAUL 40/45 THRU 49 LOT 8 BLK 10 ** PLEASE NOTE ** 25-035719 5/28/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	315.00 124.00 1.00 1.00	$315.00 $124.00 $35.00 $5.00 $479.00	**29-29-22-14-0097**
216 Cretin Avenue Llc 708 5th St Se # B100 Minneapolis MN 55414-2176 ***216 CRETIN AVE N** *Ward: 4 *Pending as of: 6/17/2025	DESNOYER PARK RAMSEY CO., MINN. EX AVE N 4O FT OF LOTS 16 AND 17 AND N 4O FT OF W 21 FT OF LOT 18 BLK 50 ** PLEASE NOTE ** 25-034694 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**05-28-23-11-0077**
Cuc T Trinh 520 Edmund Ave St Paul MN 55103-1610 ***520 EDMUND AVE** *Ward: 1 *Pending as of: 6/17/2025	H. M. RANNEY'S SUBDIVISION BLOCK 11, STINSON'S DIVISION TO ST. PAUL, MINN. LOT 6 BLK 2 ** PLEASE NOTE ** 25-035866 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**36-29-23-23-0037**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Peter Schneider Katheryn Schneider 12736 Lake City Way Ne # C411 Seattle WA 98125-4427 ***856 EDMUND AVE** *Ward: 1 *Pending as of: 6/17/2025	SYNDICATE NO. 2 ADDITION LOT 15 BLK 4 ** PLEASE NOTE ** 25-036575 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-13-0073**
Lane J Rapp Jr 52 Elizabeth St E St Paul MN 55107-2974 ***52 ELIZABETH ST E** *Ward: 2 *Pending as of: 6/17/2025	E. R. BRYANTS REARRANGEMENT OF BLOCK 124 OF WEST SAINT PAUL PROPER LOT 4 BLK 124 ** PLEASE NOTE ** 25-036089 5/28/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	4,495.00 124.00 1.00 1.00	$4,495.00 $124.00 $35.00 $5.00 $4,659.00	**08-28-22-23-0145**
Michael V Hemenway 1310 Lincoln Ave St Paul MN 55105-2713 ***828 ENGLEWOOD AVE** *Ward: 1 *Pending as of: 6/17/2025	WINTERS ADDITION TO ST. PAUL SUBJ TO ALLEY; LOT 23 BLK 7 ** PLEASE NOTE ** 25-030636 5/30/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	650.00 124.00 1.00 1.00	$650.00 $124.00 $35.00 $5.00 $814.00	**26-29-23-43-0113**
Bidemi S Adejumo Asisat Ashagbe 33 George St E St Paul MN 55107-2906 ***33 GEORGE ST E** *Ward: 2 *Pending as of: 6/17/2025	WEST ST PAUL BLKS 1 THRU 99 W 18 FT OF GORMAN AVE VAC ADJ AND EX W 1OO FT LOTS 6 AND LOT 7 BLK 86 ** PLEASE NOTE ** 25-035686 5/28/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	315.00 124.00 1.00 1.00	$315.00 $124.00 $35.00 $5.00 $479.00	**08-28-22-23-0011**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Athanor Assisted Living Llc 225 W University Ave # 123b St Paul MN 55103-3901 ***135 GERANIUM AVE E** *Ward: 5 *Pending as of: 6/17/2025	TAX DESC: E1/2 & W1/2 OF VAC AGATE ST ADJ LOT F AND ALL OF LOT F SOO LINE PLAT NUMBER 4 & IN SD RANSOM'S ADD LOT 22 AND THAT PT OF LOTS 23 AND 24 LYING S OF THE N 125 FT AND E OF THE W 10 ** PLEASE NOTE ** 25-035516 6/4/2025	Summary Abatement	1.00	280.00	$280.00	**30-29-22-12-0090**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$444.00	
		*** Owner and Taxpayer ***				
Anne M Clancy 7676 Military Rd St Paul MN 55129-9521 ***104 GRANITE ST** *Ward: 1 *Pending as of: 6/17/2025	EDMUND RICE'S SECOND ADDITION TO THE CITY OF ST. PAUL EX S 6O FT LOTS 9 AND LOT 10 BLK 4 ** PLEASE NOTE ** 25-036074 5/30/2025	Summary Abatement	1.00	840.00	$840.00	**30-29-22-43-0037**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$1,004.00	
		*** Owner and Taxpayer ***				
New Direction Ira Inc 1070 W Century Dr Ste 101 Louisville CO 80027-1657 ***224 GROTTO ST N** *Ward: 1 *Pending as of: 6/17/2025	HOLCOMBE'S ADDITION TO SAINT PAUL S 20 FT OF LOT 17 BLK 2 ** PLEASE NOTE ** 25-038300 6/4/2025	Summary Abatement	1.00	280.00	$280.00	**02-28-23-11-0034**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$444.00	
		*** Owner and Taxpayer ***				
Mojo 615 Llc 17210 25th Ave N Plymouth MN 55447-2236 ***615 HALL AVE** *Ward: 2 *Pending as of: 6/17/2025	WEST ST PAUL BLKS 100 THRU 171 ETC LOTS 6 7 AND LOT 8 BLK 116 ** PLEASE NOTE ** 25-035688 5/28/2025	Summary Abatement	1.00	315.00	$315.00	**07-28-22-14-0128**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$479.00	
		*** Owner and Taxpayer ***				

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Jeffrey Holisak 2125 Highland Pkwy St Paul MN 55116-1314 ***2125 HIGHLAND PKWY** *Ward: 3 *Pending as of: 6/17/2025	SAINT CATHERINE PARK SECOND ADDITION LOT 29 BLK 5 ** PLEASE NOTE ** 25-038629 6/6/2025	Summary Abatement	1.00	280.00	$280.00	**08-28-23-44-0179**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$444.00	
		*** Owner and Taxpayer ***				
Hsr Msp Llc 4820 Minnetonka Blvd Ste 300 Saint Louis Park MN 55416-2263 ***786 IGLEHART AVE** *Ward: 1 *Pending as of: 6/17/2025	EDWIN DEAN'S SUBDIVISION OF PART OF SMITH & LOTT'S OUTLOTS TO THE CITY OF ST. PAUL EX ALLEY LOT 2 BLK 5 ** PLEASE NOTE ** 25-036579 6/4/2025	Summary Abatement	1.00	225.00	$225.00	**35-29-23-43-0087**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$389.00	
		*** Owner and Taxpayer ***				
Ward Jefferson 975 Minnehaha Ave W St Paul MN 55104-1544 ***798 IGLEHART AVE** *Ward: 1 *Pending as of: 6/17/2025	EDWIN DEAN'S SUBDIVISION OF PART OF SMITH & LOTT'S OUTLOTS TO THE CITY OF ST. PAUL EX ALLEY LOT 4 BLK 5 ** PLEASE NOTE ** 25-034112 6/4/2025	Summary Abatement	1.00	1,375.00	$1,375.00	**35-29-23-43-0089**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$1,539.00	
		*** Owner and Taxpayer ***				
483 Lynnhurst Llc 5500 Nicollet Ave S # 19393 St Paul MN 55104-0000 ***483 LYNNHURST AVE W** *Ward: 4 *Pending as of: 6/17/2025	UNION PARK LOTS 123,124 & LOT 125 ** PLEASE NOTE ** 25-037098 6/4/2025	Summary Abatement	1.00	950.00	$950.00	**33-29-23-31-0101**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$1,114.00	
		*** Owner and Taxpayer ***				

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Noah Vang 1299 Arcade St Ste 8 St Paul MN 55106-2080 ***118 MANITOBA AVE** *Ward: 1 *Pending as of: 6/17/2025	LEWIS' ADDITION TO ST. PAUL LOTS 7 AND LOT 8 BLK 3 ** PLEASE NOTE ** 25-031843 5/30/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	1,570.00 124.00 1.00 1.00	$1,570.00 $124.00 $35.00 $5.00 $1,734.00	**30-29-22-32-0205**
Jayden T Walsh 7383 W Fish Lake Rd Maple Grove MN 55311-2006 ***583 MARSHALL AVE** *Ward: 1 *Pending as of: 6/17/2025	MACKUBIN AND MARSHALL'S ADDITION TO ST. PAUL LOT 25 BLK 26 ** PLEASE NOTE ** 25-036580 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**36-29-23-33-0044**
Fronk Real Estate Llc 5775 Wayzata Blvd # 700-9176 Saint Louis Park MN 55416-1222 ***1055 REANEY AVE** *Ward: 6 *Pending as of: 6/17/2025	TERRY'S ADDITION TO THE CITY OF ST. PAUL, COUNTY OF RAMSEY, STATE OF MINN. EX N 35 3O/1OO FT LOT 24 BLK 12 ** PLEASE NOTE ** 25-035892 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	335.00 124.00 1.00 1.00	$335.00 $124.00 $35.00 $5.00 $499.00	**28-29-22-34-0057**
Sav Inc 9020 Shannon Ln Corcoran MN 55340-9695 ***719 SHERBURNE AVE** *Ward: 1 *Pending as of: 6/17/2025	CHUTE BROTHERS DIVISION NO. 7 ADDITION TO THE CITY OF ST. PAUL, MINN. LOT 21 ** PLEASE NOTE ** 25-037257 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	505.00 124.00 1.00 1.00	$505.00 $124.00 $35.00 $5.00 $669.00	**35-29-23-14-0174**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
John Mehren Crystal Mehren 755 Sherburne Ave St Paul MN 55104-2712 ***755 SHERBURNE AVE** *Ward: 1 *Pending as of: 6/17/2025	CHUTE BROTHERS DIVISION NO. 10 ADDITION TO THE CITY OF ST. PAUL, MINN. LOT 27 ** PLEASE NOTE ** 25-034113 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-13-0237**
Rihab A Safat 3159 Bobcat Trl Nw Prior Lake MN 55372-4507 ***66 STEVENS ST E** *Ward: 2 *Pending as of: 6/17/2025	WEST ST PAUL BLKS 100 THRU 171 ETC N 1/2 OF E 1/3 OF LOT 8 AND E 1/3 OF LOTS 9 AND LOT 10 BLK 107 ** PLEASE NOTE ** 25-035685 5/30/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**08-28-22-23-0073**
Northern Oak Investments Llc 1813 Kentucky Ave S Minneapolis MN 55426-2151 ***937 THOMAS AVE** *Ward: 1 *Pending as of: 6/17/2025	JOSEPH R. WEIDE'S 5TH ADDITION TO ST. PAUL LOT 14 BLK 2 ** PLEASE NOTE ** 25-037859 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	335.00 124.00 1.00 1.00	$335.00 $124.00 $35.00 $5.00 $499.00	**35-29-23-21-0075**
Daymar Properties Llc Po Box 383159 Waikoloa HI 96738-3159 ***1271 UNIVERSITY AVE W** *Ward: 4 *Pending as of: 6/17/2025	SYNDICATE NO. 5 ADDITION EX E 2O FT LOT 21 AND ALL OF LOTS 16 THRU LOT 20 BLK 32 ** PLEASE NOTE ** 25-036254 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	820.00 124.00 1.00 1.00	$820.00 $124.00 $35.00 $5.00 $984.00	**34-29-23-13-0103**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Coaster Dreams Properties Llc 712 Aurora Ave St Paul MN 55104-4811 ***799 UNIVERSITY AVE W** *Ward: 1 *Pending as of: 6/17/2025	SYNDICATE NO. 1 ADDITION LOT 16 BLK 3 ** PLEASE NOTE ** 25-037265 6/4/2025	Summary Abatement Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 35.00 5.00	225.00 1.00 1.00	$225.00 $35.00 $5.00 $265.00	**35-29-23-13-0217**
Preservation Project One Llc 30 Meyers Ct Novato CA 94947-2917 ***758 VICTORIA ST N** *Ward: 1 *Pending as of: 6/17/2025	WINTERS ADDITION TO ST. PAUL LOTS 14 & LOT 15 BLK 6 ** PLEASE NOTE ** 25-035535 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	475.00 124.00 1.00 1.00	$475.00 $124.00 $35.00 $5.00 $639.00	**26-29-23-43-0097**
Gilbert Allen Jr 118 Winter St W St Paul MN 55103-1835 ***118 WINTER ST** *Ward: 1 *Pending as of: 6/17/2025	HAHN'S SUBDIVISION LOT 8 ** PLEASE NOTE ** 25-034117 5/28/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	2,060.00 124.00 1.00 1.00	$2,060.00 $124.00 $35.00 $5.00 $2,224.00	**31-29-22-22-0061**

Total Summary Abatement:	$22,125.00
Total DSI Admin Fee:	$4,216.00
Total Assessment Admin Fee:	$1,225.00
Total Attorney Fee:	$175.00
Project Total:	**$27,741.00**
Less Total Discounts:	**$0.00**
Project Total:	**$27,741.00**

35 Parcel(s)
0 Cert. Exempt Parcel(s)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1070

File ID:	RES 25-1070	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6153	**In Control:**	City Council
				File Created:	07/01/2025
File Name:	Tall Grass and Weed Removal June 2 to 9, 2025			**Final Action:**	

Title: Approving the City's cost of providing Tall Grass and Weed Removal services during June 2 to 6, 2025, and setting date of Legislative Hearing for August 19, 2025 and City Council public hearing for October 1, 2025 to consider and levy the assessments against individual properties. (File No. J2513TW, Assessment No. 258571)

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Report of Completion J2513TW.258571, Assessment Roll J2513TW.258571	**Financials Included?:**	
Contact Name:	Tanya Panzer	**Hearing Date:**	
Entered by:	tanya.panzer@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1070

Approving the City's cost of providing Tall Grass and Weed Removal services during June 2 to 6, 2025, and setting date of Legislative Hearing for August 19, 2025 and City Council public hearing for October 1, 2025 to consider and levy the assessments against individual properties. (File No. J2513TW, Assessment No. 258571)

WHEREAS, pursuant to Saint Paul Administrative Code Chapter 60: Property Service Cost Assessments, the Office of Financial Services Assessment Section has prepared the attached Report of Completion of Assessment for Tall Grass and Weed Removal on Private Properties during the time period of June 2 to June 6, 2025 under Assessment No. 258571 (File No. J2513TW); and,

WHEREAS, the Office of Financial Services Assessment Section has prepared for City Council consideration the attached Assessment Roll listing the benefited property, the property owner, the service provided and the charges for the service as reported by the department providing the service; and hereby submits said Assessment Roll for City Council consideration to adopt and levy said charges as an assessment against the benefited property; and

WHEREAS, a legislative hearing on said assessment is scheduled on the 19th day of August 2025 at the hour of 10:00 a.m. in Room 330, Third Floor, City Hall Court House, in the City of Saint Paul; now, therefore be it

RESOLVED, that the Council of the City of Saint Paul hereby accepts and approves said Report of Completion of Assessment and Assessment Roll; and be it further

RESOLVED, that a public hearing be had on said assessment on the 1st day of October 2025 at the hour of 3:30 p.m. in the Council Chambers of the Court House and City Hall Building, in the City of Saint Paul; and that the Office of Financial Services Assessment Section provide mailed and published notice of the same as required by law.

City of Saint Paul

Office of Financial Services
Assessment Section

COUNCIL FILE NO. _____

REPORT OF COMPLETION OF ASSESSMENT

File No. **J2513TW**

Assessment No. **258571**

In the matter of the assessment of benefits, cost and expenses for

Tall Grass and Weed Removal on Private Properties during the time period of June 2 to June 9, 2025.

To the Council of the City of St. Paul:

The Office of Financial Services Assessment Section hereby reports to the Council the following as a statement of the spending and financing incurred for and in connection with the making of the above improvement:

Summary Abatement Fee	$16,646.25
DSI Admin Fee	$5,332.00
Assessment Admin Fee	$1,575.00
Attorney Fee	$225.00
TOTAL EXPENDITURES	$23,778.25
Charge To	
Net Assessment	$23,778.25

The Office of Financial Services Assessment Section further reports that it has, for each and every lot, piece or parcel of land benefiting from the improvement, assessed and levied the total sum of $23,778.25 as set forth in the attached assessment roll, in accordance with legal requirements and city policy; that the assessment has been completed as identified by the signature of the Deputy Treasurer; and that the attached assessment roll is hereby submitted to the Council for its consideration.

Date 7/1/2025 _____

Deputy Treasurer

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Andrew J Zimmerman Kyra Zimmerman 1203 6th St E St Paul MN 55106-4702 ***1203 6TH ST E** *Ward: 7 *Pending as of: 6/17/2025	A. GOTZIANS RE OF SIGEL'S ADDITION LOT 22 BLK 9 ** PLEASE NOTE ** 25-038314 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**33-29-22-11-0156**
Hossein Varasteh Amiri Mark Ciccarelli 1304 Concord St S South Saint Paul MN 55075-5919 ***692 6TH ST E** *Ward: 7 *Pending as of: 6/17/2025	LYMAN DAYTON ADDITION TO THE CITY OF ST. PAUL LOT 18 BLK 19 ** PLEASE NOTE ** 25-037554 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**32-29-22-13-0100**
Aky Group Llc 7300 Metro Blvd # 310 Edina MN 55439-3200 ***449 AURORA AVE** *Ward: 1 *Pending as of: 6/17/2025	MACKUBIN AND MARSHALL'S ADDITION TO ST. PAUL EX W 1.22 FT. LOT 28 & ALL OF LOTS 29 & LOT 30 BLK 2 ** PLEASE NOTE ** 25-039352 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**36-29-23-31-0043**
Land Home Financial Services Inc 1 Corporate Dr Ste 360 Lake Zurich IL 60047-8945 ***468 BELLOWS ST** *Ward: 2 *Pending as of: 6/17/2025	ROBERTSONS ADDITION TO WEST ST. PAUL WITH ESMT THE S 58 5/1O FT OF W 45 FT OF LOT 1 BLK 156 ** PLEASE NOTE ** 25-037613 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**07-28-22-12-0042**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Us Bank National Association As Trustee 1 Mortgage Way Mount Laurel NJ 08054-4637 ***985 BRADLEY ST** *Ward: 5 *Pending as of: 6/17/2025	FAIRVIEW ADDITION LOTS 6 AND LOT 7 BLK 14 ** PLEASE NOTE ** 25-037564 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**29-29-22-24-0160**
Hue Vang Shana Yang 989 Oak Bluff Cir St Paul MN 55119-6934 ***1578 BURG AVE** *Ward: 7 *Pending as of: 6/17/2025	OAKS OF HIGHWOOD LOT 5 BLK 2 ** PLEASE NOTE ** 25-037413 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	546.25 124.00 1.00 1.00	$546.25 $124.00 $35.00 $5.00 $710.25	**23-28-22-44-0041**
Ronald J Becker 840 Syndicate St S St Paul MN 55116-2226 ***129 COMO AVE** *Ward: 1 *Pending as of: 6/17/2025	HAHN'S SUBDIVISION ALL OF VAC ALLEY ADJ & LOT 5 ** PLEASE NOTE ** 25-038784 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**31-29-22-23-0002**
Philip A Johnson Arlene Johnson 693 Cook Ave E St Paul MN 55106-3102 ***693 COOK AVE E** *Ward: 6 *Pending as of: 6/17/2025	ARLINGTON HILLS ADDITION TO ST. PAUL 40/45 THRU 49 LOT 28 BLK 4 ** PLEASE NOTE ** 25-035351 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	718.75 124.00 1.00 1.00	$718.75 $124.00 $35.00 $5.00 $882.75	**29-29-22-13-0030**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Oromo American Twhid Islamic Com St Paul 430 Dale St St Paul MN 55103-2255 ***430 DALE ST N** *Ward: 1 *Pending as of: 6/17/2025	CENTRAL VILLAGE ADDITION S 130.07 FT MOL LYING W OF BLK 28 MACKUBIN & MARSHALLS ADD OF LOT 3 BLK 1 ** PLEASE NOTE ** 25-038535 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	632.50 124.00 1.00 1.00	$632.50 $124.00 $35.00 $5.00 $796.50	**36-29-23-32-0007**
Ikram Ali 729 Edgerton St St Paul MN 55130-4116 ***384 EARL ST** *Ward: 7 *Pending as of: 6/17/2025	H. F. SCHWABE'S ADDITION TO ST. PAUL, MINNESOTA N 4O FT OF S 8O FT OF LOTS 14 15 AND LOT 16 BLK 4 ** PLEASE NOTE ** 25-038312 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**33-29-22-42-0142**
Michael F Bausch 1270 Edgcumbe Rd St Paul MN 55105-2913 ***1270 EDGCUMBE RD** *Ward: 3 *Pending as of: 6/17/2025	LEXINGTON PARK PLAT 7 EX EDGCUMBE RD LOT 17 BLK 4 ** PLEASE NOTE ** 25-033526 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	632.50 124.00 1.00 1.00	$632.50 $124.00 $35.00 $5.00 $796.50	**10-28-23-14-0160**
Lane J Rapp Jr 52 Elizabeth St E St Paul MN 55107-2974 ***52 ELIZABETH ST E** *Ward: 2 *Pending as of: 6/17/2025	E. R. BRYANTS REARRANGEMENT OF BLOCK 124 OF WEST SAINT PAUL PROPER LOT 4 BLK 124 ** PLEASE NOTE ** 25-036090 6/4/2025	Summary Abatement Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 35.00 5.00	805.00 1.00 1.00	$805.00 $35.00 $5.00 $845.00	**08-28-22-23-0145**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Mark Puchala Ii 2016 Fremont Ave E St Paul MN 55119-4014 ***2016 FREMONT AVE** *Ward: 7 *Pending as of: 6/17/2025	WILD ROSE ADDITION E 1/2 OF LOT 31 AND ALL OF LOT 32 BLK 3 ** PLEASE NOTE ** 25-039069 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**35-29-22-24-0118**
The Money Man Llc 7100 Northland Cir Ste 410 Brooklyn Park MN 55428-1500 ***947 FREMONT AVE** *Ward: 7 *Pending as of: 6/17/2025	L. D. HODGES SUBDIVISION OF BLK. 93 OF LYMAN DAYTON'S ADDITION TO ST. PAUL LOT 12 BLK 93 ** PLEASE NOTE ** 25-034906 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**33-29-22-24-0152**
Hsr Msp Llc 4820 Minnetonka Blvd Ste 300 Saint Louis Park MN 55416-2263 ***201 GENESEE ST** *Ward: 1 *Pending as of: 6/17/2025	EDMUND RICE'S SECOND ADDITION TO THE CITY OF ST. PAUL THAT PART OF LOT 18 E OF A L RUN FROM A PT ON N L OF SD LOT AND 61 5/1O FT FROM NW COR OF LOT 17 TO A PT ON S L OF SD LOT 18 AND 61 5/1O FT ** PLEASE NOTE ** 25-037556 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**30-29-22-43-0079**
Athanor Assisted Living Llc 225 W University Ave # 123b St Paul MN 55103-3901 ***123 GERANIUM AVE E** *Ward: 5 *Pending as of: 6/17/2025	TAX DESC: LOT 11 AND THE N 125 FT OF LOTS 23 & 24 AND THAT PT OF THE W 10 FT OF LOT 24 LYING S OF THE N 125 FT THEREOF AND ALL OF LOTS 25, 26, 27, AND 28 ALL IN BLK 2 ** PLEASE NOTE ** 25-034120 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**30-29-22-12-0091**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Gil Kiekenapp 510 Sibley St # 405 St Paul MN 55101-2363 ***198 GRANITE ST** *Ward: 1 *Pending as of: 6/17/2025	EDMUND RICE'S SECOND ADDITION TO THE CITY OF ST. PAUL LOT 10 BLK 6 ** PLEASE NOTE ** 25-037557 6/5/2025	Summary Abatement	1.00	460.00	$460.00	**30-29-22-43-0065**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$624.00	
		*** Owner and Taxpayer ***				
New Direction Ira Inc 1070 W Century Dr Ste 101 Louisville CO 80027-1657 ***224 GROTTO ST N** *Ward: 1 *Pending as of: 6/17/2025	HOLCOMBE'S ADDITION TO SAINT PAUL S 20 FT OF LOT 17 BLK 2 ** PLEASE NOTE ** 25-038881 6/9/2025	Summary Abatement	1.00	373.75	$373.75	**02-28-23-11-0034**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$537.75	
		*** Owner and Taxpayer ***				
Alisher Musinov 5008 W 109th St Bloomington MN 55437-3008 ***59 KING ST E** *Ward: 2 *Pending as of: 6/17/2025	WEST ST PAUL BLKS 100 THRU 171 ETC W 1/2 OF E 2/3 OF LOTS 6 AND 7 AND W 1/2 OF E 2/3 OF S 1/2 OF LOT 8 BLK 107 ** PLEASE NOTE ** 25-034410 6/2/2025	Summary Abatement	1.00	373.75	$373.75	**08-28-22-23-0075**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$537.75	
		*** Owner and Taxpayer ***				
Samuel R Stuewe Kat Hunter 120 Lawson Ave W St Paul MN 55117-4943 ***120 LAWSON AVE W** *Ward: 5 *Pending as of: 6/17/2025	DORE'S ADDITION TO ST. PAUL LOT 5 BLK 1 ** PLEASE NOTE ** 25-039259 6/9/2025	Summary Abatement	1.00	460.00	$460.00	**30-29-22-23-0111**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$624.00	
		*** Owner and Taxpayer ***				

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Matthew L Mitchell Ryan Felter 124 Lawson Ave W St Paul MN 55117-4943 ***124 LAWSON AVE W** *Ward: 5 *Pending as of: 6/17/2025	DORE'S ADDITION TO ST. PAUL LOT 6 BLK 1 ** PLEASE NOTE ** 25-039258 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**30-29-22-23-0112**
Foom Ray Vang Maipakou Vang 4130 Scheuneman Rd White Bear Lake MN 55110-4115 ***105 MANITOBA AVE** *Ward: 1 *Pending as of: 6/17/2025	LEWIS' ADDITION TO ST. PAUL LOT 4 BLK 2 ** PLEASE NOTE ** 25-039256 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**30-29-22-32-0224**
Mark Cemensky 15725 W Clear Canyon Dr Surprise AZ 85374-4512 ***35 MANITOBA AVE** *Ward: 1 *Pending as of: 6/17/2025	LEWIS' ADDITION TO ST. PAUL E 1O FT OF LOT 2 AND ALL OF LOT 1 BLK 1 ** PLEASE NOTE ** 25-039252 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**30-29-22-32-0101**
Nathan Alex Malmgren Jr 71 Manitoba Ave St Paul MN 55117-5410 ***71 MANITOBA AVE** *Ward: 1 *Pending as of: 6/17/2025	LEWIS' ADDITION TO ST. PAUL LOT 10 BLK 1 ** PLEASE NOTE ** 25-039254 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**30-29-22-32-0093**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Ann Marie Meggitt 57 Maryland Ave E St Paul MN 55117-4615 ***57 MARYLAND AVE E** *Ward: 5 *Pending as of: 6/17/2025	DAWSON'S FOURTH ADDITION TO ST. PAUL LOTS 28 AND LOT 29 BLK 1 ** PLEASE NOTE ** 25-039261 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**19-29-22-34-0023**
Siu Lui Fung 528 Rice St St Paul MN 55103-2131 ***773 MARYLAND AVE E** *Ward: 6 *Pending as of: 6/17/2025	OAK VILLE PARK LOT 19 BLK 11 ** PLEASE NOTE ** 25-038330 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**20-29-22-44-0147**
Eric Fort 875 Maryland Ave E St Paul MN 55106-2616 ***875 MARYLAND AVE E** *Ward: 6 *Pending as of: 6/17/2025	WILDER'S ADDITION TO ST. PAUL, MINNESOTA LOT 30 BLK 3 ** PLEASE NOTE ** 25-038326 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**21-29-22-33-0102**
Burington Asset Management Llc 437 12th Ave N South Saint Paul MN 55075-1915 ***1051 MCLEAN AVE** *Ward: 7 *Pending as of: 6/17/2025	ROGER'S REARRANGEMENT OF BLOCK 7 OF MCLEAN'S RESERVATION TO ST. PAUL LOT 29 BLK 7 ** PLEASE NOTE ** 25-035332 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**33-29-22-34-0027**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Noela Naah Suhfor Po Box 1681 Maple Grove MN 55311-6681 ***1007 OXFORD ST N** *Ward: 5 *Pending as of: 6/17/2025	HILLIARD'S SUBDIVISION OF LOT 43, LAKE COMO VILLAS LOTS 11 12 AND LOT 13 ** PLEASE NOTE ** 25-035878 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**26-29-23-23-0082**
Due North Homes Llc 3140 Hamline Ave N Arden Hills MN 55112-3730 ***0 POINT DOUGLAS RD S** *Ward: 7 *Pending as of: 6/17/2025	VAC ST ACCRUING & LOTS 19 & LOT 20 BLK 3 ** PLEASE NOTE ** 25-037411 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**23-28-22-41-0058**
Renato Otten 9894 Franklin Ave Franklin Park IL 60131-1937 ***1094 REANEY AVE** *Ward: 6 *Pending as of: 6/17/2025	TERRY'S ADDITION TO THE CITY OF ST. PAUL, COUNTY OF RAMSEY, STATE OF MINN. LOT 5 BLK 10 ** PLEASE NOTE ** 25-036627 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	546.25 124.00 1.00 1.00	$546.25 $124.00 $35.00 $5.00 $710.25	**28-29-22-43-0183**
Ludivina Pllego Vides 1806 Ross Ave E St Paul MN 55119-3432 ***1806 ROSS AVE** *Ward: 7 *Pending as of: 6/17/2025	AURORA ADDITION TO ST. PAUL, MINN. LOT 9 BLK 3 ** PLEASE NOTE ** 25-038335 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**26-29-22-33-0130**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Sav Inc 9020 Shannon Ln Corcoran MN 55340-9695 ***719 SHERBURNE AVE** *Ward: 1 *Pending as of: 6/17/2025	CHUTE BROTHERS DIVISION NO. 7 ADDITION TO THE CITY OF ST. PAUL, MINN. LOT 21 ** PLEASE NOTE ** 25-037258 6/4/2025	Summary Abatement Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 35.00 5.00	460.00 1.00 1.00	$460.00 $35.00 $5.00 $500.00	**35-29-23-14-0174**
Mark T Doerr 2142 St Anthony Ave St Paul MN 55104-5029 ***2142 ST ANTHONY AVE** *Ward: 4 *Pending as of: 6/17/2025	CAPITOL ADD TO THE CITY OF ST. PAUL, RAMSEY CO., MINN. LOT 24 BLK 5 ** PLEASE NOTE ** 25-039282 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**32-29-23-41-0009**
Chaochia Wilson 1024 Stinson St St Paul MN 55103-1250 ***1024 STINSON ST** *Ward: 5 *Pending as of: 6/17/2025	COMO PARK ADDITION W 1/2 OF LOT 17 AND ALL OF LOT 18 BLK 2 ** PLEASE NOTE ** 25-039275 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**26-29-23-32-0030**
Harun F Abdi Khadija Abdigaani 5200 W 98th St 211 Bloomington MN 55437-2068 ***359 STINSON ST** *Ward: 1 *Pending as of: 6/17/2025	FRONT ST. SECOND ADDITION TO ST. PAUL, MINN. LOT 5 BLK 1 ** PLEASE NOTE ** 25-038786 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	287.50 124.00 1.00 1.00	$287.50 $124.00 $35.00 $5.00 $451.50	**25-29-23-42-0053**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Sharon Lee Anderson 697 Surrey Ave St Paul MN 55106-5521 ***697 SURREY AVE** *Ward: 7 *Pending as of: 6/17/2025	LYMAN DAYTON ADDITION TO THE CITY OF ST. PAUL LOT 5 BLK 46 ** PLEASE NOTE ** 25-036377 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**32-29-22-41-0053**
New Direction Ira Inc 1070 W Century Dr Ste 101 Louisville CO 80027-1657 ***1639 TAYLOR AVE** *Ward: 4 *Pending as of: 6/17/2025	COLLEGE PLACE TAYLOR'S DIVISION LOT 8 BLK 2 ** PLEASE NOTE ** 25-034925 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**28-29-23-41-0020**
Mason Osato 1763 Thomas Ave St Paul MN 55104-1728 ***1763 THOMAS AVE** *Ward: 4 *Pending as of: 6/17/2025	FOREST LAWN ADDITION TO ST. PAUL LOT 14 BLK 6 ** PLEASE NOTE ** 25-038787 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**33-29-23-12-0224**
Evan D Moreno 1115 13th Ave Se Minneapolis MN 55414-2310 ***715 THOMAS AVE** *Ward: 1 *Pending as of: 6/17/2025	CHUTE BROTHERS DIVISION NO. 5 ADDITION TO THE CITY OF ST. PAUL, MINN. LOT 22 ** PLEASE NOTE ** 25-038002 6/5/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**35-29-23-11-0179**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Coaster Dreams Properties Llc 712 Aurora Ave St Paul MN 55104-4811 ***799 UNIVERSITY AVE W** *Ward: 1 *Pending as of: 6/17/2025	SYNDICATE NO. 1 ADDITION LOT 16 BLK 3 ** PLEASE NOTE ** 25-037266 6/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	373.75 124.00 1.00 1.00	$373.75 $124.00 $35.00 $5.00 $537.75	**35-29-23-13-0217**
Katelyn Nicole Eide 1381 White Bear Ave N St Paul MN 55106-2412 ***1381 WHITE BEAR AVE N** *Ward: 6 *Pending as of: 6/17/2025	CAVANAUGH'S SUB. LOT 6 ** PLEASE NOTE ** 25-038334 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**22-29-22-41-0031**
Mussie Asrat 101 Winnipeg Ave St Paul MN 55117-5430 ***101 WINNIPEG AVE** *Ward: 1 *Pending as of: 6/17/2025	LEWIS' ADDITION TO ST. PAUL LOT 23 BLK 3 ** PLEASE NOTE ** 25-039250 6/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	115.00 124.00 1.00 1.00	$115.00 $124.00 $35.00 $5.00 $279.00	**30-29-22-32-0124**
York Avenue Land Development Llc 3806 Oakwood Hills Pkwy Ste 1 Eau Claire WI 54701-7779 ***1500 YORK AVE** *Ward: 6 *Pending as of: 6/17/2025	CRUICKSHANK'S GARDEN LOTS SUBJ TO ALLEY THE E 5O FT OF N 15O FT OF LOT 16 BLK 2 DESC: E 5O FT OF N 15O FT OF LOT 16 BLK 2 ** PLEASE NOTE ** 25-036827 6/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**27-29-22-31-0077**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Mikes Contracting Llc 297 Kopp Dr West Saint Paul MN 55118-2608 ***929 YORK AVE** *Ward: 6 *Pending as of: 6/17/2025	NELSON'S ADDITION LOT 23 BLK 5 ** PLEASE NOTE ** 25-038317 6/6/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	460.00 124.00 1.00 1.00	$460.00 $124.00 $35.00 $5.00 $624.00	**28-29-22-32-0057**

Total Summary Abatement:	$16,646.25
Total DSI Admin Fee:	$5,332.00
Total Assessment Admin Fee:	$1,575.00
Total Attorney Fee:	$225.00
Project Total:	**$23,778.25**
Less Total Discounts:	**$0.00**
Project Total:	**$23,778.25**

45 Parcel(s)
0 Cert. Exempt Parcel(s)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1083

File ID:	RES 25-1083	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6728	**In Control:**	City Council
				File Created:	07/02/2025
File Name:	Approving the Mayor's appointment Chris Thorn, Kathleen Paul, Peter Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, Dani Schmidt and reappointment of Dave Muhovich and Regina Rippel to the Ramsey County Community Health Ser			**Final Action:**	

Title: Approving the Mayor's appointment Chris Thorn, Kathleen Paul, Patrick Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, Dani Schmidt and reappointment of Dave Muhovich and Regina Rippel to the Ramsey County Community Health Services Advisory Committee (CHSAC).

Notes:			
		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:	Mariam DeMello	**Hearing Date:**	
Entered by:	mariam.demello@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1083

Approving the Mayor's appointment Chris Thorn, Kathleen Paul, Patrick Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, Dani Schmidt and reappointment of Dave Muhovich and Regina Rippel to the Ramsey County Community Health Services Advisory Committee (CHSAC).

WHEREAS, the Ramsey County Community Health Services Advisory Committee (CHSAC) advises the Ramsey County Board of Commissioners and Saint Paul's Mayor and City Council on issues related to public health and members of the committee hear presentations and participate in discussions focused on current public health issues; and

WHEREAS, the Ramsey County Community Health Services Advisory Committee has a total of thirteen (13) seats-one for each district and six (6) at-large with each member serving two-year

terms; and

WHEREAS, Chris Thorn, Kathleen Paul, Patrick Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, Dani Schmidt have applied for appointment to serve on the Ramsey County Community Health Services Advisory Committee; and

WHEREAS, Dave Muhovich and Regina Rippel have applied for reappointment to serve on the Ramsey County Community Health Services Advisory Committee and have been recommended by staff to serve additional terms; and

WHEREAS, Mayor Carter wishes to appointment Chris Thorn, Kathleen Paul, Patrick Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, and Dani Schmidt for two-year terms ending on July 31, 2027 and reappoint Dave Muhovich and Regina Rippel to two-year terms ending on July 31, 2027; now, therefore, be it

RESOLVED, that the Saint Paul City Council approves the appointment Chris Thorn, Kathleen Paul, Patrick Ingram, Francisco Jose Flores Caballero, Jess Marsalla, Ingie Osman, Luca Hale, Dani Schmidt for two-year terms ending on July 31, 2027 and reappointment of Dave Muhovich and Regina Rippel to two-year terms ending on July 31, 2027 on the Ramsey County Community Health Services Advisory Committee.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1113

File ID:	RES 25-1113	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-8566	**In Control:**	City Council
				File Created:	07/07/2025
File Name:	Cups & Cheers - 1624 - 26 White Bear Ave N			**Final Action:**	

Title: Approving the Legislative Hearing Officer's recommendation for the application submitted by Amazed Group LLC (License ID# 20190001176), d/b/a Cups & Cheers, to add a Liquor On Sale 2 AM Closing license to the existing Liquor On Sale - 291 or more seats, Liquor On Sale - Sunday, Entertainment (A), and Gambling Location licenses, located at 1624 & 1626 White Bear Avenue N.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Yang	**Enactment Date:**	
Attachments:	Signed Conditions Affidavit, Minutes, Class_N_License_Application, Floorplan, Street_Photos, STAMP_Activity_Report, Transcription of Objection Voicemail Message, Incident_Report, District_Council_Correspondence, Aerial_Photo, Zoning_Map, Plat_Map, 100'_Property_Ownership, AMANDA_Printscreen, Class N Notice, Notice of License Hearing, Memo from applicant on CDD, with security plan, License Hearing Sign-In Sheet, Email thread stating need for Conditional Use Permit	**Financials Included?:**	
Contact Name:	Nhia Vang	**Hearing Date:**	
Entered by:	greg.weiner@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Ver-sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1113

Approving the Legislative Hearing Officer's recommendation for the application submitted by Amazed Group LLC (License ID# 20190001176), d/b/a Cups & Cheers, to add a Liquor On Sale 2 AM Closing license to the existing Liquor On Sale - 291 or more seats, Liquor On Sale - Sunday, Entertainment (A), and Gambling Location licenses, located at 1624 & 1626 White Bear Avenue N.

WHEREAS, Amazed Group LLC (License ID# 20190001176), d/b/a Cups & Cheers, located at 1624 & 1626 White Bear Avenue N, has applied for a Class N license to add a Liquor On Sale 2 AM

Closing license to the existing Liquor On Sale - 291 or more seats, Liquor On Sale - Sunday, Entertainment (A), and Gambling Location licenses; and

WHEREAS, the applicant notified the Greater East Side Community Council prior to submitting their application; and

WHEREAS, a notification regarding the license application was sent from the Department of Safety and Inspections to the affected neighborhood for the period of June 4, 2025, to June 19, 2025; and

WHEREAS, during the notification period, an objection was received which triggered the hearing and a hearing was held on June 26, 2025; and

WHEREAS, the objection was related to safety, trash, and noise; and

WHEREAS, in response to the concerns raised, the licensee has agreed to work with the city to comply with the necessary requirements to minimize nuisance activities that would disturb the surrounding residential neighborhood; and

WHEREAS, after conducting the hearing and considering the testimonies and evidence, the Legislative Hearing Officer recommends approval of the application submitted by Amazed Group LLC (License ID# 20190001176), d/b/a Cups & Cheers, located at 1624 & 1626 White Bear Avenue N, with no additional conditions imposed, subject only to the following conditions:
Existing License Conditions (TO BE REMOVED)
1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant"
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code

Existing License Conditions to REMAIN
Licensed premises includes 1624 & 1626 White Bear Ave N
1. Licensee agrees that the sale, service, consumption, and/or display of alcohol is limited to the seating area identified in the application materials, and does not include the 33’ x 37’ room located on the eastern portion of the submitted floor plan.
2. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.
3. License holder will create a video surveillance camera and lighting placement plan (Video Surveillance Plan) for the interior and exterior of the licensed premises. License holder will submit the video surveillance plan to the Saint Paul Police Department (SPPD) liaison with the Department of Safety and Inspections (DSI) for review and approval. In accordance with the approved video surveillance plan, license holder will ensure that video surveillance camera system is in good working order, ensure it is recording 24 hours per day, ensure it can produce recorded surveillance video in a commonly used, up-to-date format, and ensure that accurate date and time of day are

visible on all recorded video. License holder will retain recorded surveillance video for a minimum of thirty (30) days. If an incident is deemed serious by SPPD, license holder shall make surveillance video immediately available for viewing by SPPD. If a copy of the surveillance video for a serious incident is requested by SPPD, license holder shall have the technology, materials and staff available to immediately make the copy. In all other cases, license holder shall provide a copy of the surveillance video to the requestor within 48 hours.

4. Licensee agrees to not employ any person or persons previously employed by either and/or both of the previous two licensees and/or lessees of 1626 White Bear Avenue North.

5. Licensee shall take appropriate action to ensure the back door (near the restrooms) is limited to emergency use and deliveries only, it shall not be used by customer/patrons as an entrance to the establishment.

6. Licensee acknowledges that a Gambling Location license only permits an authorized charitable organization to conduct lawful charitable gambling in a manner approved by the State of Minnesota Gambling Control Board once the charitable organization has obtained a State of Minnesota Gambling Control Board Premise Permit.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Saint Paul hereby approves this license application with the aforementioned agreed-upon conditions and finds that the license conditions are reasonable, and the application is in order and there are no grounds to deny the approval of the licenses.

The conditions affidavit was signed and submitted on July 8, 2025.

CITY OF SAINT PAUL

Department of Safety & Inspections
Angie Wiese, Director
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Web Site Address: www.stpaul.gov/dsi
Telephone: 651-266-8989
Facsimile: 651-266-9124

I agree to the following conditions being placed on the following license(s):

License #: 20190001176

Type of Business: Alarm Permit (New)
Entertainment (A)
Gambling Location
Liquor On Sale - 101-180 Seats
Liquor On Sale - 2 AM Closing
Liquor On Sale - 291 or more Seats
Liquor On Sale - Sunday

Applied for by: AMAZED GROUP LLC

Doing Business As: CUPS & CHEERS

at: 1626 WHITE BEAR AVE N
ST PAUL MN 55106

Conditions are as follows:

Licensed premises includes 1624 & 1626 White Bear Ave N

1. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.
2. License holder will create a video surveillance camera and lighting placement plan (Video Surveillance Plan) for the interior and exterior of the licensed premises. License holder will submit the video surveillance plan to the Saint Paul Police Department (SPPD) liaison with the Department of Safety and Inspections (DSI) for review and approval. In accordance with the approved video surveillance plan, license holder will ensure that video surveillance camera system is in good working order, ensure it is recording 24 hours per day, ensure it can produce recorded surveillance video in a commonly used, up-to-date format, and ensure that accurate date and time of day are visible on all recorded video. License holder will retain recorded surveillance video for a minimum of thirty (30) days. If an incident is deemed serious by SPPD, license holder shall make surveillance video immediately available for viewing by SPPD. If a copy of the surveillance video for a serious incident is requested by SPPD, license holder shall have the technology, materials and staff available to immediately make the copy. In all other cases, license holder shall provide a copy of the surveillance video to the requestor within 48 hours.
3. Licensee agrees to not employ any person or persons previously employed by either and/or both of the previous two licensees and/or lessees of 1626 White Bear Avenue North.
4. Licensee shall take appropriate action to ensure the back door (near the restrooms) is limited to emergency use and deliveries only, it shall not be used by customer/patrons as an entrance to the establishment.
5. Licensee acknowledges that a Gambling Location license only permits an authorized charitable organization to conduct lawful charitable gambling in a manner approved by the State of Minnesota Gambling Control Board once the charitable organization has obtained a State of Minnesota Gambling Control Board Premise Permit.

Licensee

7/8/2025
Date

LICENSE HEARING MINUTES
Amazed Group LLC, dba Cups & Cheers, 1624 & 1626 White Bear Ave N
Thursday, May 29, 2:00 PM
Room 330 City Hall, 15 Kellogg Boulevard West
Nhia Vang, Legislative Hearing Officer

The hearing was called to order at 2:03 PM

Staff Present: Tom Ferrara, Department of Safety and Inspections (DSI) Licensing Inspector; Ashley Skarda, DSI Licensing Inspector; Frances Birch, DSI Zoning Inspector (remote participation); Greg Weiner, Executive Assistant

Licensee: Nufue Chang, Applicant/Co-Owner; Hli Tsaab, Manager; Vaabtshausn Tsaab; Co-Owner; Leeyon Yang, Co-Owner spouse

License Application: Adding a Liquor On Sale 2 AM Closing license to the existing Liquor On Sale – 291 or more seats, Liquor On Sale – Sunday, Entertainment (A), and Gambling Location licenses

Legislative Hearing Officer Nhia Vang made introductory comments about the hearing process: This is an informal legislative hearing for a license application. This license application required a Class N notification to inform neighbors and the District Council about the application and provide them with an opportunity to submit comments. The city received correspondence of concern/objection, which triggered this hearing.

The hearing will proceed as follows: DSI staff will explain their review of the application and state their recommendation. The applicant will be asked to discuss their business plan. Members of the community will be invited to testify as to whether they object to or support the license application. At the end of the hearing, the Legislative Hearing Officer will develop a recommendation for the City Council to consider. The recommendation will come before the City Council as a resolution on the Consent Agenda; the City Council is the final authority on whether the license is approved or denied.

There are three possible results from this hearing: 1) a recommendation that the City Council issue this license without any conditions; 2) a recommendation that the City Council issue this license with agreed upon conditions; or 3) a recommendation that the City Council not issue this license but refer it to the city attorney's office to take an adverse action on the application, which could involve review by an administrative law judge.

Minutes:

Tom Ferrara, Department of Safety and Inspections (DSI) - Licensing, gave a staff report for licensee Amazed Group LLC, (License ID# 20190001176), d/b/a Cups & Cheers, located at 1624 & 1626 White Bear Ave N. The application is for adding a Liquor On Sale 2 AM Closing license to the existing Liquor On Sale – 291 or more seats, Liquor On Sale – Sunday,

Entertainment (A), and Gambling Location licenses. DSI is recommending approval with the removal of the following license conditions:

- Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
- Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.

DSI is also recommending that the following existing license conditions remain:

1. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.
2. License holder will create a video surveillance camera and lighting placement plan (Video Surveillance Plan) for the interior and exterior of the licensed premises. License holder will submit the video surveillance plan to the Saint Paul Police Department (SPPD) liaison with the Department of Safety and Inspections (DSI) for review and approval. In accordance with the approved video surveillance plan, license holder will ensure that video surveillance camera system is in good working order, ensure it is recording 24 hours per day, ensure it can produce recorded surveillance video in a commonly used, up-to-date format, and ensure that accurate date and time of day are visible on all recorded video. License holder will retain recorded surveillance video for a minimum of thirty (30) days. If an incident is deemed serious by SPPD, license holder shall make surveillance video immediately available for viewing by SPPD. If a copy of the surveillance video for a serious incident is requested by SPPD, license holder shall have the technology, materials and staff available to immediately make the copy. In all other cases, license holder shall provide a copy of the surveillance video to the requestor within 48 hours.
3. Licensee agrees to not employ any person or persons previously employed by either and/or both of the previous two licensees and/or lessees of 1626 White Bear A venue N01ih.
4. Licensee shall take appropriate action to ensure the back door (near the restrooms) is limited to emergency use and deliveries only, it shall not be used by customer/patrons as an entrance to the establishment.
5. Licensee acknowledges that a Gambling Location license only permits an authorized charitable organization to conduct lawful charitable gambling in a manner approved by the State of Minnesota Gambling Control Board once the charitable organization has obtained a State of Minnesota Gambling Control Board Premise Permit.

The District 2 Greater East Side Community Council has been informed of the application. Building conditions, N/A; License approved with conditions; and Zoning approved.

Ferrara: There was one condition included in the Class N Notice that read as follows:

“Licensee agrees that the sale, service, consumption, and/or display of alcohol is limited to the seating area identified in the application materials and does not include the 33' x 37' room located on the eastern portion of the submitted floor plan.”

This condition was included in error. It was initially believed that the referenced room was not part of the owners' business plan, and that the restriction had been requested by them. After the notice was issued, we learned this was not the case. The restriction does not currently exist on the license and would represent a new condition. DSI is not recommending it, and the owners have not requested it.

Hearing Officer Vang: Is that correct? Do you have any questions about the conditions?

Hli Tsaab: That is correct. We do not want that condition. We agree to the other conditions.

Hearing Officer Vang: Do we already have a signed conditions affidavit?

Ferrara: Yes, but that one has the error. A corrected one has not been signed, so we will need to redo the conditions affidavit.

Hearing Officer Vang asked for a revised conditions affidavit to address the changes based on the outcome of the hearing. She then next asked the applicant to talk about the business: history, hours of operation, number of employees, and types of gambling planned for the location.

Tsaab: I'm the General Manager of the business, so I can speak to this directly. We're a family-owned establishment that opened in 2019. Initially, our hours were 11 AM to 12 AM, seven days a week. However, we quickly found that lunch traffic was minimal due to a lack of nearby businesses along White Bear Avenue. Most of our customers are local residents who come in after work for dinner. After about year and a half, our revenue started to decline, so we adjusted our hours to 3 PM – 12 AM on weekdays, keeping the earlier 11 AM opening on weekends to try to capture more weekend traffic. Unfortunately, that didn't significantly improve the numbers. Then COVID hit. During the pandemic, we operated as takeout-only. After reopening, we still didn't see enough midday traffic, so we standardized our hours to 3 PM – 12 AM, seven days a week. That schedule has worked well for us. We saw a strong return in business as people were eager to get out again. However, other bars along White Bear Avenue have since reopened, and competition has increased. Last summer's construction on White Bear Avenue also impacted us heavily, with a 40% drop in revenue during an already slow season. In response, we reevaluated our business model and began exploring extended hours. In November, we were encouraged to pursue commercial development district to support that change. Other nearby establishments are open until 2 AM, and we want the opportunity to stay competitive. Our goal isn't necessarily to bring in new customers, but to retain our existing ones, many of whom currently leave at midnight to go elsewhere. We also plan to increase revenue through private room reservations for events like graduation parties. These will remain limited to 11:30 AM and will be by reservation only. After midnight, service will be restricted to the main area of the business.

Hearing Officer Vang: That early room closure is your decision, right? I don't think that's required now that we understand the service area application.

Ferrara: There is no requirement for the private rooms to close earlier. According to their business plan, the private rooms will remain open as scheduled. During an inspection, we

observed that the rooms are equipped with video cameras, and active security patrols are conducted when the rooms are in use. The owners have indicated in their business plan that after hours, all guests will be directed to the main service area.

Tsaab: We hope this opportunity will help improve our revenue. Some neighbors have asked why we don't open for lunch, and I've explained that we'd love to but without more businesses nearby to support it, it's not feasible. Unfortunately, that's beyond our control. If we don't take action now, I'm concerned we may have to raise prices or reduce staff among our 30 employees. Many residents in our working-class neighborhood simply can't afford $25 entrees.

Frances Birch zoning staff report that the business is in a B2 Community Business. A bar is a permitted use. She asked about the floor area where liquor will be served from 12am – 2am.

Ferrara: This applies to the entire licensed premises.

Birch: Do we know the square footage?

Tsaab: 10,382 out of our total 14,000-or-so area is the liquor service area.

Birch: According to the Zoning Code, bars larger than 5,000 square feet in B2 districts require a Conditional Use Permit (CUP) to ensure that their design and size are compatible with the location. This requirement may apply only to newly constructed bars and not to existing ones, but I will confirm this with our Zoning Administrator. Additionally, the property is located within a special signage district, so any changes to signage will require zoning review and approval. Regarding parking, there are no minimum requirements; however, any modifications to the parking area would also need to undergo zoning review and approval.

Hearing Officer Vang: This business has been operating since 2019, and I have not seen a CUP on file for it. When you speak with the Zoning Administrator, could you please verify this?

Birch: There could be a CUP on file that includes no conditions other than requiring proper licensing and a fire certificate of occupancy. The Zoning Code defines a bar as an establishment that serves beer, wine, or intoxicating liquor for on-premises consumption anytime between 12 AM and 2 AM. Based on the history of this business, it's unclear if it has ever met that definition. Therefore, this issue might be relevant, as a bar may not be considered a legacy use in this context.

Hearing Officer Vang: They have never been open past midnight, so they would not have been subject to a CUP. Does the recent creation of a Commercial Development District (CDD) in this area change that? Although the Council approved it yesterday, it has not yet taken effect. You might want to ask the Zoning Administrator to look into this.

Ferrara: I would think the CDD would address that, but we can check.

Hearing Officer Vang: Please verify that.

Birch: An existing establishment may not require a CUP; however, since this business has never operated past midnight, it may not qualify as "existing" for the bar use. The recent CDD designation might also affect whether a CUP is needed. We will verify this.

Hearing Officer Vang: Thank you. I want to get that squared away. Tsaab, you mentioned having 30 employees; does that number include both front-of-house and back-of-house staff?

Tsaab: Yes.

Vang: If your license gets approval, would you be adding more staff?

Tsaab: Yes, we would need at least 5–6 additional staff. Our team currently includes wait staff, security personnel, cooks, and janitorial workers.

Hearing Officer Vang: Since 2019, have you experienced issues that would warrant police calls or neighbor complaints.

Tsaab: Police have requested our security camera footage in the past for incidents that occurred nearby but were unrelated to our business. As for our own operations, the only incident we've experienced was a break-in. I filed a police report at the time. The burglars entered by breaking through the wall from the vacant space next door and stole our safe. Aside from that, we haven't had any major safety issues.

Hearing Officer Vang: How often do you provide safety training?

Tsaab: We conduct training during our quarterly employee meetings. Security staff receive additional training twice a year, covering topics such as de-escalation techniques, use of our security system, and camera operations. We always have two security personnel on duty during weekends, one during the week, and three for large events. All security staff and the on-duty manager wear microphones and earpieces to ensure clear communication.

Hearing Officer Vang: Do you require alcohol awareness training?

Tsaab: We include this training as part of our quarterly staff sessions. All employees are trained on how to properly check IDs and operate our ID scanning machine. The scanning software stores license information, which allows us to cross-reference with security camera footage if needed such as to match a name to a person in a video. After 10 PM, all minors must leave the premises, and every guest is required to be scanned; service is refused to anyone who is not. For special events after 10 PM where minors are allowed, we issue wristbands to guests who are of legal drinking age.

Chang: Our bar manager and bartenders are certified and went to bartending school.

Hearing Officer Vang: Who manages daily?

Tsaab: One of us is always there. I'm there more often because I deal with operations and hiring.

Hearing Officer Vang: That's good. Sometimes people have issues but don't know how to find a manager.

Tsaab: We run into more issues of people asking for the owner when a manager tries to help them.

Hearing Officer Vang: Do you have a list of all patrons who misbehave?

Tsaab: Our software allows us to flag an ID and ban a patron for 30 days if we need to. The software also tells us where our patrons our coming from.

Hearing Officer Vang: Where are your cameras placed? Indoors and outdoors?

Tsaab: The entire area is covered.

Chang: The entire operation, yeah.

Tsaab: That's including the private rooms, which also have glass doors. These rooms are not used for confidential purposes. We monitor these rooms for safety. It's not a privacy situation comparable to something like a massage parlor.

Ferrara: Their camera plan was reviewed and approved by the Police Department. It has not changed at all from that assessment.

Chang: The space is all covered except for bathrooms.

Hearing Officer Vang: You have two cameras in the back. Is that for covering the trash area?

Tsaab: The cameras are in place to monitor the employee parking area for safety, theft, and deliveries. Despite having surveillance, we still experience a significant amount of illegal dumping. We're hoping that extending our hours will help reduce this issue, as the dumping typically occurs while we're closed. Unfortunately, the cameras alone haven't been an effective deterrent.

Chang: People often remove their license plates before coming to dump illegally.

Tsaab: No matter how we secure our bins, it doesn't help because people just leave their dumped items in the parking lot.

Hearing Officer Vang: Who handles trash responsibility?

Tsaab: Businesses are all responsible for their own trash.

Hearing Officer Vang: Who maintains the parking lot?

Chang: The property owner. They pay people to take care of snow and trash removal.

Tsaab: We still have to do sweeping, though.

Hearing Officer Vang: Do you handle parking lot lighting?

Tsaab: We have been told not to mess with the lighting.

Chang: We have no control of that. Lights turn on at 8pm or 9pm. It's handled by the property owner

Hearing Officer Vang: How often are rooms reserved for events?

Tsaab: They're slow during the week but gets busier on the weekend.

Hearing Officer Vang: How frequent are deliveries being made?

Tsaab: We have 6 vendors, each delivering once a week.

Hearing Officer Vang: Is the back delivery door locked during the day?

Tsaab: The opener has keys, and it's always locked during the day. We also have an alarm when the door opens.

Hearing Officer Vang: Are your hours changing beyond just opening until 2am?

Tsaab: We will be opening at 4pm instead of 3pm. Hours will be 4pm – 2am, 7 days a week. We may close earlier as needed, which we expect to do on weekdays. The kitchen's last call is at 1:30am. Legislative staff sometimes order late during the week.

Hearing Officer Vang: What kind of gambling will be done? Will the gambling stop earlier than closing time?

Tsaab: Our charitable partner runs that, so I'm not sure. We just do what they say.

Ferrara: There is no law stating that you have to.

Tsaab: All other locations seem to have their gambling open until 2am along with the bar.

Ferrara: There have been no illegal gambling concerns thus far.

Hearing Officer Vang: I also want to bring your attention to the STAMP Activity Report included in your hearing packet. This report tracks any past issues associated with the property. It appears there have been no enforcement actions or negative findings related to your business. Additionally, there is a police incident report linked to the address, but not necessarily to your

establishment. It seems to involve an assault that occurred near the intersection, with no clear connection to your business. I just want to make sure you're aware of both reports.

Hearing Officer Vang next read into the record the voicemail of objection from Perry Boutchee, which raised concerns about safety, trash, and street racing. She then gave the applicant the opportunity to respond.

Chang: I know the individual. They live about a block and a half away. We don't have fights at our establishment, so it's possible they're associating us with nearby businesses or the homeless population in the area. When it comes to trash, we do our best. We have employees dedicated full-time to keeping the property clean, and any illegally dumped items are typically removed within two days. This individual doesn't come into our business and doesn't have knowledge of how we operate.

Tsaab: I checked, and they have never come in.

Chang: We also take safety very seriously. Our security staff are always the last to leave the premises. I would welcome the objector to visit our business and see firsthand how committed we are to safety and to supporting our community.

Tsaab: We can only control our business. I know others nearby have had issues.

Hearing Officer Vang: Do security staff wear uniforms?

Chang: Yes, it is very noticeable

Tsaab: You can't miss them.

Hearing Officer Vang: With the trash issues you've had, I just want to encourage you to keep a good handle on that. Are there issues with the property being owned by Madison Equities?

Ferrara: There has been no notice of intended sale or receivership. Receivership normally allows businesses to keep operating, but that's not even the case here.

Hearing Officer Vang: How long is your contract for the property?

Chang: 15 years total. It's 5 years and then can be extended for three total terms.

Hearing Officer Vang stated that after reviewing the records and considering the testimonies from all parties, she will recommend to the City Council that they approve the license with the removal of the following two conditions:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".

2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.

Hearing Officer Vang will also recommend to the City Council that the following existing license conditions remain:

1. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.
2. License holder will create a video surveillance camera and lighting placement plan (Video Surveillance Plan) for the interior and exterior of the licensed premises. License holder will submit the video surveillance plan to the Saint Paul Police Department (SPPD) liaison with the Department of Safety and Inspections (DSI) for review and approval. In accordance with the approved video surveillance plan, license holder will ensure that video surveillance camera system is in good working order, ensure it is recording 24 hours per day, ensure it can produce recorded surveillance video in a commonly used, up-to-date format, and ensure that accurate date and time of day are visible on all recorded video. License holder will retain recorded surveillance video for a minimum of thirty (30) days. If an incident is deemed serious by SPPD, license holder shall make surveillance video immediately available for viewing by SPPD. If a copy of the surveillance video for a serious incident is requested by SPPD, license holder shall have the technology, materials and staff available to immediately make the copy. In all other cases, license holder shall provide a copy of the surveillance video to the requestor within 48 hours.
3. Licensee agrees to not employ any person or persons previously employed by either and/or both of the previous two licensees and/or lessees of 1626 White Bear A venue N01ih.
4. Licensee shall take appropriate action to ensure the back door (near the restrooms) is limited to emergency use and deliveries only, it shall not be used by customer/patrons as an entrance to the establishment.
5. Licensee acknowledges that a Gambling Location license only permits an authorized charitable organization to conduct lawful charitable gambling in a manner approved by the State of Minnesota Gambling Control Board once the charitable organization has obtained a State of Minnesota Gambling Control Board Premise Permit.

Ferrara: We will not issue the license until the CDD takes effect and the zoning CUP concern is resolved.

Greg Weiner: I will send you an email when we get the CDD ordinance published in the paper and confirm the effective date

Tsaab: Advanced notice will help plan for employee hours.

Chang: We can’t start right away anyway. We need lead-up time.

The hearing adjourned at 2:57 PM.
The conditions affidavit was signed and submitted on July 8, 2025.

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SAINT PAUL
SAFETY & INSPECTIONS

Saint Paul, Minnesota 55101
Phone: 651-266-8989
Web: www.stpaul.gov/dsi

Class "N" License Application

LICENSES ARE NOT TRANSFERRABLE

Payment must be received with each application. This application is subject to review by the public.

This application requires District Council notification prior to submission.

Types of License(s) being applied for: **Fee(s):**

1. Liquor On-Sale 2 a.m. closing — 59
2. ____
3. ____
4. ____
5. ____
6. ____
7. ____

Total: $ 59.00

Business Information

Business Address: 1626 White Bear Ave N (Street) St. Paul (City) MN (State) 55106 (Zip)

Company Name: Amazed Group LLC **Doing Business As:** Cups and Cheers

Company Type: Corporation ○ Partnership ◉ Sole Proprietorship ○

Date of Incorporation: 06/07/2018 **Date of Anticipated Opening:** ____

Mailing Address: 1626 White Bear Ave (Street) St. Paul (City) MN (State) 55106 (Zip)

Business Phone #: (651) 330-8614 **Email Address:** chang@amazedgroupllc.com

Applicant Information

Applicant Name: Nufue (First) ____ (Middle) Chang (Last)

Title: Co-Owner **Date of Birth:** [redacted]

Drivers License: [redacted] (State) (License #) **Email:** chang@amazedgroupllc.com

Home Address: 7799 23rd St Circle N (Street) St. Paul (City) MN (State) 55106 (Zip)

Cell Phone #: (651) 278-2452 **Alternate Phone #:** ____

(Continued on back)

Supplemental Required Information

Are you going to operate this business personally? Yes: ◉ No: ○
If no, who will operate it?

Operator Name: _____ (First / Middle / Last)
Home Address: _____ (Street / City / State / Zip)
Date of Birth: _____ **Phone #:** _____ **Email Address:** _____

Are you going to have a manager or assistant in this business? Yes: ○ No: ◉
If manager is not the same as the operator, please complete the following information:

Manager Name: _____ (First / Middle / Last)
Home Address: _____ (Street / City / State / Zip)
Date of Birth: _____ **Phone #:** _____ **Email Address:** _____

Please list all other officers of the corporation (Attach another sheet if applicable.)

Officer Name: Leeyon (First) Middle Yang (Last)
Title: Co-Owner **Email:** Yang@amazedgroupllc.com
Home Address: 1272 Highway 36W (Street) Roseville (City) MN (State) 55113 (Zip)
Date of Birth: [redacted] **Phone #:** (651) 387-5375

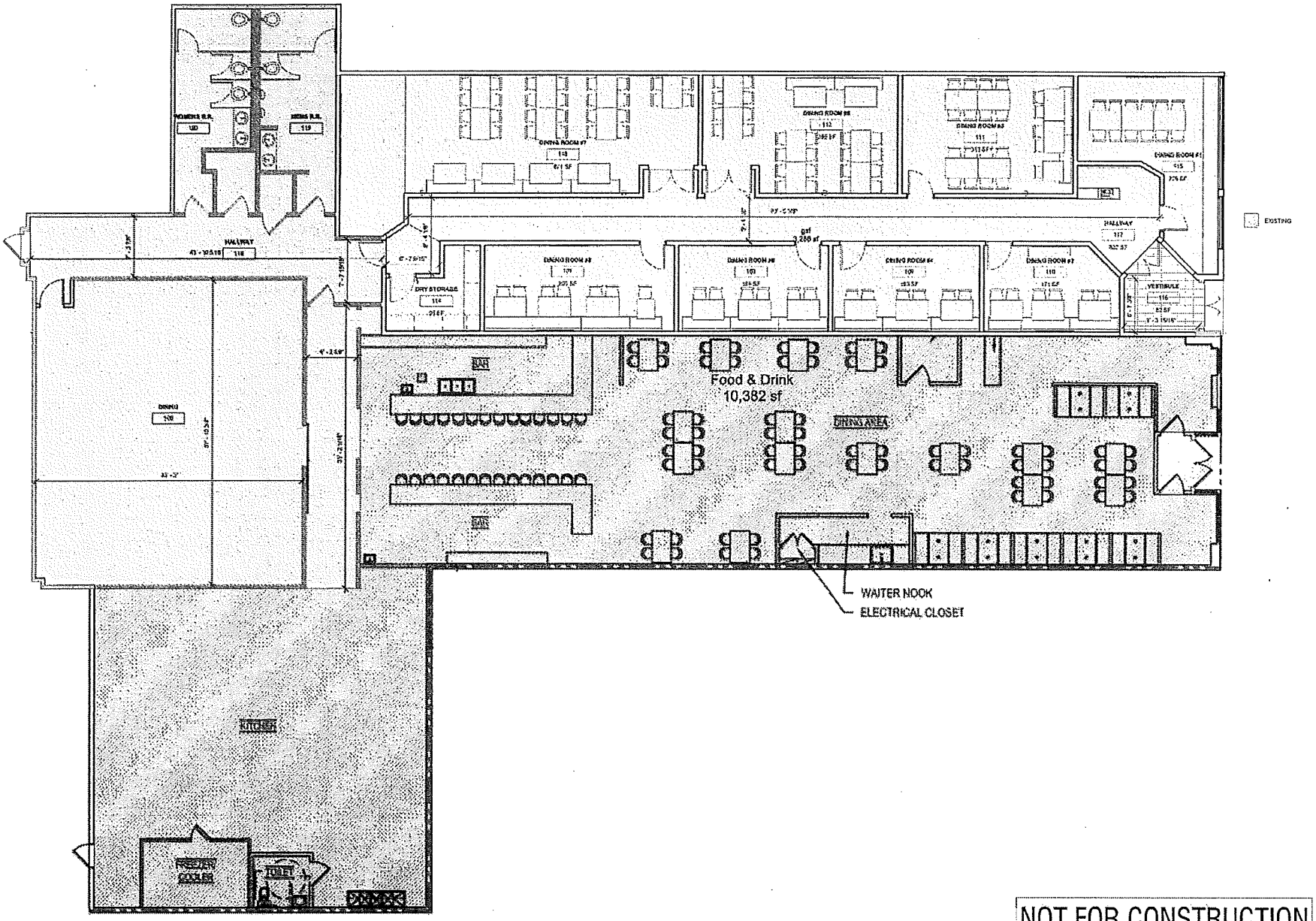
Officer Name: _____ (First / Middle / Last)
Title: _____ **Email:** _____
Home Address: _____ (Street / City / State / Zip)
Date of Birth: _____ **Phone #:** _____

Officer Name: _____ (First / Middle / Last)
Title: _____ **Email:** _____
Home Address: _____ (Street / City / State / Zip)
Date of Birth: _____ **Phone #:** _____

FALSIFICATION OF ANSWERS GIVEN OR MATERIAL SUBMITTED WILL RESULT IN DENIAL OF APPLICATION

I hereby state that I have answered all of the preceding questions and that the information contained herein is true and correct to the best of my knowledge and belief. I also hereby state that I have provided a completed District Council Notification Form to the district council representing the planning district in which my business will operate.

[redacted] (Applicant's Signature) co-owner (Title) 5/28/25 (Date)



① OVERALL FLOOR PLAN
3/16" = 1'-0"

NOT FOR CONSTRUCTION

CUPS AND CHEERS
1824 White Bear Ave.
St Paul, MN 55106

SHEET TITLE:
OVERALL PLAN

PROJECT #: 1697
DRAWN BY: JAL
CHECKED BY:
ISSUED: DATE
PERMIT: 00.00.00

STUDIO M ARCHITECTS, INC.
330 44TH 3RD STREET, SUITE 200
MINNEAPOLIS, MINNESOTA 55407
P: 612.644.1240
F: 612.644.1240
WWW.STUDIOMARCHITECTS.NET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED ARCHITECT UNDER THE LAW OF THE STATE OF:

SIGNED: ADAM C. MEYER
DATE:
REG. #:

CS1.0

DOLLAR TREE
Steak House-
/hite Bear Ave
Larpenteur A
Craig Pl
Google Street View
Jul 2024
See more dates
Craig Pl
Hayden

dates
White Bear Ave
Craig Pl

INTERNATIONAL
SPORTS BAR & RESTAURANT
FOR LEASE
BAKERY
Larpenteur A

See more dates
Larpenteur A

Party Ti
Larpenteur A

© 2022 Google
Party Ti
est Steak House-
White Bear Ave
Larpenteur A

STAMP - Activities

New Search | Help using this report

Run Date: 06/09/25 03:12 PM **Sort by Most Recent Date** **Starting Date:**
House#: **Folder Type:** All Folder Types **Ending Date:**
Street Name: **Folder Count:** 576
Include Same PIN Addresses: Yes

Click on address links below to access mapping services and Ramsey County info. Click on ID# link below to view detail

PIN:232922220048

Address	In Date	ID #	Status	Type	Description
1622 White Bear Ave N - Hillcrest Shopping Center					
	03/11/2025	25 016964	In Process	RF - Referral - Form 4	Owner Hillcrest Center Llc - Police reports of assembly events in 1640 White Bear suite by White Dragon Hall. Doesn't appear to be an approved assembly hall.
	01/27/2025	25 007591	Closed	RF - Referral - Form 4	Owner Hillcrest Center Llc - Form 4: Keys in the Knox Box do not provide access to all of the occupancies. Multiple trips for a waterflow alarm, unable to find the source or reset the alarm. Form 4: Inspection valve for the sprinkler system cracked causing a leak. To control the leak the entire system had to be shut of *see document
	01/27/2025	25 007590	Resolved	CS - CSO Complaint - Certificate of Occupancy - Complaint	Form 4: Keys in the Knox Box do not provide access to all of the occupancies. Multiple trips for a waterflow alarm, unable to find the source or reset the alarm. Form 4: Inspection valve for the sprinkler system cracked causing a leak. To control the leak the entire system had to be shut of *see document
	07/13/2023	23 062192	Resolved	CS - CSO Complaint - Graffiti - FYI - No Response Required	Waiver only
	02/23/2023	23 016372	Closed	RF - Referral - C of O	Owner Hillcrest Center Llc - 1654 White Bear Avenue North open to public without building permit, trades permit sign-off, exit lighting, extinguishers, sprinkler heads in WIC/WIF, no current inspections of FACP or sprinkler system.
	06/01/2022	22 057853	Finaled	W - Warm Air, Ventilation & General Sheet - General Sheet Metal - Commercial Replace	Contractor BRIAN McCONNELL CC: CHRIS HUGHES Walker Roofing Company - flashing for replacement of membrane roof
	06/01/2022	22 057847	Finaled	B - Building Permit - Commercial - Express Repair	Contractor BRIAN McCONNELL CC: CHRIS HUGHES Walker Roofing Company - tear off and re-roof hillcrest shopping center's middle building - three built up roofs.
	01/11/2022	22 020382	Closed	RF - Referral - C of O	Owner Hillcrest Center Llc/Co Madison Equities - Follow up on C of O folder approved with corrections.
	01/11/2022	22 020380	In Process	CO - Certificate of Occupancy - Mercantile	Responsible Party Madison Equities LLC - 1622-24: Cups and Cheers expansion (2021) 1626: Cups 'n Cheers (2019) 1628- Venice Global Boutique 1630- Pro Nails 1632- Joyful Africa Food 1650- Vacant 1654-Tee Pow Market
	09/22/2021	21 304388	Active/Issued	BS - Billboard / Sign - Signs - Commercial New	Contractor Michael Herdegen All Cities Sign Inc - COPY TO READ: EXQUISITE CAKE BAKERY NEW WALL SIGN ON WEST FACADE

06/10/2020	20 041278	Closed	RF - Referral - Citizen Complaint	Owner Hillcrest Center Llc/Co Madison Equities - Unit 1622: new food establishment-bakery with seating.
04/02/2020	20 023963	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Rich Poole Viking Automatic Sprinkler Company - Add 10 sprinkler heads in hallway Relocate 2 sprinkler heads in kitchen
01/31/2020	20 009700	Resolved	CS - CSO Complaint - Snow Walk - Complaint	01/31/2020 Snow Walk Complaint Received.
01/22/2020	20 007019	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Michael Scherer City Master CO - EXQUISITE CAKES - GREADE TRAP AND ELEC WATER HEATER MISC = FOR OVEN
01/02/2020	20 002197	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Sternberg Electric Service Inc - Remodelling of an existing space and converting into a bakery
01/02/2020	20 002186	Finaled	W - Warm Air, Ventilation & General Sheet - Ventilation Only - Commercial Replace	Contractor Perfection Htg & A/C - vent kitchen exhaust, install/replace supplies and returns
01/02/2020	20 002182	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Gasfitting Only - Commercial Replace	Contractor Perfection Htg & A/C - install gas line from meter to stove
12/16/2019	19 108354	Finaled	B - Building Permit - Commercial - Remodel	Contractor Mike Tischler Tiny Estate Builders LLC - HILLCREST SHOPPING CENTER - INTERIOR DEMO
12/11/2019	19 107317	Finaled	B - Building Permit - Commercial - Remodel	Contractor Mike Tischler Tiny Estate Builders LLC - HILLCREST SHOPPING CENTER - BUILD OUT FOR A BAKERY
09/03/2019	19 080079	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti on east wall of bldg
08/30/2019	19 080080	Closed	PA - Parks Summary Abatement - Graffiti	Owner Hillcrest Center Llc/Co Madison Equities - Graffiti on east wall of bldg
07/26/2019	19 068282	Finaled	RW - PW Right of Way Permit - Excavation - Utility	Contractor Tyron Vidal Saint Paul Regional Water Services - SYN# 1903300 GOPHER# 191991557 EMERGENCY- REPAIR WATER MAIN 8 X 6 STREET -LOCAL
06/21/2019	19 053620	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	graffiti on the south wall of the building
06/20/2019	19 053621	Closed	PA - Parks Summary Abatement - Graffiti	Owner Hillcrest Center Llc/Co Madison Equities - graffiti on the south wall of the building
05/20/2019	19 042327	Closed	RF - Referral - Citizen Complaint	Owner Hillcrest Center Llc/Co Madison Equities - 8/19/19: Inspection of tenant space, abated all tenant responsible deficiencies and approval to open Cups 'n Cheers. lmh Tenant space 1626 has been closed and is re-opening for business late June, early July. Fire inspection of the property prior to re-opening of the restaurant.
02/28/2019	19 014873	Resolved	CS - CSO Complaint - Snow Walk - Complaint	02/28/2019 Snow Walk Complaint Received.
12/14/2018	18 131393	Closed	RF - Referral - Citizen Complaint	Owner Hillcrest Center Llc/Co Madison Equities - Fire report - There was an arson fire in a trailer at the dock at 1650 White Bear Ave
12/14/2018	18 131392	Transferred - Closed	CS - CSO Complaint - Certificate of Occupancy - Complaint	Fire report - There was an arson fire in a trailer at the dock at 1650 White Bear Ave
11/02/2018	18 119762	Closed	RF - Referral - Citizen Complaint	Owner Hillcrest Center Llc/Co Madison Equities - 11/02/2018: Xcel Shut-off list Gas 1624 White Bear Ave N. Unit 20
11/02/2018	18 119761	Resolved	CS - CSO Complaint - Shut Off - Complaint	11/02/2018: Xcel Shut-off list Gas 1624 White Bear Ave N. Unit 20
10/30/2018	18 118554	Closed	RF - Referral - Citizen Complaint	Owner Hillcrest Center Llc/Co Madison Equities - Exterior fire on 1650 white bear check gas meter
05/10/2018	18 060744	Resolved	CS - CSO Complaint - Garbage Rubbish - Complaint	Litter all over parking lot

04/18/2018	18 053888	Withdrawn	XW - ECLIPS License - Water/Health - Steam Room/Bath House (A)	Licensee Xarunyou Chang Sabai Ice Spa - ECLIPS License# 20180001341
03/30/2018	18 048268	Open	GT - General Activity Tracking - License	04/18/2018 OK Zoning (parking)- Previous use was bank [St. Paul Federal Credit Union] in 2012, office [Express Medical Equipment] 2014. (Required parking 1 space per 400 square feet for both bank and office) Proposed use of massage center/ health club is same parking requirement of 1 space per 400 square feet. David Eide 4/18/2018 03/30/2018 Inquiry by Xiong Chang (651-226-0560 xala_2012@hotmail.com) establish steam-room with massage services. See attached document for plans submitted and email response. JWF
03/01/2018	18 033441	Certified	CO - Certificate of Occupancy - Mercantile	Responsible Party Madison Equities LLC - 1622: Exquisite Cakes Bakery (2021) 1624-1626: Cups 'n Cheers (2019) 1628- Vacant 1630- Pro Nails 1632- Joyful Africa Food 1650- Vacant
01/26/2018	18 022869	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti on south wall of bldg.
01/25/2018	18 022870	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman/Comment - Graffiti on south wall of bldg.
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
03/27/2017	17 023152	Canceled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Xay Chu Yang Heu Rhinex Contractor Inc - Refund 80% and cancel permit per building official THE BATHROOMS AND DRINKING FOUNDATION AND MOP SINK ARE EXISTING. SPECIAL WASTE - GREASE TRAP.
02/29/2016	16 013943	In Compliance	CS - CSO Complaint - Exterior - Complaint	refuse behind the building.
09/23/2014	14 331836	Issued	RF - Referral - License Inspection	Owner Hillcrest Center Llc - New tenant in 1622
05/13/2014	14 286574	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Diane Wendt Summit Companies - add 1 pendent, relocate 1 head for coverage near west wall.
04/28/2014	14 198733	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Sunshine Electric LLC
04/18/2014	14 196151	Closed	RF - Referral - C of O	Owner Larry M Saliterman/Comment - Follow up on C of O folder approved with corrections.
04/18/2014	14 196150	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Madison Equities LLC - 12/22/17 - Entire building now combined on one CofO, previously separate files - MI 1622- Vacant 1624-1626- Bamboo Hut 1628- Vacant (Turning into Venice Global Boutique) 1630- Pro Nails 1632- Joyful Africa Food 1650- Value Village
04/14/2014	14 194524	Finaled	B - Building Permit - Commercial - Remodel	Contractor Long Yang
03/07/2014	14 101329	Resolved	CS - CSO Complaint - Snow Walk - Complaint	03/07/2014 Snow Walk Complaint Received.
02/04/2014	14 092891	Resolved	CS - CSO Complaint - Snow Walk - Complaint	02/04/2014 Snow Walk Complaint Received.
11/01/2013	13 247376	History	CO - Certificate of Occupancy - Assembly	Responsible Party Madison Equities LLC - Address range is 1622-1626 White Bear Ave N 1622: Unoccupied Space. 1624: Unoccupied Space. 1626: Chinese/Japanese Buffet.
04/18/2011	11 130798	Resolved	CS - CSO Complaint - Graffiti - Complaint	graf-brought to our attention that there is some Graffiti on the East side

				of 1622 White Bear Avenue South
11/24/2010	10 926692	Closed	RF - Referral - Citizen Complaint	Owner Larry M Saliterman/Comment - Unsafe wiring above ceiling for newer lighting. Asian Buffet address 1626 White Bear.
10/12/2010	10 908856	Closed	PA - Parks Summary Abatement - Garbage Rubbish	Owner Larry M Saliterman/Comment - Remove all discarded furniture,carpet,refuse and debris in back of building(Do not clean up until after October 16,2010)
10/12/2010	10 908843	Resolved	CS - CSO Complaint - Exterior - Complaint	Dumping furniture,carpet,etc in back
08/09/2010	10 704097	History	CO - Certificate of Occupancy - Assembly	Responsible Party Degree of Honor Building - 232922220048 Address range is 1622-1626 White Bear.
03/05/2010	10 117445	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman - Graffiti on pillars along the transit area between White Bear / Gary Place
03/05/2010	10 117444	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti on pillars along the transit area between White Bear / Gary Place
07/21/2008	08 118046	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health	On Friday, July 18th during the lunch hour, a man entered the Restaurant carrying a large dog which appeared to be dead. The dog had a plastic bag over it's head. The man entered the front door and went to the back of the restaurant.
07/21/2008	08 118045	In Compliance	CS - CSO Complaint - License - Complaint	On Friday, July 18th during the lunch hour, a man entered the Restaurant carrying a large dog which appeared to be dead. The dog had a plastic bag over it's head. The man entered the front door and went to the back of the restaurant.
02/12/2008	08 025690	Resolved	CS - CSO Complaint - Snow Walk - Complaint	Snow walk.
11/29/2007	07 208332	Certified	CO - Certificate of Occupancy - Assembly	Responsible Party Heidi Brenneman Goldmark Property Mgt - 232922220048 Address range is 1622-1626 White Bear.
08/13/2007	07 131083	Resolved	CS - CSO Complaint - Zoning - Complaint	Temp construction dumpster has been place on one of the handicap parking spaces and the permit is not facing the public/it's facing into the business
07/18/2007	07 117815	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor J Rafter Graphic Specialties Inc - COPY TO READ: ST PAUL FEDERAL CREDIT UNION
07/05/2007	07 110899	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Nardini Fire Equipment Co Inc - ST PAUL FEDERAL CREDIT UNION - IN NOVEC CLEAN AGENT SYSTEM
06/19/2007	07 098138	Finaled	W - Warm Air, Ventilation & General Sheet - Ventilation Only - Commercial Repair/Alter	Contractor Scott Then Metro Sheet Metal Inc - HILLCREST SHOPPING CENTER
06/14/2007	07 095806	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Claude M Anderson Electric Co Inc
05/04/2007	07 073291	Finaled	B - Building Permit - Commercial - Remodel	Contractor Mike Sonnek / Richard Naughton / Loren Wille James Steele Constr Company
05/02/2007	07 071700	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Mark Aldridge Village Plumbing Inc
04/27/2007	07 068516	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	HILLCREST SHOPPING CENTER - ADD 33 WET HEADS FOR NEW TENANT
04/11/2007	07 059954	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Nelson Electric Inc
04/09/2007	07 058711	Finaled	B - Building Permit - Commercial - Remodel	Contractor A J Hall Construction

03/30/2007	07 053807	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor Mark Aldridge Village Plumbing Inc
09/25/2006	06 224318	Closed	CS - CSO Complaint - Graffiti - Complaint	: Graffiti along the rear of the building
02/17/2006	06 035679	Finaled	SS - PW Sewer Permit - Sanitary - Repair	Contractor Patrick Daley Maplewood Mechanical Inc - this is R-15056
02/17/2006	06 028879	Finaled	SS - PW Sewer Permit - Storm - New	Contractor Keller - this is A-99910
02/17/2006	06 028880	Finaled	SS - PW Sewer Permit - Storm - New	Contractor Keller - This is A-99911
09/13/2005	05 157120	History	CO - Certificate of Occupancy - Assembly	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - 232922220048 Address range is 1622-1628 White Bear.
04/16/2004	04 072579	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	Grease running down an outside fan into the rear of the building, this is a restaurant.
04/12/2004	04 069954	Closed	CS - CSO Complaint - Exterior - Complaint	Grease running down an outside fan into the rear of the building, this is a restaurant.
12/10/2003	03 411548	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - 232922220048 Address range is 1622-1628 White Bear.
05/20/2003	03 302155	Closed	RF - Referral - Citizen Complaint	Owner Larry M Saliterman See Comment/C/O 5005 Properties Inc - Deficiencies noted on Viking report dated 3/11/03.
10/18/2001	01 230614	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - 232922220048 Address range is 1622-1628 White Bear.
05/18/2001	01 204796	Active	PS - Pre-Fire Survey - Mercantile	Owner Marion Levine/Robert Levine
03/13/2001	01 021556	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - 232922220048 Address range is 1622-1628 White Bear.
05/04/1999	99 163137	Closed without Approval	M - Mechanical Permit - Gas - Commercial Repair/Alter	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint - Closed without final approval
04/30/1999	99 162832	Closed without Approval	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint - 12/7/01 - Permit was closed by system administrator because it is a data converted permit from the old dBase system. Permit and inspection details are available in the file bank.. Closed without final approval
04/30/1999	99 162894	Closed without Approval	M - Mechanical Permit - Refrigeration - Commercial Repair/Alter	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint - Closed without final approval
04/30/1999	99 162895	Closed without Approval	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint - Closed without final approval
06/24/1997	97 123404	Closed without Approval	M - Mechanical Permit - Gas - Commercial Install	Contractor Payless Shoes - Closed without final approval
06/24/1997	97 123405	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Install	Contractor Payless Shoes
06/24/1997	97 123406	Closed without Approval	M - Mechanical Permit - Refrigeration - Commercial Install	Contractor Payless Shoes - Closed without final approval
03/09/1982	82 004274	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - 232922220048
03/09/1982	82 014273	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - 232922220048

1624 WHITE BEAR AVE N - Cups & Cheers

08/10/2021	21 291839	Inspected	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Cal-Tex Electric Inc - Wiring for RTU
05/17/2021	21 263263	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Sean Sabery Lifesaver Fire Protection, Inc - Relocate existing heads to accommodate new wall & ceiling layout.
05/15/2021	21 262828	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor John Spencer All Systems Mechanical LLC - REPLACE RTU
05/15/2021	21 262827	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor John Spencer All Systems Mechanical LLC - REPLACE RTU ON ROOF
04/15/2021	21 253639	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Cal-Tex Electric Inc - Electrical for Cups & Cheers expansion Lighting and power
04/13/2021	21 253050	Finaled	B - Building Permit - Commercial - Remodel	Contractor Mike Pierson Dering Pierson Group LLC - INTERIOR REMOVATION OF AN EXISTING SPACE. NEW ACT CEILINGS, FLOORING, INTERIOR PARTITIONS
06/09/2020	20 041196	Active/Issued	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Chuetu Lo LO Electric LLC - Install two 20A-120V-1P circuits for wall lights on event hall.
04/29/2020	20 030169	Withdrawn	XE - ECLIPS License - Entertainment - Dance Halls	Licensee Amazed Group LLC Cups & Cheers - ECLIPS License# 20200001092
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
03/09/2015	15 016113	Open	FA - Fire Alarm Malfunction	Responsible Party Madison Equities LLC
03/26/2013	13 167257	Denied	XS - ECLIPS License - Miscellaneous - Second Hand Dealer (Antiques)	Licensee Kazan Dietrich Crazy Kazan's - ECLIPS License# 20130001381
10/29/2012	12 205054	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Kerry Sherk Liberty Plumbing & Htg CO
05/21/2012	12 059221	Closed No Action	PV - Project Facilitator Review	Project Applicant Mr Ben Tefferi - Mr. Tefferi proposing a hookah establishment in the Hillcrest Shopping Center located at 1624 White Bear Ave N. The store, which is yet to be named, will sell tobacco as well as tobacco related products and other incidental products. These products include shisha and hookah tobacco, loose leaf tobacco products, hookahs, pipes, hookah maintenance equipment, and charcoal, lighters. The staff will be family members and the hrs for operation we are thinking maybe Sunday-Wednesday 5.30pm-12am & Thursday-Saturday 5.30pm-2am
12/13/2007	07 218068	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Michael Westman HomeTown Plumbing
04/25/2007	07 067255	Inactive	W - Warm Air, Ventilation & General Sheet - Ventilation Only - Commercial Repair/Alter	Contractor Pat Renner Airtech Thermex LLC - 05/01/2008: Automatically closed by system due to no activity in one year.
02/28/2007	05 081802	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Movie Gallery - SENT NEW DOCUMENT TO MN AG, ORIGINAL INDICATED THIS WAS A CHANGE OF OWNERSHIP INSPECTION PTK 3/5/07
02/17/2006	06 027389	Finaled	SS - PW Sewer Permit - Sanitary - New	Contractor Patrick Daley Maplewood Mechanical Inc - this is R-15056
03/29/2005	03 409692	History	FG - Food Grocery - Low Risk - Change of Ownership	Establishment Movie Gallery

03/28/2005	05 080713	Closed	RF - Referral - License Inspection	Owner Larry M Saliterman See Comment - Lic #20050000898 Movie Gallery Retail Food (A) Grocery No C of O Parent found Assign to Peggy
03/22/2005	05 079160	Canceled	XF - ECLIPS Food Related - Retail Fd (B) - Grocery 101-1000 sq ft	Licensee Business Licenses Movie Gallery - ECLIPS License# 20050000898
02/01/2004	03 291588	Canceled	XF - ECLIPS Food Related - Retail Fd (B) - Grocery 101-1000 sq ft	Licensee Virginia Nowell - Business License Video Update #2009 - ECLIPS License# 20020000528
12/04/2003	02 098809	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Movie Gallery
11/03/2003	03 387724	Finaled - No Inspection	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	ADD 7 HEADS IN VIDEO STORE
11/27/2002	02 242468	Finaled	E - Electrical Permit - Unit Table Only - Commercial Repair/Alter	Contractor Duane Downey Amtech Lighting Services of the Midwest, Inc.
11/26/2002	02 242216	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Duane Downey Amtech Lighting Services of the Midwest, Inc. - COPY TO READ "MOVIE GALLERY"
02/06/2002	01 206169	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Movie Gallery
02/01/2002	02 000528	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Virginia Nowell - Business License Video Update #2009 - ECLIPS License# 20020000528
05/21/2001	99 003581	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Movie Gallery
09/23/1999	99 000926	Closed	FS - Fire Suppression Systems - Limited Use Limited Access - Commercial Repair/Alter	Contractor Hillcrest Shopping Center - 01/02/2001: All FS permits transferred from LIEP to Fire.. Closed without final approval
08/06/1999	99 000848	Closed	FS - Fire Suppression Systems - Limited Use Limited Access - Commercial Repair/Alter	Contractor Hillcrest Shopping Center - 01/02/2001: All FS permits transferred from LIEP to Fire.. Closed without final approval
07/27/1999	99 000829	Closed	FS - Fire Suppression Systems - Limited Use Limited Access - Commercial Repair/Alter	Contractor Hillcrest Shopping Ctr - 01/02/2001: All FS permits transferred from LIEP to Fire.. Closed without final approval
10/02/1998	98 011373	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Movie Gallery
08/21/1998	98 006683	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Daniel Howard Video Update - ECLIPS License# 19980006683
01/01/1987	87 023858	Withdrawn	XE - ECLIPS License - Entertainment - Game Room	Licensee Richard Cramlet Rocket Billiards Inc - ECLIPS License# 0023858
01/01/1987	87 023858	Withdrawn	XE - ECLIPS License - Entertainment - Pool & Billiard Hall	Licensee Richard Cramlet Rocket Billiards Inc - ECLIPS License# 0023858

1626 WHITE BEAR AVE N - Cups & Cheers

05/28/2025	25 037197	Pending	XL - ECLIPS License - Liquor - Liquor On Sale - 2 AM Closing	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
02/19/2025	25 012424	Open	FA - Fire Alarm Malfunction	Responsible Party Madison Equities LLC
03/20/2024	24 021209	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	graffiti on Hillcrest Mall wall near bus stop
03/19/2024	24 021210	Closed	PA - Parks Summary Abatement - Graffiti	Owner Hillcrest Center Llc - graffiti on Hillcrest Mall wall near bus stop
06/15/2022	22 061902	Active/Issued	M - Mechanical Permit - Gas - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Replace two Carrier rooftop units.
06/15/2022	22 061900	Active/Issued	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Replace two Carrier rooftop units.
08/16/2021	21 293404	Pending	CL - Compliance Checks - Liquor Compliance Check	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/02/2021	21 226197	Active/Issued	XL - ECLIPS License - Liquor - Liquor On Sale - 291 or more Seats	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176

07/22/2021	21 286051	Finaled	EG - Fire Engineering - Alarm Permit - Existing Building - Alter Systems	Contractor Ms. Laura Rath Life Safety Systems Inc - install fire alarm duct smoke in remodel of Cups & Cheers. Job #12080
07/22/2021	21 286047	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Ms. Laura Rath Life Safety Systems Inc - install fire alarm duct smoke in remodel of Cups & Cheers. Job #12080
07/01/2021	21 279733	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Replace existing Carrier rooftop unit
07/01/2021	21 279728	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Replace existing 10-ton Carrier rooftop unit
03/20/2020	19 110985	Active/Issued	XE - ECLIPS License - Entertainment - Gambling Location	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/29/2019	19 079147	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/29/2019	19 079132	Pending	CL - Compliance Checks - Liquor Compliance Check	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/22/2019	19 034972	Active/Issued	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/22/2019	19 034973	Active/Issued	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/22/2019	19 034977	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Leeyon Yang Cups & Cheers - ECLIPS License# 20190001176
08/15/2019	19 074994	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Chuetu Lo LO Electric LLC - VERIFY AND CONNECT WIRING (EXISTING CIRCUIT) TO EXHAUST FAN ON ROOF.
04/26/2019	21 227620	Delinquent	PF - Police Alarm Permit - Alarm Permit (New) - Commercial	Applicant Leeyon Yang Amazed Group LLC - Cups & Cheers - Eclips Data conversion
01/05/2018	18 017141	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
01/05/2018	18 017140	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
01/03/2018	17 211434	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
01/03/2018	17 211437	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
10/18/2017	17 206386	Closed	GT - General Activity Tracking - License	10/18/2017 Generated 350' property ownership list and map for potential Ent B lic. app. Emailed current licensee requirements related to upgrading from Wine/Malt (Strong) On Sale to full Liquor On Sale (including petition req. for Ent. B). See attached documents. JWF
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
09/01/2017	17 075818	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
09/01/2017	17 075809	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
08/22/2017	17 072316	Finaled	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Chou Vang A-Sign & Screen Printing CO - COPY TO READ - BAMBOO HUT RESTAURANT.
08/03/2017	17 066561	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (Strong)	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
07/18/2017	17 061127	Canceled	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
07/18/2017	17 061135	Canceled	XE - ECLIPS License - Entertainment - Gambling Location	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
07/18/2017	17 061130	Withdrawn	XL - ECLIPS License - Liquor - Malt On Sale (3.2)	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881
07/18/2017	17 061121	Canceled	XL - ECLIPS License - Liquor - Wine On Sale	Licensee Tzianeng Vang Bamboo Hut - ECLIPS License# 20170002881

06/07/2017	17 047276	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Red Wok - ECLIPS License# 20150002529
06/07/2017	17 047264	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Red Wok - ECLIPS License# 20150002529
02/21/2017	17 013057	Resolved	CS - CSO Complaint - License - Complaint	Email complaint about horrible service, allegedly threatened to spit in drinks.
02/29/2016	16 013945	In Compliance	CS - CSO Complaint - Exterior - Complaint	toilet behind the building.
12/01/2015	15 182297	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Red Wok - ECLIPS License# 20150002529
12/01/2015	15 182290	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Red Wok - ECLIPS License# 20150002529
11/30/2015	15 152005	Canceled	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Red Wok - ECLIPS License# 20150002529
11/30/2015	15 152007	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Red Wok - ECLIPS License# 20150002529
11/30/2015	15 152013	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Red Wok - ECLIPS License# 20150002529
10/09/2015	15 168438	Expired	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Ca Electric Inc
09/17/2015	15 160860	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Randy Gifford First Choice Plumbing & Heating LLC
08/14/2015	15 150349	Closed	B - Building Permit - Commercial - Remodel	Contractor Yangs Group Contractor
07/28/2015	15 144269	Withdrawn	B - Building Permit - Commercial - Remodel	Contractor Yangs Group Contractor Corp - Hold Folder --- OWNER CHANGED CONTRACTOR Permit application in hold folder. Contractor will bring in more detailed plans drawn by a designer/architect. See GT folder, needs to get okay from Jeff Fishbach
11/17/2014	14 346596	Closed	GT - General Activity Tracking - License	08/14/2015 Project never went through. New owner taking over restaurant to occupy same space as previous restaurant. minor remodel of existing space to occur. JWF 10/27/2014 Proposal by a Nhong Myslajek (763-957-2510, nhangmyslajed@gmail.com) to purchase restaurant and expand into adjoining space to the south. Multiple issues to address. Advised develop detailed business plan, conceptual detailed floor plan (scaled, dimensioned), schedule meeting with designer (i.e., architect) to review applicable code discipline requirements, then if still wants to proceed contact DSI to schedule project review (designer must attend).
11/22/2013	13 252638	Resolved	CS - CSO Complaint - Zoning - Complaint	Sign is out on the boulevard for Asian restaurant.
10/29/2013	13 245855	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Diane Wendt Summit Companies - add 2 in sushi kitchen, add 4 in east dining area, replace 9 corroded heads in east dining, replace 8 corroded in west dining.
04/17/2013	13 175253	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Diane Wendt Summit Companies - Replace (9) corroded heads in kitchen area, Replace (10) corroded heads in the buffet area - Double permit fee applies
04/12/2013	12 202409	Canceled	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Rice Palace Asian Buffet - ECLIPS License# 20100000030

03/08/2013	13 161098	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Rice Palace Asian Buffet - ECLIPS License# 20100000030
03/08/2013	13 161093	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Rice Palace Asian Buffet - ECLIPS License# 20100000030
11/07/2012	12 208778	In Compliance	CS - CSO Complaint - Zoning - Complaint	Banners on exterior of building without permit.
10/17/2012	12 117353	Scheduled	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
10/16/2012	12 101968	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
09/05/2012	12 034296	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
03/16/2012	12 023502	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
02/13/2012	11 261506	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
02/10/2012	12 021410	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	Rice Palace Cafe - food is not at required temperature. Feces on the wall in the bathroom, they do not change the pans out, they are filthy looking.
02/10/2012	12 021409	Resolved	CS - CSO Complaint - License - Complaint	Rice Palace Cafe - food is not at required temperature. Feces on the wall in the bathroom.
12/08/2011	11 307616	Assessed	CW - Contract Work Order - Police Work Order	Contractor Restoration Professionals - Emergency folder created by upload program Boarded rear door at Rice Palace Buffet - SPPD 11-290-693
08/09/2011	11 251704	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
07/15/2011	11 234812	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Chue Dang Rice Palace Buffet
06/01/2011	10 130356	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment Chue Dang Rice Palace Buffet
10/12/2010	10 908655	Resolved	CS - CSO Complaint - Exterior - Complaint	Egregious Debris, Furniture, old carpet
06/24/2010	10 511977	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Weber & Troseth, Inc. - REPLACE UL-300 WET CHEMICAL SYSTEM FOR NEW APPLIANCE LOCATIONS
06/04/2010	10 501302	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Chuedang Vue Rice Palace Asian Buffet - ECLIPS License# 20100000030
06/04/2010	10 501259	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Chuedang Vue Rice Palace Asian Buffet - ECLIPS License# 20100000030
05/28/2010	10 111885	Canceled	XL - ECLIPS License - Liquor - Wine On Sale	Licensee Rice Palace Asian Buffet - ECLIPS License# 20100000030
05/28/2010	10 111929	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (Strong)	Licensee Rice Palace Asian Buffet - ECLIPS License# 20100000030
05/04/2010	10 316412	Active/Issued	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor R & D Electric Company
04/20/2010	10 308667	Closed	GT - General Activity Tracking - License	
04/14/2010	10 221802	Closed	GT - General Activity Tracking - Zoning	
03/31/2010	10 121094	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment Chue Dang Rice Palace Buffet
03/26/2010	10 128229	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor R & D Electric Company
03/11/2010	10 113495	History	RS - Restaurant Inspection - High Risk - Change of Ownership	Establishment Chue Dang Rice Palace Buffet
02/25/2010	10 011256	History	RS - Restaurant Inspection - High Risk - Change of Ownership	Establishment Chue Dang Rice Palace Buffet
02/22/2010	10 110971	Resolved	CS - CSO Complaint - Exterior - Complaint	Accessive amount of trash, garbage, debris behind this business.

02/22/2010	10 110900	Resolved	CS - CSO Complaint - Exterior - Complaint	lots of unsecured food/ food waste, garbage bags, cardboard on ground and out of over- flowing dumpsters
02/01/2010	10 002404	Canceled	XF - ECLIPS Food Related - Restaurant (5) - 151 and Over	Licensee Rice Palace Asian Buffet - ECLIPS License# 20100000030
01/20/2010	09 022314	History	RS - Restaurant Inspection - High Risk - Change of Ownership	Establishment Chue Dang Rice Palace Buffet
01/15/2010	10 007552	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Chue Dang - COPY TO READ: RICE PALACE BUFFET
07/14/2009	09 199856	Closed No Action	PV - Project Facilitator Review	Pang Xiong is proposing to purchase restaurant, add wine/beer, expand into neighboring 1624 space, build a stage (including dance floor), and add banquet type services (wedding receptions, birhtday parties, graduations, etc.) that would include music and dancing. In the future possibly add full liquor service. Advised develop written business plan explaining exactly how will operate (including menu), detailed before/after floorplans, key flooplan for shopping center (including sq. ft. spaces and existing/most recent use), and siteplan (showing individual parking spaces). Once have this info contact for project review.
02/03/2009	08 222064	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
12/10/2008	08 056324	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
04/09/2008	08 022171	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
03/21/2008	08 045949	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Bob Siegel Sign-A-Rama - COPY TO READ: TASTE BUFFET BY GREAT TASTE
02/04/2008	08 017833	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
02/01/2008	08 013786	Canceled	XF - ECLIPS Food Related - Restaurant (5) - 151 and Over	Licensee Do Won Park Park'A Grill & Buffet - ECLIPS License# 20080000176
01/29/2008	07 138524	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
01/24/2008	08 014993	Closed	RF - Referral - License Inspection	Owner Larry M Saliterman See Comment - 20080000176 1626 WHITE BEAR AVE N, WORLD TASTE BUFFET (RESTAURANT) DO WON PARK 651-776-8888
01/02/2008	08 000799	Closed No Action	PV - Project Facilitator Review	Project Applicant Do Won Park - Do Won Park proposes to purchase business and obtain license. Rest currently has 3.2 Malt On Sale license only. Explained license application procedure as existing operation (45 day notice, etc.). Mr. Park proposes to possibly add Wine/Malt Strong On Sale. Stated he may operate as restaurant without alcohol service 1st before submitting to add alcohol. Explained procedure.
08/27/2007	06 130065	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
11/03/2006	06 262799	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Yu Fong Zhong Great World Buffet - ECLIPS License# 20030004652
08/28/2006	05 147550	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
02/17/2006	06 027390	Finaled	SS - PW Sewer Permit - Sanitary - New	Contractor Patrick Daley Maplewood Mechanical Inc - this is A-98356
08/18/2005	04 197598	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet

11/19/2004	04 183537	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
10/28/2004	04 165109	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment World Taste Buffet
10/07/2004	04 085231	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment World Taste Buffet
05/11/2004	04 080318	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment World Taste Buffet
04/30/2004	04 078474	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment World Taste Buffet
04/29/2004	04 078650	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	Restaurant's disposal of uncontained raw meats & grease in dumpster causes foul odors and grease leaks from dumpster. This is ongoing.
04/29/2004	04 078649	Closed	CS - CSO Complaint - License - Complaint	Restaurant's disposal of uncontained raw meats & grease in dumpster causes foul odors and grease leaks from dumpster. This is ongoing.
04/28/2004	04 078050	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	4/28/04: RECEIVED COMPLAINT FROM RAMSEY COUNTY HEALTH DEPT.: COMPLAINANT ATE AT GREAT WORLD BUFFET 4/19/04, 11:10 AM. TWO ITEMS ON BUFFET TABLE WERE COLD: THINLY SLICED CHICKEN IN A LIGHT SAUCE WITH VEGETABLES, AND SEAFOOD MEDLEY (SHRIMP WAS COLD, OTHER ITEMS WARM BUT NOT HOT). ALSO, WAITRESS GAVE COMPLAINANT A GLASS OF WATER THAT WAS TAKEN FROM ANOTHER PATRON'S TABLE. [DW]
04/28/2004	04 049528	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment World Taste Buffet - 04/19/04 This folder has one restaurant "B" license associated with it. [roy]
02/27/2004	04 048752	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	2/27/04: RECEIVED COMPLAINT FROM MN DEPT OF HEALTH: 2 PERSONS ILL WITH VOMITING, DIARRHEA, CRAMPS AND FEVER 31-38 HR AFTER EATING AT GREAT WORLD BUFFET. FOODS IN COMMON WERE CHICKEN, BEEF, CRAB, MUSHROOMS, GREEN PEPPER, PINEAPPLE, RICE, LO MEIN. [DW]
02/27/2004	03 410536	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment World Taste Buffet
12/26/2003	03 401357	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (3.2)	Licensee Yu Fong Zhong Great World Buffet - ECLIPS License# 20030004652
12/08/2003	03 407298	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment World Taste Buffet
12/02/2003	03 403710	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment World Taste Buffet
11/30/2003	03 401358	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Yu Fong Zhong Great World Buffet - ECLIPS License# 20030004652
11/25/2003	03 396224	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment World Taste Buffet
11/24/2003	03 402896	Closed	RF - Referral - License Inspection	Owner Larry M Saliterman See Comment/C/O 5005 Properties Inc - Lic #20030004635 Great World Buffet 1626 White Bear Avenue Restaurant (B) Contact #651-776-8888 No CofO parent listed Assign to Carol Comparoni

11/19/2003	03 399254	Closed	CS - CSO Complaint - Permit - Complaint	Rehabing interior of commercial property without a rolloff--discarded materials in back on ground.
11/19/2003	03 399249	Closed	CS - CSO Complaint - Exterior - Complaint	Rehabing interior of commercial property without a rolloff--discarded materials in back on ground.
11/13/2003	03 396220	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment World Taste Buffet
11/13/2003	03 395230	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Nardini Fire Equipment Co Inc - INSTALL KIDDE WET CHEM SYSTEM
11/03/2003	03 387516	Finaled	W - Warm Air, Ventilation & General Sheet - Ventilation Only - Commercial New	Contractor Scott Howe White Bear Mechanical Inc
11/03/2003	03 387504	Finaled	M - Mechanical Permit - Gas - Commercial New	Contractor Scott Howe White Bear Mechanical Inc - 12-Oct-2005: Folder closed by system due to no activity in one year . Closed without final approval
10/31/2003	03 386392	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Repair	Contractor Karla Hoemberg Roto Rooter Services CO - 27-Oct-2005: Folder closed by system due to no activity in one year . Closed without final approval
10/30/2003	03 385551	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Summit Electric Corporation
10/22/2003	03 379158	Finaled	B - Building Permit - Commercial - Remodel	Contractor Ajc Jayco Construction
10/21/2003	03 376900	Finaled	B - Building Permit - Commercial - Remodel	Contractor Yufang Zhang
10/21/2003	03 376940	Finaled	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Yufang Zhang - Copy to read: GREAT WORLD BUFFET
09/03/2003	03 347298	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Buffet
09/02/2003	03 340248	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
08/14/2003	03 333113	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
07/28/2003	02 236777	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
02/14/2003	03 255512	Closed	CS - CSO Complaint - Snow Walk - Complaint	Ice/snow walks on White Bear & Iowa Aves surrounding Hillcrest Shopping Center.
11/01/2002	02 005064	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Asian Buffet - ECLIPS License# 20020005064
11/01/2002	02 235397	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
10/21/2002	02 216730	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
08/22/2002	02 137738	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
07/23/2002	02 140907	Finaled	BS - Billboard / Sign - Signs - Commercial Repair/Alter	Contractor Tom Buettner Attracta Sign, Inc. - COPY TO READ "CHINA 1 BUFFET"
07/09/2002	02 135601	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
06/27/2002	01 225769	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
06/27/2002	02 135231	Closed	LC - DSI Env Health Complaint - Animals-Rodents-Insects	Cockroach seen in sugar bowl on table in dining room.
11/29/2001	01 237847	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	11/29/01 Complainant ate here on Tuesday. While they were eating an egg roll, they found a cigarette butt in it. [roy]
09/26/2001	01 223616	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
09/17/2001	01 222293	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet - APPROXIMATELY 25 POUNDS OF

				COOKED CHICKEN WAS DISCARDED. THIS PRODUCT WAS FOUND AT 78 DEGREES F.
09/06/2001	00 147437	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
07/23/2001	01 215591	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	COMPLAINT REGARDING THE POSSIBLE RE-USE OF STRAWS
05/21/2001	01 206089	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	05/18/01 Received a call from Mike Rygwalski at the MN Dept of AG. He said they have received a call that this restaurant has a dumpster that is left with the top open, it is overfull and debris is left on the ground. The complainant is concerned that rodents will become a problem. [roy]
10/19/2000	00 130475	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
07/10/2000	00 134858	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Bolt Electric Inc
06/19/2000	00 132651	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Dalmatian Fire Suppression Inc
05/31/2000	00 128911	Closed without Approval	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Dalmatian Fire Suppression Inc - Closed without final approval
05/30/2000	00 128287	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	POSSIBLE FBI COMPLAINT RECEIVED FROM MN EPI. TWO DIFFERENT PARTIES ON TWO DIFFERENT DAYS; TURKEY SUSPECTED.
05/19/2000	00 126001	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment Asian Buffet
05/09/2000	00 126035	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Wayne Vail Roberts Mechanical Services
05/05/2000	00 002098	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Chun Cheng Lee's World Buffet - ECLIPS License# 20000002098
05/05/2000	00 125253	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Buffet
05/01/2000	00 124928	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Buffet
04/26/2000	00 123638	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Buffet
04/24/2000	00 124640	Closed	FS - Fire Suppression Systems - Other Fire Extinguishing Systems - Commercial Repair/Alter	Contractor John Wyland Weber & Troseth Inc - 01/02/2001: All FS permits transferred from LIEP to Fire.. Closed without final approval
04/11/2000	00 122015	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Buffet
04/11/2000	00 123554	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Buffet
03/30/2000	00 122620	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Bolt Electric Inc
03/24/2000	99 005045	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Park Gift
03/22/2000	00 121968	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Buffet
03/14/2000	00 120940	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Replace	Contractor Derrek Skeie Commercial Plbg & Htg Inc
03/10/2000	00 120679	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Replace	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint

	02/29/2000	00 119878	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter Contractor Donnelly Electric Inc
	02/24/2000	00 119526	Finaled	M - Mechanical Permit - Refrigeration - Commercial Replace Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint
	02/24/2000	00 119529	Finaled	M - Mechanical Permit - Gas - Commercial Replace Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint
	02/24/2000	00 119533	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint
	02/23/2000	00 119391	Finaled	PL - Plumbing & Gas Fitting (OLD) - Plumbing (ALL) - Commercial Addition Contractor Derrek Skeie Commercial Plbg & Htg Inc
	02/23/2000	00 119392	Closed	WU - Water Utility - Water Utility - Commercial Addition Contractor Derrek Skeie Commercial Plbg & Htg Inc - Closed without final approval
	02/02/2000	00 118026	Finaled	B - Building Permit - Commercial - Remodel Contractor Jmr Construction
	01/27/2000	00 117747	Closed	BW - Building Warning - Stop Order Owner Marion Levine/Robert Levine - Permit applied for # 99-178540 plans with JIM BLOOM
	12/17/1999	99 179233	Withdrawn	BZ - Board of Zoning Appeals Cases - Major Variance - Commercial Applicant Robert Levine 5005 Properties, Inc. - Applicant is requesting an off-street parking variance of 27 spaces to allow conversion of 7000 sq. ft. of existing retail space to restaurant.
	12/09/1999	99 178540	Finaled	B - Building Permit - Commercial - Remodel Contractor Tony Lee
	05/11/1994	94 013674	History	FG - Food Grocery - Low Risk - Routine Inspection Establishment Park Gift
	05/17/1993	99 006335	History	FG - Food Grocery - No Risk - Routine Inspection Establishment Park Gift
	05/14/1992	99 006418	History	FG - Food Grocery - No Risk - Routine Inspection Establishment Park Gift
	05/10/1991	99 006368	History	FG - Food Grocery - No Risk - Routine Inspection Establishment Park Gift
	03/15/1990	90 040410	Canceled	XF - ECLIPS Food Related - Original Container Licensee Park Gift Center Inc Park Gift - ECLIPS License# 0040410
1628 White Bear Ave N - Hillcrest Shopping Center				
	02/11/2025	25 010990	Issued	EG - Fire Engineering - Sprinkler / Standpipe Permit - Repair Contractor Jan Kinney Ahern Fire Protection - Replace broken inspectors test valve in Joyful foods space.
	05/02/2018	18 058182	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter Contractor Deanna Povolny Davco Technologies Inc - Retrofit lighting main storage, back, restroom 4ft 4L to 15W Retrofit lighting freezer area 60W A to 10W A 4ft 1L to 14W 2 Exit to New LED
	01/31/2018	18 024800	Expired	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace Contractor Richard Peterson Cities 1 Plumbing And Heating Inc - Installation of mop sink
	09/29/2017	17 129311	Open	RE - Real Estate Assessments Owner Larry M Saliterman/Comment
	11/09/2016	16 097708	Open	FA - Fire Alarm Malfunction Responsible Party Madison Equities LLC
	02/29/2016	16 013950	In Compliance	CS - CSO Complaint - Exterior Complaint material behind the property.
	06/30/2014	14 303726	Open	FA - Fire Alarm Malfunction Responsible Party Madison Equities LLC
	09/28/2012	12 110531	Scheduled	FG - Food Grocery - Low Risk - Plan Review Inspection Establishment Joyful African Foods
	09/28/2012	12 057041	Canceled	XF - ECLIPS Food Related - Retail Food Butcher - Secondary Facility Licensee Lara Juduh Joyful African Foods - ECLIPS License# 20120002226
	09/27/2012	12 082697	History	FG - Food Grocery - Low Risk - Routine Inspection Establishment Joyful African Foods
	09/27/2012	12 109949	Not a CO Bldg	CO - Certificate of Occupancy - Mercantile Responsible Party Madison Equities - Building Permit 12-061015 Approval

				For Occupancy **** COMBINED WITH TENANT SPACE 1630 &1632. SEE 1630 COFO ****
08/02/2012	12 089615	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Robert Wussler Roberts Plumbing Inc
07/03/2012	12 082684	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Joyful African Foods - 7-3-12 Construction is acceptable for Food Code requirements. See Document tab for signed license conditions.
07/02/2012	12 082680	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Joyful African Foods - 7-2-12 Door locked no entry
07/02/2012	12 076588	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Carter Electric Inc
06/26/2012	12 070680	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Joyful African Foods - 6-26-12 Met with Lara and Bobby to review construction progress and discuss finish details. Pallets to store/display bags of rice will need to be replaced with approved dunnage racks. Table for meat repackaging must meet NSF/ANSI Standard 2.
06/18/2012	12 064862	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Joyful African Foods - 6-7-12 Met with Lara and her construction crew to review existing finishes and plans for remodeling.
06/05/2012	12 064796	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Joyful African Foods - 5-15-12 Met with Lara at the front counter to discuss preliminary plans. License application submitted.
05/25/2012	12 061015	Finaled	B - Building Permit - Commercial - Remodel	Contractor Lara Juduh
05/22/2012	12 059432	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Scott Diebel Tri-Art - COPY TO READ: JOYFUL AFRICAN FOODS
05/15/2012	12 057038	Canceled	XF - ECLIPS Food Related - Retail Fd (C) - Grocery 1001-3000 sq ft	Licensee Lara Juduh Joyful African Foods - ECLIPS License# 20120002226
05/01/2012	12 051336	Pending	PV - Project Facilitator Review	05/01/2012: Proposed new grocery store with butcher type facility (repackaging of pre-cut/meats and fish for sale on-site). Told Lara Juduh to have plans prepared then contact for further information. JWF
10/29/2007	06 082229	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Hillcrest Subway
06/26/2006	06 102110	Inactive	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor Kerry Gerard Galaxy Mechanical, Inc - 06/26/2007: Automatically closed by system due to no activity in one year.
05/12/2006	04 210363	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Hillcrest Subway
12/21/2004	04 212740	Closed	RF - Referral - License Inspection	Owner Larry M Saliterman See Comment - Lic #20040005176 Subway #2515 1628 White Bear Ave Restaurant (B) 651-771-1669 No C of O at this address Assign to Carl Comparoni
12/09/2004	04 125380	History	RS - Restaurant Inspection - Medium Risk - Change of Ownership	Establishment Hillcrest Subway
12/01/2004	04 203094	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Subway #5215 - ECLIPS License# 20040005176
09/15/2004	04 145811	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Gopher Electric Contractors Inc

07/27/2004	03 413849	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Hillcrest Subway
12/15/2003	03 413187	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	12/15/03: RECEIVED FROM MN DEPT OF HEALTH: COMPLAINANT ATE AT HILLCREST SUBWAY 12/10/03, 5:00 PM, MEATBALL SANDWICH WITH CHEESE, GREEN PEPPER, RED ONIONS. ILLNESS ONSET 9 PM, DIARRHEA AND VOMITING ONSET 2 AM. [DW]
12/15/2003	03 408160	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment Hillcrest Subway
12/03/2003	03 359797	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
11/14/2003	03 275979	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Allen Ronnenberg Hillcrest Subway - ECLIPS License# 0032878
09/30/2003	03 345468	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
08/27/2003	02 229217	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
10/07/2002	02 102882	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
03/01/2002	01 226278	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
09/28/2001	00 144407	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
05/07/2001	01 188958	Finaled	B - Building Permit - Commercial - Express Repair	Contractor BRIAN McCONNELL CC: CHRIS HUGHES Walker Roofing Company
05/07/2001	01 188999	Finaled	W - Warm Air, Ventilation & General Sheet - General Sheet Metal - Commercial Replace	Contractor BRIAN McCONNELL CC: CHRIS HUGHES Walker Roofing Company
09/22/2000	00 131933	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
06/12/2000	00 123152	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
03/29/2000	99 001284	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway - 02/21/00 RECEIVED INFORMATION REGARDING POSSIBLE REMODELING AT THIS RESTAURANT. 3/29/00 INSPECTED FACILITY. WORK NOT COMPLETED. WILL RECHECK. [ROY]
03/02/2000	00 120064	Finaled	B - Building Permit - Commercial - Repair	Contractor Zteca - N/A.
03/10/1999	99 004411	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
01/20/1998	96 023230	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
07/24/1995	95 023271	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Hillcrest Subway
07/24/1995	99 004203	Closed	EC - Environmental Complaint History (DC)	Complainant was in the establishment last week and said the food handlers were not washing hands or wearing gloves. BSK. .
11/15/1993	93 032878	Canceled	XF - ECLIPS Food Related - Restaurant (A) - 0-12 seats	Licensee Allen Ronnenberg Hillcrest Subway - ECLIPS License# 0032878

1630 White Bear Ave N - Hillcrest Shopping Center

12/08/2017	17 220419	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti on rear wall of bldg.
12/07/2017	17 220420	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman/Comment - Graffiti on rear wall of bldg.
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
01/23/2014	14 089753	Closed	GT - General Activity Tracking - Zoning - Cosmetology review	
12/24/2013	13 260165	Not a CO Bldg	CO - Certificate of Occupancy - Mercantile	Responsible Party Bryan Larson Madison Equities, LLC - 12/26/17 Not a CO Building.

12/24/2013	13 260166	Closed	RF - Referral - C of O	Owner Larry M Saliterman/Comment - Follow up on C of O folder approved with corrections.
10/11/2013	13 240984	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor John Deluce Minneapolis/St Paul Mechanical
11/09/2012	12 209518	In Compliance	CS - CSO Complaint - Zoning - Complaint	Permit for exterior sign
06/02/2010	10 500328	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Bryan Larson Madison Equities, LLC - Range 1628-1630-1632
12/04/2009	09 421941	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Bruce Wilkinson Twin City Mechanical Inc
07/25/2007	07 121732	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - Range 1630-1632
07/25/2007	07 121733	Closed	RF - Referral - C of O	Owner Larry M Saliterman/Comment - Follow up on C of O folder approved with corrections.
04/24/2006	06 070420	Closed	RF - Referral - License Inspection	Owner Hillcrest Shopping Center Llc/Co 5005 Properties - Lic #20060001038 U-online Retail Food Grocery
03/22/2006	06 056806	Closed	RF - Referral - Citizen Complaint	Owner Hillcrest Shopping Center Llc/Co 5005 Properties - No smoke detectors, no ventilation (is a nail salon), fire extinguishers not working, no sprinkler system. Please contact complainant.
07/27/2004	04 125128	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - Range 1630-1632
06/16/2004	04 102916	Closed	CS - CSO Complaint - License - Complaint	Woman got a bad infection under her nail from Pro-Nails. She said the same emery board is used on everyone
08/03/2001	01 217824	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P - Range 1630-1632
07/11/2001	01 214015	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Mr Huan Bui Brandon Electric Inc
06/04/2001	01 208614	Closed without Approval	M - Mechanical Permit - Gas - Commercial Replace	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint - 08-Aug-2003: FOLDER CLOSED BY SYSTEM DUE TO NO ACTIVITY IN ONE YEAR. . Closed without final approval
06/04/2001	01 208616	Closed without Approval	M - Mechanical Permit - Refrigeration - Commercial Replace	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint - 08-Aug-2003: FOLDER CLOSED BY SYSTEM DUE TO NO ACTIVITY IN ONE YEAR. . Closed without final approval
06/04/2001	01 208617	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint
05/18/2001	01 205067	Active	PS - Pre-Fire Survey - Mercantile	Owner Marion Levine/Robert Levine
04/16/2001	01 186256	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Phasor Electric Company
04/12/2001	01 186133	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Joann Zinken Centerpoint Energy Minnegasco,Div Centerpoint
04/09/2001	01 185663	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Mark D Wilson A Lapointe Sign Inc - 08-Aug-2003: FOLDER FINALED BECAUSE FINAL ATTEMPT EXISTS COPY TO READ "PRO NAILS"
04/02/2001	01 184787	Finaled	B - Building Permit - Commercial - Remodel	Contractor Jmr Construction

04/02/2001	01 184832	Finaled	PL - Plumbing & Gas Fitting (OLD) - Plumbing (ALL) - Commercial Replace	Contractor Leland G Stull Stull Plumbing, Lee
04/02/2001	01 184834	Finaled	WU - Water Utility - Water Utility - Commercial Remodel	Contractor Leland G Stull Stull Plumbing, Lee - 08-Aug-2003: FOLDER FINALED BECAUSE FINAL ATTEMPT EXISTS
03/13/2001	01 021974	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P
05/05/1994	94 000421	Finaled	BS - Billboard / Sign - Portable Signs - Commercial New	Contractor Desiree' Demars Demars Signs, Inc.
12/14/1990	90 053539	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Shop Til U Drop Shop - ECLIPS License# 0053539
01/31/1969	69 004319	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P
01/31/1969	69 014318	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Marion Levine/Richard Simon/Bruce Simon C/O 5005 P

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08/10/2023	23 071098	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Dave Wyland St Croix fire & safety inc - JOYFUL AFRICAN MARKET NEW PROTEX 63000 WET CHEMICAL KITCHEN HOOD FIRE SUPPRESSION INSTALLED PEN NFPA-17A 96 STANDARD 08/10/2023 PLANS SENT TO FIRE. SE
05/17/2023	23 040583	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Jeff Hertz Hertz Mechanical Inc - Install (1) kitchen hood, exhaust duct and (1) make up air unit
05/03/2023	23 035696	Rejected	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial New	Contractor Jeff Hertz Hertz Mechanical Inc - Install (1) kitchen hood, kitchen exhaust, all ducting and (1) make up air unit.
05/03/2023	23 035668	Finaled	M - Mechanical Permit - Gas - Commercial New	Contractor Jeff Hertz Hertz Mechanical Inc - Install gas piping to make up air
03/23/2023	23 023658	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor James Vinzant Ray Vinzant Plumbing LLC - JOYFUL AFRICAN INSTALL 2 NEW HAND SINKS
12/18/2022	22 125296	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Mr Timothy Gabrielson Linwood Electric LLC - Add 3 circuits in kitchen
09/23/2022	22 098870	Active/Issued	B - Building Permit - Commercial - Remodel	Contractor Jose Becerra Yb Construction - JOYFUL AFRICAN FOOD V- INSTALLING A KITCHEN HOOD SYSTEM
08/11/2021	21 292318	Pending	PF - Police Alarm Permit - Alarm Permit (New) - Commercial	Applicant Joyful African Foods - Alarm Permit
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
07/07/2017	17 057818	Active/Issued	B - Building Permit - Commercial - Remodel	Contractor Lara Juduh - BUILDING WALL AND REMOVE DOOR FROM EAST TO WEST
06/20/2017	17 051942	Active/Issued	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Sameer Megdadi Electro Signs And Design LLC - COPY TO READ: JOYFUL AFRICAN FOODS
05/31/2013	13 191340	Scheduled	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Sk - Asian Food Market
05/31/2013	13 175933	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Sk - Asian Food Market
04/18/2013	13 175612	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Sk - Asian Food Market
03/13/2013	13 162915	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Repair	Contractor Kerry Sherk Liberty Plumbing & Htg CO
01/04/2013	13 140523	Canceled	XF - ECLIPS Food Related - Retail Fd (D) - Grocery 3001-6000 sq ft	Licensee Sin Ku Sk - Asian Food Market - ECLIPS License# 20130000047

11/30/2012	12 215340	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Vatsana Maomanyvanh Veo Sign LLC - COPY TO READ: SK ASIAN MARKET
07/02/2012	12 076332	Open	GT - General Activity Tracking - License	05/07/2012: Over counter, New retail fruit. Make space smaller, install custom built fruit stands, wash fruit sometimes, install walk in cooler. JWF
12/08/2009	09 424155	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman See Comment - Graffiti on the rear of the property
12/08/2009	09 424154	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti on the rear of the property
07/31/2008	06 114897	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment U-Online
07/27/2007	07 122893	Finaled	E - Electrical Permit - Saver Switch Only - Commercial New	Contractor Seth Holm Hunt Electric Corporation
09/27/2006	06 225852	Closed No Action	PV - Project Facilitator Review	Project Applicant Julie Xiong U-Online
07/25/2006	06 068775	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment U-Online
04/18/2006	06 058350	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment U-Online
04/05/2006	06 063376	Canceled	XF - ECLIPS Food Related - Retail Fd (A) - Grocery 1-100 sq ft	Licensee U-Online - ECLIPS License# 20060001038
03/24/2006	06 058335	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment U-Online
01/13/2006	06 006061	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Rick Palmateer / Scott Palmateer Universal Sign CO - COPY TO READ: U-ONLINE
01/05/2006	06 001908	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Claude M Anderson Electric Co Inc
11/10/2005	05 197347	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Nelson Electric Inc
11/09/2005	05 195917	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Pat Renner Airtech Thermex LLC
11/09/2005	05 195924	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Pat Renner Airtech Thermex LLC
10/19/2005	05 182253	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor Mark Aldridge Village Plumbing Inc
10/11/2005	05 178722	Finaled	B - Building Permit - Commercial - Remodel	Contractor A J Hall Construction
11/07/2003	02 218910	History	FG - Food Grocery - Medium Risk - Routine Inspection	Establishment Simek's Meat & Seafood
08/25/2003	03 266120	Canceled	XF - ECLIPS Food Related - Retail Fd (D) - Grocery 3001-6000 sq ft	Licensee Jay Bruber Simek's Inc - ECLIPS License# 19990005389
08/29/2002	00 133518	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Simek's Meat & Seafood
06/27/2000	99 003620	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Simek's Meat & Seafood
08/26/1999	99 005389	Canceled	XF - ECLIPS Food Related - Grocery (D)	Licensee Jay Bruber Simek's Inc - ECLIPS License# 19990005389
07/21/1997	97 019489	Canceled	XF - ECLIPS Food Related - Grocery (D)	Licensee Pete Soukup Simek's Meat & Seafood - ECLIPS License# 0019489
06/08/1995	94 022129	History	FG - Food Grocery - Medium Risk - Routine Inspection	Establishment Simek's Meat & Seafood
11/17/1993	99 021775	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood
07/15/1993	99 021794	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood
12/16/1992	99 021742	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood
07/20/1992	99 021811	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood
03/18/1992	99 000377	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood

	12/18/1991	99 000337	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood
	07/11/1991	99 000398	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Simek's Meat & Seafood
1634 White Bear Ave N - Hillcrest Shopping Center					
	05/03/2023	23 035678	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Gasfitting Only - Commercial Replace	Contractor Jeff Hertz Hertz Mechanical Inc - Install gas piping to (3) kitchen appliances
	09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
1640 White Bear Ave N - Hillcrest Shopping Center					
	12/08/2017	17 220323	Resolved	CS - CSO Complaint - Garbage Rubbish - Complaint	INDOOR CHAIRS, APPLIANCES, PALLET, DRESSER, RUBBISH, GLASS AND TV ON PROPERTY IN THE REAR NEAR WALL.
	09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
	10/19/2009	09 301620	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Darrin Gordon Cc: Kris Hernandez Install This Sign & Awning - COPY TO READ: THRIFT STORE VALUE VILLAGE- ST PAUL FEDERAL
	10/19/2009	09 301623	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Darrin Gordon Cc: Kris Hernandez Install This Sign & Awning - COPY TO READ: DONATION CENTER-VALUE VILLAGE THRIFT STORE & DONATION CENTER-VALUE VILLAGE
	04/28/2009	09 062603	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman See Comment - Graffiti on the back of strip mall
	04/28/2009	09 062602	Resolved	CS - CSO Complaint - Graffiti - Complaint	Graffiti on the back of strip mall
	07/02/2008	06 115036	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
	12/14/2007	07 219377	Razed	CO - Certificate of Occupancy - Mercantile	Responsible Party Big Dollar Store/David Wallock - Updated 7/16/2019. lmh 12/22/17 - Entire building now combined on one CofO, previously separate files - MI 1622- Vacant 1624-1626- Bamboo Hut 1628- Vacant (Turning into Venice Global Boutique) 1630- Pro Nails 1632- Joyful Africa Food 1650- Value Village THIS C of O IS BEING RAZED - IT NOW PART OF THE C of O 1622 (ONE OCCUPANT NOW) PS 11-17-09
	07/24/2006	04 130989	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
	02/17/2006	06 028416	Finaled	SS - PW Sewer Permit - Storm - New	Contractor Walter T Stokes Suburban Plbg & Htg - this is A-99427
	11/01/2004	04 184770	Billing	CO - Certificate of Occupancy - Mercantile	Responsible Party Big Dollar Store/David Wallock
	08/10/2004	02 230398	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
	10/04/2003	03 035436	Canceled	XF - ECLIPS Food Related - Retail Fd (C) - Grocery 1001-3000 sq ft	Licensee Big Values Inc The Big Dollar Store - ECLIPS License# 0035436
	04/16/2003	03 286102	Finaled	B - Building Permit - Commercial - Express Repair	Contractor BRIAN McCONNELL CC: CHRIS HUGHES Walker Roofing Company - 16-Nov-2005: Folder closed by system due to no activity in one year . Closed without final approval
	04/16/2003	03 286103	Finaled	W - Warm Air, Ventilation & General Sheet - General Sheet Metal - Commercial Repair/Alter	Contractor BRIAN McCONNELL CC: CHRIS HUGHES Walker Roofing Company
	10/31/2002	02 035436	Canceled	XF - ECLIPS Food Related - Grocery (C)	Licensee Big Values Inc The Big Dollar Store - ECLIPS License# 0035436
	10/10/2002	01 229131	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
	10/30/2001	01 232451	Certified	CO - Certificate of Occupancy - Mercantile	Responsible Party Big Dollar Store/David Wallock

10/12/2001	00 141990	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
05/18/2001	01 205187	Active	PS - Pre-Fire Survey - Mercantile	Owner Marion Levine/Robert Levine
03/13/2001	01 022314	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Big Dollar Store/David Wallock
08/31/2000	99 004810	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
10/18/1996	96 095462	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Seth Holm Hunt Electric Corporation
08/08/1995	97 016720	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment The Big Dollar Store
07/27/1995	94 018419	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment The Big Dollar Store
12/13/1993	99 009034	History	FG - Food Grocery - No Risk - Plan Review Inspection	Establishment The Big Dollar Store
05/13/1993	99 009001	History	FG - Food Grocery - No Risk - Plan Review Inspection	Establishment The Big Dollar Store
11/13/1992	99 009031	History	FG - Food Grocery - No Risk - Plan Review Inspection	Establishment The Big Dollar Store
05/11/1992	99 008974	History	FG - Food Grocery - No Risk - Plan Review Inspection	Establishment The Big Dollar Store
04/30/1992	92 035436	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Big Values Inc The Big Dollar Store - ECLIPS License# 0035436
11/28/1966	66 004354	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Big Dollar Store/David Wallock
11/28/1966	66 014353	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Big Dollar Store/David Wallock

1650 White Bear Ave N - Hillcrest Shopping Center

12/20/2022	22 125963	In Compliance	CS - CSO Complaint - Snow Walk - Complaint	12/20/2022 Snow Walk Complaint Received.
07/25/2022	22 077904	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Residential Replace	Contractor Champion Plumbing LLC - Replace one (1) electric water heater
07/25/2022	22 077771	Active/Issued	E - Electrical Permit - Electrical - Residential Repair/Alter	Contractor Live Wire Electrical Services LLC - Water Heater replacement
04/07/2022	22 042617	Active/Issued	M - Mechanical Permit - Gas - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Replace (1) Carrier 15 ton rooftop unit Replace (1) Carrier 10 ton rooftop unit
04/07/2022	22 042616	Active/Issued	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Replace (1) Carrier 15 ton rooftop unit Replace (1) Carrier 10 ton rooftop unit
11/04/2021	21 317312	Issued	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Rich Poole Viking Automatic Sprinkler Company - Add one dry pendent to cooler. Add one upright head as necessary for new office.
10/25/2021	21 314256	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Merit Electric Co - Sub panel addition New circuitry for coolers Re-circuiting of existing lighting Addition of tube guards to existing lampage
10/25/2021	21 314247	Withdrawn	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Merit Electric Co - 12.8.2021 PERMIT PULLED IN ERROR. REQUEST TO WITHDRAW PER EMAIL. SLH sub panel addition new dedicated 120v 20a circuits/devices for plug in coolers Power for walk in cooler Recircuit existing lighting and provide/install Adding tube guards to existing 4' T8 lamps
10/20/2021	21 312974	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor Jeffrey Buchman Aci Plumbing Inc - GO PUFF STORE - 1 MISC FIXTURE - MOP SINK, 1 WATER HEATER

10/13/2021	21 310728	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Minnesota Controls Solutions LLC - REPLACE (2) RTU'S WITH NEW, ADD (1) RTU AS NEW
09/01/2021	21 298339	Finaled	M - Mechanical Permit - Gas - Commercial New	Contractor Donna Anderson Mechanical Air Systems Inc - Install Carrier 48HCED08
09/01/2021	21 298338	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial New	Contractor Donna Anderson Mechanical Air Systems Inc - Install Carrier 48HCED08 rooftop unit with ductwork drops and duct mounted registers
08/25/2021	21 296361	Active/Issued	B - Building Permit - Commercial - Remodel	Contractor Jon Willette Asa Carlton Inc - NEW GOPUFF RETAIL STORE. INTERIOR TENANT FINISH OF EXISTING SPACE. NEW PARTITIONS, FIXTURES AND
08/17/2021	21 294106	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Elite Facility Services LLC - ELECTRICAL REMODEL
08/10/2021	21 292010	Inspected	B - Building Permit - Commercial - Remodel	Contractor Hillcrest Center Llc - SUB-DIVIDE LARGE RETAIL SPACE
08/05/2021	21 290685	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Donna Anderson Mechanical Air Systems Inc - Reconnect gas piping for 2 replacement rooftop units and gas pipe 1 new rooftop unit
08/05/2021	21 290679	Inspected	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Repair/Alter	Contractor Donna Anderson Mechanical Air Systems Inc - Replace (2) existing horizontal discharge rooftop units
04/19/2019	19 032451	Finaled	EG - Fire Engineering - Alarm Permit - Existing Building - Alter Systems	Contractor Innovative Security Services,Inc. - THE CURRENT PANEL WAS NOT FUNCTIONING SO WE UPDATED THE UNIT FRAME A SILENT KNIGHT 5700 TO A SILENT KNIGHT 6700.
04/19/2019	19 032449	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Innovative Security Services,Inc. - THE CURRENT PANEL WAS NOT FUNCTIONING SO WE UPDATED THE UNIT FRAME A SILENT KNIGHT 5700 TO A SILENT KNIGHT 6700.
03/30/2018	18 048414	Resolved	CS - CSO Complaint - Dumping - Complaint	Items being dumped in rear of property
01/16/2018	18 019910	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	tag on fence back of property
01/12/2018	18 019911	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman/Comment - tag on fence back of property
12/08/2017	17 220327	Resolved	CS - CSO Complaint - Garbage Rubbish - Complaint	COUCH ON PROPERTY NEAR REAR WALL.
12/08/2017	17 220421	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti on rear wall of bldg.
12/07/2017	17 220422	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman/Comment - Graffiti on rear wall of bldg.
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
05/12/2016	16 035864	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Repair	Contractor Rich Poole Viking Automatic Sprinkler Company - Emergency service call to replace broken head that went off
05/11/2016	16 035351	Closed	RF - Referral - Form 4	Owner Larry M Saliterman/Comment - form 4 - ALARM SYSTEM HAS BEEN SOUNDING ON AND OFF FOR LAST FEW DAYS PREVIOUS TO THIS BROKEN SPRINKLER HEAD ACCORDING TO WORKERS. BROKEN SPRINKLER HEAD AT ABOVE ADDRESS. SPRINKLER SYSTEM SHUT DOWN TO SECURE BROKEN HEAD AND STOP FLOW. OWNER CONTACTED AND MANDATED TO CONTACT SPRINKLER COMPANY TO FIX SPRINKLER HEAD TODAY. PUMPS

				SUPPLIED ALL BUSINESSES IN THIS STRIP MALL.
05/11/2016	16 035350	In Compliance	CS - CSO Complaint - Certificate of Occupancy - Complaint	form 4 - ALARM SYSTEM HAS BEEN SOUNDING ON AND OFF FOR LAST FEW DAYS PREVIOUS TO THIS BROKEN SPRINKLER HEAD ACCORDING TO WORKERS. BROKEN SPRINKLER HEAD AT ABOVE ADDRESS. SPRINKLER SYSTEM SHUT DOWN TO SECURE BROKEN HEAD AND STOP FLOW. OWNER CONTACTED AND MANDATED TO CONTACT SPRINKLER COMPANY TO FIX SPRINKLER HEAD TODAY. PUMPS SUPPLIED ALL BUSINESSES IN THIS STRIP MALL.
02/09/2016	16 009139	Active/Issued	BS - Billboard / Sign - Temporary Sign - Commercial New	Contractor Molly King Arc's Value Village - COPY TO READ: SALE
01/20/2016	16 004461	Resolved	CS - CSO Complaint - Zoning - Complaint	Temporary signs again for Arc Village that is out weeks at a time.
11/14/2014	14 346321	Not a CO Bldg	CO - Certificate of Occupancy - Mercantile	Responsible Party Bryan Larson Madison Equities, LLC - 7/16/19: updated to reflect 1622 as primary address.lmh 12/22/17 - Entire building now combined on one CofO, previously separate files - MI 1622- Vacant 1624-1626- Bamboo Hut 1628- Vacant (Turning into Venice Global Boutique) 1630- Pro Nails 1632- Joyful Africa Food 1650- Value Village 12/26/17 Not a CO Building.
02/04/2014	14 093048	Resolved	CS - CSO Complaint - Snow Plow - FYI - No Response Required	All corners at intersection are not plowed up to the curb - not handicap accessible
09/09/2013	13 230179	Resolved	CS - CSO Complaint - Zoning - Complaint	Illegal temporary sign in parking lot.
10/07/2011	11 286140	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Bryan Larson Madison Equities, LLC - RANGE OF ADDRESSES 1640 - 1650. Cof O IS UNDER THE ADDRESS 1650 (per po).
06/29/2011	11 248714	Scheduled	FE - Food Special Event - No Risk - Routine Inspection	Establishment Arc Value Village Donation Drive - JUL 10, 2011 - ARC THRIFT STORE, 1650 WHITE BEAR AVE N
03/03/2011	11 105517	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman/Comment - GRAF-LOADING DOCK AREA POL RPT
03/03/2011	11 105516	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	GRAF-LOADING DOCK AREA POL RPT
08/16/2010	10 707127	Open	FA - Fire Alarm Malfunction	Responsible Party Hillcrest Center
01/20/2010	10 009382	Canceled	XS - ECLIPS License - Miscellaneous - Second Hand Dealer	Licensee Arc's Value Village Thrift Store - ECLIPS License# 20100000228
12/14/2009	09 511640	Closed	PA - Parks Summary Abatement - Graffiti	Owner Larry M Saliterman See Comment - Graffiti (Police report)
12/14/2009	09 511639	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Graffiti (Police report)
11/30/2009	09 330729	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Hillcrest Center - THIS IS NOW A RANGE OF ADDRESS 1640 - 1650. Cof O IS UNDER THE ADDRESS 1650 (per phil).
11/30/2009	09 330730	Closed	RF - Referral - Citizen Complaint	Owner Larry M Saliterman - def found on walk through
10/05/2009	09 293969	Finaled	WA - SPRWS Plumbing Permit - Existing Building - Inside - Add / Repair /Relocate/ Replace	Contractor Bruce Wilkinson Twin City Mechanical Inc - Cap 2" Water line-1
09/03/2009	09 265495	Finaled	SS - PW Sewer Permit - Storm - Repair	Contractor Ryan Vannurden Metro Utilities Inc - Storm Repair - See site plan #09-054748 Arc Value Village Thrift Store

08/26/2009	09 260821	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Mrs. Cherrie Isaacson City View Electric Inc
08/04/2009	09 224835	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Mrs. Cherrie Isaacson City View Electric Inc
07/27/2009	09 217617	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor Kevin Kealy Vortex Plumbing
07/27/2009	09 217934	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Extend existing building's sprinkler system to Arc Value Village lease space.
07/20/2009	09 202561	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Replace	Contractor Gregory Preusse Forced Air Inc
07/20/2009	09 202571	Inactive	M - Mechanical Permit - Gas - Commercial Replace	Contractor Gregory Preusse Forced Air Inc - 07/28/2010: Automatically closed by system due to no activity in one year.
07/13/2009	09 198494	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Mrs. Cherrie Isaacson City View Electric Inc
07/02/2009	09 098460	Expired	BS - Billboard / Sign - Temporary Sign - Commercial New	Contractor Pam Carlson Arc Greater Twin Cities - COPY TO READ: ARC'S VALUE VILLAGE THRIFT STORE, COMING THIS FALL, ARCSVALUEVILLAGE.ORG
05/07/2009	09 067772	Finaled	B - Building Permit - Commercial - Addition	Contractor Private Bank Minnesota - NO ADDITIONAL SAC PER MCES LETTER DATED 5/29/09
04/10/2009	09 054748	Completed	SR - Site Plan Review - Addition - Commercial	Applicant Kevin Busch Busch Architects, Inc
12/16/2008	08 223117	Closed	GT - General Activity Tracking - Zoning	
07/08/2005	05 129573	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Hillcrest Center - THIS IS NOW A RANGE OF ADDRESS 1640 - 1650. Cof O IS UNDER THE ADDRESS 1650 (per phil).
10/30/2001	01 232453	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Hillcrest Center
05/18/2001	01 201957	Active	PS - Pre-Fire Survey - Mercantile	Owner Marion Levine/Robert Levine
03/13/2001	01 017972	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Hillcrest Center
04/11/1997	97 119738	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Salvation Army
01/28/1997	97 117668	Closed without Approval	M - Mechanical Permit - Refrigeration - Commercial Repair/Alter	Contractor Salvation Army - Closed without final approval
01/28/1997	97 117670	Closed without Approval	M - Mechanical Permit - Gas - Commercial Repair/Alter	Contractor Salvation Army - Closed without final approval
01/28/1997	97 117671	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Salvation Army
09/19/1994	94 000478	Finaled	BS - Billboard / Sign - Portable Signs - Commercial New	Contractor Universal Sign CO
07/21/1994	94 105568	Closed without Approval	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Tim Sardelli Electric Sign Repair, Inc. - Closed without final approval
09/03/1993	99 018469	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
03/03/1993	99 003894	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
03/03/1993	99 018424	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
12/23/1992	99 018512	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
07/14/1992	99 018448	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411

03/11/1992	99 018491	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
12/11/1991	99 018435	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
07/19/1991	99 018523	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
03/01/1991	99 018458	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
01/28/1991	99 018479	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Little Caesar's Enterprises 1411
07/23/1987	87 058580	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Twin Cities Pizza Little Caesar's Pizza Of MN - ECLIPS License# 0058580
01/31/1969	69 007482	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Hillcrest Center
01/31/1969	69 017473	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Hillcrest Center

1654 White Bear Ave N - Hillcrest Shopping Center

10/09/2023	23 088857	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Day Light Electric LLC - Wire kitchen hood, add outlets for kitchen. Bar: add lights and outlets, wire hot cases
09/14/2023	23 082026	Inspected	B - Building Permit - Commercial - Remodel	Contractor Kerry Sherk Liberty Plumbing & Htg CO - TEE POW MARKET NEW TENANT IN PREVIOUSLY VACANT SPACE (PREVIOUS USE WAS ALSO RETAIL - NO CHANGE OF USE) BUILD 3 NEW NONSTRUCTURAL WALLS FOR A NEW BREAK ROOM
09/07/2023	23 079453	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Alter	Contractor Kerry Sherk Liberty Plumbing & Htg CO - ADD 3 SINKS & 1 FLOOR DRAIN
08/03/2023	23 069212	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Gasfitting Only - Commercial Alter	Contractor Kerry Sherk Liberty Plumbing & Htg CO - GAS FRYER STOCK POT RANGE
07/19/2023	23 064223	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - New Systems	Contractor Nardini Fire Equipment - Install of R192 3 Gal system into a Kitchen Hood
06/05/2023	23 049622	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Omodara Dele Pb Services - INSTALL OWNERS HOOD, EXHAUST & MUA
06/05/2023	23 049621	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Omodara Dele Pb Services - RUN GAS TO MUA UNIT ON ROOF WITH START UP
05/31/2023	23 048236	Closed	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Eco Electric Inc - wire walk-in cooler
05/24/2023	23 042667	Finaled	M - Mechanical Permit - Refrigeration - Commercial Replace	Contractor Jack Chesney Chesney Mechanical Group LLC - 24 feet of Dairy cooler. Install suction nd liquid line piping to roof top condensing unit. Condensate to mop sink. Equipment by others.
03/24/2023	23 023952	In Process	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Diane Wendt Summit Companies - Install new dry pendent heads in new cooler and freezer.
11/12/2022	22 116161	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Day Light Electric LLC - Wire walking cooler and walking freezers. Add outlets for coolers and freezers
11/12/2022	22 116154	Active/Issued	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Lee Blackwelder Signs By Rsg - COPY TO READ - CHANNEL LETTER SIGN
10/27/2022	22 111113	Finaled	M - Mechanical Permit - Refrigeration - Commercial Replace	Contractor Jack Chesney Chesney Mechanical Group LLC - Install walk in cooler/freezer, refrigeration piping for condensate and 3 self contained refrigerated units
10/15/2022	22 106739	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside	Contractor Brian Pearson Kraft Mechanical LLC - JR ASIAN FOODS -

			Water (All) - Commercial Alter	GREASE TRAP IS FOR FUTURE IF THEY ADD A KITCHEN AREA. ROOM IS FOR VEGETABLES
08/26/2022	22 089295	Finaled	M - Mechanical Permit - Other Piping Systems - Commercial New	Contractor Jack Chesney Chesney Mechanical Group LLC - Install suction and liquid line piping from 24'produce to new rood top condensing unit
09/29/2017	17 129311	Open	RE - Real Estate Assessments	Owner Larry M Saliterman/Comment
07/13/2005	05 131152	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Claude M Anderson Electric Co Inc
07/18/1997	97 124608	Finaled	W - Warm Air, Ventilation & General Sheet - General Sheet Metal - Commercial Repair/Alter	Contractor Five Thousand Five Prop
08/08/1995	95 077130	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor South Side Electric Inc
06/13/1995	95 000063	Finaled	BS - Billboard / Sign - Portable Signs - Commercial New	Contractor Daniel Kaufman Kaufman Sign Company
06/08/1995	95 046425	Canceled	XS - ECLIPS License - Miscellaneous - Second Hand Dealer	Licensee The Salvation Army - ECLIPS License# 0046425
04/14/1995	95 072120	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor South Side Electric Inc
03/10/1995	95 116214	Closed without Approval	M - Mechanical Permit - Gas - Commercial Repair/Alter	Contractor Adkins Constr. - Closed without final approval
03/10/1995	95 116215	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Repair/Alter	Contractor Adkins Constr.

From: Private
To: CouncilHearing_English (CI-StPaul)
Subject: Voice Mail (47 seconds)
Date: Wednesday, June 4, 2025 4:09:43 PM
Attachments: audio.mp3

Hello this is Perry Boutchee calling about Cup and Cheers hours to extend at 2:00 PM. No, I do not agree. They should not be open until 2:00 PM. There's too many fights down there as as is. They have no security and they leave the place a trash and they race up and down the roads. So, I vote no. Do not allow them to extend their hours to 2:00 PM. My number is 651-808-4147. Name is Perry Boutchee. Thank you very much. Please do not let them extend their hours. I live right up the road. 1848 Idaho Avenue East, St Paul, MN. Thank you very much.

You received a voice mail from Private.

Thank you for using Transcription! If you don't see a transcript above, it's because the audio quality was not clear enough to transcribe.

Set Up Voice Mail

Saint Paul Police Department

Search Filter=> Date Range Column: CAD Data, Date Range Type: Exact From 6/6/2024 12:00:00 AM To 6/6/2025 11:59:00 PM
LocationFilter: HouseNumber: From: 1626,StreetSearchType: Street,StreetName: [WHITEBEAR]

ID	CN	CALLDATE	DISPOSITION	PRIMARYRMSOFFENSE	ADDRESS
1	24131546	07/18/2024 13:52	RR	AUTO THEFT-AUTOMOBILE	1626 WHITEBEAR AV N , St Paul
2	24151389	08/14/2024 22:51	RR	FAMILY/CHILDREN-VIOLATION OF RESTRAINING ORDER	1626 WHITEBEAR AV N , St Paul
3	24163847	09/02/2024 00:17	A	DISTURBANCE-DISTURBANCE CALLS	1626 WHITEBEAR AV N , St Paul
4	24174042	09/15/2024 21:34	RR	MISSING PERSONS	1626 WHITEBEAR AV N , St Paul
5	24174121	09/16/2024 00:04	A	PREVIOUS CN	1626 WHITEBEAR AV N , St Paul
6	24196727	10/17/2024 13:36	G	911 HANGUP	1626 WHITEBEAR AV N , St Paul
7	24198784	10/20/2024 19:02	U	911 HANGUP	1626 WHITEBEAR AV N , St Paul
8	24209362	11/5/2024 23:57	RR	AGGRAVATED ASSAULT	1626 WHITEBEAR AV N , St Paul
9	24209446	11/6/2024 6:54	A	PREVIOUS CN	1626 WHITEBEAR AV N , St Paul
10	25055521	04/05/2025 00:10	G	TRAFFIC ACCIDENT-PROPERTY DAMAGE ACCIDENT	1626 WHITEBEAR AV N , St Paul

Ashley Skarda

From: Lisa Theis <d2lisa@outlook.com>
Sent: Friday, June 6, 2025 2:39 PM
To: Ashley Skarda
Subject: Re: Testing - Mic Check 1 2, 1 2?

Think Before You Click: This email originated **outside** our organization.

Thanks Ashley: I didn't receive this one but received an email she had sent this email.

Thank you.

Lisa Theis
Executive Director
Greater Eastside Community Council
White Bear Ave Business Assn

We are on social media! Follow us on Instagram @d2greatereastside, on Twitter at @eastgreater and on Facebook at Greater Eastside Community Council. get social with us!

From: Ashley Skarda <ashley.skarda@ci.stpaul.mn.us>
Sent: Friday, June 6, 2025 2:36:11 PM
To: Lisa Theis <d2lisa@outlook.com>
Subject: FW: Testing - Mic Check 1 2, 1 2?

Greetings Lisa,

In looking for your preferred email, I realized I never replied to your qustoin. Sorry to leave you hanging.

This liquor license application was the one I was working on. I wanted to make sure you received this email from Hli Tsaab at Cups and Cheers

Please let us know if you have any questions about the liquor license application process. I heard we received an objection so we can expect a public hearing on the license application in addition to the public hearing for the Commercial Development District.

Well wishes,
Ashley

From: Ashley Skarda
Sent: Wednesday, May 28, 2025 1:20 PM
To: greatereastsided2@gmail.com
Subject: Testing - Mic Check 1 2, 1 2?

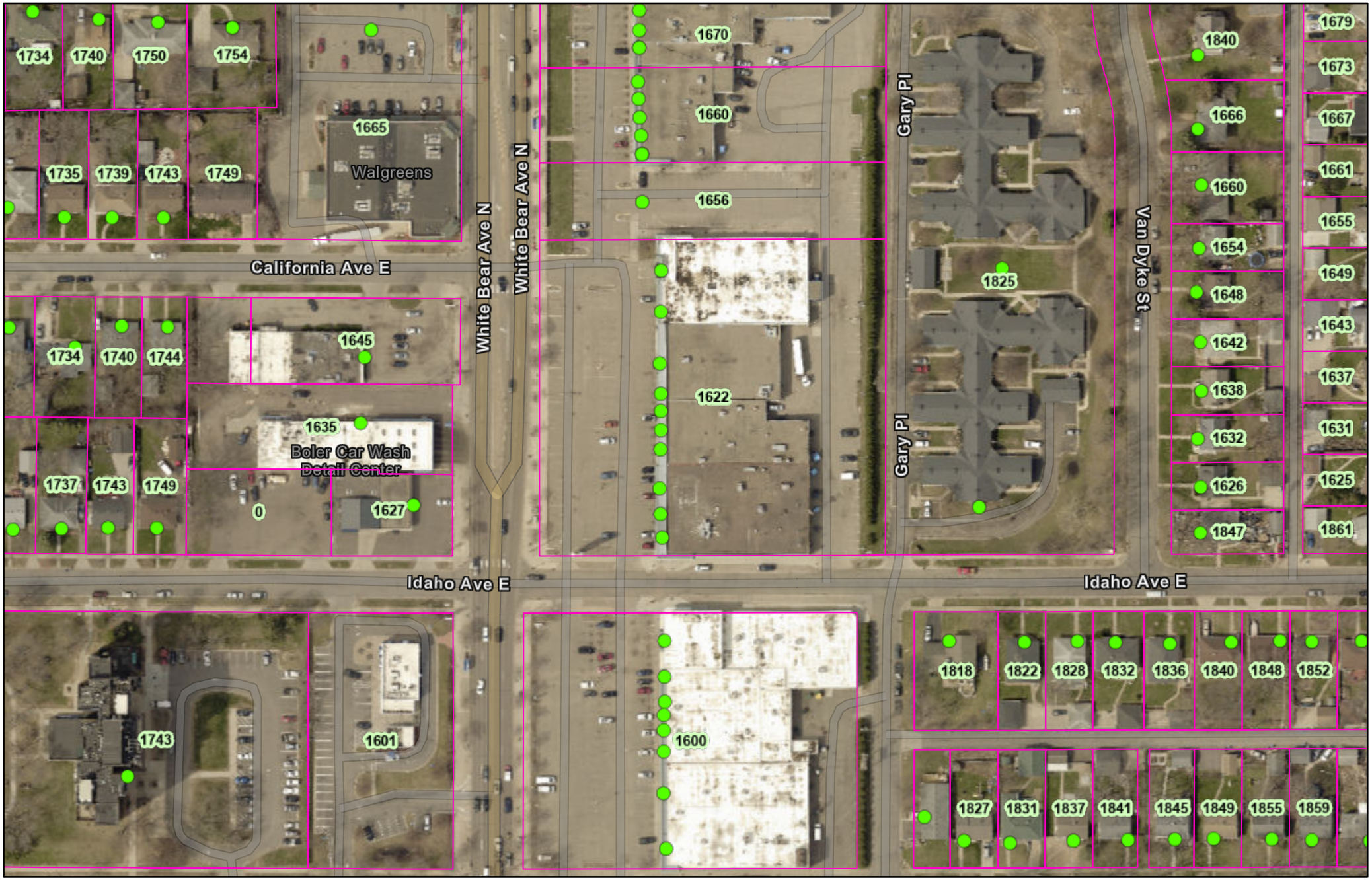
Testing to make sure tis email works

Ashley Skarda
Pronouns: she/her/hers
Department of Safety and Inspections
375 Jackson St. Suite #220
Saint Paul, MN 55102
P: 651-266-9013
ashley.skarda@ci.stpaul.mn.us
www.StPaul.gov

SAINT PAUL
MINNESOTA

Map

6/9/2025 4:07 PM



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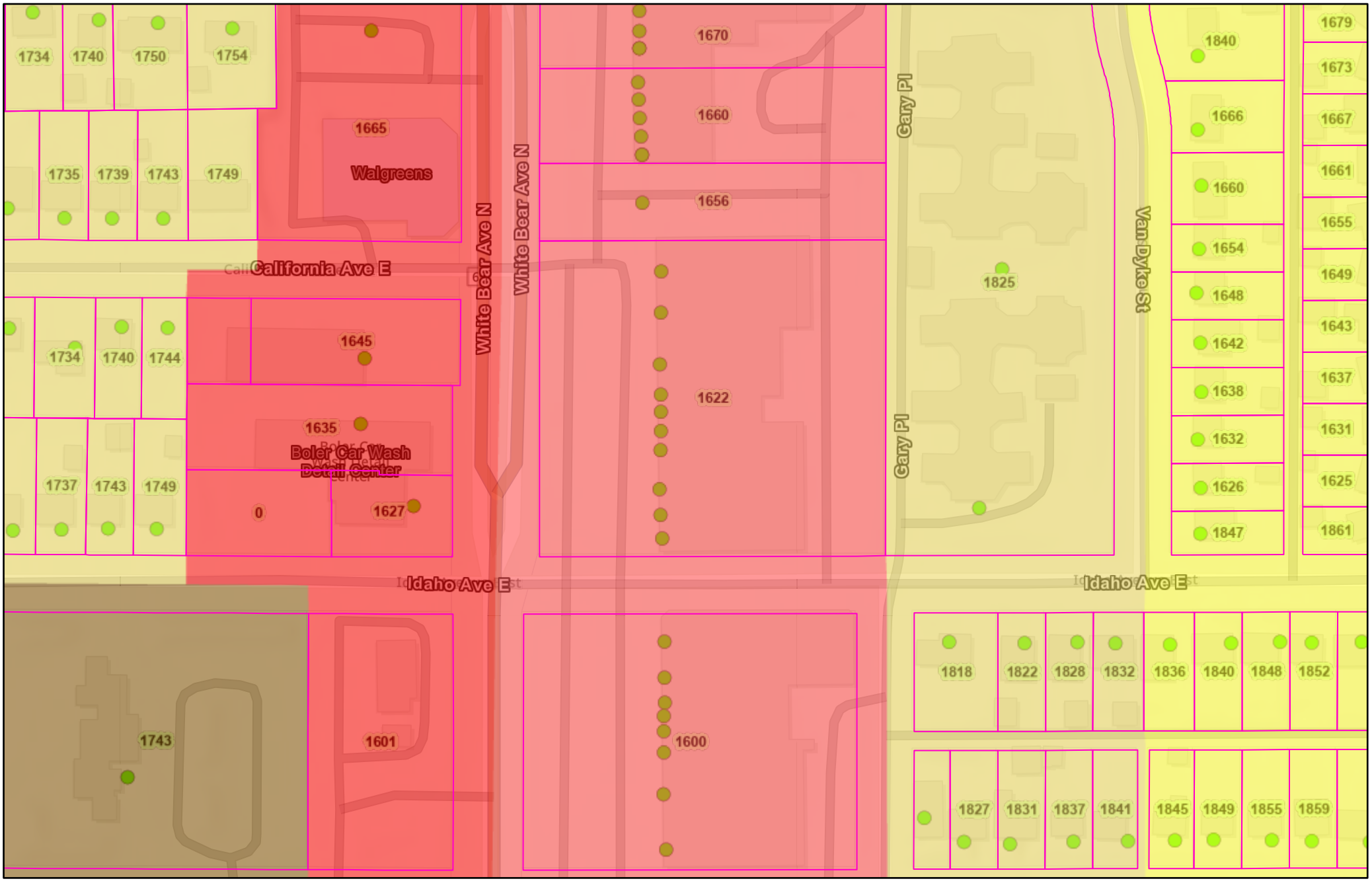
0 0.01 0.03 0.05 mi

N

The Geographic Information System (GIS) Data to which this notice is attached are made available pursuant to the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13). The GIS Data are provided to you "AS IS" and without any warranty as to their performance, merchantability, or fitness for any particular purpose. The GIS Data were developed by the City of Saint Paul for its own internal business purposes. The City of Saint Paul does not represent or warrant that the GIS Data or the data documentation are error-free, complete, current, or accurate. You are responsible for any consequences resulting from your use of the GIS Data or your reliance on the GIS Data. You should consult the data documentation for particular GIS Data to determine the limitations of the GIS Data and the precision with which the GIS Data may depict distance, direction, location, or other geographic features. If you transmit or provide the GIS Data (or any portion of it) to another user, the GIS Data must include a copy of this disclaimer.

Map

6/9/2025 4:08 PM



For more information on these zoning districts, contact PED Principal City Planner for Zoning Allan Torstenson at 651-266-6579 or allan.torstenson@ci.stpaul.mn.us.

0 0.01 0.03 0.05 mi

N

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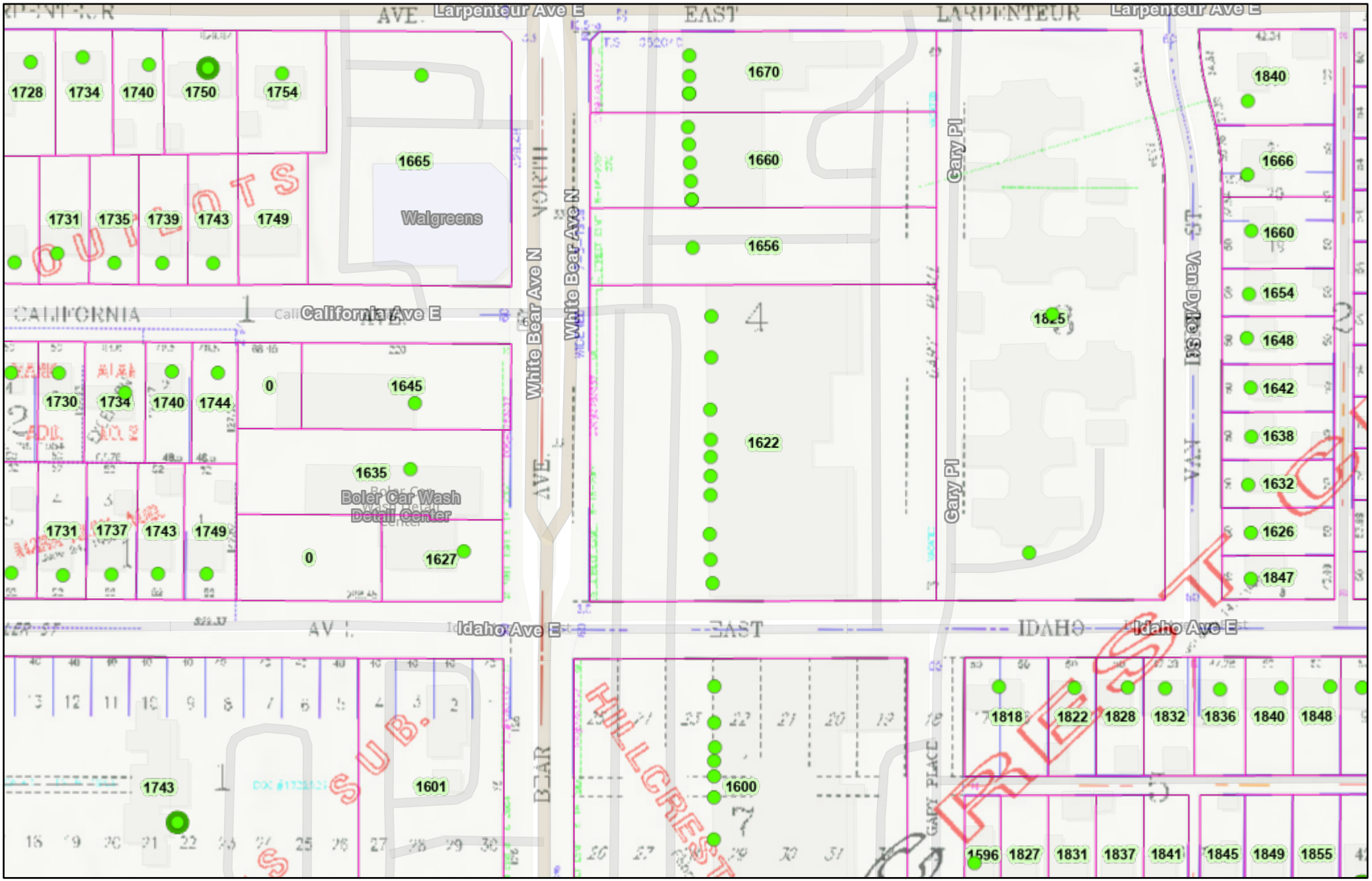
Map

6/9/2025 4:13 PM



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0 0.01 0.03 0.05 mi

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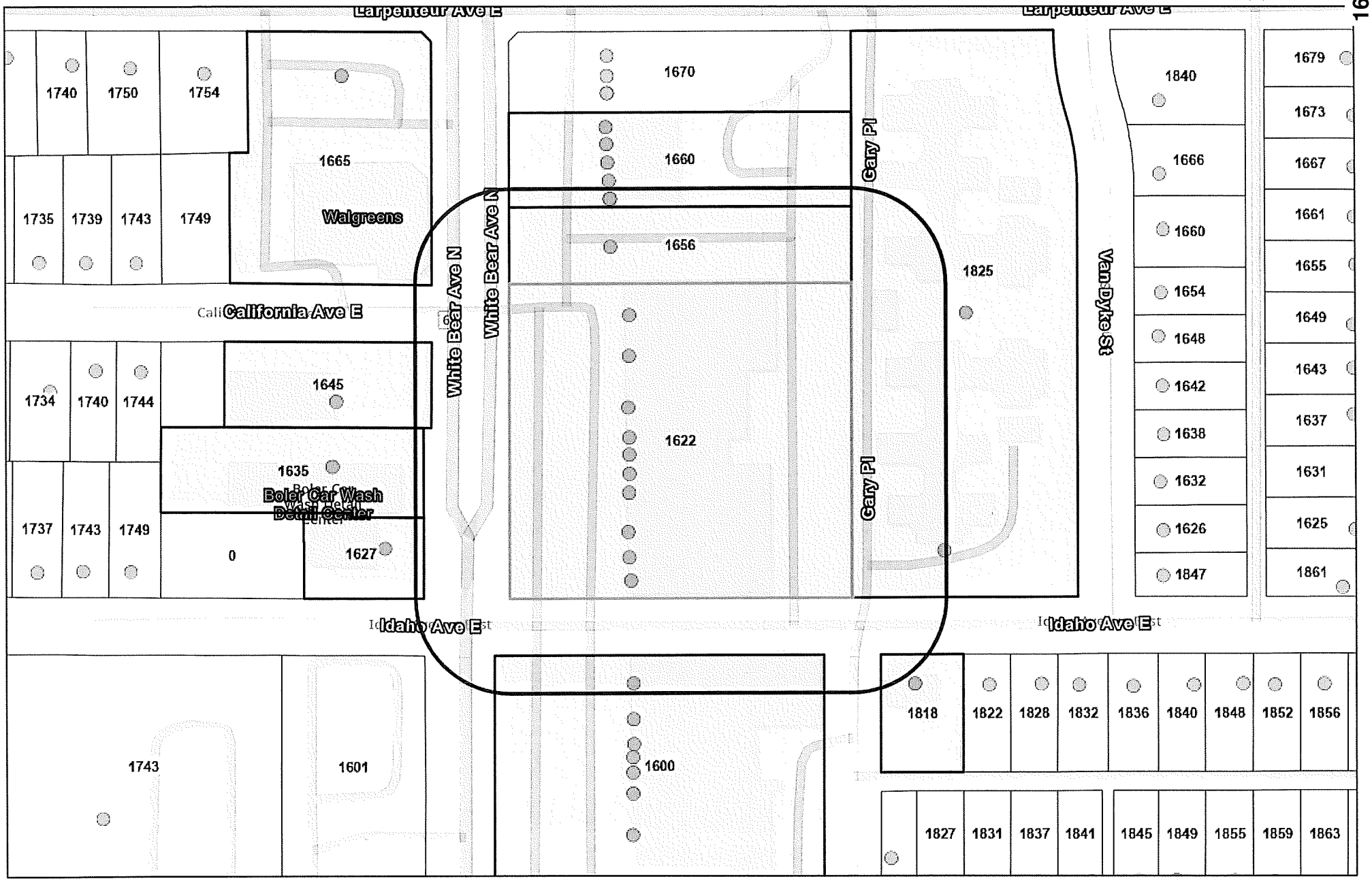
	A	B	C	D
1	HILLCREST CENTER LLC	375 JACKSON ST STE 700W	SAINT PAUL MN 55101-1810	232922220049
2	SAN T VO DUNG NGUYEN	3291 CHARLESTON DR	ST PAUL MN 55129-5605	232922220120
3	BOLER CAR WASH & DETAIL CENTER LLC	4419 EXCELSIOR BLVD	SAINT LOUIS PARK MN 55416-2716	222922110160
4	MARS 1 LLC	500 84TH CIR NW	COON RAPIDS MN 55433-6048	222922110018
5	MARCON LLC	6703 13TH ST N	OAKDALE MN 55128-5803	222922110159
6	NS RETAIL HOLDINGS LLC	PO BOX 1159	DEERFIELD IL 60015-6002	222922110154
7	HILLCREST CENTER LLC	375 JACKSON ST STE 700W	SAINT PAUL MN 55101-1810	232922220048
8	HILLCREST CENTER LLC	375 JACKSON ST STE 700W	SAINT PAUL MN 55101-1810	232922220046
9	HILLCREST HOUSING LIMITED PARTNERSHIP	162 MISSISSIPPI RIVER BLVD S STE 1	SAINT PAUL MN 55105-1110	232922220044
10	HILLCREST CENTER LLC	375 JACKSON ST STE 700W	SAINT PAUL MN 55101-1810	232922220047

Map



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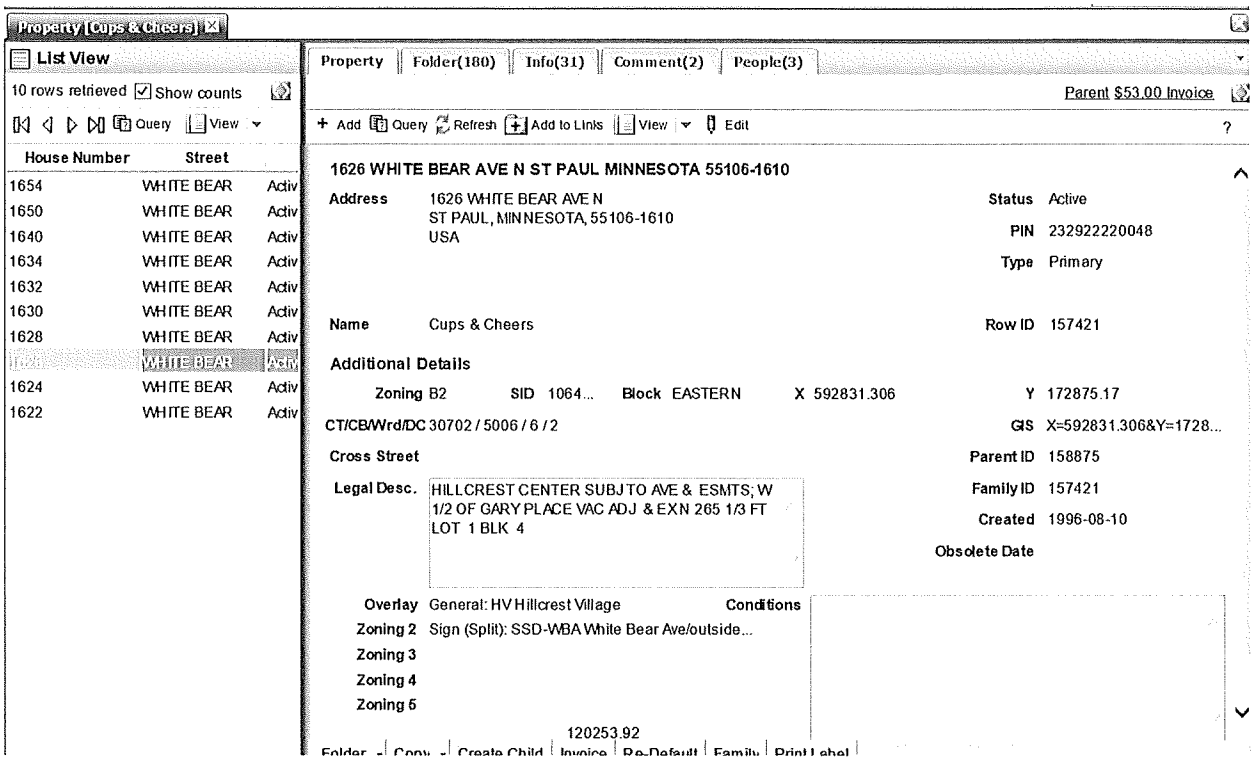

Property [Cups & Cheers]
List View
10 rows retrieved
Show counts
Query
View
House Number
Street
1654 WHITE BEAR Activ
1650 WHITE BEAR Activ
1640 WHITE BEAR Activ
1634 WHITE BEAR Activ
1632 WHITE BEAR Activ
1630 WHITE BEAR Activ
1628 WHITE BEAR Activ
WHITE BEAR
1624 WHITE BEAR Activ
1622 WHITE BEAR Activ
Property
Folder(180)
Info(31)
Comment(2)
People(3)
Parent $53.00 Invoice
Add
Query
Refresh
Add to Links
View
Edit
1626 WHITE BEAR AVE N ST PAUL MINNESOTA 55106-1610
Address
1626 WHITE BEAR AVE N
ST PAUL, MINNESOTA, 55106-1610
USA
Status Active
PIN 232922220048
Type Primary
Name Cups & Cheers
Row ID 157421
Additional Details
Zoning B2
SID 1064...
Block EASTERN
X 592831.306
Y 172875.17
CT/CB/Wrd/DC 30702 / 5006 / 6 / 2
GIS X=592831.306&Y=1728...
Cross Street
Parent ID 158875
Legal Desc.
HILLCREST CENTER SUBJ TO AVE & ESMTS; W 1/2 OF GARY PLACE VAC ADJ & EXN 265 1/3 FT LOT 1 BLK 4
Family ID 157421
Created 1996-08-10
Obsolete Date
Overlay General: HV Hillcrest Village
Conditions
Zoning 2 Sign (Split): SSD-WBA White Bear Ave/outside...
Zoning 3
Zoning 4
Zoning 5
120253.92
Folder
Copy
Create Child
Invoice
Re-Default
Family
Print Label

DEPARTMENT OF SAFETY AND INSPECTIONS
Angie Wiese, Director

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 15 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Tom Ferrara, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

LICENSE APPLICATION NOTIFICATION

License Number: 20190001176

Application for: **Add a Liquor On Sale 2 AM Closing license to permit the establishment to remain open past 12:00 a.m. (midnight) each day of the week** for a business with existing Liquor On Sale – 291 or more seats, Liquor On Sale – Sunday, Entertainment (A), and Gambling Location licenses

License at: 1624 & 1626 White Bear Ave N

Licensee: Amazed Group LLC, doing business as Cups & Cheers
Nufue Change, co-owner, 651-330-8614

Existing License Conditions to be REMOVED:

- Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
- Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.

Existing License Conditions to REMAIN:

Licensed premises includes 1624 & 1626 White Bear Ave N

1. Licensee agrees that the sale, service, consumption, and/or display of alcohol is limited to the seating area identified in the application materials, and does not include the 33' x 37' room located on the eastern portion of the submitted floor plan.
2. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.
3. License holder will create a video surveillance camera and lighting placement plan (Video Surveillance Plan) for the interior and exterior of the licensed premises. License holder will submit the video surveillance plan to the Saint Paul Police Department (SPPD) liaison with the Department of Safety and Inspections (DSI) for review and approval. In accordance with the approved video surveillance plan, license holder will ensure that video surveillance camera system is in good working order, ensure it is recording 24 hours per day, ensure it can produce recorded surveillance video in a commonly used, up-to-date format, and ensure that accurate date and time of day are visible on all recorded video. License holder will retain recorded surveillance video for a minimum of thirty (30) days. If an incident is deemed serious by SPPD, license holder shall make surveillance video immediately available for viewing by SPPD. If a copy of the surveillance video for a serious incident is requested by SPPD, license holder shall have the technology, materials and staff available to immediately make the copy. In all other cases, license holder shall provide a copy of the surveillance video to the requestor within 48 hours.
4. Licensee agrees to not employ any person or persons previously employed by either and/or both of the previous two licensees and/or lessees of 1626 White Bear Avenue North.
5. Licensee shall take appropriate action to ensure the back door (near the restrooms) is limited to emergency use and deliveries only, it shall not be used by customer/patrons as an entrance to the establishment.
6. Licensee acknowledges that a Gambling Location license only permits an authorized charitable organization to conduct lawful charitable gambling in a manner approved by the State of Minnesota Gambling Control Board once the charitable organization has obtained a State of Minnesota Gambling Control Board Premise Permit.

Recommended Additional License Conditions: None

Deadline for Response Date: Thursday, June 19, 2025 at 4:30 p.m.

If you have any objections to the license application, you must respond in writing by Thursday, June 19, 2025 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspector Ashley Skarda or Jeff Fischbach at 651-266-8989.
Notice Mailed: Wednesday, June 4, 2025

An Affirmative Action Equal Opportunity Employer

DEPARTMENT OF SAFETY AND INSPECTIONS
Angie Wiese, Director

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
St Paul, Minnesota 55101-1806

Telephone: 651-266-8989
Facsimile: 651-266-9040
Web: www.stpaul.gov/dsi

June 4, 2025

Cups & Cheers
Attn: Nufue Change
1626 White Bear Ave
St Paul MN 55106

RE: **Add a Liquor On Sale 2 AM Closing license to permit the establishment to remain open past 12:00 a.m. (midnight) each day of the week** for a business with existing Liquor On Sale – 291 or more seats, Liquor On Sale – Sunday, Entertainment (A), and Gambling Location licenses

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to owners and occupants of nearby properties, community organizations and other interested parties giving them until **Thursday, June 19, 2025** to submit comment on your application. If no objections are received, and you have returned a signed condition affidavit if applicable, a recommendation for approval of your license(s) will be placed on the City Council consent agenda.

If objections are received a legislative hearing will be scheduled. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to approve or deny your license application.

Your license could be issued once City Council has approved you application and you have satisfied all applicable requirements. **Requirements including the following must be met prior to license issuance:**

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.

If you have any questions, please contact DSI Inspector Ashley Skarda at 651-266-9013, or in her absence me 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector
enc.

Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.

From: CNC Inbox
To: *CI-StPaul_Contact-Council; #CI-StPaul_Ward1-7
Subject: Amazed Group LLC dba Cups and Cheers - CDD and Extended Liquor Application
Date: Wednesday, June 25, 2025 2:18:46 PM
Attachments: CDD Memo.docx

Think Before You Click: This email originated **outside** our organization.

Hello Council Members,

Please see attached Memo I would like to submit in reference to a recent hearing held regarding our CDD application. This is our first time and we wanted to make sure we had the opportunity to elaborate our business plan and process that we have done in our due diligence in this request.

Please feel free to reach out to me directly if you have any questions or concerns.

Thank you for your time,

--
Hli Tsaab, GM
Amazed Group LLC, DBA Cups and Cheers
chang@amazedgroupllc.com
(651) 330-8614
1626 White Bear Ave N, St. Paul MN 55106

June 25, 2025

Memorandum

Subject: Amazed Group LLC dba Cups and Cheers 1626-1624 – Commercial Development District Petition and Extended Liquor License 2AM Application

Dear District Council Members and District Council,

We would like to take this opportunity to thank the Council for taking the time to hear concerns regarding our petition for Commercial Development District (CDD) in order to apply for an extended 2AM service for our bar and restaurant. We would like to address concerns that was raised during the hearing. This is a new process for us and it was clear that not all documents of relevant information was shared with the CDD application. I want to ensure the Council that we have done our due diligence and have plans in place to enhance our security and safety measures at our establishment. I have enclosed a our security plan in detail with the anticipated extended hours.

We have experienced in the past vandalism and break-ins at our suite, we are mostly targeted after our center is closed and all the businesses have closed up for the night. We believe that having our security on premises longer will limit the amount of time the center will be unoccupied, leaving us less susceptible to criminal activity. With extended hours we will have our security surveillance our center until 3AM. Our neighbors, the bakery and grocery store, start their opening process at about 4AM – this will limit unoccupied center to about 1 hour, additional details enclosed in our security plans.

With regards to opening for lunch instead of late night in order to generate more revenue suggested the hearing – we would like to ensure the council that when we initially opened up 6 years ago our hours of service was 11 AM opening to include lunch. Unfortunately, where we are located most of the residents work outside of their homes – they commute to work therefore we don't have much local resident traffic into our restaurant during lunch. We have also seen a sharp decline in workplace traffic in our area – 3M mainly and Commercial companies have moved away from Greater Eastside. We updated our hours after about 2 years to opening for dinner only, that has worked well for us. Recently with

the cost of goods rising and numerous construction projects that interrupted our business on White Bear Ave we are pursuing extended hours of service so we don't have to raise prices to our current customers who we know are also feeling the effects of economy.

We understand that there are plans in place to try to attract more jobs and companies to come back to the area and we fully intend to be here to service the lunch crowd when that time comes. In the meantime, we need to have the flexibility and the option to pursue other extended hours to remain competitive and hopefully be in business far into the future to see to growth on White Bear Ave.

Again we appreciate your time, and we would be happy meet with your constituents with any concerns.

Thank you from all of us at Cups and Cheers!

Security Plan enhancement:

1. Crowd/Noise Control
    a. Staggering exit times for each of our restaurant areas, we currently and will continue with the following process. This process has been very successful for crowd management and efficiently getting all our guest out safely and timely.
        i. Event room at back of restaurant will continue to have end time for guest will remain 11:30 PM, allowing host until 12AM to clean/teardown. Between 12:30 AM – 2 AM reservations are not allowed; we will only use space for dining/seating overflow from main dining.
        ii. 7 Private dining rooms – will remain unchanged with allowing reservations to 12AM – host will be allowed until 12:30 AM to exit the rooms. Reservations for those rooms will not be allowed for extended 2AM serving.
        iii. Anticipated Dining Room changes with 2 AM closing:
            1. Only our main dining area and bar will remain open for service until 2AM. Last call for kitchen orders and Last Call for Alcohol will be at 1:30AM
2. Security visibility – Currently we are closed at 12:30AM, our security staff not only patrols inside our suite but also outside the whole strip premises. Most of the vandalism and break-ins happen between 2AM-4AM – we have also experienced a break in which happened during that time frame too. With the extended hours we anticipate to have security on the premises to 3AM. The bakery and grocery stores start their opening day at 4AM. This will leave limited window of vulnerability to our center being unoccupied to only 1hr daily. We have experienced that when there is always a business open in our strip it will deter any planned criminal activity.

    a. We have at least 1 security on staff Sunday-Thursday and 2 Friday-Saturday
    b. We also use Driver's License Scanning software for all patrons – this software allows us to flag anyone that has had incidents in our facility so we can deny entrance. It also can detect fraudulent Identification, and it is a resource we can reference in case of any future investigations.

LICENSE HEARING

Amazed Group LLC, dba Cups & Cheers, 1624 & 1626 White Bear Ave N

Thursday, June 26, 2:00 PM

SPEAKERS, PLEASE PRINT YOUR INFORMATION CLEARLY

NAME	STREET ADDRESS	CITY	ZIP CODE	EMAIL	PHONE NUMBER
Nufue Chang	7799 23rd St. Cir N	Oakdale	55128	Nufuechang@7@gmail.	651 895-4270
Hli Tsaab	7799 23rd St. Cir N	Oakdale	55128	Hli@amazedgroupllc.com	651 278 2455
Leeyonyang	1272 Hwy 36 W	Roseville	55113	Leeyonyang@gmail.com	651.387.5375
Vaabtshaus Tsaab	1272 Hwy 36 W	Roseville	55113	Vaabtshaus@yahoo.com	651.368.3423

From: Tom Ferrara
Sent: Friday, June 27, 2025 2:02 PM
To: Hli Tsaab <hli@amazedgroupllc.com>
Cc: Ashley Skarda <ashley.skarda@ci.stpaul.mn.us>
Subject: FW: Cups and Cheers - Extended License App - updated security plans

Hello Hli,
I had planned to simply send you the modified condition affidavit attached for your signature. Please sign and return. Unfortunately, as I was generating the document we received confirmation that a Conditional Use Permit (CUP) will be necessary for addition of the 2am license. Although your restaurant operations will largely remain unchanged during the additional hours it is my understanding the liquor service itself after midnight technically constitutes a bar use by Planning/Zoning definition. This is frustrating and I cannot speak as to how that was overlooked at the beginning of the Development District processes. Ashely is in software development today but is well versed in the CUP processes and will provide you assistance upon her return. I have placed a link to a webpage with CUP information. Please let us know any questions.
Sincerely,
Tom

Conditional Use Permit | Saint Paul Minnesota

Thomas Ferrara
Inspector, Business Licensing
Department of Safety and Inspections (DSI)

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-9087 & Fax: 651-266-9124
Information & Complaints 651-266-8989
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Frances Birch <Frances.Birch@ci.stpaul.mn.us>
Sent: Friday, June 27, 2025 12:19 PM
To: Tom Ferrara <tom.ferrara@ci.stpaul.mn.us>; Ashley Skarda <ashley.skarda@ci.stpaul.mn.us>
Subject: RE: Cups and Cheers - Extended License App - updated security plans

Hi Tom and Ashley,

I just confirmed with Yaya as well that they will need a CUP to transition from the midnight closing until 2am. This property is in the B2 district, and the B2 requires a CUP for all bars over 5,000 square feet in floor area. The Zoning Code section is:

Sec. 65.610. - Bar.

An establishment that serves wine, beer, or intoxicating liquor for consumption on the premises any time between midnight and 2:00 a.m.
Standards and conditions:
In traditional neighborhood, Ford, and B2 community business districts, a conditional use permit is required for a bar of more than five thousand (5,000) square feet in floor area to ensure size and design compatibility with the particular location.

Please let me know if you need anything further!

Best regards,

Frances Birch
DSI Inspector I
Pronouns: she/her/hers
Department of Safety & Inspections
375 Jackson St Suite 220
Saint Paul, MN 55101
P: 651-266-9022
Frances.birch@ci.stpaul.mn.us

www.StPaul.gov
SAINT PAUL
MINNESOTA

From: Tom Ferrara <tom.ferrara@ci.stpaul.mn.us>
Sent: Friday, June 27, 2025 10:45 AM
To: Ashley Skarda <ashley.skarda@ci.stpaul.mn.us>
Cc: Frances Birch <Frances.Birch@ci.stpaul.mn.us>
Subject: Re: Cups and Cheers - Extended License App - updated security plans

Hello Ashley and Frances,
Talking with Dan last evening he instructed the Development District does not override the Zoning and thought a CUP would be needed if B2. Therefore, if Frances can confirm a CUP necessary for this large space to transition to a Midnight-2am bar would you please provide them CUP info ASAP Ashley?
Thank You

Thomas Ferrara
Saint Paul, Safety and Inspections
651-266-9087

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1120

File ID:	RES 25-1120	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-8566	**In Control:**	City Council
				File Created:	07/08/2025
File Name:	Leela Thai Restaurant - 945 Rice St Suite A			**Final Action:**	

Title: Approving the Legislative Hearing Officer's recommendation for the application submitted by Leela Nightclub LLC (License ID# 20250000797), d/b/a Leela Thai Restaurant, for Liquor On Sale - 101-180 seats, Liquor On Sale - Sunday, and Entertainment (A) licenses, located at 945 Rice Street, Suite A.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Bowie	**Enactment Date:**	
Attachments:	Signed Conditions Affidavit, Minutes, Class_N_License_Application, Floor_Plan, Street_Photo, STAMP_Report, Letter of Objection, Email exchange about Incident Report, District_Council_Correspondence, Letter of Support, Aerial_Photo, Zoning_Map, Plat_Map, 100'Property_Ownership, AMANDA_Print_Screen, Class N Notice, Notice of License Hearing, License Hearing Sign-In Sheet, Parking layout (submitted during hearing)	**Financials Included?:**	
Contact Name:	Nhia Vang	**Hearing Date:**	
Entered by:	greg.weiner@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1120

Approving the Legislative Hearing Officer's recommendation for the application submitted by Leela Nightclub LLC (License ID# 20250000797), d/b/a Leela Thai Restaurant, for Liquor On Sale - 101-180 seats, Liquor On Sale - Sunday, and Entertainment (A) licenses, located at 945 Rice Street, Suite A.

WHEREAS, Leela Nightclub LLC (License ID# 20250000797), d/b/a Leela Thai Restaurant, located at 945 Rice Street, Suite A, has applied for Class N licenses for Liquor On Sale - 101-180 seats, Liquor On Sale - Sunday, and Entertainment (A) licenses; and

WHEREAS, the applicant notified the North End Neighborhood Organization prior to submitting their application; and

WHEREAS, a notification regarding the license application was sent from the Department of Safety and Inspections to the affected neighborhood for the period of June 16, 2025, to July 1, 2025; and

WHEREAS, during the notification period, an objection was received which triggered the hearing and a hearing was held on July 10, 2025; and

WHEREAS, the objection was related to parking, noise, trash, and nuisance activity; and

WHEREAS, in response to the concerns raised, the licensee has agreed to work with the city to comply with the necessary requirements to minimize nuisance activities that would disturb the surrounding residential neighborhood; and

WHEREAS, after conducting the hearing and considering the testimonies and evidence, the Legislative Hearing Officer recommends approval of the application submitted by Leela Nightclub LLC (License ID# 20250000797), d/b/a Leela Thai Restaurant, located at 945 Rice Street, Suite A, with no additional conditions imposed, subject only to the following conditions:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.
3. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Saint Paul hereby approves this license application with the aforementioned agreed-upon conditions and finds that the license conditions are reasonable, and the application is in order and there are no grounds to deny the approval of the licenses.

The conditions affidavit was signed on July 2, 2025, and submitted on July 7, 2025.

CITY OF SAINT PAUL

Department of Safety & Inspections
Angie Wiese, Director
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Web Site Address: www.stpaul.gov/dsi
Telephone: 651-266-8989
Facsimile: 651-266-9124

Received
JUL 07 2025
City of Saint Paul - DSI

I agree to the following conditions being placed on the following license(s):

License #:	20250000797
Type of Business:	Entertainment (A) Liquor On Sale - 101-180 Seats Liquor On Sale - Sunday
Applied for by:	LEELA NIGHTCLUB LLC
Doing Business As:	LEELA THAI RESTAURANT
at:	945 RICE ST STE A ST PAUL MN

Conditions are as follows:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.
3. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.

Licensee

7/2/2025
Date

LICENSE HEARING MINUTES
Leela Nightclub LLC, dba Leela Thai Restaurant, 945 Rice Street, Suite A
Thursday, July 10, 2:00 PM
Room 330 City Hall, 15 Kellogg Boulevard West
Nhia Vang, Legislative Hearing Officer

The hearing was called to order at 2:01 PM

Staff Present: Jeff Fischbach, Department of Safety and Inspections (DSI) Licensing Inspector; Ashley Skarda, DSI Licensing Inspector; Frances Birch, DSI Zoning Inspector (remote participation)

Licensee: Srisawang Lee, Applicant/Owner

License Application: Liquor On Sale - 101-180 Seats, Liquor On Sale - Sunday, and Entertainment (A) licenses

Legislative Hearing Officer Nhia Vang made introductory comments about the hearing process: This is an informal legislative hearing for a license application. This license application required a Class N notification to inform neighbors and the District Council about the application and provide them with an opportunity to submit comments. The city received correspondence of concern/objection, which triggered this hearing.

The hearing will proceed as follows: DSI staff will explain their review of the application and state their recommendation. The applicant will be asked to discuss their business plan. Members of the community will be invited to testify as to whether they object to or support the license application. At the end of the hearing, the Legislative Hearing Officer will develop a recommendation for the City Council to consider. The recommendation will come before the City Council as a resolution on the Consent Agenda; the City Council is the final authority on whether the license is approved or denied.

There are three possible results from this hearing: 1) a recommendation that the City Council issue this license without any conditions; 2) a recommendation that the City Council issue this license with agreed upon conditions; or 3) a recommendation that the City Council not issue this license but refer it to the city attorney's office to take an adverse action on the application, which could involve review by an administrative law judge.

Minutes:

Jeff Fischbach, Department of Safety and Inspections (DSI) - Licensing, gave a staff report for licensee Leela Nightclub LLC, (License ID# 20250000797), d/b/a Leela Thai Restaurant, located at 945 Rice Street, Suite A. The application is for Liquor On Sale - 101-180 Seats, Liquor On Sale - Sunday, and Entertainment (A) licenses. DSI is recommending approval with the following license conditions:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.
3. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.

Fischbach: The applicant has been working with DSI Inspector Tom Ferrara and still needs to get a few items to him before we can set up an on-site inspection.

Frances Birch, Department of Safety and Inspections (DSI) - Zoning, gave a staff report. The area is zoned T2 – Traditional Neighborhood. This is a permitted use. A Conditional Use Permit is not required, given the size of the space. There are no parking minimum requirements for this application. Any changes to their parking plan will require zoning approval.

Hearing Officer Vang: Any questions about either staff report or the proposed conditions?

Lee: No.

Hearing Officer Vang asked the applicant to talk about the business: history, hours of operation, number of employees, etc.

Lee: We plan to serve Thai food, offer live music and karaoke, and serve liquor. I have experience working as both a server and cook, so I'm familiar with food and liquor service. Our current hours are Tuesday through Sunday, 11 AM to 8 PM. Once we obtain a liquor license, we may extend our hours to 10 PM on weekdays and midnight on weekends. Karaoke will likely take place Thursday through Sunday in a back corner of the venue. We are also considering adding some sound mitigation measures, though the building's brick construction already provides some natural soundproofing.

Hearing Officer Vang: Do you use the emergency exit for deliveries or trash disposal?

Lee: There are two emergency exits. The one near the storage is near the trash so that's the one we use. The other one is just used as an emergency exit.

Hearing Officer Vang: Where do they exit to?

Lee: The storage one just goes outside and the other by the boiler goes to a tiny, gated area.

Hearing Officer Vang: Are the dumpsters fenced in?

Lee: They are just big dumpsters outside.

Hearing Officer Vang: Do you have cameras monitoring the dumpster area for illegal dumping?

Lee: Yes, we have installed cameras covering the entire interior and exterior of the premises.

Hearing Officer Vang: Do you have a security plan for when you're open past 10pm?

Lee: We may hire a security guard on weekends to help maintain safety and ensure guests get home safely.

Hearing Officer Vang: Will you be hiring additional staff if you get these licenses?

Lee: Yes, we plan to hire a bartender and possibly some additional servers. Currently, we have four employees: two front-of-house staff who alternate shifts, and two back-of-house employees.

Hearing Officer Vang: Will security be employed or contracted?

Lee: Contracted.

Hearing Officer Vang: Will a server be covering the bar area?

Lee: It will mainly be the bartender, but our server also has access to it. That's where we keep our soft drinks and homemade drinks.

Hearing Officer Vang: How will IDs be checked?

Lee: We currently check IDs by looking at them but may switch to using a scanner depending on how business develops.

Hearing Officer Vang: Is trash disposed of in the morning or evening?

Lee: In the evening.

Hearing Officer Vang: You might want to consider waiting until the next morning to dispose of bottles to minimize noise. How frequently are trash and recycling collected?

Lee: Once a week, each. We share trash and recycling dumpsters with the liquor store next door, though I'm not sure about other businesses in the building. They may also use them. Our building manager handles it, along with the rest of the property, including snow.

Hearing Officer Vang: The STAMP Activity report in your packet mentions a gate falling down that has since been resolved. Are you aware of this situation?

Lee: No, but I don't want customers to be put at risk and will look into it.

Hearing Officer Vang: I want to make you aware that complaints like this, or similar issues, may arise. It's also important to inform your landlord about these matters. Could you please let me know who the property owner is?

Lee: TK2 LLC.

Hearing Officer Vang: Do you sweep around the exterior of the business for trash?

Lee: Yes.

Hearing Officer Vang: Do you have a waste bin in front of your business for trash?

Lee: No, but we may consider adding one to limit trash.

Hearing Officer Vang: Are you planning to change the exterior lighting?

Lee: No.

Hearing Officer Vang: Are the cameras yours or were they already there?

Lee: They are ours.

Hearing Officer Vang: I encourage you to consult with the Police Department about camera placement, if you have not done so already.

Lee: We try to cover all angles.

Hearing Officer Vang: How is training handled for employees who may deal with unruly customers or potential overserving of customers.

Lee: We are working on a plan for that. We don't want to have people overserved or drunk.

Hearing Officer Vang: Are you hiring all new staff or hiring people who worked for the previous business at this location.

Lee: It's all new staff. We opened back in June with just food.

Hearing Officer Vang next read into the record the letter of objection from Jane Freedy, which raised concerns about parking, noise, trash, and nuisance activity. She then gave the applicant the opportunity to respond.

Lee: We have a lot of parking options. I have a handout showing where our customers can park. There's also two areas across that customers can park.

Hearing Officer Vang: We will add that to the record.

Lee: I understand the neighbor's concerns, and we will not permit alcohol carryout. Additionally, anyone who steps outside to smoke will not be allowed to take alcohol with them. We also plan to add an ashtray and a waste bin for smokers.

Hearing Officer Vang next read into the record the letter of support from Ray Moore. She then gave the applicant the opportunity to respond.

Hearing Officer Vang stated that after reviewing the records and considering the testimonies from all parties, she will recommend to the City Council that they approve the license with the following conditions:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.
3. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.

The hearing adjourned at 2:27 PM.

The conditions affidavit was signed on July 2, 2025, and submitted on July 7, 2025.

2025000797

Received

MAY 23 2025

City of Saint Paul - DSI

Class "N" License Application

LICENSES ARE NOT TRANSFERRABLE

SAINT PAUL
SAFETY & INSPECTIONS

Saint Paul, Minnesota 55101
Phone: 651-266-8989
Web: www.stpaul.gov/dsi

Payment must be received with each application. This application is subject to review by the public.

This application requires District Council notification prior to submission.

Types of License(s) being applied for:	Fee(s):
1. Liquor on Sale - Sunday	$200.00
2. Liquor on Sale - 100-180 seats	$5,937.00
3. Entertainment A	$278.00
4.	
5.	
6.	
7.	
Total:	$ [redacted]6,415

Business Information

Business Address: 945 Rice St. Suite A (Street) St. Paul (City) MN (State) 55117 (Zip)

Company Name: Leela Nightclub LLC **Doing Business As:** Leela Thai Restaurant

Company Type: Corporation (●) Partnership ( ) Sole Proprietorship ( )

Date of Incorporation: 01/01/2025 **Date of Anticipated Opening:** 05/10/2025

Mailing Address: [redacted] (Street) [redacted] (City) [redacted] (State) [redacted] (Zip)

Business Phone #: (651) 440-1113 **Email Address:** leelanightclub2025@gmail.c

Applicant Information

Applicant Name: Srisawang (First) [redacted] (Middle) Lee (Last)

Title: President **Date of Birth:** [redacted]

Drivers License: [redacted] (State) [redacted] (License #) **Email:** [redacted]

Home Address: [redacted] (Street) [redacted] (City) [redacted] (State) [redacted] (Zip)

Cell Phone #: [redacted] **Alternate Phone #:**

(Continued on back)

Supplemental Required Information

Are you going to operate this business personally? Yes: (●) No: ( )
If no, who will operate it?

Operator Name: _____
First Middle Last

Home Address: _____
Street City State Zip

Date of Birth: _____ **Phone #:** _____ **Email Address:** _____

Are you going to have a manager or assistant in this business? Yes: ( ) No: (●)

If manager is not the same as the operator, please complete the following information:

Manager Name: _____
First Middle Last

Home Address: _____
Street City State Zip

Date of Birth: _____ **Phone #:** _____ **Email Address:** _____

Please list all other officers of the corporation (Attach another sheet if applicable.)

Officer Name: _____
First Middle Last

Title: _____ **Email:** _____

Home Address: _____
Street City State Zip

Date of Birth: _____ **Phone #:** _____

Officer Name: _____
First Middle Last

Title: _____ **Email:** _____

Home Address: _____
Street City State Zip

Date of Birth: _____ **Phone #:** _____

Officer Name: _____
First Middle Last

Title: _____ **Email:** _____

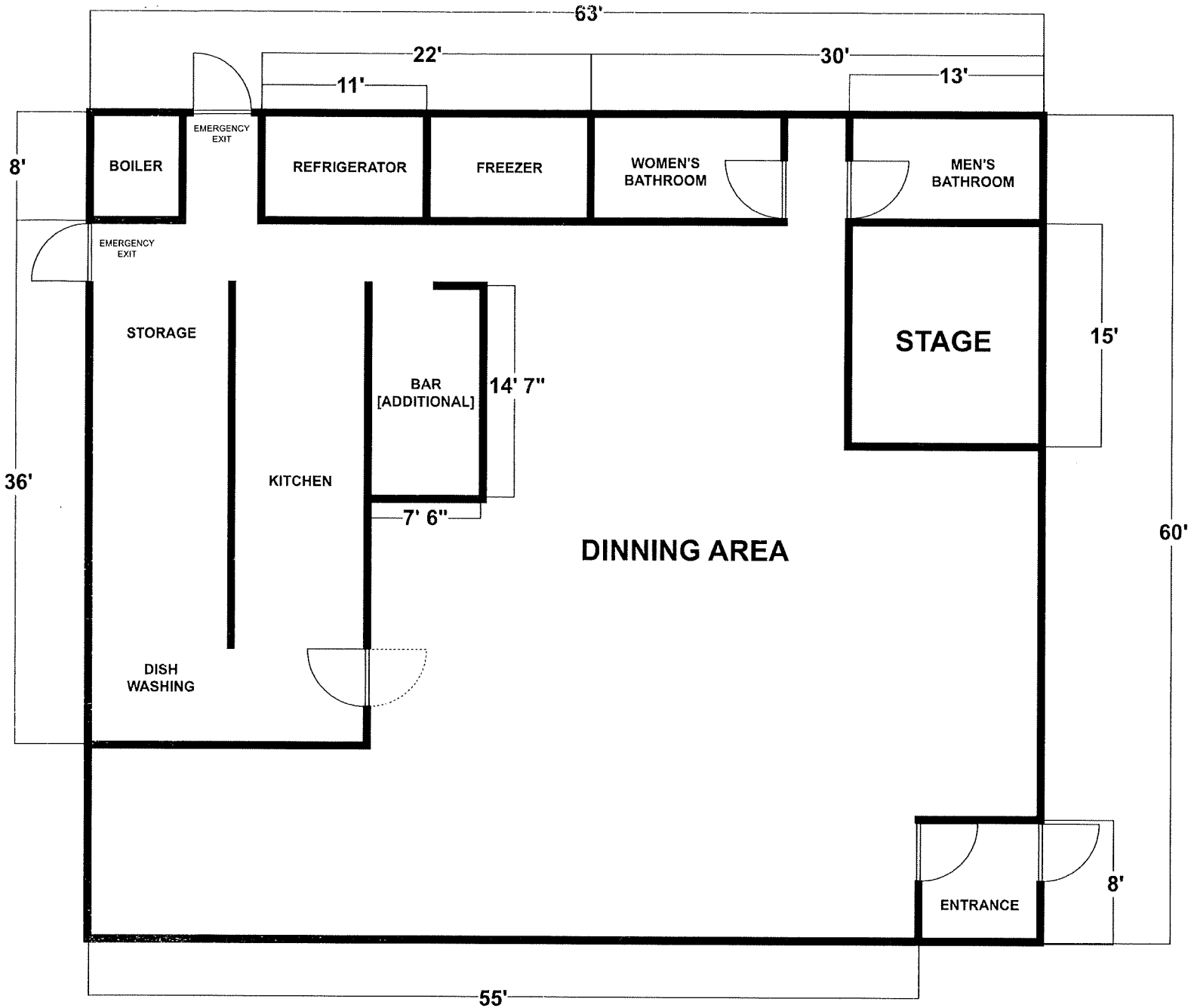
Home Address: _____
Street City State Zip

Date of Birth: _____ **Phone #:** _____

FALSIFICATION OF ANSWERS GIVEN OR MATERIAL SUBMITTED WILL RESULT IN DENIAL OF APPLICATION

I hereby state that I have answered all of the preceding questions and that the information contained herein is true and correct to the best of my knowledge and belief. I also hereby state that I have provided a completed District Council Notification Form to the district council representing the planning district in which my business will operate.

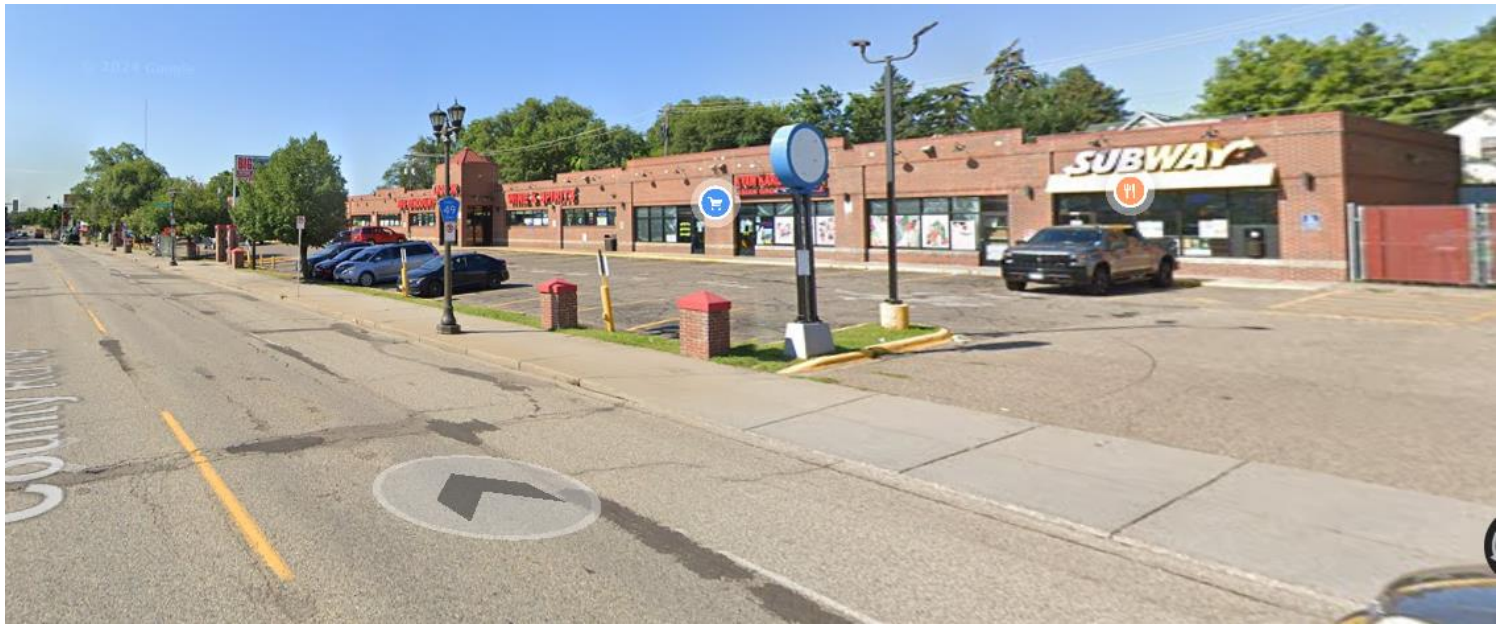
[redacted] President 5/23/2025
Title Date


63'
22'
30'
11'
13'
8'
BOILER
EMERGENCY EXIT
REFRIGERATOR
FREEZER
WOMEN'S BATHROOM
MEN'S BATHROOM
EMERGENCY EXIT
STORAGE
BAR [ADDITIONAL]
14' 7"
STAGE
15'
36'
KITCHEN
7' 6"
DINNING AREA
60'
DISH WASHING
ENTRANCE
8'
55'

FLOOR PLAN

Aug 2024
See more dates
Front Ave
Born's Bar
N Park St
Manitoba Ave W

SUBWAY


SUBWAY

MARKET
Rice St

STAMP - Activities

New Search | Help using this report

Run Date: 06/30/25 03:59 PM **Sort by Most Recent Date** **Starting Date:**
House#: **Folder Type:** All Folder Types **Ending Date:**
Street Name: **Folder Count:** 559
Include Same PIN Addresses: Yes

Click on address links below to access mapping services and Ramsey County info. Click on ID# link below to view detail

PIN:252923410259

Address	In Date	ID #	Status	Type	Description
925 RICE ST - HISTORIC/ARCHIVED - Archive					
	09/29/2017	17 131685	Open	RE - Real Estate Assessments	Owner Tk 2 Llc
	02/17/2006	06 043303	Finaled	SS - PW Sewer Permit - Sanitary - Abandonment	Contractor John Carlson Carlson Sewer & Water Company Inc
941 RICE ST - HISTORIC/ARCHIVED - Archive					
	09/29/2017	17 131685	Open	RE - Real Estate Assessments	Owner Tk 2 Llc
	02/17/2006	06 043305	Finaled	SS - PW Sewer Permit - Sanitary - Abandonment	Contractor John Carlson Carlson Sewer & Water Company Inc
945 Rice St					
	06/16/2025	25 042700	In Process	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - License inspection for former Pupraya space before liquor license can be issued
	05/27/2025	25 036802	Pending	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Leela Thai Restaurant - ECLIPS License# 20250000797
	05/27/2025	25 036810	Pending	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Leela Thai Restaurant - ECLIPS License# 20250000797
	05/27/2025	25 036806	Pending	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Leela Thai Restaurant - ECLIPS License# 20250000797
	03/07/2025	25 016180	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Violet Swanson Randy's Electric - Change 208 volt ice maker to 120volt cut in 2 outlets on counter top Unit A is where the work was done
	02/12/2025	25 011324	Finaled	B - Building Permit - Commercial - Remodel	Contractor Pheng Lee - UNIT A - REMODELING EXISTING RESTAURANT FOR NEW TENANT: REPLACING FLOOR, CEILING AND BAR COUNTER TOP FOR RESTAURANT/BAR USE.
	01/27/2025	25 007814	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Plumbing/Inside Water (All) - Commercial Replace	Contractor Mr ISAIAH COKER Ike's Plumbing & Drain Cleaning Inc - *This work will be done in Suite E. It is all existing and we need to replace (1) 3-compartment commercial sink, (1) Single compartment sink, (1) Lav, (1) Toilet and (1) Water Heater
	01/27/2025	25 007534	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
	01/27/2025	25 007533	Pending	CO - Certificate of Occupancy - Mercantile	Responsible Party Tk 2 Llc - 07/03/17 - Combined CofO for entire building, was previously under separate files for tenant spaces. - MI
	01/22/2025	25 006755	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Gasfitting Only - Commercial Replace	Contractor Omodara Dele Pb Services - 3 GAS RANGES
	01/15/2025	25 005283	Inspected	B - Building Permit - Commercial - Repair	Contractor Wayne R Denison Denison Drywall LLC - N/A. WATER DAMAGE REPAIR IN SUBWAY: DRYWALL REPAIR - INSTALL AND TAPE 5 SHEETS OF 5/8" DRYWALL
	01/06/2025	25 002641	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - gateway arch feature "North End" has fallen down and is in the parking lot
	01/06/2025	25 002640	Resolved	CS - CSO Complaint - Certificate of Occupancy - Complaint	gateway arch feature "North End" has fallen down and is in the parking lot

12/03/2024	24 098255	Inspected	M - Mechanical Permit - Gas - Commercial Replace	Contractor Steven Penney Spi Mechanical LLC - Replace gas line to rooftop
11/19/2024	24 095775	Canceled	PG - Plumbing/Gasfitting/Inside Water Piping - Gasfitting Only - Commercial Repair	Contractor Steven Penney Spi Mechanical LLC - air test gas lines so excel can turn on gas 12/9/2024: CONTRACTOR REQUESTED PERMIT CANCELATION AND REFUND. INCORRECT PERMIT TYPE. BM.
11/18/2024	24 094971	Inspected	B - Building Permit - Commercial - Express Repair	Contractor Anil Totaram D And D Building Development - Repair fix window on front of building
09/24/2024	24 080211	Inspected	B - Building Permit - Commercial - Repair	Contractor Anil Totaram D And D Building Development - REPLACE DRYWALL IN BATHROOM AND PREP AREA REMOVE BY OTHER AT SUBWAY.
09/04/2024	24 073963	Finaled	B - Building Permit - Commercial - Repair	Contractor Abigail Thomsen Tall Ventures - N/A. EMERGENCY WATER MIT. REMOVE 174SF DRYWALL AND 283SF WALL PANEL FROM THE BACK STORAGE AREA. REMOVE 120SF DRYWALL FROM THE FRONT AREA ALONG WITH 120SF INSULATION AND 140 SF WALL PANEL. THEN DRY THE STRUCTURE AND CLEAN.
08/27/2024	24 071952	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Framing of building is compromised - Rusted from water damaged and deteriorating and not connected to the ground. Location is Subway
08/27/2024	24 071947	Open	CS - CSO Complaint - Permit - Complaint	No permit pulled for removal of walls. Framing of building is compromised - Rusted from water damaged and deteriorating and not connected to the ground. Location Subway
08/27/2024	24 071951	In Compliance	CS - CSO Complaint - Certificate of Occupancy - Complaint	Framing of building is compromised - Rusted from water damaged and deteriorating and not connected to the ground. Location is Subway
02/13/2024	24 012082	In Compliance	CS - CSO Complaint - License - Complaint	Tobacco/THC - offering for sale of illegal Cannabis Derived THC products and selling tobacco and THC products to underage persons
02/07/2024	24 010560	Resolved	CS - CSO Complaint - Garbage Rubbish - Complaint	furniture and trash near the alley
02/05/2024	24 009903	Resolved	CS - CSO Complaint - Street Maintenance - Complaint	Po reports illegal dumping couch and debris near alleyway by dumpster
02/05/2024	24 009909	Resolved	CS - CSO Complaint - Dumping - Complaint	Po reports illegal dumping couch and debris near alleyway by dumpster
04/03/2023	23 026417	Under Review	CS - CSO Complaint - Dumping - Complaint	Po reports illegal dumping couch and debris near alleyway by dumpster
03/21/2023	23 022863	In Compliance	CS - CSO Complaint - Snow Walk - Complaint	03/21/2023 Snow Walk Complaint Received. *discount liquors
02/08/2023	23 013088	Resolved	CS - CSO Complaint - Snow Walk - Complaint	02/08/2023 Snow Walk Complaint Received. curb cut is not cleared
07/27/2022	22 079081	Denied	XE - ECLIPS License - Entertainment - Entertainment (B)	Licensee Pupraya Thai Restaurant LLC - ECLIPS License# 20220001254
07/27/2022	22 079083	Denied	XL - ECLIPS License - Liquor - Liquor On Sale - 181-290 Seats	Licensee Pupraya Thai Restaurant LLC - ECLIPS License# 20220001254
12/14/2021	21 327302	In Compliance	CS - CSO Complaint - Snow Walk - Complaint	12/14/2021 Snow Walk Complaint Received.
09/30/2021	21 307065	Certified	CO - Certificate of Occupancy - Mercantile	Responsible Party Tk 2 Llc - 07/03/17 - Combined CofO for entire building, was previously under separate files for tenant spaces. - MI
09/22/2021	21 304298	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Report of exterior brick structure in parking lot broken and falling into the public sidewalk

				and into the parking lot. Structure on the South end of the parking lot. *** See documents ***
09/22/2021	21 304297	Resolved	CS - CSO Complaint - Certificate of Occupancy - Complaint	Report of exterior brick structure in parking lot broken and falling into the public sidewalk and into the parking lot. Structure on the South end of the parking lot. *** See documents ***
09/03/2021	21 299375	Resolved	CS - CSO Complaint - Sewer - Complaint	Storm sewer drain is clogged in front of property
08/17/2021	21 294105	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - arch in parking lot has been knocked over
08/17/2021	21 294104	Resolved	CS - CSO Complaint - Certificate of Occupancy - Complaint	arch in parking lot has been knocked over
08/12/2021	21 292809	Finaled	PG - Plumbing/Gasfitting/Inside Water Piping - Gasfitting Only - Commercial Repair	Contractor Jin Chan Chan Consulting LLC - PUPRAYA THAI REPAIR GAS PIPING FOR WOK & FRYERS *WOK @ 150,000 BTUs
05/20/2021	21 264163	Issued	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Diane Wendt Summit Companies - REPIPE
05/13/2021	21 262363	Finaled	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Chou Vang A-Sign & Screen Printing CO - COPY TO READ: KYAW KAREN MARKET REPLACE TOP PART OF WALL SIGN ON EAST FACADE. BOTTOM PORTION WITH COPY "ASIAN GROCERY & DELI" WILL REMAIN. THIS IS FOR SUITE #D.
04/27/2021	21 257371	Finaled	RW - PW Right of Way Permit - Excavation - Utility	Contractor Jane Brown (320-365-0086) Cc: Centurylink (Lumen) - DIRECTIONAL BORE 66' OF 4" DUCT IN THE ALLEY WAY BETWEEN ALBERMARLE ST & RICE ST BEHIND 945 RICE ST, NORTH OF WAYZATA ST -PLACE HAND HOLE & CABINET -66' OF ALLEY N OF WAYZATA ST - ASSOCIATED WITH PLAN 20-429 (PERMIT 21-257330) CITY PLAN 20-430 APPROVED- 7/14/2020 CENTURYLINK PROJ- N.234288-B2 GSOC TKT- 211121137 REQUESTED BY- MIKE RALPH (TELCOM) PHONE-612-247-7803 CENTURYLINK DESIGNER- Lee Sexton PHONE-715-864-9594 (MOBILE) CONTRACTOR: TELCOM CONSTRUCTION FACILITY OWNER: CENTURYLINK
04/08/2021	21 251678	Finaled	W - Warm Air, Ventilation & General Sheet - Ventilation Only - Commercial Replace	Contractor Ryan Vail Faircon Service Company - remove 4' type 1 hood and replace with 9' type 1 hood. new grease duct and make up air duct
04/08/2021	21 251676	Finaled	M - Mechanical Permit - Gas - Commercial New	Contractor Ryan Vail Faircon Service Company - disconnect/reconnect gas from old make up air to new. repipe gas for additional cooking equipment under new hood.
03/10/2021	21 243372	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Someone ran into the brick stand near the stop sign sometime on Saturday 3-6-2020. Entrance of the Puprya Restaurant parking lot
03/10/2021	21 243371	Resolved	CS - CSO Complaint - Certificate of Occupancy - Complaint	Someone ran into the brick stand near the stop sign sometime on Saturday 3-6-2020. Entrance of the Puprya Restaurant parking lot
07/13/2020	20 051236	Resolved	CS - CSO Complaint - Garbage Rubbish - Complaint	FURNITURE, MATTRESSES AND TRASH BAGS DUMPED IN ALLEY.
02/07/2020	20 011484	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Jeff Knutson Twin Cities Sign Installations LLC - COPY TO READ "HMONG 2020 MARKET ASIAN

				GROCERY & DELI" NEW WALL SIGN ON EAST FACADE AND REPLACE PANELS IN FREESTANDING SIGN
09/18/2019	19 084752	Assessed	CW - Contract Work Order - Police Work Order	Contractor Restoration Professionals
09/05/2019	19 081153	Resolved	CS - CSO Complaint - License - Complaint	Big Discount Liquor selling Menthol Cigarettes behind their checkout counter. Rice Street Tobacco 250 feet away, there is something amiss. The cigarettes were visible from the one of the registers, in a display with their other cigarettes
05/09/2019	19 038753	Resolved	CS - CSO Complaint - Garbage Rubbish - Complaint	Wooden dresser, cabinet, drawers, and scrap wood found in alley
05/08/2019	19 038670	Resolved	CS - CSO Complaint - License - Complaint	Request of "more security" during the evening weekend hours of service. Reports of fights, slashed tires, drunk customers, and loud people outside.
04/23/2019	19 033613	Resolved	CS - CSO Complaint - Dumping - Complaint	couch dumped behind property in alley
01/10/2019	19 002617	Resolved	CS - CSO Complaint - Dumping - Complaint	2 mattresses and a couple of stands dumped behind property
10/02/2018	18 109507	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Tk 2 Llc - 07/03/17 - Combined CofO for entire building, was previously under separate files for tenant spaces. - MI
07/30/2018	18 089024	Resolved	CS - CSO Complaint - Dumping - Complaint	Couch and chair dumped in alley, headboard and mattress
07/23/2018	18 086589	In Compliance	CS - CSO Complaint - Sewer - Complaint	In front of property the business parking lot sewers are all blocked and do not drain. Standing water under the grated.
06/21/2018	18 075440	Resolved	CS - CSO Complaint - Exterior - Complaint	The Fire Department was called to a report of a dumpster fire. Firefighters extinguished the fire, checked for extension and conducted overhaul. Investigation found numerous cigarette butts in the area around the dumpster. The dumpster contained clothes, paper and a discarded charcoal grill. Review of security video footage shows and individual discard items into the dumpster and what appears to be a cigarette, 25 minutes prior to the fire. The point of origin was the interior back right corner. The ignition source was ash or embers from a discarded cigarette. The first fuel ignited was most likely paper. The action that brought these items together was an improperly discarded cigarette. The classification of fire cause is accidental. *see document tab
03/13/2018	18 037050	Resolved	CS - CSO Complaint - License - Complaint	allegedly charging people to park in the lot who are not customers
03/09/2018	18 036237	Resolved	CS - CSO Complaint - Dumping - Complaint	3 loveseats dumped in rear.
03/07/2018	18 035213	Resolved	CS - CSO Complaint - Snow Walk - Complaint	03/07/2018 Snow Walk Complaint Received.
03/02/2018	18 033967	Resolved	CS - CSO Complaint - Dumping - Complaint	2 Sofas, Lawn Mower, Bags of trash dumped in alley
02/28/2018	18 032714	Resolved	CS - CSO Complaint - Dumping - Complaint	10 garbage bags and 2 couches dumped behind liquor store
10/17/2017	17 205873	Resolved	CS - CSO Complaint - Dumping - Complaint	"There are people dumping trash and dirt in the back alley. Who's going to remove it?"
09/29/2017	17 131685	Open	RE - Real Estate Assessments	Owner Tk 2 Llc
06/29/2017	17 055532	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Regarding: Pupraya Thai Restaurant Anonymous

				complaint stated: "This establishment has a capacity of 200 people and there was close to 500 people in there this past weekend, there will be another event there this weekend and the estimates are up to 1000 people attending. With so many people in attendance the restroom was flooded with urine and the trash cans had a lot of vomit in them."
06/29/2017	17 055531	In Compliance	CS - CSO Complaint - Certificate of Occupancy - Complaint	Regarding: Pupraya Thai Restaurant Anonymous complaint stated: "This establishment has a capacity of 200 people and there was close to 500 people in there this past weekend, there will be another event there this weekend and the estimates are up to 1000 people attending. With so many people in attendance the restroom was flooded with urine and the trash cans had a lot of vomit in them."
03/27/2017	17 023301	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Deanna Povolny Davco Technologies Inc - Retrofit Lights Main Sales Floor - 73 - 8ft T8 Office/storage/entrance 14 - 4ft Between Freezers - 2 - 4ft Storage and Restrooms -d 4 - 2ft U Freezer - 10 - A19 Inside, Exterior, Restroom - 35 par 30 Exterior - 32 - to Par 20
12/31/2015	15 189522	Resolved	CS - CSO Complaint - Snow Walk - Complaint	12/31/2015 Snow Walk Complaint Received. Issue ID: 2126765; St. Paul Connects.
06/18/2015	15 131281	Not a CO Bldg	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - 07/03/17 Not a CO Building.
06/04/2015	15 126079	Resolved	CS - CSO Complaint - Traffic Sign/Light New - Complaint	Large Light on blvd. is out at Papaya's Thai Restraunt. Issue ID: 1685692 photo attached
05/08/2015	15 034029	Closed	PA - Parks Summary Abatement - Graffiti	Owner Tk 2 Llc - Tag on retaining wall at parking lot entrance
05/08/2015	15 034028	Transferred - Closed	CS - CSO Complaint - Graffiti - Complaint	Tag on retaining wall at parking lot entrance
04/20/2015	15 028005	In Compliance	CS - CSO Complaint - Garbage Rubbish - Complaint	The AAA Highlight store has had boxes blocking the sidewalk Issue ID 1601697, St Paul Connects
02/27/2015	15 013814	Not a CO Bldg	CO - Certificate of Occupancy - Assembly	Responsible Party Subway Sandwich - 12/28/17 Not a CO Building.
01/04/2015	15 000399	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Chuetu Lo LO Electric LLC
12/02/2014	14 350356	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	Contractor Diane Wendt Summit Companies - REPLACE 4-5 CORRODED HEADS IN SPACE
07/29/2014	14 313745	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202
07/25/2014	14 312740	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202
07/25/2014	14 312731	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202
07/23/2014	14 202401	Canceled	XE - ECLIPS License - Entertainment - Entertainment (B)	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202
07/23/2014	14 202402	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202
07/23/2014	14 202405	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 2 AM Closing	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202

07/23/2014	14 202406	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Kavin Choua Thao Pupraya Thai Restaurant - ECLIPS License# 20140001202
07/01/2014	14 304675	Not a CO Bldg	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc. - 07/03/17 Not a CO Building.
05/23/2014	14 289985	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Minnesota Conway Fire & Safety Inc - Add nozzle fryer
05/09/2014	21 233510	Delinquent	PF - Police Alarm Permit - Alarm Permit (Renew) - Commercial	Applicant Big Discount Liquor - Eclips Data conversion
04/21/2014	14 196839	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Tk 2 Llc - 07/03/17 - Combined CofO for entire building, was previously under separate files for tenant spaces. - MI
04/03/2014	14 191978	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Michael Jenkins Jenkins Electric & Automation
03/07/2014	14 101423	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Repair	Contractor Sean Sabery Lifesaver Fire Protection, Inc - Replace 3 heads
01/31/2014	14 091717	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
12/20/2013	13 259515	Resolved	CS - CSO Complaint - Snow Walk - Complaint	12/20/2013 Snow Walk Complaint Received. Near bus stop
12/10/2013	13 256210	Resolved	CS - CSO Complaint - Zoning - Complaint	Big Discount Liquor has excessive window signage
10/01/2013	13 237468	Scheduled	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant
10/01/2013	13 155292	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant - MDH inspection on 7/19/13 Follow-up inspection on 8/1/13
08/09/2013	13 219767	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
08/09/2013	13 219764	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
08/02/2013	13 190041	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
08/02/2013	13 190054	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
08/02/2013	13 190055	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 2 AM Closing	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
08/02/2013	13 190066	Canceled	XE - ECLIPS License - Entertainment - Entertainment (B)	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
07/28/2013	13 190051	Withdrawn	XF - ECLIPS Food Related - Restaurant (4) - 51-150 Seats	Licensee Pupraya Thai Restaurant - ECLIPS License# 20130002576
06/14/2013	13 197943	Scheduled	FH - Food Vehicle - High Risk - Routine Inspection	Establishment Highlight Aa Market
06/13/2013	13 197355	History	FH - Food Vehicle - High Risk - Routine Inspection	Establishment Highlight Aa Market
06/12/2013	13 197350	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
06/12/2013	11 307120	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
05/14/2013	13 184993	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Door locked under business hours.
04/19/2013	13 176029	History	CO - Certificate of Occupancy - Assembly	Responsible Party Subway Sandwich - Subway
02/19/2013	13 154574	Closed	RF - Referral - Form 4	Owner Tk 2 Llc - 2-18-13 - Oven Fire
02/04/2013	12 213270	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant
11/19/2012	11 292536	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant
11/19/2012	12 212141	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - AISLES ARE VERY NARROW DUE TO MERCHANDISE ENCROACHING
10/12/2012	12 115947	In Compliance	CS - CSO Complaint - Zoning - Complaint	Violation of new Sign Ordinance.

06/28/2012	12 075375	Scheduled	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
06/27/2012	11 296331	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
05/17/2012	12 057779	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Repair	Contractor Sean Sabery Lifesaver Fire Protection, Inc - Replace (6) Corroded heads in Thai Restaurant Kitchen - violation written up by St. Paul Inspector
05/11/2012	12 055857	History	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - PUPRAYA RESTAURANT
05/11/2012	12 055858	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
04/27/2012	12 050184	Scheduled	RS - Restaurant Inspection - Medium Risk - Complaint Inspection	Establishment Subway
04/26/2012	10 925112	History	RS - Restaurant Inspection - Medium Risk - Complaint Inspection	Establishment Subway
04/16/2012	12 045873	Resolved	CS - CSO Complaint - Exterior - Complaint	Possible Illegal Dumping. Garbage, furniture, various car parts dumped behind address listed in alley just outside of range of a security camera at rear of bldg.
12/14/2011	11 309442	Scheduled	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment Big Discount Liquor
12/13/2011	06 091232	History	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment Big Discount Liquor
12/06/2011	11 002857	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
11/02/2011	10 937156	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
10/20/2011	10 937179	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant
06/10/2011	11 237545	Scheduled	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Big Discount Liqour
06/09/2011	09 010209	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Big Discount Liqour
02/14/2011	10 307739	Canceled	XF - ECLIPS Food Related - Food Processing/Packaging/Distributing	Licensee Xang Vang Highlight Aa Market - ECLIPS License# 20090003688
02/14/2011	10 307752	Canceled	XF - ECLIPS Food Related - Food Vehicle	Licensee Xang Vang Highlight Aa Market - ECLIPS License# 20090003688
01/12/2011	11 005264	History	CO - Certificate of Occupancy - Assembly	Responsible Party Subway Sandwich - Subway
01/04/2011	09 090013	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
12/15/2010	10 934025	Resolved	CS - CSO Complaint - Snow Walk - Complaint	Snow Walk
11/24/2010	10 926917	Billing	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc. - Highlight AA Market
11/24/2010	10 926918	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
11/22/2010	10 925865	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc. - Big Discount Liquor
11/21/2010	09 516973	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant
11/20/2010	10 318475	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
11/18/2010	09 268925	History	RS - Restaurant Inspection - Medium Risk - Complaint Inspection	Establishment Subway
11/02/2010	10 931376	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Pupraya Thai Restaurant
08/20/2010	10 794103	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Report of Inspection

04/21/2010	09 297248	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
04/09/2010	10 219824	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	Food items (egg rolls) found offer for sell at 721 Jackson St. with label from this establishment. Only establishment with Food Processing, Packaging and Distributing license can manufacture food and distribute as wholesaler to other retail outlet, 4/9/10 [fl].
12/30/2009	09 520578	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	09 518530	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	09 518528	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	08 178304	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 101-180 Seats	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	08 178305	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - Sunday	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	08 178378	Canceled	XF - ECLIPS Food Related - Restaurant (4) - 51-150 Seats	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	08 178379	Canceled	XL - ECLIPS License - Liquor - Liquor On Sale - 2 AM Closing	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/25/2009	08 178397	Canceled	XC - ECLIPS License - Car/Taxi - Shared Parking Agreement	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916 REFER TO GT Folder #09-267307 for approved shared parking agreement.
12/25/2009	08 178398	Canceled	XE - ECLIPS License - Entertainment - Entertainment (B)	Licensee Pupraya Thai Restaurant - ECLIPS License# 20080003916
12/21/2009	07 094418	History	FG - Food Grocery - Low Risk - Complaint Inspection	Establishment Quick Dollar Stop & Tobacco
12/15/2009	09 512418	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Amerithon Electric Inc
12/15/2009	09 512469	Finaled	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Candille Demars Demars Signs Inc - COPY TO READ: PUPRAYA THAI RESTAURANT
12/04/2009	09 515228	History	RS - Restaurant Inspection - High Risk - Change of Ownership	Establishment Pupraya Thai Restaurant
12/02/2009	09 334591	History	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - 252923410247
10/12/2009	09 296923	Closed	CL - Compliance Checks - Tobacco Compliance Check	Licensee Xang Vang Highlight Aa Market - ECLIPS License# 20090003688
10/09/2009	09 265509	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
09/11/2009	09 268929	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	9/8/09-FOUND HAIR IN SANDWICH. MANAGER TOUCHING HAIR AND NOT WASHING HANDS.(AM).
09/09/2009	09 267307	Closed	GT - General Activity Tracking - Zoning	
09/08/2009	09 072745	History	RS - Restaurant Inspection - Medium Risk - Complaint Inspection	Establishment Subway
08/28/2009	09 007861	History	FG - Food Grocery - High Risk - Change of Ownership	Establishment Highlight Aa Market
08/26/2009	09 261198	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Xang Vang Highlight Aa Market - ECLIPS License# 20090003688
08/26/2009	09 261159	Canceled	XF - ECLIPS Food Related - Restaurant (1) - No Seats	Licensee Xang Vang Highlight Aa Market - ECLIPS License# 20090003688
08/26/2009	09 261266	Canceled	XF - ECLIPS Food Related - Retail Fd (C) - Grocery 1001-3000 sq ft	Licensee Xang Vang Highlight Aa Market - ECLIPS License# 20090003688
06/17/2009	08 006573	History	FH - Food Vehicle - High Risk - Routine Inspection	Establishment Highlight Aa Market
05/15/2009	09 068267	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway

05/05/2009	07 006886	History	RS - Restaurant Inspection - Medium Risk - Fire Call	Establishment Subway
03/12/2009	09 097586	Closed	GT - General Activity Tracking - Zoning	
03/04/2009	09 036557	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Ryan Vail Faircon Service Company - SUITE - A
02/26/2009	09 033074	Finaled	M - Mechanical Permit - Refrigeration - Commercial Replace	Contractor Randy Peterson Optimum Mechanical Systems Inc
02/23/2009	09 030678	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - New Systems	Contractor Olsen Fire Protection Olsen Fire Protection Inc - Install (4) new standard spray pendant sprinkler heads to new walk-in cooler.
02/19/2009	09 029171	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Kirtland Electric
02/19/2009	09 029155	Withdrawn	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Kirtland Electric - Cooler hookup
02/17/2009	09 027867	Finaled	BS - Billboard / Sign - Signs - Commercial Replace	Contractor Candille Demars Demars Signs Inc - COPY TO READ: BIG DISCOUNT LIQUOR WINE & SPIRITS
02/06/2009	09 023817	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Ryan Vail Faircon Service Company - SUITE - E
02/06/2009	09 023821	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Replace	Contractor Ryan Vail Faircon Service Company - SUITE - A
02/06/2009	09 023822	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Replace	Contractor Ryan Vail Faircon Service Company - SUITE - E
01/26/2009	09 015594	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
01/26/2009	09 015593	History	CO - Certificate of Occupancy - Assembly	Responsible Party Subway Sandwich
01/19/2009	09 011140	In Compliance	CL - Compliance Checks - Liquor Compliance Check	Licensee C/O Harrington Langer & A Big Discount Liquor - ECLIPS License# 20080003854
01/19/2009	09 011142	In Compliance	CL - Compliance Checks - Tobacco Compliance Check	Licensee C/O Harrington Langer & A Big Discount Liquor - ECLIPS License# 20080003854
01/13/2009	06 092032	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Big Discount Liqour
01/09/2009	08 219389	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
01/07/2009	07 149684	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
01/07/2009	09 004841	Finaled	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	REPLACE DRY HEAD AND EXC IN COOLER. INSTALL APPROX 2 MISSING ESC'S.
12/23/2008	08 181530	Canceled	XF - ECLIPS Food Related - Restaurant (2) - 1-12 Seats	Licensee Song Xiong Highlight Aa Market - ECLIPS License# 20070005067
12/18/2008	08 234799	Finaled	B - Building Permit - Commercial - Remodel	Contractor Theng Ku -
12/07/2008	08 174150	Active/Issued	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee C/O Harrington Langer & A Big Discount Liquor - ECLIPS License# 20080003854
12/07/2008	08 174151	Active/Issued	XL - ECLIPS License - Liquor - Liquor Off Sale	Licensee C/O Harrington Langer & A Big Discount Liquor - ECLIPS License# 20080003854
12/07/2008	08 174191	Canceled	XF - ECLIPS Food Related - Retail Fd (A) - Grocery 1-100 sq ft	Licensee C/O Harrington Langer & A Big Discount Liquor - ECLIPS License# 20080003854
12/03/2008	07 228423	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
11/01/2008	08 136259	Canceled	XF - ECLIPS Food Related - Restaurant (3) - 13-50 Seats	Licensee Michael Saul Subway - ECLIPS License# 19980003496
10/07/2008	21 227032	Active	PF - Police Alarm Permit - Alarm Permit (New) - Commercial	Applicant T's Discount Liquor Iv Inc T's Discount Liquor Iv Inc - Big Discount Liquor - Eclips Data conversion

08/22/2008	08 137759	Pending	PV - Project Facilitator Review	Project Applicant Song Vang WIN Processing, LLC - 06/26/2008: Reopen former Asian Quisine restaurant with wine/beer service and entertainment B license. Because of new license ordinance, entertainment B license is not permitteed with wine/beer license (can only be obtained with full liquor license). Entertainment A license would be permitted with wine/beer license. PARKING REQUIREMENTS - (calculations based on restaurant 4552 sq. ft. in area): Restaurant w-wine/beer 4552/125=36.4 spaces (36 spaces required) - no addtional parking required. Restaurant w-entertainment A 4552/100=45.5 (45 spaces required) 9 additional parking spaces req. Restaurant w-full liquor/entertainment B 4552/75=60.69 (61 spaces required) 25 add. spaces req. LICENSING - Petition of support required for Entertainment B license. Full liquor license available at time of project review meeting. Provided 300' radius map, petition requirement handout, application procedure handout, pre-licensing application checklist handout, and application forms.
08/18/2008	08 134118	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Report of I nspection - Olsen
07/16/2008	08 115354	Closed	CL - Compliance Checks - Tobacco Compliance Check	Licensee Song Xiong Highlight Aa Market - ECLIPS License# 20070005067
06/13/2008	08 097761	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Song Xiong Highlight Aa Market - ECLIPS License# 20070005067
05/10/2008	08 041382	Withdrawn	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Paolino Vue Long Cheng Buffet - ECLIPS License# 20080000645
05/10/2008	08 041524	Withdrawn	XL - ECLIPS License - Liquor - Wine On Sale	Licensee Paolino Vue Long Cheng Buffet - ECLIPS License# 20080000645
05/10/2008	08 041541	Withdrawn	XL - ECLIPS License - Liquor - Malt On Sale (Strong)	Licensee Paolino Vue Long Cheng Buffet - ECLIPS License# 20080000645
05/10/2008	08 041542	Withdrawn	XF - ECLIPS Food Related - Restaurant (5) - 151 and Over	Licensee Paolino Vue Long Cheng Buffet - ECLIPS License# 20080000645
05/09/2008	08 072694	Not a CO Bldg	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc. - Merged with Discount Liquor no longer in service. See # 69474
04/25/2008	08 064636	History	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - 252923410247
04/02/2008	08 051658	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Asian Cuisine - ECLIPS License# 20030001450
03/29/2008	08 049696	Resolved	CS - CSO Complaint - Miscellaneous - Complaint	Emergency Boarding
03/21/2008	08 071339	Closed	GT - General Activity Tracking - Zoning	Corinne Tilley 3/21/2008 12:58 PM >>> Jeff, So, now that the lot split has been approved for 911 Rice Street, the owner has stated that the shared parking agreement with 945 Rice Street is no longer in force. Therefore, 945 Rice Street / Asian Cuisine has a parking deficiency. Thought I'd share this info with you - possible license adverse action may be needed if the parking

				requirement can not be met. Corinne
03/17/2008	08 043304	Closed	RF - Referral - License Inspection	Owner Tk 2 Llc - 20080000645 945 RICE ST UNIT A LONG CHENG BUFFET Restaurant (5) 151 and Over Paolino Vue
01/30/2008	08 017704	Finaled	RW - PW Right of Way Permit - Excavation - Utility	Contractor Tyron Vidal Saint Paul Regional Water Services - SYN# 0800598 GOPHER# 80013327 EMERGENCY RP LK WTR SVC 4X6 STREETHOLE
01/24/2008	08 015053	Certified	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
01/24/2008	08 015054	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
01/24/2008	08 015052	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
01/09/2008	07 175538	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
12/24/2007	07 134857	History	FG - Food Grocery - High Risk - Change of Ownership	Establishment Highlight Aa Market
12/24/2007	07 224372	Canceled	XF - ECLIPS Food Related - Retail Fd (C) - Grocery 1001-3000 sq ft	Licensee Song Xiong Highlight Aa Market - ECLIPS License# 20070005067
12/24/2007	07 224373	Canceled	XF - ECLIPS Food Related - Food Vehicle	Licensee Song Xiong Highlight Aa Market - ECLIPS License# 20070005067
12/24/2007	07 224431	Canceled	XF - ECLIPS Food Related - Restaurant (A) - 0-12 seats	Licensee Song Xiong Highlight Aa Market - ECLIPS License# 20070005067
10/16/2007	07 173133	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Asian Cuisine - ECLIPS License# 20030001450
10/11/2007	06 269068	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
09/19/2007	06 109697	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
08/10/2007	06 261469	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
06/06/2007	07 008756	History	FG - Food Grocery - Low Risk - Complaint Inspection	Establishment Quick Dollar Stop & Tobacco
06/05/2007	07 090502	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment - Env Health - Food	The Quick Dollar store at this location is filthy. The type of product sold seem to be drug related. Rolling papers etc. Food product is questionable at the very least.
06/05/2007	07 090501	Closed	CS - CSO Complaint - License - Complaint	The Quick Dollar store at this location is filthy. The type of product sold seem to be drug related. Rolling papers etc. Food product is questionable at the very least.
01/25/2007	07 012921	Finaled	M - Mechanical Permit - Gas - Commercial Replace	Contractor Ryan Vail Faircon Service Company
01/25/2007	07 012923	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air Only - Commercial Repair/Alter	Contractor Ryan Vail Faircon Service Company
01/11/2007	05 059713	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Quick Dollar Stop & Tobacco
01/10/2007	05 115450	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
12/19/2006	06 289159	History	CO - Certificate of Occupancy - Assembly	Responsible Party Subway Sandwich
11/06/2006	06 113132	History	FH - Food Vehicle - High Risk - Change of Ownership	Establishment Highlight Aa Market
11/03/2006	06 263110	Closed	CL - Compliance Checks - Tobacco Compliance Check	Licensee Tao Lor North End Liquor - ECLIPS License# 20010002820
11/03/2006	06 262875	Closed	CL - Compliance Checks - Tobacco Compliance Check	Licensee Quick Dollar Stop & Tobacco - ECLIPS License# 20050000362
11/03/2006	06 262715	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Asian Cuisine - ECLIPS License# 20030001450

11/03/2006	06 262658	Closed	CL - Compliance Checks - Liquor Compliance Check	Licensee Tao Lor North End Liquor - ECLIPS License# 20010002820
11/02/2006	05 156096	History	FG - Food Grocery - High Risk - Change of Ownership	Establishment Highlight Aa Market
10/04/2006	06 240474	Canceled	XF - ECLIPS Food Related - Food Vehicle	Licensee Highlight Aa Market - ECLIPS License# 20060003382
10/04/2006	06 240444	Withdrawn	XF - ECLIPS Food Related - Catering - Add On	Licensee Highlight Aa Market - ECLIPS License# 20060003382
10/04/2006	06 240475	Canceled	XF - ECLIPS Food Related - Restaurant (A) - 0-12 seats	Licensee Highlight Aa Market - ECLIPS License# 20060003382
10/04/2006	06 240398	Canceled	XF - ECLIPS Food Related - Retail Fd (C) - Grocery 1001-3000 sq ft	Licensee Highlight Aa Market - ECLIPS License# 20060003382
07/20/2006	04 033151	History	FH - Food Vehicle - High Risk - Routine Inspection	Establishment Asia Highlight Aa Market
07/20/2006	04 031623	History	FH - Food Vehicle - High Risk - Routine Inspection	Establishment Highlight Aa Market
07/05/2006	05 128881	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/28/2006	06 103296	Closed	CS - CSO Complaint - Exterior - Complaint	Garbage/trash
05/31/2006	04 080348	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment North End Liquor
05/31/2006	05 128212	History	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment North End Liquors
04/06/2006	06 063731	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - ROOF LEAKS
03/03/2006	06 050285	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - HOOD
02/24/2006	06 046586	Closed	CS - CSO Complaint - Exterior - Complaint	Trash continues to overflow into the alley, music very loud at night until 2am 3/3/06: garbage, trash, debris and old couch near the alley
02/17/2006	06 043358	Finaled	SS - PW Sewer Permit - Sanitary - Abandonment	Contractor John Carlson Carlson Sewer & Water Company Inc
02/17/2006	06 043306	Finaled	SS - PW Sewer Permit - Sanitary - Abandonment	Contractor John Carlson Carlson Sewer & Water Company Inc
02/17/2006	06 043304	Finaled	SS - PW Sewer Permit - Sanitary - Abandonment	Contractor John Carlson Carlson Sewer & Water Company Inc
02/17/2006	06 043241	Finaled	SS - PW Sewer Permit - Sanitary - Abandonment	Contractor Ralph Curella Commercial Utilities Inc
02/17/2006	06 028453	Finaled	SS - PW Sewer Permit - Sanitary - New	Contractor Ralph Curella Commercial Utilities Inc
02/17/2006	06 028454	Finaled	SS - PW Sewer Permit - Storm - New	Contractor Ralph Curella Commercial Utilities Inc
02/17/2006	06 022421	Finaled	SS - PW Sewer Permit - Storm - New	Contractor City
01/19/2006	06 007823	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Asian Restaurant - dumpster blocking handicapped access.
01/03/2006	06 000829	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - BIKES IN ENTRY WAY - BLOCKING EXIT
12/30/2005	05 225021	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - 621045
12/30/2005	05 225079	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc
12/29/2005	05 223891	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - DOLLAR STORE/TOBACCO SALES - BIKES IN ENTRY WAY - BLOCKING EXIT
12/20/2005	05 220186	History	CO - Certificate of Occupancy - Assembly	Responsible Party Greg Heck Harrington Langer & Assoc. - 252923410247
12/20/2005	05 220182	History	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - 252923410247
10/18/2005	05 181318	Closed	PA - Parks Summary Abatement - Garbage Rubbish	Owner Tk 2 Llc - Remove refrigerator, freezer, tires, wood, table top, TV set, sheet rock and rubbish from the Southwest end of the property near the alley.
10/13/2005	05 179862	Closed	CS - CSO Complaint - Alley Trash - Complaint	Garbage/trash, tires, refrigerator
09/08/2005	04 167706	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market

07/06/2005	04 091208	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
07/05/2005	03 288113	History	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment North End Liquors
06/28/2005	05 124718	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Overflowing trash dumpster.
06/08/2005	03 371459	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
04/15/2005	05 089838	Certified	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
03/31/2005	05 082411	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor ElectriComm
03/10/2005	05 074877	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
03/10/2005	05 074878	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
03/10/2005	05 074874	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Asian Cuisine - dumpsters are overflowing and it seems as though they are dumping grease in the back alley.
03/09/2005	05 074267	Closed	RF - Referral - C of O	Owner Tk 2 Llc - Follow up on C of O folder approved with corrections.
03/09/2005	05 074266	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
02/24/2005	05 068691	Closed	CS - CSO Complaint - Exterior - Complaint	metal shelves piled up behind property. have been here for several weeks. Asian Cuisene
02/01/2005	04 115902	History	FG - Food Grocery - Low Risk - Change of Ownership	Establishment Quick Dollar Stop & Tobacco
02/01/2005	05 059310	Closed without Approval	M - Mechanical Permit - Gas - Commercial Repair/Alter	Contractor Gregory Ryan Ryan Plumbing & Heating
01/06/2005	05 047502	History	CO - Certificate of Occupancy - Business	Responsible Party Subway Sandwich
01/05/2005	05 045856	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - As a result of a inspection and test at the Asian Cusine restaurant I found the fire alarm panel in a trouble condition. The tenant mentioned it has been out of service for two weeks. I was told the owner is aware of the problem.
10/11/2004	04 166304	Closed	CF - CSO Information Request - Information - Phone	Update 04-166271 emailed inspector.Overflowing trash in the front and back of business.
10/11/2004	04 166271	Closed	CS - CSO Complaint - Exterior - Complaint	Dumpster overflowing, lid always open, trash spilling onto the ground. 10-11-04 Another complaint regarding overflowing trash.
10/07/2004	03 381481	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
07/29/2004	04 113976	Withdrawn	XF - ECLIPS Food Related - Retail Fd (B) - Grocery 101-1000 sq ft	Licensee Dollar Mart - ECLIPS License# 20040002892
07/29/2004	04 113977	Withdrawn	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Dollar Mart - ECLIPS License# 20040002892
07/15/2004	04 119413	Closed	CS - CSO Complaint - Exterior - Complaint	Trash in lot and Tall grass/weeds. Cross streets Rice St. and Richfield St.
07/07/2004	04 090271	History	FG - Food Grocery - Low Risk - Change of Ownership	Establishment Dollar Mart
06/23/2004	04 109423	Closed	CS - CSO Complaint - Exterior - Complaint	SWEEP GARBAGE AND RUBBISH
05/20/2004	02 128989	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Quick Dollar Stop & Tobacco
05/19/2004	03 406619	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
04/28/2004	02 122211	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment North End Liquor - 04/22/04 This folder has one "retail food (A) - grocery 1 - 100 sq ft. " license associated with it. [roy]

04/06/2004	04 067564	Closed	CS - CSO Complaint - Exterior - Complaint	Behind 940 Albemarle trash in the alley; all types of paper trash
04/06/2004	04 067541	Closed	CS - CSO Complaint - Exterior - Complaint	Trash can belonging to business is overflowing onto the sidewalk
03/29/2004	04 062572	Closed	CS - CSO Complaint - Exterior - Complaint	Trash can on the sidewalk next to the property, not emptied all winter. In front of the Asian Cuisine at Rice and Litchfield
02/18/2004	04 043694	Closed	CF - CSO Information Request - Information - Phone	po
02/18/2004	04 043678	Closed	CS - CSO Complaint - Snow Walk - Complaint	Unshoveled sidewalks by strip mall @ Front & Rice southwest corner 2-26-04 mm: SW letter returned
12/02/2003	03 406483	Closed	CS - CSO Complaint - Vacant Building Addtl Info - Complaint	MISC boarding/securing, vb monitoring
11/25/2003	03 300679	History	RS - Restaurant Inspection - High Risk - Fire Call	Establishment Asian Cuisine
11/25/2003	03 403391	Closed	RF - Referral - Form 4	Owner Tk 2 LLC - ASIAN CUISINE -- SMALL FIRE SET OFF SPRINKLER HEAD. SYSTEM WAS SHUT DOWN AND DRAINED TO STOP FLOW FROM HEAD. SYSTEM COVERS WHOLE STRIP MALL AND SHOULD BE BROUGHT BACK ON LINE ASAP
11/20/2003	03 400435	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 Llc - Shopping center has decorative iron fence along Rice Street. Fence is bent, falling down and has several of the ballastrades missing. Is in serious disrepair and should be repaired or removed.
11/12/2003	03 394327	History	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - 252923410247
10/22/2003	02 106293	History	FG - Food Grocery - High Risk - Routine Inspection	Establishment Highlight Aa Market
10/02/2003	03 268925	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
09/25/2003	03 357318	Closed	CS - CSO Complaint - Vacant Building Addtl Info - Complaint	Misc. boarding/securing
09/17/2003	03 353688	Finaled	E - Electrical Permit - Saver Switch Only - Commercial Repair/Alter	Contractor Seth Holm Hunt Electric Corporation
08/20/2003	03 266112	Canceled	XF - ECLIPS Food Related - Retail Fd (A) - Grocery 1-100 sq ft	Licensee Tao Lor North End Liquor - ECLIPS License# 20010002820
08/17/2003	03 266114	Canceled	XF - ECLIPS Food Related - Retail Fd (B) - Grocery 101-1000 sq ft	Licensee Quick Dollar Stop & Tobac Quick Dollar Stop & Tobacco - ECLIPS License# 20010003912
08/13/2003	03 285690	Revoked	XF - ECLIPS Food Related - Food Vehicle	Licensee Asian Cuisine - ECLIPS License# 20030001450
08/13/2003	03 285691	Revoked	XF - ECLIPS Food Related - Catering - Add On	Licensee Asian Cuisine - ECLIPS License# 20030001450
08/13/2003	03 285692	Revoked	XE - ECLIPS License - Entertainment - Entertainment (B)	Licensee Asian Cuisine - ECLIPS License# 20030001450
08/13/2003	03 285693	Revoked	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Asian Cuisine - ECLIPS License# 20030001450
08/13/2003	03 285694	Revoked	XL - ECLIPS License - Liquor - Wine On Sale	Licensee Asian Cuisine - ECLIPS License# 20030001450
08/13/2003	03 285695	Revoked	XL - ECLIPS License - Liquor - Malt On Sale (Strong)	Licensee Asian Cuisine - ECLIPS License# 20030001450
08/07/2003	03 337317	Finaled	EG - Fire Engineering - Special Extinguishing System - Existing Building - Alter Systems	Contractor Nardini Fire Equipment Co Inc - ASIAN CUISINE - INSTALL KIDDE WET CHEMICAL SYSTEM
08/01/2003	03 335214	Finaled	E - Electrical Permit - Saver Switch Only - Commercial Repair/Alter	Contractor Seth Holm Hunt Electric Corporation
06/30/2003	03 260536	Canceled	XF - ECLIPS Food Related - Retail Fd (C) - Grocery 1001-3000 sq ft	Licensee Highlight Aa Market - ECLIPS License# 0057835
05/09/2003	03 297733	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine

05/07/2003	03 296393	Closed	CS - CSO Complaint - Exterior - Complaint	SWEEP garbage/rubbish
05/06/2003	02 141150	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Cuisine
04/21/2003	03 288317	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 LLC - The rear exit is blocked by storage.
04/18/2003	01 187570	History	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment North End Liquors
04/11/2003	03 280508	Closed	RF - Referral - Citizen Complaint	Owner Tk 2 LLC - DANCE CLUB & BUFFET ARE OVERCROWDED ON ALL FRIDAY AND SATURDAY NIGHTS. CALLER IS AFRAID OF THE FIRE HAZARD.
03/19/2003	02 107441	History	RS - Restaurant Inspection - Medium Risk - Complaint Inspection	Establishment Subway
11/27/2002	02 229493	Closed	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Highlight Aa Market - 11/27/2002 - This folder has been closed and combined with the FG folder for this establishment at same property: (FG Rsn 625672)
10/29/2002	02 002387	Canceled	XE - ECLIPS License - Entertainment - Entertainment (B)	Licensee Winner Boua Yeng Xiong Asian Cuisine - ECLIPS License# 20020002387
10/08/2002	02 226447	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Highlight Aa Market
09/18/2002	02 106285	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Highlight Aa Market
09/06/2002	02 057835	Canceled	XF - ECLIPS Food Related - Food Vehicle	Licensee Highlight Aa Market - ECLIPS License# 0057835
09/06/2002	02 057835	Canceled	XF - ECLIPS Food Related - Catering - Add On	Licensee Highlight Aa Market - ECLIPS License# 0057835
08/01/2002	02 002387	Canceled	XF - ECLIPS Food Related - Catering - Add On	Licensee Winner Boua Yeng Xiong Asian Cuisine - ECLIPS License# 20020002387
08/01/2002	02 002387	Canceled	XF - ECLIPS Food Related - Food Vehicle	Licensee Winner Boua Yeng Xiong Asian Cuisine - ECLIPS License# 20020002387
08/01/2002	02 002387	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Winner Boua Yeng Xiong Asian Cuisine - ECLIPS License# 20020002387
08/01/2002	02 002387	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (Strong)	Licensee Winner Boua Yeng Xiong Asian Cuisine - ECLIPS License# 20020002387
08/01/2002	02 002387	Canceled	XL - ECLIPS License - Liquor - Wine On Sale	Licensee Winner Boua Yeng Xiong Asian Cuisine - ECLIPS License# 20020002387
07/24/2002	02 109550	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/04/2002	02 103314	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Quick Dollar Stop & Tobacco
05/03/2002	99 000958	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment North End Liquor
04/11/2002	02 109756	Finaled - No Inspection	EG - Fire Engineering - Sprinkler / Standpipe Permit - Existing Building - Alter Systems	HIGHLAND MARKET - ADD ONE HEAD IN BATHROOM AND ADD ONE HEAD OVER COOLER.
04/09/2002	02 107090	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
04/02/2002	01 003912	Canceled	XF - ECLIPS Food Related - Grocery (C)	Licensee Quick Dollar Stop & Tobac Quick Dollar Stop & Tobacco - ECLIPS License# 20010003912
04/01/2002	00 119975	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
03/29/2002	02 105847	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
03/25/2002	00 139984	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
03/25/2002	01 122874	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Highlight Aa Market

03/22/2002	02 105780	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	Complaintant called and said that the "Hot Food Buffet" unit was not working. (vcmii)
03/21/2002	01 212778	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
03/05/2002	02 103291	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Quick Dollar Stop & Tobacco
03/05/2002	99 001024	History	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment North End Liquor
02/28/2002	02 102174	History	CO - Certificate of Occupancy - Business	Responsible Party Subway Sandwich
02/27/2002	02 102158	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
02/27/2002	02 102156	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
02/27/2002	02 102157	Closed	RF - Referral - C of O	Owner North End Center Partnership - Follow up on C of O folder approved with corrections.
02/27/2002	02 102155	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Greg Heck Harrington Langer & Assoc.
12/21/2001	01 242704	Closed without Approval	PL - Plumbing & Gas Fitting (OLD) - Plumbing (ALL) - Commercial Repair/Alter	Contractor Bruce Nelson Bruce Nelson Plbg & Htg Service Inc - 08-Aug-2003: FOLDER CLOSED BY SYSTEM DUE TO NO ACTIVITY IN ONE YEAR. . Closed without final approval
12/21/2001	01 242705	Closed	WU - Water Utility - Water Utility - Commercial Remodel	Contractor Bruce Nelson Bruce Nelson Plbg & Htg Service Inc - 27-Oct-2005: Folder closed by system due to no activity in one year . Closed without final approval
12/11/2001	01 002803	Canceled	XE - ECLIPS License - Entertainment - Entertainment (A)	Licensee Toua Xiong Asian Cuisine - ECLIPS License# 20010002803
12/11/2001	01 002803	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (Strong)	Licensee Toua Xiong Asian Cuisine - ECLIPS License# 20010002803
12/11/2001	01 002803	Canceled	XL - ECLIPS License - Liquor - Wine On Sale	Licensee Toua Xiong Asian Cuisine - ECLIPS License# 20010002803
11/20/2001	01 236533	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Eric Carlson Signsations LLC
09/12/2001	01 223033	Closed	BS - Billboard / Sign - Signs - Commercial Repair/Alter	Contractor Sign-A-Rama - 16-Nov-2005: Folder closed by system due to no activity in one year COPY TO READ: ASIAN CUISINE DOLLAR DEALS & TOBACCO. Closed without final approval
08/20/2001	01 002820	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Tao Lor North End Liquor - ECLIPS License# 20010002820
08/20/2001	01 002820	Canceled	XL - ECLIPS License - Liquor - Liquor Off Sale	Licensee Tao Lor North End Liquor - ECLIPS License# 20010002820
08/20/2001	01 002820	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Tao Lor North End Liquor - ECLIPS License# 20010002820
08/17/2001	01 003912	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Quick Dollar Stop & Tobac Quick Dollar Stop & Tobacco - ECLIPS License# 20010003912
08/16/2001	01 219661	Closed	RF - Referral - Citizen Complaint	Owner NEAR/C.Anderson - STORING PLASTIC POP RACKS BLOCKING EMERGENCY EXIT. THEY ARE STACKED UP TO THE CEILING.
07/01/2001	01 002803	Canceled	XF - ECLIPS Food Related - Catering - Add On	Licensee Toua Xiong Asian Cuisine - ECLIPS License# 20010002803
07/01/2001	01 002803	Canceled	XF - ECLIPS Food Related - Food Vehicle	Licensee Toua Xiong Asian Cuisine - ECLIPS License# 20010002803
07/01/2001	01 002803	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Toua Xiong Asian Cuisine - ECLIPS License# 20010002803
06/29/2001	01 211540	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/29/2001	01 212531	Finaled	BS - Billboard / Sign - Signs - Commercial New	Contractor Darrin Bergman Sign-A-Rama

06/28/2001	01 212479	History	CO - Certificate of Occupancy - Assembly	Responsible Party Pupraya Restaurant - 252923410247
06/21/2001	01 211386	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/14/2001	00 147362	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
05/18/2001	01 204303	Active	PS - Pre-Fire Survey - Business	Owner North End Center Partnership
05/18/2001	01 204185	Active	PS - Pre-Fire Survey - Mercantile	Owner North End Center Partnership
05/18/2001	01 204083	Active	PS - Pre-Fire Survey - Mercantile	Owner North End Center Partnership
05/18/2001	01 204004	Active	PS - Pre-Fire Survey - Assembly	Owner North End Center Partnership
05/18/2001	01 202323	Active	PS - Pre-Fire Survey - Business	Owner North End Center Partnership
04/24/2001	99 004951	History	FM - Food Manufacturing Warehouse - Low Risk - Routine Inspection	Establishment North End Liquors
04/11/2001	99 000870	History	FG - Food Grocery - Medium Risk - Routine Inspection	Establishment Merwin Drug
03/13/2001	01 024711	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Highlight Aa Market
03/13/2001	01 024510	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Dollar Store And Tobacco Deals - 60 DAY SENT 5/1/02
03/13/2001	01 023308	History	CO - Certificate of Occupancy - Business	Responsible Party Subway Sandwich
03/13/2001	01 020384	History	CO - Certificate of Occupancy - Mercantile	Responsible Party North End Liquor
01/29/2001	00 139978	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Highlight Aa Market
10/19/2000	00 135149	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
10/16/2000	00 146970	Finaled	E - Electrical Permit - Service & Circuits - Commercial Repair/Alter	Contractor Donnelly Electric Inc
09/19/2000	00 004551	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Dollar Deals & Tobacco - ECLIPS License# 20000004551
09/19/2000	00 004551	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Dollar Deals & Tobacco - ECLIPS License# 20000004551
09/11/2000	00 143035	Finaled	B - Building Permit - Commercial - Repair	Contractor Ask For Coveralls Remodeling Repairs Inc - 08-Aug-2003: FOLDER CLOSED BY SYSTEM DUE TO NO ACTIVITY IN ONE YEAR. . Closed without final approval
08/15/2000	99 002192	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
08/15/2000	99 002325	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Highlight Aa Market
07/11/2000	99 005596	History	RS - Restaurant Inspection - High Risk - Complaint Inspection	Establishment Asian Cuisine
07/05/2000	00 134466	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	From the Mayor & Council Complaint Office: The restaurant is not clean, the bathrooms are filthy and the workers are rude.
05/31/2000	99 003237	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Great Dragon Buffet - ECLIPS License# 19990003237
02/29/2000	00 119961	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
02/29/2000	99 006949	History	RS - Restaurant Inspection - Medium Risk - Complaint Inspection	Establishment Subway
02/28/2000	00 119621	Closed	LC - DSI Env Health Complaint - Health-Safety-Environment	A COMPLAINT WAS MADE THAT THIS ESTABLISHMENT HAS A SEVERE COCKROACH PROBLEM AND WOULD LIKE SOMEONE TO CHECK IT OUT [FJL].
08/26/1999	00 007557	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
08/19/1999	99 057835	Canceled	XF - ECLIPS Food Related - Restaurant (A) - 0-12 seats	Licensee Highlight Aa Market - ECLIPS License# 0057835
08/18/1999	99 006423	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market

08/06/1999	99 000851	Closed	FS - Fire Suppression Systems - Other Fire Extinguishing Systems - Addition	Contractor Nardini Fire Equipment Co Inc - 01/02/2001: All FS permits transferred from LIEP to Fire.. Closed without final approval
08/06/1999	99 006038	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
08/04/1999	99 020499	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
08/02/1999	99 000836	Closed	FS - Fire Suppression Systems - Other Fire Extinguishing Systems - Commercial New	Contractor Northland Fire And Security Inc - 01/02/2001: All FS permits transferred from LIEP to Fire.. Closed without final approval
08/01/1999	99 003237	Denied	XL - ECLIPS License - Liquor - Malt On Sale (3.2)	Licensee Great Dragon Buffet - ECLIPS License# 19990003237
07/28/1999	00 008363	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
07/28/1999	99 004665	Closed	EC - Environmental Complaint History (DC)	From Mayor's Complaint Office. Complainant says the cafe is very dirty. No other info available, call went to one of the housing code inspectors. KKO
07/27/1999	99 023378	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
07/27/1999	99 170163	Closed without Approval	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Install	Contractor Gregory Dustin Fore Mechanical Inc - Closed without final approval
07/13/1999	00 002717	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
07/13/1999	99 021972	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
07/07/1999	99 101437	Closed	WU - Water Utility - Water Utility	Contractor Gregory Ryan Ryan Plumbing & Heating - Closed without final approval
07/07/1999	99 106190	Expired	PL - Plumbing & Gas Fitting (OLD) - Plumbing (ALL) - Residential Repair/Alter	Contractor Gregory Ryan Ryan Plumbing & Heating - 02/07/2007: Automatically closed by system due to no activity in one year.
07/02/1999	99 167896	Closed without Approval	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Mrs. Cherrie Isaacson City View Electric Inc - Closed without final approval
06/22/1999	99 167029	Finaled	M - Mechanical Permit - Gas - Commercial Install	Contractor Gregory Dustin Fore Mechanical Inc
06/03/1999	99 020868	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/01/1999	99 003237	Denied	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Great Dragon Buffet - ECLIPS License# 19990003237
05/25/1999	99 014729	History	FG - Food Grocery - Low Risk - Plan Review Inspection	Establishment Highlight Aa Market
05/13/1999	99 015441	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
04/22/1999	99 018898	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
04/16/1999	99 004278	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
04/16/1999	99 004784	Closed	EC - Environmental Complaint History (DC)	Complainant there 3/23/99, 1:00p.m. Male worker & female worker outside smoking. Male came in, started making sandwiches without washing hands or putting on gloves. Female did the same thing, both to Complainant and other customers. I explained that gloves are not required, but handwashing is. Male put on gloves when told to by another worker, but female did not. kko .
11/04/1998	99 001550	Closed	EC - Environmental Complaint History (DC)	From MN Hlth. Female,62, ate 8/31/98,7pm, Buffet-chicken, chowmein, gravy w/shrimp, water. Other food 8/31-10:00am, toast/peanut butter, fruit, coffee;

				noon, tortilla/butter at home. Started ill 8/31 11:30pm, nausea vomiting(2-3 times), diarrhea, cramps, sweaty/hot. Still ill 9/1. Other food 8/30-10:00am, same as above; noon & 6pm, leftover Mexican food at home. 8/29-10:00am same as above; noon, no lunch; 5pm, homemade Mexican food at birthday party-no other illnesses. 8/28/98-10am, same as above; noon, pepperoni/sausage pizza, 7-Up,@ Savoy Red Pizza, 6pm bread/peanut butter. kko
11/04/1998	99 019120	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
10/20/1998	99 000594	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
08/14/1998	98 146106	Closed without Approval	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Amerithon Electric Inc - Closed without final approval
06/26/1998	98 015173	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/01/1998	98 001751	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Pao Hang Great Dragon Buffet - ECLIPS License# 19980001751
06/01/1998	98 001751	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (3.2)	Licensee Pao Hang Great Dragon Buffet - ECLIPS License# 19980001751
05/25/1998	98 021023	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
03/26/1998	96 023243	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
03/26/1998	99 003043	Closed	EC - Environmental Complaint History (DC)	EMPLOYEES WORKING WITH FOOD AND NOT WASHING THEIR HANDS OR WEARING GLOVES. .
12/23/1997	96 009244	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
11/01/1997	98 003496	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Michael Saul Subway - ECLIPS License# 19980003496
10/26/1997	97 052443	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Stanley Wonolla Rice Street Liquors - ECLIPS License# 0052443
07/01/1997	96 013265	History	FG - Food Grocery - Medium Risk - Plan Review Inspection	Establishment Highlight Aa Market
07/01/1997	97 057835	Canceled	XF - ECLIPS Food Related - Grocery (C)	Licensee Highlight Aa Market - ECLIPS License# 0057835
07/01/1997	97 057835	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Highlight Aa Market - ECLIPS License# 0057835
07/25/1996	96 021787	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
07/25/1996	99 004037	Closed	EC - Environmental Complaint History (DC)	Complainant there 7/16/96, 7:30 p.m. The food in buffet line was cold, including rice, seafood dishes, etc. The pans were cold to the touch. Complainant works with buffet serving, & told staff that food should be kept at 150F. Staff didn't seem to understand. Complainants' partys' plates were taken & microwaved, but they only had one plateful because they did not dare take any more cold food. Then the staff came out & dumped more new food on top of the cold & mixed it all together. Complainant very concerned about possible bacteria. The takeout food WAS hot, cooked to order.KKO .
11/08/1995	95 038225	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Great Dragon Buffet - ECLIPS License# 0038225

11/08/1995	95 038225	Canceled	XL - ECLIPS License - Liquor - Malt On Sale (3.2)	Licensee Great Dragon Buffet - ECLIPS License# 0038225
10/27/1995	95 021339	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
10/24/1995	95 007966	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
09/21/1995	95 079493	Finaled	E - Electrical Permit - Electrical - Commercial Repair/Alter	Contractor Donnelly Electric Inc
09/13/1995	95 078933	Finaled	W - Warm Air, Ventilation & General Sheet - Warm Air & Ventilation - Commercial Install	Contractor William R Nielsen Nielsen's Equip. & Design Inc
09/06/1995	95 025238	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Cuisine
08/24/1995	96 013707	History	FG - Food Grocery - Medium Risk - Routine Inspection	Establishment Highlight Aa Market
08/21/1995	94 018741	History	FG - Food Grocery - Medium Risk - Routine Inspection	Establishment Highlight Aa Market
08/21/1995	95 014927	History	FG - Food Grocery - Medium Risk - Routine Inspection	Establishment Merwin Drug
07/07/1995	96 014283	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
07/07/1995	99 006287	Closed	EC - Environmental Complaint History (DC)	Complainant there 6/23/95, 2:30 p.m. Male worker at counter, a male & a female workers sitting down eating. Line got long, male worker got up from eating lunch, took Complainant's order & started making sandwich. Didn't wash hands at all. He said he "was eating with a fork" so didn't need to wash. Complainant has also seen workers mopping, etc., then just wetting hands & drying them. No manager on duty-when Complainant called to ask for manager's name/number, they wouldn't give it out. 6/26/95 KKO. .
01/12/1995	95 005260	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
01/12/1995	99 001604	Closed	EC - Environmental Complaint History (DC)	COMPLAINANT ATE A STEAK AND CHEESE SANDWICH PURCHASED AT 10:30P.M. ON 1-4-95; FOOD EATEN AT 11:00 P.M.ON 1-4-95. SANDWICH ALSO CONTAINED LETTUCE, TOMATO, ONION, VINEGAR&OIL DRESSING. COMPLAINANT BECAME ILRL 1-5-95 AT APPROX. 6 AM WITH NAUSEA, CRAMPS, HOT FLASHES, SL DIARRHEA, SL FEVER. COMPLAINANT MAY VISIT ST PAUL RAMSEY MEDICAL CENTER TODAY BECAUSE OF STILL NOT FEELING WELL. COMPLAINANT WAS IN A GROUP OF TWO- THE OTHER PERSON DID NOT BECOME ILL BECAUSE THIS PERSON ATE ONLY ONE BITE. ORIGINAL COMPLAINT TAKEN BY LYNNE L., INTERVIEW BY BAMS. .
12/19/1994	94 015342	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Asian Cuisine
06/30/1994	94 003619	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
06/30/1994	99 005853	Closed	EC - Environmental Complaint History (DC)	On 6/22/94 at 11:30 a.m., comps split a 12" roast chicken breast sandwich. An hour later they both became ill with nausea, vomiting, cramps and diarrhea. The sandwich tasted "funny". .
06/15/1994	94 018847	History	RS - Restaurant Inspection - High Risk - Plan Review Inspection	Establishment Asian Cuisine

05/20/1994	94 050760	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Youssef Tadros Joe's Family Restaurant - ECLIPS License# 0050760
04/12/1994	94 018089	History	RS - Restaurant Inspection - Medium Risk - Routine Inspection	Establishment Subway
04/12/1994	99 001778	Closed	EC - Environmental Complaint History (DC)	There is trash/garbage outside (boxes of vegetables, etc.) has been there for 2-3 weeks now. .
03/30/1994	94 016794	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Subway
03/30/1994	99 002352	Closed	EC - Environmental Complaint History (DC)	There is trash/garbage outside (boxes of vegetables, etc.) has been there for 2-3 weeks now.
03/24/1994	94 001334	History	FG - Food Grocery - Low Risk - Routine Inspection	Establishment Highlight Aa Market
03/24/1994	94 025418	History	RS - Restaurant Inspection - High Risk - Routine Inspection	Establishment Subway
03/24/1994	99 000607	Closed	EC - Environmental Complaint History (DC)	There is trash/garbage outside (boxes of vegetables, etc.) has been there for 2-3 weeks now.
02/17/1994	99 006056	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
02/17/1994	99 016234	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
02/02/1994	99 006082	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
02/02/1994	99 016325	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
01/14/1994	99 016253	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
01/13/1994	99 008460	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
10/07/1993	99 000983	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Asian Cuisine
10/07/1993	99 002495	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
10/07/1993	99 002629	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
10/07/1993	99 003069	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
09/01/1993	99 001071	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Asian Cuisine
07/14/1993	99 002715	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
07/13/1993	99 008482	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
07/02/1993	99 006051	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
07/02/1993	99 014298	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
06/18/1993	99 014229	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
05/07/1993	99 014334	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
04/16/1993	99 002326	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Asian Cuisine
02/01/1993	93 051105	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Kee Ho Han North End Liquors - ECLIPS License# 0051105
02/01/1993	93 051105	Canceled	XL - ECLIPS License - Liquor - Liquor Off Sale	Licensee Kee Ho Han North End Liquors - ECLIPS License# 0051105
02/01/1993	93 051105	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Kee Ho Han North End Liquors - ECLIPS License# 0051105
01/07/1993	99 002651	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
01/04/1993	99 008429	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
12/31/1992	99 014253	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
11/24/1992	99 002372	History	RS - Restaurant Inspection - No Risk - Plan Review Inspection	Establishment Asian Cuisine

11/17/1992	92 058847	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Kee Ho Han North End Liquors - ECLIPS License# 0058847
07/31/1992	99 006103	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
07/31/1992	99 014293	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
07/21/1992	99 002678	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
06/23/1992	99 002302	History	RS - Restaurant Inspection - No Risk - Plan Review Inspection	Establishment Asian Cuisine
05/20/1992	99 004926	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
05/20/1992	99 008493	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
04/20/1992	99 008452	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
04/13/1992	99 014249	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
03/20/1992	99 002639	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
02/10/1992	99 002395	History	RS - Restaurant Inspection - No Risk - Plan Review Inspection	Establishment Asian Cuisine
02/03/1992	92 064821	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Brunch More Joan's Cafe - ECLIPS License# 0064821
12/09/1991	99 008469	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
12/09/1991	99 014317	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
11/19/1991	99 001070	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
09/03/1991	99 004995	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
09/03/1991	99 008436	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
08/09/1991	99 005191	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
08/09/1991	99 014273	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
08/07/1991	99 007389	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
07/16/1991	99 000988	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
07/08/1991	99 001029	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
07/01/1991	99 000982	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
06/24/1991	99 001048	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
06/24/1991	99 003103	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
05/31/1991	99 001006	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
05/03/1991	99 004946	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
05/03/1991	99 007330	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
04/25/1991	99 004981	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
04/25/1991	99 007357	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
04/17/1991	99 003917	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
04/17/1991	99 007321	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
04/15/1991	99 014305	History	RS - Restaurant Inspection - No Risk - Routine Inspection	Establishment Subway
02/21/1991	99 004050	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.

02/21/1991	99 007373	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
01/30/1991	99 001040	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Highlight Aa Market
01/28/1991	99 014224	History	RS - Restaurant Inspection - No Risk - Plan Review Inspection	Establishment Subway
01/03/1991	99 007339	History	FG - Food Grocery - No Risk - Routine Inspection	Establishment Merwin Drug
12/17/1990	99 003962	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
11/28/1990	90 044189	Canceled	XF - ECLIPS Food Related - Grocery (C)	Licensee Theng Ku Highlight Aa Wholesale Company - ECLIPS License# 0044189
11/28/1990	90 044189	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Theng Ku Highlight Aa Wholesale Company - ECLIPS License# 0044189
11/16/1990	99 004035	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
11/08/1990	99 003930	Closed	EC - Environmental Complaint History (DC)	CONVERTED FROM PARADOX SYSTEM. NO NARRATIVE.
02/05/1990	90 012069	Canceled	XF - ECLIPS Food Related - Original Container	Licensee North End Liquor Inc North End Liquor - ECLIPS License# 0012069
12/19/1989	89 097612	Canceled	XF - ECLIPS Food Related - Grocery (C)	Licensee Merwin Drug #6 - ECLIPS License# 0097612
12/19/1989	89 097612	Canceled	XS - ECLIPS License - Miscellaneous - Cigarette/Tobacco	Licensee Merwin Drug #6 - ECLIPS License# 0097612
10/17/1989	89 018780	Canceled	XF - ECLIPS Food Related - Restaurant (B) - more than 12 seats	Licensee Thomas Halverson Subway - ECLIPS License# 0018780
08/31/1988	88 039657	Canceled	XF - ECLIPS Food Related - Original Container	Licensee North End Liquor Inc North End Liquor - ECLIPS License# 0039657
08/31/1988	88 039657	Canceled	XL - ECLIPS License - Liquor - Liquor Off Sale	Licensee North End Liquor Inc North End Liquor - ECLIPS License# 0039657
12/23/1986	86 016363	Canceled	XF - ECLIPS Food Related - Original Container	Licensee Mary Wonola Rice Street Liquors - ECLIPS License# 0016363
12/23/1986	86 016363	Canceled	XL - ECLIPS License - Liquor - Liquor Off Sale	Licensee Mary Wonola Rice Street Liquors - ECLIPS License# 0016363
	01 007882	History	CO - Certificate of Occupancy - Assembly	Responsible Party Asian Cusine / Toua Xiong - 252923410247
	01 017872	History	CO - Certificate of Occupancy - Assembly	Responsible Party Great Dragon - 252923410247
	99 000588	Open	ZH - Zonetrack History - Site Plan Review	Applicant Near
	99 005995	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Dollar Store And Tobacco Deals
	99 006322	History	CO - Certificate of Occupancy - Business	Responsible Party Subway Sandwich
	99 006539	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Highlight Aa Market
	99 007219	History	CO - Certificate of Occupancy - Mercantile	Responsible Party North End Liquor
	99 015991	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Dollar Store And Tobacco Deals
	99 016317	History	CO - Certificate of Occupancy - Business	Responsible Party Subway Sandwich
	99 016533	History	CO - Certificate of Occupancy - Mercantile	Responsible Party Highlight Aa Market
	99 017210	History	CO - Certificate of Occupancy - Mercantile	Responsible Party North End Liquor

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Leela Nightclub LLC doing business as Leela Thai Restaurant

From Jane Freedy <jmfreedy@aol.com>

To LH-Licensing@ci.stpaul.mn.uc Cc Bcc

Leela Nightclub LLC doing business as Leela Thai Restaurant

06-29-2025

To All Whom Are Concerned,

I am writing this in regards to a letter I received last week. It concerns a liquor and nightclub license for Leela Nightclub LLC at 945 Rice St Suite A in St Paul,MN.

I wish to say ABSOLUTELY NOT !!!!

I live a half block away from the place mentioned. I have lived here for 56 years now and have seen MANY CHANGES.

Now there was a Restaurant- Nightclub with Liquor sold there in the same place. It did not work well with this neighborhood at all. The parking was terrible. I live on a one sided parking street. Lots of times there isn't room for us who live here to park because of neighbors having company or parties. So the over flow of a night club.Where would they park? The Liquor Store next door to the Leela Restaurant is open until 10 P.M.,so again no where to park. The parking lot next door to me is a U-Haul truck parking lot. Again no parking.

The last time a Restaurant-Nightclub was there the music was SO LOUD you could hear it for blocks away.
Plus. The patrons of the place.When leaving were so drunk.At that time there was NO U-Haul parking lot next door. So the Nightclubs patrons(HARDLY AT TIMES) got to their cars. But when they did,they through their trash out of their cars into the parking lot and OVER MY FENCE. I was always out in my driveway picking up beer cans,liquor bottles,and,used condem's. The street was always a mess also.

This IS NOT a good neighborhood to have this Leela Nightclub and Liquor sales here. We have PLENTY of trouble around here already. There's always guns shooting,thefts,and more goings on.
It's bad enough that some of our neighbors are down at the bus stop here everyday having their beer and liquor party in the bus stop shelter.And when nature calls them, they walk (or stagger)up here to the U-Haul parking lot to relieve themselves front and back, either against the building,the big garbage can,or even between the U-Haul trucks, right in front of my kitchen window.

I truly wish Srisawang Lee GOOD LUCK with his business dreams. BUT NOT IN THIS NEIGHBORHOOD!!!!!!!

MOST SINCERELY,
Jane M.Freedy

Send | Saved 12:52 PM | Delete

From:	Daniel Mack
To:	Eric Hudak
Cc:	Nhia Vang; Jeffrey Fischbach; Greg Weiner
Subject:	Re: Approval Tracking - Individual Review Request - Action Needed by You!
Date:	Thursday, July 3, 2025 10:02:28 AM
Attachments:	image002.png AdvancedSearch_2025-07-03T14_56_33.977Z.xlsx

When looking up the address in RMS, it appears everything is grouped together at 945 Rice. This could be due to the dispatchers not having the suite numbers when creating the police calls. I clicked through all these calls and none of these are directly associated to Suite A. Most are the parking lot with others being the Liquor Store and Subway related.

Dan

From: Eric Hudak <Eric.Hudak@ci.stpaul.mn.us>
Sent: Thursday, July 3, 2025 9:26 AM
To: Daniel Mack <daniel.mack@ci.stpaul.mn.us>
Cc: Nhia Vang <nhia.vang@ci.stpaul.mn.us>; Jeffrey Fischbach <jeffrey.fischbach@ci.stpaul.mn.us>; Greg Weiner <Greg.Weiner@ci.stpaul.mn.us>
Subject: RE: Approval Tracking - Individual Review Request - Action Needed by You!

Commander Mack,

In Chuck and Steve's absence, can you please provide those copied an incident report (similar to the attached) for the past 12 months for 945 Rice Street, Suite A.

Thanks, Eric

Eric Hudak
Licensing Manager
City of Saint Paul
Department of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101
P: (651) 266-9132
Email: Eric.Hudak@ci.stpaul.mn.us
www.StPaul.gov

SAINT PAUL
MINNESOTA

-----Original Message-----

From: Greg Weiner <Greg.Weiner@ci.stpaul.mn.us>
Sent: Thursday, July 3, 2025 9:02 AM
To: Jeffrey Fischbach <jeffrey.fischbach@ci.stpaul.mn.us>
Cc: Eric Hudak <Eric.Hudak@ci.stpaul.mn.us>; Nhia Vang <nhia.vang@ci.stpaul.mn.us>
Subject: RE: Approval Tracking - Individual Review Request - Action Needed by You!

No worries. Thanks for the update! Appreciate you getting this turned around quickly.

Greg Weiner
Executive Assistant – City Council
Saint Paul City Council
Greg.Weiner@ci.stpaul.mn.us
651-266-8512
He/him/his

-----Original Message-----
From: Jeffrey Fischbach <jeffrey.fischbach@ci.stpaul.mn.us>
Sent: Thursday, July 3, 2025 8:59 AM
To: Greg Weiner <Greg.Weiner@ci.stpaul.mn.us>
Cc: Eric Hudak <Eric.Hudak@ci.stpaul.mn.us>
Subject: RE: Approval Tracking - Individual Review Request - Action Needed by You!

Due to your tight deadline I couldn't wait for that.

The establishment has been closed since 2022 so there wouldn't be any for this space, but maybe for other tenants of the shopping center.

Our SPPD officer is not available.

Eric is working on that....unless Nhia can get one sooner.

Jeff Fischbach
DSI Inspector III
Cityof Saint Paul, Department of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101
P: (651) 266-9106
Email: Jeffrey.Fischbach@ci.stpaul.mn.us www.StPaul.gov

-----Original Message-----
From: Greg Weiner <Greg.Weiner@ci.stpaul.mn.us>
Sent: Thursday, July 3, 2025 8:53 AM

To: Jeffrey Fischbach <jeffrey.fischbach@ci.stpaul.mn.us>
Subject: RE: Approval Tracking - Individual Review Request - Action Needed by You!

Hi Jeff,

Was there no Police Incident Report for Leela Thai Restaurant, 945 Rice St, Suite A? Just wanted to check, as we didn't see one in the Legistar file.

Thanks!

Greg Weiner
Executive Assistant – City Council
Saint Paul City Council
Greg.Weiner@ci.stpaul.mn.us
651-266-8512
He/him/his

-----Original Message-----
From: L5@legistar.com <L5@legistar.com>
Sent: Thursday, July 3, 2025 8:00 AM
To: Greg Weiner <Greg.Weiner@ci.stpaul.mn.us>
Subject: Approval Tracking - Individual Review Request - Action Needed by You!

Think Before You Click: This email originated outside our organization.

Greg Weiner
A proposed City Council Staff Report, SR 25-123 945 Rice St Suite A, ID #20250000797 has been submitted by Jeffrey Fischbach for your review and approval. The expected introduction date is NO DATE ENTERED. The description is as follows:

License Application Summary for License ID# 20250000797, Leela Nightclub LLC doing business as Leela Thai Restaurant, Srisawang Lee, owner, 651-440-1113

Please review this item at https://StPaul.legistar.com/ATS.aspx?From=ATS&ID=296021&Hash=4914f6e003740a64bca6df4eaae8b4fe for general details. To view the complete file log in to Legistar.

For information about how to approve items go to the City's intranet site at http://spnet.ci.stpaul.mn.us/council/AIM/documents/

This email is an automatic email notice from your Legistar® Approval Tracking System. Please do not 'Reply' to this email.

Thank you.

Jeffrey Fischbach

From: Jeffrey Fischbach
Sent: Thursday, March 6, 2025 9:05 AM
To: Kerry Antrim; Eric Hudak
Subject: 945 Rice St Ste A - RE: Liquor License for Leela Nightclub
Attachments: District Council Class N License Notification.pdf; SITE PLAN_RECENT.pdf

Hello Kerry,

This is for the former Pupraya Thai Restaurant space.

Bee Vang has an abandoned pending Liquor On Sale license application that DSI is currently taking adverse action to resolve. A second new application cannot be processed while there is an existing pending license application.

The attached Class N License District Council form appears to be for someone else that wants to submit a new license application. I believe DSI has had a discussion with this person.

Let us know if you have any further questions.

Thanks,

Jeff Fischbach
DSI Inspector III
Cityof Saint Paul, Department of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101
P: (651) 266-9106
Email: Jeffrey.Fischbach@ci.stpaul.mn.us
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Kerry Antrim <ed@nenostpaul.org>
Sent: Thursday, March 6, 2025 8:28 AM
To: Eric Hudak <Eric.Hudak@ci.stpaul.mn.us>
Cc: Jeffrey Fischbach <jeffrey.fischbach@ci.stpaul.mn.us>
Subject: FW: Liquor License for Leela Nightclub

Think Before You Click: This email originated **outside** our organization.

Is this a new one? I'm so confused because I received a notice of intent to deny the license to a Bee Yang.

Kerry Antrim
Executive Director
North End Neighborhood Organization
651-488-4485
Website

From: Joe Lee <tubjoelee2013@gmail.com>
Sent: Wednesday, March 5, 2025 6:11 PM
To: Kerry Antrim <ed@nenostpaul.org>
Subject: Re: Liquor License for Leela Nightclub

Good evening Kerry,

Here I have attached the updated Class N and Site plan documents.
What would be the next step in the process to acquire the liquor license?

On Mon, Feb 10, 2025 at 7:32 PM Joe Lee <tubjoelee2013@gmail.com> wrote:

Thank you for the clarification.

On Mon, Feb 10, 2025 at 7:23 AM Kerry Antrim <ed@nenostpaul.org> wrote:

375 Jackson Street, Suite 220

St. Paul, Minnesota 55101-1806

Phone: 651-266-8989 Fax: 651-266-8951

Visit our website at www.stpaul.gov/dsi

The address and phone number are on the class N notification.

Kerry Antrim

Executive Director

North End Neighborhood Organization

651-488-4485

Website

From: Joe Lee <tubjoelee2013@gmail.com>
Sent: Sunday, February 9, 2025 9:48 PM
To: Kerry Antrim <ed@nenostpaul.org>
Subject: Re: Liquor License for Leela Nightclub

Yes, that address is correct.

I'm looking for the contact information for the Department of Safety & Inspection

Srisawang Lee

On Fri, Feb 7, 2025 at 13:42 Kerry Antrim <ed@nenostpaul.org> wrote:

> Thank-you for sending this-just to be sure the location is 945 Rice Street? Is that the old Pupraya Restaurant? Who's phone number or email address are you looking for?
>
> Kerry Antrim
>
> Executive Director
>
> North End Neighborhood Organization
>
> 651-488-4485
>
> Website
>
> **From:** Joe Lee <tubjoelee2013@gmail.com>
> **Sent:** Wednesday, February 5, 2025 9:43 PM
> **To:** Kerry Antrim <ed@nenostpaul.org>
> **Subject:** Re: Liquor License for Leela Nightclub

I apologize for the inconvenience, the previous attached document appears to have been corrupted. I have attached the correct version below.

Could you please provide their phone number or email address? It'll be much appreciated.

Thank you,

Srisawang Lee

On Wed, Feb 5, 2025 at 8:19 AM Kerry Antrim <ed@nenostpaul.org> wrote:

All I received was your site plan-is there another attachment? I also do not have the address or the name of the person with a pending application. You would have to talk to the Dept of Safety & Inspection at the city to get some of your questions answered. Please sed me the additional information.

Kerry Antrim

Executive Director

North End Neighborhood Organization

651-488-4485

Website

From: Joe Lee <tubjoelee2013@gmail.com>
Sent: Monday, February 3, 2025 10:44 PM
To: Kerry Antrim <ed@nenostpaul.org>
Subject: Liquor License for Leela Nightclub

Good evening Kerry,

My name is Srisawang Lee, and I am in the process of applying for a liquor license for my upcoming restaurant and bar, Leela Nightclub. Attached to this email are the Class N License Notification and the site plan for the building.

I was informed that there is a pending application associated with this location. However, the previous owner has not conducted business on the premises for some time. Please let me know when this matter is resolved and what the next steps are in the application process.

Thank you for your time and assistance.

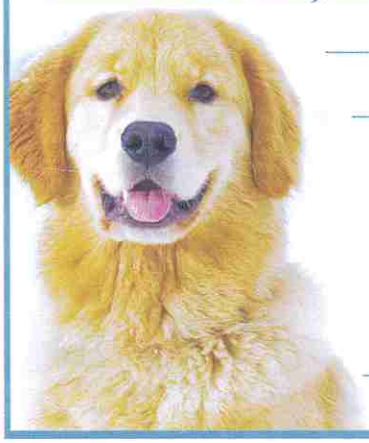
Best regards,
Srisawang Lee

6-20-25

Leg. H.O.,

I support the approval of lic.# 20250000797 at 945 Rice St. St. P.

Ray Hood
(947 Rice St.)
P.O. Box 270422
St. Paul, MN. 55127



LICENSE APPLICATION NOTIFICATION

License Number: 20250000797

Application for: Liquor On Sale - 101-180 Seats, Liquor On Sale - Sunday and Entertainment (A)

License at: 945 Rice St Suite A

Licensee: Leela Nightclub LLC, doing business as Leela Thai Restaurant
Srisawang Lee, owner, 651-440-1113

Recommended License Conditions:

1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.
3. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.

Deadline for Response Date: Tuesday, July 1, 2025, at 4:30 p.m.

If you have any comments on the license application, you must respond in writing by Tuesday, July 1, 2025 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Ashley Skarda or Jeff Fischbach at 651-266-8989.

Notice Mailed: Monday, June 16, 2025

Ray Moore
PO Box 270422
St. Paul, MN. 55127

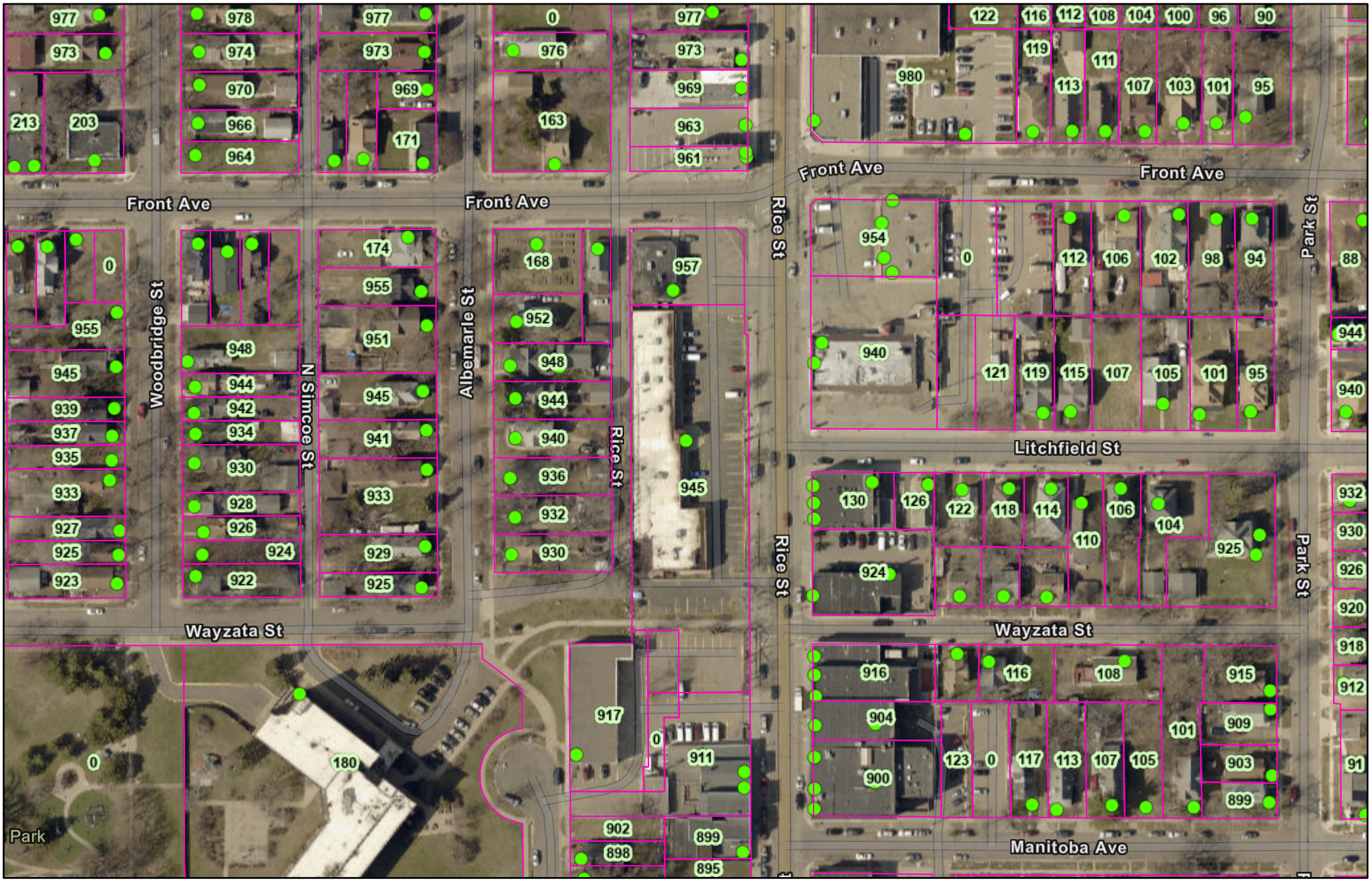
SAINT PAUL MN 550
23 JUN 2025 PM 4 L

Leg. H.O.
310 City Hall
15 W. Kellogg Blvd.
St. Paul, MN. 55102

55102-163599

Map

6/30/2025 3:31 PM



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Map

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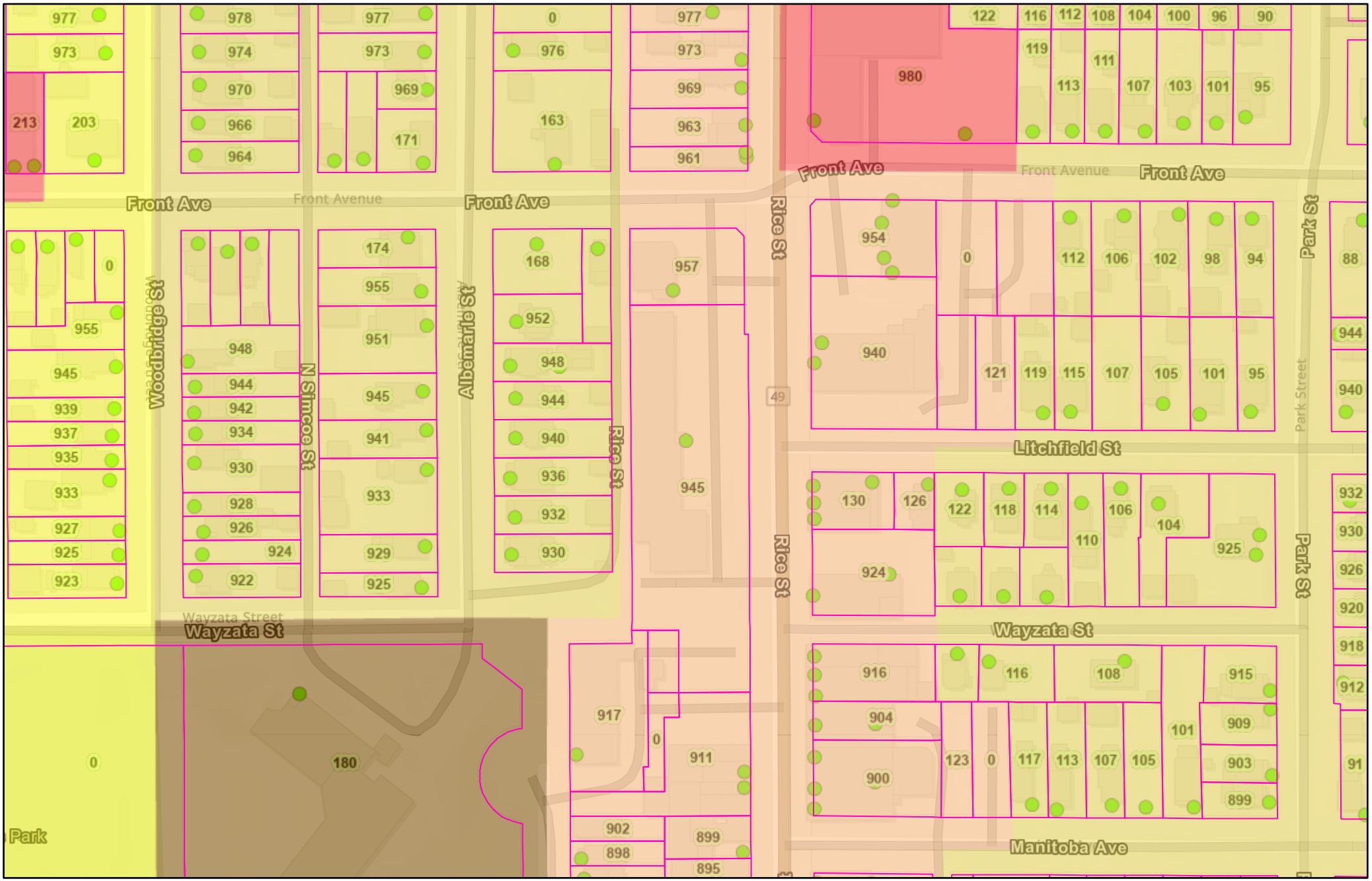

For more information on these zoning districts, contact PED Principal City Planner for Zoning Allan Torstenson at 651-266-6579 or allan.torstenson@ci.stpaul.mn.us.

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Map

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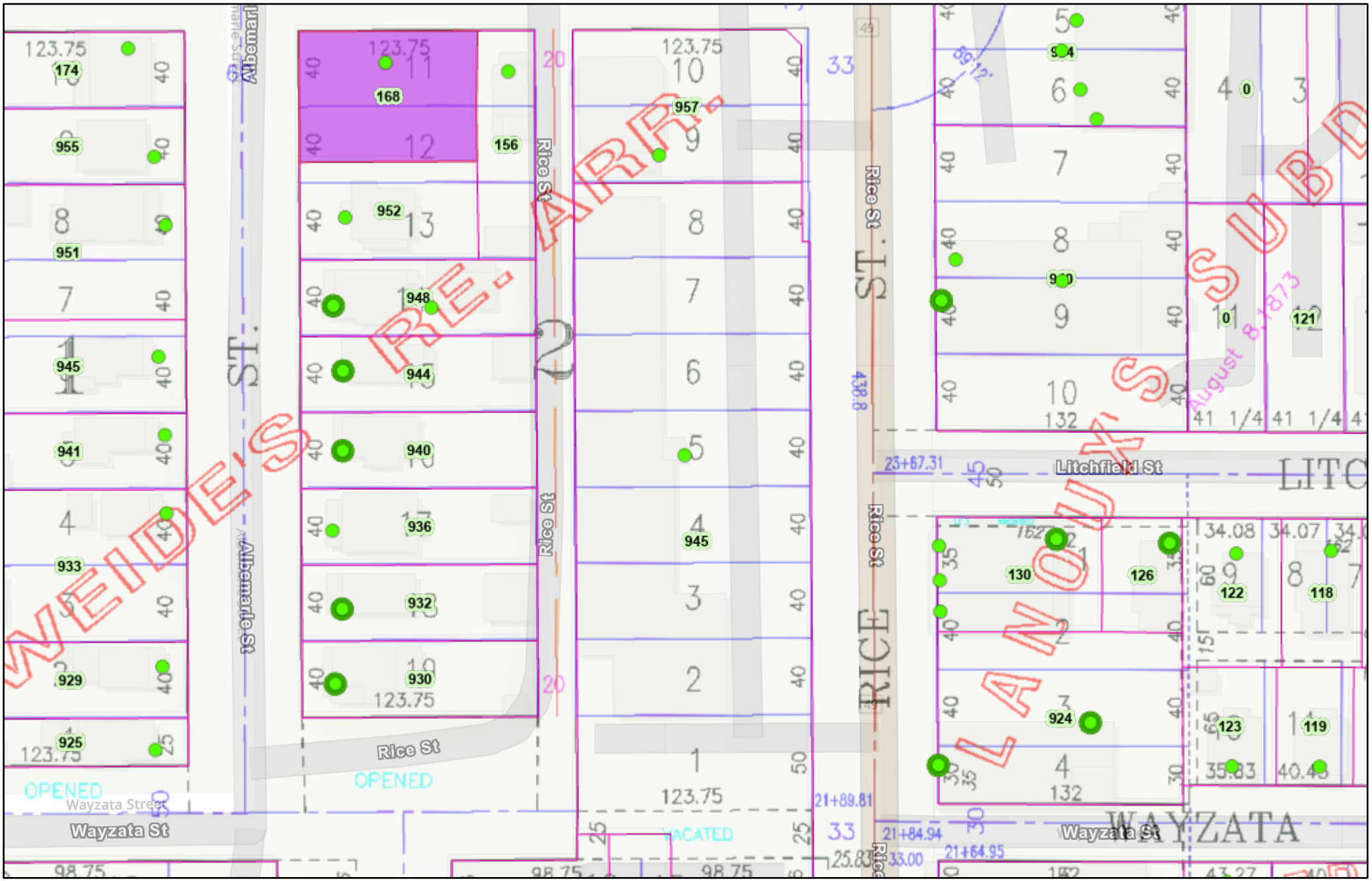

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	A	B	C	D
1	DERRICK C NAILON	948 ALBEMARLE ST	SAINT PAUL MN 55117-5318	252923410014
2	KAU LEE	904 5TH ST E # 2	SAINT PAUL MN 55106-5230	252923410009
3	RAS ENTERPRISES LLC	1141 ORYAN TRL N	WEST LAKELAND MN 55082-1890	252923410013
4	ADAM FREI ABBY MESNIK	936 ALBEMARLE ST	SAINT PAUL MN 55117-5318	252923410011
5	ANN T BURTON	3621 FAIRFAX ST APT 3	EAU CLAIRE WI 54701-7897	252923410012
6	NALEE THAO	932 ABLEMARLE ST	SAINT PAUL MN 55117-5318	252923410010
7	MICHAEL D DUMAS ELIZABETH R DUMAS	156 FRONT AVE	ST PAUL MN 55117-5321	252923410016
8	HRA CITY OF ST PAUL	25 4TH ST W STE 1400	SAINT PAUL MN 55102-1632	252923410017
9	HANH HUYNH	1764 PROSPERITY RD	MAPLEWOOD MN 55109-4606	252923410015
10	RICE ST PROPERTY DEVELOPMENT LLC	954 RICE ST	SAINT PAUL MN 55117-4948	302922320005
11	MPH BLUEBIRD LLC	500 CENTRAL PARK BLVD	NEW BRIGHTON MN 55112-2109	302922320209
12	NORTHSTAR BEHAVIORAL HEALTH LLC	924 RICE ST	SAINT PAUL MN 55117-4987	302922320044
13	MPH BLUEBIRD LLC	500 CENTRAL PARK BLVD	NEW BRIGHTON MN 55112-2109	302922320210
14	WANG L YANG	319 AURORA AVE	ST PAUL MN 55103-2306	302922320043
15	OPEN CITIES LLC	409 DUNLAP ST N	SAINT PAUL MN 55104-4201	302922320045
16	NORTHLAND MANAGEMENT INC	911 RICE ST	SAINT PAUL MN 55117-5424	252923410284
17	RICE ST PROPERTY DEVELOPMENT LLC	954 RICE ST	SAINT PAUL MN 55117-4948	302922320004
18	TK 2 LLC	563 PHALEN BLVD	SAINT PAUL MN 55130-5303	252923410253
19	LAND OF TEN THOUSAND SOUNDS LLC	2404 35TH AVE S	MINNEAPOLIS MN 55406-1429	252923410283
20	NORTHLAND MANAGEMENT INC	911 RICE ST	SAINT PAUL MN 55117-5424	252923410285
21	AYMEN M SOLIMAN	957 RICE ST	SAINT PAUL MN 55117-4955	252923410001
22	TK 2 LLC	563 PHALEN BLVD	SAINT PAUL MN 55130-5303	252923410259

Map

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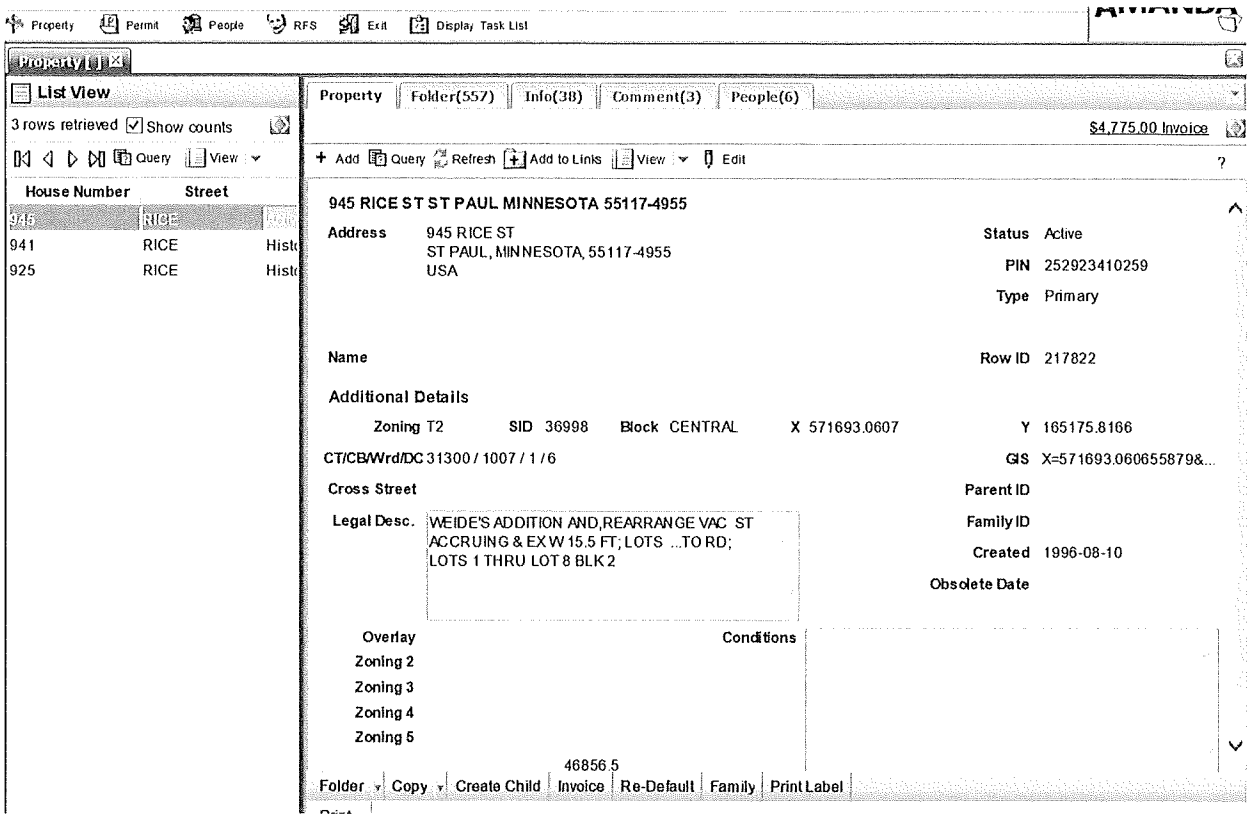
Property
Permit
People
RFS
Exit
Display Task List
Property
List View
3 rows retrieved
Show counts
Query
View
House Number
Street
941
RICE
925
RICE
Property
Folder(557)
Info(38)
Comment(3)
People(6)
$4,775.00 Invoice
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Query
Refresh
Add to Links
View
Edit
945 RICE ST ST PAUL MINNESOTA 55117-4955
Address
945 RICE ST
ST PAUL, MINNESOTA, 55117-4955
USA
Status
Active
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252923410259
Type
Primary
Name
Row ID
217822
Additional Details
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X 571693.0607
Y 165175.8166
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Cross Street
Parent ID
Legal Desc.
WEIDE'S ADDITION AND,REARRANGE VAC ST
ACCRUING & EX W 15.5 FT; LOTS ...TO RD;
LOTS 1 THRU LOT 8 BLK 2
Family ID
Created
1996-08-10
Obsolete Date
Overlay
Conditions
Zoning 2
Zoning 3
Zoning 4
Zoning 5
46856.5
Folder
Copy
Create Child
Invoice
Re-Default
Family
Print Label

DEPARTMENT OF SAFETY AND INSPECTIONS
Angie Wiese, Director

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1024

Telephone: 651-266-8989
Facsimile: 651-266-9124
Web: www.stpaul.gov/dsi

Dear Resident and/or Neighborhood Organization:

The Department of Safety and Inspections (DSI) has received an application for a license for a business in your area. You are being notified because this request requires neighborhood notification.

Details regarding this matter are given on the reverse side of this letter. You will have 15 days from the date this notice was mailed to express any objections. The response deadline is given on the reverse side of this document. If you have any objections to the application as described on the reverse side, **please send your objection(s) (with your telephone number) in writing to:**

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If objections are received, a hearing will be scheduled before a legislative hearing officer. If you have sent in an objection, you will receive notice of the time, place and date of the scheduled hearing. At that hearing, the Legislative Hearing Officer will take testimony from all interested persons. At the end of this hearing, the Legislative Hearing Officer will make a recommendation to the City Council as to whether the license request should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to grant or deny the license.

If you have any questions regarding this matter, please contact Tom Ferrara, DSI Inspector III, at 651-266-8989, or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Inspector III

LICENSE APPLICATION NOTIFICATION

License Number: 20250000797

Application for: Liquor On Sale - 101-180 Seats, Liquor On Sale - Sunday and Entertainment (A)

License at: 945 Rice St Suite A

Licensee: Leela Nightclub LLC, doing business as Leela Thai Restaurant
Srisawang Lee, owner, 651-440-1113

Recommended License Conditions:
1. Licensee agrees to operate the establishment in compliance with Section 409.02 of the City of Saint Paul Legislative Code as a "Restaurant".
2. Licensee agrees to close the establishment at 12:00 a.m. midnight. All patron/customers shall vacate the premises by 12:30 a.m. each day of the week as per Section 409.02 of the City of Saint Paul Legislative Code.
3. Per City of Saint Paul Legislative Code 411.02, the definition of Entertainment A is, "Amplified or nonamplified music and/or singing by performers without limitation as to number, and group singing participated in by patrons of the establishment." (includes karaoke). Entertainment A license does not allow for patron and/or performance dances.

Deadline for Response Date: Tuesday, July 1, 2025, at 4:30 p.m.

If you have any comments on the license application, you must respond in writing by Tuesday, July 1, 2025 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Ashley Skarda or Jeff Fischbach at 651-266-8989.

Notice Mailed: Monday, June 16, 2025

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

June 16, 2025

Leela Thai Restaurant
Attn: Srisawang Lee
380 Londin Circl
St Paul MN 55119

RE: License Application for Leela Nightclub LLC, doing business as Leela Thai Restaurant, ID # 20250000797, Located at 945 Rice St Site A / **Liquor On Sale - 101-180 Seats, Liquor On Sale – Sunday and Entertainment (A)**

Dear Applicant:

Our review of your application for a license is in process. Notification has been sent to owners and occupants of nearby properties, community organizations and other interested parties giving them until **Tuesday, July 1, 2025** to submit comment on your application. If no objections are received, and you have returned a signed condition affidavit if applicable, a recommendation for approval of your license(s) will be placed on the City Council consent agenda.

If objections are received a legislative hearing will be scheduled. You will receive notice of the time, place and date of the scheduled hearing from the Legislative Hearing Officer. At that hearing, the hearing officer will take testimony from all interested persons and will make a recommendation to the City Council as to whether the license(s) should be approved or be referred to an administrative law judge for further review. The City Council will have the final authority to approve or deny your license application.

Your license will be issued once City Council has approved you application and you have satisfied all applicable requirements. **Requirements including the following must be met prior to license issuance:**

- Sign and return one copy of the enclosed license condition affidavit acknowledging the conditions that will be placed on your license(s). A return envelope has been included for your convenience.
- Provide proof of having obtained a restaurant license from the Minnesota Department of Health (MDH), who may be contacted at 651-201-4500 for information on their licensing process.
- Arrange thru the property owner to obtain DSI Fire Inspection Certificate of Occupancy (CofO) inspection approval by contacting DSI Fire Inspector Mitch Imbertson at 651-266-8986 / mitchel.imbertson@ci.stpaul.mn.us.
- Contact DSI License Inspector Tom Ferrara at 651-266-9087 / tom.ferrara@ci.stpaul.mn.us to schedule an on-site inspection in an effort to promote compliance with the enclosed license conditions.

Finally, I've enclosed a copy of City of St Paul Legislative Code Section 409.02 Definition of "Restaurant". Please review this Section prior to the required on-site inspection with Mr. Ferrara. If you have any questions, please contact DSI Inspector Tom Ferrara at 651-266-9087 or me at 651-266-9106.

Sincerely,

Jeff Fischbach
DSI Licensing Division
enc.

Disclaimer: This letter is not an indication that your application will be granted. This letter is intended simply as notice of the ongoing process of your pending application.

LICENSE HEARING

Leela Nightclub LLC, dba Leela Thai Restaurant, 945 Rice St, Suite A
Thursday, July 10, 2:00 PM

SPEAKERS, PLEASE PRINT YOUR INFORMATION CLEARLY

NAME	STREET ADDRESS	CITY	ZIP CODE	EMAIL	PHONE NUMBER
Srisawang Lo	380 London Cir	St Paul	55119	twbjockey2013@gmail.com	920-784-1772

PARKING
30
PARKING
10
A
PARKING
20
PARKING
30
RICE ST.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1123

File ID:	RES 25-1123	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	612-360-9506	**In Control:**	City Council
				File Created:	07/10/2025
File Name:				**Final Action:**	

Title: Authorizing the use of 2024 Cultural STAR dollars for additional library materials.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Jost	**Enactment Date:**	
Attachments:	2024 Adopted STAR Budget, 2024 CSTAR APP - City of St. Paul Library Dept.	**Financials Included?:**	
Contact Name:	Tom Basgen	**Hearing Date:**	
Entered by:	saura.jost@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1123

Authorizing the use of 2024 Cultural STAR dollars for additional library materials.

WHEREAS, the 2024 adopted budget for Cultural STAR included $325,000 for library materials; and

WHEREAS, the Saint Paul Public Library applied for $175,000 instead of the allocated $325,000 during the 2024 round of Cultural STAR; and

WHEREAS, on November 6, 2024, the City Council approved the Cultural STAR applications as set forth in the Recommendations and approved the projects and amounts listed for the funding in Cycle 30 of the Cultural STAR Program, which included the $175,000 for library materials; and

WHEREAS, the remaining $150,000 of library materials now must be approved by the city council; now be it

RESOLVED by the City Council of Saint Paul, Minnesota that the updated 2024 Cultural STAR amount of $325,000 be accepted to appropriately reflect the full allocation as originally budgeted for library materials and to allow the disbursement of the remaining $150,000 of 2024 Cultural

STAR funds.

2024 SALES TAX REVENUES - 2024 Adopted

Line #		Neighborhood STAR Budget	Cultural STAR Budget	RiverCentre Budget	Economic Development Budget	Totals Budget
1	2024 Sales Tax Revenue Base	$11,375,657	$1,263,962	$3,623,963	$5,736,418	$22,000,000
2	Sales Tax Above 2023 Budget	$2,259,006	$251,001	$0	$989,993	$3,500,000
3	Sales Tax Above 2022 Budget	$449,508	$49,945	$0	$0	$499,453
4	Loan Repayments	$409,201	$5,549	$0	$204,900	$619,650
5	Interest Earnings - Sales Tax Revenue	$180,000	$0	$0	$0	$180,000
6	Interest Earnings - Debt Service Reserve	$33,000	$0	$78,000	$0	$111,000
7	**STAR Subtotal:**	**$14,706,372**	**$1,570,457**	**$3,701,963**	**$6,931,311**	**$26,910,103**

2024 SALES TAX SPENDING

	Pledged Debt Service	Neighborhood STAR Budget	Cultural STAR Budget	RiverCentre Budget	Economic Development Budget	Totals Budget
8	2014 Economic Development Bond Debt Service				$1,338,125	$1,338,125
9	2019 Refinanced Bonds Debt Service	$4,106,600				$4,106,600
10	2023/2024 Debt Service	$1,070,500				$1,070,500
11	RiverCentre Complex Debt Service			$807,963		$807,963
12	**STAR Subtotal:**	**$5,177,100**	**$0**	**$807,963**	**$1,338,125**	**$7,323,188**
13						
14	Neighborhood STAR program	$2,588,140				$2,588,140
15	Investment Services	$15,000				$15,000
16	Year-Round STAR	$1,050,000				$1,050,000
17	Council Request - M+O and Sidewalks Ongoing	$500,000				$500,000
18	Council Request - M+O and Sidewalks One-time	$351,132				$351,132
19	Transfer to General Debt Service Fund	$5,025,000				$5,025,000
20	Cultural STAR Program		$1,145,457			$1,145,457
21	Cultural STAR for Library Materials		$325,000			$325,000
22	Events for Neighborhood Cultural Orgs in Downtown		$100,000			$100,000
23	RCVA Pay-go Funding			$1,219,000		$1,219,000
24	Additional RCVA Capital Funding			$1,675,000		$1,675,000
25	City Capital Projects				$3,443,186	$3,443,186
26	Pay-go Economic Development for RCVA				$750,000	$750,000
27	Housing Trust Fund				$1,400,000	$1,400,000
28	**STAR Subtotal:**	**$9,529,272**	**$1,570,457**	**$2,894,000**	**$5,593,186**	**$19,586,915**
29	**STAR Total:**	**$14,706,372**	**$1,570,457**	**$3,701,963**	**$6,931,311**	**$26,910,103**

SAINT PAUL
MINNESOTA

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City of Saint Paul
Planning and Economic Development
2024 Cultural STAR Program
Deadline: 5/15/2024

City of St. Paul - Library Dept.

Saint Paul Public Library Collections Materials

Jump to: Application Questions Budget Required Application Documents

USD$ 175,000.00 Requested

Submitted: 5/9/2024 9:04:48 AM (Pacific)

Project Contact
Josh Schaffer
Joshua.Schaffer@ci.stpaul.mn.us
Tel: 541-410-3351

Additional Contacts
none entered

City of St. Paul - Library Dept.

90 4th St W
Saint Paul, MN 55102
United States

Library Director
Maureen Hartman
maureen.hartman@ci.stpaul.mn.us

Telephone 651-266-8535
Fax
Web www.sppl.org
EIN 41-6005521
UEI
(N)CAGE
SAM
Expires

Application Questions *top*

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

Project Summary

1. Please indicate the type of Cultural STAR application you are submitting.
Questions 9-12 relate only to Capital Projects. Special Project and Organizational Development projects will not see those questions on their application form.

- ☐ Special Project
- ☑ Organizational Development
- ☐ Capital Project

2. Briefly describe what your project is, and when and where it will occur. Touch on the goal or intent of your project. Note the impact funding from Cultural STAR could contribute to your project.
SPPL uses Cultural STAR funds to purchase a wide range of cultural & art materials for patrons

across the City to borrow. Materials are purchased in multiple formats for all age groups including books, DVDs, CDs & online access. These funds expand the cultural reach of more authors of color, local authors, debut & self-published authors, & ensure a broader range of stories & voices are represented

3. At what Saint Paul venue(s)/location(s) will your project be performed/built/implemented?
Include facility name(s) and street address(es)
SPPL has 13 libraries located across the City. Access is also provided through the Mobile Library, and 24/7 online access via mobile apps fore-books and other resources.

Facility names:
*Arlington Hills
*Dayton's Bluff
*George Latimer Central Library
*Hamline Midway
*Hayden Heights
*Highland Park
*Merriam Park
*Rice Street
*Riverview
*Rondo Community Library
*St. Anthony Park
*Sun-Ray
*West 7th

4. Please check the Council Ward(s) in which your project is located. You can check more than one box if your project takes place in multiple locations.
Please consult the Ward map on the Guidelines webpage or at the back of the guidelines packet, or look up the address(es) using the City's "Find My Ward and District Council" map link found here: https://www.stpaul.gov/department/city-council

- [x] Ward 1
- [x] Ward 2
- [x] Ward 3
- [x] Ward 4
- [x] Ward 5
- [x] Ward 6
- [x] Ward 7

5. Is your project and/or organization located in the Cultural District? The Cultural District is defined as the geographic area bordered by Interstate 94 to the north, the Lafayette Bridge to the east, Harriet and Raspberry Islands to the south, and Chestnut Road to the west.
Please consult the map of the Cultural District in the guidelines pages at www.stpaul.gov/CulturalSTAR or at the back of the complete guidelines packet.

- [x] Yes
- [ ] No

6. Please list planned dates (note if they are tentative) of any public event(s), exhibit(s), performance(s) or other audience-facing program dates. For Organizational Development or Capital Projects that do not include audience-facing programming, enter "N/A".

Eligible project dates are Aug. 1, 2024 - July 31, 2025. This grant cannot fund events/performances/exhibits, or any project expenses charged to the grant, that take place or are incurred before Aug. 1, 2024, or that extend beyond July 31, 2025.
N/A

7. Project Timeline -- Please describe the timeline of general activities to plan, prepare and implement your project. Eligible project dates are Aug. 1, 2024 - July 31, 2025 for Special Projects and Organizational Development, and Aug. 1, 2024 - July 31, 2026 for Capital Projects.
This grant cannot fund events/performances/exhibits, or any project expenses charged to the grant, that take place or are incurred before Aug. 1, 2024, or that extend beyond each program's eligible project end date listed above.
Cultural Star funds will be used to purchase materials from August 1, 2024 - July 31, 2025. Materials are purchased on an ongoing basis as needs are determined.

8. Describe the size and type of audience you hope to attract with your project.
SPPL serves over 300,000 Saint Paul residents as well as residents of the greater metro area who have access to our spaces. We have millions of visits annually across our physcal and digital platforms, through which visitors have access to our collections

Capital Project Questions

9. Please indicate what type of site control you have on the property where the proposed capital project will take place.
-answer not presented because of the answer to #1-

10. If you are leasing space where the proposed capital project will occur, what are the terms of your lease? If you currently do not have site control, when will you?
-answer not presented because of the answer to #1-

11. Please check all applicable boxes which describe your project.
-answer not presented because of the answer to #1-

12. Describe the current use and proposed use of the space, the equipment to be installed, and/or other relevant descriptions of the capital project. Include the size of your current facility, and the size of your new or expanded facility, if applicable.
-answer not presented because of the answer to #1-

Narrative Questions Addressing Evaluation Criteria

13. For this question, provide a narrative response about one of the four evaluation criteria: IMPACT. Excellent proposals will convey how the project will benefit Saint Paul - increasing access to different art forms and cultural offerings, addressing cultural needs, and reaching audiences. SPECIAL PROJECT QUESTIONS TO CONSIDER: • What cultural need does this project address? How was this determined? • How will this project build audiences in Saint Paul? • Describe your target audience(s) and the community from which it is drawn. What is your expected attendance? • How will the project provide increased access to art forms and cultural offerings in Saint Paul? • What type of long-term impact will this project have on Saint Paul? • How will STAR dollars leverage additional financial support in Saint Paul? ORGANIZATIONAL DEVELOPMENT PROJECTS TO CONSIDER: • What problem, opportunity, issue, or need will this project address? How was this determined? • What is compelling about this situation? How will addressing

this important opportunity/need have a significant, long-term impact on your organization? • How might this enhance your ability to broaden or strengthen your cultural offerings? • How will STAR dollars leverage additional financial support? CAPITAL PROJECT QUESTIONS TO CONSIDER: • Describe the problem, opportunity, issue or need that your capital purchase/improvement is intending to resolve? • Why, given all the ways your group could use capital, have you decided on this project? What is compelling about this situation? • How will addressing this important opportunity/need by making this capital purchase or improvement have a significant, long-term impact on your organization? • How might this project enhance your ability to broaden or strengthen your cultural offerings? • How will STAR dollars leverage additional financial support?

Four evaluation criteria - Impact, Quality, Ability, and Diversity - Each worth up to 5 points, scored as follows: Excellent (5 points), Good (4 points), Adequate (3 points), Questionable (2 points), Needs improvement (1 point)

The Cultural STAR grant is vital to the Library's ability to maintain a current and full collection that meets the intellectual and recreational interests of the Saint Paul community. We provide a welcoming environment for many diverse community members and commit our resources to ensure that all patrons have the tools to pursue recreational, employment and learning goals. Libraries are an integral part of each neighborhood and serve as rich resource hubs. The Library has grown and evolved to fit the changing faces of Saint Paul and the world around it. Library materials, programs and services are more reflective of the increasingly diverse city population. Library has strengthened its community services team to include Community Specialists who work with the Karen, Somali, Spanish-speaking, Black and Hmong communities. SPPL offers story times in world languages, employment assistance, homework and distance learning help, workforce services, arts and educational programming, computer and language classes and more. The Library's goal is to maintain a current, high quality, relevant, comprehensive collection that supports the diversity of Saint Paul residents and their interests. It is with great pride when we hear from Mobile Library and library branch users that they are so happy to see themselves and their community represented in their library.

14. For this question, provide a narrative response about one of the four evaluation criteria: QUALITY. Excellent proposals will describe strong goals and a plan to achieve them to have a successful project. QUESTIONS TO CONSIDER: • Who are, or will be, the artists and/or project leaders? How were, or will, they be selected? • What background or experience do your group, artists, consultants, and project leaders bring to this project to ensure quality? ADDITIONAL SPECIAL PROJECT QUESTIONS TO CONSIDER: • What are your artistic and/or cultural goals for this project? How will you measure them? • In what ways will your project be artistically or culturally challenging for your group, the artists, the audience, or all three? ADDITIONAL ORGANIZATIONAL DEVELOPMENT AND CAPITAL PROJECT QUESTIONS TO CONSIDER: • What are your project goals? What is the outcome you plan to achieve? What mechanism will you use for evaluating the success of your project? How will you know when you are done? How will you know if this project is a success? ADDITIONAL CAPITAL PROJECT QUESTIONS TO CONSIDER: • If you are purchasing equipment, describe how you arrived at purchasing this particular equipment.

Four evaluation criteria - Impact, Quality, Ability, and Diversity - Each worth up to 5 points, scored as follows: Excellent (5 points), Good (4 points), Adequate (3 points), Questionable (2 points), Needs improvement (1 point)

The Library has a collections development policy and a qualified, diverse team of selectors who work closely with library branch staff, Library Community Specialists, partner organizations and the general public to select library materials for the collection. Selectors have access to several material review sources. Tools such as special collections assessments and diversity audits are used to evaluate collections. Library users can submit requests for specific materials. For special initiatives such as Read Brave, Summer Spark, and displays, events, and programs, the teams

work closely to curate library materials for those initiatives. SPPL is dedicated to selecting library materials that reflect the changing city population and what they want and need in their library experiences

15. For this question, provide a narrative response about one of the four evaluation criteria: ABILITY. Excellent proposals will be describe projects that are clearly defined with a realistic plan that could include timeline, personnel, publicity and financial support that demonstrates that the project will be implemented successfully. QUESTIONS TO CONSIDER: • Describe the planning process for your project. • In what ways will your board of directors or advisory committee be involved? • What experience does your organization have that demonstrates the capacity for successfully completing this project? • What is the timeline for your project? • What other financial support do you expect for this project? ADDITIONAL SPECIAL PROJECT QUESTION TO CONSIDER: • How will you promote your project?

Four evaluation criteria - Impact, Quality, Ability, and Diversity - Each worth up to 5 points, scored as follows: Excellent (5 points), Good (4 points), Adequate (3 points), Questionable (2 points), Needs improvement (1 point)

Library collections selectors use direct input from staff engaged in community outreach and day-to-day interaction with our communities. This feedback, along with formalized tools such as diversity audits, materials reviews, circulation statistics evaluations and engagement with local and state partners, allows our teams to determine the most requested and most relevant materials to add to our collections. The materials management team also works on dedicated projects with branch managers to assess the specific community needs based on library location. The outcomes of these projects and the resulting collections acquisition plans are presented to the senior team on a regular basis for review and approval. The collections team also presents plans and outcomes to the City's Library Board, which is comprised of members of City Council and oversees the functions of the Library.

16. For this question, provide a narrative response about one of the four evaluation criteria: DIVERSITY. Excellent proposals will describe a project that will be accessible to and inclusive of audiences and add to the artistic and cultural diversity of offerings in Saint Paul, or increase the ability of the organization to be accessible and inclusive, and diversify cultural offerings. QUESTIONS TO CONSIDER: • How will this project add to the diversity of - or add to your ability to diversify the - cultural offerings in Saint Paul? • Considering diversity in its broadest sense (e.g., geography, age, gender, socioeconomic status, race, ethnicity, sexual orientation, etc.) describe in what ways your project will attract, and more fully embrace, diverse audiences, or how the project will lead to an enhanced ability for you to build and diversify audiences. • As you consider your project's goals and targeted audiences, describe how diversity is represented in your project (e.g., among your board of directors or advisory committee, project personnel, and/or artists).

Four evaluation criteria - Impact, Quality, Ability, and Diversity - Each worth up to 5 points, scored as follows: Excellent (5 points), Good (4 points), Adequate (3 points), Questionable (2 points), Needs improvement (1 point)

The Cultural Star grant will be devoted to diversifying the collection and authors. The funds will expand the cultural reach to more authors of color, local authors, debut authors and self-published authors. The funds will be used to purchase materials that are culturally relevant to the many diverse communities who rely on Saint Paul Public Library to meet their educational, informational, access to technology, recreational, well-being, and economic needs. The Library selections team is diverse and they work closely with those who inform selection choices, including Community Specialists, partner organizations, and the general public. Tools such as collections reviews and diversity audits are used. Past investments of Cultural STAR funds have allowed us to purchase works from artists and authors in our community that we otherwise would have had the capacity to add to our collection

Organization Information

17. What type of entity is your organization?
Select one

- [x] Nonprofit
- [ ] For Profit
- [ ] Unincorporated Art Group or Individual Artist - use of a fiscal sponsor will be required (see question 18)

18. If you are applying as an Unincorporated Art Group or Individual Artist, please provide the name of the fiscal sponsor you plan to use, and their contact information. Please note that 100% of projects using a fiscal sponsor must take place in the Cultural District.
If you are not using a fiscal sponsor, please enter N/A in the answer space. For profit and non-profit organizations are not allowed to utilize fiscal sponsors for this program.
N/A

19. What is your organization's mission or purpose?
To welcome all people to connect, learn, participate and grow.

20. What is the amount of your CURRENT YEAR Operating Budget?
$24,550,163

21. What is the total number of FTEs, and the number of full and part time employees in your organization?
181

22. How many people were served through your programs, events and services for your most recently completed fiscal year?
Total materials circulation in 2023 was 2,492,987 collections items. 21,429 new patron accounts were also created.

23. Please check the Council Ward in which your organization is located or indicate that your organization is located outside of Saint Paul.
Please consult the Ward map on the Guidelines webpage or at the back of the guidelines packet, or look up the address using the City's "Find My Ward and District Council" map link found here: https://www.stpaul.gov/department/city-council

- [ ] Ward 1
- [x] Ward 2
- [ ] Ward 3
- [ ] Ward 4
- [ ] Ward 5
- [ ] Ward 6
- [ ] Ward 7
- [ ] Outside Saint Paul

24. Please list the past City financial support you've received during the past five years? (Cultural STAR, Neighborhood STAR, CDBG, etc)
For each project supported with City funds, list the project name, the year, source/program and amount received and any remaining balances. (e.g. Culture Fest, 2021 Cultural STAR Grant - $10,000; remaining $2,500)

SPPL has received Cultural Star funding every year since 2009, primarily to support building library collections that are reflective and supportive of Saint Paul's diverse community. In 2023 SPPL received $175,000 from the Cultural Star program.

25. If you received Cultural STAR support in 2023, please briefly describe the project, focusing on the value and learning you gained from implementing the project, and how it will impact the implementation of future projects.
Include project name; amount of STAR funding and total project budget amount; audience size; results of the project, major successes, and lessons learned
In 2023 SPPL received $175,000 in Cultural Star funds. These funds allowed us to further develop our collection in ways that are responsive to our communities, particularly our New American communities. The program also allowed us to purchase the launch collection for our new Mobile Library which will be arriving soon and serves our communities who have the most challenges in visiting a library location.

26. Are you or have you ever been in an adverse lending relationship between your entity, including principals, and the City?
Examples: default, delinquent payments, litigation
No

27. How did you hear about the Cultural STAR program?
- ☐ City of Saint Paul elected official or employee
- ☐ City of Saint Paul website or email
- ☐ Cultural STAR Board Member
- ☐ Friend/Colleague
- ☑ We have applied for/received Cultural STAR funding in the past
- ☐ Social Media
- ☐ Other:

Voluntary Questionnaire
This information will only be used for reporting purposes. Do not leave any answers blank. If a question does not apply to your organization or you prefer not to answer, please type N/A.

---

28. Does the person who owns, controls, or leads at least 51% of the business or the organization identify themselves as a member of any of the following groups: (Select all that apply)
- ☐ Racial or ethnic minority
- ☐ Military veteran
- ☐ Person with one or more disabilities
- ☐ Person living in poverty or experiencing low income
- ☐ Person experiencing homelessness
- ☐ Woman
- ☐ Man
- ☐ Transgender
- ☐ Non-Binary
- ☐ Some other gender
- ☐ LGBQ+
- ☑ Other

29. If you answered other to question 28, please explain or type N/A
N/A

30. How does the same primary owner or operations manager identify racially or ethnically? (Select all that apply)
- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latino Origin
- ☐ Native Hawaiian or Pacific Islander
- ☐ White
- ☐ Prefer not to answer
- ☑ Other

31. If you answered other to question 30, please explain or type N/A
N/A

32. Is your business or organization at least 51% owned by one or more women (or in the case of a publicly owned business, at least 51% of the stock owned by one or more women) and is the management and daily business/organization operations controlled by one or more women who own it?
- ☐ Yes
- ☐ No
- ☑ Prefer not to answer

33. Is your business or organization at least 51% owned by one or more BIPOC (Black, Indigenous, and Persons of Color) persons (or in the case of a publicly owned business, at least 51% of the stock is owned by one or more BIPOC persons) and is the management and daily business/organization operations controlled by one or more BIPOC persons who own it?
- ☐ Yes
- ☐ No
- ☑ Prefer not to answer

34. Is your business CERT certified?
- ☐ Yes
- ☐ No
- ☑ Prefer not to answer

35. How long have you owned/operated this business or organization?
N/A

36. Is your business or organization a small business or organization as defined as businesses or organizations with under $1 million in gross sales/generated revenue or fewer than 20 full time employees? (MN Stature 645.445)
N/A

37. If you answered yes to question 36, how many full time equivalent (FTE) employees do you have? (An FTE is an employee that works at least 32 hours per week. Please do not include contractors or volunteers).

N/A

38. What type of business or organization do you have?

- [ ] Restaurant/Fast Food
- [ ] Food/Grocery
- [ ] Retail/Clothing/Gifts
- [ ] Personal Services/Barber/Salon
- [ ] Entertainment
- [ ] Professional Services
- [ ] Industrial/Manufacturing
- [ ] Technology
- [ ] Health Care
- [x] Other

39. If you answered other to question 38, please fill in type of business or organization.
Local Government

40. How did you hear about the opportunity to apply for STAR funds?

- [ ] Council Member
- [ ] District Council
- [ ] City Staff
- [ ] City Email
- [ ] Social Media
- [ ] Chamber of Commerce
- [ ] Friend or family member
- [x] Other

41. If you answered other to question 40, please identify how you heard about the opportunity to apply for STAR funds.
We have applied for/received Cultural Star funding in the past.

42. NAICS code. Type N/A if unknown.
N/A

Budget *top*

PROJECT INCOME	Secured	Pending/Prospective	TOTAL
Cultural STAR Requested Amount (enter in the "Pending/Prospective" column)	USD$ 0.00	USD$ 175,000.00	USD$ 175,000.00
Foundations and Corporations (e.g., grants, sponsorships)			USD$ 0.00
Other government funds (e.g., MSAB, MRAC, NEA grants)	USD$ 0.00		USD$ 0.00
Organizational funds	USD$ 175,000.00		USD$ 175,000.00
In-kind services/supplies			USD$ 0.00
Sweat Equity (Capital Projects)			USD$ 0.00

Other (provide details)			USD$ 0.00
Other (provide details)			USD$ 0.00
Other (provide details)			USD$ 0.00
Total	**USD$ 175,000.00**	**USD$ 175,000.00**	**USD$ 350,000.00**

PROJECT EXPENSES	Project Expenses		
Artist Fees, Artistic Personnel-Employees/Contractors			
Administrative Personnel-Employees/Contractors			
Supplies			
Printing and Postage			
Marketing/Promotions			
Facilities/Equipment			
Transportation			
ADA-related costs (e.g. sign language interpreters, signage, , etc.)			
Fiscal Sponsor Fee			
Library Materials (books, DVDs, CDs, databases, e-resources, web materials	USD$ 175,000.00		
Other (provide details)			
Other (provide details)			
Other (provide details)			
Other (provide details)			
Other (provide details)			
Other (provide details)			
Other (provide details)			
Total	**USD$ 175,000.00**		

Is your budget balanced? **USD$ 175,000.00**

Is your total "Project Income" equal to your total "Project Expenses"? If the above total does not equal 0, there are revisions needed. If it is a positive number (i.e. greater than 0), your Income totals more than your Expenses. If it is a negative number (i.e. less than 0), your Expenses total more than your Income. Please make revisions to balance your budget so that the total "Project Income" is the same as the total "Project Expenses".

Budget Narrative

Of the Library's ~ $24m operating budget, approx. $1.4m is invested into collections development to fulfill our mission to welcome all people to connect, learn, participate, and grow. In addition to the Cultural Star Grant, SPPL receives $757,204 in General Funds and $455,633 in Special Funds (grants from The Friends of the SPPL and Metropolitan Library Services Association).

Required Application Documents *top*

Documents Requested *	Required?	Attached Documents *
Applicant Description and Board of Directors/Advisory Committee: Attach a one-page description of your entity - mission, structure, audiences served, membership, staff, brief history, etc. Include a list of current board/advisory committee members	☑	2024 SPPL Applicant Description
Income and expense statement for most recently completed fiscal year. Submit Fiscal Sponsor's statement, if applicable	☑	SPPL Financials
Form 990 that has been most recently submitted to the IRS. Submit Fiscal Sponsor's Form 990, if applicable	☑	SPPL Financials
Acknowledgment of Receipt of Compliance Documents: Download the attached form, fill out and sign it, then upload the signed document or a picture of the signed document download template	☑	Acknowledgment Document
OPTIONAL: Documents to support your proposal, such as letters of support, photos, press clippings and other marketing materials from your organization, organizational or annual reports, etc.		
OPTIONAL: For Capital Projects, photos and/or drawings of your capital improvement		
For unincorporated art groups or individual artists, attach a Letter of Intent from Fiscal Sponsor Organization		
Proof of Active/In Good Standing Status with Minnesota Secretary of State. Upload a copy of your certificate, or provide a screenshot of your status from the MN Secretary of State website: https://mblsportal.sos.state.mn.us/Business/Search	☑	2024 SPPL Applicant Description

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City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1134

File ID:	RES 25-1134	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	222-0477	**In Control:**	City Council
				File Created:	07/14/2025
File Name:	Solar on Public Buildings Grant - Fire Station 3			**Final Action:**	

Title: Authorizing the acceptance of $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Fire Station #3.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Fire Station 3 Solar Grant Contract.pdf, RES 24-854.pdf	**Financials Included?:**	
Contact Name:	Butch Inks	**Hearing Date:**	
Entered by:	jill.lacasse@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1134

Authorizing the acceptance of $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Fire Station #3.

WHEREAS, the City of Saint Paul's Climate Action and Resilience Plan, adopted in December 2019, established the goal of achieving carbon neutrality in city operations by 2030 and included a key action of increasing municipal installations of renewable energy; and

WHEREAS, the Minnesota Legislature established the Solar on Public Buildings Grant Program in 2023 to provide grants to stimulate the installation of solar energy systems on public buildings; and

WHEREAS, the City Council previously approved RES 24-854 for the submission of a Solar on Public Buildings Grant application of $72,000 to cover a portion of the $155,840 cost for installing a 40-kW rooftop solar array at Fire Station #3, with the remainder of the solar project costs to be paid from existing funds already designated for the building renovation; and

WHEREAS, the City of Saint Paul allocated Capital Improvement Budget funds for the renovation of the former Fire Station #51 to the new Fire Station #3; and

WHEREAS, the renovation is required to align with the State of Minnesota's B3 Sustainable Buildings Guidelines and SB2030 Energy Standard which require onsite renewable energy

generation to meet energy and carbon efficiency standards for the facility; now, therefore, be it

RESOLVED, that the Saint Paul City Council authorizes the Office of Financial Services and Saint Paul Fire Department to accept a $72,000 Solar on Public Buildings Grant and execute a grant agreement with the Minnesota Department of Commerce.

STATE OF MINNESOTA
SOLAR ON PUBLIC BUILDINGS GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Commissioner of Commerce ("State") and the City of Saint Paul, 15 West Kellogg Boulevard, Suite 700, Saint Paul, MN, 55102 ("Grantee").

Recitals

1. Under Minn. Stat. § 216C.02, subd. 1, the State is empowered to enter into this grant.
2. The State seeks to stimulate the installation of solar energy systems on public buildings pursuant to Minn. Stat. § 216C.376.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minn. Stat. § 16B.98, subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

1.1 ***Effective date*: July 29, 2025**, Per Minn. Stat. § 16B.98, subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per, Minn. Stat. § 16B.98, subd. 7, no payments will be made to the Grantee until this grant contract is fully executed.

1.2 ***Expiration date*: January 29, 2027**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 ***Survival of Terms*.** The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

2.1 Comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4 (a) (1).

2.2 Execute the duties set forth in Exhibit A, which is attached and incorporated into this grant contract.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 ***Consideration***. The State will pay for all services performed by the Grantee under this grant contract as follows:

4.1.1 ***Compensation.*** Payment to the Grantee will not exceed **Seventy-Two Thousand** dollars ($72,000.00) of actual eligible costs incurred in the performance of the Grantee's duties according to the breakdown of costs contained in the grant budget (Exhibit B), which is attached and incorporated into this grant contract.

4.1.2 ***Total Obligation*.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not **Seventy-Two Thousand** dollars ($72,000.00) of the total actual, eligible costs incurred in the performance of the Grantee's duties specified in Exhibit A.

4.2 ***Payment***

4.2.1 ***Invoices.*** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the schedule as outlined in Exhibit A.

4.2.2 ***Retainage***. No more than 95 percent of the amount due under this grant contract may be paid until the final product of this grant contract has been reviewed by the State's Authorized Representative. The balance due will be paid when the State's Authorized Representative determines that the Grantee has satisfactorily fulfilled all the terms of this grant contract.

4.2.3 ***Unexpended Funds***. The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.3 ***Contracting and Bidding Requirements***. Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work of $25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

(b) The grantee must not contract with vendors who are suspended or debarred in MN: https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp

4.4 ***Budget Categories***. Upon notice to and written approval by the State's Authorized Representative, the Grantee's budget for any one category in Exhibit B may be increased by up to 10% of the amount shown in Exhibit B for that category, with the amount of the increase moved from one or more other categories in Exhibit B. To move more than 10% into a budget category from another budget category or categories will require an amendment to the grant contract.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is **Kate Barry, Federal Utility Grants Project Manager, Kate.Barry@state.mn.us, 651-539-1516,** their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Cecilia Govrik, Energy Coordinator, cecilia.govrik@ci.stpaul.mn.us, 651-266-6228,** or their successor. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Complete

7.1 ***Assignment.*** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 ***Amendments.*** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 ***Waiver.*** If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 ***Grant Contract Complete.*** This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee and the State agree that they will be responsible for their own acts and omissions and the results thereof to the extent authorized by applicable law, and they will not be responsible for the acts of the other party and the results thereof. The liability of the Grantee will be governed by the provisions of Minnesota Statutes Chapter 466.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later

10 Government Data Practices and Intellectual Property Rights

10.1 ***Government Data Practices***. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 ***Intellectual Property Rights*.** The Grantee shall own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the works and documents. The "works" means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant contract. "Works" includes documents. The "documents" are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant contract.

10.3 ***License to the State***. Subject to the terms and conditions of this grant contract, the Grantee hereby grants to the State a perpetual, irrevocable, no-fee right and license to make, have made, reproduce, modify distribute, perform and otherwise use the works and documents for any and all purposes, in all forms and manners that the State, in its sole discretion, deems appropriate. The Grantee shall upon the request of the State, execute all papers and perform all other acts necessary, to document and secure said right and license to the works and documents by the State. At the request of the State, the Grantee shall permit the State to inspect the original documents and provide a copy of any of the document to the State, without cost, for use by the State in any manner the State, in its sole discretion, deems appropriate.

10.4 ***Obligations***. Grantee represents and warrants that materials produced or used under this grant contract do not and will not infringe upon any intellectual property rights of other persons or entities including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. Grantee will be responsible for its own acts and omissions as it relates to claims that all or part of the materials infringe upon the intellectual property rights of another. Grantee shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to reasonable attorneys' fees arising out of this grant contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in Grantee's or the State's opinion is likely to arise, Grantee shall, at the State's discretion, either procure for the State the right or license to continue using the materials at issue or

replace or modify the allegedly infringing materials. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12. Publicity and Endorsement

12.1 ***Publicity.*** Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 ***Endorsement***. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

Termination by the State

14.1 (a) Without Cause

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.1 (b) With Cause***.***

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed. Per 16B.991, the State must immediately terminate this grant contract if the recipient is convicted of a criminal offense related to a state grant.

14.2 ***The Commissioner of Administration*** may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes, or it is not in the best interest of the State.

14.3 ***Termination for Insufficient Funding***. The State may immediately terminate this grant contract if:

1) It does not obtain funding from the Minnesota Legislature, or other funding source;
2) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or electronic notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the

grant contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. **STATE ENCUMBRANCE VERIFICATION**
   Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Signed:

Date:

Grant Contract / PO:

2. **CITY OF SAINT PAUL**
   The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:

Title:

Date:

By:

Title:

Date:

By:

Title:

Date:

By:

Title:

Date:

3. **MN DEPARTMENT OF COMMERCE**
   (with delegated authority)

By:

Title:

Date:

Distribution:
MN Dept. of Commerce, Accounting Dept.
Grantee
State's Authorized Representative (copy)

Exhibit A

Grantee Duties

A. Project: SPB24-015; Fire Station #3, City of Saint Paul

B. Project Goal: The Minnesota Legislature established the Solar for Public Buildings Grant Program, in the 2023 legislative session, to provide grants to stimulate the installation of solar energy generating systems on public buildings in Xcel Energy Electric Service Territory.

C. The Grantee shall do all things necessary, including partnering with subcontractors, to complete the following tasks according to the following schedule:

Task Description	Deadline
1 System Components	End of month 4
1.1 All PV modules necessary for the System are either ordered with an anticipated arrival time to meet contract deadline, or in possession of Developer or Grantee. 1.2 All other System components, including inverters, are either ordered with an anticipated arrival time to meet contract deadline, or in possession of Developer/Grantee. **Deliverable(s):** • Submit any invoice(s) or receipt of payment(s) for reimbursement. ○ Upload supporting documentation including, but not limited to, receipts, shipping label/packing slip, proof of delivery. • If equipment has not been received yet, upload proof of order and/or possession of modules and BOS components and anticipated delivery date. • Enter Task 1 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Project Updates:	

• Provide a thorough update on project progress including:
  ○ Setbacks
  ○ Timeline updates
  ○ Anticipated completion
  ○ System promotion planning
  ○ Any other relevant updates	

2 Interconnection	End of month 8
2.1 All necessary interconnection documentation/applications have been filed and submitted to Grantee electric utility. 2.2 All necessary interconnection fees have been paid to Grantee electric utility. **Deliverable(s):** • Submit any invoice(s) or receipt of payment(s), for reimbursement. ○ Upload supporting documentation as proof of interconnection paperwork submission and related fee payments. • Enter Task 2 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Project Updates:	

• Provide a thorough update on project progress including:
  ○ Setbacks
  ○ Timeline updates
  ○ Anticipated completion
  ○ System promotion planning
  ○ Any other relevant updates	

Task Description	Deadline
3 System Installation	End of month 18
3.1 All components of the System have been fully installed. 3.2 System has been inspected and approved by Grantee Local Authority Having Jurisdiction. 3.3 A proof of witness test for the System has been completed by the Grantee electric utility. 3.4 At the time of any System level work order execution, Grantee's Developer returned any damaged and/or defective panels through the distribution chain for recycling and inverters to the manufacturer under warranty. **Deliverable(s):** *(all documentation will be furnished)* • Submit any invoice(s) or receipt of payment(s) for reimbursement. ○ Upload supporting documentation of proof of interconnection. • Upload a *Statement of Compliance* form. • Upload a signed inspection form and proof of witness test. • Collect and maintain prevailing wage reports, as required, Minn Stat. 177.27, 177.30. • Enter Task 3 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Project Updates:	

• Provide a thorough update on project progress including:
  ○ Press releases
  ○ Stories/case studies
  ○ Webpage development
  ○ Social media
  ○ Other in-person promotional events	

4 Promotion	End of month 18
Media Kit Acknowledgement When a local government building goes solar, it's an opportunity for the entire community to learn about the benefits and partnership with the Department. To help Grantees with promoting the work under this grant, the Department will provide an online Media Kit, and will be available on the Solar on Public Buildings webpage. It will include: • Press release template • Article template (for website or newsletter) • Social media handles, example language, and graphics • Customizable poster • Customizable event flyer 4.1 For any public communications about the solar project, on websites, newsletters, news media, social media, etc., the Grantee will recognize funding from the Minnesota Department of Commerce Solar on Public Buildings Program. Upload an example of such public communication. 4.2 For any public events about the solar project, Grantee will extend an invitation to the Minnesota Department of Commerce by sending event details and an invitation to the State's Authorized Representative. 4.3 Once the System is installed and operational, the Grantee will provide 1+ photo to the State of the System. Grantee is responsible for photo consent forms. 4.4 Grantee is encouraged to use the media kit and promotional templates provided by the Minnesota Department of Commerce. Upload a sample of public publicity such as a poster or event flyer. 4.5 **Deliverable(s):**	

Task Description	Deadline
• Acknowledge review of Media Kit materials. • Any final invoice(s) or receipt of payment(s), including supporting documentation, have been submitted for reimbursement. • Enter Task 4 update in Solar on Public Building Status Report form, submit Status Report form to Commerce.	
Promotion Plan Updates:	
• The local unit of government is required to publicly acknowledge the Solar on Public Buildings grant award from the Minnesota Department of Commerce. Provide an update on project promotional plan, including the timeline. This may include, but is not limited to: ○ Public presentation(s) at Council or Board meetings, at conferences, community events ○ Press releases ○ Stories/case studies ○ Webpage development ○ Ribbon cutting ○ Other in-person promotional events	
5 Reporting and Invoicing	Ongoing
5.1 The Grantee must inform the State's Authorized Representative, as often as necessary, to discuss issues requiring immediate attention, such as schedule deviations, scope of work modifications, concerns related to the project's progress, budget issues or questions, and any other topic that might require a dialogue regarding the best way to proceed. 5.2 The Grantee will provide the State's Authorized Representative with any additional information requested throughout the project pertaining to project status upon request. 5.3 The Grantee will submit invoices for reimbursement at least as often as requested in Tasks 1-4 above and as often as monthly. 5.4 The Grantee will submit documentation of federal tax credits (including any bonus credits) received for the project.	
6. System Component Reporting and End of Life Recycling	Ongoing
6.1 System Level Work Order Execution: At the time of any System level work order execution, Grantee's Developer shall be responsible for returning damaged and/or defective panels through the distribution chain for recycling and inverters to the manufacturer under warranty. 6.2 Operations and Maintenance (O&M): While engaged in an O&M contract, Grantee's Developer shall be responsible for tracking solar system equipment that ceases to function as intended (for any reason), recycling of any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6. below. 6.3 System Components Under Warranty: Grantee's Developer shall be responsible for tracking System equipment under warranty that cease to function as intended (for any reason), recycling of any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6. below. 6.4 Third Party Ownership: While engaged in a power purchase agreement (or third-party ownership model) contract, the Grantee's contractor shall be responsible for tracking solar system equipment that ceases to function as intended (for any reason), recycling of any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6. below. 6.5 End of Life Decommissioning and Recycling: At the time of decommissioning or System removal, the Grantee shall be responsible for the recycling any modules or inverters provided under this contract and reporting this information in accordance with Subtask 6.6 below.	

Task Description	Deadline
6.6 Tracking and Reporting: All tracking and recycling of System Equipment that ceases to function as intended (for any reason) shall include counts of modules and inverter types and be reported on an annual basis, by March 31 for the previous calendar year, to the Minnesota Pollution Control Agency (MPCA). A recycling and reporting form will be available on the Department's webpage and provided upon contract execution. **Deliverable(s):** • Throughout the System's lifetime, a copy of the previous year's recycling and reporting form (which must be submitted to MPCA annually by March 31st for the previous year) is also submitted to the Department by uploading an *Annual Check-In* form. • Throughout the System's lifetime, the Grantee will upload an *Annual Check-In* form is uploaded annually beginning 12 months after System commissioning.	

Exhibit B

Grantee Detailed System Budget

Project: SPB24-015; Fire Station #3, City of Saint Paul

Budget: The tables below represent the detailed budget by Grantee System installation expenses and Grantee System installation funding sources. Categories have been pre-populated via budget values provided via the Grant Application. Eligible expenses include only those costs incurred by the Grantee towards *purchase* and *installation* of the System.

Note: The payment schedule must match the schedule between the Grantee and Developer per the contract with the Developer.

PAYMENT SCHEDULE	Item (Expense)	Details	Total Cost
Payment to Contractor	Upon project completion	100%	$155,840.00
		TOTAL GRANTEE SYSTEM INSTALLATION EXPENSES	**$155,840.00**

FUNDING SOURCES:	Item	Details	Total Cost
Minnesota Department of Commerce	Solar on Public Buildings	Grant	$72,000.00
U.S. Department of Treasury	Investment Tax Credit	*ITC not being included in the financing plan for this project since the tax filing will not take place until the following budget year	$46,752.00
City of Saint Paul	Operating Funds		$83,840.00
		TOTAL GRANTEE SYSTEM INSTALLATION FUNDING SOURCES	**$155,840.00**

City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Signature Copy

Resolution: RES 24-854

File Number: RES 24-854

Authorizing the City to apply for $72,000 from the Minnesota Department of Commerce's Solar on Public Buildings Grant Program for rooftop solar installation at Fire Station 51.

WHEREAS, the City of Saint Paul's Climate Action and Resilience Plan adopted in December 2019 established the goal of achieving carbon neutrality in municipal operations by 2030; and

WHEREAS, the Climate Action and Resilience Plan also included a key action of increasing municipal purchases and installations of renewable energy for city operations; and

WHEREAS, the Minnesota Legislature established the Solar on Public Buildings Grant Program in 2023 to provide grants to stimulate the installation of solar energy systems on public buildings; and

WHEREAS, the City of Saint Paul has allocated capital maintenance funding for the renovation of Fire Station 51; and

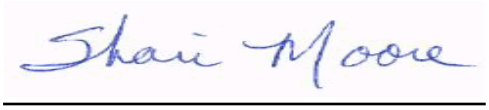
WHEREAS, Fire Station 51 is being renovated in alignment with the State of Minnesota's B3 Sustainable Buildings Guidelines and SB2030 Energy Standard which requires that a minimum 2% of annual energy need for the building be provided by a renewable energy system; and

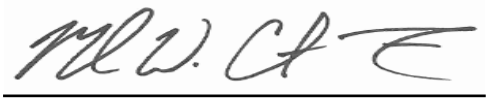
WHEREAS, the Office of Financial Services - Real Estate and the Fire Department are requesting permission to apply for $72,000 in grant funds from the Solar on Public Buildings Grant Program to cover a portion of the $160,000 project costs for installing a 40 kW dc rooftop solar array at Fire Station 51 with the remainder of the solar costs to be paid for from existing funds already designated for the project; now, therefore, be it

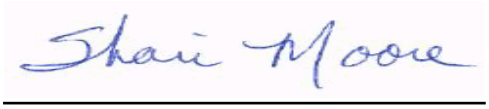
RESOLVED, the Saint Paul City Council expressly provides its support for the City of Saint Paul to submit a grant application to the Solar on Public Buildings Program to support solar installation at Fire Station 51.

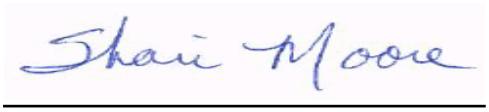
At a meeting of the City Council on 6/12/2024, this Resolution was Passed.

Yea:	4	Councilmember Jalali, Councilmember Bowie, Councilmember Jost, and Councilmember Johnson
Nay:	0	
Absent:	3	Councilmember Noecker, Councilmember Yang, and Councilmember Kim

Vote Attested by Council Secretary  Shari Moore **Date** 6/12/2024

Approved by the Mayor  Melvin Carter III **Date** 6/13/2024

Clerk  Shari Moore **Date**

Test Signature  Shari Moore **Date**

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1135

File ID:	RES 25-1135	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**		**In Control:**	City Council
				File Created:	07/14/2025
File Name:				**Final Action:**	
Title:	Approving the expansion of billboards eligible for removal as a result of conversion from static to dynamic displays.				
Notes:					
				Agenda Date:	07/23/2025
Sponsors:	Privratsky			**Enactment Date:**	
Attachments:	Exhibit 1 ORD 07-1106, Exhibit 2 RES 09-1390, Exhibit 3 RES 10-161			**Financials Included?:**	
Contact Name:				**Hearing Date:**	
Entered by:	jennifer.nelson@ci.stpaul.mn.us			**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1135

Approving the expansion of billboards eligible for removal as a result of conversion from static to dynamic displays.

WHEREAS, on December 12, 2007, the Council of the City of Saint Paul (the “Council”) adopted ORD 07-1106, attached hereto as Exhibit 1, amending Leg. Code Chap. 64 and adopting Leg. Code § 64.302, to allow for the conversion of illuminated billboards to billboards with dynamic displays subject to certain described standards ; and

WHEREAS, Leg. Code § 64.302(b)(6) indicates that as part of the permit application for conversion to a billboard with dynamic display, the applicant shall agree in writing to remove permanently six (6) square feet of illuminated billboard faces or eight (8) square feet of non-illuminated faces for each square foot of dynamic display space being created and that billboards that the applicant owns or controls in residential zoning districts or any other locations designated for billboard removal by the city council must be taken down before billboards taken down in other areas of the city will be counted toward the requirement; and

WHEREAS, on December 23, 2009, the Council, pursuant to Leg. Code 64.302(b)(6), adopted RES 09-1390, attached hereto as Exhibit 2, authorizing any billboard located in the City’s “TN” (Traditional Neighborhood) Districts as being eligible for inclusion in the removal formula for

calculating dynamic advertising sign conversion applications; and

WHEREAS, further, on February 17, 2010, the Council adopted RES 10-161, attached hereto as Exhibit 3, designating a list of 53 sign locations which must be taken down first for purposes of fulfilling the permit application requirements under Leg. Code § 64.302(b)(6); and

WHEREAS, since the adoption of Resolutions RES 10-161 and RES 09-1390 nearly 15 years ago, approximately 21 of the advertising signs designated under the said Resolutions have been removed; and

WHEREAS, the Council finds that strict adherence to the sign removal priorities established under RES 10-161 now appear to have the unintended consequence of impeding the Council's stated goals of reducing the number of billboards in the city and protecting and improving the views, aesthetics, community pride and investment; now, therefore be it

RESOLVED, that while billboards located in residential zoning districts or described in RES 09-1390 or included on the list in RES 10-161 continue to be a priority, any billboard owned or controlled by the applicant within the city limits of Saint Paul may be removed to fulfill the permit application requirement under Leg. Code § 64.302(b)(6).

SUBSTITUTE 12/5/07

Council File # 07-1106
Green Sheet # 3046312

ORDINANCE
CITY OF SAINT PAUL, MINNESOTA

47

Presented By Kathy Lantry

PUBLISHED
DEC 24 2007

An ordinance amending Leg. Code Chap. 64 regulating signs by permitting the conversion of legal nonconforming advertising signs ("billboards") to "dynamic display" signs in exchange for permanently removing traditional legal nonconforming advertising signs by adding a definition for such billboards and promulgating regulations for the conversion of such signs.

Note: Single underlining and ~~single strike-throughs~~ show the changes from the existing Sign Chapter of the Zoning Code as submitted to the Council for first reading on 11/21/07. Double underlining and ~~double strike-throughs~~ show revisions made by the Planning Commission when it finalized its recommendation on 11/16/07 and amendments requested by the president of the Council prior to the public hearing on 12/5/07.

THE COUNCIL OF THE CITY OF SAINT PAUL DOES HEREBY ORDAIN

Section 1

That Legislative Code § Sec. 64.104.B and the various definitions contained therein are hereby amended by adding the following new paragraph under that section to read:

Billboard with dynamic display. A billboard on which the sign message moves or changes, or appears to do so, through any method other than physically removing and replacing the sign or its components, whether such movement or change is in the display, the sign structure itself, or any other component of the sign. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to replace the sign face or its components physically or mechanically. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink" or any other method or technology that allows the sign face to present a series of images or displays, except for time and temperature displays that occupy less than twenty (20) percent of the billboard face.

07-1106

Section 2

That Legislative Code § 64.302 entitled "Nonconforming signs; exceptions," is hereby amended by removing obsolete language regarding the "move to conformance" and in its place adding new provisions to provide for and regulate the conversion of existing legal nonconforming billboards to ones with dynamic displays so as to read as follows:

Sec. 64.302. Nonconforming advertising signs; ~~exceptions~~ conversion to billboard with dynamic display.

~~Any advertising sign existing as of the date of this section (February 2, 1988) which is located in a zoning district which does not permit advertising signs or which does not conform to the size, height and/or spacing requirements of this chapter may be replaced, relocated or renovated in the manner provided in this section; provided, however, that such activity shall bring the sign into greater compliance with the provisions of this chapter and satisfy the following standards:~~

~~(a)Advertising signs to be replaced, relocated or renovated on the same zoning lot:~~

~~(1)The zoning lot must be within a zoning district in which advertising signs are a permitted use, as specified in section 66.214(a) or (I), or as permitted in a special sign district approved by the city council.~~

(a) Intent and purpose. Studies show that there is a correlation between driver distraction and accidents. Signs with dynamic displays can be a cause of driver distraction. Along highways, signs with dynamic displays tend to distract drivers if they are waiting to see the next change, especially if it is a continuation of the message or if the transition uses special effects. Signs with lettering that is too small to read at a glance also cause driver distraction; whereas, typical time and temperature signs, which can be read at a glance, are not a significant distraction. This section allows for the conversion of illuminated billboards to billboards with dynamic displays subject to standards that maintain highway safety.

Dynamic display technologies can greatly expand the advertising capacity and graphic flexibility of billboards. However, Section 64.420 prohibits any new advertising signs in the city in order to protect and improve views, aesthetics, community pride and investment, and the visibility of local businesses. One purpose of this chapter is to reduce the number of billboards in the city. ~~but the city government is extremely limited in its ability to cause their removal. The provisions of the present section seek to offer benefits both to the public and to billboard owners.~~ This section allows increased advertising through the addition of dynamic display technologies on existing billboards along certain freeways in exchange for voluntary reductions in the number of billboards in the city.

(b) Except in a B4 or B5 zoning district, a legally nonconforming, illuminated billboard may be converted to a billboard with a dynamic display if the following conditions are met:

(1) The billboard is located within three hundred thirty (330) feet of I-94 or I-35E north of I-94 and is designed to be read from the highway.

(2) The billboard is at least one (1) mile measured lineally along the freeway from any other billboard with a dynamic display designed to be read by drivers heading in the same direction on the highway.

(3) Only one sign face on a billboard structure is converted.

(4) ~~The billboard is more than one thousand (1,000) feet from any residence, regardless of municipal boundaries, that is in a residential or TN traditional neighborhood zoning district and has windows which are facing and from which the dynamic display is directly visible.~~

The billboard is not in the *visual field* of any residence, regardless of municipal boundaries, that is in a residential or TN traditional neighborhood zoning district and has windows which are facing and from which the dynamic display is directly visible. *Visual field* means the cone-shaped area in front of a billboard, drawn on a map, that extends perpendicular from the center of the sign face for one thousand (1000) feet with a vertex angle of seventy-five (75) degrees and also includes peripheral triangles on both sides of the cone, which are delineated by extending the line of the sign face two hundred (200) feet in each direction from its center, and from these two points connecting to the two outer points of the cone.

(5) The owner of the billboard shall apply for and receive a sign permit for the conversion from the city.

(6) As part of the permit application, the applicant shall agree in writing to remove permanently other existing billboards in the city; for each square foot of dynamic display space being created, ~~four~~ six (6) square feet of illuminated billboard faces, or ~~six~~ eight (8) square feet of non-illuminated faces shall be removed. Billboards that the applicant owns or controls in ~~any of the following areas~~ residential zoning districts or any other locations designated for billboard removal by resolution of the city council must be taken down before billboards taken down in other areas of the city will be counted toward this removal requirement~~: the Mississippi River Critical Area, locally designated historic districts, the B4 and B5 downtown zoning districts, residential zoning districts, and any other locations designated for billboard removal by a resolution of the city council or the planning commission~~. Billboards may be counted toward

the removal if they have been or will be removed between one (1) year prior to the application and two (2) months following the issuance of the permit. The removals must include the complete removal of the billboard structures including the foundations of any freestanding billboards.

Prior to approval of the sign permit, the applicant must agree in writing that the city may remove the billboards if the applicant has not done so before the new electronic message sign is put into operation, and the applicant must submit a cash deposit or letter of credit acceptable to the city to pay the city's cost for that removal. The applicant must also agree in writing that the removal of the billboards is done voluntarily and the applicant has no right, under any law, to compensation from any governmental unit for the removed signs.

~~No application may be approved if the removed billboards can be legally rebuilt. If the application is approved, the sign permit shall specify terms and conditions for assuring the permanence of the removals, which may include penalties such as liquidated damages. The terms and conditions shall give assurance to the city that the owners of the properties from which billboards are removed will not have any right under any law to re-establish the billboards or to receive compensation from any governmental unit for the removed billboards.~~ When a billboard is permanently removed (including the sign or display surface and all elements of the sign structure) for purposes of dynamic display conversion under this section or when a billboard is permanently removed for any other reason, and the owner of the removed billboard surrenders in writing any state and local permits previously issued for the removed billboard, no new sign and/or sign structure permit will be issued for the real property on which the removed billboard was located.

(7) If the removed signs are ones for which a state permit is required, the applicant and owners must surrender such permits to the state. The billboard with a dynamic display may not be put into operation until proof is provided to the city that such state permits have been surrendered.

(c) In addition to the other regulations in this chapter, a billboard with a dynamic display shall conform to the following operational standards:

(1) All alpha-numeric copy must be at least fifteen (15) inches high.

(2) The images and messages displayed must be static, and the transition from one static display to another must be direct and immediate without any special effects.

(3) Each image and message displayed must be complete in itself, and may not continue on the subsequent one.

(4) Each image and message must remain constant for at least ~~eight (8)~~ twelve (12) seconds before changing to the next one.

(5) No sign may be brighter than necessary for clear and adequate visibility.

(6) No sign may be of such intensity or brilliances as to impair the vision of a driver with average eyesight or to otherwise interfere with drivers' operation of their vehicles.

(7) No sign may be of such intensity or brilliance that it interferes with the effectiveness of an official traffic sign, device, ~~or~~ signal, or the safety of the public, or located where it would do so, as determined by the city traffic engineer.

(8) A billboard converted for dynamic display, on which more than twenty (20) percent of the sign face is changeable, must have a mechanism that automatically adjusts the sign's brightness in response to ambient conditions. It must also be equipped with a means to turn off the display or lighting immediately if it malfunctions, and the sign owner or operator must turn off the sign or lighting immediately upon notification by the city that sign malfunctions are causing it to be out of compliance with the operational standards in this section.

(9) A billboard with a dynamic display should not appear to be brighter than billboards with external lighting. The billboard's owner or operator must adjust the sign to meet ~~the~~ this brightness standard~~s~~ in accordance with the city's instructions. The adjustment must be made immediately upon receiving a notice of non-compliance from the city; however, the sign owner or operator may appeal the city's notice of non-compliance to the board of zoning appeals.

Section 3

That Legislative Code § 64.201 entitled "Duties of the zoning administrator" is a housekeeping measure intended to reflect the reassignment of responsibility for sign variances from the Planning Commission to the Board of Zoning Appeals previously approved in Council File No. 05-632 so that Leg. Code § 64.201(e), in order to remain consistent with other paragraphs in the Zoning Code, shall read as follows:

Sec. 64.201 Duties of the zoning administrator

(e) The zoning administrator shall not grant any variances with respect to this chapter in carrying out his duties as zoning administrator. Variances may be granted by the ~~planning commission~~ board of zoning appeals. The zoning administrator shall grant a permit upon a finding of compliance with the conditions imposed by this chapter.

07-1106

Section 4

This ordinance amending Legislative Code §§ 64.104.B, 64.302 and 64.201 shall become effective thirty (30) days after its passage, approval and publication.

PUBLISHED

DEC 24 2007

	Yeas	Nays	Absent
Benanav	✓		
Bostrom	✓		
Harris	✓		
Helgen	✓		
Lantry	✓		
Montgomery	✓		
Thune	✓		
	7	0	0

Requested by Department of:

Planning and Economic Development

By: _____

Form Approved by City Attorney

By: P.W. Wanne 12-5-07

Adopted by Council 12/12/2007

Adoption Certified by Council Secretary

By: Mary Erickson

Approved by Mayor: 12/18/07

Date: John Mulholland

Form Approved by Mayor for Submission to Council

By: _____

Council File # 09-1390
Green Sheet # 3092276

RESOLUTION
CITY OF SAINT PAUL, MINNESOTA

7

Presented by

WHEREAS, Saint Paul Legislative Code § 64.302(a)(6), enacted under Council File No. 07-1106 on December 12, 2007, authorized the City Council to designate by resolution, certain zoning districts as "priority" districts for the removal of advertising signs (billboards) where the removal of the billboard is initiated for the purpose of obtaining the necessary sign credits for converting an existing billboard into a billboard with a dynamic display; Now, Therefore,

BE IT RESOLVED, that the Council of the City of Saint Paul, pursuant to Leg. Code § 64.302(a)(6), hereby designates any billboard located in the City's "TN" (Traditional Neighborhood Districts) as being eligible for inclusion in the removal formula for calculating dynamic display conversion applications.

	Yeas	Nays	Absent
Bostrom	✓		
Carter	✓		
Harris	✓		
Helgen	✓		
Lantry	✓		
Stark	✓		
Thune	✓		
	7	0	0

Adopted by Council: Date 12/23/09

Adoption Certified by Council Secretary

By: Mary Erickson

Approved by Mayor: Date 1/8/10

By:

Requested by Department of:

By:

Approved by the Office of Financial Services

By:

Approved by City Attorney

By: 12-16-09

Approved by Mayor for Submission to Council

By:

Council File # 10-161
Green Sheet # 3098496

6

RESOLUTION
CITY OF SAINT PAUL, MINNESOTA

Presented by Kathy Lantry

LOCATIONS DESIGNATED FOR BILLBOARD REMOVAL IN ACCORDANCE WITH SEC. 64.302 NONCONFORMING ADVERTISING SIGNS; CONVERSION TO BILLBOARD WITH DYNAMIC DISPLAYS

WHEREAS, the Saint Paul City Council adopted Legislative Code § 64.302 Nonconforming advertising signs; conversion to billboard with dynamic display on December 12, 2007, to allow for the conversion of illuminated billboards to billboards with dynamic displays subject to standards that maintain highway safety; and to reduce the number of billboards in the city in order to protect and improve views, aesthetics, community pride and investment, and the visibility of local businesses; and,

WHEREAS, 64.302 (b)(6) indicates that as a part of the permit application for conversion to a billboard with a dynamic display, the applicant shall agree in writing to remove permanently six (6) square feet of illuminated billboard faces or eight (8) square feet of non-illuminated faces for each square foot of dynamic display space being created and that billboards that the applicant owns or controls in residential zoning districts or any other locations designated for billboard removal by the city council must be taken down before billboards taken down in other areas of the city will be counted toward the requirement;

NOW, THEREFORE, BE IT RESOLVED, that that Saint Paul City Council finds the following sign locations to be contrary to the goals of protecting and improving views, aesthetics, community pride and investment, and the visibility of local businesses; and,

BE IT FURTHER RESOLVED, that the following sign locations be designated for billboard removal and may be used, along with billboards in residential zoning districts, to fulfill the permit application requirement as described in Sec. 64.302 (b)(6):

File Number	Billboard Address	Location & Description
02 102397	80 Snelling Avenue N	80 Snelling Avenue N & Ashland Avenue
~~02 102404~~	~~402 Snelling Avenue N~~	NE Corner Snelling Avenue N & I94 (St. Anthony)
~~02 102554~~	~~586 Rice Street~~	586 Rice Street & Como Avenue
~~02 102555~~	~~586 Rice Street~~	~~586 Rice Street & Como Avenue~~
~~02 102556~~	~~586 Rice Street~~	586 Rice Street & Como Avenue
~~02 102557~~	~~586 Rice Street~~	586 Rice Street & Como Avenue
02 102562	188 Pennsylvania Avenue	NE Corner Como Avenue & Pennsylvania Avenue
→ 02 102604	1544 Concordia Avenue NOT REMOVED	1554 Concordia Avenue & Snelling Avenue I-94 & Snelling @ Bank
02 102609	615 St. Anthony Avenue	619 St. Anthony Avenue & Dale Street
02 102687	601 Dale Street N	601 Dale Street N & Thomas Avenue
~~02 102317~~	~~441 Wabasha Street S~~	441 Wabasha Street S & Congress Street
~~02 102318~~	~~441 Wabasha Street S~~	441 Wabasha Street S & Congress Street
02 102484	512 Robert Street N	500 Robert Street N
02 102485	512 Robert Street N	500 Robert Street N
→ 02 102492	544 St. Peter Street	544 St. Peter Street I-94 + St. Peter Roof top
02 102503	586 7th Street W	586 7th Street W & Superior Street
02 102504	771 7th Street W	771 Grace Street
02 102697	0 Eagle Parkway	NW Corner Shepard Road & Chestnut Street
02 102698	0 Eagle Parkway	NW Corner Shepard Road & Chestnut Street
02 102731	176 Concord Street	176 Concord Street & State Street
— 02 102393	236 Snelling Avenue S > NOT REMOVED	240 Snelling Avenue S & St. Clair Avenue
— 02 102394	236 Snelling Avenue S	240 Snelling Avenue S & St. Clair Avenue
02 102521	773 Cleveland Avenue S	2065 Ford Parkway & Cleveland Avenue NW Corner
02 102525	2056 Ford Parkway	2056 Ford Parkway & Cleveland Avenue SE Corner
02 102708	0 Griggs Street S	SW Corner St. Clair Avenue & Ayd Mill Road
02 102709	1209 St. Clair Avenue	NW Corner St. Clair Avenue & Ayd Mill Road
02 102710	1209 St. Clair Avenue	NW Corner St. Clair Avenue & Ayd Mill Road
~~02 102332~~	~~1016 Raymond Avenue~~	NE Corner Raymond Avenue & Raymond Place
02 102363	1459 University Avenue W	1459 University Avenue W - NOT OUTFRONT

	File Number	Billboard Address	Location & Description
55			
56			
57	02 102364	1553 University Avenue W	1553 University Avenue W
58	02 102365	490 Snelling Avenue N	1579 University Avenue & Snelling Avenue
59	02 102366	490 Snelling Avenue N	1579 University Avenue & Snelling Avenue
60	~~02 102373~~	~~1800 University Avenue W~~	1800 University Avenue W
61	~~02 102380~~	~~2227 University Avenue W~~	2227 University Avenue W & Hampden Avenue
62	~~02 102381~~	~~2227 University Avenue W~~	2227 University Avenue W & Hampden Avenue
63	02 102383	2505 University Avenue W	2505 University Avenue W & Curfew Avenue
64	02 102398	167 Snelling Avenue N	171 Snelling Avenue N & Selby Avenue
65	02 102414	1607 Breda Avenue	South of 1608 Como Avenue
66	02 102415	1565 Como Avenue	1563 Como Avenue & Snelling Avenue
67	02 102666	301 Wheelock Parkway E	301 Wheelock Parkway & I35E
68	~~02 102440~~	~~1199 Payne Avenue~~	1199 Payne Avenue & Maryland Avenue
69	~~02 102443~~	~~1340 Payne Avenue~~	1340 Payne Avenue & Ivy Avenue
70	02 102459	1410 White Bear Avenue N	White Bear Avenue N & Sherwood Avenue
71	~~02 102466~~	~~848 White Bear Avenue N~~	848 White Bear Avenue N & 7th Street E - INAMANDA AS 954 WBA. NOROOF SIGN IN GSV.
72	02 102473	776 7th Street E	776 7th Street E & Hope Street
73	~~02 102474~~	~~680 7th Street E~~	680 7th Street E & Maria Avenue
74	02 102631	523 7th Street E	525 7th Street E
75	02 102631	1047 Hudson Road	1049 Hudson Road & Earl Street
76	02 102632	1047 Hudson Road	1047 Hudson Road & Earl Street
→ 77	02 102636	1722 Suburban Avenue	1722 Suburban Avenue & I94 Popeyes I-94
78	02 102640	1880 Old Hudson Road	1870 Old Hudson Road & Hazel
79	02 102641	1880 Old Hudson Road	1870 Old Hudson Road & Hazel
80	02 102644	2251 Hudson Road	2245 Hudson Road & McKnight Road
→ 81	02 102645	2201 Burns Avenue	2201 Burns Avenue & McKnight Road I-94 + McKnight

underlined 4 OUTFRONT LOCATIONS
Total of 7 - 14'x48' static billboard faces
on I-94

	Yeas	Nays	Absent
Bostrom	✓		
Carter	✓		
Harris	✓		
Helgen	✓		
Lantry	✓		
Stark	✓		
Thune			✓
	6	0	1

Adopted by Council: Date 2/17/10

Adoption Certified by Council Secretary

By: Mary Erickson

Approved by Mayor: Date 2/24/2010

By: [signature]

Requested by Department of:

By:

Form Approved by City Attorney

By:

Form Approved by Mayor for Submission to Council

By:

Approved by the Office of Financial Services

By:

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1136

File ID:	RES 25-1136	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	2668755	**In Control:**	City Council
				File Created:	07/14/2025
File Name:	1NE Stop Food Market INC - $500 penalty underage buyer failure			**Final Action:**	

Title: Directing the Department of Safety and Inspections to proceed with adverse action and the imposition of a $500 matrix penalty against 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC (License ID #20220001938) for the premises located at 604 Western Ave N.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Bowie	**Enactment Date:**	
Attachments:	Exhibit #1, Exhibit #2	**Financials Included?:**	
Contact Name:	Therese Skarda	**Hearing Date:**	
Entered by:	riddhi.mistry@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1136

Directing the Department of Safety and Inspections to proceed with adverse action and the imposition of a $500 matrix penalty against 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC (License ID #20220001938) for the premises located at 604 Western Ave N.

WHEREAS, the Tobacco Shop license ("License") held by 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC under (License ID #20220001938) for the premises located at 604 Western Ave N., in Saint Paul ("Licensed Premises"), which is owned by Ahsan Khalid was the subject of adverse action pursuant to an June 24, 2025, Notice of Violation and Request for Imposition of $500 Matrix Penalty ("Notice") **(Exhibit # 1)** in which the Department of Safety and Inspections ("Department") provided notice to the Licensee of its intent to request imposition of a $500 matrix penalty because the Licensee failed an Tobacco Underage Buyers compliance Check on May 7, 2025; and

WHEREAS, the Notice detailed that on May 7, 2025, at 11:22 a.m. DSI Inspector, Luis Sanchez-Panadero conducted a Tobacco Underage Buyers Compliance Check at the Licensed Premises. As part of the Tobacco Underage Buyers Compliance Check, a twenty-year-old male,

retained by DSI to perform underage compliance checks, entered the Licensed Premises to purchase cigarettes. He was not asked to show his identification nor was he asked of his age. Nevertheless, the clerk sold him a pack of Marlboro Light Cigarettes; and

WHEREAS, On May 8, 2025, a letter was sent to Ahsan Khalid, 1NE Stop Food Market INC, and to Thomas Huynh, from DSI Inspector, Joseph Voyda. The letter informed the Licensee that DSI had recently conducted a State mandated annual inspection and the person under the age of 21, hired by DSI to conduct the check was successfully able to purchase cigarettes; and

WHEREAS, the Notice laid out the basis for adverse action and the Legislative Code upon which the Department was relying as follows:

Saint Paul Legislative Code §310.01, defines Adverse Action as: "the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application of the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, Licensee or applicant for a license. "Adverse action" includes any of the foregoing directed at one (1) or more licenses held by a Licensee at any location in the city. "Adverse action" also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license.

Saint Paul Legislative Code §310.03 (m) 3 (1) (a) **(Exhibit #2)**:

Saint Paul Legislative Code §310.14 makes a licensee responsible for a violation by a clerk, employee, manager or agent of a licensee:

"Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensates or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act of conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections."

Saint Paul Legislative Code §324.07(i) prohibits the sale of tobacco products to a person under 21:

"No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years is prohibited."

Minnesota Statute §461.12 Subd. 2 also sets a minimum statutory penalty for the sale of tobacco to an underage person:

"If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial

violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing."

WHEREAS, because the Licensee had failed the Tobacco Underage Buyer Compliance Check, the Department of Safety and Inspections recommended a $500 matrix penalty of the Tobacco Shop license application based on Saint Paul Legislative Code §310.01, §310.03 (m) 3 (1) (a), §310.14, §324.07(i), and Minnesota Statute §461.12 Subd. 2.; and

WHEREAS, the Notice laid out options for the Licensee:

"You have four (4) options on how to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **July 7, 2025**, I will presume that you have chosen not to contest the proposed adverse action and the matter will be placed on the City Council Consent agenda for imposition of the $500 matrix penalty.

2. You can pay the $500 matrix penalty. If this is your choice, you should make payment directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **July 7, 2025**, please contact the Department immediately.

3. If you wish to admit the facts but you contest the $500 matrix penalty, you may have a hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a Council hearing no later than **July 7, 2025**, the matter will then be scheduled before the City Council to determine whether to impose the $500 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.

4. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge (ALJ). You will need to send me a letter disputing the facts and requesting an administrative hearing no later than **July 7, 2025**. At that hearing both you and the City will appear and present witnesses, evidence and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a hearing will need to be scheduled. At that time, the City Council will decide whether to adopt, modify or reject the ALJ's report and recommendation.

WHEREAS, the Notice was sent to the licensee on **June 24, 2025,** providing that the Licensee respond by **July 7, 2025**; and

WHEREAS, on July 8, 2025, the City Attorney's Office contacted the Department of Safety and Inspections to confirm whether payment of the $500 matrix penalty was received and was informed that they have not heard from the Licensee/or received payment; and

WHEREAS, the Notice stated if the Licensee failed to provide payment of the $500 matrix penalty to

the Department of Safety and Inspections by July 7, 2025, that the matter would be placed on the City Council Agenda to impose the recommended penalty; now, therefore, be it

RESOLVED, the $500 matrix penalty is hereby imposed on the Tobacco Shop license held by 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC, (License ID #20220001938) for the premises located at 604 Western Ave N., Saint Paul, MN 55103, Licensee is ordered to pay the $500 matrix penalty fee to the Department of Safety and Inspections in violation of Saint Paul Legislative Codes §310.01, §310.03 (m) 3 (1) (a), §310.14, §324.07(i), and Minnesota Statute §461.12 Subd. 2.

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

AFFIDAVIT OF SERVICE BY U.S. MAIL

Riddhi Mistry, being first duly sworn, deposes and says that on the twenty-fourth day of June she served the attached **NOTICE OF VIOLATION AND REQUEST FOR IMPOSITION OF $500 MATRIX PENALTY FOR AN UNDERAGE BUYER FAILURE** and a correct copy thereof in an envelope addressed as follows:

1NE Stop Food Market INC
d/b/a 1NE Stop Food Market INC
604 Western Ave N
Saint Paul, MN 55103
Attn: Ahsan Khalid

Ahsan Khalid
18466 Greenstone Way
Lakeville, MN 55044

1 NE Stop Food Market Inc
604 Western Ave N
St Paul, MN 55103-1604

Caty Royce, Co- Executive Director
Frogtown Neighborhood Association
Midtown Business Center
501 Dale Street North
Saint Paul, MN 55104

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Riddhi Mistry

Subscribed and sworn to before me
This 24th day of June 2025

Notary Public

CHRISTINE M. HAAS
Notary Public-Minnesota
My Commission Expires Jan. 31, 2028

SAINT PAUL
CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
LYNDSEY M. OLSON, CITY ATTORNEY

Civil Division, 15 Kellogg Blvd. West, 400 City Hall
Saint Paul, MN 55102
Tel: 651-266-8755| Fax: 651-298-5619

June 24,2025

NOTICE OF VIOLATION AND REQUEST FOR IMPOSITION OF $500 MATRIX PENALTY - UNDERAGE BUYER FAILURE

1NE Stop Food Market INC
d/b/a 1NE Stop Food Market INC
604 Western Ave N
Saint Paul, MN 55103
Attn: Ahsan Khalid

RE: Tobacco Shop license held by 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC for the premises located at 604 Western Ave N., in Saint Paul.
License ID #: 20220001938

Dear Licensee:

The Department of Safety and Inspections ("DSI") has recommended adverse action against the Tobacco Shop license held by 1NE Stop Food Market INC ("Licensee"). 1NE Stop Food Market INC located at 604 Western Ave N ("Licensed Premises").

Legal Basis for Action:

Saint Paul Legislative Code §310.01, defines Adverse Action as:

"the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application for the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, licensee, or applicant for a license. Adverse action includes any of the foregoing directed at one (1) or more licenses held by a licensee at any location in the city. Adverse action also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license."

Saint Paul Legislative Code §324.07(i) prohibits the sale of tobacco products to a person under 21:

"No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years is prohibited."

The Saint Paul City Attorney's Office does not discriminate based on race, color, national origin, religion, sex/gender, disability, sexual orientation, gender identity, age, or veteran status in the delivery of services or employment practices.

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Saint Paul Legislative Code §310.03 (m) 3 contains the Tobacco Presumptive Penalty Matrix and computation guidelines for tobacco related violations:

> 3.**Tobacco Presumptive Penalties Matrix** – *Tobacco Presumptive Penalties*. Penalties for convictions or violations are presumes to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exists substantial and compelling reasons making it more appropriate to do so.

Type of Violation	1st	2nd	3rd	4th
(1) Sale to a person under twenty-one (21) years of age.	$500.00 fine	$1,000.00 fine	$2,000.00 fine and 7-day suspension	Revocation

(a) Computation of time for violations under the tobacco presumptive penalties matrix. If a violation is not covered under this penalty matrix, the general presumptive penalty matric should be used. Except as otherwise provide by Minn. Stats. §461.12, subd. 2, subsequent tobacco violations are subject to the following:

Saint Paul Legislative Code §310.14 makes a licensee responsible for a violation by a clerk, employee, manager or agent of a licensee:

"Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensates or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act of conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections."

Minnesota Statute §461.12 Subd. 2 also sets minimum statutory penalties for the sale of tobacco to an underage person:

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"If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing."

Adverse Action Recommendation:

The Department of Safety and Inspections will recommend a $500.00 matrix penalty for violating Saint Paul Legislative Code § 310.01, §310.03 (m) 3 (1) (a), §310.14, §324.07(i), and Minnesota Statute §461.12 Subd. 2. This is due to failing the Underage Buyer Compliance Check.

Factual basis for $500.00 matrix penalty:

On May 7, 2025, at 11:22 a.m. DSI Inspector Luis Sanchez-Panadero, conducted a Tobacco Underage Buyers Compliance Check at 1NE Stop Food Market INC d/b/a 1NE Stop Food Market INC located at 604 Western Ave N. A twenty-year-old male, retained by DSI to perform underage compliance checks, entered your store to purchase cigarettes. The clerk did not request his identification nor did the clerk ask for his age. Nevertheless, the clerk sold him a pack of Marlboro Light cigarettes.

On May 8, 2025, a letter was sent to Ahsan Khalid, 1NE Stop Food Market INC, and to Thomas Huynh TR., from DSI Inspector, Joseph Voyda. The letter informed you that you failed the state mandated underage tobacco check as (DSI), had recently conducted a State mandated annual inspection and the person under the age of 21, hired by DSI to conduct the check was able to purchase cigarettes. You were also informed to expect a Notice of Violation from the City Attorney's Office providing options on how to proceed with your adverse action.

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SAINT PAUL
CITY ATTORNEY

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You have four (4) options to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **July 7,2025,** I will presume that you have chosen not to contest the proposed adverse action and the matter will be placed on the City Council Consent agenda for imposition of the $500 matrix penalty.

2. You can pay the $500 matrix penalty. If this is your choice, you should make payment directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **July 7,2025**, please contact the Department immediately.

3. If you wish to admit the facts but you contest the $500 matrix penalty, you may have a hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a Council hearing no later than **July 7,2025,** the matter will then be scheduled before the City Council to determine whether to impose the $500 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.

4. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge (ALJ). You will need to send me a letter disputing the facts and requesting an administrative hearing no later than **July 7,2025**. At that hearing both you and the City will appear and present witnesses, evidence and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a hearing will need to be scheduled. At that time, the City Council will decide whether to adopt, modify or reject the ALJ's report and recommendation.

Please note: If you choose an administrative hearing, the Department of Safety and Inspections reserves the right to request that City Council impose the costs of the administrative hearing per Saint Paul Legislative Code § 310.03 (k).

If you have not contacted me by July 7,2025, I will assume that you do not contest the imposition of the $500 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please contact my Paralegal Riddhi Mistry at riddhi.mistry@ci.stpaul.mn.us , (651) 266-8835.

Sincerely,

The Saint Paul City Attorney's Office does not discriminate based on race, color, national origin, religion, sex/gender, disability, sexual orientation, gender identity, age, or veteran status in the delivery of services or employment practices.

SAINT PAUL
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Saint Paul, MN 55102
Tel: 651-266-8755| Fax: 651-298-5619

/s/
Therese Skarda
Assistant City Attorney
License No.: 0240989

Cc: Ahsan Khalid, 18466 Greenstone Way, Lakeville, MN 55044
1 NE Stop Food Market Inc, 604 Western Ave N., St Paul, MN 55103-1604
Caty Royce, Co- Executive Director, Frogtown Neighborhood Association, Midtown Business Center, 501 Dale Street North, Saint Paul, MN 55104

Attachments: Inspector's Report – 05/07/2025
Tobacco Underage Buyer Compliance Check Form – 05/07/2025
Letter from Inspector, Joseph Voyda to 1NE Stop Food Market INC – 05/08/2025
Letter from Inspector, Joseph Voyda to Ahsan Khalid – 05/08/2025
Letter from Inspector, Joseph Voyda to Thomas Huynh TR– 05/08/2025
Photo Evidence
Saint Paul Legislative Code §310.01
Saint Paul Legislative Code §310.03 (m) 3 (1) (a),
Saint Paul Legislative Code §310.14
Saint Paul Legislative Code §324.07(i)
Minnesota Statute §461.12 Subd.

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SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

Inspector's Report

Inspectors Name: Luis Sanchez-Panadero Date & Time: 5/7/2025

Doing Business As/DBA Name: 1NE Stop Food Market INC

Property Address: 604 Western Ave N - St Paul, MN 55103-1756

Reason for Visit: State mandatory tobacco compliance inspection

Photos Taken: ☑ Yes ☐ No – Area(s) of where the Photo(s) where taken: Tobacco product and amount spent

Details of Conversations (Statements to and by Person Responsible for Property):

On 5/7/2025 at 11:22 a.m. while conducting an underage buyer State mandatory tobacco compliance inspection, located at 604 Western Ave N, Saint Paul, MN 55103. This location failed the State mandatory tobacco compliance check, in an attempted purchase of a pack of Marlboro Lights Cigarettes that was successfully made from an underage buyer that was hired by DSI.

I instructed the trained underage buyer to enter the licensed business in an attempt to purchase of a pack of Marlboro Lights Cigarettes. The underage buyer was given a twenty-dollar ($20) bill for the attempted tobacco purchase. I observed the underage buyer enter the store front entrance.

I observed the underage buyer leave the licensed establishment with a pack of Marlboro Lights Cigarettes. The underage buyer reported back to me that the licensed business failed the State mandatory tobacco compliance inspection. I asked the underage buyer if the clerk asked for their age, underage buyer responded with No, I asked if the clerk requested their identification, underage buyer responded with No, I asked if they presented their identification when asked to do so by the clerk, underage buyer response was no, the clerk sold to me anyways, I asked the underage buyer the description of the clerk including if the clerk was a male or female, race, facial hair, hair color, approximate height, weight and if the clerk had a name tag on. After documenting the above-mentioned questions and answers on the inspection form. I took photos of the tobacco product and the amount spent, this transaction was in the amount of thirteen dollars ($13).

☐ Continued on Page 2

SAINT PAUL
SAFETY & INSPECTIONS

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ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

May 8, 2025

1NE STOP FOOD MARKET INC
Attn: Ahsan Khalid
3345 Sherman Court Appt 152
Eagan, MN 55121

Underage Buyer Tobacco Compliance Check

RE: 604 WESTERN AVE N - DBA: 1NE STOP FOOD MARKET INC - License ID 20220001938

Ahsan Khalid,
This letter is to inform you that the Department of Safety and Inspections (DSI) recently conducted a State mandated annual inspection in the attempt to purchase of tobacco products to persons under the age of 21 hired by DSI in accordance with State Statutes 461.12.

As a result, your tobacco licensed location has **Failed** the underage buyer attempted purchase of tobacco.

These mandated inspections consist of an underage buyer between the ages of 17 and 20 entering licensed establishments in attempting to purchase tobacco products or tobacco related devices as defined in State Statutes Section 609.685 and in the City of Saint Paul Legislative Code Section 324.

Details of the attempted purchase:
On 5/7/2025 at 11:22 a.m., a pack of Marlboro Lights Cigarettes was successfully purchased from the clerk on duty. The clerk on duty was described as an Indian male that who had black hair, a grey shirt with a brand on it, and described as being average-skinny build.

In the weeks to come, you should expect a Notice of Violation mailed to you by the City of Saint Paul Attorney's Office with options. Typically, violations for the sale of tobacco products to an underage buyer is a $500 for the first offence, $1,000 for the Second, $2,000 with a seven (7) day suspension and up to revocation of tobacco license within the three (3) years of the first offense.

Questions or regulatory information regarding annual underage tobacco compliance checks, you may contact me directly at phone number 651-266-9014.

Joseph Voyda
DSI Licensing Inspector

C: 1NE STOP FOOD MARKET INC - 604 WESTERN AVE N - ST PAUL, MN 55103-1756

THOMAS HUYNH TR - 3007 VALENTO LN SAINT PAUL MN 55117-1273

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
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May 8, 2025

1NE STOP FOOD MARKET INC
604 WESTERN AVE N
ST PAUL, MN 55103-1756

Underage Buyer Tobacco Compliance Check

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Joseph Voyda
DSI Licensing Inspector

C: THOMAS HUYNH TR - 3007 VALENTO LN SAINT PAUL MN 55117-1273

1NE STOP FOOD MARKET INC Attn: Ahsan Khalid - 3345 Sherman Court Appt 152 Eagan, MN 55121

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

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Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

May 8, 2025

THOMAS HUYNH TR
3007 VALENTO LN
SAINT PAUL MN 55117-1273

Underage Buyer Tobacco Compliance Check

RE: 604 WESTERN AVE N - DBA: 1NE STOP FOOD MARKET INC - License ID 20220001938

THOMAS HUYNH TR,

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Joseph Voyda
DSI Licensing Inspector

C: 1NE STOP FOOD MARKET INC - 604 WESTERN AVE N - ST PAUL, MN 55103-1756

1NE STOP FOOD MARKET INC Attn: Ahsan Khalid - 3345 Sherman Court Appt 152 Eagan, MN 55121

SAINT PAUL
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375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

Tobacco Underage Buyers Compliance Check Inspection Form

☐ Pass ☒ Fail

Route Order: 18
20220001938
Tobacco Shop

1NE STOP FOOD MARKET INC
604 WESTERN AVE N
ST PAUL, MN 55103-1756

Business Type:
☒ Convenience ☐ Convenience/Gas ☐ Gas Station ☐ Drug Store / Pharmacy ☐ Tobacco Products Shop
☐ Supermarket/Grocery ☐ General Merchant ☐ Liquor Store/Bar Restaurant ☐ Other (private club, bowling, etc.)

Inspector: Luis Sanchez-Panadero (Name) Date: 5/ 7 / 2025 (MM DD YY) Time: 11 :22 ☒ am ☐ pm

Was purchase attempted?
☒ Yes ☐ No

If NO, check reason:
☐ Does not sell tobacco ☐ Unsatisfactory/unsafe conditions
☐ After business hours ☐ Out of business
☐ Not applicable ☐ Other _____

Underage Buyer: [redacted] (Name) 20 (Age) Male (Gender)

Did the Inspector or Officer view transaction?
☐ Yes ☒ No

Was sale made? ☒ Yes ☐ No

Was age asked? ☐ Yes ☒ No

Was ID requested? ☐ Yes ☒ No

Was ID shown? ☐ Yes ☒ No

Type of product: **Amount spent:** $13.00
☒ Cigarettes: Marlboro lights ☐ Smokeless: _____ ☐ Cigars: _____
☐ Shisha: _____ ☐ E-juice: _____ ☐ THC/Delta: _____
☐ Other (cigarette papers, lighter, etc.): _____

Clerk Information: Gender: M **Approximate Age:** ☒ 18 or ☐ Under 18 **Actual age if known** _____

Name of Clerk if known: _____ Description/Notes: Indian, blck hair, grey shirt (brand), avg-skinny build

Marlboro
FILTER CIGARETTES
SMOOTH ORIGINAL FLAVOR
THE UNITED STATES OF AMERICA
THE UNITED STATES
L 13892373 B
SAINT PA
SAFETY & INSPEC
Route Order: 18
20220001938
Tobacco Shop
1NE STOP FOOD MARKET INC
604 WESTERN AVE N
ST PAUL, MN 55103-17
Business Type:
Convenience
Supermarket/Grocery
Tobacco Products Shop
Inspector: Luis Sanchez-Pa
Time: 11 :22 am pm
Was purchase atte
Yes No
Unsatisfactory/unsafe conditions
Out of business
Other
Underage Buyer: [redacted]
Name
20
Age
Gender
Did the Inspector or Officer view transaction?
Yes No
Was sale made?
Yes No
Was age asked?
Yes No
Was ID requested?
Yes No
Was ID shown?
Yes No
Type of product:
Amount spent: $13.00
Cigarettes: Marlboro lights
Smokeless:
Cigars:
Shisha:
E-juice:
THC/Delta:
Other (cigarette papers, lighter, etc.):
Clerk Information: Gender: M
Approximate Age: 18 or Under 18 Actual age if known
Name of Clerk if known:
Description/Notes: Indian, blck hair, grey shirt (brand), avg-skinny build
CITY OF SAINT PAUL
MELVIN CARTER, MAYOR
AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER
STPAUL.GOV

Ordinance & State Statutes Violations

Sec. 324.07. Sales prohibited.

(i) No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years prohibited.

Sec. 310.03. Hearing procedures.

(m) *Presumptive penalties for certain violations*. The purpose of this section is to establish a standard by which the city council determines the amount of fines, the length of license suspensions and the propriety of revocations, the general presumptive penalty matrix applies to all license types, except that in the case of a violation involving a liquor license the penalty matrix for intoxicating liquor; nonintoxicating malt liquor applies and for a violations involving tobacco, the penalty matrix for tobacco applies. These penalties are presumed to be appropriate for every case; however the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate.

3. **Tobacco presumptive penalties matrix.**

Tobacco presumptive penalties. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

Type of Violation	Appearance			
	1st	2nd	3rd	4th
(1) Sale to a person under twenty-one (21) years of age	$500.00 fine	$1000.00 fine	$2,000.00 fine and 7-day suspension	Revocation

(a) Computation of time for violations under the tobacco presumptive penalties matrix. If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Except as otherwise provided by Minn. Stats. § 461.12, subd. 2, subsequent tobacco violations are subject to the following:

Sec. 310.14. Licensee's responsibility.

Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensated or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act or conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections.

State Statutes Violations

461.12 MUNICIPAL LICENSE OF TOBACCO, TOBACCO-RELATED DEVICES, AND SIMILAR PRODUCTS.
Subd. 2. Administrative penalties for sales and furnishing; licensees. If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of$600 must be imposed for a second violation at the same location within 36 month after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Sec. 310.01. - Definitions.

For the purposes of this chapter, any chapter of the Legislative Code pertaining to licenses as hereinafter mentioned, and subsequently enacted ordinances establishing or relating to the requirements for Class R for routinely issued licenses, Class T for temporary licenses and Class N for licenses in which neighbors are required to be notified, under authority of the City of Saint Paul, the terms defined in this section have the following meanings:

Adverse action means the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application for the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, licensee, or applicant for a license. Adverse action includes any of the foregoing directed at one (1) or more licenses held by a licensee at any location in the city. Adverse action also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license.

Bond means a bond meeting the requirements of section 310.05 and indemnifying the city against all claims, judgments or suits caused by, resulting from or in connection with any licensed business, activity, premises, thing, facility, occurrence or otherwise under these chapters.

Building official means the official in the department of safety and inspections charged with the responsibility of enforcement of the building code.

Chapters and *these chapters* mean this uniform license ordinance, any chapter of the Legislative Code pertaining to licenses as hereinafter mentioned, and subsequently enacted ordinances establishing or relating to the requirements for class R, class T, and class N licenses under authority of the city.

Class R licenses means those licenses and certain permits which can be issued by the director without council approval if no conditions are imposed upon the license and which do not require a hearing if there is an objection. Class R Licenses follow the Procedures for Application for the Grant or Issuance of a License, New Application Investigation and Review, Application Denial, Notice, Levels of Approval, Objections, and Renewal Procedures laid out in Section 310.02(1). The following licenses are so classified, and the numbers shown opposite them correspond to the chapters in the Legislative Code pertaining to each license:

Business Licenses	**Fee**	**Class**	**Ordinance/ Legislative Code**
CLASS R			

Agricultural Vehicle Permit	$23.00	R	165
Amusement Rides—Annual	$85.00	R	317
Animal Boarding (Commercial)	$83.00	R	348
Animal Boarding (Home Occupation)	$83.00	R	348
Animal Day Care (Commercial)	$83.00	R	348
Animal Day Care (Home Occupation)	$83.00	R	348
Animal Foods Manufacturing and Distribution	$85.00	R	316
Bituminous Contractor	$210.00	R	320
Bowling Centers	$210.00	R	426
Building Contractors	$210.00	R	326
Building Trade Business License	$188.00	R	369
Building Trades Certificate of Competency	$24.00	R	370
Bulk Oil Storage	$210.00	R	342
Christmas Tree Sales	$85.00	R	323
Commercial Vehicle	$78.00	R	158
Commercial Vehicle—Exempt	$0.00	R	158
Courtesy Bench	$26.00	R	127
Courtesy Benches Transfer	$17.00	R	127
Finishing Shop	$85.00	R	371

Game Room	$210.00	R	406
House Sewer Contractor	$210.00	R	338
Laundry/Dry-cleaning Plant	$210.00	R	327
Laundry/Dry-cleaning Pick Up Station	$85.00	R	327
Lawn Fertilizer and Pesticide Applicator	$85.00	R	377
Liquid Fuel Dealer	$210.00	R	332
Liquid Fuel Dealer Vehicle	$85.00	R	332
Liquor Catering (State Cater/City Liq)	$192.00	R	409
Mechanical Amusement Device	$21.00	R	318
Massage Center—A (1 Practitioner)	$100.00	R	414
Massage Center—A (Commercial)	$262.00	R	412
Massage Center—B (Home Location)	$106.00	R	412
Massage Practitioner	$106.00	R	414
Massage Practitioner-Additional Location	$31.00	R	412
Mercantile Broker	$85.00	R	340
Mobile Retail Vehicle	$85.00	R	346
Pedal Car	$118.00	R	374
Pedal Car Business	$352.00	R	374
Pedal Car Driver	$51.00	R	374

Peddler	$85.00	R	345
Peddler—Fee Waived	$0.00	R	345
Pedicab Driver	$51.00	R	374
Pedicab Vehicle	$113.00	R	374
Pest Control	$210.00	R	334
Pet Grooming Facility	$85.00	R	382
Pet Shop	$210.00	R	347
Pool & Billiard Hall	$210.00	R	322
Recycling Collection Center	$210.00	R	408
Recycling Processing Center	$958.00	R	408
Rental of Hospital Equipment	$85.00	R	350
Rental of Hospital Equip-Vehicle	$85.00	R	350
Rental of Kitchenware	$85.00	R	351
Roller Rink	$85.00	R	353
Sanitary Disposal Vehicle	$405.00	R	354
Second-Hand Dealer	$85.00	R	355
Second-Hand Dealer (Comp/Elec)	$85.00	R	355
Second-Hand Dealer (Antiques/Comp/Elec)	$85.00	R	356
Second-Hand Dealer (Antiques)	$85.00	R	355

Second Hand Dealer—Motor Vehicle Parts	$507.00	R	355
Second-Hand Dealer—Multiple Dealers	$405.00	R	355
Short-Term Rental (Non-Owner Occupied)	$45.00	R	379
Short-Term Rental (Owner Occupied)	$45.00	R	379
Short-Term Rental Platform	$11,181.00	R	379
Sidewalk Cafe	$40.00	R	106
Sidewalk Contractor	$210.00	R	356
Solicitor	$85.00	R	345
Solid Fuel Dealer	$210.00	R	333
Solid Fuel Dealer Vehicle	$85.00	R	333
Solid Waste Hauler & Vehicle	$405.00	R	357
Solid Waste Hauler (Ea Add'l Veh)	$85.00	R	357
Solid Waste Transfer Station	$1,913.00	R	357
Sound Trucks & Broadcast Vehicle	$85.00	R	359
Swimming Pool—Public	$405.00	R	360
Tanning Facility	$106.00	R	380
Taxicab Driver	$51.00	R	376
Taxicab Vehicle	$469.00	R	376
Taxicab Vehicle (Reciprocity Event)	$37.00	R	376

Taxicab Service Company	$456.00	R	376
Theaters and Movie Theaters	$210.00	R	416
Tire Recapping Plant	$85.00	R	372
Tobacco Products Shop	$535.00	R	324
Tobacco Shop	$535.00	R	324
Tow Truck/Wrecker (Operator)	$405.00	R	361
Tow Truck/Wrecker (Vehicle)	$85.00	R	361
Trade Worker Registration—Tier 1	$37.00	R?	370
Trade Worker Registration—Tier 2	$70.00	R	370
Trade Worker Registration—Tier 3	$59.00	R	370
Trailer Rental	$210.00	R	352
Tree Trimmer & 1 Vehicle	$210.00	R	362
Tree Trimmer—Each Add'l Vehicle	$85.00	R	362
Vehicle Immobilization Service	$405.00	R	383
Veterinary Hospital	$210.00	R	364
Window Cleaning	$210.00	R	365
Wrecking of Buildings	$65.00	R	368

Class T licenses means those licenses which can be approved or denied by the director, if no conditions are imposed upon the license and which do not require a hearing if there is an objection. Class T Licenses follow the Procedures for Application for the Grant or Issuance of the License, New Application Investigation

and Review, Application Denial, Notice, Levels of Approval, Objections, and Renewal Procedures laid out in Section 310.02(3). The following licenses are so classified, and the numbers shown opposite them correspond to the chapters in the Legislative Code pertaining to each license:

Business Licenses	Fee	Class	Ordinance/ Legislative Code
CLASS T			
Amusement Rides—Temporary	$32.00	T	317
Bingo/Rfls/P-Tabs/Tpbrds/Pdlwhls	$59.00	T	402
Close Out Sale	$85.00	T	325
Entertainment—Temporary	$35.00	T	411
Liquor Catering (State Cater Only)	$59.00	T	409
Liquor—Extension of Service Area	$68.00	T	410
Liquor—Under Age Access (Temporary)	$35.00	T	409
Liquor On Sale—Temporary	$59.00	T	409
Malt On Sale (3.2)—Temporary	$59.00	T	410
Massage Practitioner—Temporary	$50.00	T	412
Second Hand Dealer—Exhibition	$210.00	T	355
Tag Days	$26.00	T	391
Temp On Sale Malt Brewery/Distillery	$59.00	T	410
Transient Merchant	$85.00	T	345

Wine On Sale-Temporary	$59.00	T	409
Winery Annual Festival—Temporary	$59.00	T	409

Class N licenses means those licenses which must be approved or denied by the council. Class N Licenses follow the Procedures for Application for the Grant or Issuance of the License, New Application Investigation and Review, Application Denial, Notice, Levels of Approval, Objections, and Renewal Procedures laid out in Section 310.02(2). The following licenses are so classified, and the numbers shown opposite them correspond to the chapters in the Legislative Code pertaining to each license:

Business Licenses	**Fee**	**Class**	**Ordinance/ Legislative Code**
CLASS N			
Auto Body Repair Shop	$507.00	N	423
Auto Body Repair/Painting Shop	$507.00	N	423
Auto Repair Garage	$507.00	N	423
Bingo Hall	$229.00	N	403
Cabaret—Class A	$210.00	N	322
Cabaret—Class B	$210.00	N	426
Conversation/Rap Parlor(A)	$405.00	N	413
Conversation/Rap Parlor (B)	$405.00	N	413
Culinary On Sale—Wine/Malt	$255.00	N	409
Dance or Rental Halls	$497.00	N	405

Dance Halls—Exempt	$0.00	N	405
Entertainment—Extension	$0.00	N	411
Entertainment (A)	$278.00	N	411
Entertainment (B)	$672.00	N	411
Entertainment (C)	$3,191.00	N	411
Firearms	$405.00	N	225
Gambling Hall	$445.00	N	278
Gambling Location	$84.00	N	225
Gas Station	$154.00	N	424
Health/Sport Club	$405.00	N	427
Health/Sport Club—Adult	$405.00	N	427
Health/Sport Club-Exercise Only Facility	$405.00	N	427
Infectious Waste Processing Facility	$1,913.00	N	427
Liquor-Extension of Service Hours	$405.00	N	409
Liquor—Microdistillery Cocktail Room	$712.00	N	409
Liquor—Off Sale Micro Distillery	$205.00	N	409
Liquor Off Sale	$1,500.00	N	409
Liquor On Sale—100 seats or less	$5,361.00	N	409
Liquor On Sale—101-180 Seats	$5,937.00	N	409

Liquor On Sale—181-290 Seats	$6,360.00	N	409
Liquor On Sale—291 or more Seats	$6,448.00	N	409
Liquor On Sale—2 AM Closing	$59.00	N	409
Liquor On Sale—Exempt	$0.00	N	409
Liquor On Sale—Over 100 seats (B)	$5,022.00	N	409
Liquor On Sale—Over 200 seats (A)	$5,454.00	N	409
Liquor On Sale—Sunday	$200.00	N	409
Liquor On Sale—Sunday—Exempt	$0.00	N	409
Liquor On Sale—Theater	$1,914.00	N	409
Liquor On Sale—Additional Family Members	$62.00	N	409
Liquor On Sale (Government Agencies)	$0.00	N	409
Liquor On Sale (Small Brewery—128 oz)	$30.00	N	409
Liquor On Sale-Club under 200 Mbrs—A	$300.00	N	409
Liquor On Sale-Club 201-500 Mbrs—B	$500.00	N	409
Liquor On Sale-Club 501-1000 Mbrs—C	$650.00	N	409
Liquor On Sale-Club 1001-2000 Mbrs—D	$800.00	N	409
Liquor On Sale-Club 2001-4000 Mbrs—E	$1,000.00	N	409
Liquor On Sale-Club 4001-6000 Mbrs—F	$2,000.00	N	409
Liquor On Sale-Club over 6000 Mbrs—G	$3,000.00	N	409

Liquor-Outdoor Service Area (Patio)	$85.00	N	409
Liquor-Outdoor Service Area (Sidewalk)	$40.00	N	409
Malt Off Sale (Brewery)	$205.00	N	410
Malt Off Sale (Growler)	$205.00	N	410
Malt Off Sale	$225.00	N	410
Malt On Sale (3.2)	$712.00	N	410
Malt On Sale (3.2)—Fee Waived	$0.00	N	410
Malt On Sale (3.2)—2 AM Closing	$0.00	N	410
Malt On Sale (Brewery Taproom)	$712.00	N	410
Malt On Sale (Strong)	$712.00	N	410
Massage Center—C (Adult)	$405.00	N	412
Mini Motion Picture Theater-Adult (C)	$405.00	N	415
Minnesota Currency Exchange	$405.00	N	381
Motor Vehicle Dealer—New Vehicles	$405.00	N	401
Motor Vehicle Salvage Dealer	$405.00	N	422
Motorcycle Dealer	$210.00	N	401
Parking Lot	$405.00	N	417
Parking Lot/Parking Ramp	$405.00	N	417
Parking Ramp (Government)	$0.00	N	417

Parking Ramp	$405.00	N	417
Parking Ramp/Garage (Private)	$396.00	N	417
Pawn Shop	$3,191.00	N	344
Second Hand Dealer—Motor Vehicle	$507.00	N	344
Steam Room/Bath House (A)	$405.00	N	428
Steam Room/Bath House (B)—Adult	$405.00	N	428
Theaters and Movie Theaters-Drive In	$210.00	N	416
Transportation Network Company	$41,115.00	N	373
Wine On Sale	$2,000.00	N	409
Wine On Sale (Government Agencies)	$0.00	N	409

Department means the department of safety and inspections.

Director means the director of the department of safety and inspections and/or the director's designee or designees.

Fee means and includes both the license fee and application fee unless otherwise provided.

License means and includes all licenses and permits provided for or covered by these chapters.

License also includes licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of such licenses, for the purposes of making procedures in chapter 310 of the Legislative Code applicable to the approval or disapproval of such licenses.

Class N License District Council Notification Form means the form, provided by the Department to the license applicant as part of the Class N License application packet, which must be mailed or personally delivered to the district council by the license/applicant prior to the submission of the application for a license.

Person means and includes any person, firm, corporation, partnership, company, organization, agency, club or any group or association thereof. It shall also include any executor, administrator, trustee, receiver or other representative appointed by law.

Zoning administrator means the official in the department of safety and inspections charged with responsibility for enforcement of the zoning code.

(Ord 22-46, § 2, 11-9-22; Ord 23-32, § 2, 9-6-23)

Sec. 310.03. - Hearing procedures.

(a) *Adverse action; notice and hearing requirements*. In any case where the council may or intends to consider any adverse action, including the revocation or suspension of a license, the imposition of conditions upon a license, or the denial of an application for the grant, issuance or renewal of a license, or the disapproval of a license issued by the State of Minnesota, the applicant or licensee must be given notice and an opportunity to be heard as provided herein. The council may consider such adverse actions when recommended by the director, by the director of any executive department established pursuant to Chapter 9 of the Charter, by the city attorney or on its own initiative.

(b) *Notice.* In each such case where adverse action is or will be considered by the council, the applicant or licensee must be notified in writing that adverse action may be taken against the license or application, and that they are entitled to a hearing before action is taken by the council. The notice must be served or mailed a reasonable time before the hearing date, and must state the place, date and time of the hearing. The notice must state the issues involved or grounds upon which the adverse action may be sought or based. The council may request that such written notice be prepared and served or mailed by the director or by the city attorney.

(c) *Hearing.* Where there is no dispute as to the facts underlying the violation or as to the facts establishing mitigating or aggravating circumstances, the hearing must be held before the council. Otherwise the hearing must be conducted before a hearing examiner appointed by the council or retained by contract with the city for that purpose. The applicant or the licensee must be provided an opportunity to present evidence and argument as well as meet adverse testimony or evidence by reasonable cross-examination and rebuttal evidence. The hearing examiner may in its discretion permit other interested persons the opportunity to present testimony or evidence or otherwise participate in such hearing.

(c-1) *Procedure; hearing examiner.* The hearing examiner will hear all evidence as may be presented on behalf of the city and the applicant or licensee, and must present to the council written findings of fact and conclusions of law, together with a recommendation for adverse action.

The council will consider the evidence contained in the record, the hearing examiner's recommended findings of fact and conclusions, and may not consider any factual testimony not previously submitted to and considered by the hearing examiner. After receipt of the hearing examiner's findings, conclusions, and recommendations, the council must provide the applicant or licensee an opportunity to present oral or written arguments alleging error on the part of the examiner in the application of the law or interpretation of the facts, and to present argument related to the recommended adverse action. Upon conclusion of that hearing, and after considering the record, the examiner's findings and recommendations,

together with such additional arguments presented at the hearing, the council must determine what, if any, adverse action should be taken, which action must be by resolution. The council may accept, reject or modify the findings, conclusions and recommendations of the hearing examiner.

(c-2) *Ex-parte contacts.* If a license matter has been scheduled for an adverse hearing, council members shall not discuss the license matter with each other or with any of the parties or interested persons involved in the matter unless such discussion occurs on the record during the hearings of the matter or during the council's final deliberations of the matter. No interested person shall, with knowledge that a license matter has been scheduled for adverse hearing, convey or attempt to convey, orally or in writing, any information, argument or opinion about the matter, or any issue in the matter, to a council member or his or her staff until the council has taken final action on the matter; provided, however, that nothing herein will prevent an inquiry or communications regarding status, scheduling or procedures concerning a license matter. An interested person, for the purpose of this paragraph, means and includes a person who is an officer or employee of the licensee which is the subject of the scheduled adverse hearing, or a person who has a financial interest in such licensee.

(d) *Licensee or applicant may be represented.* The licensee or applicant may represent himself or choose to be represented by another.

(e) *Record; evidence.* The hearing examiner shall receive and keep a record of such proceedings, including testimony and exhibits, and shall receive and give weight to evidence, including hearsay evidence, which possesses probative value commonly accepted by reasonable and prudent persons in the conduct of their affairs.

(f) *Council action, resolution to contain findings.* Where the council takes adverse action with respect to a license, licensee or applicant for a license, the resolution by which such action is taken must contain its findings and determination, including the imposition of conditions, if any. The council may adopt all or part of the findings, conclusions and recommendations of the hearing examiner, and incorporate the same in its resolution taking the adverse action.

(g) *Additional procedures where required.* Where the provisions of any statute or ordinance require additional notice or hearing procedures, such provisions must be complied with and supersede inconsistent provisions of these chapters. This includes, without limitation by reason of this specific reference, Minn. Stats., Chapter 364 and Minn. Stats., § 340A.415.

(h) *Discretion to hear notwithstanding withdrawal or surrender of application or license.* The council may, at its discretion, conduct a hearing or direct that a hearing be held regarding revocation or denial of a license, notwithstanding that the applicant or licensee has attempted or purported to

withdraw or surrender said license or application, if the attempted withdrawal or surrender took place after the applicant or licensee had been notified of the hearing and potential adverse action.

(i) *Continuances.* Where a hearing for the purpose of considering revocation or suspension of a license or other disciplinary action involving a license has been scheduled before the council, a continuation of the hearing may be granted by the council president or by the council at the request of the licensee, license applicant, an interested person or an attorney representing the foregoing, upon a showing of good cause by the party making the request.

(j) If the council imposes an adverse action as defined in section 310.01 above, a generic notice of such action must be prepared by the director and posted by the licensee so as to be visible to the public during the effective period of the adverse action. The licensee shall be responsible for taking reasonable steps to make sure the notice remains posted on the front door of the licensed premises, and failure to take such reasonable precautions may be grounds for further adverse action.

(k) *Imposition of costs.* The council may impose upon any licensee or license applicant some or all of the costs of a contested hearing before an independent hearing examiner. The costs of a contested hearing include, but are not limited to, the cost of the administrative law judge or independent hearing examiner, stenographic and recording costs, copying costs, city staff and attorney time for which adequate records have been kept, rental of rooms and equipment necessary for the hearing, and the cost of expert witnesses. The council may impose all or part of such costs in any given case if (i) the position, claim or defense of the licensee or applicant was frivolous, arbitrary or capricious, made in bad faith, or made for the purpose of delay or harassment; (ii) the nature of the violation was serious, or involved violence or the threat of violence by the licensee or employees thereof, or involved the sale of drugs by the licensee or employees thereof, and/or the circumstances under which the violation occurred were aggravated and serious; (iii) the violation created a serious danger to the public health, safety or welfare; (iv) the violation involved unreasonable risk of harm to vulnerable persons, or to persons for whose safety the licensee or applicant is or was responsible; (v) the applicant or licensee was sufficiently in control of the situation and therefore could have reasonably avoided the violation, such as, but not limited to, the nonpayment of a required fee or the failure to renew required insurance policies; (vi) the violation is covered by the intoxicating liquor; nonintoxicating malt liquor; presumptive penalty matrix in subsection (m) below; or (vii) the violation involved the sale of cigarettes to a minor.

(l) *Imposition of fines.* The council may impose a fine upon any licensee or license applicant as an adverse license action. A fine may be in such amount as the council deems reasonable and appropriate, having in mind the regulatory and enforcement purposes embodied in the particular licensing ordinance. A fine may be in addition to or in lieu of other adverse action in the sole

discretion of the council. To the extent any other provision of the Legislative Code provides for the imposition of a fine, both provisions must be read together to the extent possible; provided, however, that in the case of any conflict or inconsistency, the other provision must be controlling.

(m) *Presumptive penalties for certain violations*. The purpose of this section is to establish a standard by which the city council determines the amount of fines, the length of license suspensions and the propriety of revocations, the general presumptive penalty matrix applies to all license types, except that in the case of a violation involving a liquor license the penalty matrix for intoxicating liquor; nonintoxicating malt liquor applies and for a violations involving tobacco, the penalty matrix for tobacco applies. These penalties are presumed to be appropriate for every case; however the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate.

1. **General presumptive penalties matrix—**The general penalty matrix is to be used if there is not a specific penalty matrix for the license type or a category within the specific penalty matrix does not address the violation.
2. **Intoxicating liquor; malt liquor; presumptive penalty matrix**.

   Presumptive penalties for intoxicating liquor and nonintoxicating malt liquor violations. If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

   (a) For on-sale intoxicating liquor establishments with a seating capacity of one hundred fifty (150) or more, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (b) For off-sale intoxicating liquor establishments with five thousand one (5,001) or more square feet of retail space, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (c) *Other penalties.* Nothing in this section restricts or limits the authority of the council to suspend licenses for up to sixty (60) days, revoke the license, or impose a civil fine not to exceed two thousand dollars ($2,000.00), to impose conditions or take any other adverse action in accordance with law, provided, that the license holder has been afforded an opportunity for a hearing in the manner provided for in section 310.02 of this Code.

(d) *Effect of responsible business practices in determining penalty.* In determining the appropriate penalty, the council may, in its discretion, consider evidence submitted to it in the case of uncontested adverse actions or submitted to a hearing examiner in a contested hearing upon which findings of fact have been made that a licensee has followed or is likely to follow in the future responsible business practices in regard to sales to intoxicated persons and sales to minors.

(1) For the purposes of service to intoxicated persons, evidence of responsible business practices may include, but is not limited to, those policies, procedures and actions that are implemented at time of service and that:

a) Encourage persons not to become intoxicated if they consume alcoholic beverages on the defendant's premises;

b) Promote availability of nonalcoholic beverages and food;

c) Promote safe transportation alternatives other than driving while intoxicated;

d) Prohibit employees and agents of defendant from consuming alcoholic beverages while acting in their capacity as employees or agents;

e) Establish promotions and marketing efforts that publicize responsible business practices to the defendant's customers and community;

f) Implement comprehensive training procedures;

g) Maintain an adequate, trained number of employees and agents for the type and size of defendant's business;

h) Establish a standardized method for hiring qualified employees;

i) Reprimand employees who violate employer policies and procedures; and

j) Show that the licensee has enrolled in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

2) For the purposes of service to minors, evidence of responsible business practices may include, but is not limited to, those listed in subsection (1) and the following:

a) Management policies that are implemented at the time of service and that ensure that proof of identification (as established by state law) is examined for all persons seeking service of alcoholic beverages who may reasonably be suspected to be minors;

b) Comprehensive training of employees who are responsible for such examination regarding the detection of false or altered identification; and

c)

Enrollment by the licensee in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

3. **Tobacco presumptive penalties matrix.**

Tobacco presumptive penalties. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

(a) *Purpose.* The purpose of this section is to establish a standard by which the city council determines the amount of fines, length of license suspensions and the propriety of revocations for licensees. These penalties are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons which make it appropriate to do so, except, the council may not deviate below statewide minimum penalties for licensees. When deviating from these standards, the council shall provide written reasons that specify why the penalty selected was more appropriate. Where no penalty is listed below, the presumptive penalty under the general presumptive penalty matrix will apply.

(b) *Presumptive penalties for licensees for violations.* Adverse penalties for licensees for violations or convictions shall be presumed as follows:

(c) *Computation of time for violations under the tobacco presumptive penalties matrix.* If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Except as otherwise provided by Minn. Stats. § 461.12, subd. 2, subsequent tobacco violations are subject to the following:

(1) *Second, third and fourth appearances for violations under the tobacco presumptive penalties matrix. .* A second violation within twenty four (24) months must be treated as a second appearance, a third within twenty four (24) months treated as a third appearance, and a fourth within twenty four (24) months treated as a fourth appearance for the purpose of determining the presumptive penalty.

(2) *Any appearance not covered by subsections (1) above must be treated as a first appearance for violations under the tobacco presumptive penalties matrix.* Measurement of the twenty four (24) month period must be as follows: The beginning date shall be the earliest violation's date of appearance before the council, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(i) *Fines payable without hearing.*

A. Notwithstanding the provisions of section 310.03(c), a licensee who would be making a first or second appearance on a violation that calls for a monetary fine before the council may elect to pay the fine to the department of safety and inspections without a council hearing, unless the notice of violation has indicated that a hearing is required because of circumstances which may warrant deviation from the presumptive fine amount. Payment of the recommended fine will be considered to be a waiver of the hearing to which the licensee is entitled and will be considered an "appearance" for the purpose of determining presumptive penalties for subsequent violations.

(ii) *Multiple violations.* At a licensee's first appearance before the city council, the council shall consider and act upon all the violations that have been alleged and/or incorporated in the notices sent to the licensee under the administrative procedures act up to and including the formal notice of hearing. The council in that case shall consider the presumptive penalty for each such violation under the "1st Appearance" column in the Penalty Matrixes above. The occurrence of multiple violations is grounds for departure from such penalties in the council's discretion.

(iii) *Violations occurring after the date of the notice of hearing.* Violations occurring after the date of the notice of hearing that are brought to the attention of the city attorney prior to the hearing date before an administrative law judge (or before the council in an uncontested facts hearing) may be added to the notice(s) up to twenty (20) days before the hearing, and may in that case be treated as though part of the "1st Appearance" unless grounds for upward deviation from the presumptive penalties outlined in the presumptive penalty matrix outlined in 310.03(m) are included in the amended notice of the violation. In all other cases, violations occurring after the date of the formal notice of hearing must be the subject of a separate proceeding and dealt with as a "2nd Appearance" before the council. The same procedures must apply to a second, third or fourth appearance before the council.

(iv) *Subsequent appearances.* Upon a second, third or fourth appearance before the council by a particular licensee, the council shall impose the presumptive penalty for the violation or violations giving rise to the subsequent appearance without regard to the particular violation or violations that were the subject of the first or prior appearance.

(v) *Computation of time.*

(1) *Second appearance.* A second violation within twelve (12) months must be treated as a second appearance for the purpose of determining the presumptive penalty.

(2) *Third appearance.* A third violation within eighteen (18) months must be treated as a third appearance for the purpose of determining the presumptive penalty.

(3) *Fourth appearance.* A fourth violation within twenty-four (24) months must be treated as a fourth appearance for the purpose of determining the presumptive penalty.

(4) Any appearance not covered by subsections (1), (2) or (3) above must be treated as a first appearance. Measurement of the twelve-, eighteen-, or twenty-four-month period is as follows: The beginning date shall be the earliest violation's date of appearance before the council or payment of the fine related to the violation, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(5) Notwithstanding subsections (iv)(1), (2), (3) or (4) above, a second appearance before the council regarding a death or great bodily harm in a licensed establishment that is related to a violation of the law or license conditions must be counted as a second appearance, regardless of how much time has passed since the first appearance if the first appearance was also regarding a death or great bodily harm in a licensed establishment. A third appearance for the same must be counted as a third appearance regardless of how much time has passed since the first or second appearance.

(6) Violations of the general presumptive penalty matrix, the intoxicating liquor, malt liquor presumptive penalty matrix and the tobacco presumptive penalty matrix are meant to be cumulative. For the purpose of a second, third or fourth appearance under this section, "violation" shall must mean either one of those violations listed in paragraph (m)1, 2, or 3.

(Ord 22-46, § 3, 11-9-22)

Sec. 310.14. - Licensee's responsibility.

Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensated or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act or conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections.

(Ord 22-46, § 16, 11-9-22)

Sec. 324.07. - Sales prohibited.

(a) No person may sell a cigarette outside its original packaging containing health warnings satisfying the requirements of federal law. No cigarettes may be sold individually or in packages of fewer than twenty (20) cigarettes.

(b) No person may sell or dispense licensed products from a motor vehicle or other movable place of business.

(c) No person may sell licensed products from vending machines unless the vending machines are in a facility that cannot be entered at any time by persons younger than twenty-one (21) years of age.

(d) No person may offer for sale licensed products in any open displays which are accessible to the public without the intervention of a store employee. This restriction does not apply to establishments holding a tobacco products shop license.

(e) No person may sell, offer for sale, or otherwise distribute cigars in original packages containing three (3) or fewer cigars for a sale price, after any coupons, multipack or buy-one/get-one promotions, or any other discounts are applied and prior to applicable sales taxes being imposed, of less than two dollars and sixty cents ($2.60) per cigar contained within. In addition, no person may sell, offer for sale, or otherwise distribute cigars in original packages of four (4) or more cigars for a sale price, after any coupons, multipack or buy-one/get-one promotions, or any other discounts are applied and prior to applicable sales taxes being imposed, of less than ten dollars and forty cents ($10.40) per package.

(f) No person may sell or offer for retail sale cigarette packages or cartons for a sales price, prior to applicable sales taxes being imposed, of less than ten dollars ($10.00) per pack.

(g) No person may sell or offer for retail sale moist snuff retail packages or multipacks for a sales price, prior to applicable sales taxes being imposed, of less than ten dollars ($10.00) per 1.2 ounce package. No person may sell or offer for retail sale any smokeless tobacco/moist snuff unless it is sold in a package of at least 1.2 ounces minimum package size. The price floor for packages larger than 1.2 ounces shall be computed by adding two dollars and fifty cents ($2.50) for each 0.3 ounces or any fraction thereof in excess of 1.2 ounces, excluding all applicable taxes.

(h) No person may sell or offer for sale or otherwise distribute snus for a sales price, prior to applicable sales taxes being imposed, of less than ten dollars ($10.00) per 0.32 ounce package. No person may sell or offer for retail sale any snus unless it is sold in a package of at least 0.32 ounces minimum pack size. The price floor for packages larger than 0.32 ounces shall be computed by adding two dollars and fifty cents ($2.50) for each 0.08 ounces or any fraction thereof in excess of 0.32 ounces, excluding all applicable taxes.

(i)

No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years prohibited.

(1) It is an affirmative defense to a charge under this subdivision if the defendant proves by a preponderance of the evidence that the defendant reasonably and in good faith relied on proof of age as described in Minn. Stats. § 340A.503, subd. 6.

(j) No person may sell, offer for sale, or otherwise distribute any flavored products, unless excepted under section 324.07(l) of this chapter.

(k) *Coupons and price promotions.* No holder of a license issued under this chapter, nor any employee or agent of same, may:

(1) Accept or redeem, offer to accept or redeem, or cause or hire any person to accept or redeem or offer to accept or redeem any price reduction instrument or other offer that provides any licensed product without charge or for less than the listed or non-discounted price; or

(2) Sell or offer to sell licensed products, to consumers through any multi-pack discounts (e.g., "buy-two-get-one-free") or otherwise provide or distribute to consumers any licensed products, without charge or for less than the listed or non-discounted price in exchange for the purchase of any other licensed products.

Nothing in this chapter is intended to prohibit communication of pricing information or other truthful, non-misleading information to consumers.

(l) *Exceptions.*

(1) Notwithstanding section (i), individuals exempted under Minn. Stats. § 609.685 are also exempt from this section.

(2) The penalties in this section do not apply to a person under the age of twenty-one (21) years who purchases or attempts to purchase licensed products while under the direct supervision of a responsible adult for training, education, research, or enforcement purposes.

(3) Retail stores holding a tobacco products shop license are permitted to sell and offer for sale flavored tobacco products.

(m) Any violation of this chapter will subject the licensee to provisions of chapter 310 and section 324.10 of the Saint Paul Legislative Code.

(Code 1956, § 336.07; Ord. No. 17714, § 1, 2-20-90; C.F. No. 94-341, § 7, 4-13-94; C.F. No. 97-314, § 1, 4-20-97; C.F. No. 06-872, § 1, 10-11-06; C.F. No. 10-1014, § 2, 10-13-10; Ord 13-8, § 2, 4-24-13; Ord 14-34, § 2, 8-27-14; Ord 15-57, § 1, 1-6-16; Ord 17-28, § 2, 11-1-17; Ord 19-57, § 2, 10-16-19; Ord 21-29, § 7, 11-3-21)

461.12 MUNICIPAL LICENSE OF TOBACCO, TOBACCO-RELATED DEVICES, AND SIMILAR PRODUCTS.

Subdivision 1. **Authorization.** A town board or the governing body of a home rule charter or statutory city may license and regulate the retail sale of tobacco, tobacco-related devices, and electronic delivery devices as defined in section 609.685, subdivision 1, and nicotine and lobelia delivery products as described in section 609.6855, and establish a license fee for sales to recover the estimated cost of enforcing this chapter. The county board shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia products in unorganized territory of the county except on the State Fairgrounds and in a town or a home rule charter or statutory city if the town or city does not license and regulate retail sales of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products. The State Agricultural Society shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products on the State Fairgrounds. Retail establishments licensed by a town or city to sell tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products are not required to obtain a second license for the same location under the licensing ordinance of the county.

Subd. 2. **Administrative penalties for sales and furnishing; licensees.** If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 2a. **Penalties for sales of certain products; licensees.** (a) A licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked if the licensee:

(1) holds a license or registration issued pursuant to chapter 342 or section 151.72, subdivision 5b, and the license or registration is revoked;

(2) is convicted of an offense under section 151.72, subdivision 7; or

(3) has been convicted under any other statute for the illegal sale of marijuana, cannabis flower, cannabis products, lower-potency hemp edibles, hemp-derived consumer products, or edible cannabinoid products and the sale took place on the premises of a business that sells tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products.

(b) No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 3. **Administrative penalty for sales and furnishing; individuals.** An individual who sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia

delivery products to a person under the age of 21 years may be charged an administrative penalty of $50. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 4. **Alternative penalties for use of false identification; persons under age 21.** The licensing authority shall consult with interested persons, as applicable, including but not limited to educators, parents, guardians, persons under the age of 21 years, and representatives of the court system to develop alternative penalties for persons under the age of 21 years who purchase, or attempt to purchase, tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products using a driver's license, permit, Minnesota identification card, or any other type of false identification to misrepresent the person's age, in violation of section 609.685 or 609.6855. The licensing authority and the interested persons shall consider a variety of alternative civil penalties, including, but not limited to, tobacco-free education; tobacco cessation programs; notice to schools and parents or guardians; community service; and court diversion programs. Alternative civil penalties developed under this subdivision shall not include fines or monetary penalties.

Subd. 5. **Compliance checks.** A licensing authority shall conduct unannounced compliance checks at least once each calendar year at each location where tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products are sold to test compliance with sections 609.685 and 609.6855. Compliance checks conducted under this subdivision must involve persons at least 17 years of age, but under the age of 21, who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products under the direct supervision of a law enforcement officer or an employee of the licensing authority. The age requirements for persons participating in compliance checks under this subdivision shall not affect the age requirements in federal law for persons participating in federally required compliance checks of these locations.

Subd. 6. **Defense.** It is an affirmative defense to the charge of selling tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years in violation of subdivision 2 or 3 that the licensee or individual making the sale relied in good faith upon proof of age as described in section 340A.503, subdivision 6.

Subd. 7. **Judicial review.** Any person aggrieved by a decision under subdivision 2 or 3 may have the decision reviewed in the district court in the same manner and procedure as provided in section 462.361.

Subd. 8. **Notice to commissioner.** The licensing authority under this section shall, within 30 days of the issuance of a license, inform the commissioner of revenue of the licensee's name, address, trade name, and the effective and expiration dates of the license. The commissioner of revenue must also be informed of a license renewal, transfer, cancellation, suspension, or revocation during the license period.

History: *1941 c 242 s 3; 1941 c 405 s 3; 1951 c 382 s 1; Ex1959 c 73 s 2; 1973 c 123 art 5 s 7; 1982 c 572 s 2; 1997 c 227 s 4; 1Sp2001 c 5 art 7 s 63; 2010 c 255 s 7; 2010 c 305 s 4-9; 2014 c 291 art 6 s 28; 2020 c 88 s 4-8; 2023 c 63 art 6 s 53*

Sec. 310.03. - Hearing procedures.

(a) *Adverse action; notice and hearing requirements*. In any case where the council may or intends to consider any adverse action, including the revocation or suspension of a license, the imposition of conditions upon a license, or the denial of an application for the grant, issuance or renewal of a license, or the disapproval of a license issued by the State of Minnesota, the applicant or licensee must be given notice and an opportunity to be heard as provided herein. The council may consider such adverse actions when recommended by the director, by the director of any executive department established pursuant to Chapter 9 of the Charter, by the city attorney or on its own initiative.

(b) *Notice.* In each such case where adverse action is or will be considered by the council, the applicant or licensee must be notified in writing that adverse action may be taken against the license or application, and that they are entitled to a hearing before action is taken by the council. The notice must be served or mailed a reasonable time before the hearing date, and must state the place, date and time of the hearing. The notice must state the issues involved or grounds upon which the adverse action may be sought or based. The council may request that such written notice be prepared and served or mailed by the director or by the city attorney.

(c) *Hearing.* Where there is no dispute as to the facts underlying the violation or as to the facts establishing mitigating or aggravating circumstances, the hearing must be held before the council. Otherwise the hearing must be conducted before a hearing examiner appointed by the council or retained by contract with the city for that purpose. The applicant or the licensee must be provided an opportunity to present evidence and argument as well as meet adverse testimony or evidence by reasonable cross-examination and rebuttal evidence. The hearing examiner may in its discretion permit other interested persons the opportunity to present testimony or evidence or otherwise participate in such hearing.

(c-1) *Procedure; hearing examiner.* The hearing examiner will hear all evidence as may be presented on behalf of the city and the applicant or licensee, and must present to the council written findings of fact and conclusions of law, together with a recommendation for adverse action.

The council will consider the evidence contained in the record, the hearing examiner's recommended findings of fact and conclusions, and may not consider any factual testimony not previously submitted to and considered by the hearing examiner. After receipt of the hearing examiner's findings, conclusions, and recommendations, the council must provide the applicant or licensee an opportunity to present oral or written arguments alleging error on the part of the examiner in the application of the law or interpretation of the facts, and to present argument related to the recommended adverse action. Upon conclusion of that hearing, and after considering the record, the examiner's findings and recommendations,

together with such additional arguments presented at the hearing, the council must determine what, if any, adverse action should be taken, which action must be by resolution. The council may accept, reject or modify the findings, conclusions and recommendations of the hearing examiner.

(c-2) *Ex-parte contacts.* If a license matter has been scheduled for an adverse hearing, council members shall not discuss the license matter with each other or with any of the parties or interested persons involved in the matter unless such discussion occurs on the record during the hearings of the matter or during the council's final deliberations of the matter. No interested person shall, with knowledge that a license matter has been scheduled for adverse hearing, convey or attempt to convey, orally or in writing, any information, argument or opinion about the matter, or any issue in the matter, to a council member or his or her staff until the council has taken final action on the matter; provided, however, that nothing herein will prevent an inquiry or communications regarding status, scheduling or procedures concerning a license matter. An interested person, for the purpose of this paragraph, means and includes a person who is an officer or employee of the licensee which is the subject of the scheduled adverse hearing, or a person who has a financial interest in such licensee.

(d) *Licensee or applicant may be represented.* The licensee or applicant may represent himself or choose to be represented by another.

(e) *Record; evidence.* The hearing examiner shall receive and keep a record of such proceedings, including testimony and exhibits, and shall receive and give weight to evidence, including hearsay evidence, which possesses probative value commonly accepted by reasonable and prudent persons in the conduct of their affairs.

(f) *Council action, resolution to contain findings.* Where the council takes adverse action with respect to a license, licensee or applicant for a license, the resolution by which such action is taken must contain its findings and determination, including the imposition of conditions, if any. The council may adopt all or part of the findings, conclusions and recommendations of the hearing examiner, and incorporate the same in its resolution taking the adverse action.

(g) *Additional procedures where required.* Where the provisions of any statute or ordinance require additional notice or hearing procedures, such provisions must be complied with and supersede inconsistent provisions of these chapters. This includes, without limitation by reason of this specific reference, Minn. Stats., Chapter 364 and Minn. Stats., § 340A.415.

(h) *Discretion to hear notwithstanding withdrawal or surrender of application or license.* The council may, at its discretion, conduct a hearing or direct that a hearing be held regarding revocation or denial of a license, notwithstanding that the applicant or licensee has attempted or purported to

withdraw or surrender said license or application, if the attempted withdrawal or surrender took place after the applicant or licensee had been notified of the hearing and potential adverse action.

(i) *Continuances.* Where a hearing for the purpose of considering revocation or suspension of a license or other disciplinary action involving a license has been scheduled before the council, a continuation of the hearing may be granted by the council president or by the council at the request of the licensee, license applicant, an interested person or an attorney representing the foregoing, upon a showing of good cause by the party making the request.

(j) If the council imposes an adverse action as defined in section 310.01 above, a generic notice of such action must be prepared by the director and posted by the licensee so as to be visible to the public during the effective period of the adverse action. The licensee shall be responsible for taking reasonable steps to make sure the notice remains posted on the front door of the licensed premises, and failure to take such reasonable precautions may be grounds for further adverse action.

(k) *Imposition of costs.* The council may impose upon any licensee or license applicant some or all of the costs of a contested hearing before an independent hearing examiner. The costs of a contested hearing include, but are not limited to, the cost of the administrative law judge or independent hearing examiner, stenographic and recording costs, copying costs, city staff and attorney time for which adequate records have been kept, rental of rooms and equipment necessary for the hearing, and the cost of expert witnesses. The council may impose all or part of such costs in any given case if (i) the position, claim or defense of the licensee or applicant was frivolous, arbitrary or capricious, made in bad faith, or made for the purpose of delay or harassment; (ii) the nature of the violation was serious, or involved violence or the threat of violence by the licensee or employees thereof, or involved the sale of drugs by the licensee or employees thereof, and/or the circumstances under which the violation occurred were aggravated and serious; (iii) the violation created a serious danger to the public health, safety or welfare; (iv) the violation involved unreasonable risk of harm to vulnerable persons, or to persons for whose safety the licensee or applicant is or was responsible; (v) the applicant or licensee was sufficiently in control of the situation and therefore could have reasonably avoided the violation, such as, but not limited to, the nonpayment of a required fee or the failure to renew required insurance policies; (vi) the violation is covered by the intoxicating liquor; nonintoxicating malt liquor; presumptive penalty matrix in subsection (m) below; or (vii) the violation involved the sale of cigarettes to a minor.

(l) *Imposition of fines.* The council may impose a fine upon any licensee or license applicant as an adverse license action. A fine may be in such amount as the council deems reasonable and appropriate, having in mind the regulatory and enforcement purposes embodied in the particular licensing ordinance. A fine may be in addition to or in lieu of other adverse action in the sole

discretion of the council. To the extent any other provision of the Legislative Code provides for the imposition of a fine, both provisions must be read together to the extent possible; provided, however, that in the case of any conflict or inconsistency, the other provision must be controlling.

(m) *Presumptive penalties for certain violations*. The purpose of this section is to establish a standard by which the city council determines the amount of fines, the length of license suspensions and the propriety of revocations, the general presumptive penalty matrix applies to all license types, except that in the case of a violation involving a liquor license the penalty matrix for intoxicating liquor; nonintoxicating malt liquor applies and for a violations involving tobacco, the penalty matrix for tobacco applies. These penalties are presumed to be appropriate for every case; however the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate.

1. **General presumptive penalties matrix—**The general penalty matrix is to be used if there is not a specific penalty matrix for the license type or a category within the specific penalty matrix does not address the violation.
2. **Intoxicating liquor; malt liquor; presumptive penalty matrix**.

   Presumptive penalties for intoxicating liquor and nonintoxicating malt liquor violations. If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

   (a) For on-sale intoxicating liquor establishments with a seating capacity of one hundred fifty (150) or more, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (b) For off-sale intoxicating liquor establishments with five thousand one (5,001) or more square feet of retail space, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (c) *Other penalties.* Nothing in this section restricts or limits the authority of the council to suspend licenses for up to sixty (60) days, revoke the license, or impose a civil fine not to exceed two thousand dollars ($2,000.00), to impose conditions or take any other adverse action in accordance with law, provided, that the license holder has been afforded an opportunity for a hearing in the manner provided for in section 310.02 of this Code.

(d) *Effect of responsible business practices in determining penalty.* In determining the appropriate penalty, the council may, in its discretion, consider evidence submitted to it in the case of uncontested adverse actions or submitted to a hearing examiner in a contested hearing upon which findings of fact have been made that a licensee has followed or is likely to follow in the future responsible business practices in regard to sales to intoxicated persons and sales to minors.

(1) For the purposes of service to intoxicated persons, evidence of responsible business practices may include, but is not limited to, those policies, procedures and actions that are implemented at time of service and that:

a) Encourage persons not to become intoxicated if they consume alcoholic beverages on the defendant's premises;

b) Promote availability of nonalcoholic beverages and food;

c) Promote safe transportation alternatives other than driving while intoxicated;

d) Prohibit employees and agents of defendant from consuming alcoholic beverages while acting in their capacity as employees or agents;

e) Establish promotions and marketing efforts that publicize responsible business practices to the defendant's customers and community;

f) Implement comprehensive training procedures;

g) Maintain an adequate, trained number of employees and agents for the type and size of defendant's business;

h) Establish a standardized method for hiring qualified employees;

i) Reprimand employees who violate employer policies and procedures; and

j) Show that the licensee has enrolled in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

2) For the purposes of service to minors, evidence of responsible business practices may include, but is not limited to, those listed in subsection (1) and the following:

a) Management policies that are implemented at the time of service and that ensure that proof of identification (as established by state law) is examined for all persons seeking service of alcoholic beverages who may reasonably be suspected to be minors;

b) Comprehensive training of employees who are responsible for such examination regarding the detection of false or altered identification; and

c)

Enrollment by the licensee in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

3. **Tobacco presumptive penalties matrix.**

Tobacco presumptive penalties. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

(a) *Purpose.* The purpose of this section is to establish a standard by which the city council determines the amount of fines, length of license suspensions and the propriety of revocations for licensees. These penalties are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons which make it appropriate to do so, except, the council may not deviate below statewide minimum penalties for licensees. When deviating from these standards, the council shall provide written reasons that specify why the penalty selected was more appropriate. Where no penalty is listed below, the presumptive penalty under the general presumptive penalty matrix will apply.

(b) *Presumptive penalties for licensees for violations.* Adverse penalties for licensees for violations or convictions shall be presumed as follows:

(c) *Computation of time for violations under the tobacco presumptive penalties matrix.* If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Except as otherwise provided by Minn. Stats. § 461.12, subd. 2, subsequent tobacco violations are subject to the following:

(1) *Second, third and fourth appearances for violations under the tobacco presumptive penalties matrix. .* A second violation within twenty four (24) months must be treated as a second appearance, a third within twenty four (24) months treated as a third appearance, and a fourth within twenty four (24) months treated as a fourth appearance for the purpose of determining the presumptive penalty.

(2) *Any appearance not covered by subsections (1) above must be treated as a first appearance for violations under the tobacco presumptive penalties matrix.* Measurement of the twenty four (24) month period must be as follows: The beginning date shall be the earliest violation's date of appearance before the council, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(i) *Fines payable without hearing.*

A. Notwithstanding the provisions of section 310.03(c), a licensee who would be making a first or second appearance on a violation that calls for a monetary fine before the council may elect to pay the fine to the department of safety and inspections without a council hearing, unless the notice of violation has indicated that a hearing is required because of circumstances which may warrant deviation from the presumptive fine amount. Payment of the recommended fine will be considered to be a waiver of the hearing to which the licensee is entitled and will be considered an "appearance" for the purpose of determining presumptive penalties for subsequent violations.

(ii) *Multiple violations.* At a licensee's first appearance before the city council, the council shall consider and act upon all the violations that have been alleged and/or incorporated in the notices sent to the licensee under the administrative procedures act up to and including the formal notice of hearing. The council in that case shall consider the presumptive penalty for each such violation under the "1st Appearance" column in the Penalty Matrixes above. The occurrence of multiple violations is grounds for departure from such penalties in the council's discretion.

(iii) *Violations occurring after the date of the notice of hearing.* Violations occurring after the date of the notice of hearing that are brought to the attention of the city attorney prior to the hearing date before an administrative law judge (or before the council in an uncontested facts hearing) may be added to the notice(s) up to twenty (20) days before the hearing, and may in that case be treated as though part of the "1st Appearance" unless grounds for upward deviation from the presumptive penalties outlined in the presumptive penalty matrix outlined in 310.03(m) are included in the amended notice of the violation. In all other cases, violations occurring after the date of the formal notice of hearing must be the subject of a separate proceeding and dealt with as a "2nd Appearance" before the council. The same procedures must apply to a second, third or fourth appearance before the council.

(iv) *Subsequent appearances.* Upon a second, third or fourth appearance before the council by a particular licensee, the council shall impose the presumptive penalty for the violation or violations giving rise to the subsequent appearance without regard to the particular violation or violations that were the subject of the first or prior appearance.

(v) *Computation of time.*

(1) *Second appearance.* A second violation within twelve (12) months must be treated as a second appearance for the purpose of determining the presumptive penalty.

(2) *Third appearance.* A third violation within eighteen (18) months must be treated as a third appearance for the purpose of determining the presumptive penalty.

(3) *Fourth appearance.* A fourth violation within twenty-four (24) months must be treated as a fourth appearance for the purpose of determining the presumptive penalty.

(4) Any appearance not covered by subsections (1), (2) or (3) above must be treated as a first appearance. Measurement of the twelve-, eighteen-, or twenty-four-month period is as follows: The beginning date shall be the earliest violation's date of appearance before the council or payment of the fine related to the violation, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(5) Notwithstanding subsections (iv)(1), (2), (3) or (4) above, a second appearance before the council regarding a death or great bodily harm in a licensed establishment that is related to a violation of the law or license conditions must be counted as a second appearance, regardless of how much time has passed since the first appearance if the first appearance was also regarding a death or great bodily harm in a licensed establishment. A third appearance for the same must be counted as a third appearance regardless of how much time has passed since the first or second appearance.

(6) Violations of the general presumptive penalty matrix, the intoxicating liquor, malt liquor presumptive penalty matrix and the tobacco presumptive penalty matrix are meant to be cumulative. For the purpose of a second, third or fourth appearance under this section, "violation" shall must mean either one of those violations listed in paragraph (m)1, 2, or 3.

(Ord 22-46, § 3, 11-9-22)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1137

File ID:	RES 25-1137	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	2668755	**In Control:**	City Council
				File Created:	07/14/2025
File Name:	BP - $500 penalty underage buyer failure			**Final Action:**	

Title: Directing the Department of Safety and Inspections to proceed with adverse action and the imposition of a $500 matrix penalty against Frontier JK LLC d/b/a BP (License ID #20220001842) for the premises located at 623 Como Ave.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Kim	**Enactment Date:**	
Attachments:	Exhibit #1, Exhibit #2	**Financials Included?:**	
Contact Name:	Therese Skarda	**Hearing Date:**	
Entered by:	riddhi.mistry@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1137

Directing the Department of Safety and Inspections to proceed with adverse action and the imposition of a $500 matrix penalty against Frontier JK LLC d/b/a BP (License ID #20220001842) for the premises located at 623 Como Ave.

WHEREAS, the Gas Station, Tobacco Shop license ("License") held by Frontier JK LLC d/b/a BP under (License ID #20220001842) for the premises located at 623 Como Ave., in Saint Paul ("Licensed Premises"), which is owned by Muhammed Khan was the subject of adverse action pursuant to an June 24, 2025, Notice of Violation and Request for Imposition of $500 Matrix Penalty ("Notice") **(Exhibit # 1)** in which the Department of Safety and Inspections ("Department") provided notice to the Licensee of its intent to request imposition of a $500 matrix penalty because the Licensee failed an Tobacco Underage Buyers compliance Check on May 7, 2025; and

WHEREAS, the Notice detailed that on May 7, 2025, at 11:37 a.m. DSI Inspector, Luis Sanchez-Panadero conducted a Tobacco Underage Buyers Compliance Check at the Licensed Premises. As part of the Tobacco Underage Buyers Compliance Check, a twenty-year-old male, retained by DSI to perform underage compliance checks, entered the Licensed Premises to purchase cigarettes. He was asked to show his identification which indicated that he was underage. Nevertheless, the clerk sold him Grizzly Chew; and

WHEREAS, On May 8, 2025, a letter was sent to Muhammad Khan, BP, and to Frontier JK Limited Liability Company, from DSI Inspector, Joseph Voyda. The letter informed the Licensee that DSI had recently conducted a State mandated annual inspection and the person under the age of 21, hired by DSI to conduct the check was successfully able to purchase a tin of Grizzly Chew; and

WHEREAS, the Notice laid out the basis for adverse action and the Legislative Code upon which the Department was relying as follows:

Saint Paul Legislative Code §310.01, defines Adverse Action as: "the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application of the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, Licensee or applicant for a license. "Adverse action" includes any of the foregoing directed at one (1) or more licenses held by a Licensee at any location in the city. "Adverse action" also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license.

Saint Paul Legislative Code §310.03 (m) 3 (1) (a) **(Exhibit #2)**:

Saint Paul Legislative Code §310.14 makes a licensee responsible for a violation by a clerk, employee, manager or agent of a licensee:

"Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensates or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act of conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections."

Saint Paul Legislative Code §324.07(i) prohibits the sale of tobacco products to a person under 21:

"No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years is prohibited."

Minnesota Statute §461.12 Subd. 2 also sets a minimum statutory penalty for the sale of tobacco to an underage person:

"If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery

products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing."

WHEREAS, because the Licensee had failed the Tobacco Underage Buyer Compliance Check, the Department of Safety and Inspections recommended a $500 matrix penalty of the Tobacco Shop license application based on Saint Paul Legislative Code §310.01, §310.03 (m) 3 (1) (a), §310.14, §324.07(i), and Minnesota Statute §461.12 Subd. 2.; and

WHEREAS, the Notice laid out options for the Licensee:

"You have four (4) options on how to proceed:

1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **July 7, 2025**, I will presume that you have chosen not to contest the proposed adverse action and the matter will be placed on the City Council Consent agenda for imposition of the $500 matrix penalty.

2. You can pay the $500 matrix penalty. If this is your choice, you should make payment directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **July 7, 2025**, please contact the Department immediately.

3. If you wish to admit the facts but you contest the $500 matrix penalty, you may have a hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a Council hearing no later than **July 7, 2025**, the matter will then be scheduled before the City Council to determine whether to impose the $500 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.

4. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge (ALJ). You will need to send me a letter disputing the facts and requesting an administrative hearing no later than **July 7, 2025**. At that hearing both you and the City will appear and present witnesses, evidence and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a hearing will need to be scheduled. At that time, the City Council will decide whether to adopt, modify or reject the ALJ's report and recommendation.

WHEREAS, the Notice was sent to the licensee on **June 24, 2025,** providing that the Licensee respond by **July 7, 2025**; and

WHEREAS, on July 8, 2025, the City Attorney's Office contacted the Department of Safety and Inspections to confirm whether payment of the $500 matrix penalty was received and was informed that they have not heard from the Licensee/or received payment; and

WHEREAS, the Notice stated if the Licensee failed to provide payment of the $500 matrix penalty to the Department of Safety and Inspections by July 7, 2025, that the matter would be placed on the City Council Agenda to impose the recommended penalty; now, therefore, be it

RESOLVED, the $500 matrix penalty is hereby imposed on the Gas Station, Tobacco Shop license held by Frontier JK LLC d/b/a BP, (License ID #20220001842) for the premises located at 623 Como Ave., Saint Paul, MN 55103, Licensee is ordered to pay the $500 matrix penalty fee to the Department of Safety and Inspections in violation of Saint Paul Legislative Codes §310.01, §310.03 (m) 3 (1) (a), §310.14, §324.07(i), and Minnesota Statute §461.12 Subd. 2.

STATE OF MINNESOTA)
) ss.
COUNTY OF RAMSEY)

AFFIDAVIT OF SERVICE BY U.S. MAIL

Riddhi Mistry, being first duly sworn, deposes and says that on the twenty-fourth day of June she served the attached **NOTICE OF VIOLATION AND REQUEST FOR IMPOSITION OF $500 MATRIX PENALTY FOR AN UNDERAGE BUYER FAILURE** and a correct copy thereof in an envelope addressed as follows:

Frontier JK LLC
d/b/a BP
623 Como Ave
Saint Paul, MN 55103
Attn: Muhammad Khan

Muhammad Khan
1116 142nd Ave NE
Ham Lake, MN 55304

Frontier Jk Limited Liability Company
1116 142nd Ave NE
Ham Lake, MN 55304-6771

Shevek McKee, Executive Director
Como Community Council
Como Streetcar Station
1224 Lexington Parkway North
Saint Paul, MN 55103

(which is the last known address of said person) depositing the same, with postage prepaid, in the United States mail at St. Paul, Minnesota.

Riddhi Mistry

Subscribed and sworn to before me
This 24th day of June 2025

Christine M. Haas
Notary Public

CHRISTINE M. HAAS
Notary Public-Minnesota
My Commission Expires Jan. 31, 2028

SAINT PAUL
CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
LYNDSEY M. OLSON, CITY ATTORNEY

Civil Division, 15 Kellogg Blvd. West, 400 City Hall
Saint Paul, MN 55102
Tel: 651-266-8755| Fax: 651-298-5619

June 24,2025

NOTICE OF VIOLATION AND REQUEST FOR IMPOSITION OF $500 MATRIX PENALTY - UNDERAGE BUYER FAILURE

Frontier JK LLC
d/b/a BP
623 Como Ave
Saint Paul, MN 55103
Attn: Muhammad Khan

RE: Gas Station, Tobacco Shop license held by Frontier JK LLC d/b/a BP for the premises located at 623 Como Ave., in Saint Paul.
License ID #: 20220001842

Dear Licensee:

The Department of Safety and Inspections ("DSI") has recommended adverse action against the Tobacco Shop license held by Frontier JK LLC ("Licensee"). BP located at 623 Como Ave ("Licensed Premises").

Legal Basis for Action:

Saint Paul Legislative Code §310.01, defines Adverse Action as:

"the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application for the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, licensee, or applicant for a license. Adverse action includes any of the foregoing directed at one (1) or more licenses held by a licensee at any location in the city. Adverse action also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license."

Saint Paul Legislative Code §324.07(i) prohibits the sale of tobacco products to a person under 21:

"No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years is prohibited."

Saint Paul Legislative Code §310.03 (m) 3 contains the Tobacco Presumptive Penalty Matrix and computation guidelines for tobacco related violations:

The Saint Paul City Attorney's Office does not discriminate based on race, color, national origin, religion, sex/gender, disability, sexual orientation, gender identity, age, or veteran status in the delivery of services or employment practices.

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3.**Tobacco Presumptive Penalties Matrix** – *Tobacco Presumptive Penalties*. Penalties for convictions or violations are presumes to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exists substantial and compelling reasons making it more appropriate to do so.

Type of Violation	1st	2nd	3rd	4th
(1) Sale to a person under twenty-one (21) years of age.	$500.00 fine	$1,000.00 fine	$2,000.00 fine and 7-day suspension	Revocation

(a) Computation of time for violations under the tobacco presumptive penalties matrix. If a violation is not covered under this penalty matrix, the general presumptive penalty matric should be used. Except as otherwise provide by Minn. Stats. §461.12, subd. 2, subsequent tobacco violations are subject to the following:

Saint Paul Legislative Code §310.14 makes a licensee responsible for a violation by a clerk, employee, manager or agent of a licensee:

"Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensates or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act of conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections."

Minnesota Statute §461.12 Subd. 2 also sets minimum statutory penalties for the sale of tobacco to an underage person:

"If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300

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for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing."

Adverse Action Recommendation:

The Department of Safety and Inspections will recommend a $500.00 matrix penalty for violating Saint Paul Legislative Code § 310.01, §310.03 (m) 3 (1) (a), §310.14, §324.07(i), and Minnesota Statute §461.12 Subd. 2. This is due to failing the Underage Buyer Compliance Check.

Factual basis for $500.00 matrix penalty:

On May 7, 2025, at 11:37 a.m. DSI Inspector Luis Sanchez-Panadero, conducted a Tobacco Underage Buyers Compliance Check at Frontier JK LLC d/b/a BP located at 623 Como Ave. A twenty-year-old male, retained by DSI to perform underage compliance checks, entered your store to purchase cigarettes. The clerk did request his identification which indicated that he was underage. Nevertheless, the clerk sold him a pack of Grizzly cigarettes.

On May 8, 2025, a letter was sent to Muhammad Khan, BP, and to Frontier Jk Limited Liability Company., from DSI Inspector, Joseph Voyda. The letter informed you that you failed the state mandated underage tobacco check as (DSI), had recently conducted a State mandated annual inspection and the person under the age of 21, hired by DSI to conduct the check was able to purchase cigarettes. You were also informed to expect a Notice of Violation from the City Attorney's Office providing options on how to proceed with your adverse action.

You have four (4) options to proceed:

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1. If you do not contest the imposition of the proposed adverse action, you may do nothing. If I have not heard from you by **July 7,2025,** I will presume that you have chosen not to contest the proposed adverse action and the matter will be placed on the City Council Consent agenda for imposition of the $500 matrix penalty.

2. You can pay the $500 matrix penalty. If this is your choice, you should make payment directly to the Department of Safety and Inspections, at 375 Jackson Street, Ste. 220, St. Paul, Minnesota 55101-1806 no later than **July 7,2025**, please contact the Department immediately.

3. If you wish to admit the facts but you contest the $500 matrix penalty, you may have a hearing before the Saint Paul City Council. You will need to send me a letter with a statement admitting to the facts and requesting a Council hearing no later than **July 7,2025,** the matter will then be scheduled before the City Council to determine whether to impose the $500 matrix penalty. You will have an opportunity to appear before the Council and make a statement on your own behalf.

4. If you dispute the facts outlined above, you may request a hearing before an Administrative Law Judge (ALJ). You will need to send me a letter disputing the facts and requesting an administrative hearing no later than **July 7,2025**. At that hearing both you and the City will appear and present witnesses, evidence and cross-examine each other's witnesses. After receipt of the ALJ's report (usually within 30 days), a hearing will need to be scheduled. At that time, the City Council will decide whether to adopt, modify or reject the ALJ's report and recommendation.

Please note: If you choose an administrative hearing, the Department of Safety and Inspections reserves the right to request that City Council impose the costs of the administrative hearing per Saint Paul Legislative Code § 310.03 (k).

If you have not contacted me by July 7,2025, I will assume that you do not contest the imposition of the $500 matrix penalty. In that case, the matter will be placed on the City Council Consent Agenda for approval of the recommended penalty.

If you have questions about these options, please contact my Paralegal Riddhi Mistry at riddhi.mistry@ci.stpaul.mn.us , (651) 266-8835.

Sincerely,

/s/
Therese Skarda

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SAINT PAUL
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Tel: 651-266-8755| Fax: 651-298-5619

Assistant City Attorney
License No.: 0240989

Cc: Muhammad Khan, 1116 142nd Ave NE, Ham Lake, MN 55304
Frontier Jk Limited Liability Company, 1116 142nd Ave NE, Ham Lake, MN 55304-6771
Shevek McKee, Executive Director, Como Community Council, Como Streetcar Station, 1224 Lexington Parkway North, Saint Paul, MN 55103

Attachments: Inspector's Report – 05/07/2025
Tobacco Underage Buyer Compliance Check Form – 05/07/2025
Letter from Inspector, Joseph Voyda to Muhammad Khan – 05/08/2025
Letter from Inspector, Joseph Voyda to BP – 05/08/2025
Letter from Inspector, Joseph Voyda to Frontier Jk Limited Liability Company– 05/08/2025
Photo Evidence
Saint Paul Legislative Code §310.01
Saint Paul Legislative Code §310.03 (m) 3 (1) (a),
Saint Paul Legislative Code §310.14
Saint Paul Legislative Code §324.07(i)
Minnesota Statute §461.12 Subd.

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SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

Inspector's Report

Inspectors Name: Luis Sanchez-Panadero Date & Time: 5-7-2025

Doing Business As/DBA Name: BP

Property Address: 623 Como Ave Saint Paul, MN 55103

Reason for Visit: State mandatory tobacco compliance inspection

Photos Taken: ☑ Yes ☐ No – Area(s) of where the Photo(s) where taken: Tobacco product and amount spent

Details of Conversations (Statements to and by Person Responsible for Property):

On 5/7/2025 at 11:39 a.m. while conducting an underage buyer State mandatory tobacco compliance inspection, located at 623 Como Ave, Saint Paul, MN 55103. This location failed the State mandatory tobacco compliance check, in an attempted purchase of a tin of Grizzly Chew chewing tobacco that was successfully made from an underage buyer that was hired by DSI.

I instructed the trained underage buyer to enter the licensed business in an attempt to purchase of a tin of Grizzly Chew chewing tobacco. The underage buyer was given a twenty-dollar ($20) bill for the attempted tobacco purchase. I observed the underage buyer enter the store front entrance.

I observed the underage buyer leave the licensed establishment with a tin of Grizzly Chew chewing tobacco. The underage buyer reported back to me that the licensed business failed the State mandatory tobacco compliance inspection. I asked the underage buyer if the clerk asked for their age, underage buyer responded with No, I asked if the clerk requested their identification, underage buyer responded with yes, I asked if they presented their identification when asked to do so by the clerk, underage buyer response was yes, the clerk sold to me anyways, I asked the underage buyer the description of the clerk including if the clerk was a male or female, race, facial hair, hair color, approximate height, weight and if the clerk had a name tag on. After documenting the above-mentioned questions and answers on the inspection form. I took photos of the tobacco product and the amount spent, this transaction was in the amount of thirteen dollars ($10.99).

☐ Continued on Page 2

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

May 8, 2025

Frontier JK LLC
Attn: Muhammad Khan
1116 142nd Ave NE
Ham Lake, MN 55304

Underage Buyer Tobacco Compliance Check

RE: 623 COMO AVE - DBA: BP - License ID 20220001842

Muhammad Khan,
This letter is to inform you that the Department of Safety and Inspections (DSI) recently conducted a State mandated annual inspection in the attempt to purchase of tobacco products to persons under the age of 21 hired by DSI in accordance with State Statutes 461.12.

As a result, your tobacco licensed location has **Failed** the underage buyer attempted purchase of tobacco.

These mandated inspections consist of an underage buyer between the ages of 17 and 20 entering licensed establishments in attempting to purchase tobacco products or tobacco related devices as defined in State Statutes Section 609.685 and in the City of Saint Paul Legislative Code Section 324.

Details of the attempted purchase:
On 5/7/2025 at 11:37 a.m., a Tin of Grizzly Chewing Tobacco was successfully purchased from the clerk on duty. The clerk on duty was described as an Indian male that who had black hair and was wearing a red shirt.

In the weeks to come, you should expect a Notice of Violation mailed to you by the City of Saint Paul Attorney's Office with options. Typically, violations for the sale of tobacco products to an underage buyer is a $500 for the first offence, $1,000 for the Second, $2,000 with a seven (7) day suspension and up to revocation of tobacco license within the three (3) years of the first offense.

Questions or regulatory information regarding annual underage tobacco compliance checks, you may contact me directly at phone number 651-266-9014.

Joseph Voyda
DSI Licensing Inspector

C: BP - 623 COMO AVE - ST PAUL, MN 55103-1509

FRONTIER JK LIMITED LIABILITY COMPANY - 1116 142ND AVE NE HAM LAKE MN 55304-6771

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

May 8, 2025

BP
623 COMO AVE
ST PAUL, MN 55103-1509

Underage Buyer Tobacco Compliance Check

RE: 623 COMO AVE - DBA: BP - License ID 20220001842

BP,

This letter is to inform you that the Department of Safety and Inspections (DSI) recently conducted a State mandated annual inspection in the attempt to purchase of tobacco products to persons under the age of 21 hired by DSI in accordance with State Statutes 461.12.

As a result, your tobacco licensed location has **Failed** the underage buyer attempted purchase of tobacco.

These mandated inspections consist of an underage buyer between the ages of 17 and 20 entering licensed establishments in attempting to purchase tobacco products or tobacco related devices as defined in State Statutes Section 609.685 and in the City of Saint Paul Legislative Code Section 324.

Details of the attempted purchase:
On 5/7/2025 at 11:37 a.m., a Tin of Grizzly Chewing Tobacco was successfully purchased from the clerk on duty. The clerk on duty was described as a Indian male that who had black hair and was wearing a red shirt.

In the weeks to come, you should expect a Notice of Violation mailed to you by the City of Saint Paul Attorney's Office with options. Typically, violations for the sale of tobacco products to an underage buyer is a $500 for the first offence, $1,000 for the Second, $2,000 with a seven (7) day suspension and up to revocation of tobacco license within the three (3) years of the first offense.

Questions or regulatory information regarding annual underage tobacco compliance checks, you may contact me directly at phone number 651-266-9014.

Joseph Voyda
DSI Licensing Inspector

C: FRONTIER JK LIMITED LIABILITY COMPANY - 1116 142ND AVE NE HAM LAKE MN 55304-6771

Frontier JK LLC Attn: Muhammad Khan - 1116 142nd Ave NE Ham Lake, MN 55304

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1116 142ND AVE NE
HAM LAKE MN 55304-6771

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SAFETY & INSPECTIONS

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Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

Tobacco Underage Buyers Compliance Check Inspection Form

☐ Pass ☒ Fail

Route Order: 20
20220001842
Tobacco Shop

BP
623 COMO AVE
ST PAUL, MN 55103-1509

Business Type:
☐ Convenience ☒ Convenience/Gas ☐ Gas Station ☐ Drug Store / Pharmacy ☐ Tobacco Products Shop
☐ Supermarket/Grocery ☐ General Merchant ☐ Liquor Store/Bar Restaurant ☐ Other (private club, bowling, etc.)

Inspector: Luis Sanchez-Panadero (Name) Date: 5/ 7 / 2025 (MM DD YY) Time: 11 :31 ☒ am ☐ pm

Was purchase attempted? ☒ Yes ☐ No

If NO, check reason:
☐ Does not sell tobacco ☐ Unsatisfactory/unsafe conditions
☐ After business hours ☐ Out of business
☐ Not applicable ☐ Other _____

Underage Buyer: _____ (Name) 20 (Age) Male (Gender) **Did the Inspector or Officer view transaction?** ☐ Yes ☐ No

Was sale made? ☒ Yes ☐ No
Was age asked? ☐ Yes ☒ No
Was ID requested? ☒ Yes ☐ No
Was ID shown? ☐ Yes ☐ No

Type of product:
Amount spent: $ 10.99
☐ Cigarettes: _____ ☐ Smokeless: _____ ☐ Cigars: _____
☐ Shisha: _____ ☐ E-juice: _____ ☐ THC/Delta: _____
☐ Other (cigarette papers, lighter, etc.): grizzly chew

Clerk Information: Gender: M **Approximate Age:** ☒ 18 or ☐ Under 18 **Actual age if known** _____

Name of Clerk if known: — Description/Notes: Indian
black hair, red shirt

SAINT PAUL
SAFETY & INSP

Route Order: 20
20220001842
Tobacco Shop

BP
623 COMO AVE
ST PAUL, MN 55103-1509

Business Type:
☐ Convenience ☒ Conveni
☐ Supermarket/Grocery ☐ C

Inspector: Luis Sanchez-Panadero
Name

☒ am ☐ pm

Was purchase attempted?
☒ Yes ☐ No

Reason:
☐ Does not sell tobacco
☐ After business hours
☐ Not applicable
☐ Unsatisfactory/unsafe conditions
☐ Out of business
☐ Other _____

Underage Buyer: [redacted]
Name

20
Age

Male
Gender

Did the Inspector or Officer view transaction?
☐ Yes ☐ No

Was sale made?
☒ Yes ☐ No

Was age asked?
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Amount spent: $ 10.99

Type of product:
☐ Cigarettes: _____
☐ Shisha: _____
☐ Other (cigarette papers, lighter, etc.): _____
☐ Smokeless: _____
☐ E-juice: _____
☐ Cigars: _____
☐ THC/Delta: _____
grizzly chew

Clerk Information: Gender: M **Approximate Age:** ☒ 18 or ☐ Under 18 **Actual age if known** _____

Name of Clerk if known: _____

Description/Notes: Indian,
black hair, red shirt

Ordinance & State Statutes Violations

Sec. 324.07. Sales prohibited.

(i) No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years prohibited.

Sec. 310.03. Hearing procedures.

(m) *Presumptive penalties for certain violations*. The purpose of this section is to establish a standard by which the city council determines the amount of fines, the length of license suspensions and the propriety of revocations, the general presumptive penalty matrix applies to all license types, except that in the case of a violation involving a liquor license the penalty matrix for intoxicating liquor; nonintoxicating malt liquor applies and for a violations involving tobacco, the penalty matrix for tobacco applies. These penalties are presumed to be appropriate for every case; however the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate.

3. **Tobacco presumptive penalties matrix.**

Tobacco presumptive penalties. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

Type of Violation	Appearance			
	1st	2nd	3rd	4th
(1) Sale to a person under twenty-one (21) years of age	$500.00 fine	$1000.00 fine	$2,000.00 fine and 7-day suspension	Revocation

(a) Computation of time for violations under the tobacco presumptive penalties matrix. If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Except as otherwise provided by Minn. Stats. § 461.12, subd. 2, subsequent tobacco violations are subject to the following:

Sec. 310.14. Licensee's responsibility.

Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensated or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act or conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections.

State Statutes Violations

461.12 MUNICIPAL LICENSE OF TOBACCO, TOBACCO-RELATED DEVICES, AND SIMILAR PRODUCTS.
Subd. 2. Administrative penalties for sales and furnishing; licensees. If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of$600 must be imposed for a second violation at the same location within 36 month after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Sec. 310.01. - Definitions.

For the purposes of this chapter, any chapter of the Legislative Code pertaining to licenses as hereinafter mentioned, and subsequently enacted ordinances establishing or relating to the requirements for Class R for routinely issued licenses, Class T for temporary licenses and Class N for licenses in which neighbors are required to be notified, under authority of the City of Saint Paul, the terms defined in this section have the following meanings:

Adverse action means the revocation or suspension of a license, the imposition of conditions upon a license, the denial of an application for the grant, issuance or renewal of a license, the imposition of a fine, the assessment of the costs of a contested hearing, and any other disciplinary or unfavorable action taken with respect to a license, licensee, or applicant for a license. Adverse action includes any of the foregoing directed at one (1) or more licenses held by a licensee at any location in the city. Adverse action also includes disapproval of licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of the license.

Bond means a bond meeting the requirements of section 310.05 and indemnifying the city against all claims, judgments or suits caused by, resulting from or in connection with any licensed business, activity, premises, thing, facility, occurrence or otherwise under these chapters.

Building official means the official in the department of safety and inspections charged with the responsibility of enforcement of the building code.

Chapters and *these chapters* mean this uniform license ordinance, any chapter of the Legislative Code pertaining to licenses as hereinafter mentioned, and subsequently enacted ordinances establishing or relating to the requirements for class R, class T, and class N licenses under authority of the city.

Class R licenses means those licenses and certain permits which can be issued by the director without council approval if no conditions are imposed upon the license and which do not require a hearing if there is an objection. Class R Licenses follow the Procedures for Application for the Grant or Issuance of a License, New Application Investigation and Review, Application Denial, Notice, Levels of Approval, Objections, and Renewal Procedures laid out in Section 310.02(1). The following licenses are so classified, and the numbers shown opposite them correspond to the chapters in the Legislative Code pertaining to each license:

Business Licenses	**Fee**	**Class**	**Ordinance/ Legislative Code**
CLASS R			

Agricultural Vehicle Permit	$23.00	R	165
Amusement Rides—Annual	$85.00	R	317
Animal Boarding (Commercial)	$83.00	R	348
Animal Boarding (Home Occupation)	$83.00	R	348
Animal Day Care (Commercial)	$83.00	R	348
Animal Day Care (Home Occupation)	$83.00	R	348
Animal Foods Manufacturing and Distribution	$85.00	R	316
Bituminous Contractor	$210.00	R	320
Bowling Centers	$210.00	R	426
Building Contractors	$210.00	R	326
Building Trade Business License	$188.00	R	369
Building Trades Certificate of Competency	$24.00	R	370
Bulk Oil Storage	$210.00	R	342
Christmas Tree Sales	$85.00	R	323
Commercial Vehicle	$78.00	R	158
Commercial Vehicle—Exempt	$0.00	R	158
Courtesy Bench	$26.00	R	127
Courtesy Benches Transfer	$17.00	R	127
Finishing Shop	$85.00	R	371

Game Room	$210.00	R	406
House Sewer Contractor	$210.00	R	338
Laundry/Dry-cleaning Plant	$210.00	R	327
Laundry/Dry-cleaning Pick Up Station	$85.00	R	327
Lawn Fertilizer and Pesticide Applicator	$85.00	R	377
Liquid Fuel Dealer	$210.00	R	332
Liquid Fuel Dealer Vehicle	$85.00	R	332
Liquor Catering (State Cater/City Liq)	$192.00	R	409
Mechanical Amusement Device	$21.00	R	318
Massage Center—A (1 Practitioner)	$100.00	R	414
Massage Center—A (Commercial)	$262.00	R	412
Massage Center—B (Home Location)	$106.00	R	412
Massage Practitioner	$106.00	R	414
Massage Practitioner-Additional Location	$31.00	R	412
Mercantile Broker	$85.00	R	340
Mobile Retail Vehicle	$85.00	R	346
Pedal Car	$118.00	R	374
Pedal Car Business	$352.00	R	374
Pedal Car Driver	$51.00	R	374

Peddler	$85.00	R	345
Peddler—Fee Waived	$0.00	R	345
Pedicab Driver	$51.00	R	374
Pedicab Vehicle	$113.00	R	374
Pest Control	$210.00	R	334
Pet Grooming Facility	$85.00	R	382
Pet Shop	$210.00	R	347
Pool & Billiard Hall	$210.00	R	322
Recycling Collection Center	$210.00	R	408
Recycling Processing Center	$958.00	R	408
Rental of Hospital Equipment	$85.00	R	350
Rental of Hospital Equip-Vehicle	$85.00	R	350
Rental of Kitchenware	$85.00	R	351
Roller Rink	$85.00	R	353
Sanitary Disposal Vehicle	$405.00	R	354
Second-Hand Dealer	$85.00	R	355
Second-Hand Dealer (Comp/Elec)	$85.00	R	355
Second-Hand Dealer (Antiques/Comp/Elec)	$85.00	R	356
Second-Hand Dealer (Antiques)	$85.00	R	355

Second Hand Dealer—Motor Vehicle Parts	$507.00	R	355
Second-Hand Dealer—Multiple Dealers	$405.00	R	355
Short-Term Rental (Non-Owner Occupied)	$45.00	R	379
Short-Term Rental (Owner Occupied)	$45.00	R	379
Short-Term Rental Platform	$11,181.00	R	379
Sidewalk Cafe	$40.00	R	106
Sidewalk Contractor	$210.00	R	356
Solicitor	$85.00	R	345
Solid Fuel Dealer	$210.00	R	333
Solid Fuel Dealer Vehicle	$85.00	R	333
Solid Waste Hauler & Vehicle	$405.00	R	357
Solid Waste Hauler (Ea Add'l Veh)	$85.00	R	357
Solid Waste Transfer Station	$1,913.00	R	357
Sound Trucks & Broadcast Vehicle	$85.00	R	359
Swimming Pool—Public	$405.00	R	360
Tanning Facility	$106.00	R	380
Taxicab Driver	$51.00	R	376
Taxicab Vehicle	$469.00	R	376
Taxicab Vehicle (Reciprocity Event)	$37.00	R	376

Taxicab Service Company	$456.00	R	376
Theaters and Movie Theaters	$210.00	R	416
Tire Recapping Plant	$85.00	R	372
Tobacco Products Shop	$535.00	R	324
Tobacco Shop	$535.00	R	324
Tow Truck/Wrecker (Operator)	$405.00	R	361
Tow Truck/Wrecker (Vehicle)	$85.00	R	361
Trade Worker Registration—Tier 1	$37.00	R?	370
Trade Worker Registration—Tier 2	$70.00	R	370
Trade Worker Registration—Tier 3	$59.00	R	370
Trailer Rental	$210.00	R	352
Tree Trimmer & 1 Vehicle	$210.00	R	362
Tree Trimmer—Each Add'l Vehicle	$85.00	R	362
Vehicle Immobilization Service	$405.00	R	383
Veterinary Hospital	$210.00	R	364
Window Cleaning	$210.00	R	365
Wrecking of Buildings	$65.00	R	368

Class T licenses means those licenses which can be approved or denied by the director, if no conditions are imposed upon the license and which do not require a hearing if there is an objection. Class T Licenses follow the Procedures for Application for the Grant or Issuance of the License, New Application Investigation

and Review, Application Denial, Notice, Levels of Approval, Objections, and Renewal Procedures laid out in Section 310.02(3). The following licenses are so classified, and the numbers shown opposite them correspond to the chapters in the Legislative Code pertaining to each license:

Business Licenses	Fee	Class	Ordinance/ Legislative Code
CLASS T			
Amusement Rides—Temporary	$32.00	T	317
Bingo/Rfls/P-Tabs/Tpbrds/Pdlwhls	$59.00	T	402
Close Out Sale	$85.00	T	325
Entertainment—Temporary	$35.00	T	411
Liquor Catering (State Cater Only)	$59.00	T	409
Liquor—Extension of Service Area	$68.00	T	410
Liquor—Under Age Access (Temporary)	$35.00	T	409
Liquor On Sale—Temporary	$59.00	T	409
Malt On Sale (3.2)—Temporary	$59.00	T	410
Massage Practitioner—Temporary	$50.00	T	412
Second Hand Dealer—Exhibition	$210.00	T	355
Tag Days	$26.00	T	391
Temp On Sale Malt Brewery/Distillery	$59.00	T	410
Transient Merchant	$85.00	T	345

Wine On Sale-Temporary	$59.00	T	409
Winery Annual Festival—Temporary	$59.00	T	409

Class N licenses means those licenses which must be approved or denied by the council. Class N Licenses follow the Procedures for Application for the Grant or Issuance of the License, New Application Investigation and Review, Application Denial, Notice, Levels of Approval, Objections, and Renewal Procedures laid out in Section 310.02(2). The following licenses are so classified, and the numbers shown opposite them correspond to the chapters in the Legislative Code pertaining to each license:

Business Licenses	**Fee**	**Class**	**Ordinance/ Legislative Code**
CLASS N			
Auto Body Repair Shop	$507.00	N	423
Auto Body Repair/Painting Shop	$507.00	N	423
Auto Repair Garage	$507.00	N	423
Bingo Hall	$229.00	N	403
Cabaret—Class A	$210.00	N	322
Cabaret—Class B	$210.00	N	426
Conversation/Rap Parlor(A)	$405.00	N	413
Conversation/Rap Parlor (B)	$405.00	N	413
Culinary On Sale—Wine/Malt	$255.00	N	409
Dance or Rental Halls	$497.00	N	405

Dance Halls—Exempt	$0.00	N	405
Entertainment—Extension	$0.00	N	411
Entertainment (A)	$278.00	N	411
Entertainment (B)	$672.00	N	411
Entertainment (C)	$3,191.00	N	411
Firearms	$405.00	N	225
Gambling Hall	$445.00	N	278
Gambling Location	$84.00	N	225
Gas Station	$154.00	N	424
Health/Sport Club	$405.00	N	427
Health/Sport Club—Adult	$405.00	N	427
Health/Sport Club-Exercise Only Facility	$405.00	N	427
Infectious Waste Processing Facility	$1,913.00	N	427
Liquor-Extension of Service Hours	$405.00	N	409
Liquor—Microdistillery Cocktail Room	$712.00	N	409
Liquor—Off Sale Micro Distillery	$205.00	N	409
Liquor Off Sale	$1,500.00	N	409
Liquor On Sale—100 seats or less	$5,361.00	N	409
Liquor On Sale—101-180 Seats	$5,937.00	N	409

Liquor On Sale—181-290 Seats	$6,360.00	N	409
Liquor On Sale—291 or more Seats	$6,448.00	N	409
Liquor On Sale—2 AM Closing	$59.00	N	409
Liquor On Sale—Exempt	$0.00	N	409
Liquor On Sale—Over 100 seats (B)	$5,022.00	N	409
Liquor On Sale—Over 200 seats (A)	$5,454.00	N	409
Liquor On Sale—Sunday	$200.00	N	409
Liquor On Sale—Sunday—Exempt	$0.00	N	409
Liquor On Sale—Theater	$1,914.00	N	409
Liquor On Sale—Additional Family Members	$62.00	N	409
Liquor On Sale (Government Agencies)	$0.00	N	409
Liquor On Sale (Small Brewery—128 oz)	$30.00	N	409
Liquor On Sale-Club under 200 Mbrs—A	$300.00	N	409
Liquor On Sale-Club 201-500 Mbrs—B	$500.00	N	409
Liquor On Sale-Club 501-1000 Mbrs—C	$650.00	N	409
Liquor On Sale-Club 1001-2000 Mbrs—D	$800.00	N	409
Liquor On Sale-Club 2001-4000 Mbrs—E	$1,000.00	N	409
Liquor On Sale-Club 4001-6000 Mbrs—F	$2,000.00	N	409
Liquor On Sale-Club over 6000 Mbrs—G	$3,000.00	N	409

Liquor-Outdoor Service Area (Patio)	$85.00	N	409
Liquor-Outdoor Service Area (Sidewalk)	$40.00	N	409
Malt Off Sale (Brewery)	$205.00	N	410
Malt Off Sale (Growler)	$205.00	N	410
Malt Off Sale	$225.00	N	410
Malt On Sale (3.2)	$712.00	N	410
Malt On Sale (3.2)—Fee Waived	$0.00	N	410
Malt On Sale (3.2)—2 AM Closing	$0.00	N	410
Malt On Sale (Brewery Taproom)	$712.00	N	410
Malt On Sale (Strong)	$712.00	N	410
Massage Center—C (Adult)	$405.00	N	412
Mini Motion Picture Theater-Adult (C)	$405.00	N	415
Minnesota Currency Exchange	$405.00	N	381
Motor Vehicle Dealer—New Vehicles	$405.00	N	401
Motor Vehicle Salvage Dealer	$405.00	N	422
Motorcycle Dealer	$210.00	N	401
Parking Lot	$405.00	N	417
Parking Lot/Parking Ramp	$405.00	N	417
Parking Ramp (Government)	$0.00	N	417

Parking Ramp	$405.00	N	417
Parking Ramp/Garage (Private)	$396.00	N	417
Pawn Shop	$3,191.00	N	344
Second Hand Dealer—Motor Vehicle	$507.00	N	344
Steam Room/Bath House (A)	$405.00	N	428
Steam Room/Bath House (B)—Adult	$405.00	N	428
Theaters and Movie Theaters-Drive In	$210.00	N	416
Transportation Network Company	$41,115.00	N	373
Wine On Sale	$2,000.00	N	409
Wine On Sale (Government Agencies)	$0.00	N	409

Department means the department of safety and inspections.

Director means the director of the department of safety and inspections and/or the director's designee or designees.

Fee means and includes both the license fee and application fee unless otherwise provided.

License means and includes all licenses and permits provided for or covered by these chapters.

License also includes licenses issued by the state under statutory provisions which permit the governing body to disapprove the issuance of such licenses, for the purposes of making procedures in chapter 310 of the Legislative Code applicable to the approval or disapproval of such licenses.

Class N License District Council Notification Form means the form, provided by the Department to the license applicant as part of the Class N License application packet, which must be mailed or personally delivered to the district council by the license/applicant prior to the submission of the application for a license.

Person means and includes any person, firm, corporation, partnership, company, organization, agency, club or any group or association thereof. It shall also include any executor, administrator, trustee, receiver or other representative appointed by law.

Zoning administrator means the official in the department of safety and inspections charged with responsibility for enforcement of the zoning code.

(Ord 22-46, § 2, 11-9-22; Ord 23-32, § 2, 9-6-23)

Sec. 310.03. - Hearing procedures.

(a) *Adverse action; notice and hearing requirements*. In any case where the council may or intends to consider any adverse action, including the revocation or suspension of a license, the imposition of conditions upon a license, or the denial of an application for the grant, issuance or renewal of a license, or the disapproval of a license issued by the State of Minnesota, the applicant or licensee must be given notice and an opportunity to be heard as provided herein. The council may consider such adverse actions when recommended by the director, by the director of any executive department established pursuant to Chapter 9 of the Charter, by the city attorney or on its own initiative.

(b) *Notice.* In each such case where adverse action is or will be considered by the council, the applicant or licensee must be notified in writing that adverse action may be taken against the license or application, and that they are entitled to a hearing before action is taken by the council. The notice must be served or mailed a reasonable time before the hearing date, and must state the place, date and time of the hearing. The notice must state the issues involved or grounds upon which the adverse action may be sought or based. The council may request that such written notice be prepared and served or mailed by the director or by the city attorney.

(c) *Hearing.* Where there is no dispute as to the facts underlying the violation or as to the facts establishing mitigating or aggravating circumstances, the hearing must be held before the council. Otherwise the hearing must be conducted before a hearing examiner appointed by the council or retained by contract with the city for that purpose. The applicant or the licensee must be provided an opportunity to present evidence and argument as well as meet adverse testimony or evidence by reasonable cross-examination and rebuttal evidence. The hearing examiner may in its discretion permit other interested persons the opportunity to present testimony or evidence or otherwise participate in such hearing.

(c-1) *Procedure; hearing examiner.* The hearing examiner will hear all evidence as may be presented on behalf of the city and the applicant or licensee, and must present to the council written findings of fact and conclusions of law, together with a recommendation for adverse action.

The council will consider the evidence contained in the record, the hearing examiner's recommended findings of fact and conclusions, and may not consider any factual testimony not previously submitted to and considered by the hearing examiner. After receipt of the hearing examiner's findings, conclusions, and recommendations, the council must provide the applicant or licensee an opportunity to present oral or written arguments alleging error on the part of the examiner in the application of the law or interpretation of the facts, and to present argument related to the recommended adverse action. Upon conclusion of that hearing, and after considering the record, the examiner's findings and recommendations,

together with such additional arguments presented at the hearing, the council must determine what, if any, adverse action should be taken, which action must be by resolution. The council may accept, reject or modify the findings, conclusions and recommendations of the hearing examiner.

(c-2) *Ex-parte contacts.* If a license matter has been scheduled for an adverse hearing, council members shall not discuss the license matter with each other or with any of the parties or interested persons involved in the matter unless such discussion occurs on the record during the hearings of the matter or during the council's final deliberations of the matter. No interested person shall, with knowledge that a license matter has been scheduled for adverse hearing, convey or attempt to convey, orally or in writing, any information, argument or opinion about the matter, or any issue in the matter, to a council member or his or her staff until the council has taken final action on the matter; provided, however, that nothing herein will prevent an inquiry or communications regarding status, scheduling or procedures concerning a license matter. An interested person, for the purpose of this paragraph, means and includes a person who is an officer or employee of the licensee which is the subject of the scheduled adverse hearing, or a person who has a financial interest in such licensee.

(d) *Licensee or applicant may be represented.* The licensee or applicant may represent himself or choose to be represented by another.

(e) *Record; evidence.* The hearing examiner shall receive and keep a record of such proceedings, including testimony and exhibits, and shall receive and give weight to evidence, including hearsay evidence, which possesses probative value commonly accepted by reasonable and prudent persons in the conduct of their affairs.

(f) *Council action, resolution to contain findings.* Where the council takes adverse action with respect to a license, licensee or applicant for a license, the resolution by which such action is taken must contain its findings and determination, including the imposition of conditions, if any. The council may adopt all or part of the findings, conclusions and recommendations of the hearing examiner, and incorporate the same in its resolution taking the adverse action.

(g) *Additional procedures where required.* Where the provisions of any statute or ordinance require additional notice or hearing procedures, such provisions must be complied with and supersede inconsistent provisions of these chapters. This includes, without limitation by reason of this specific reference, Minn. Stats., Chapter 364 and Minn. Stats., § 340A.415.

(h) *Discretion to hear notwithstanding withdrawal or surrender of application or license.* The council may, at its discretion, conduct a hearing or direct that a hearing be held regarding revocation or denial of a license, notwithstanding that the applicant or licensee has attempted or purported to

withdraw or surrender said license or application, if the attempted withdrawal or surrender took place after the applicant or licensee had been notified of the hearing and potential adverse action.

(i) *Continuances.* Where a hearing for the purpose of considering revocation or suspension of a license or other disciplinary action involving a license has been scheduled before the council, a continuation of the hearing may be granted by the council president or by the council at the request of the licensee, license applicant, an interested person or an attorney representing the foregoing, upon a showing of good cause by the party making the request.

(j) If the council imposes an adverse action as defined in section 310.01 above, a generic notice of such action must be prepared by the director and posted by the licensee so as to be visible to the public during the effective period of the adverse action. The licensee shall be responsible for taking reasonable steps to make sure the notice remains posted on the front door of the licensed premises, and failure to take such reasonable precautions may be grounds for further adverse action.

(k) *Imposition of costs.* The council may impose upon any licensee or license applicant some or all of the costs of a contested hearing before an independent hearing examiner. The costs of a contested hearing include, but are not limited to, the cost of the administrative law judge or independent hearing examiner, stenographic and recording costs, copying costs, city staff and attorney time for which adequate records have been kept, rental of rooms and equipment necessary for the hearing, and the cost of expert witnesses. The council may impose all or part of such costs in any given case if (i) the position, claim or defense of the licensee or applicant was frivolous, arbitrary or capricious, made in bad faith, or made for the purpose of delay or harassment; (ii) the nature of the violation was serious, or involved violence or the threat of violence by the licensee or employees thereof, or involved the sale of drugs by the licensee or employees thereof, and/or the circumstances under which the violation occurred were aggravated and serious; (iii) the violation created a serious danger to the public health, safety or welfare; (iv) the violation involved unreasonable risk of harm to vulnerable persons, or to persons for whose safety the licensee or applicant is or was responsible; (v) the applicant or licensee was sufficiently in control of the situation and therefore could have reasonably avoided the violation, such as, but not limited to, the nonpayment of a required fee or the failure to renew required insurance policies; (vi) the violation is covered by the intoxicating liquor; nonintoxicating malt liquor; presumptive penalty matrix in subsection (m) below; or (vii) the violation involved the sale of cigarettes to a minor.

(l) *Imposition of fines.* The council may impose a fine upon any licensee or license applicant as an adverse license action. A fine may be in such amount as the council deems reasonable and appropriate, having in mind the regulatory and enforcement purposes embodied in the particular licensing ordinance. A fine may be in addition to or in lieu of other adverse action in the sole

discretion of the council. To the extent any other provision of the Legislative Code provides for the imposition of a fine, both provisions must be read together to the extent possible; provided, however, that in the case of any conflict or inconsistency, the other provision must be controlling.

(m) *Presumptive penalties for certain violations*. The purpose of this section is to establish a standard by which the city council determines the amount of fines, the length of license suspensions and the propriety of revocations, the general presumptive penalty matrix applies to all license types, except that in the case of a violation involving a liquor license the penalty matrix for intoxicating liquor; nonintoxicating malt liquor applies and for a violations involving tobacco, the penalty matrix for tobacco applies. These penalties are presumed to be appropriate for every case; however the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate.

1. **General presumptive penalties matrix—**The general penalty matrix is to be used if there is not a specific penalty matrix for the license type or a category within the specific penalty matrix does not address the violation.
2. **Intoxicating liquor; malt liquor; presumptive penalty matrix**.

   Presumptive penalties for intoxicating liquor and nonintoxicating malt liquor violations. If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

   (a) For on-sale intoxicating liquor establishments with a seating capacity of one hundred fifty (150) or more, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (b) For off-sale intoxicating liquor establishments with five thousand one (5,001) or more square feet of retail space, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (c) *Other penalties.* Nothing in this section restricts or limits the authority of the council to suspend licenses for up to sixty (60) days, revoke the license, or impose a civil fine not to exceed two thousand dollars ($2,000.00), to impose conditions or take any other adverse action in accordance with law, provided, that the license holder has been afforded an opportunity for a hearing in the manner provided for in section 310.02 of this Code.

(d) *Effect of responsible business practices in determining penalty.* In determining the appropriate penalty, the council may, in its discretion, consider evidence submitted to it in the case of uncontested adverse actions or submitted to a hearing examiner in a contested hearing upon which findings of fact have been made that a licensee has followed or is likely to follow in the future responsible business practices in regard to sales to intoxicated persons and sales to minors.

(1) For the purposes of service to intoxicated persons, evidence of responsible business practices may include, but is not limited to, those policies, procedures and actions that are implemented at time of service and that:

a) Encourage persons not to become intoxicated if they consume alcoholic beverages on the defendant's premises;

b) Promote availability of nonalcoholic beverages and food;

c) Promote safe transportation alternatives other than driving while intoxicated;

d) Prohibit employees and agents of defendant from consuming alcoholic beverages while acting in their capacity as employees or agents;

e) Establish promotions and marketing efforts that publicize responsible business practices to the defendant's customers and community;

f) Implement comprehensive training procedures;

g) Maintain an adequate, trained number of employees and agents for the type and size of defendant's business;

h) Establish a standardized method for hiring qualified employees;

i) Reprimand employees who violate employer policies and procedures; and

j) Show that the licensee has enrolled in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

2) For the purposes of service to minors, evidence of responsible business practices may include, but is not limited to, those listed in subsection (1) and the following:

a) Management policies that are implemented at the time of service and that ensure that proof of identification (as established by state law) is examined for all persons seeking service of alcoholic beverages who may reasonably be suspected to be minors;

b) Comprehensive training of employees who are responsible for such examination regarding the detection of false or altered identification; and

c)

Enrollment by the licensee in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

3. **Tobacco presumptive penalties matrix.**

Tobacco presumptive penalties. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

(a) *Purpose.* The purpose of this section is to establish a standard by which the city council determines the amount of fines, length of license suspensions and the propriety of revocations for licensees. These penalties are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons which make it appropriate to do so, except, the council may not deviate below statewide minimum penalties for licensees. When deviating from these standards, the council shall provide written reasons that specify why the penalty selected was more appropriate. Where no penalty is listed below, the presumptive penalty under the general presumptive penalty matrix will apply.

(b) *Presumptive penalties for licensees for violations.* Adverse penalties for licensees for violations or convictions shall be presumed as follows:

(c) *Computation of time for violations under the tobacco presumptive penalties matrix.* If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Except as otherwise provided by Minn. Stats. § 461.12, subd. 2, subsequent tobacco violations are subject to the following:

(1) *Second, third and fourth appearances for violations under the tobacco presumptive penalties matrix. .* A second violation within twenty four (24) months must be treated as a second appearance, a third within twenty four (24) months treated as a third appearance, and a fourth within twenty four (24) months treated as a fourth appearance for the purpose of determining the presumptive penalty.

(2) *Any appearance not covered by subsections (1) above must be treated as a first appearance for violations under the tobacco presumptive penalties matrix.* Measurement of the twenty four (24) month period must be as follows: The beginning date shall be the earliest violation's date of appearance before the council, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(i) *Fines payable without hearing.*

A. Notwithstanding the provisions of section 310.03(c), a licensee who would be making a first or second appearance on a violation that calls for a monetary fine before the council may elect to pay the fine to the department of safety and inspections without a council hearing, unless the notice of violation has indicated that a hearing is required because of circumstances which may warrant deviation from the presumptive fine amount. Payment of the recommended fine will be considered to be a waiver of the hearing to which the licensee is entitled and will be considered an "appearance" for the purpose of determining presumptive penalties for subsequent violations.

(ii) *Multiple violations.* At a licensee's first appearance before the city council, the council shall consider and act upon all the violations that have been alleged and/or incorporated in the notices sent to the licensee under the administrative procedures act up to and including the formal notice of hearing. The council in that case shall consider the presumptive penalty for each such violation under the "1st Appearance" column in the Penalty Matrixes above. The occurrence of multiple violations is grounds for departure from such penalties in the council's discretion.

(iii) *Violations occurring after the date of the notice of hearing.* Violations occurring after the date of the notice of hearing that are brought to the attention of the city attorney prior to the hearing date before an administrative law judge (or before the council in an uncontested facts hearing) may be added to the notice(s) up to twenty (20) days before the hearing, and may in that case be treated as though part of the "1st Appearance" unless grounds for upward deviation from the presumptive penalties outlined in the presumptive penalty matrix outlined in 310.03(m) are included in the amended notice of the violation. In all other cases, violations occurring after the date of the formal notice of hearing must be the subject of a separate proceeding and dealt with as a "2nd Appearance" before the council. The same procedures must apply to a second, third or fourth appearance before the council.

(iv) *Subsequent appearances.* Upon a second, third or fourth appearance before the council by a particular licensee, the council shall impose the presumptive penalty for the violation or violations giving rise to the subsequent appearance without regard to the particular violation or violations that were the subject of the first or prior appearance.

(v) *Computation of time.*

(1) *Second appearance.* A second violation within twelve (12) months must be treated as a second appearance for the purpose of determining the presumptive penalty.

(2) *Third appearance.* A third violation within eighteen (18) months must be treated as a third appearance for the purpose of determining the presumptive penalty.

(3) *Fourth appearance.* A fourth violation within twenty-four (24) months must be treated as a fourth appearance for the purpose of determining the presumptive penalty.

(4) Any appearance not covered by subsections (1), (2) or (3) above must be treated as a first appearance. Measurement of the twelve-, eighteen-, or twenty-four-month period is as follows: The beginning date shall be the earliest violation's date of appearance before the council or payment of the fine related to the violation, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(5) Notwithstanding subsections (iv)(1), (2), (3) or (4) above, a second appearance before the council regarding a death or great bodily harm in a licensed establishment that is related to a violation of the law or license conditions must be counted as a second appearance, regardless of how much time has passed since the first appearance if the first appearance was also regarding a death or great bodily harm in a licensed establishment. A third appearance for the same must be counted as a third appearance regardless of how much time has passed since the first or second appearance.

(6) Violations of the general presumptive penalty matrix, the intoxicating liquor, malt liquor presumptive penalty matrix and the tobacco presumptive penalty matrix are meant to be cumulative. For the purpose of a second, third or fourth appearance under this section, "violation" shall must mean either one of those violations listed in paragraph (m)1, 2, or 3.

(Ord 22-46, § 3, 11-9-22)

Sec. 310.14. - Licensee's responsibility.

Any act or conduct by any clerk, employee, manager or agent of a licensee, or by any person providing entertainment or working for or on behalf of a licensee, whether compensated or not, which act or conduct takes place either on the licensed premises or in any parking lot or other area adjacent to (or under the lease or control of) the licensed premises, and which act or conduct violates any state or federal statutes or regulations, or any city ordinance, must be considered to be and treated as the act or conduct of the licensee for the purpose of adverse action against all or any of the licenses held by such licensee. To the extent this section is in conflict with sections 409.14 and 410.09 of the Legislative Code, this section must be controlling and prevail; but must not otherwise amend, alter or affect such sections.

(Ord 22-46, § 16, 11-9-22)

Sec. 324.07. - Sales prohibited.

(a) No person may sell a cigarette outside its original packaging containing health warnings satisfying the requirements of federal law. No cigarettes may be sold individually or in packages of fewer than twenty (20) cigarettes.

(b) No person may sell or dispense licensed products from a motor vehicle or other movable place of business.

(c) No person may sell licensed products from vending machines unless the vending machines are in a facility that cannot be entered at any time by persons younger than twenty-one (21) years of age.

(d) No person may offer for sale licensed products in any open displays which are accessible to the public without the intervention of a store employee. This restriction does not apply to establishments holding a tobacco products shop license.

(e) No person may sell, offer for sale, or otherwise distribute cigars in original packages containing three (3) or fewer cigars for a sale price, after any coupons, multipack or buy-one/get-one promotions, or any other discounts are applied and prior to applicable sales taxes being imposed, of less than two dollars and sixty cents ($2.60) per cigar contained within. In addition, no person may sell, offer for sale, or otherwise distribute cigars in original packages of four (4) or more cigars for a sale price, after any coupons, multipack or buy-one/get-one promotions, or any other discounts are applied and prior to applicable sales taxes being imposed, of less than ten dollars and forty cents ($10.40) per package.

(f) No person may sell or offer for retail sale cigarette packages or cartons for a sales price, prior to applicable sales taxes being imposed, of less than ten dollars ($10.00) per pack.

(g) No person may sell or offer for retail sale moist snuff retail packages or multipacks for a sales price, prior to applicable sales taxes being imposed, of less than ten dollars ($10.00) per 1.2 ounce package. No person may sell or offer for retail sale any smokeless tobacco/moist snuff unless it is sold in a package of at least 1.2 ounces minimum package size. The price floor for packages larger than 1.2 ounces shall be computed by adding two dollars and fifty cents ($2.50) for each 0.3 ounces or any fraction thereof in excess of 1.2 ounces, excluding all applicable taxes.

(h) No person may sell or offer for sale or otherwise distribute snus for a sales price, prior to applicable sales taxes being imposed, of less than ten dollars ($10.00) per 0.32 ounce package. No person may sell or offer for retail sale any snus unless it is sold in a package of at least 0.32 ounces minimum pack size. The price floor for packages larger than 0.32 ounces shall be computed by adding two dollars and fifty cents ($2.50) for each 0.08 ounces or any fraction thereof in excess of 0.32 ounces, excluding all applicable taxes.

(i)

No holder of a license issued under this chapter, nor any employee or agent of same may sell tobacco products to a person under the age of twenty-one (21) years. Sale to persons under the age of twenty-one (21) years prohibited.

(1) It is an affirmative defense to a charge under this subdivision if the defendant proves by a preponderance of the evidence that the defendant reasonably and in good faith relied on proof of age as described in Minn. Stats. § 340A.503, subd. 6.

(j) No person may sell, offer for sale, or otherwise distribute any flavored products, unless excepted under section 324.07(l) of this chapter.

(k) *Coupons and price promotions.* No holder of a license issued under this chapter, nor any employee or agent of same, may:

(1) Accept or redeem, offer to accept or redeem, or cause or hire any person to accept or redeem or offer to accept or redeem any price reduction instrument or other offer that provides any licensed product without charge or for less than the listed or non-discounted price; or

(2) Sell or offer to sell licensed products, to consumers through any multi-pack discounts (e.g., "buy-two-get-one-free") or otherwise provide or distribute to consumers any licensed products, without charge or for less than the listed or non-discounted price in exchange for the purchase of any other licensed products.

Nothing in this chapter is intended to prohibit communication of pricing information or other truthful, non-misleading information to consumers.

(l) *Exceptions.*

(1) Notwithstanding section (i), individuals exempted under Minn. Stats. § 609.685 are also exempt from this section.

(2) The penalties in this section do not apply to a person under the age of twenty-one (21) years who purchases or attempts to purchase licensed products while under the direct supervision of a responsible adult for training, education, research, or enforcement purposes.

(3) Retail stores holding a tobacco products shop license are permitted to sell and offer for sale flavored tobacco products.

(m) Any violation of this chapter will subject the licensee to provisions of chapter 310 and section 324.10 of the Saint Paul Legislative Code.

(Code 1956, § 336.07; Ord. No. 17714, § 1, 2-20-90; C.F. No. 94-341, § 7, 4-13-94; C.F. No. 97-314, § 1, 4-20-97; C.F. No. 06-872, § 1, 10-11-06; C.F. No. 10-1014, § 2, 10-13-10; Ord 13-8, § 2, 4-24-13; Ord 14-34, § 2, 8-27-14; Ord 15-57, § 1, 1-6-16; Ord 17-28, § 2, 11-1-17; Ord 19-57, § 2, 10-16-19; Ord 21-29, § 7, 11-3-21)

461.12 MUNICIPAL LICENSE OF TOBACCO, TOBACCO-RELATED DEVICES, AND SIMILAR PRODUCTS.

Subdivision 1. **Authorization.** A town board or the governing body of a home rule charter or statutory city may license and regulate the retail sale of tobacco, tobacco-related devices, and electronic delivery devices as defined in section 609.685, subdivision 1, and nicotine and lobelia delivery products as described in section 609.6855, and establish a license fee for sales to recover the estimated cost of enforcing this chapter. The county board shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia products in unorganized territory of the county except on the State Fairgrounds and in a town or a home rule charter or statutory city if the town or city does not license and regulate retail sales of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products. The State Agricultural Society shall license and regulate the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products on the State Fairgrounds. Retail establishments licensed by a town or city to sell tobacco, tobacco-related devices, electronic delivery devices, and nicotine and lobelia delivery products are not required to obtain a second license for the same location under the licensing ordinance of the county.

Subd. 2. **Administrative penalties for sales and furnishing; licensees.** If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years, or violates any other provision of this chapter, the licensee shall be charged an administrative penalty of $300 for the first violation. An administrative penalty of $600 must be imposed for a second violation at the same location within 36 months after the initial violation. For a third or any subsequent violation at the same location within 36 months after the initial violation, an administrative penalty of $1,000 must be imposed, and the licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked. No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 2a. **Penalties for sales of certain products; licensees.** (a) A licensee's authority to sell tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products at that location must be suspended for not less than seven days and may be revoked if the licensee:

(1) holds a license or registration issued pursuant to chapter 342 or section 151.72, subdivision 5b, and the license or registration is revoked;

(2) is convicted of an offense under section 151.72, subdivision 7; or

(3) has been convicted under any other statute for the illegal sale of marijuana, cannabis flower, cannabis products, lower-potency hemp edibles, hemp-derived consumer products, or edible cannabinoid products and the sale took place on the premises of a business that sells tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products.

(b) No suspension, revocation, or other penalty may take effect until the licensee has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 3. **Administrative penalty for sales and furnishing; individuals.** An individual who sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia

delivery products to a person under the age of 21 years may be charged an administrative penalty of $50. No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

Subd. 4. **Alternative penalties for use of false identification; persons under age 21.** The licensing authority shall consult with interested persons, as applicable, including but not limited to educators, parents, guardians, persons under the age of 21 years, and representatives of the court system to develop alternative penalties for persons under the age of 21 years who purchase, or attempt to purchase, tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products using a driver's license, permit, Minnesota identification card, or any other type of false identification to misrepresent the person's age, in violation of section 609.685 or 609.6855. The licensing authority and the interested persons shall consider a variety of alternative civil penalties, including, but not limited to, tobacco-free education; tobacco cessation programs; notice to schools and parents or guardians; community service; and court diversion programs. Alternative civil penalties developed under this subdivision shall not include fines or monetary penalties.

Subd. 5. **Compliance checks.** A licensing authority shall conduct unannounced compliance checks at least once each calendar year at each location where tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products are sold to test compliance with sections 609.685 and 609.6855. Compliance checks conducted under this subdivision must involve persons at least 17 years of age, but under the age of 21, who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products under the direct supervision of a law enforcement officer or an employee of the licensing authority. The age requirements for persons participating in compliance checks under this subdivision shall not affect the age requirements in federal law for persons participating in federally required compliance checks of these locations.

Subd. 6. **Defense.** It is an affirmative defense to the charge of selling tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years in violation of subdivision 2 or 3 that the licensee or individual making the sale relied in good faith upon proof of age as described in section 340A.503, subdivision 6.

Subd. 7. **Judicial review.** Any person aggrieved by a decision under subdivision 2 or 3 may have the decision reviewed in the district court in the same manner and procedure as provided in section 462.361.

Subd. 8. **Notice to commissioner.** The licensing authority under this section shall, within 30 days of the issuance of a license, inform the commissioner of revenue of the licensee's name, address, trade name, and the effective and expiration dates of the license. The commissioner of revenue must also be informed of a license renewal, transfer, cancellation, suspension, or revocation during the license period.

History: *1941 c 242 s 3; 1941 c 405 s 3; 1951 c 382 s 1; Ex1959 c 73 s 2; 1973 c 123 art 5 s 7; 1982 c 572 s 2; 1997 c 227 s 4; 1Sp2001 c 5 art 7 s 63; 2010 c 255 s 7; 2010 c 305 s 4-9; 2014 c 291 art 6 s 28; 2020 c 88 s 4-8; 2023 c 63 art 6 s 53*

Sec. 310.03. - Hearing procedures.

(a) *Adverse action; notice and hearing requirements*. In any case where the council may or intends to consider any adverse action, including the revocation or suspension of a license, the imposition of conditions upon a license, or the denial of an application for the grant, issuance or renewal of a license, or the disapproval of a license issued by the State of Minnesota, the applicant or licensee must be given notice and an opportunity to be heard as provided herein. The council may consider such adverse actions when recommended by the director, by the director of any executive department established pursuant to Chapter 9 of the Charter, by the city attorney or on its own initiative.

(b) *Notice.* In each such case where adverse action is or will be considered by the council, the applicant or licensee must be notified in writing that adverse action may be taken against the license or application, and that they are entitled to a hearing before action is taken by the council. The notice must be served or mailed a reasonable time before the hearing date, and must state the place, date and time of the hearing. The notice must state the issues involved or grounds upon which the adverse action may be sought or based. The council may request that such written notice be prepared and served or mailed by the director or by the city attorney.

(c) *Hearing.* Where there is no dispute as to the facts underlying the violation or as to the facts establishing mitigating or aggravating circumstances, the hearing must be held before the council. Otherwise the hearing must be conducted before a hearing examiner appointed by the council or retained by contract with the city for that purpose. The applicant or the licensee must be provided an opportunity to present evidence and argument as well as meet adverse testimony or evidence by reasonable cross-examination and rebuttal evidence. The hearing examiner may in its discretion permit other interested persons the opportunity to present testimony or evidence or otherwise participate in such hearing.

(c-1) *Procedure; hearing examiner.* The hearing examiner will hear all evidence as may be presented on behalf of the city and the applicant or licensee, and must present to the council written findings of fact and conclusions of law, together with a recommendation for adverse action.

The council will consider the evidence contained in the record, the hearing examiner's recommended findings of fact and conclusions, and may not consider any factual testimony not previously submitted to and considered by the hearing examiner. After receipt of the hearing examiner's findings, conclusions, and recommendations, the council must provide the applicant or licensee an opportunity to present oral or written arguments alleging error on the part of the examiner in the application of the law or interpretation of the facts, and to present argument related to the recommended adverse action. Upon conclusion of that hearing, and after considering the record, the examiner's findings and recommendations,

together with such additional arguments presented at the hearing, the council must determine what, if any, adverse action should be taken, which action must be by resolution. The council may accept, reject or modify the findings, conclusions and recommendations of the hearing examiner.

(c-2) *Ex-parte contacts.* If a license matter has been scheduled for an adverse hearing, council members shall not discuss the license matter with each other or with any of the parties or interested persons involved in the matter unless such discussion occurs on the record during the hearings of the matter or during the council's final deliberations of the matter. No interested person shall, with knowledge that a license matter has been scheduled for adverse hearing, convey or attempt to convey, orally or in writing, any information, argument or opinion about the matter, or any issue in the matter, to a council member or his or her staff until the council has taken final action on the matter; provided, however, that nothing herein will prevent an inquiry or communications regarding status, scheduling or procedures concerning a license matter. An interested person, for the purpose of this paragraph, means and includes a person who is an officer or employee of the licensee which is the subject of the scheduled adverse hearing, or a person who has a financial interest in such licensee.

(d) *Licensee or applicant may be represented.* The licensee or applicant may represent himself or choose to be represented by another.

(e) *Record; evidence.* The hearing examiner shall receive and keep a record of such proceedings, including testimony and exhibits, and shall receive and give weight to evidence, including hearsay evidence, which possesses probative value commonly accepted by reasonable and prudent persons in the conduct of their affairs.

(f) *Council action, resolution to contain findings.* Where the council takes adverse action with respect to a license, licensee or applicant for a license, the resolution by which such action is taken must contain its findings and determination, including the imposition of conditions, if any. The council may adopt all or part of the findings, conclusions and recommendations of the hearing examiner, and incorporate the same in its resolution taking the adverse action.

(g) *Additional procedures where required.* Where the provisions of any statute or ordinance require additional notice or hearing procedures, such provisions must be complied with and supersede inconsistent provisions of these chapters. This includes, without limitation by reason of this specific reference, Minn. Stats., Chapter 364 and Minn. Stats., § 340A.415.

(h) *Discretion to hear notwithstanding withdrawal or surrender of application or license.* The council may, at its discretion, conduct a hearing or direct that a hearing be held regarding revocation or denial of a license, notwithstanding that the applicant or licensee has attempted or purported to

withdraw or surrender said license or application, if the attempted withdrawal or surrender took place after the applicant or licensee had been notified of the hearing and potential adverse action.

(i) *Continuances.* Where a hearing for the purpose of considering revocation or suspension of a license or other disciplinary action involving a license has been scheduled before the council, a continuation of the hearing may be granted by the council president or by the council at the request of the licensee, license applicant, an interested person or an attorney representing the foregoing, upon a showing of good cause by the party making the request.

(j) If the council imposes an adverse action as defined in section 310.01 above, a generic notice of such action must be prepared by the director and posted by the licensee so as to be visible to the public during the effective period of the adverse action. The licensee shall be responsible for taking reasonable steps to make sure the notice remains posted on the front door of the licensed premises, and failure to take such reasonable precautions may be grounds for further adverse action.

(k) *Imposition of costs.* The council may impose upon any licensee or license applicant some or all of the costs of a contested hearing before an independent hearing examiner. The costs of a contested hearing include, but are not limited to, the cost of the administrative law judge or independent hearing examiner, stenographic and recording costs, copying costs, city staff and attorney time for which adequate records have been kept, rental of rooms and equipment necessary for the hearing, and the cost of expert witnesses. The council may impose all or part of such costs in any given case if (i) the position, claim or defense of the licensee or applicant was frivolous, arbitrary or capricious, made in bad faith, or made for the purpose of delay or harassment; (ii) the nature of the violation was serious, or involved violence or the threat of violence by the licensee or employees thereof, or involved the sale of drugs by the licensee or employees thereof, and/or the circumstances under which the violation occurred were aggravated and serious; (iii) the violation created a serious danger to the public health, safety or welfare; (iv) the violation involved unreasonable risk of harm to vulnerable persons, or to persons for whose safety the licensee or applicant is or was responsible; (v) the applicant or licensee was sufficiently in control of the situation and therefore could have reasonably avoided the violation, such as, but not limited to, the nonpayment of a required fee or the failure to renew required insurance policies; (vi) the violation is covered by the intoxicating liquor; nonintoxicating malt liquor; presumptive penalty matrix in subsection (m) below; or (vii) the violation involved the sale of cigarettes to a minor.

(l) *Imposition of fines.* The council may impose a fine upon any licensee or license applicant as an adverse license action. A fine may be in such amount as the council deems reasonable and appropriate, having in mind the regulatory and enforcement purposes embodied in the particular licensing ordinance. A fine may be in addition to or in lieu of other adverse action in the sole

discretion of the council. To the extent any other provision of the Legislative Code provides for the imposition of a fine, both provisions must be read together to the extent possible; provided, however, that in the case of any conflict or inconsistency, the other provision must be controlling.

(m) *Presumptive penalties for certain violations*. The purpose of this section is to establish a standard by which the city council determines the amount of fines, the length of license suspensions and the propriety of revocations, the general presumptive penalty matrix applies to all license types, except that in the case of a violation involving a liquor license the penalty matrix for intoxicating liquor; nonintoxicating malt liquor applies and for a violations involving tobacco, the penalty matrix for tobacco applies. These penalties are presumed to be appropriate for every case; however the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate.

1. **General presumptive penalties matrix—**The general penalty matrix is to be used if there is not a specific penalty matrix for the license type or a category within the specific penalty matrix does not address the violation.
2. **Intoxicating liquor; malt liquor; presumptive penalty matrix**.

   Presumptive penalties for intoxicating liquor and nonintoxicating malt liquor violations. If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

   (a) For on-sale intoxicating liquor establishments with a seating capacity of one hundred fifty (150) or more, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (b) For off-sale intoxicating liquor establishments with five thousand one (5,001) or more square feet of retail space, the monetary penalty for any violation (including violations found in chapter 310) must be doubled.

   (c) *Other penalties.* Nothing in this section restricts or limits the authority of the council to suspend licenses for up to sixty (60) days, revoke the license, or impose a civil fine not to exceed two thousand dollars ($2,000.00), to impose conditions or take any other adverse action in accordance with law, provided, that the license holder has been afforded an opportunity for a hearing in the manner provided for in section 310.02 of this Code.

(d) *Effect of responsible business practices in determining penalty.* In determining the appropriate penalty, the council may, in its discretion, consider evidence submitted to it in the case of uncontested adverse actions or submitted to a hearing examiner in a contested hearing upon which findings of fact have been made that a licensee has followed or is likely to follow in the future responsible business practices in regard to sales to intoxicated persons and sales to minors.

(1) For the purposes of service to intoxicated persons, evidence of responsible business practices may include, but is not limited to, those policies, procedures and actions that are implemented at time of service and that:

a) Encourage persons not to become intoxicated if they consume alcoholic beverages on the defendant's premises;

b) Promote availability of nonalcoholic beverages and food;

c) Promote safe transportation alternatives other than driving while intoxicated;

d) Prohibit employees and agents of defendant from consuming alcoholic beverages while acting in their capacity as employees or agents;

e) Establish promotions and marketing efforts that publicize responsible business practices to the defendant's customers and community;

f) Implement comprehensive training procedures;

g) Maintain an adequate, trained number of employees and agents for the type and size of defendant's business;

h) Establish a standardized method for hiring qualified employees;

i) Reprimand employees who violate employer policies and procedures; and

j) Show that the licensee has enrolled in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

2) For the purposes of service to minors, evidence of responsible business practices may include, but is not limited to, those listed in subsection (1) and the following:

a) Management policies that are implemented at the time of service and that ensure that proof of identification (as established by state law) is examined for all persons seeking service of alcoholic beverages who may reasonably be suspected to be minors;

b) Comprehensive training of employees who are responsible for such examination regarding the detection of false or altered identification; and

c)

Enrollment by the licensee in recognized courses providing training to self and one (1) or more employees of the licensed establishment in regard to standards for responsible liquor service.

3. **Tobacco presumptive penalties matrix.**

Tobacco presumptive penalties. Penalties for convictions or violations are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons making it more appropriate to do so. When deviating from these standards, the council must provide written reasons that specify why the penalty selected was more appropriate (unless specified, numbers below indicate consecutive days' suspension):

(a) *Purpose.* The purpose of this section is to establish a standard by which the city council determines the amount of fines, length of license suspensions and the propriety of revocations for licensees. These penalties are presumed to be appropriate for every case; however, the council may deviate therefrom in an individual case where the council finds and determines that there exist substantial and compelling reasons which make it appropriate to do so, except, the council may not deviate below statewide minimum penalties for licensees. When deviating from these standards, the council shall provide written reasons that specify why the penalty selected was more appropriate. Where no penalty is listed below, the presumptive penalty under the general presumptive penalty matrix will apply.

(b) *Presumptive penalties for licensees for violations.* Adverse penalties for licensees for violations or convictions shall be presumed as follows:

(c) *Computation of time for violations under the tobacco presumptive penalties matrix.* If a violation is not covered under this penalty matrix, the general presumptive penalty matrix should be used. Except as otherwise provided by Minn. Stats. § 461.12, subd. 2, subsequent tobacco violations are subject to the following:

(1) *Second, third and fourth appearances for violations under the tobacco presumptive penalties matrix. .* A second violation within twenty four (24) months must be treated as a second appearance, a third within twenty four (24) months treated as a third appearance, and a fourth within twenty four (24) months treated as a fourth appearance for the purpose of determining the presumptive penalty.

(2) *Any appearance not covered by subsections (1) above must be treated as a first appearance for violations under the tobacco presumptive penalties matrix.* Measurement of the twenty four (24) month period must be as follows: The beginning date shall be the earliest violation's date of appearance before the council, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(i) *Fines payable without hearing.*

A. Notwithstanding the provisions of section 310.03(c), a licensee who would be making a first or second appearance on a violation that calls for a monetary fine before the council may elect to pay the fine to the department of safety and inspections without a council hearing, unless the notice of violation has indicated that a hearing is required because of circumstances which may warrant deviation from the presumptive fine amount. Payment of the recommended fine will be considered to be a waiver of the hearing to which the licensee is entitled and will be considered an "appearance" for the purpose of determining presumptive penalties for subsequent violations.

(ii) *Multiple violations.* At a licensee's first appearance before the city council, the council shall consider and act upon all the violations that have been alleged and/or incorporated in the notices sent to the licensee under the administrative procedures act up to and including the formal notice of hearing. The council in that case shall consider the presumptive penalty for each such violation under the "1st Appearance" column in the Penalty Matrixes above. The occurrence of multiple violations is grounds for departure from such penalties in the council's discretion.

(iii) *Violations occurring after the date of the notice of hearing.* Violations occurring after the date of the notice of hearing that are brought to the attention of the city attorney prior to the hearing date before an administrative law judge (or before the council in an uncontested facts hearing) may be added to the notice(s) up to twenty (20) days before the hearing, and may in that case be treated as though part of the "1st Appearance" unless grounds for upward deviation from the presumptive penalties outlined in the presumptive penalty matrix outlined in 310.03(m) are included in the amended notice of the violation. In all other cases, violations occurring after the date of the formal notice of hearing must be the subject of a separate proceeding and dealt with as a "2nd Appearance" before the council. The same procedures must apply to a second, third or fourth appearance before the council.

(iv) *Subsequent appearances.* Upon a second, third or fourth appearance before the council by a particular licensee, the council shall impose the presumptive penalty for the violation or violations giving rise to the subsequent appearance without regard to the particular violation or violations that were the subject of the first or prior appearance.

(v) *Computation of time.*

(1) *Second appearance.* A second violation within twelve (12) months must be treated as a second appearance for the purpose of determining the presumptive penalty.

(2) *Third appearance.* A third violation within eighteen (18) months must be treated as a third appearance for the purpose of determining the presumptive penalty.

(3) *Fourth appearance.* A fourth violation within twenty-four (24) months must be treated as a fourth appearance for the purpose of determining the presumptive penalty.

(4) Any appearance not covered by subsections (1), (2) or (3) above must be treated as a first appearance. Measurement of the twelve-, eighteen-, or twenty-four-month period is as follows: The beginning date shall be the earliest violation's date of appearance before the council or payment of the fine related to the violation, and the ending date shall be the date of the new violation. In case of multiple new violations, the ending date to be used shall be the date of the violation last in time.

(5) Notwithstanding subsections (iv)(1), (2), (3) or (4) above, a second appearance before the council regarding a death or great bodily harm in a licensed establishment that is related to a violation of the law or license conditions must be counted as a second appearance, regardless of how much time has passed since the first appearance if the first appearance was also regarding a death or great bodily harm in a licensed establishment. A third appearance for the same must be counted as a third appearance regardless of how much time has passed since the first or second appearance.

(6) Violations of the general presumptive penalty matrix, the intoxicating liquor, malt liquor presumptive penalty matrix and the tobacco presumptive penalty matrix are meant to be cumulative. For the purpose of a second, third or fourth appearance under this section, "violation" shall must mean either one of those violations listed in paragraph (m)1, 2, or 3.

(Ord 22-46, § 3, 11-9-22)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1138

File ID:	RES 25-1138	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6547	**In Control:**	City Council
				File Created:	07/14/2025
File Name:	Midway Men's Club Donation			**Final Action:**	

Title: Authorizing the City, on behalf of the Parks and Recreation Department, to accept a donation in the amount of $32,000 from the Midway Men's Club to support Recreation Services programming.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:	Shaina Abraham	**Hearing Date:**	
Entered by:	kristi.wells@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1138

Authorizing the City, on behalf of the Parks and Recreation Department, to accept a donation in the amount of $32,000 from the Midway Men's Club to support Recreation Services programming.

WHEREAS, the Saint Paul Parks and Recreation Department, through recreation centers and programs, offers many events, classes, and activities for youth and families in the City of Saint Paul; and

WHEREAS, the Midway Men's Club is a fundraising group which has supported youth activities through monetary donations in the Midway area since 1960; and

WHEREAS, the Midway Men's Club wishes to donate $32,000 for use in 2025 to enhance youth programming within the City of Saint Paul at the following Recreation Centers and Recreation programs:

Recreation Centers	Allocation
Arlington Hills	$ 750
Battle Creek	$ 750
Dayton's Bluff	$ 750

Duluth & Case	$ 750
Hayden Heights	$ 750
Hazel Park	$ 750
Highwood Hills	$ 750
Phalen	$ 750
Wilder	$ 750
Hancock	$3,650
Langford Park	$ 750
McDonough	$1,250
North Dale	$1,650
Northwest Como	$1,150
Rice	$1,250
Frogtown	$1,750
West Minnehaha	$2,150
Edgcumbe	$ 750
El Rio Vista	$ 750
Groveland	$ 750
Highland Park	$ 750
Jimmy Lee/Oxford	$1,250
Linwood	$ 750
MLK	$1,250
Merriam Park	$1,150
Palace	$ 750

Recreation Programs	**Allocation**
Adaptive Recreation	$1,250
Youth Commission	$ 750
Municipal Athletics	$ 750
Citywide	$ 750

WHEREAS, funding will be used to create and support programs for neighborhood youth offered by the Saint Paul Parks and Recreation Department at the above listed Recreation Centers and programs; and

WHEREAS, the City, on behalf of the Saint Paul Parks and Recreation Department, would like to accept the cash donation in the amount of $32,000 from the Midway Men's Club to support youth activities and programing at the above Saint Paul Recreation Centers; and

WHEREAS, the City Council finds that this cash donation has a public purpose; now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul, hereby authorizes the Saint Paul Parks and Recreation Department to accept $32,000 in funding from the Midway Men's Club to support Recreation Services programming, and thanks them for their generous donation.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1152

File ID:	RES 25-1152	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6728	**In Control:**	City Council
				File Created:	07/15/2025
File Name:	Approving the Mayor's reappointment of Missy Staples Thompson, Leonard Thomas and Veronica Robinette to the Saint Paul Public Housing Agency (PHA).			**Final Action:**	

Title: Approving the Mayor's reappointment of Missy Staples Thompson, Leonard Thomas and Veronica Robinette to the Saint Paul Public Housing Agency (PHA).

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:	Mariam DeMello	**Hearing Date:**	
Entered by:	mariam.demello@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1152

Approving the Mayor's reappointment of Missy Staples Thompson, Leonard Thomas and Veronica Robinette to the Saint Paul Public Housing Agency (PHA).

WHEREAS, the Saint Paul Public Housing Agency (PHA) is formed to help families and individuals with low incomes achieve greater stability and self-reliance by providing safe, affordable, quality housing, and links to community services; and

WHEREAS, the Public Housing Agency is funded through a combination of tenant fees, federal funding from the U.S. Department of Housing and Urban Development (HUD), and several State and Local programs; and

WHEREAS, the Public Housing Agency of the City of Saint Paul is a public body corporate and politic organized under Code of Federal Regulations, Title 24, Part 964, Minnesota Statutes, Section 469.003, and Minnesota Session Laws, Chapter 228 (1977) with terms of PHA appointments governed by that enabling legislation requiring that the commissioners be appointed by the mayor with the approval of the governing body; and

WHEREAS, the Public Housing Agency of the City of Saint Paul is comprised of a seven-member Board of Commissioners; and

WHEREAS, Missy Staples Thompson, Leonard Thomas and Veronica Robinette have applied for reappointment to serve on the Saint Paul Public Housing Agency Board of Directors and have been recommended by staff to serve additional terms; and

WHEREAS, Mayor Carter wishes to reappoint Missy Staples Thompson, Leonard Thomas and Veronica Robinette to the Public Housing Agency; now, therefore, be it

RESOLVED, that the Saint Paul City Council approves the reappointment of Missy Staples Thompson for a five-year term ending September 1, 2030, reappointment of Leonard Thomas to a two-year term, expiring September 1, 2027, and reappointment of Veronica Robinette to a three-year term expiring September 1, 2028 on the Public Housing Agency.

City of Saint Paul

City Hall and Court House
15 West Kellogg
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Master

File Number: RES 25-1153

File ID:	RES 25-1153	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651.266.8878	**In Control:**	City Council
				File Created:	07/15/2025
File Name:				**Final Action:**	

Title: Approving the revision and updates to the City's Investment Policy Statement.

Notes:

		Agenda Date:	
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Saint Paul IPS Final	**Financials Included?:**	
Contact Name:	Neal Younghans	**Hearing Date:**	
Entered by:	neal.younghans@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1153

Approving the revision and updates to the City's Investment Policy Statement.

WHEREAS, the City's Investment Policy Statement outlines the governing authority, portfolio objectives and strategy, authorized investments and diversification as outlined in Minnesota Statute 118A, roles and responsibilities, standards of care and safekeeping and custody; and

WHEREAS, the City's update adds clarity, removes inconsistent language, and further safeguards City funds; and

WHEREAS, the City's last significant revision to the Investment Policy Statement occurred on July 9, 2003; and

WHEREAS, the City had provided guidance to brokers and money managers on the use of commercial paper in 2010, and later added the use of commercial paper as an allowable investment in 2021; and

WHEREAS, the City updated the policy statement to include a bond proceeds portfolio in October 2022; and

WHEREAS, the City Investment Policy Statement includes additional investment authority pursuant to Minnesota Statutes § 118A, and the City understands that investments authorized under this section carry a risk of loss; the type of funds being invested and the specific investment vehicles; and, all funds designated for investment through the Minnesota State Board of Investment meet the requirements of § 118A.09, the policies and procedures established by the State Board of Investment, and City policies and procedures; and

WHEREAS, Minnesota Statute 118A authorizes municipalities to invest public funds and require that such policies be formally adopted by the governing body; and

WHEREAS, the City Council's formal adoption of the Investment Policy Statement is required under state statute; and

WHEREAS, the Saint Paul City Council adopts the Investment Policy Statement for the safe use of public funds for benefit of taxpayers in the city.

NOW, THEREFORE, BE IT RESOLVED by the Saint Paul City Council that:
The Saint Paul City Council hereby approves the Investment Policy Statement and authorizes the Director of Financial Services and OFS staff the responsibility for the investment of City funds in accordance with the standards and requirements established in the Investment Policy Statement and all applicable laws.

Investment Policy Statement

City of Saint Paul, Minnesota

The Office of Financial Services (OFS)

July 2025

Investment Policy Statement

City Council adopted July 23, 2025

I. Introduction and Objective

It is the policy of the City of Saint Paul (the "City") that the administration and investment of public funds require the public's highest trust. The Investment Policy Statement (the "IPS" or the "Policy") of the City defines the parameters under which funds are invested. The IPS establishes the framework for the City's administrative duties related to the investment program to ensure effective and judicious investment of the City's funds. The Policy is intended to be broad enough to allow investment officer(s) to function properly within the parameters of the responsibility and authority, flexible enough to address changing market and financial conditions, and specific enough to safeguard the City's cash and investable assets. The earnings from investments will be used in a manner that best serves the interests of the City and its various specialized funds.

The Investment Policy Statement will be reviewed by the City's Treasurer at least annually, and any recommended changes shall be taken to the City Council for review and adoption. No changes may be made until the Policy is reviewed and amended by the City Council.

II. Governing Authority

The Policy and investment program shall be administered in conformance with applicable state and federal statutes, the City's charter and ordinances, and specifically Minnesota Statutes Chapter 118A (and any other statutory references herein). The City's internal controls and procedures for deposits and investments support all requirements of this Policy.

III. Scope

This Policy shall cover all funds, regardless of source, that are under the direct purview of the City's Office of Financial Services ("OFS"). Assets held by trustees, fiscal agents, or other designated third parties for specifically designated programs may be regulated by other policies or governing guidelines.

This Policy excludes funds maintained under trust or escrow agreements, pension or retirement funds, and employee health savings accounts (held by third party administrators).

IV. Portfolio Objectives and Strategy

The primary objectives in priority order of the City's investment activities will be:

1. **Safety of Principal**
   Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure safety of the City's investable funds that fall under purview of this Policy.

2. **Liquidity**
   The investment portfolio shall remain sufficiently liquid to meet all cash flow requirements that may be reasonably anticipated. Liquidity can be achieved by matching maturities with forecasted cash flow requirements and maintaining a portion of the investable assets in cash or cash-like instruments for immediate liquidity.

3. **Yield**
   The investment portfolio shall be designed with the objective of attaining a reasonable market rate of return throughout budgetary and economic cycles, taking into account the nature of funds being invested and the previously stated priorities of safety and liquidity.

4. **Sustainability**
   Wherever explicit direction is given and documented, investment decisions shall take into account environmental, social and governance ("ESG") factors along with an Impact Investing framework that seeks to achieve positive outcomes coincident with a market rate investment return.

Local Considerations

Subject to the above portfolio objectives, the City will encourage qualified local financial institutions within the City to participate in any request for proposals (RFP) process to provide professional services and investments necessary for the administration of the investment program.

Portfolio Strategy

The City shall pursue a prudent portfolio management strategy that takes into consideration the source of funds and the established prioritization parameters. The City's total portfolio is generally segmented into four sub-portfolios described as follows:

(1) Operational Portfolio: This portfolio provides liquidity for operating expenses and other expenditures throughout the fiscal year, and longer if conditions warrant. Portfolio managers must adhere to maturity and

duration parameters established, and revised periodically, by the City's OFS. To monitor performance and risk in the portfolio, appropriate benchmarks will be assigned by the City's OFS.

(2) Bond Proceeds Portfolio(s): The strategy for the City's bond proceeds portfolios is to invest the funds in a manner that matches the anticipated expenditure schedule for the specific project(s) the proceeds are funding. Portfolio managers must adhere to maturity and duration parameters established for each project, which may be revised periodically, and also any parameters dictated by the City's OFS.

Proceeds of any bonds issued under MN Statutes, Section 475, for the express purpose of refunding prior debt obligations where such proceeds are held by an escrow agent under an escrow agreement shall be invested in accordance with Section 475.67, Subd. 8.

(3) Core Portfolio: The strategy for the core portfolio is to proactively manage the City's funds with a longer maturity schedule than other portfolios. The longer time horizon may result in unrealized losses noted on the City's annual financial statements. However, realized losses, are allowed if they will provide a net gain to the portfolio over a reasonable period of time. Portfolio managers must adhere to maturity and duration parameters established to monitor performance and risk in the portfolio. Appropriate benchmarks will be assigned by the City's OFS.

(4) Debt Service Reserve Funds: Investment of borrowed proceeds funding a Debt Service Reserve Fund will take into account anticipated needs. Portfolio managers must adhere to maturity and duration parameters established, and revised periodically, by the applicable bond documents and the City's OFS.

The strategy for each of these segments incorporates the specific uses and the unique characteristics of the funds in each sub-portfolio. For all City portfolios under this section of the Investment Policy, the strategy is designed to safeguard principal and maximize earnings within designated risk and term parameters.

V. Authorized Investments and Diversification

The City will be permitted by this policy to invest funds in security types that are permitted by Minnesota Statute, Chapter 118A.

VI. Additional Investment Authority

So long as the City is a qualifying government pursuant to Minnesota Statute 118A.09, Subd. 1, the City may exercise additional investment authority per this policy and Minnesota Statute.

Per Minnesota Statute 118A.09, the City may invest up to 15 percent of the sum of unassigned cash, cash equivalents, deposits, and investments in:

- An index mutual fund based in the United States and indexed to a broad market United States equity index, on the condition that index mutual fund investments must be made directly with the main sales office of the fund; or
- With the Minnesota State Board of Investment subject to such terms and minimum amounts as may be adopted by the City Council.

Before investing pursuant to this section, the City must adopt a resolution that includes the following statements:

- The City understands that investments have a risk of loss.
- The City understands the type of funds that are being invested and the specific investment itself,
- The City certifies that all funds designated for investment through the Minnesota State Board of Investment meet the requirements of this section and the policies and procedures established by the State Board of Investment.

VII. Environmental, Social and Governance ("ESG") and Impact Investment Authority

The City may incorporate ESG and/or Impact Investing as a component of its investment strategy where such investments are consistent with the City's financial objectives. ESG investing incorporates analysis of non-financial environmental, social, and governance factors into investment decisions alongside more traditional financial criteria, whereas Impact Investing refers to investments made with the intention of generating positive and measurable social and environmental impact that coincides with a financial return.

Impact Investments will be evaluated based on their alignment with the City's key strategic objectives and their demands on the City's administrative resources.

VIII. Standards of Care

The standard of care to be used by all City investment officials, or their agents, shall be the "Uniform Prudent Investor act" and shall be applied in the context of managing an overall portfolio. Investment officials acting in accordance with written

procedures and this investment policy and exercising proper diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

External investment managers contracted by the City are held to the "Prudent Expert Standard" which considers an expected level of required expertise and experience.

Additionally, officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial (or other) institutions with which they conduct business, in accordance with applicable laws and any other City requirements. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

IX. Delegation of Authority and Responsibility

Director of The Office of Financial Services

Authority to manage the investment program is granted to the Director of OFS by the City Council pursuant to the City Charter and Saint Paul Administrative Code. The Director of OFS further delegates Authority to manage the investment program to the City's Treasurer and the Treasurer's Designee, as defined below. The Director of OFS, Treasurer, and Treasurer's Designee shall retain fiduciary responsibility for the City's investment portfolio(s).

Treasurer

The Treasurer shall assume the duties of primary Investment Officer (IO) and act in accordance with this Policy and the established controls and procedures for the deposit and investment of City funds. The Treasurer shall further delegate investment responsibilities to the Treasurer's Designee.

Treasurer's Designee (City Investment Manager)

The City's Treasurer may choose to appoint a designee, the City Investment Manager, to provide daily oversight of the City's investment program and assume the primary responsibility of investing funds that are not under the purview of an external investment advisor. The Treasurer's designee will provide monthly and quarterly reports (as deemed necessary) to the City's Treasurer and Director of OFS.

All participants in the investment process shall seek to act responsibly as custodians of the public trust. No officer or designee may engage in an investment transaction except as provided under the terms of this Policy and the City's supporting procedures.

City Council
The City Council retains overall fiduciary responsibility for the City's investment portfolio(s). Upon request, the Council will receive and review quarterly reports and review and adopt the Investment Policy, as amended from time-to-time.

Investment Managers
The City may utilize SEC-registered investment advisory firms to invest all or some of the portfolio. These firms shall be selected through a competitive request for proposals (RFP) process in accordance with the City's procurement policies. The selected advisory firms will operate within the constraints of this Investment Policy and an executed Investment Advisory Agreement (IAA). The City's external investment advisory firms shall purchase and sell investment securities on a best execution basis and in accordance with Minnesota Statute 118A and any other applicable legal or statutory requirements, this Investment Policy, and the IAA. The external advisors may be assigned differing strategies, constraints, and assets to manage at the discretion of the CFO and the Investment Officer. These advisors must be registered under the Investment Advisers Act of 1940 and be licensed and registered to do business in Minnesota and registered as an investment advisor through IARD[1] in Minnesota. All external investment advisory firms must be provided a copy of the City's current Investment Policy Statement and certify to a review of the Policy.[1]

X. Financial Counterparties

Authorized Broker/Dealers
The City may purchase securities directly through Financial Industry Regulatory Authority (FINRA) registered broker/dealers or purchase time and demand deposits through Federal Deposit Insurance Corporation (FDIC) or National Credit Union Administration (NCUA) financial institutions. Each authorized broker/dealer must be provided the City's Investment Policy annually and certify receipt and review in accordance with Minnesota law. Such firms shall be authorized to provide investment services in the State of Minnesota. All authorized broker/dealers must

[1] All institutional investment advisers are registered and regulated by the Securities and Exchange Commission (SEC). The IARD (Investment Adviser Registration Depository) is an online system for advisers and investors who want to check the registrations and history on advisers. All advisory information is updated annually.

provide the City's OFS with their FINRA certification and CRD number. The list of all authorized firms/broker/dealers will be reviewed at least annually by the City's Treasurer and Treasurer's Designee.

Qualified external investment advisors assisting the City in the management of its overall portfolio may purchase and sell investment securities in accordance with this policy and are delegated authority to utilize their own approved list of broker/dealers and security issuers; however, the list shall fully comply with the criteria maintained in this policy.

Eligible Depositories
Pursuant to Minnesota Statutes, Section 118A.02, the City Council shall designate one or more depositories eligible to receive and maintain deposit of City funds. A depository must be a member of the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA) and shall collateralize all time and demand deposits daily in excess of FDIC/NCUA-insurance coverage to 110% in accordance with Minnesota Statutes (Section 118A.03 as amended) and Section XII of this Investment Policy.

XI. Safekeeping and Custody

Custodial Bank
The City will hold all eligible securities with an independent, third-party custodial bank (custodian) selected by the City through a competitive RFP in accordance with the City's procurement policies and practices. By utilizing a third-party custodial bank, the City is engaging a provider that will act as a fiduciary on behalf of the City. The custodial bank will keep the City's assets separate from its own assets, protecting the City's assets from the claims of creditors.

The custodian may be the City's designated banking services depository. Securities purchased by the City's external investment advisors or by the City shall be held and designated for the City with the custodian.

In addition to the City's selected custodial bank(s), eligible investments may also be custodied at the Federal Reserve Bank.

Delivery vs. Payment (DVP)
All trades of marketable securities will be executed by delivery vs. payment to ensure that securities are deposited in an eligible custody account prior to the release of funds, ensuring that the City retains control of its funds at all times. The City may also invest funds with qualified investment providers, who hold securities in custody on behalf of the City.

The designated safekeeping agent (custodian) will provide a safekeeping receipt for each City-owned security as well as a monthly report of all City holdings under its custody for the stated period. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (Statement of Auditing Standards No. 70, or SAS 70).

XII. Collateralization

To the extent funds deposited with the City's custodian or any depository institution exceed available federal deposit insurance, the City will require the financial institution to furnish collateral security or a corporate surety bond executed by a company authorized to do business in the State of Minnesota.

In lieu of a surety bond, the following are allowable forms of collateral:

1. U.S. government treasury bills, treasury notes, treasury bonds.
2. Issues of U.S. government agencies and instrumentalities chartered by an act of Congress.
3. General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service.
4. General obligation securities of the City may be pledged as collateral.
5. Irrevocable standby letters of credit issued by Federal Home Loan Banks for the benefit of the City accompanied by written evidence that the bank's public debt is rated "AA" or better by a national bond rating service.
6. Time deposits that are fully insured by any federal agency.

The amount of collateral on hand must be margined to 110% of deposited funds plus accrued interest and marked-to-market at least weekly.

Acceptable collateral which is pledged to the City under a repurchase agreement shall meet the requirements of MN Statutes 118A.05:

1. Be margined at 102% and marked-to-market daily by the custodian
2. Be held by an independent financial institution outside the holding company of the counterparty and approved by the City
3. Include only the acceptable forms of collateral for time and demand deposits.

XIII. Internal Controls

The Treasurer's designee shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed annually by the Director of OFS, the City's Treasurer, and with the City's independent auditor. The controls shall be designed to prevent the loss of public funds arising from fraud,

employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City.

The internal controls shall address the following points at a minimum:

- Control of collusion by independent account reconciliations
- Separation of transaction authority and transactions processing
- Custody and safekeeping
- Clear delegation of authority
- Documentation of all transactions
- Dual authorizations of wire transactions and transfers
- Staff training
- Review, maintenance and monitoring of security procedures

Downgrades / Credit Impairment

If the credit rating of a security owned by the City is downgraded below the minimum rating level required by state statute or this Policy, the City's external investment advisor(s) should inform the City's Investment Officer of the downgrade action and within three business days provide an evaluation of action to be taken based on the conditions affecting the rating, possible loss of principal, and liquidation options available. The external investment advisor(s), with the City's Investment Officer, will apply the general objectives of safety, liquidity, yield, and legality to make a decision on liquidation alternatives. In the absence of an external investment advisor, the City Investment Officer shall provide a recommendation to the CFO within three business days of the original rating action.

Monitoring FDIC & NCUA Insurance Status

The City and its external investment managers holding FDIC or NCUA-insured Certificates of Deposit (CDs) shall monitor the status and ownership of all banks and credit unions issuing brokered and negotiated CDs owned by the City based upon information from the FDIC and NCUA. If any bank or credit union has been acquired or merged with another bank in which brokered CDs are also owned, the City or its investment advisor shall immediately liquidate any brokered CD which places the City above the FDIC or NCUA insurance level. CDs may be held in amounts in excess of FDIC insurance if the CDs are collateralized by eligible collateral or irrevocable standby letters of credit issued by Federal Home Loan Banks to the City.

XIV. Reporting

The City's external investment advisors shall provide the City monthly reports on their managed portfolios. The reports are prepared in accordance with the City's

specifications and are available in the month following the reporting period, no later than a date agreed to by the City and its external investment advisor.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1160

File ID:	RES 25-1160	**Type:** Resolution	**Status:** Agenda Ready
Version:	1	**Contact Number:**	**In Control:** City Council
			File Created: 07/16/2025
File Name:	Approving the reappointment of Barton (Butch) Inks as the Chief of the Saint Paul Fire Department.		**Final Action:**
Title:	Approving the reappointment of Barton (Butch) Inks as the Chief of the Fire Department.		
Notes:			
			Agenda Date: 07/23/2025
Sponsors:	Noecker		**Enactment Date:**
Attachments:			**Financials Included?:**
Contact Name:			**Hearing Date:**
Entered by:	jaime.tincher@ci.stpaul.mn.us		**Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1160

Approving the reappointment of Barton (Butch) Inks as the Chief of the Fire Department.

WHEREAS, Fire Chief (Butch) Barton Inks was appointed to the position of Chief for the Saint Paul Fire Department on November 13, 2019, and Mayor Melvin Carter intends to retain him as Chief of the Saint Paul Fire Department for an additional six-year term; and

WHEREAS, on November 13, 2019, the Saint Paul City Council consented to the appointment by a unanimous vote of 7-0 and Chief Inks has officially served as the Fire Chief since this date; and

WHEREAS, Chief Inks has served the Saint Paul community for over 40 years, with over 30 years providing emergency medical service, fire suppression, and emergency response, and 26 years as a member of the United States Air Force; and

WHEREAS, under Chief Inks' leadership, the Saint Paul Fire Department operates at an authorized strength of 525 personnel and is more innovative, responsive, and community-focused than ever before; and

WHEREAS, Chief Inks launched the CARES team, an alternative response model rooted in compassion and connection; and

WHEREAS, Chief Inks has been a tireless advocate for firefighter health and wellness, supporting research and implementation of cardiac screening, saunas for recovery, and strategic station design; and

WHEREAS, under Chief Inks' leadership, the Saint Paul Fire Department built a new Fire Station 7, housing the first electric fire engine in Minnesota supporting a cleaner, healthier, and more sustainable future; and

WHEREAS, the Saint Paul Fire Department has a long tradition of providing reliable service to our residents, and Chief Inks has proven he has the integrity and dedication to lead this organization by continuing work in the areas of equity, resilience, and innovation with a focus on sound fiscal management; and

WHEREAS, the Mayor has re-appointed Barton (Butch) Inks to the position of Chief of the Saint Paul Fire Department, and the consent of the City Council is required for the appointment;

NOW THEREFORE, BE IT RESOLVED, that the Council of the City of Saint Paul, pursuant to Section 12.12.4 of the City Charter, hereby approves the reappointment of Barton (Butch) Inks as Chief of the Saint Paul Fire Department for a second six-year term commencing on November 13, 2025.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1072

File ID:	RES 25-1072	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-9724	**In Control:**	City Council
				File Created:	07/01/2025
File Name:	MSA Variance Request for St. Anthony/Rondo Avenues			**Final Action:**	

Title: Requesting a variance from Minnesota Municipal State Aid Rules for the St. Anthony/Rondo Avenue Mill & Overlay Project from Snelling Avenue to Marion Street.

Notes:

		Agenda Date:	
Sponsors:	Bowie	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:	David Peterson	**Hearing Date:**	
Entered by:	david.peterson@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1072

Requesting a variance from Minnesota Municipal State Aid Rules for the St. Anthony/Rondo Avenue Mill & Overlay Project from Snelling Avenue to Marion Street.

WHEREAS, the City of Saint Paul plans to repave portions of St. Anthony and Rondo Avenues between Snelling Avenue and Marion Street and construct pedestrian curb ramps compliant with the Americans with Disabilities Act using Municipal State Aid funds; and

WHEREAS, Minnesota State Aid Rules apply for all streets designated as Municipal State Aid (MSA) Streets (including St. Anthony/Rondo Avenue from Snelling Avenue to Marion Street), for which the City of Saint Paul receives municipal state aid funding; and

WHEREAS, Minnesota State Aid Rules 8820.9936 and 8820.9941 pertaining to reconstruction of Municipal State Aid streets state that one-way streets must have at least two (2) through-traffic lanes; and

WHEREAS, the MnDOT Office of State Aid for Local Transportation advised the city to seek a variance from MSA standards if the city desires to reduce the number of lanes on St. Anthony and Rondo Avenues from two (2) through lanes to one (1) lane; and

WHEREAS, the City of Saint Paul sought and was granted a similar variance for the repaving of Concordia and Rondo Avenues in 2024 for the same extent on the south side of the I-94 corridor, and the road was subsequently repaved and repainted with one travel lane alongside a buffered bike lane in autumn 2024; and

WHEREAS, St. Anthony Avenue and Rondo Avenue are classified as major collector streets between Snelling Avenue (Trunk Highway 51) and Marion Street (Ramsey County Highway 56), with an average daily traffic volume ranging from about 1,881 to 5,942 vehicles per day; and

WHEREAS, traffic speed data collected in May 2025 at three points along St. Anthony Avenue found average speeds ranging between 32.5 and 34.9 mph, with the upper value approximately 10 mph above the posted 25 mph speed limit, with more than 97 percent of vehicles traveling faster than the speed limit; and

WHEREAS, the city has heard neighborhood and resident concerns about speeding and traffic safety on St. Anthony/Rondo Avenue for several years; and

WHEREAS, the city received multiple comments as part of its Transportation Safety Action Plan regarding safety concerns for pedestrians crossing St. Anthony/Rondo Avenue; and

WHEREAS, in the ten years between 2015-2024 reported crashes include two (2) fatalities and six (6) serious injuries, in addition to numerous crashes of lesser severity; and

WHEREAS, the repaving of St. Anthony and Rondo Avenues presents an opportunity for the city to re-think the layout of the street to promote improved multi-modal access, lower speeds, and improved traffic safety; and

WHEREAS, the Federal Highway Administration considers “Road Diets” or roadway reconfiguration in the form of reduction of the number and width of travel lanes as one of its Proven Safety Countermeasures to improve safety, calm traffic, provide better mobility for all users, and enhance overall quality of life; and

WHEREAS, the city adopted the updated Saint Paul Bicycle Plan in 2024, identifying St. Anthony and Rondo Avenues for future implementation of a bikeway; and

WHEREAS, to improve safety and mobility options the city would like to explore the potential of reconfiguring St. Anthony and Rondo Avenues to have one through travel lane alongside a buffered bicycle lane, mirroring the repaving and reconfiguration of Concordia/Rondo Avenue in 2024 on the south side of I-94; and

WHEREAS, the granting of a Municipal State Aid variance does not require the city to move forward with the lane reduction, but provides the city the option to do so should it so choose; now therefore be it

RESOLVED, that we do hereby authorize the Director of Public Works to request a variance from the Minnesota Department of Transportation State Aid Rules 8820.9936 MINIMUM DESIGN STANDARDS, URBAN; NEW OR RECONSTRUCTION PROJECTS and 8820.9941 MINIMUM DESIGN STANDARDS: ON-ROAD BICYCLE FACILITY FOR URBAN; NEW OR RECONSTRUCTION PROJECTS which require that one-way Municipal State Aid St. Anthony and Rondo Avenues have two through travel lanes, thus allowing the city to pursue the ability to reduce

the number of lanes from two to one, and also install a buffered bicycle lane on the street between Ravoux Street and Pascal Street; and be it further

RESOLVED, that the Department of Public Works will not initiate these changes until after it has received variance approval for the lane reduction from the Minnesota Department of Transportation, and until it has conducted additional traffic feasibility investigation and public engagement with neighborhood groups and stakeholders to advise the Department on lane reduction and bicycle lane implementation; and be it further

RESOLVED, that the Saint Paul City Council hereby indemnifies, saves and holds harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the granting of the variance to Minnesota Department of Transportation State Aid Rules 8820.9936 and 8820.9941. The city further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting of this variance.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1154

File ID:	RES 25-1154	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	2668755	**In Control:**	City Council
				File Created:	07/16/2025
File Name:	#1 Gameday- Expansion of Existing License Approval			**Final Action:**	

Title: Approving the expansion of a Liquor Service area into an adjoining space approximately 600 square feet in size for a business holding existing Liquor On Sale - 100 seats or less, Liquor On Sale-Sunday, Liquor On Sale - 2 AM Closing, Liquor-Outdoor Service Area (Sidewalk), Entertainment (B) and Gambling Location licenses for #1 Gameday LLC d/b/a #1 Gameday (License ID# 20220002125) for the premises located at 191 7th St E.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Class N License Application, License Application Notification	**Financials Included?:**	
Contact Name:	Therese Skarda	**Hearing Date:**	
Entered by:	riddhi.mistry@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1154

Approving the expansion of a Liquor Service area into an adjoining space approximately 600 square feet in size for a business holding existing Liquor On Sale - 100 seats or less, Liquor On Sale-Sunday, Liquor On Sale - 2 AM Closing, Liquor-Outdoor Service Area (Sidewalk), Entertainment (B) and Gambling Location licenses for #1 Gameday LLC d/b/a #1 Gameday (License ID# 20220002125) for the premises located at 191 7th St E.

WHEREAS, on June 17, 2025, #1 Gameday LLC d/b/a #1 Gameday (License ID #20220002125) applied for the expansion of a Liquor Service area into adjoining space approximately 600 square feet in size for a business to the existing Liquor On Sale - 100 seats or less, Liquor On Sale-Sunday, Liquor On Sale - 2 AM Closing, Liquor-Outdoor Service Area (Sidewalk), Entertainment (B) and Gambling Location licenses for the premises 191 7th St E.; and

WHEREAS, the Department of Safety and Inspections sent out the required License Application Notification on June 27, 2025, with a response date of July 12, 2025; and

WHEREAS, in response to the notification, no objections were received, and the Council finds that the application is in order with no grounds to deny approval of the license; now, therefore, be it; and

RESOLVED, the expansion of a Liquor Service area into adjoining space approximately 600 square feet in size for a business to the existing Liquor On Sale - 100 seats or less, Liquor On Sale-Sunday, Liquor On Sale - 2 AM Closing, Liquor-Outdoor Service Area (Sidewalk), Entertainment (B) and Gambling Location licenses are hereby approved and issued to #1 Gameday LLC d/b/a #1 Gameday (License ID# 20220002125), for the premises located at 191 7th St E, in Saint Paul, with the following licensing conditions:

1. Licensee agrees to limit the placement of table(s)/chair(s) on the public sidewalk to the area and number of seats shown on the approved sidewalk seating plan on file with the Department of Safety and Inspections (DSI) and Public Works.
2. Each year prior to the placement of table(s) and/or chair(s) in the public right-of-way (i.e., sidewalk), the licensee agrees to obtain a new Obstruction Permit from the Department of Public Works. Licensee agrees to maintain the sidewalk café in accordance with the conditions places on an approved Obstruction Permit, acknowledges that an Obstruction Permit is effective on April 1 and expires on October 31 of each year, that table(s) and/or chair(s) may not be placed in the public right-of-way before or after the effective/expiration dates, and that a failure to comply with this condition will result in adverse action being taken against all of their licenses.
3. Licensee agrees to take appropriate action(s) to ensure that the sale, display, and/or consumption of alcoholic beverages is contained within the defined alcohol service area as per the approved plan on file with DSI.

SAINT PAUL
SAFETY & INSPECTIONS

Saint Paul, Minnesota 55101
Phone: 651-266-8989
Web: www.stpaul.gov/dsi

Class "N" License Application

LICENSES ARE NOT TRANSFERRABLE

Payment must be received with each application. This application is subject to review by the public.

This application requires District Council notification prior to submission.

Types of License(s) being applied for: **Fee(s):**

1. Expand liquor service area of 28 seats plus 35 more seats into the new expansion area. _____
2. _____ _____
3. _____ _____
4. _____ _____
5. _____ _____
6. _____ _____
7. _____ _____

Total: $ 0.00

Business Information

Business Address: 191 7th St. E. (Street) St. Paul (City) MN (State) 55101 (Zip)

Company Name: #1 Gameday **Doing Business As:** #1 Gameday

Company Type: Corporation ○ Partnership ○ Sole Proprietorship ⊘

Date of Incorporation: 5/28/25 **Date of Anticipated Opening:** 7/1/25

Mailing Address [redacted] (Street / City / State / Zip)

Business Phone #: 651-442-7515 **Email Address:** [redacted]

Applicant Information

Applicant Name: Manyvone (First) _____ (Middle) Keomanyvong (Last)

Title: Owner **Date of Birth:** [redacted]

Drivers License: [redacted] (State / License #) **Email:** [redacted]

Home Address: [redacted] (Street / City / State / Zip)

Cell Phone #: [redacted] **Alternate Phone #:** _____

(Continued on back)

Supplemental Required Information

Are you going to operate this business personally? Yes: ⊗ No: ○
If no, who will operate it?

Operator Name: _____
First Middle Last

Home Address: _____
Street City State Zip

Date of Birth: _____ Phone #: _____ Email Address: _____

Are you going to have a manager or assistant in this business? Yes: ○ No: ⊗

If manager is not the same as the operator, please complete the following information:

Manager Name: _____
First Middle Last

Home Address: _____
Street City State Zip

Date of Birth: _____ Phone #: _____ Email Address: _____

Please list all other officers of the corporation (Attach another sheet if applicable.)

Officer Name: _____
First Middle Last

Title: _____ Email: _____

Home Address: _____
Street City State Zip

Date of Birth: _____ Phone #: _____

Officer Name: _____
First Middle Last

Title: _____ Email: _____

Home Address: _____
Street City State Zip

Date of Birth: _____ Phone #: _____

Officer Name: _____
First Middle Last

Title: _____ Email: _____

Home Address: _____
Street City State Zip

Date of Birth: _____ Phone #: _____

FALSIFICATION OF ANSWERS GIVEN OR MATERIAL SUBMITTED WILL RESULT IN DENIAL OF APPLICATION

I hereby state that I have answered all of the preceding questions and that the information contained herein is true and correct to the best of my knowledge and belief. I also hereby state that I have provided a completed District Council Notification Form to the district council representing the planning district in which my business will operate.

[redacted] Owner 6/17/25
Title Date

LICENSE APPLICATION NOTIFICATION

License Number: 20220002125

Application for: **Expand the liquor service area into an adjoining space approximately 600 square feet in size for a business with existing** Liquor On Sale - 100 seats or less, Liquor On Sale – Sunday, Liquor On Sale - 2 AM Closing, Liquor-Outdoor Service Area (Sidewalk), Entertainment (B) and Gambling Location licenses

License at: 191 7th St E

Licensee: #1 Gameday LLC, doing business as #1 Gameday
Manyvone Keomanyvong, owner, 651-442-7515

Existing License Conditions:
1. Licensee agrees to limit the placement of table(s)/chair(s) on the public sidewalk to the area and number of seats shown on the approved sidewalk seating plan on file with the Department of Safety and Inspections (DSI) and Public Works.
2. Each year prior to the placement of table(s) and/or chair(s) in the public right-of-way (i.e., sidewalk), the licensee agrees to obtain a new Obstruction Permit from the Department of Public Works. Licensee agrees to maintain the sidewalk café in accordance with the conditions placed on an approved Obstruction Permit, acknowledges that an Obstruction Permit is effective on April 1 and expires on October 31 of each year, that table(s) and/or chair(s) may not be placed in the public right-of-way before or after the effective/expiration dates, and that a failure to comply with this condition will result in adverse action being taken against all of their licenses.
3. Licensee agrees to take appropriate action(s) to ensure that the sale, display, and/or consumption of alcoholic beverages is contained within the defined alcohol service area as per the approved plan on file with DSI.

Recommended License Conditions: none

Response Date: Saturday, July 12, 2025, at 4:30 p.m.

If you have any comments on the license application, you must respond in writing by Saturday, July 12, 2025 to:

Legislative Hearing Officer
310 City Hall
15 West Kellogg Blvd.
Saint Paul, MN 55102

Or email to: LH-Licensing@ci.stpaul.mn.us

If you have any questions, please contact DSI Inspectors Tom Ferrara or Jeff Fischbach at 651-266-8989.

Notice Mailed: Friday June 27, 2025

Chapter 409. Intoxicating Liquor

Sec. 409.06. Licensing requirements.

(d) *Premises of license.* No on-sale or off-sale license is effective beyond the compact and contiguous space named in such license and for which the same was granted, except that an on-sale license granted for sales in the dining room of any hotel may permit sales of liquor with meals in additional dining rooms open to the public and specified in the license if meals are regularly served to guests therein. If meals are regularly served to guests in guest rooms in any such hotel, liquor may be sold in such guest rooms but only with meals; provided, that such guest rooms must be specified in the license granted. No sales may be made upon the premises of an on-sale licensee except upon the ground floor; provided, however, that this limitation does not apply to a hotel duly licensed to sell on another floor as in this section provided; and provided further, that a licensee shall be permitted to sell at a place in a building other than the ground floor if a license has been granted for sales on a floor other than such ground floor. Licenses granted to a private nonprofit college need not be compact and contiguous as long as the space described is on the premises of the private nonprofit college. All licenses granted hereunder must set forth the exact location within the building structure where such sales may be made and no sale is permitted except in that part of the premises defined in the license, except as provided in the following subsection (e).

Chapter 310. Uniform License Procedures

Sec. 310.02. Uniform procedures for application for the grant or issuance of the license, new application investigation and review, application denial, notice, levels of approval, objections and renewal procedures by license type.

2) *Class N Licenses.*

(a) *Application.*

4. *Additional information.* the director will prescribe the information required to be submitted by each applicant in their application, in addition to that required by specific sections in these chapters, as may be necessary to carry out and enforce any provision hereunder. The director will require in every case the applicant to submit their name; business or corporate name; names of partners, officers, directors, shareholders, or trustees involved in the business; age; address; description or blueprint of the premises, if any, and the owner thereof, and locations and addresses of other business locations in Minnesota.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1145

File ID:	RES 25-1145	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651.266.8878	**In Control:**	City Council
				File Created:	07/15/2025
File Name:				**Final Action:**	

Title: Supplementing the general resolution (CF 88-835) relating to Sewer Revenue Bonds and providing for the issuance of Sewer Revenue Bonds, Series 2025C (Green Bonds) and taking other required actions. (To be amended)

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	StP 2025C Sewer Supplemental Resolution Exhibit A, StP 2025C Sewer Supplemental Resolution Exhibit B, StP 2025C Sewer Supplemental Resolution Exhibit C	**Financials Included?:**	
Contact Name:	Neal Younghans	**Hearing Date:**	
Entered by:	neal.younghans@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1145

Supplementing the general resolution (CF 88-835) relating to Sewer Revenue Bonds and providing for the issuance of Sewer Revenue Bonds, Series 2025C (Green Bonds) and taking other required actions. (To be amended)

WHEREAS, the City Treasurer of the Office of Financial Services, has presented proposals received for the sale of Sewer Revenue Bonds, Series 2025C (Green Bonds) (the “Series 2025C Bonds” or individually a “Series 2025C Bond”), of the City of Saint Paul, Minnesota (the “City”); and

WHEREAS, the proposals for the purchase of the Series 2025C Bonds set forth on EXHIBIT C attached hereto were received pursuant to the Terms of Proposal at the offices of Baker Tilly Municipal Advisors, LLC (“Baker Tilly MA”), as municipal advisor to the City, on the date hereof; and

WHEREAS, the Interim Director, Office of Financial Services, has advised this Council that the proposal of the 2025C Purchaser (as defined herein) was found to be the most advantageous and has recommended that said proposal be accepted by the City; and

WHEREAS, the City Council gave its preliminary approval to the issuance of the Series 2025C Bonds by adopting RES 25-28 on January 15, 2025; and

WHEREAS, on May 24, 1988, the City Council of the City adopted Resolution No. 88-835, entitled "General Resolution Relating to Sewer Revenue Bonds" (the "General Resolution"); and

WHEREAS, the proceeds derived from the sale of the Series 2025C Bonds will be used by the City to (i) finance capital improvements to the City's Sewer System and (ii) to pay costs of issuance of the Series 2025C Bonds; and

WHEREAS, the General Resolution contemplates Supplemental Resolutions which supplement or amend the General Resolution, including Supplemental Resolutions that override the provisions of the General Resolution for a series of Additional Bonds (as defined in the General Resolution) and authorizing the issuance of Additional Bonds secured on a parity with the bonds initially issued pursuant to the General Resolution, which were the City's Sewer Revenue Bonds, Series 1988A (the "Series 1988A Bonds") and which are no longer outstanding; and

WHEREAS, Section 2.10 of the General Resolution provides that the terms of a Supplemental Resolution may override the provisions of the General Resolution for a particular series of bonds; provided that the terms of the Supplemental Resolution may not materially prejudice the holders of the outstanding bonds issued under the General Resolution, as supplemented and amended; and

WHEREAS, it is necessary and desirable to adopt this resolution ("Supplemental Resolution No. 25") as a Supplemental Resolution to the General Resolution to provide for the issuance of the Series 2025C Bonds on a parity of lien with the City's outstanding: (i) Sewer Revenue Bonds, Series 2014E (the "Series 2014E Bonds"); (ii) Sewer Revenue Bonds, Series 2015B (Green Bonds) (the "Series 2015B Bonds"); (iii) Sewer Revenue Bonds, Series 2016B (Green Bonds) (the "Series 2016B Bonds"); (iv) Sewer Revenue Refunding Bonds, Series 2016D (Green Bonds) (the "Series 2016D Bonds"); (v) Sewer Revenue Bonds, Series 2017C (Green Bonds) (the "Series 2017C Bonds"); (vi) Sewer Revenue Bonds, Series 2018D (Green Bonds) (the "Series 2018D Bonds"); (vii) Sewer Revenue Bonds, Series 2019F (Green Bonds) (the "Series 2019F Bonds"); (viii) Sewer Revenue and Refunding Bonds, Series 2020D (Green Bonds) (the "Series 2020D Bonds"); (ix) Sewer Revenue and Refunding Bonds, Series 2021F (Green Bonds) (the "Series 2021F Bonds"); (x) Sewer Revenue Bonds, Series 2022B (Green Bonds) (the "Series 2022B Bonds"); (xi) Sewer Revenue Bonds, Series 2023E (Green Bonds) (the "Series 2023E Bonds), and (xii) Sewer Revenue Bonds, Series 2024D (Green Bonds) (the "Series 2024D Bonds" and collectively, the "Parity Bonds") which are the only bonds outstanding under the General Resolution; and

WHEREAS, the Parity Bonds were issued by the City in order to finance or refinance rehabilitation projects to the City's sanitary and stormwater sewer system, including major sewer repairs, tunnel repairs and stormwater quality improvements; and

WHEREAS, Sections 6.01(B) and (C) of the General Resolution provide for the issuance of parity lien bonds in part as follows:

> (B) Except as provided in Section 6.02, no additional revenue obligations ("Additional Bonds") payable from the moneys in the Sewer Service Enterprise Fund on a parity of lien with the then outstanding Bonds shall be hereafter issued unless the annual Net Revenues of the Sewer System for each of the two (2) completed Fiscal Years immediately preceding the issuance of such Additional Bonds shall have been one and one-quarter (1.25) times the maximum annual principal and interest coming due thereafter on all Bonds

(including the Additional Bonds) having a parity of lien upon Revenues. If the annual Net Revenues in either or both of the aforesaid two (2) completed Fiscal Years shall be insufficient to meet the foregoing test, then the City shall be entitled to adjust the Net Revenues for either or both of those Fiscal Years by increasing the Net Revenues based on a projection of additional Revenues which would have been available from any rate increase placed in effect prior to the adjustment, or from new users. The adjustment of Revenues may assume such increase would have been available for the entire Fiscal Year of adjustment. The projection for adjustment and finding of sufficiency of Net Revenues for the issuance of Additional Bonds shall be shown by a certificate issued by the Director, Department of Public Works, or the City Budget Director, or by an independent consulting engineering firm knowledgeable in such matters and shall be a finding of and recited in the resolution of the City authorizing such Additional Bonds. [Balance of (B) omitted].

(C) In addition to the requirements of subsection (B) above, the following conditions shall be met prior to the issuance of each series of Additional Bonds:

(1) The payments required to be made (at the time of the issuance of such Additional Bonds) into the various Funds and Accounts provided for in this Supplemental Resolution No. 25 have been made.

(2) The proceeds of such Additional Bonds shall be used only for the purpose of making Improvements to the Sewer System or to refund Bonds or any other bonds or obligations issued to finance the Sewer System, and capitalizing interest or making a deposit to the Reserve Account and paying the costs of such financing; and

WHEREAS, Revenues of the Sewer System in the sixth use at section 4.03(A) of the General Resolution have been pledged (on a subordinate basis) to the payment of the Ford Redevelopment Site Special Storm Sewer Charge and Subordinate Sewer System Revenue Bond (Green Infrastructure Financing), Series 2020E (the “Subordinate Series 2020E Bond”); and

WHEREAS, the Reserve Account will not be funded for the Series 2025C Bonds and the current deposits in the Reserve Account will secure certain other outstanding Parity Bonds; and

WHEREAS, the City is exercising this power pursuant to the power granted in Sections 2.10 and 4.05 of the General Resolution to override the provisions of the General Resolution and provide a Reserve Account deposit of $0 for the Series 2025C Bonds; and

WHEREAS, the City will deliver the Series 2025C Bonds in “book-entry form” as described in the General Resolution, and the City has heretofore executed a Blanket Issuer Letter of Representations (the “Letter of Representations”) setting forth various matters relating to The Depository Trust Company as Depository and its role with respect to the Series 2025C Bonds; and

WHEREAS, the Bond Registrar (as defined herein) shall maintain the registration books of the City as provided in paragraph 9; and

WHEREAS, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2(9), public sale requirements do not apply to the Series 2025C Bonds, because the City has retained an independent municipal advisor (Baker Tilly MA) and this Council has determined to sell the Series 2025C Bonds by private negotiation, and the City has instead authorized a competitive sale without publication of notice thereof as a form of private negotiation; and

WHEREAS, Rule 15c2-12 of the Securities and Exchange Commission prohibits "participating underwriters", such as the 2025C Purchaser, from purchasing or selling the Series 2025C Bonds unless the City undertakes to provide certain continuing disclosure with respect to the Series 2025C Bonds and the City will provide such continuing disclosure information; and

WHEREAS, proposals for the Series 2025C Bonds have been solicited by Baker Tilly MA, municipal advisor to the City, pursuant to a Preliminary Official Statement (the "Preliminary Official Statement") and Terms of Proposal (the "Terms of Proposal") therein.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Saint Paul, Minnesota, as follows:

1. Supplemental Resolution No. 25; Parity Bonds Findings; Capitalized Terms. This resolution is "Supplemental Resolution No. 25" to the General Resolution, and constitutes a "Supplemental Resolution" as defined therein. The Series 2025C Bonds are "Additional Bonds" which are "Fixed Rate Bonds" and "Tax-Exempt Bonds", all as defined in the General Resolution. It is hereby found, determined and declared that (1) the Series 2025C Bonds are issued on a parity of lien with the other outstanding Parity Bonds pursuant to Section 6.02 of the General Resolution to finance rehabilitation projects to the City's sewer system, including major sewer repairs, tunnel repairs and stormwater quality improvements, and (2) the Series 2025C Bonds meet the requirements to be parity bonds, as further set forth in paragraph 31. Capitalized terms used in this Supplemental Resolution No. 25 which are not defined herein but which are defined in the General Resolution shall have the meanings given such terms in the General Resolution.

2. Acceptance of Proposal. The proposal of _____, [on behalf of itself and a syndicate] (the "2025C Purchaser"), to purchase the Series 2025C Bonds, in accordance with the Terms of Proposal for the bond sale, at the rates of interest set forth hereinafter, and to pay for the Series 2025C Bonds the sum of $_____ (the principal amount of the Series 2025C Bonds ($_____), [plus/minus] [net] original issue [premium/discount] of $_____), less 2025C Purchaser's discount of $_____), is hereby found, determined and declared to be the most favorable proposal received and is hereby accepted for Series 2025C Bonds. The City retained the right to increase or reduce the principal amount of the Series 2025C Bonds from the proposed $_____ and the City has determined to [increase/reduce] the principal amount of the Series 2025C Bonds to $_____. The authorized amount of the Series 2025C Bonds includes the original issue [premium/discount] of $_____. The Interim Director, Office of Financial Services and City Treasurer are directed to retain the deposit of the 2025C Purchaser. The Interim Director, Office of Financial Services, on behalf of the City, is directed to execute a purchase agreement with the 2025C Purchaser related to the Series 2025C Bonds.

3. Title; Original Issue Date; Denominations; Maturities. The Series 2025C Bonds shall be titled "Sewer Revenue Bonds, Series 2025C (Green Bonds)", shall be dated their date of issuance and shall be issued forthwith on or after such date as fully registered bonds. The Series 2025C Bonds shall be numbered from R-1 upward. The Series 2025C Bonds shall each be in the denomination of the entire principal amount maturing on a single date, or, if a portion of said principal amount is prepaid, said principal amount less the prepayment. The amount of Series 2025C Bonds authorized to be issued is the purchase price referenced in Section 2. The Series 2025C Bonds shall mature on the dates and in the amounts as set forth in EXHIBIT B hereto.

4. Purpose. The Series 2025C Bonds shall provide funds to (i) finance rehabilitation projects to the City's sewer system, including major sewer repairs, tunnel repairs and stormwater quality improvements (the "Improvements") and (ii) pay costs of issuance of the Series 2025C Bonds.

5. Interest. The Series 2025C Bonds shall bear interest payable semiannually on June 1 and December 1 of each year as provided in Section 2.08 of the General Resolution (each, an "Interest Payment Date"), commencing June 1, 2026. Interest on the Series 2025C Bonds shall be calculated from their date of issuance on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity dates as set forth in EXHIBIT B hereto.

6. Description of the Series 2025C Bonds. Upon their original issuance the Series 2025C Bonds will be issued in the form of a single Series 2025C Bond for each maturity, deposited with The Depository Trust Company ("DTC") or its agent as the Depository by the 2025C Purchaser.

7. Book-Entry System. The following shall override Section 2.12 of the General Resolution and shall apply to the Series 2025C Bonds.

(a) *Book-Entry System - The Depository Trust Company*. The Series 2025C Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Series 2025C Bond for each of the maturities of the Series 2025C Bonds. Upon initial issuance, the ownership of each Series 2025C Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for DTC. Except as provided in this Section 6, all of the outstanding Series 2025C Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

(b) *Participants*. With respect to Series 2025C Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar, and the Paying Agent will have no responsibility or obligation to any broker dealers, banks, and other financial institutions from time to time for which DTC holds Series 2025C Bonds as securities depository ("Participants") or to any other person on behalf of which a Participant holds an interest in the Series 2025C Bonds, including but not limited to any responsibility or obligation with respect to: (i) the accuracy of the records of Cede & Co., DTC, or any Participant with respect to any ownership interest in the Series 2025C Bonds; (ii) the delivery to any Participant or any other person (other than a registered owner of Series 2025C Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Series 2025C Bonds, including any notice of redemption; or (iii) the payment to any Participant or any other person, other than a registered owner of Series 2025C Bonds, of any amount with respect to principal of, premium, if any, or interest on the Series 2025C Bonds. The City, the Registrar, and the Paying Agent may treat and consider the person in whose name each Series 2025C Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Series 2025C Bond for the purpose of payment of principal, premium, and interest with respect to such Series 2025C Bond, for the purpose of registering transfers with respect to such Series 2025C Bonds, and for all other purposes. The Paying Agent shall pay all principal of, premium, if any, and interest on the Series 2025C Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City's obligations with respect to payment of principal of, premium, if any, or interest on the Series 2025C Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Series 2025C Bond, as shown in the registration books kept by the Registrar, will receive a certificated Series 2025C Bond evidencing the obligation of this Supplemental Resolution No. 25. Upon delivery by DTC to the City Clerk of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words "Cede & Co." shall refer to such new nominee of DTC; and upon receipt of such a notice, the City Clerk shall promptly deliver a copy of the same to the Registrar and Paying Agent.

(c) *Letter of Representations*. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the "Letter of Representations") which shall govern payment of principal of, premium, if any, and interest on the Series 2025C Bonds and notices with respect to the Series 2025C Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Series 2025C Bonds shall agree to take all actions necessary for all representations of the City in the Letter of Representations with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

(d) *Transfers Outside Book-Entry System*. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Series 2025C Bonds that they be able to obtain Series 2025C Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Series 2025C Bond certificates. In such event the City will issue, transfer, and exchange Series 2025C Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Supplemental Resolution No. 25. DTC may determine to discontinue providing its services with respect to the Series 2025C Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City shall issue and the Registrar shall authenticate Series 2025C Bond certificates in accordance with this Supplemental Resolution No.25 and the provisions hereof shall apply to the transfer, exchange, and method of payment thereof.

(e) *Payments to DTC*. Notwithstanding any other provision of this Supplemental Resolution No. 25 to the contrary, so long as a Series 2025C Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Series 2025C Bonds and all notices with respect to the Series 2025C Bonds shall be made and given, respectively, in the manner provided in DTC's Operational Arrangements, as set forth in the Letter of Representations.

8. Redemption.

(a) Optional Redemption. The City may elect on December 1, 2034 and on any day thereafter, to prepay Series 2025C Bonds due on or after December 1, 2035. Optional redemptions may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Series 2025C Bonds of a maturity are called for redemption, the City will notify DTC (as defined herein) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All optional redemptions of the Series 2025C Bonds shall be at a price of par plus accrued interest to the redemption date.

[(b) No Scheduled Mandatory Redemption. There are no Term Bonds which are subject to mandatory redemption and prepayment or scheduled.]

[(b) Scheduled Mandatory Redemption. The Series 2025C Bond maturing December 1, 20__ is subject to redemption and prepayment at a price of par plus accrued interest, without premium, on the dates and in the amounts set forth below and in Exhibit B hereto:

Series 2025C Bond Maturing December 1, 20__

Sinking Fund Date (December 1) **Principal Amount**

20__ $
20__*

_____
**Maturity*]

(c) Due Date. The Series 2025C Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date.

(d) Notice. Mailed notice of redemption shall be given to the paying agent (if other than a City officer) and to each affected Holder. If and when the City shall call any of the Series 2025C Bonds for redemption and payment prior to the stated maturity thereof, the Bond Registrar shall give written notice in the name of the City of its intention to redeem and pay such Series 2025C Bonds at the office of the Bond Registrar. Notice of redemption shall be given by the Paying Agent by first class mail, postage prepaid, mailed not less than twenty (20) days prior to the redemption date, to each Holder of Series 2025C Bonds to be redeemed, at the address appearing in the Bond Register. All notices of redemption shall state:

(i) the redemption date;

(ii) the redemption price;

(iii) if less than all outstanding Series 2025C Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Series 2025C Bonds to be redeemed;

(iv) that on the redemption date, the redemption price will become due and payable upon each such Series 2025C Bond, and that interest thereon shall cease to accrue from and after said date;

(v) the place where such Series 2025C Bonds are to be surrendered for payment of the redemption price (which shall be the office of the Bond Registrar); and

(vi) include a statement that the redemption so noticed is conditioned on sufficient funds being held by the City on or before noon on the applicable redemption date to pay the full redemption price, and if at such time the amount so held is not sufficient to pay all amounts required to effect the noticed redemption in full, the redemption shall be cancelled, with all Series 2025C Bonds tendered for such redemption being returned to the holders thereof and no liability on the part of the City shall arise as a result of such cancellation.

(e) Notice to DTC. Notices to DTC or its nominee shall contain the CUSIP numbers of the Series 2025C Bonds. If there are any Holders of the Series 2025C Bonds other than DTC or its nominee, the Bond Registrar shall use its best efforts to deliver any such notice to DTC on the business day next preceding the date of mailing of such notice to all other Holders.

9. Bond Registrar. As provided in Section 2.03 of the General Resolution, the City Treasurer is appointed to act as bond registrar and transfer agent with respect to the Series 2025C Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed. A successor Bond Registrar shall be an officer of the City or a bank or trust company eligible for designation as Bond Registrar pursuant to the Municipal Debt Act and may be appointed pursuant to any contract the City and such successor Bond Registrar shall execute which is

consistent herewith. The Bond Registrar shall also serve as Paying Agent unless and until a successor Paying Agent is duly appointed. Principal of and interest on the Series 2025C Bonds shall be paid to the registered holder or holders of the Series 2025C Bonds (the "Holder" or "Holders") in the manner set forth in the form of the Series 2025C Bonds. The effect of registration and the rights and duties of the City and the Bond Registrar with respect thereto are as follows:

(a) *Register*. The Registrar shall keep a bond register in which the Registrar provides for the registration of ownership of the Series 2025C Bonds and the registration of transfers and exchanges of the Series 2025C Bonds entitled to be registered, transferred, or exchanged.

(b) *Transfer of Series 2025C Bonds*. Upon surrender for transfer of a Series 2025C Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Series 2025C Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth (15TH) day of the month preceding each interest payment date and until that interest payment date.

(c) *Exchange of Series 2025C Bonds*. When Series 2025C Bonds are surrendered by the registered owner for exchange, the Registrar shall authenticate and deliver one or more new Series 2025C Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) *Cancellation*. Series 2025C Bonds surrendered upon transfer or exchange shall be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) *Improper or Unauthorized Transfer*. When a Series 2025C Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Series 2025C Bond until the Registrar is satisfied that the endorsement on the Series 2025C Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) *Persons Deemed Owners*. The City and the Registrar may treat the person in whose name a Series 2025C Bond is registered in the bond register as the absolute owner of the Series 2025C Bond, whether the Series 2025C Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Series 2025C Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon the Series 2025C Bond to the extent of the sum or sums so paid.

(g) *Taxes, Fees, and Charges*. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Series 2025C Bond sufficient to reimburse the Registrar for any tax, fee, or other governmental charge required to be paid with respect to the transfer or exchange.

(h) *Mutilated, Lost, Stolen or Destroyed Series 2025C Bond*. If a Series 2025C Bond becomes mutilated or is destroyed, stolen, or lost, the Registrar shall deliver a

new Series 2025C Bond of like amount, number, maturity date, and tenor in exchange and substitution for and upon cancellation of the mutilated Series 2025C Bond or in lieu of and in substitution for any Series 2025C Bond destroyed, stolen, or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Series 2025C Bond destroyed, stolen, or lost, upon filing with the Registrar of evidence satisfactory to it that the Series 2025C Bond was destroyed, stolen, or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance, and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Series 2025C Bonds so surrendered to the Registrar shall be cancelled by the Registrar and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen, or lost Series 2025C Bond has already matured or been called for redemption in accordance with its terms, it is not necessary to issue a new Series 2025C Bond prior to payment.

10. Form of Series 2025C Bonds. All of the provisions of the Series 2025C Bonds, when executed as authorized herein, shall be deemed to be a part of this Supplemental Resolution No. 25 as fully and to the same extent as if incorporated verbatim herein and shall be in full force and effect from the date of execution and delivery thereof. The Series 2025C Bonds shall be issued in the form of registered bonds authorized pursuant to Section 6 hereof, as required by Sections 2.01, 2.14 and 2.17 of the General Resolution. The Series 2025C Bonds shall be substantially in the form attached to this Supplemental Resolution No. 25 as EXHIBIT A, which form is hereby approved, with such necessary and appropriate variations, omissions, and insertions (including changes to the aggregate principal amount of each series of the Series 2025C Bonds, the stated maturities of the Series 2025C Bonds, the interest rates on the Series 2025C Bonds, the terms of redemption of the Series 2025C Bonds, and variation from City policies regarding methods of offering bonds) as the City Treasurer and Interim Director, Office of Financial Services, or their respective deputies, in their discretion, shall determine and delivery of the Series 2025C Bonds by the City shall be conclusive evidence of such determinations. Changes to the form of the Series 2025C Bonds may be approved by bond counsel and the City Attorney.

The City Treasurer is authorized and directed to obtain a copy of the proposed approving legal opinion of Ballard Spahr LLP, as bond counsel to the City, which shall be complete except as to dating thereof and cause the opinion to accompany each Series 2025C Bond.

11. Execution. As provided in Section 2.04 of the General Resolution, the Series 2025C Bonds shall be executed on behalf of the City by the signatures of its Mayor, Clerk and Interim Director, Office of Financial Services, provided that any of such signatures may be printed or photocopied facsimiles and the corporate seal may be omitted on the Series 2025C Bonds as permitted by law. In the event of disability or resignation or other absence of any such officer, the Series 2025C Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case any such officer whose signature or facsimile of whose signature shall appear on the Series 2025C Bonds shall cease to be such officer before the delivery of the Series 2025C Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

12. Authentication; Date of Registration. As provided in Section 2.05 of the General Resolution, no Series 2025C Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Supplemental Resolution No. 25 unless a Certificate of Authentication on such Series 2025C Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Series 2025C Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Series 2025C Bond by execution of the

Certificate of Authentication on the Series 2025C Bond and by inserting as the date of registration in the space provided the date on which the Series 2025C Bond is authenticated. For purposes of delivering the Series 2025C Bonds to the 2025C Purchaser, the Bond Registrar shall insert as the date of registration the date of original issue. The Certificate of Authentication so executed on each Series 2025C Bond shall be conclusive evidence that it has been authenticated and delivered under this Supple

EXHIBIT A

FORM OF SERIES 2025C BOND

No. R-____ $_____

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF RAMSEY

CITY OF SAINT PAUL, MINNESOTA
SEWER REVENUE BOND
SERIES 2025C
(GREEN BONDS)

INTEREST RATE	MATURITY DATE	DATE OF ORIGINAL ISSUE	CUSIP
%	December 1, 20__	August __, 2025	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS

KNOW ALL PERSONS BY THESE PRESENTS that the City of Saint Paul, Ramsey County, Minnesota (the "Issuer" or "City"), certifies that it is indebted and for value received promises to pay to the registered owner specified above or on the certificate of registration below, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for earlier redemption, and to pay interest thereon semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing June 1, 2026, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Series 2025C Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Series 2025C Bond are payable in same-day funds by 2:30 p.m., Eastern time, upon presentation and surrender hereof at the principal office of the Treasurer of the City in Saint Paul, Minnesota (the "Bond Registrar" or the "Paying Agent"), acting as paying agent, or any successor paying agent duly appointed by the Issuer; provided, however, that upon a partial redemption of this Series 2025C Bond which results in the stated amount hereof being reduced, the Holder may in its discretion be paid without presentation of this Series 2025C Bond, which payment shall be received no later than 2:30 p.m., Eastern time, and may make a notation on the panel provided herein of such redemption, stating the amount so redeemed, or may return the Series 2025C Bond to the Bond Registrar in exchange for a new Series 2025C Bond in the proper principal amount. Such notation, if made by the Holder, shall be for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of this Series 2025C Bond outstanding, unless the Bond Registrar has signed the appropriate column of the panel. Interest on this Series 2025C Bond will be paid on each Interest Payment Date in same-day funds by 2:30 p.m., Eastern time, to the person in whose name this Series 2025C Bond is

registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Interest payments shall be received by the Holder no later than 2:30 p.m., Eastern time; and principal and premium payments shall be received by the Holder no later than 2:30 p.m., Eastern time, if the Series 2025C Bond is surrendered for payment enough in advance to permit payment to be made by such time. Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten (10) days prior to the Special Record Date. The principal of and premium, if any, and interest on this Series 2025C Bond are payable in lawful money of the United States of America.

Date of Payment Not Business Day. If the date for payment of the principal of, premium, if any, or interest on this Series 2025C Bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the City of New York, New York, or the city where the principal office of the Bond Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

Optional Redemption. All Series 2025C Bonds due on or after December 1, 20__ are subject to redemption and prepayment on December 1, 20__ at the option of the Issuer on such date and on any day thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Series 2025C Bonds subject to prepayment. If redemption is in part, those Series 2025C Bonds remaining unpaid may be prepaid in such order of maturity and in such amount per maturity as the City shall determine (treating amounts scheduled for mandatory redemption as maturities); and if only part of the Series 2025C Bonds having a common maturity date are called for prepayment, this Series 2025C Bond may be prepaid in $5,000 increments of principal.

Due Date. Series 2025C Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date.

Notice of Redemption. Mailed notice of redemption shall be given to the paying agent (if other than a City officer) and to each affected Holder of the Series 2025C Bonds. In the event any of the Series 2025C Bonds are called for redemption, written notice thereof will be given by first class mail mailed not less than twenty (20) days prior to the redemption date to each Holder of Series 2025C Bonds to be redeemed. In connection with any such notice, the "CUSIP" numbers assigned to the Series 2025C Bonds shall be used.

Issuance; Purpose; Security. This Series 2025C Bond is one of an issue in the original aggregate principal amount of $_____ all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, which Series 2025C Bond has been issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and the Charter of the Issuer, and pursuant to a resolution adopted by the City Council of the Issuer on May 24, 1988 (the "General Resolution"), as supplemented on July 23, 2025 (the "Supplemental Resolution") (collectively, the "Resolution"), for the purpose of

providing, together with certain other moneys of the Issuer, funds for rehabilitation projects to the City's sewer system. This Series 2025C Bond is payable out of the Revenue Bond Debt Service Account of the Issuer's Sewer Service Enterprise Fund, to which have been pledged revenues of the Issuer's Sewer System. The Series 2025C Bonds and the interest thereon are payable solely and exclusively from the Revenues (as defined in the Resolution) of the Sewer System of the Issuer pledged to the payment thereof, and do not constitute a debt of the Issuer within the meaning of any constitutional, Charter or statutory limitation of indebtedness. In the event of any default hereunder, the Holder of this Series 2025C Bond may exercise any of the rights and privileges granted by the laws of the State of Minnesota subject to the provisions of the Resolution. The Series 2025C Bonds of this issue are secured by a first and prior lien upon the Revenues of the Sewer System of the Issuer on a parity of lien with the Issuer's (i) Sewer Revenue Bonds, Series 2014E; (ii) Sewer Revenue Bonds, Series 2015B (Green Bonds); (iii) Sewer Revenue Bonds, Series 2016B (Green Bonds); (iv) Sewer Revenue Refunding Bonds, Series 2016D (Green Bonds) (the "Series 2016D Bonds"); (v) Sewer Revenue Bonds, Series 2017C (Green Bonds) (the "Series 2017C Bonds"); (vi) Sewer Revenue Bonds, Series 2018D (Green Bonds) (the "Series 2018D Bonds"); (vii) Sewer Revenue Bonds, Series 2019F (Green Bonds) (the "Series 2019F Bonds"); (viii) Sewer Revenue and Refunding Bonds, Series 2020D (Green Bonds) (the "Series 2020D Bonds"); (ix) Sewer Revenue and Refunding Bonds, Series 2021F (Green Bonds) (the "Series 2021F Bonds"), (x) Sewer Revenue Bonds, Series 2022B (Green Bonds) (the "Series 2022B Bonds"); (xi) Sewer Revenue Bonds, Series 2023E (Green Bonds) (the "Series 2023E Bonds"), and (xii) Sewer Revenue Bonds, Series 2024D (Green Bonds) (the "Series 2024D Bonds). The Reserve Account secures only the Series 2014E Bonds, the Series 2015B Bonds and the Series 2016B Bonds. The Series 2025C Bonds are not secured by the Reserve Account. The Issuer is authorized under certain conditions to issue additional revenue obligations on a parity of lien with these Series 2025C Bonds, all as provided in the Resolution. The Series 2025C Bonds of this series and any other revenue obligations hereafter issued on a parity therewith are referred to herein as the "Parity Bonds". All other capitalized terms used but not defined herein have the meanings assigned to those terms in the Resolution.

Denominations: Resolution. The Series 2025C Bonds are issuable originally only as fully registered bonds in the denominations of $5,000 and integral multiples thereof of a single maturity. Reference is hereby made to the Resolution for a description of the rights and duties of the Registrar. A copy of the Resolution is on file in the principal office of the Registrar.

Transfer. This Series 2025C Bond shall be registered in the name of the payee on the books of the Issuer by presenting this Series 2025C Bond for registration to the Registrar, who will endorse its name and note the date of registration opposite the name of the payee in the certificate of registration attached hereto. Thereafter this Series 2025C Bond may be transferred by delivery with an assignment duly executed by the Holder or its legal representatives, and the Issuer and Registrar may treat the Holder as the person exclusively entitled to exercise all the rights and powers of an owner until this Series 2025C Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with, or notice to, the Registrar. Transfer of this Series 2025C Bond may, at the direction and expense of the Issuer, be subject to certain other restrictions if required to qualify this Series 2025C Bond as being "in registered form" within the meaning of Section 149(a) of the Internal Revenue Code of 1986, as amended.

Fees upon Transfer or Loss. The Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Series 2025C Bond and any legal or unusual costs regarding transfers and lost Series 2025C Bonds.

Treatment of Registered Owner. The Issuer and Registrar may treat the person in whose name this Series 2025C Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided with respect to the Record Date) and for all other purposes, whether or not this Series 2025C Bond shall be overdue, and neither the Issuer nor the Registrar shall be affected by notice to the contrary.

Authentication. This Series 2025C Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Registrar.

Not Qualified Tax Exempt Obligations. The Series 2025C Bonds have not been designated by the Issuer as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the federal Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota and the Charter of the Issuer to be done, to happen and to be performed, precedent to and in the issuance of this Series 2025C Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that this Series 2025C Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and on the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory or Charter limitation of indebtedness; and that the Issuer will establish rates and charges for the service furnished by its Sewer System sufficient in amount to promptly meet the principal and interest requirements of this issue.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, the City of Saint Paul, Ramsey County, Minnesota, by its City Council has caused this Series 2025C Bond to be sealed with its official seal and to be executed on its behalf by the facsimile signature of its Mayor, attested by the facsimile signature of its City Clerk, and countersigned by the facsimile signature of its Interim Director, Office of Financial Services.

CITY OF SAINT PAUL,
RAMSEY COUNTY, MINNESOTA

_____
Mayor, Deputy Mayor, or Designee

Attest:

_____
City Clerk or Designee

Countersigned:

_____
Interim Director, Office of Financial Services or Designee

CERTIFICATE OF AUTHENTICATION

This is one of the Series 2025C Bonds delivered pursuant to the Resolution mentioned within.

CITY OF SAINT PAUL, MINNESOTA

By _____
City Treasurer

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Series 2025C Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM – as tenants in common	UNIF GIFT MIN ACT _____ Custodian _____ (Cust) (Minor) under Uniform Gifts or Transfers to Minors Act, State of _____
TEN ENT – as tenants by entireties	
JT TEN – as joint tenants with right of survivorship and not as tenants in common	

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Series 2025C Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Series 2025C Bond on the books kept for registration of the within Series 2025C Bond, with full power of substitution in the premises.

Dated: _____ _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Series 2025C Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

_____

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Series 2025C Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

_____

_____

(Include information for all joint owners if this Series 2025C Bond is held by joint account.)

Please insert social security or other identifying number of assignee

_____

(The remainder of this page is intentionally left blank.)

EXHIBIT B
City of Saint Paul, Minnesota
Sewer Revenue Bonds
Series 2025C
(Green Bonds)

TERMS AND CONDITIONS

True Interest Cost for the Series 2025C Bonds: _____%

The Series 2025C Bonds shall mature on the dates and in the principal amounts set forth below:

Serial Bonds

Maturity Date (December 1)	Principal Amount	Interest Rate	Yield	Price
2026				
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				
2036				
2037				
2038				
2039				
2040				
2041				
2042				
2043				
2044				
2045				

The Series 2025C Bonds maturing on or after December 1, 203_ are subject to optional redemption at the option of the City on any date on or after December 1, 203_.

EXHIBIT C

PROPOSALS FOR THE SERIES 2025C BONDS

Listed below are proposals received during competitive bond sale prior to award to winning bidder by the City.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1192

File ID:	RES 25-1192	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**		**In Control:**	City Council
				File Created:	07/22/2025
File Name:				**Final Action:**	

Title: Recognizing the contribution of the Captain Chia Koua Vang and Sai Yang Vang.

Notes:

		Agenda Date:	
Sponsors:	Yang	**Enactment Date:**	
Attachments:		**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	ploua.yang@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1192

Recognizing the contribution of the Captain Chia Koua Vang and Sai Yang Vang.

WHEREAS, Captain Chia Koua Vang was born on March 8,1945 in Xieng Khouang, Laos; and

WHEREAS, Sai Yang Vang was born on January 8,1946 in Lua Mong, Laos; and

WHEREAS, in 1960, at the young age of 14, Chia Koua was recruited as a soldier for the Auto Defense de Choc (ADC) for the Royal Lao Armed Forces under the leadership of General Vang Pao; and

WHEREAS, from 1962 to 1975, Chia Koua served as an Special Guerrilla Units (SGU) soldier for the United States CIA's Secret Army against the North Vietnamese Army; and

WHEREAS, Sai was one of the first few Hmong girls to be educated of her generation. She became a teacher in 1963; and

WHEREAS, Chia Koua's most dangerous mission was the retrieval of Shong Lue Yang, known as "The Hmong Mother of Writing", from the North Vietnam territory. It was necessary to safely secure Shong Lue Yang out of communist North Vietnam because Shong Lue created a Hmong alphabet, specific to the Hmong language; and

WHEREAS, Chia Koua was chosen as the main disciple by Shong Lue Yang to preserve and continue the teachings of the Hmong writing system, called Pahawh; and

WHEREAS, after immigrating to St. Paul, Minnesota, both Chia Koua and Sai were among the first few Hmong to receive training and get certifications as machinists in 1981; and

WHEREAS, Chia Koua and Sai then ventured into business by opening a grocery store in the west side of St. Paul. They further acquired and renovated several rental properties throughout St. Paul; and

WHEREAS, Chia Koua founded Hmong National Organization, a non-profit organization to promote the Pahawh and Hmong culture; and

WHEREAS, Chia Koua and Sai opened the first Hmong-owned Assisted Living in Frogtown, St. Paul, providing cultural-specific care and services for the community; and

WHEREAS, from 1985 to 2009, Sai worked as a Paralegal for (SMRLS) Southern Minnesota Regional Legal Services where she helped the Hmong community with legal assistance; and

WHEREAS, Chia Koua improved the Hmong Pahawh writing system by creating a special Pahawh font typewriter, which now can be used digitally through an app or on a computer; and

WHEREAS, Chia Koua was a recipient of the Bush Fellowship to trace the historical details of the Hmong people and the Pahawh writing system; and

WHEREAS, Chia Koua also co-authored the book “Hmong Mother of Writing” and several other books available on Amazon; and

WHEREAS, Chia Koua devoted his life to preserving and developing the Hmong Pahawh writing system; and

WHEREAS, Sai is proficient in four languages and has dedicated 24 years of her life serving the Hmong community; and

BE IT RESOLVED, the Saint Paul City Council recognizes the profound leadership Captain Chia Koua Vang and Sai Yang Vang has contributed to the city; and be it further

RESOLVED, that the Saint Paul City Council hereby proclaims Saturday, July 26, 2025, as Captain Chia Koua Vang and Sai Yang Vang Day in the City of Saint Paul.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: SR 25-119

File ID: SR 25-119 **Type:** Staff Report **Status:** For Discussion

Version: 1 **Contact Number:** 651-266-8575 **In Control:** City Council

File Created: 06/18/2025

File Name: 2025 Legislative Session Report **Final Action:**

Title: 2025 Legislative Session Report.

Notes:

Agenda Date: 07/23/2025

Sponsors: **Enactment Date:**

Attachments: 2025 Saint Paul End of Session Legislative Report Presentation **Financials Included?:**

Contact Name: Brynn Hausz **Hearing Date:**

Entered by: mariam.demello@ci.stpaul.mn.us **Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	06/25/2025	Laid Over	City Council	07/23/2025		Pass

Action Text: Laid over to July 23, 2025

Yea: 7 Councilmember Noecker, Councilmember Yang, Councilmember Kim, Councilmember Bowie, Councilmember Jost, Councilmember Johnson, and Councilmember Privratsky

Nay: 0

Text of Legislative File SR 25-119

2025 Legislative Session Report.

CITY OF SAINT PAUL

2025 End-of-Session Legislative Report

SESSION OVERVIEW

- Uniquely challenging legislative session
- Immense budget pressure from various angles resulted in an overall State Budget reduction from $72 billion in FY 2024-25 down to $66 billion in FY 2026-27. Key factors included:
    - Federal uncertainty, tariffs, immigration and energy policies, disruptions from federal agency closures and contract suspensions, and inflation
    - State forecasted structural deficit of $6 billion in FY 2028-29 despite $456 million projected surplus for FY 2026-27
- Late start to the legislative session and several unexpected member vacancies
- Most closely divided state legislature in the nation
- Work completed during June 9-10 Special Session

SESSION OVERVIEW

Priorities for Saint Paul:

- Arena Complex Renovation
- Downtown Revitalization
- Capital Investment Projects

#1 XCEL ENERGY CENTER ARENA COMPLEX RENOVATION

2025 State Request : $395 million SF 3113 (Oumou Verbeten)
(50% of total project cost)

- **Xcel Energy Center Renovation:** $285 million
  - Reduced to $50 million in April
- **Roy Wilkins Auditorium Renovation:** $75 million
- **RiverCentre Visitors Authority Asset Preservation:** $35 million

**Rendering courtesy of Populous*

#2 DOWNTOWN SAINT PAUL REVITALIZATION

- **CUB Tax Credit:** HF 457 (Harder) / SF 768 (Mohamed)
- **Redevelopment TIF Flexibility Citywide:** HF 2574 (Hollins) / SF 2824 (Pappas)
- **Redevelopment TIF Downtown District 17:** HF 2585 (Hollins) / SF 2820 (Pappas)
- **Half-Cent Sales Tax Extension and STAR Changes:** HF XXXX () / SF 2657 (Pappas)
- **Science Museum & Union Depot Liquor License:** HF 2055 (PérezVega)/ SF 2202 (Pappas)
- **Social Districts local authority statewide** HF 1372 (Perryman) / SF 1182 (Putnam)
- **Social Districts local authority cities of the first class** HF 3148 (Hollins) / SF 3346 (Clark)

#3 CAPITAL INVESTMENT

The Legislature passed $700 million in GO bonds and a $10.5M cash bill, including:

- **$500,000 to the City of Saint Paul for Merriam Park Skate Park grant (previous allocation)**
- **$1 million to SPPA for creation of a Capitol Area Economic Development Program – Saint Paul Port Authority**
- **$176 million for water and sewer infrastructure through the Public Facilities Authority**
- **$78 million for local roads and bridges, wetland replacement, and major bridges**
- **$26 million for public housing rehabilitation**
- **$15 million for metro area inflow and infiltration work required by the Metropolitan Council**
- **$9 million for projects on the state flood hazard mitigation list**
- **$6 million for infrastructure to mitigate drinking water contamination**
- **$3 million divided between grant programs for economic development infrastructure**
- **$1 million in tree planting grants through the Metropolitan Council**

TAXES

Saint Paul Priorities passed or protected:

- Ford Site TIF extension
- No cuts to LGA or CPA
- Local sales tax moratorium ended on May 31, 2025

Saint Paul priorities not included in the final bill:

- CUB Credit
- Saint Paul's half-cent local option sales tax extension to 2060
- STAR Program updates
- Redevelopment TIF authority for cities of the first class
- Sales tax exemption on construction materials purchased by local governments

CANNABIS

- Cities with a municipal cannabis retailer license are now allowed to also hold a lower-potency edible hemp retailer license. Previously no entity could hold more than one license
- Law clarified to say that Cities may issue a retail registration to a cannabis business that has preliminary license approval
- Cannabis gross receipts tax rate increased from 10% to 15%
- Local government cannabis aid was eliminated in tax bill – allocation was 10% to counties and 10% to cities based on number of stores in jurisdiction

COMMERCE and LIQUOR

- Copper wire license law protected
- New law requiring access to free drinking water at large ticketed events
- Liquor Bill was not passed in 2025 – no authorization for cities to create new Social Districts or for Union Depot and Science Museum liquor licenses

State & Local Government

- Change of deadline for dropping off absentee ballots on election day from 8:00 pm. to 5:00 pm
- Ramsey County Economic Development Authority (EDA) established
- $3M in Capitol Vitality funds to Ramsey County and Ramsey County Sheriff's office for public safety and community programming in the Capitol area and surrounding neighborhood
- Capitol Mall Design Framework Implementation for tree planting, wayfinding, and benches appropriation extended to June 30, 2027
- A $20M city and county cybersecurity grant program was introduced to advance cybersecurity measures, but did not pass

DATA PRACTICES and OPEN MEETING LAW

- Government entities may suspend responses to a public data request if the requester fails to inspect or collect the data within five days of being notified of its availability
- Subjects of data entitled to a collision report must provide an unredacted copy of body camera footage upon request
- Judicial officials' personal information in real property records will now be classified as private
- Government entities may share data with the Commissioner of the Minnesota Department of Administration when a data subject appeals the accuracy or completeness of data
- Authority was granted for government entities to share data related to confirmed or suspected fraud in public programs with other government entities, agencies, and law enforcement
- The "open and accessible to the public" requirement for remote participants was removed
- The newspaper publication requirement was amended to allow for posting notices on the public entity's website if its designated qualified newspaper discontinues publication

EMERALD ASH BORER

The Legislature allocated funds for several EAB-related initiatives, including:

- $400,000 per year for the ReLeaf Community Forestry Grants program
- $900,000 for metro area grants for community tree removal and planting
- $1 million in grants for tree planting through the Metropolitan Council (included in the bonding bill)

EMERGENCY MEDICAL SERVICES

$27.5 million was appropriated for the 2026-2027 biennium to support EMS programs, including:

- Training and education for ambulance staff
- Ambulance service training and staffing grant program
- Ambulance operating deficit grant program

Funds will be managed by the Minnesota Office of Emergency Medical Services

HEALTH & HUMAN SERVICES

- MNCare coverage eliminated for undocumented adults starting January 1, 2026
- Cannabis/Substance use prevention grants: $2.5 million in FY 26-27
- Bridge to Shelter bill for unsheltered population did not become law and no additional funding for preventing homelessness
- $35 million to State Agencies for Social Services Information System (SSIS) modernization

EMPLOYMENT

- The Minnesota Paid Leave maximum premium rate was reduced from 1.2% to 1.1% of taxable wages

- No changes to the 50/50 employer/employee split

- Earned Sick and Safe Time (ESST) was modified to:
  - Allow employers to require reasonable notice and documentation if an employee is using two or more consecutive days of ESST
  - Allow employees to find a replacement worker
  - Allow employers to prorate frontloaded ESST hours

- Mandatory break policy changes require employers to allow for a 15-minute rest break for every four hours worked by an employee as well as a meal break of 30 minutes for every six hours worked

- The notice of termination statute was modified to include definitions of “fraud,” “misuse,” and “personal gain.”

JOBS and ECONOMIC DEVELOPMENT

- **$5 million for World Juniors Hockey Tournament in Saint Paul**
- $3 million for lead service line replacement grants
- $2.5 million for the contaminated site clean-up and development grants
- $1.4 million for the Host Community Economic Development Program
- $3 million for local community childcare grants
- $10 million for the Minnesota Job Creation Fund (a $6 million cut)
- $2.5 million for the Redevelopment Grant Program (a $2 million cut)
- $24.7 million for the Minnesota Investment Fund

HOUSING, LAND USE, and ZONING

- Preemption of city zoning and land use authority did not pass this session – remains a topic of conversation
- Minnesota Housing Finance Agency will now be required to award additional points for grant applications from jurisdictions that include one of eight zoning and land use provisions in ordinance
- $2 million in one-time increases for the Challenge Fund Grant Program, Workforce Homeownership Program, and Greater Minnesota Housing Infrastructure Grants
- $50 million was allocated for housing infrastructure bonds
- Cities will be required to provide a link to the Attorney General's Landlord-Tenant Guide, along with instructions for requesting it in alternative formats with any renewal of rental license, registration, or certificate of occupancy

LEGACY and PARKS

- Como Zoo and Conservatory: $3.04 million in FY26/FY27
- No allocation for geothermal funding through the RDA account for Como Zoo for the Big Cat Exhibit
- Suni Lee cultural art installation extension to June 30, 2027 and location clarified
- Priority consideration for MN Historical Society grant funding for Tou Ger Xiong mural and statue at Lake Phalen's Tou Ger Xiong Island
- Minnesota Children's Museum in Saint Paul: $1 million
- Community Identity and Heritage Competitive Grant Program: $3 million to support cultural events and festivals
- Metropolitan Area Regional Parks Funding: $51.532 million
- Science Museum of Minnesota: $700,000
- Minnesota Regional Library Systems Funding: $5.75 million

PUBLIC SAFETY & JUDCIARY

- Theft or damage of public street lighting, vehicle charging stations, traffic-control signals, camera systems and electronic warning signs now classified as a felony
- Office of Justice Programs for crime victim services grants: $103 million (down from $173 million in FY2024-25)
- Philando Castile Police Training funding: $4.942M in FY26-27
- Crime of assault on firefighters, emergency medical personnel and health workers enhanced to a gross misdemeanor
- No changes to the Brady-Giglio guidelines and process requirements
- No creation of a reimbursement program for law enforcement agencies that respond to protests and demonstrations at the Capitol complex and the Governor's residence
- No action toward banning firearms in government owned or leased buildings and properties

PUBLIC SAFETY DUTY DISABILITY

- Employees who are eligible for a normal retirement (age 55+ with more than 20 years of service) will now be ineligible for regular duty disability benefits, including the continued health insurance benefit
- Regular duty disabled employees will receive continued health insurance for 60 months from the date of disability, replacing the previous benefit that extended coverage to age 65
- Continued health insurance benefits to age 65 were preserved for totally and permanently disabled employees and their dependents
- Monetary settlements in lieu of continued health insurance will now be prohibited
- Employers will now be prohibited from challenging the Public Employees Retirement Association's (PERA) duty disability determinations
- All changes were effective upon enactment May 23, 2025

BH0

TRANSPORTATION

- No significant increases to local road and bridge funding
- $250,000 appropriated in FY2026 for East Side Neighborhood Development Company (ESNDC) from DEED to provide business grants to businesses Arcade Street and East 7th Street impacted by roads reconstructed by MnDOTon or adjacent to
- $1 million appropriated in FY2026-27 for traffic calming infrastructure for cities of the first class
- MnDOT required to update its local cost participation policy for MnDOT roads and rights-of-way by February 1, 2026
- Shift of $77 million from Northern Lights Express (NLX))original allocation of $194 million) to balance Transportation cut target
- Metro Transit operations funding cut ($61.41 million)

Slide 21

BH0 [@Eric Petersen] Can you add a bullet here about the small biz construction grants that were allocated
Brynn Hausz, 2025-07-22T18:51:12.862

EP0 0 done!
Eric Petersen, 2025-07-22T21:31:26.452

QUESTIONS?

Contact:

Brynn Hausz
Intergovernmental Relations Director

Eric Petersen
Intergovernmental Relations Associate

SAINT PAUL
MINNESOTA

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City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES 25-1203

File ID:	RES 25-1203	**Type:**	Resolution	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	763-227-4601	**In Control:**	City Council
				File Created:	07/23/2025
File Name:	Melvin Giles			**Final Action:**	
Title:	Honoring the Beloved Melvin “Mr. Bubbles” Giles.				
Notes:					
				Agenda Date:	
Sponsors:	Bowie			**Enactment Date:**	
Attachments:				**Financials Included?:**	
Contact Name:	Biftu			**Hearing Date:**	
Entered by:	Biftu.Adema-Jula@ci.stpaul.mn.us			**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES 25-1203

Honoring the Beloved Melvin “Mr. Bubbles” Giles.

Whereas, Melvin Giles was born December 3, 1958, in Chicago, IL to Reverend Robert and Georgia Giles; and

Whereas, Melvin, the son of a Baptist minister, moved to Mason City, Iowa at an early age so his father could preach at St. John’s Baptist Church a historic Black church. When Melvin was five, Reverend Giles moved his family to St. Paul, Minnesota so he could continue his ministry; and

Whereas, Melvin was a student in the St. Paul Public Schools, graduating from St. Paul Central High School in 1977; and

Whereas, Melvin was the first recipient of the David Winfield Award in 1977. This Award was created by Central High School alumni Steve Winfield, Rondo activist and U of M star athlete, and Dave Winfield, Major League Baseball player and Hall of Famer, honoring students who excelled in academics, athletics, and community involvement; and

Whereas, Melvin attended Clark Atlanta University in Atlanta, Georgia, an Historically Black College and University (HBCU) and Augustana University, South Dakota. While in Sioux Falls,

South Dakota, he became a certified massage and reflexology therapist and published a community newspaper called Everyday People; and

Whereas, Melvin in the late 1980s, returned to St. Paul and solidified his life as a peacemaker as the Director of the Catholic Charities Frogtown Center. There he founded programs centered on engaging, healing, and empowering people with dignity and peace. A couple programs he started were the Pluralism Circle through which organizations made transformational changes to honor the diversity of their clients, and the Peaceful Love Warriors, creating peaceful spaces in neighborhoods; and

Whereas, Melvin joined the World Peace Prayer Society and became a Peace Representative supporting peace poles as symbols of world peace-unity. He and his partner Mary Salter planted hundreds of peace poles around Minnesota and the country; and

Whereas, Melvin blew bubbles filling rooms and spaces. He used bubbles as part of his peace messages and to create processes and places/spaces of peace; and

Whereas, Melvin started using bubbles to bridge a gap of distrust between the Black community and the St. Paul Police Department in the late 1990s by offering police officers bubbles to assist them with domestic calls; and

Whereas, Melvin thought that giving kids bubbles and even blowing bubbles when investigating domestic violence in residential settings would help children to decompress from the tension/stress and possibly create a healthier perception of police officers; and

Whereas, when Melvin blew peace bubbles, it always invoked reactions from people, especially children were amazed by the light, floating bubbles landing everywhere and popping creating a feeling of joy and peace; and

Whereas, in 1997 Melvin help found the first Community Peace Celebration in response to violence that occurred in the Frogtown neighborhood of St. Paul in 1996. He took a Peace Pole with the message “May Peace Prevail on Earth” in four languages and his peace bubbles and visited 30 neighborhood sites. The Community Peace Celebration brought healing words from community leaders along with music and dance by local performers to cultivate the meaning of Peace and a shared vision of cooperative relationships; and

Whereas, Melvin celebrated the 29th Annual Community Peace Celebration on June 20th, 2025; and

Whereas, Melvin help found the Aurora/St. Anthony Peace Sanctuary Garden in St. Paul with AfroEco in partnership with Gordon Parks High School (formerly the Area Learning Center); and

Whereas, the Peace Sanctuary Garden at 851 Aurora (right next door to his childhood home) is a small oasis of food and flowers that offers weekly children’s environmental education programming in the summertime. Flowers and vegetables are given free of charge to its surrounding residents; and

Whereas, Melvin as a Community Griot Gardener, he used soil as a uniter and leveler, and in 2014, he helped form the Urban Farm & Garden Alliance, organizing gardens and gardeners to work and play fair together to create a community food matrix; and

Whereas, Melvin when his life partner Mary passed, he became very involved with LifeSource, an organization that specializes in the process of organ donation, ensures transplants reach waiting recipients, support donor families and inspire people in communities across the upper Midwest to register as donors. Melvin raised awareness of the importance of organ donation to communities of color; and

Whereas, Melvin often worked with Bethel University welcoming students to the Frogtown and Rondo neighborhoods and established reconciliation lunches to grapple with US history, racial equity, sobriety, and peace; and

Whereas, Melvin with Megan Phinney of Urban Farm and Garden Alliance regularly partnered with Dr. Kristine Miller, University of Minnesota College of Design in engaging her class called Introduction to Design Equity and discussed racism, justice and the interests and perspectives of communities of color; and

Whereas, Melvin made the first solar powered illuminating peace pole also called Mary's Peace Pole, in her honor, and unveiled it at the National Afternoon Out event at the Aurora-St. Anthony Peace Sanctuary Garden. Melvin has continued his work with the students from the Imhotep Science Academy to build and distribute these Peace Poles to cultivate peace in the hearts, minds, homes, and neighborhoods in order to build a more loving community; and

Whereas, Melvin's largest Peace Pole project was the 15' Solar-Powered Illuminating Peace Pole, the first of its kind, created as a new sculpture for Western Sculpture Park unveiled at the 2023 27th Community Peace Celebration. It fulfills a dream of Melvin's and Public Art Saint Paul to light up the park where programs take place each year with diverse communities gathering together; and

Whereas, Melvin and the Urban Farm and Garden Alliance partnered with the University of Minnesota student group Engineers Without Borders to transform its Peace Garden in St. Paul to be more accessible by adding wider permeable paved pathways, to extend the growing season by building a greenhouse and to be more sustainable by adding solar panels for power and a rain catchment system to recycle rain water into the garden; and

Whereas, Melvin supported Renewing the Countryside's Farm to Early Care efforts by helping getting healthy food to our children in St. Paul; and

Whereas, Melvin was a columnist for the Midway Como Frogtown Monitor since 2021. His column was called Peace Bubbles; and

Whereas, beyond Melvin's community work, he was devoted and dedicated to his family. To his best friend who many thought was his twin, Metric and Melvin were very close to each other in life, in partnership and devotion to community and in brotherhood and community building. To his many nieces and nephew, he was Uncle Melvin. He loved his cousins, Uncles and Aunts near and far. His commitment to family was unwavering. His gentle wisdom and fierce commitment to justice have made him a mentor to many, especially young people looking for peaceful ways to make change. He leads by example: showing that kindness, consistency, and courage can move mountains; and

Whereas, through his leadership, compassion, and unwavering commitment to peace, he has

helped plant the seeds of justice and joy across generations in Rondo, Summit U, Frogtown, St. Paul, and across the State; and now therefore be it

Resolved, that in Honor of Melvin Giles, Community Peacemaker, Bridge-Builder, and Advocate for Justice and with deep gratitude and condolences the Saint Paul City Council recognizes Melvin Giles for a lifetime of dedication to nonviolence, unity, and community empowerment; and

Be it further resolved, that the Saint Paul City Council declares August 2nd, 2025 as Melvin Giles Day, and we encourage all community members to honor his legacy through acts of peace, service, and compassion.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: Ord 25-38

File ID:	Ord 25-38	**Type:**	Ordinance	**Status:**	Final Adoption
Version:	1	**Contact Number:**	651.266.8621	**In Control:**	City Council
				File Created:	06/24/2025
File Name:	Pedicab Ordinance Changes			**Final Action:**	

Title: Amending Chapter 375 of the Legislative Code to allow Pedicabs to pull a trailer and remove the hours restrictions (which will support small businesses while promoting an environmentally friendly alternative to transportation) and incorporate Uniform License Procedures as outlined in Legislative Code Chapter 310, and clarify ambiguous language.

Notes: was RES PH 25-134

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Randy Dewitz public comment, Memo on Pedicab Ordinance Changes, SPAC public comment, Twin Town Pedicabs public comment, Fernando Scott public comment, St Paul Saints public comment	**Financials Included?:**	
Contact Name:	Megan Jekot	**Hearing Date:**	
Entered by:	megan.jekot@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	07/09/2025	Laid Over to Second Reading	City Council	07/16/2025		
	Action Text:	Laid over to July 16, 2025 for Second Reading					
	Notes:	*Council President Noecker spoke to the ordinance.*					
1	City Council	07/16/2025	Laid Over to Final Adoption	City Council	07/23/2025		Pass
	Action Text:	Laid over to July 23, 2025 for Final Adoption					
		Yea: 7	Councilmember Noecker, Councilmember Yang, Councilmember Kim, Councilmember Bowie, Councilmember Jost, Councilmember Johnson, and Councilmember Privratsky				
		Nay: 0					

Text of Legislative File Ord 25-38

Amending Chapter 375 of the Legislative Code to allow Pedicabs to pull a trailer and remove the hours restrictions (which will support small businesses while promoting an environmentally friendly alternative to transportation) and incorporate Uniform License Procedures as outlined in Legislative Code Chapter 310, and clarify ambiguous language.

SECTION 1

WHEREAS, pedicabs have been operating in the City of Saint Paul for over a decade and have become a popular alternative mode of transportation;
WHEREAS, expanding pedicab transportation in the City of Saint Paul will support small businesses, increase downtown vibrancy, and provide recreational, scenic rides to visitors and residents;
WHEREAS, pedicab rides offer a sustainable alternative to motorized transportation, promoting environmentally-safe practice by reducing carbon footprints and supporting riders' environmental values as they explore our great city; and

WHEREAS, current individual City Licensing Ordinances contain notification, hearing, and petition requirements for specific business license types; and

WHEREAS, different license processes in different City Licensing Ordinances have created confusion among city staff and prospective license applicants as to the proper process to follow; and

WHEREAS, some of these requirements also unnecessarily increase the time it takes individuals to open a business; and

WHEREAS, time costs entrepreneur’s money and impacts their interest and ability to open a business in Saint Paul; and

WHEREAS, throughout the life cycle of a license, the City Council has the same rights, requirements, and abilities to take Adverse License Action (e.g., imposing conditions on a license); and

WHEREAS, after community listening sessions a stakeholder workgroup discussed business and administrative needs and brainstormed/researched solutions; and

WHEREAS, the workgroup recommended uniform license procedures, the removal of petition requirements, a shortened notification process, elimination of the license renewal public hearing provision and retaining the requirement that all Class N License Applications be put before City Council; and

WHEREAS, Saint Paul Legislative Code Section 310 was updated to include uniform license procedures for all license types; and

WHEREAS, implementation of these procedures requires amendments to individual licenses; and

WHEREAS, the City Attorney has determined, based on the opinion of other legal experts, that the use of the word “shall” in legal instruments is ambiguous depending upon the context, and advises that the best practice of substituting the word “shall” with a more precise term (e.g., “must,” “will,” “may,” “is”) should be followed when possible; and
now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul does hereby ordain:

SECTION 2

Chapter 375 of the Saint Paul Legislative Code is hereby amended as follows:

Sec. 375.1. Definitions.

As used in this chapter, the following terms ~~shall~~ mean:

(a) *Pedicab:* A nonmotorized three-wheel bicycle used to carry passengers for hire or similar vehicle with an electric motor that meets the requirements for an electric-assisted bicycle under Minnesota Statute, section 169.011, subdivision 27, clause (3).

(b) *Pedicab business:* The business of operating a pedicab for hire for the recreational or physical transportation of the general public.

(c) *Pedicab driver:* Any person who operates, drives, or propels a pedicab.

(d) *Pedicab driver license:* A license granted in accordance with section 375.5(b) of this chapter.

(e) *Pedicab trailer:* A two (2) wheeled vehicle no wider than fifty-five (55) inches and capable of carrying a maximum of three (3) passengers and securely attached and locked to the pedicab vehicle. Children aged twelve (12) and under are not allowed to ride in a trailer unless accompanied by an adult.

Sec. 375.2. ~~License required~~ Licensure and Uniform License Procedure Requirements .

(a) No person ~~shall~~ may engage in the pedicab business without a license required under this chapter.

(b) No person ~~shall~~ may operate a pedicab without a pedicab driver license.

(c) The Uniform License Procedures laid out in Chapter 310 of the Saint Paul Legislative Code pertaining to Applications, New Applications Investigation and Review, Notice, Levels of Approval, Objections, and Renewal Procedures for Class R Licenses apply to Licenses issued under this Chapter.

Sec. 375.3. License fee.

(a) The annual fee for a pedicab business license ~~shall be as~~ is set forth in section 310.01 ~~310.18(f)~~.

(b) The annual fee for a pedicab driver license ~~shall be as~~ is set forth in section 310.01 ~~310.18(f)~~.

Sec. 375.4. When licenses expire.

Licenses issued under this chapter ~~shall~~ expire one (1) year from their date of issuance.

~~**Sec. 375.5. License application.**~~

~~(a) Application for a pedicab license under this chapter shall must be made on forms provided by the department of safety and inspections and shall contain such information as the department may require, including the name, address and telephone number of the applicant; whether the applicant is a natural person, partnership, corporation or unincorporated association; the names and addresses of all partners, if a partnership, or of all officers and directors, if a corporation; and the names and addresses of all persons authorized to operate a pedicab on behalf of the licensee.~~

~~(b) Application for a pedicab driver license under this chapter shall be made on forms provided by the department of safety and inspections and shall contain such information as the department may require, including the name, telephone number, date of birth, and all residing addresses within the previous three (3) years of the applicant. If applicant has held a drivers' license in a state other than Minnesota within the three (3) years preceding application, applicant must provide an official copy of their driving record in that state. Every pedicab driver shall meet and maintain the following requirements in order to hold a pedicab driver license:~~

~~(1) Possess a valid drivers' license;~~

~~(2) Be a minimum of eighteen (18) years old;~~

~~(3) Shall not have been convicted of a felony within the past five (5) years;~~

~~(4) Shall have no more than three (3) moving violations within the past three (3) years;~~

~~(5) Shall not have been convicted of careless driving, reckless driving or any violation of Minn. Stat. § 169A (driving while impaired) within the past three (3) years.~~

Sec. ~~375.6~~. 375.5 Insurance required.

No license ~~shall~~ may be issued or renewed without proof of general liability insurance on the form required by the city. The policy of insurance shall be in the limits of not less than one hundred thousand dollars ($100,000.00) for injury or death to one (1) person, three hundred thousand dollars ($300,000.00) for each occurrence, and one hundred thousand dollars ($100,000.00) for property damage. Proof of insurance shall comply with section ~~310.07(b)~~ 310.05 (b) of this Code.

Sec. ~~375.7~~ 375.6. Pedicab inspections.

(a) *Annual inspections.* The director of the department of safety and inspections ~~shall~~ must require an annual pedicab inspection and may designate minimum safety standards for equipment and body defects which ~~shall~~ must be classified as "out of service". Pedicabs identified as "out of service" may not operate until such defects are cured.

(b) *Periodic inspections.* The license inspector ~~shall reserve~~ reserves the right to examine and inspect each and every licensed pedicab at any reasonable time. The intent of such an inspection is to ensure compliance with the rules established herein.

(c) *Penalties.* Failure to submit a pedicab to an annual or periodic inspection, or classification of a pedicab as "out of service," may result in the seizure of the pedicab license by the inspector. The inspector ~~shall~~ must hold a seized license until the pedicab is inspected and found to be in a safe condition. In the event of such a seizure, the inspector ~~shall~~ must immediately notify the licensee in writing, specifying in detail the cause for seizure and stating that the licensee has a right to a hearing on the seizure. Said notice and hearing shall be follow the procedures set forth in section ~~310.05~~ 310.03 of the Legislative Code.

~~**Sec. 375.8. - Hours of operation.**~~

~~No person shall operate a pedicab for hire on a public street during the hours of 7:00 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m. on any weekday, excluding national holidays, in that part of downtown Saint Paul within the boundaries of the downtown development district, as described in the appendix to section 17.07.1 <https://library.municode.com/mn/st._paul/codes/code_of_ordinances?nodeId=PTICICH_CH17GEPR_S17.07.1CODEDIPALI> of the City Charter. Upon written application by a licensee, the director of public works has the discretion to waive this prohibition for special events.~~

~~(Ord. No. 11-62, § 1, 4-25-12)~~

Sec. ~~375.9~~ 375.7. Vehicle operation.

Every pedicab shall be operated in compliance with all applicable federal, state and local traffic laws, and in a manner so as to assure the safety of persons and property.

Sec. ~~375.10~~ 375.8. Operating restrictions and conditions.

(a) No pedicab ~~shall~~ may be operated upon a public sidewalk.

(b) No pedicab ~~shall~~ may use any public street or other public property as a waiting area unless such area is a legal motor vehicle parking area. No pedicab ~~shall~~ may park or wait in a taxi stand as defined by section 376.11(s).

(c) All pedicabs, when operating between dusk and dawn, shall make use of working battery powered lights. Each pedicab shall be equipped with one (1) headlight capable of projecting a beam of white light for a distance of three hundred (300) feet, and two (2) red taillights mounted on the right and left, respectively, on the rear exterior of the vehicle. Taillights shall be plainly visible from all distances within five hundred (500) feet to the rear of the pedicab. All attached

trailers must be equipped with turn signals and red tail lights.

(d) All pedicabs ~~shall~~ must be equipped with a front and rear braking system which is operated by the pedicab driver from his normal position of operation while driving the pedicab and be capable of causing a fully loaded passenger compartment to come to a complete stop.

(e) All pedicabs ~~shall~~ must be, at all reasonable times, subject to inspection by the department of safety and inspections. All pedicabs must pass inspection before issuance of a pedicab license.

(f) All pedicabs ~~shall~~ must display a valid license decal issued by the director of the department of safety and inspections, including the name and phone number of the licensee.

(g) Pedicab drivers ~~shall~~ must have in their possession both a valid driver's license and their pedicab driver license as well as proof of insurance while in control of any pedicab, and ~~shall~~ must make these licenses available to law enforcement or a inspector of the department of safety and inspections upon request.

(h) All pedicab drivers ~~shall~~ must obey and comply with any lawful order or direction of any police officer, traffic control agent, or inspector of the department of safety and inspections, and ~~shall~~ must refrain from the use of any profane language or from interference with such officials while in the performance of their duties.

(i) No pedicab driver ~~shall~~ may consume an alcoholic beverage while on duty or allow any occupant of the pedicab to drink alcoholic beverages or possess an open container of alcoholic beverages.

(j) No pedicab driver ~~shall~~ may allow a passenger to stand up while the pedicab is in motion.

(k) No pedicab driver ~~shall~~ may permit more passengers to be carried in a pedicab than the pedicab is designed to accommodate, with the exception that children under 40 pounds may be seated upon the lap of another passenger.

(l) No pedicab driver ~~shall~~ may allow a passenger or other individual to drive their pedicab unless that individual also holds a pedicab driver license.

(m) Pedicabs may operate on city parks and recreation property only with prior written approval from the director of parks and recreation.

Sec. ~~375.11~~ 375.9. Revocation or suspension.

In addition to all other penalties, any violation of the terms of this section of the legislative code ~~shall be~~ is grounds for revocation, suspension, or nonrenewal of the license provided for in this chapter.

SECTION 3

This Ordinance shall take effect and be in force thirty (30) days following its passage, approval, and publication.

From: Megan Jekot
To: Greg Weiner
Subject: FW: Upcoming Council Action on Pedicab Ordinance Changes
Date: Wednesday, June 25, 2025 3:43:17 PM

Greg – can you please add Randy's email below to the public record re: our pedicab ordinance changes.
I checked in with him to confirm he wants his email on record and he said yes!

Megan Jekot | Legislative Aide to Saint Paul City Council President Rebecca Noecker

15 West Kellogg Blvd – Suite 310B | Saint Paul, MN 55102
651.266.8621 | megan.jekot@ci.stpaul.mn.us

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From: Randy Dewitz <randy.dewitz@fanfareattractions.com>
Sent: Tuesday, June 24, 2025 4:42 PM
To: Megan Jekot <Megan.Jekot@ci.stpaul.mn.us>
Cc: Rebecca Noecker <Rebecca.Noecker@ci.stpaul.mn.us>; Dayna Martinez <daynatcjazzfest@gmail.com>; STEVE HECKLER <hsrhits@msn.com>; Jaimee Hendrikson <jhendrikson@visitsaintpaul.com>
Subject: Re: Upcoming Council Action on Pedicab Ordinance Changes

> You don't often get email from randy.dewitz@fanfareattractions.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Thank You for sending the detail on Pedicabs.
I am supporting the new proposed ordinance Change.

Randy L. Dewitz, CFM, CFEE
Fanfare Attractions, LLC
Member: MNFEA, IFEA, NICA, ESA
Small Business Enterprise/CERT **NAICS 711310**
www.fanfareattractions.com
Office: 612-870-1332
Cell: 612-703-5828

On Tue, Jun 24, 2025 at 12:34 PM Megan Jekot <Megan.Jekot@ci.stpaul.mn.us> wrote:

> Good morning,

I'm reaching out to let you know that our office will be bringing forward the proposed Pedicab Ordinance changes we connected about last month to the City Council for a first reading on **Wednesday, July 9**.

For a refresher on the proposed changes, I've attached our office's memo, which provides a brief overview.

The **public hearing** on these changes will be scheduled for **Wednesday, July 16**.

As someone who provided feedback on this issue, we wanted to ensure you're aware of the opportunity to submit **written testimony** by **noon on Tuesday, July 15**.

You're also welcome to share **verbal testimony** at the July 16 Council meeting, which begins at **3:30 p.m. in Council Chambers at City Hall**.

Please don't hesitate to reach out if you have any questions. We appreciate your continued engagement on this issue.

Megan

Megan Jekot | Legislative Aide to Saint Paul City Council President Rebecca Noecker

15 West Kellogg Blvd – Suite 310B | Saint Paul, MN 55102
651.266.8621 | megan.jekot@ci.stpaul.mn.us

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CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL

Rebecca Noecker
Council President

Megan Jekot
Legislative Aide

To: City of Saint Paul City Councilmembers **Date:** May 16, 2025

Subject: Proposed Pedicab Ordinance Changes (Amending Chapter 375 of the Saint Paul Legislative Code)

ABOUT

Pedicabs are small, pedal-powered vehicles—typically three-wheeled—that provide short-distance passenger transport, often in urban or tourist areas.

In the City of Saint Paul, pedicabs have operated for over a decade, becoming a popular, eco-friendly alternative to motorized transportation.

Expanding pedicab services through the proposed changes will enhance the vibrancy of downtown, support local businesses, and provide residents and visitors with scenic, sustainable travel options that reflect the city's environmental values.

Example of a pedicab

PROPOSED ORDINANCE CHANGES

To support local businesses and promote an environmentally friendly alternative to transportation, this amendment proposes the following changes to Chapter 375 of the Saint Paul Legislative Code:

To permit the addition of a pedicab trailer to a pedicab vehicle, allowing operators to transport up to six (6) passengers at a time. A pedicab trailer is defined as a two-wheeled vehicle securely attached and locked to a pedicab, with a maximum width of fifty-five (55) inches. Each trailer shall be limited to carrying no more than three (3) passengers and must be equipped with functional turn signals and red tail lights to ensure visibility and safety.

To remove the City's current restrictions on the hours of operation for pedicab operators downtown. Under the existing regulation, operators are prohibited from operating a pedicab for hire on public streets between 7:00 a.m. and 9:00 a.m., and between 4:00 p.m. and 6:00 p.m. on weekdays, excluding national holidays. However, upon written application by a licensee, the Director of Public Works may waive this prohibition for special events at their discretion.

RATIONALE FOR THE PROPOSED ORDINANCE CHANGES

The proposed changes to Chapter 375 of the Saint Paul Legislative Code are intended to enhance sustainable transportation options, support local small businesses, and modernize outdated regulatory barriers that limit the viability and efficiency of pedicab operations within the city.

Expanding Capacity with Pedicab Trailers

Permitting the addition of trailers to pedicabs addresses a key limitation currently facing operators: restricted passenger capacity. By allowing securely attached two-wheeled trailers—each carrying up to three passengers—the city can:

- Increase the economic viability of pedicab businesses by enabling operators to serve more riders per trip, particularly during events and busy weekends.
- Provide a family-friendly, group-oriented option for residents and tourists, enhancing the appeal of downtown as an accessible destination.
- Maintain high safety standards by requiring functional turn signals and rear lights on trailers, ensuring the visibility of larger pedicab setups in traffic and low-light conditions.

This change balances growth and safety, giving local operators the tools they need to meet rising demand while maintaining a responsible presence on city streets.

Removing Rush Hour Operating Restrictions

Current regulations restrict pedicab operations during weekday rush hours (7:00–9:00 a.m. and 4:00–6:00 p.m.), based on traffic concerns that may no longer reflect the evolving transportation landscape. Repealing these restrictions will:

- Support multimodal transportation by giving commuters and downtown visitors an alternative to cars, taxis, or ride-shares during peak times.
- Encourage local economic activity by enabling pedicab operators to provide consistent service throughout the day, without interruptions that reduce their earning potential.
- Align with the city's sustainability and mobility goals, offering a low-emission, people-powered transportation choice that reduces congestion rather than adding to it.

With appropriate oversight still in place, such as licensing and safety inspections, lifting these restrictions allows for a more flexible and equitable framework for small-scale transportation providers.

Overall, these proposed changes reflect Saint Paul's commitment to innovation, equity, and sustainability—by empowering local businesses while creating safer, greener streets for everyone.

ST PAUL
AREA CHAMBER

MAKING CONNECTIONS THAT COUNT

401 N Robert Street, Suite 150
St. Paul, MN 55101

July 16, 2025

Council President Rebecca Noecker
Councilmember Anika Bowie
Councilmember Saura Jost
Councilmember Matt Privratsky
Council Vice President Hwa Jeong Kim
Councilmember Nelsie Yang
Councilmember Cheniqua Johnson

Re: Support for Ord. 25-38 – Amending Saint Paul's Pedicab Ordinance

Dear Council President Noecker and members of the City Council,

On behalf of the St. Paul Area Chamber and our 1,600+ members and affiliates, I write to express our support for the proposed amendments to the City's pedicab ordinance that will allow the addition of a trailer and remove the current rush hour operating restrictions.

These updates make practical changes that expand transportation options in downtown Saint Paul. Allowing trailers improves service for families and small groups while increasing earning potential for operators. Removing rush hour operating restrictions enables expanded service throughout the day and better aligns with the city's transportation goals. These changes support small businesses, reduce regulatory barriers, and align with current demand for alternative transportation options.

We applaud the Council's engagement with pedicab operators throughout this process. This kind of partnership ensures the proposed changes support both user experience and operational viability. The result is stronger policy and a more connected downtown experience for workers, residents, and visitors.

These proposed ordinance changes improve accessibility while supporting downtown activation and economic vitality. We urge the Council to support the amendments to Chapter 375 of the legislative code to allow pedicabs to pull a trailer and remove the current rush hour operating restrictions.

Thank you for your time and attention. Please do not hesitate to reach out if you have any questions or require further information.

Sincerely,

Brenda L. Kyle

B Kyle
President and CEO
St. Paul Area Chamber

Twin Town Pedicabs
500 East Grant, Suite 803
Minneapolis MN 55404
612 338 1128
twintownpedicabs@yahoo.com

Hello,

Thank you for the opportunity to comment on the proposed changes to the Saint Paul Pedicab Ordinance…and thanks to the council and staff for the work that they have done.

Twin Town Pedicabs supports the changes regarding hours of operation as well as formalizing the use of trailers while operating pedicabs in Saint Paul.

We feel that these changes will allow us to better serve the community as a transportation option, especially in the downtown area.

Twin Town Pedicabs has, for several years, safely and effectively operated our pedicabs with trailers in many jurisdictions all over the country. We will have no problem doing so in Saint Paul going forward.

Please find a picture of one of our pedicabs with trailer attached;

Please feel free to contact me at any time with questions or concerns regarding pedicabs in Saint Paul.

Thank you once again.

Stephen McCarty
Managing Member, Twin Town Pedicabs

From: Megan Jekot
To: Greg Weiner
Subject: FW: Proposed Pedicab Ordinance Changes - Follow Up
Date: Tuesday, July 15, 2025 2:45:21 PM
Attachments: Letter to Saint Paul City Council.docx

Can you please add this additional letter to the pedicab ordinance change on tomorrow's agenda, thank you!

Megan Jekot | Legislative Aide to Saint Paul City Council President Rebecca Noecker

15 West Kellogg Blvd – Suite 310B | Saint Paul, MN 55102
651.266.8621 | megan.jekot@ci.stpaul.mn.us

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From: Steve McCarty <steve@twintownpedicabs.com>
Sent: Tuesday, July 15, 2025 9:55 AM
To: Megan Jekot <Megan.Jekot@ci.stpaul.mn.us>
Subject: Re: Proposed Pedicab Ordinance Changes - Follow Up

Think Before You Click: This email originated **outside** our organization.

Hello,

Please find attached a letter from Twin Town Pedicabs to serve as the written testimony that was requested last week in regard to the changes in the pedicab ordinance.

Please accept our thanks for all of the collective work done on this project.

Please contact me with any questions/concerns.

Sincerely,

Steve McCarty
651 249 6036

From: Megan Jekot <Megan.Jekot@ci.stpaul.mn.us>
Sent: July 11, 2025 10:45 AM
To: Setley, Kate <ksetley@rivercentre.org>; Steve McCarty <steve@twintownpedicabs.com>
Cc: Lealos, Pat <plealos@rivercentre.org>; Johnson, Rachael <rjohnson@WILD.com>; Stoffel, Mark

<MStoffel@WILD.com>; Rebecca Noecker <Rebecca.Noecker@ci.stpaul.mn.us>
Subject: RE: Proposed Pedicab Ordinance Changes - Follow Up

Good morning,

I wanted to send a quick reminder that the public hearing on the proposed Pedicab Ordinance changes is coming up next week on **Wednesday, July 16** at 3:30 p.m. in Council Chambers at City Hall.

As a reminder, if you'd like to submit written testimony, please do so by **noon on Tuesday, July 15**. You're also very welcome to share your feedback in person at the hearing.

Thank you again for your input on this issue and for staying engaged — please reach out if you have any questions ahead of next week.

Best,
Megan

Megan Jekot | Legislative Aide to Saint Paul City Council President Rebecca Noecker

15 West Kellogg Blvd – Suite 310B | Saint Paul, MN 55102
651.266.8621 | megan.jekot@ci.stpaul.mn.us

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From: Megan Jekot
Sent: Monday, June 23, 2025 5:22 PM
To: Setley, Kate <ksetley@rivercentre.org>; steve@twintownpedicabs.com
Cc: Lealos, Pat <plealos@rivercentre.org>; Johnson, Rachael <rjohnson@WILD.com>; Stoffel, Mark <MStoffel@WILD.com>; Rebecca Noecker <Rebecca.Noecker@ci.stpaul.mn.us>
Subject: Proposed Pedicab Ordinance Changes - Follow Up

Good afternoon all! (and Kate/Steve – please forward to include anyone I may be missing)

Thank you for taking the time to meet and weigh in on the proposed pedicab ordinance changes earlier today.
I wanted to share a quick summary of the discussion and outline next steps moving forward so we're all on the same page.

Meeting Highlights:

- **Xcel Energy** expressed support for continued pedicab operations, noting that pedicabs add vibrancy to downtown and help alleviate front-door parking pressure during events. They emphasized the importance of maintaining smooth traffic flow and minimizing congestion, particularly with a new bike lane installation coming in 2026.
- **Twin Town Pedicabs** (currently operating 4 pedicabs in Saint Paul) noted that while pedicabs are legally permitted to use both bike lanes and full traffic lanes, they prefer to use bike lanes for safety and efficiency. Even with all four units operating, the impact on traffic congestion would be minimal.
- All parties agreed that **coordination with Saint Paul Police**—who manage traffic and parking enforcement during events—is critical. As long as pedicab operators continue to follow police direction (as they already do), Xcel is comfortable with the proposed ordinance changes.

Next Steps:

- **Xcel and Twin Town Pedicabs** will move forward with piloting these changes.
- **Mark Giese (Xcel)** will notify Saint Paul Police that the pilot is underway.
- **Ongoing communication** between parties will allow any issues to be flagged and addressed in real time.
- **Council President Noecker's Office** will bring the ordinance changes to the **July 9th Council Meeting** for a **first reading**. The public hearing for these ordinance changes will be on Wednesday, July 16.

Public Hearing Details:

- **Written testimony** re: these ordinance changes may be submitted by **noon on Tuesday, July 15**.
- **Verbal testimony** re: these ordinance changes may be provided at the **July 16th Council Meeting**, beginning at **3:30 PM in Council Chambers**.

Please don't hesitate to reach out with any follow-up questions. We appreciate your continued partnership as we work to support a vibrant and accessible downtown.

Megan

Megan Jekot | Legislative Aide to Saint Paul City Council President Rebecca Noecker

15 West Kellogg Blvd – Suite 310B | Saint Paul, MN 55102
651.266.8621 | megan.jekot@ci.stpaul.mn.us

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From: Polly Heintz
To: Greg Weiner
Subject: FW: Follow-Up on Pedicab Ordinance – Request for Additional Amendment
Date: Thursday, July 17, 2025 1:37:53 PM

From: fernando@minnesotalifeline.org <fernando@minnesotalifeline.org>
Sent: Wednesday, July 16, 2025 4:39 PM
To: #CI-StPaul_Ward1 <Ward1@ci.stpaul.mn.us>
Subject: Follow-Up on Pedicab Ordinance – Request for Additional Amendment

You don't often get email from fernando@minnesotalifeline.org. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Councilmember Bowie,

Thank you for your time during the recent public hearing on the pedicab ordinance updates. I appreciate the work the Council is doing to modernize the rules and support more access to work in our city.

I spoke about Section 375.5(b)(5), which disqualifies people from getting a pedicab license if they've had a DUI in the past three years. I'm following up to ask that you consider a separate amendment to shorten that disqualification period or allow a waiver process, especially for first-time offenders who have regained full driving privileges.

There are no known DUI incidents involving pedicab drivers in St. Paul, and pedicabs are low-speed vehicles. Blocking someone from this type of work—even after they've done everything right—can slow recovery instead of helping it.

I hope you'll consider adding this change in a future amendment or supporting it if brought forward. I'm happy to answer any questions or provide more information if needed.

Thank you again for your time and public service.

Best,

Fernando Scott
Minnesota Lifeline
763.306.2733
Fernando@MinnesotaLifeline.org

Megan Jekot

From: Tom Whaley <twhaley@saintsbaseball.com>
Sent: Sunday, July 13, 2025 4:14 PM
To: Rebecca Noecker; #CI-StPaul_Ward2
Subject: Pedicabs

Some people who received this message don't often get email from twhaley@saintsbaseball.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Good afternoon, CM Noecker!

I hope all is well with you! I wanted to shoot a quick note about an upcoming City Council agenda item (which I believe is being heard this week?)

Full disclosure, I'm not familiar with specifics of proposed action regarding pedicabs. Derek sent me an email he had received that mentioned an attachment from you, but we could not locate the attachment.

I wanted to pass along the Saints' sense and experience with regard to them. They add a needed transportation and vibrancy lift to downtown. They're fun and affordable. The operation at CHS Field has been ongoing since the ballpark opened in 2015. It is a safe and effective transportation option for our fans to get from various parking lots in the neighborhood. The lots in closest proximity to the ballpark are pricey. Fans love having access to them. For some folks with limited mobility, it's a near necessity.

Speaking personally, all the good downtowns which I have visited in the last several years have them. Pedicabs need to be visible and should be promoted ardently by our City.

Thanks very much for taking time to read this. Please let us know if there is anything the Saints can do to help facilitate the discussion.

Fun is good 2024
IT'S WHAT WE DO
TOM WHALEY
Executive Vice President
St. Paul Saints Baseball Club · CHS Field
360 Broadway Street · St. Paul, MN 55101
Office: 651-644-3517 · Direct: 651-288-9873
saintsbaseball.com | Triple-A Affiliate of

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: Ord 25-43

File ID:	Ord 25-43	**Type:**	Ordinance	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	266-6476	**In Control:**	City Council
				File Created:	07/11/2025
File Name:	Hearing Officer Series in unclassified service			**Final Action:**	

Title: Establishing the classifications titled Legislative Hearing Officer, Senior Legislative Hearing Officer, and Chief Legislative Hearing Officer in the unclassified service pursuant to Section 12.03.2(H) of the City Charter (must be approved by Civil Service Commission after adoption by City Council and prior to Mayor's signature).

Notes:

		Agenda Date:	
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Sr. Legislative Hearing Officer 2025, Legislative Hearing Officer 2025, Chief Legislative Hearing Officer 2025	**Financials Included?:**	
Contact Name:	Nastassia Leigh	**Hearing Date:**	
Entered by:	Trisha.Freiberger@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File Ord 25-43

Establishing the classifications titled Legislative Hearing Officer, Senior Legislative Hearing Officer, and Chief Legislative Hearing Officer in the unclassified service pursuant to Section 12.03.2(H) of the City Charter (must be approved by Civil Service Commission after adoption by City Council and prior to Mayor's signature).

THE COUNCIL OF THE CITY OF SAINT PAUL DOES ORDAIN:

SECTION 1. That it is appropriate and desirable to place the positions titled Legislative Hearing Officer, Senior Legislative Hearing Officer, and Chief Legislative Hearing Officer in the unclassified service.

SECTION 2. That pursuant to Section 12.03.2 (H) of the City Charter, such positions shall be established in the unclassified service of the City of Saint Paul by ordinance with the consent of the Civil Service Commission.

SECTION 3. That appointment to Legislative Hearing Officer, Senior Legislative Hearing Officer, and Chief Legislative Hearing Officer shall be made by the City Council of the City of Saint Paul and incumbents shall serve at the will and pleasure of the City Council.

SECTION 4. This ordinance shall take effect and be in force 30 days from and after its passage, approval, and publication, including by the Civil Service Commission.

Senior Legislative Hearing Officer (advisory spec only)

Salary

$42.88 - $63.19 Hourly

$89,190.40 – $131,435.20 Annually

General Duty Statement

THIS IS AN UNCLASSIFIED POSITION. THIS CLASS SPECIFICATION IS FOR ADVISORY PURPOSES ONLY AND IS NOT COVERED UNDER ANY PROVISIONS OF THE CIVIL SERVICE RULES.

Performs advanced professional work as a legislative hearing officer and nonpartisan advisor to the Director of City Council of Operations and the City Council. Under direction of Chief Legislative Hearing Officer ensures parties are afforded due process and interprets and applies the law to resolve citizen appeals of orders, decisions or determinations of City enforcement officers or others and make recommendations to the City Council or Board of Water Commissioners. Guides lower-level staff and supports a range of legislative support functions that enable the City Council to conduct its official functions in governing the City of Saint Paul. Performs other related duties and responsibilities as required.

Supervision Received

Works under the technical, general, and/or administrative supervision of a unit or division manager.

Supervision Exercised

May exercise technical supervision over lower-level support, technical, or professional staff.

Competencies (Not listed in order of importance)

1. Demonstrates an advanced understanding of principles, terms, techniques, and methods involved with conducting analytical and statistical research and providing legislative analysis and support functions. Applies this understanding in resolving the full range complex problems.
2. Demonstrates a full knowledge of local government procedures and practices including legislative decision-making processes, including the full range of Federal, State and local laws, rules, regulations, standards, policies, and procedures governing issues faced by the City of Saint Paul City Council.
3. Demonstrates an advanced understanding to use and act as a system administrator of the software needed to accomplish work objectives. Provides training and technical support to users and answers procedural questions.

4. Demonstrates an advanced ability to identify, minimize, and/or resolve risks and liability implications associated with programs and projects, involving management as appropriate.
5. Demonstrates proficiency to research, analyze and provide objective information and recommendations to City Council.
6. Demonstrates an ability to plan and appropriately prioritize, meet deadlines, and define, measure, and evaluate results. Shows effective leadership and project management skills to manage analytical projects.
7. Demonstrates advanced communication skills, both verbally and in writing, in work and public settings, effectively engaging with diverse communities, individuals, organizations, and the media. Consistently follows complex instructions, responds to complex issues, and presents research data at City Council meetings, hearings, and conferences.
8. Demonstrates the ability to present written and oral recommendations concerning current and proposed legislation, rules, and regulations. Conduct specific studies that require interpreting legal information on legislative issues.
9. Demonstrates the ability to create reports and presentations to large groups that are organized and easily understood by the reader or audience. Communicates legislative issues in easily understood language. Navigates political and bureaucratic processes successfully including the ability to handle media inquiries regarding politically sensitive issues.
10. Demonstrates an advanced understanding of the department mission and vision, organizational and unit structure, policies, rules, regulations, terms, services. Understands the roles, responsibilities, and expectations to effectively achieve desired results.
11. Demonstrates effective leadership of work groups by positively influencing others and the work environment and by being considerate, tactful, supportive, and impartial. Manages legislative and hearing processes to produce results.
12. Demonstrates an understanding department customer service standards and shows commitment to those standards by applying them in daily work. Provides customer service improvement suggestions.
13. Demonstrates an understanding of and respect for the diversity of customers, coworkers, and supervisors, including individuals with disability or whose first language may be one other than English.

Requirements

One of the following requirements must be met:

1. Bachelor's Degree in Public Administration, Law, Management, Communications, or related field, and four years of professional or progressively responsible experience in public administration, political science, law, management, or community development.
2. Master's Degree in Public Administration, Law, Management, Communications, or a related field and two years of professional experience in public administration, policy analysis, or community development.

3. A combination of eight years of college level education and progressively responsible, professional experience in public administration, policy analysis, or community development.

Supplemental Information

Non-Represented City Managers - Employee Group 17, Grade 20C.

Essential Functions are the functions that the individual holding the position must be able to perform unaided or with the assistance of a reasonable accommodation. The Essential Functions are 1-13.

This job description is part of a class series. The entire class series can be found on the Management Job Family where you can search the career progression within the job family.

Legislative Hearing Officer (advisory spec only)

Salary

$33.05 - $48.29 Hourly

$68,744.00 - $100,443.20 Annually

General Duty Statement

THIS IS AN UNCLASSIFIED POSITION. THIS CLASS SPECIFICATION IS FOR ADVISORY PURPOSES ONLY AND IS NOT COVERED UNDER ANY PROVISIONS OF THE CIVIL SERVICE RULES.

Performs professional work as a legislative hearing officer and nonpartisan advisor to the Director of City Council of Operations and the City Council. Interprets and applies the law to respond to citizen appeals of orders, decisions or determinations of City enforcement officers or others and make recommendations to the City Council or Board of Water Commissioners. Conducts research as requested and directed to support work of higher-level staff. Performs other related duties and responsibilities as required.

Supervision Received

Works under the technical, general, and/or administrative supervision of a unit or division manager.

Supervision Exercised

May exercise technical supervision over lower-level support or technical staff.

Competencies (Not listed in order of importance)

1. Demonstrates an understanding of the range of principles, terms, techniques, and methods involved with conducting analytical and statistical research and providing legislative analysis and support functions. Applies this understanding in resolving problems.
2. Demonstrates knowledge of local government procedures and practices including legislative decision-making processes, including Federal, State and local laws, rules, regulations, standards, policies, and procedures governing issues faced by the City of Saint Paul City Council.
3. Demonstrates understanding to use and act as a system administrator of the software needed to accomplish work objectives. Provides training and technical support to users and answers procedural questions.

4. Demonstrates an ability to identify, minimize, and/or resolve risks and liability implications associated with programs and projects, involving management as appropriate.
5. Demonstrates proficiency to research, analyze and provide objective information and recommendations to City Council.
6. Demonstrates an ability to plan and appropriately prioritize, meet deadlines, and define, measure, and evaluate results. Shows effective project management skills to manage analytical projects.
7. Demonstrates communication skills, both verbally and in writing, in work and public settings, effectively engaging with diverse communities, individuals, organizations, and the media. Consistently follows complex instructions, responds to issues, and presents research data at City Council meetings, hearings, and conferences.
8. Demonstrates the ability to present written and oral recommendations concerning current and proposed legislation, rules, and regulations. Conduct specific studies that require interpreting legal information on legislative issues.
9. Demonstrates the ability to create reports and presentations to large groups that are organized and easily understood by the reader or audience. Communicates legislative issues in easily understood language. Navigates political and bureaucratic processes successfully including the ability to handle media inquiries regarding politically sensitive issues.
10. Demonstrates an understanding of the department mission and vision, organizational and unit structure, policies, rules, regulations, terms, services. Understands the roles, responsibilities, and expectations to effectively achieve desired results.
11. Demonstrates effective leadership of work groups by positively influencing others and the work environment and by being considerate, tactful, supportive, and impartial. Manages legislative and hearing processes to produce results.
12. Demonstrates an understanding department customer service standards and shows commitment to those standards by applying them in daily work. Provides customer service improvement suggestions.
13. Demonstrates an understanding of and respect for the diversity of customers, coworkers, and supervisors, including individuals with disability or whose first language may be one other than English.

Requirements

One of the following requirements must be met:

1. Bachelor's Degree in Public Administration, Law, Management, Communications, or related field, and two years of professional or progressively responsible experience in public administration, political science, law, management, or community development.
2. Master's Degree in Public Administration, Law, Management, Communications, or a related field and one year of professional experience in public administration, policy analysis, or community development.

3. A combination of six years of college level education and progressively responsible, professional experience in public administration, policy analysis, or community development.

Supplemental Information

Non-Represented City Managers - Employee Group 17, Grade 10.

Essential Functions are the functions that the individual holding the position must be able to perform unaided or with the assistance of a reasonable accommodation. The Essential Functions are 1-13.

This job description is part of a class series. The entire class series can be found on the Management Job Family where you can search the career progression within the job family.

Chief Legislative Hearing Officer (advisory spec only)

Salary

$48.96 - $72.49 Hourly

$101,836.80 – $150,779.20 Annually

General Duty Statement

THIS IS AN UNCLASSIFIED POSITION. THIS CLASS SPECIFICATION IS FOR ADVISORY PURPOSES ONLY AND IS NOT COVERED UNDER ANY PROVISIONS OF THE CIVIL SERVICE RULES.

Performs expert-level professional work as a legislative hearing officer and nonpartisan advisor to the Director of City Council of Operations and the City Council. Conducts appeal hearings to ensure parties are afforded due process and interprets and applies the law to resolve citizen appeals of orders, decisions or determinations of City enforcement officers or others and make recommendations to the City Council or Board of Water Commissioners. Leads hiring processes, supervises and onboards staff, and supports a range of specialized legislative support functions that enable the City Council to conduct its official functions in governing the City of Saint Paul. Serves as a legal and legislative research expert and Legislative Hearing Officer as described in Chapter 18 of the Legislative Code. Performs other related duties and responsibilities as required.

Supervision Received

Works under the technical, general, and/or administrative supervision of a unit or division manager.

Supervision Exercised

Exercises supervision over lower-level support, technical, or professional staff.

Competencies (Not listed in order of importance)

1. Demonstrates an expert understanding of the full range of principles, terms, techniques, and methods involved with conducting analytical and statistical research and providing legislative analysis and support functions. Applies this understanding in resolving the full range complex problems including presenting recommendations and options for consideration by the City Council.
2. Demonstrates expert knowledge of local government procedures and practices including legislative decision-making processes, including the full range of Federal, State and local laws, rules, regulations, standards, policies, and procedures governing issues faced by the City of Saint Paul City Council.

3. Demonstrates an expert understanding to use and act as a system administrator of the software needed to accomplish work objectives. Provides training and technical support to users and answers procedural questions.
4. Demonstrates an advanced ability to identify, minimize, and/or resolve risks and liability implications associated with programs and projects, involving management as appropriate.
5. Demonstrates proficiency to research, analyze and provide objective information and recommendations to City Council regarding the most complex issues.
6. Demonstrates an ability to plan and appropriately prioritize, meet deadlines, and define, measure, and evaluate results. Shows effective leadership and project management skills to manage the most complex analytical projects.
7. Demonstrates expert communication skills, both verbally and in writing, in work and public settings, effectively engaging with diverse communities, individuals, organizations, and the media. Consistently follows complex instructions, responds to complex issues, and presents research data at City Council meetings, hearings, and conferences.
8. Demonstrates the ability to present written and oral recommendations concerning current and proposed legislation, rules, and regulations. Conduct specific studies that require interpreting legal information on legislative issues.
9. Demonstrates the ability to create reports and presentations to large groups that are organized and easily understood by the reader or audience. Communicates legislative issues in easily understood language. Navigates political and bureaucratic processes successfully including the ability to handle media inquiries regarding politically sensitive issues.
10. Demonstrates an expert understanding of the department mission and vision, organizational and unit structure, policies, rules, regulations, terms, services. Understands the roles, responsibilities, and expectations to effectively achieve desired results.
11. Demonstrates an expert ability to set expectations, manage employee performance, and provide training, coaching, and mentoring for employees. Conducts consistent, fair, and equitable performance evaluations. Plans, coordinates, and supervises the work of others.
12. Demonstrates effective leadership of work groups by positively influencing others and the work environment and by being considerate, tactful, supportive, and impartial. Manages complex legislative and hearing processes to produce results.
13. Demonstrates an understanding of department customer service standards and shows commitment to those standards by applying them in daily work. Provides customer service improvement suggestions.
14. Demonstrates an understanding of and respect for the diversity of customers, coworkers, and supervisors, including individuals with disability or whose first language may be one other than English.

Requirements

One of the following requirements must be met:

1. Bachelor's Degree in Public Administration, Law, Management, Communications, or related field, and five years of professional or progressively responsible experience in public administration, political science, law, management, or community development.
2. Master's Degree in Public Administration, Law, Management, Communications, or a related field and three years of professional experience in public administration, policy analysis, or community development.
3. A combination of nine years of college level education and progressively responsible, professional experience in public administration, policy analysis, or community development.

Supplemental Information

Non-Represented City Managers - Employee Group 17, Grade 25C.

Essential Functions are the functions that the individual holding the position must be able to perform unaided or with the assistance of a reasonable accommodation. The Essential Functions are 1-14.

This job description is part of a class series. The entire class series can be found on the Management Job Family, where you can search the career progression within the job family.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: Ord 25-44

File ID:	Ord 25-44	**Type:**	Ordinance	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	2668755	**In Control:**	City Council
				File Created:	07/16/2025
File Name:	Amending the Appendix to Chapter 409 of the Legislative Code re: Expansion of Energy Park			**Final Action:**	

Title: Amending the Appendix to Chapter 409 of the Legislative Code pursuant to Section 17.07.1 of the Charter, and Section 409.20 of the Legislative Code to expand the Energy Park Commercial Development District.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Privratsky	**Enactment Date:**	
Attachments:	Exhibit #1, Exhibit #2, Exhibit #3, Exhibit #4, Exhibit #5	**Financials Included?:**	
Contact Name:	Therese Skarda	**Hearing Date:**	
Entered by:	riddhi.mistry@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File Ord 25-44

Amending the Appendix to Chapter 409 of the Legislative Code pursuant to Section 17.07.1 of the Charter, and Section 409.20 of the Legislative Code to expand the Energy Park Commercial Development District.

WHEREAS, on April 9, 2025, the Saint Paul City Council approved (RES 25-1026) which waived the petition requirement of the expansion of the Energy Park Commercial Development District to allow the Commercial Development District to move forward for consideration herein incorporated as **(Exhibit #1**); and

WHEREAS, Saint Paul Legislative Code Section 409.16 requires that the planning commission must be “consulted for advice concerning the proposals for consistency with the city’s comprehensive plan and zoning ordinances, and the planning commission must report in writing to the city council its findings and recommendation; and

WHEREAS, after conducting a hearing and considering the application along with a report from city planning herein incorporated as **(Exhibit #2)**, the Planning Commission supported the creation of the proposed district by resolution herein incorporated as **(Exhibit #3)**; and

WHEREAS, a public hearing before City Council was conducted on August 6, 2025, at which all interested parties were given an opportunity to be heard, the Council having considered all the facts

and recommendations concerning the application; now therefore
THE COUNCIL OF THE CITY OF SAINT PAUL DOES ORDAIN:

SECTION 1

That the expansion of the Energy Park Commercial Development District, as shown in **(Exhibit #4)**, which is attached to and incorporated by reference in this ordinance, is hereby created as a commercial development district pursuant to Section 17.07.1 of the Saint Paul City Charter and Section 409.20 of the Saint Paul Legislative Code. This district and its legal description (**Exhibit #5**) shall appear in the Appendix to Chapter 409 of the Saint Paul Legislative Code.

SECTION 2

This Ordinance shall take effect and be in force thirty (30) days following its passage, approval and publication.

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

File Number: RES 25-1026

Waiving the signature requirement for an expansion of the Energy Park Commercial Development District.

WHEREAS, the Energy Park Commercial Development District was created in the City Charter and is defined as roughly Lexington on the East, railroad tracks on the North and South, and Snelling Avenue on the West; and

WHEREAS, there is now a desire to expand the Energy Park Commercial Development District to encompass the additional area bounded by railroad tracks on the South, a line running on the west side of 1645 Energy Park Drive, 1085 Snelling Avenue North, and Winston Street on the West, Breda Avenue West on the North, and Snelling Ave on the East until the northern set of railroad tracks, as depicted on the attached map which is incorporated by reference; and

WHEREAS, the owner of Saint Bark approached the Department of Safety and Inspections requesting a need for a non-restaurant on-sale intoxicating liquor license; and

WHEREAS, the petition requirement in Saint Paul Legislative Code 409.16(a) calls for written consent of two-thirds of the real estate parcels within the proposed commercial development district as well as owners of two-thirds of the real estate parcels within one hundred (100) feet of the new or expanded commercial development district; and

WHEREAS, Saint Paul Legislative Code 409.16(b) allows the city council to waive the requirements for consent signatures if the city council determines that a hardship exists, and in such case the council may, on its own, initiate the process of creating or expanding a commercial development district; and

WHEREAS, the planning commission will be consulted for advice concerning the proposal for the expansion of the Energy Park Commercial Development Districts and will create a report that will verify whether the proposal is consistent with the city's comprehensive plan and zoning ordinances; and

WHEREAS, the city council finds that due to the nature of the number and types of properties in and surrounding the proposed districts, that requiring consent from 2/3 of all owners would create a hardship to the petitioner; now therefore be it

RESOLVED, that the signature requirement for the petition to expand the Energy Park Commercial Development District is hereby waived; and be it

FURTHER RESOLVED, that once the report of the planning commission is available, as required by Saint Paul Legislative Code §409.16(c), a public hearing will be scheduled to consider the proposals to expand the Energy Park Commercial Development Districts and the City Clerk will cause notice of the hearing to be published once in the official newspaper of the city, and mailed notice thereof

shall be given by the Department of Safety and Inspections to all owners of land within the areas of the expanded districts, each at least twenty (20) days in advance of the public hearing.

At a meeting of the City Council on 7/9/2025, this Resolution was Passed.

Yea: 6 Councilmember Noecker, Councilmember Yang, Councilmember Kim, Councilmember Jost, Councilmember Johnson, and Councilmember Privratsky

Nay: 0

Absent: 1 Councilmember Bowie

Vote Attested by Council Secretary Shari Moore **Date** 7/9/2025

Approved by the Mayor Melvin Carter III **Date** 7/15/2025

Clerk Shari Moore **Date**

Test Signature Shari Moore **Date**

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT
NICOLLE NEWTON, DIRECTOR

City Hall Annex, 25 West 4th Street, Suite 1300
Saint Paul, MN 55102
Tel: 651-266-6565

Date: July 9, 2025

To: Planning Commission

From: Comprehensive and Neighborhood Planning Committee

RE: Energy Park Commercial Development District Expansion

Commercial Development Districts and Liquor Licensing

Commercial development districts (CDDs) are designated areas across the city—established by the City Council—that provide an exception to limits on the number of on-sale liquor license limits. Restrictions on liquor licenses and the process for establishing or expanding a CDD are specified in Secs. 17.07.1 and 17.07. of the City Charter specify, respectively, the process for establishing or expanding a CDD. As provided for in Sec. 17.07.1, Legislative Code Sec. 409.16 specifies additional procedural requirements for establishment/expansion of a CDD, including that **the Planning Commission must be "consulted for advice" regarding a proposed CDD's "consistency… with the city's comprehensive plan and zoning ordinances" and said advice provided in writing to the City Council**. Any establishment within a CDD is still required to meet on-sale liquor licensing requirements, which are specified in Chapter 409 of the Legislative Code more generally. Applicable portions of cited language from the City Charter and Legislative Code is included as Appendix A to this report.

Request to Expand the Existing Energy Park Commercial Development District

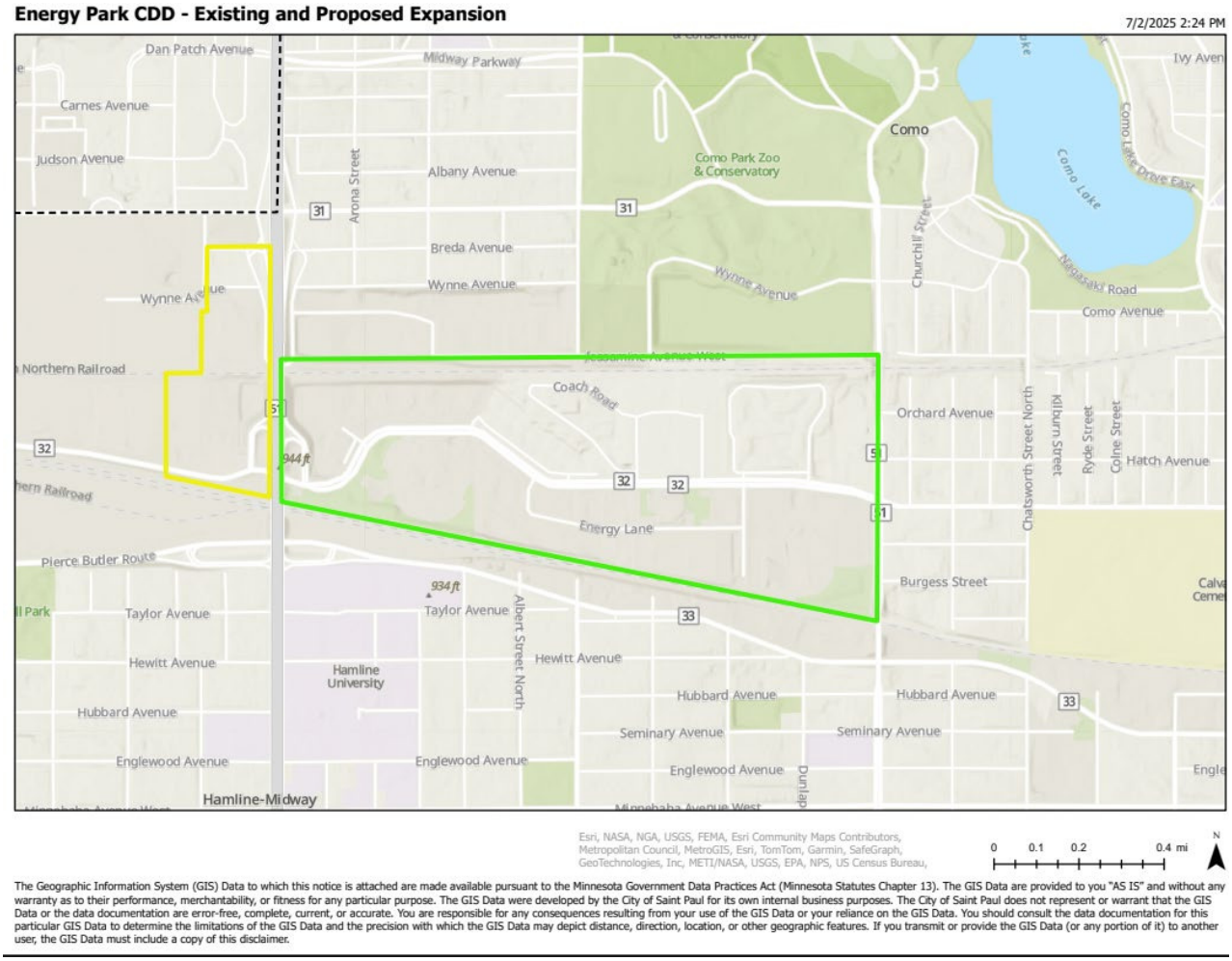
The Department of Safety and Inspections (DSI) has received a request from the would-be proprietors of Saint Bark, a proposed indoor dog park which would also serve beer, to be located at 1611 Wynne Avenue. The establishment would not qualify as a restaurant and therefore requires a standard on-sale liquor license—which in turn requires a location within a CDD—in order to serve beer. The would-be proprietors have stated that they currently intend to close at 8 p.m. (6 p.m. Sundays). Hours of operation can be specified as part of the licensing process.

There is no formal application for the proposed Energy Park CDD expansion. The purpose of a formal application for a CDD is to satisfy the requirement in Sec. 409.16 of the Legislative Code for a consent petition by surrounding property owners. The City Council may waive this requirement, which the Department of Safety has recommended in this case. The consent petition is unrelated to the required Planning Commission evaluation.

The existing Energy Park Commercial Development District encompasses the area between Lexington Parkway, Snelling Avenue, the BNSF railroad tracks (running WNW) to the south, and Jessamine Avenue W. to the north. The proposed expansion will, if approved by the Saint Paul

City Council, add an additional area bounded by the railroad tracks on the south as they continue west of Snelling Avenue, a line running north-south on the west side of properties at 1645 Energy Park Drive and 1085 Snelling Avenue North, and continuing along Winston Street on the west to Breda Avenue West on the north to the more northerly BNSF railroad tracks. See Figure 1 for proposed boundaries, existing district in green, proposed expansion in yellow. All parcels within the boundaries would be eligible to apply for an on-sale liquor license.

Figure 1.



The Geographic Information System (GIS) Data to which this notice is attached are made available pursuant to the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13). The GIS Data are provided to you "AS IS" and without any warranty as to their performance, merchantability, or fitness for any particular purpose. The GIS Data were developed by the City of Saint Paul for its own internal business purposes. The City of Saint Paul does not represent or warrant that the GIS Data or the data documentation are error-free, complete, current, or accurate. You are responsible for any consequences resulting from your use of the GIS Data or your reliance on the GIS Data. You should consult the data documentation for this particular GIS Data to determine the limitations of the GIS Data and the precision with which the GIS Data may depict distance, direction, location, or other geographic features. If you transmit or provide the GIS Data (or any portion of it) to another user, the GIS Data must include a copy of this disclaimer.

Findings

1. The proposed expansion of the existing Energy Park Commercial Development District includes within its boundary multiple individual development parcels, including the property proposed to be developed as Saint Bark at 1611 Wynne. The proposed establishment is an indoor dog park that will serve beer and hard seltzer. No restriction on number of establishments eligible for licensing within the district is allowed per City Charter Sec. 17.07.2).

2. A commercial development district (CDD) is established or expanded to allow the application for and issuance of an on-sale liquor license where it would otherwise not be available. The proposed establishment is not a restaurant and not eligible for an on-sale license outside of a CDD.

3. Sec. 409.16 (c) of the Saint Paul Legislative Code states, "the planning commission must be consulted for advice concerning the proposals for consistency with the city's comprehensive plan and zoning ordinances, and the planning commission must report in writing to the city council its findings and recommendations". Both the policies of the Comprehensive Plan and the existing land use and zoning are compatible with the proposed expansion of the Energy Park CDD:

    a. Policy LU-6 (Land Use Chapter of the 2040 Saint Paul Comprehensive Plan) directs the City to "foster equitable and sustainable economic growth" by "growing Saint Paul's tax base in order to maintain and expand public services" (LU-6.3) and by "supporting business, real estate and financial models that keep more money locally" (LU-6.6).
    b. The properties within the existing and proposed expansion to the Energy Park Commercial Development District (CDD) are zoned I1 Light Industrial. Although uses within the CDD are more variable, the Comprehensive Plan guides continued industrial use through 2040 (see Map LU-2: 2040 Land Use, LU Chapter Appendix A, pg. 49). While the proposed establishment is not itself industrial in nature, it is compatible with the range of uses allowed in the I1light industrial district.

4. The Department of Safety and Inspections (DSI) is responsible for informing and coordinating City Council action regarding the establishment or expansion of a Commercial Development District. This includes, but it is not limited to, communication of the Planning Commission's findings and recommendations regarding the proposed CDD expansion to the City Council.
5. For the proposed expansion of the Energy Park CDD, DSI is recommending to the City Council that the petition requirement be waived.

Committee Recommendation

Based on the forgoing analysis, the Committee finds that the proposed expansion of the Energy Park Commercial Development District is consistent with both the 2040 Sint Paul Comprehensive Plan and area zoning, and recommends advising the City Council of this conclusion.

Appendix A: City Charter and Legislative Code

Section 17.07.1 of the City Charter defines commercial development districts. Section 17.07.2 includes restrictions on liquor licenses for commercial development districts. Section 409.16 of the Legislative Code describes the process of creating new or amending existing districts. Relevant portions of these sections are excerpted below.

Charter Section 17.07.1. Commercial development districts; patrol limits.

1. A commercial development district in an area within the city as designated herein, or created by the council hereafter in accordance with this section. Six (6) commercial development districts are hereby created, whose names and defined boundaries are indicated on maps attached hereto as Exhibits 1 through 6, which are incorporated and adopted herein by reference. The council may by ordinance create new or additional commercial development districts, or amend the boundaries of those already created, only in accordance with the following procedures:

   (a) The proposed commercial development district shall be submitted in writing, accompanied by a map setting forth its boundaries; and

   (b) Reasonable public notice of the proposed commercial development district shall be given by the license inspector to residents and organizations in the ward or wards in which said district is to be located; and

   (c) The council or a committee thereof shall hold a public hearing in the ward or wards in which said district is to be located; and

   (d) After the foregoing steps, an ordinance designating the new commercial development district and defining its boundaries is adopted upon the affirmative vote of at least five (5) members of the council.

2. The council may by ordinance adopt additional procedural and substantive requirements for the creation or amendment of commercial development districts.

3. The entire land area in each council ward, which has not been made part of a commercial development district, is a separate liquor patrol limit.

Charter Section 17.07.2. Restrictions [Commercial Development Districts]

5. There shall be no limitation on the number of on-sale intoxicating liquor licenses which may be issued or renewed within, or transferred into, a commercial development district, except as set forth in paragraph (6) below. No restriction

applicable to such licenses in liquor patrol limits in this section shall apply to such licenses in commercial development districts.

6. Notwithstanding the provisions of any law or this Charter allowing the issuance of on-sale intoxicating liquor license, not more than two hundred fifteen (215) such licenses shall be issued by the city. Priority shall be given, by ordinance, in the issuance of all such licenses first to applicants who purchase an existing business having an “on sale” license with the intent of operating said business at the same location for at least one year thereafter, and then to restaurants capable of seating and servicing meals to not less than one hundred (100) guests at one time and then to hotels having dining rooms capable of seating and serving meals to not less than fifty (50) guests at one time, and thereafter as the council may determine.

Legislative Code Section 409.16

(a) Commercial development districts, as defined in section 17.07.1 of the City Charter, may be created or expanded by the filing in the office of the city clerk of a written petition therefor setting forth the boundaries of the expanded district, and containing the written consent of the owners of two-thirds of the several descriptions of real estate situate within the new or area of the expanded district, together with the written consent of the owners of two-thirds of the several descriptions of real estate situated within one hundred (100) feet of the new or expanded district, and after the affirmative vote in favor thereof by at least five (5) members of the city council.

(b) The city council may waive the requirements for consent signatures only if the city council determines that a hardship exists, and in such case the council may, on its own, initiate the process of creating or expanding a commercial development district. In such case, the affirmative vote of at least five (5) members of the city council is required to create or expand any such district.

(c) In all such cases, the planning commission must be consulted for advice concerning the proposals for consistency with the city's comprehensive plan and zoning ordinances, and the planning commission must report in writing to the city council its findings and recommendations.

(d) Upon receipt of the report of the planning commission, the council's committee designated to hear license matters must fix a date for public hearing to consider the petition or proposal to create or expand a commercial development district and afford an opportunity to all affected persons to be heard. The city clerk must cause notice of the hearing to be published once in the official newspaper of the city and mailed notice thereof must be given by the department of safety and inspections to all owners of land within the new or area of the expanded district. Published notice and mailed notice must be made at least twenty (20) days in advance of the public hearing.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

July 14, 2025

NOTICE OF PUBLIC HEARING

Dear St. Paul Resident and or Property Owner:

Notice is hereby given that a Public Hearing will be held on the 6th day of August 2025 at 10:00 am at the Capitol Region Watershed District, 595 Aldine St., Saint Paul, Minnesota. The purpose of the Public Hearing is to consider the proposed expansion of the Energy Park Commercial Development District to include Saint Bark at 1611 Wynne Ave. and other parcels, pursuant to Section 17.07.1 of the Saint Paul City Charter and Chapter 409 of the Saint Paul Legislative Code.

The public hearing before the City Council will be held on:

Date: Wednesday, August 6th, 2025

Time: 10:00 a.m.

Location: Capitol Region Watershed District, 595 Aldine St., St Paul, MN 55119

Submit comments for Public Hearing electronically. The public may comment on public hearing items in person, in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting, Tuesday, August 5, 2025, will be attached to the public record and available for review by the City Council. Comments may be submitted as follows: Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. Live testimony will be taken in person at the Capitol Region Watershed District at 595 Aldine St

Map Enclosed

Como Ave
Como Ave
Como Ave
51
Breda Ave
Wynne Ave
Hamline Av
Beulah Ln
Wynne Ave
Jessamine Ave W
Coach Rd
Carling Dr
Spencer Rd W
Snelling Ave N
Energy Park Dr
Energy Park Dr
Energy Ln
Norris Ct
Lexington Pkwy N
Lexington Pkwy N
51
Taylor Ave W
Taylor Ave W
Pierce Butler Rte

Energy Park Commercial Development District

Legal Description

The Energy Park Commercial Development District encompasses the area of Lexington on the East, railroad tracks on the South, a line running on the west side of 1645 Energy Park Drive, 1085 Snelling Avenue North, and Winston Street on the West, Breda Avenue West on the North, and Snelling Ave on the East until the northern set of railroad tracks.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: Ord 25-41

File ID:	Ord 25-41	**Type:**	Ordinance	**Status:**	Second Reading
Version:	1	**Contact Number:**	2668755	**In Control:**	City Council
				File Created:	07/08/2025
File Name:	Amending Saint Paul Legislative Code Section 33.04			**Final Action:**	
Title:	Amending Chapter 33.04 of the Legislative Code to require that 10% of the estimated plan review fee is to be paid before a review may begin.				
Notes:					
				Agenda Date:	07/23/2025
Sponsors:	Noecker			**Enactment Date:**	
Attachments:	Exhibit 1			**Financials Included?:**	
Contact Name:	Therese Skarda			**Hearing Date:**	
Entered by:	riddhi.mistry@ci.stpaul.mn.us			**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	07/16/2025	Laid Over to Second Reading	City Council	07/23/2025		
	Action Text:	Laid over to July 23, 2025 for Second Reading					

Text of Legislative File Ord 25-41

Amending Chapter 33.04 of the Legislative Code to require that 10% of the estimated plan review fee is to be paid before a review may begin.

SECTION 1

WHEREAS, the City incurs substantial administrative and professional costs in reviewing building permit applications, including staff time, technical evaluations, and compliance checks; and

WHEREAS, a significant number of applicants submit incomplete, inaccurate, or substandard plans that require multiple rounds of correction and review, thereby increasing the workload on City staff and delaying processing for other applicants; and

WHEREAS, some applicants fail to complete the permitting process by not paying for or picking up their approved permits, resulting in wasted staff time and unrecovered costs; and

WHEREAS, the lack of an upfront fee structure has led to inefficiencies, misallocation of resources,

and unnecessary public expense; and

WHEREAS, establishing a reasonable application fee for building permit plan reviews promotes accountability, encourages submission of complete and accurate applications, and ensures that the costs of service are more equitably distributed; and now, therefore be it

RESOLVED, the Council of the City of Saint Paul does hereby ordain; -

SECTION 2

Section 33.04 is hereby amended to read as follows -

Sec. 33.04. - Establishment of permit fees.

Fees required. Before issuing any permit required by the building code, this chapter or other pertinent provisions of the Saint Paul Legislative Code, the fee as indicated in the following schedule ~~shall~~ must be paid.

Where work for which any such permit is required, is started or proceeded with prior to obtaining said permit, the fee specified ~~shall~~ must be collected and, in addition, a penalty fee ~~shall~~ must be collected. The penalty fee ~~shall~~ must be equal to the specified permit fee. The payment of such penalty fee ~~shall~~ must not relieve any person from fully complying with the requirements of the building codes in the execution of the work or from any other penalty prescribed herein.
Building valuation for the purpose of establishing building permit fees ~~shall~~ are ~~be as~~ set forth by the valuation data published by the Building Code Division, Department of Administration, State of Minnesota, as may be amended from time to time.

Value of work, other than that included in the valuation data published by the Building Code Division, State of Minnesota, must include the cost of installations, alterations, additions or repairs, including all labor and materials supplied by the contractor and other sources. The ~~building code officer~~ Building Official or their Designee may require the contractor to furnish the city with a written statement of the actual cost of the work. When such costs exceed those for which the permit was issued, an additional permit fee will be required and collected based on the fee schedule established herein.

TABLE A
BUILDING PERMIT FEES FOR
GENERAL CONSTRUCTION (**Table attached as Exhibit 1)**

Other inspections and fees (applicable to all sections of chapter 33) **(Table continued in Exhibit 1)**

(b) *Plan review fees.* For valuation under one thousand dollars ($1,000.00), no fee ~~shall~~ may be assessed. When the valuation of the proposed construction exceeds one thousand dollars ($1,000.00), a plan review fee ~~shall~~ must be paid to the building official at the time of submitting plans and specifications for checking review. Plan review fees ~~shall~~ must be sixty-five (65) percent of the total building permit fee as set forth in the table above.

1. Where a plan review fee is required, 10% of the estimated plan review fee must be paid before a review may begin. The minimum pre-application fee is eighty-five dollars ($85.00). The maximum preapplication fee is five thousand dollars ($5,000).

(c) Expiration of plan check. Applications for which no permit is issued within one hundred eighty (180) days following the date of application ~~shall~~ expire by limitation, and plans and other data submitted for checking may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding one hundred eighty (180) days upon written request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application ~~shall~~ may be extended more than once. In order to renew action on an application after expiration, the applicant ~~shall~~ must resubmit plans and pay a new plan checking fee.

(d) *Expiration of building permit.*

(1) Every permit issued by the building official under the provisions of this chapter expires ~~shall expire~~ by limitation and ~~become~~ becomes null and void if the building ~~of~~ or work authorized by such permit is not commenced within one hundred eighty (180) days from the date of such permit or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred eighty (180) days. Before such work can be recommenced, a new permit ~~shall be first~~ must be obtained ~~so to do~~, and the fee ~~therefor shall~~ will be one-half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided further, that such suspension or abandonment has not exceeded one (1) year.

(2) Any permittee holding an unexpired permit may apply for an extension of the time within which ~~he~~ they may commence work under that permit when ~~he is~~ they are unable to commence work within the time required by this section for good and satisfactory reasons. The building official may extend the time for action by the permittee for a period not exceeding one hundred eighty (180) days upon written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. ~~No permit shall be extended more than once.~~ In order to renew action on a permit after expiration, the permittee ~~shall~~ must pay a new full permit fee.

(3) Moreover, all work commenced pursuant to the issuance of a building permit by the building official for construction, alteration, repair or remodeling of the exterior portion of a single-family dwelling or two-family dwelling, including an attached or detached garage, must be completed within one (1) year from the date of issuance of the building permit or within one (1) year from the effective date of this chapter, whichever is later. The building official may extend the time for completion upon written request of the permittee establishing that circumstances beyond the control of the permittee ~~establishing that circumstances beyond the control of the permittee~~ prevented completion of the work for which the building permit was authorized.

(4) All work commenced pursuant to the issuance of a building permit by the building official for construction, alteration, repair or remodeling of the exterior or the interior portions of R-I properties or commercial properties where the permit valuation is under five hundred thousand dollars ($500,000.00), must be completed within one (1) year from the date of issuance of the building permit or within one (1) year from the effective date of this chapter,

whichever is later. The building official may extend the time for completion upon written request of the permittee establishing that circumstances beyond the control of the permittee prevented completion of the work for which the building permit was authorized.

(e) *Suspension or revocation of building permit.* The building official may, in writing, suspend or revoke a permit issued under provisions of this chapter whenever the permit is issued in error or on the basis of incorrect information supplied, or in violation of any ordinance or regulation or of any of the provisions of the state building code.

(f) *Refund of permit fees*

(1) The building official may authorize the refunding of any fee paid hereunder which was erroneously paid or collected.

(2) The building official may authorize the refunding of not more than eighty (80) percent of the permit fee paid when no work has been done under a permit issued in accordance with this Code.

(3) The building official may authorize the refunding of not more than eighty (80) percent of the plan check fee paid when an application for a permit for which a plan check fee has been paid is withdrawn or canceled before any plan checking is done. The building official ~~shall~~ may not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than one hundred eighty (180) days after the date of fee payment.

(g) *Other permit fees.* Permit fees for other than general construction ~~shall be~~ are set as follows:

(1) *Wrecking of buildings or structures.* Five dollars ($5.00) per one thousand (1,000) cubic feet or fraction thereof, minimum eighty-five dollars ($85.00), with the exception of signs as specified in paragraph (10) below.

(2) *Moving of buildings or structures.* Buildings larger than twelve (12) feet high, fourteen (14) feet wide, twenty-five (25) feet long other than buildings used for group U, division 1, occupancies: Three hundred seven dollars ($307.00) per move. Group U, division 1, occupancy buildings larger than twelve (12) feet high, fourteen (14) wide, twenty-five (25) long: One hundred two dollars ($102.00) per move. Buildings or structures smaller than size indicated above: Eighty-five ($85.00) per move.

(3) Elevators, dumbwaiters, moving stairways, handicapped lifts and other similar devices:

a. New construction, repairs and major alterations: One and one-half (1½) percent of the total valuation of the work. Minimum charge shall be one hundred fifty-one dollars ($151.00).

b. Annual inspection fees:

1. Power driven passenger and freight elevator: .....
Up to 5 floors in height $161.00
6 to 10 floors in height $184.00
11 to 20 floors in height $204.00

21 or more floors in height $230.00

2. Dumbwaiter $161.00
3. Moving stairway $161.00
4. Docklift $161.00
5. Handpowered elevator $161.00
6. Manlift $161.00
7. Vertical reciprocating conveyors $161.00
8. Material transfer devices $161.00
9. Devices designed for handicapped accessibility $161.00

(4) Electrical work. For electrical work ~~the~~ permit fee charges ~~shall be made~~ are set at the following rates; provided, however, the minimum fee for any permit is set as follows ~~shall be~~: one-family dwelling electrical work eighty-five dollars ($85.00), multifamily, commercial and industrial work, eighty-five dollars ($85.00).

a. Service: New service, change of service, temporary service, addition, alteration or repair on either primary or secondary service up to six hundred (600v) ~~shall be~~ is eighty-five dollars ($85.00).

b. Circuits: The fee for the installation of new circuits and/or feeder additions, alterations or repairs to existing circuits up to six hundred (600v) ~~shall be~~ is fifteen dollars ($15.00).

c. Transformers, capacitors, and generation for light, heat and power: Transformers, capacitors, and generation for light, heat and power ~~shall be~~ must be computed separately at fifty-four dollars ($54.00) per unit plus one dollar ($1.00) per KVA, KVAR or fraction thereof. In addition to the above fees, the fee for all transformers for signs and outline lighting ~~shall be~~ is eighty-five dollars ($85.00) per sign.

d. Alterations, repairs, or extension of electrical systems: For any alteration, repair or extension of an existing electrical system where the work is of such a nature that the fees for a permit cannot be determined from the above schedule, the permit fee charge ~~shall~~ must be based on one percent of the total valuation of the work. Minimum fee shall be eighty-five dollars ($85.00).

e. Low-voltage fire alarm systems, remote-control circuits, signal circuits, and low-energy or low-voltage power circuits: For remote control circuits, signal circuits, and low-energy or low-voltage power circuits (in other than single-family dwellings) the permit fee charge is ~~shall be~~:

1. Fire alarms, per control $85.00
Plus, for each opening $2.00

2.Others, per control $85.00
Plus, for each opening $2.00

f. Traffic signals: For traffic signals the permit fee charge is ~~shall be made at~~ the rate of fifty-four dollars ($54.00) for each service location plus nine dollars ($9.00) for each standard.

g. Street lighting: For street lighting the permit fee charge is ~~shall be made at~~ the rate of thirty-eight dollars ($38.00) for each control unit plus nine dollars ($9.00) for each

standard.

h. Electric space heating:
0 to 4000 watts $22.00
4001 watts and up $31.00

i.Transient projects: For permits on transient projects, including, but not limited to, carnivals and circuses, the inspection fees ~~shall be~~ are computed as follows:

Power supply units: According to items (a), (b) and (c) of the electric work fee schedule. All rides, devices and concessions ~~shall~~ must be inspected. The inspection fee shall be thirty-one dollars ($31.00) per unit.

j. Swimming pools: Eighty-five dollars ($85.00) plus circuit charge.

k. Renewable energy (solar, wind, etc.): The fee ~~shall~~ is be one hundred fifty-one dollars ($151.00) for zero (0)-twenty (20) KW systems, three hundred sixty-three dollars ($363.00) for twenty-one (21)-forty (40) KW systems, and for systems above forty (40) KW, three hundred sixty-three dollars ($363.00) plus three dollars ($3.00) for every KW above forty (40) KW (kilowatt).

(5) Gas burner, oil burner, coal burner and other fuel burners. Eighty-five dollars ($85.00) for the first one hundred thousand (100,000) BTU per hour input or fraction thereof, plus fifteen dollars ($15.00) for each additional one hundred (100,000) BTU per hour or fraction thereof. Maximum fee for each individual appliance ~~shall be~~ is one thousand seven dollars ($1,007.00).

(6) Plastering, stucco, re-dash, patching, veneer plaster, exterior insulation finish system and spray-on fireproofing. The fee is one (1) percent of the valuation of the work; provided, however, that the minimum fee for any permit is eighty-five dollars ($85.00).

(7) *Plumbing fees:*

a. Drain waste and vent, water supply and fixtures.

1. The fee for all initial permits issued by the department of safety and inspections ~~shall be~~ is ninety-two dollars ($92.00). In addition to this fee, the fee for each fixture, whether set, rough-in, or replaced ~~shall be~~ is thirty-six dollars ($36.00). Each water supply fixture ~~shall be~~ is six dollars ($6.00).

b. Building sewer permit fees $85.00
c. Each private waste treatment system $257.00
d. Gas burning water heaters, dryers, ranges or other device/appliances including gas piping:
1. Base fee (includes first device/appliance up to 100,000 BTUs) $85.00
2. Each additional device/appliance $34.00
3. Appliances exceeding 100,000 BTUs: .....

a. Minimum fee…..$79.00 plus $15.00 for each 100,000 BTUs or portion thereof

b. Maximum fee $1,007.00

~~d.~~ e. Radon mitigation systems $150.00

(8) Standpipes, sprinklers and fire pumps; new installations, repairs or alterations:

a. The minimum fee ~~shall be~~ is eighty-five dollars ($85.00), in addition to which the following fees ~~shall~~ must be paid:

1. Standpipes: Eighty-five dollars ($85.00) for each standpipe for the first five (5) floors, plus eight dollars ($8.00) for each floor above the fifth.

2. Sprinklers: Twenty-two dollars ($22.00) for each additional ten (10) sprinkler heads or fraction thereof.

3. Fire pumps: Eighty-five dollars ($85.00) for each pump.

b. Fire extinguishing systems utilizing an extinguishing agent other than water, new installations, repairs or alterations: The fee ~~shall be~~ is one (1) percent of the valuation of the installation, repair or alteration with a minimum fee of eighty-five dollars ($85.00).

c. Plan review fees ~~shall~~ must be sixty-five (65) percent of the fee as set forth in items a and b. A plan review ~~shall be~~ is required for all new systems, special extinguishing agents, and permits having over twenty-five (25) sprinklers.

(9) Fire alarm systems:

a. The minimum fee ~~shall be~~ is eighty-five dollars ($85.00), in addition to which the following fees ~~shall~~ must be paid:

1. Fire alarm control unit: Twenty-five dollars ($25.00) per unit.

2. Fire alarm opening: Two dollars ($2.00) per device.

b. A plan review ~~shall be~~ is required for all new systems and permits having over one hundred (100) fire alarm openings. The plan review fee ~~shall be~~ is sixty-five (65) percent of the fee set forth in item a.

(10) *Smoke control systems:*

a. The base fee for the review and approval of a smoke control system ~~shall be~~ is three hundred three dollars ($303.00), in addition to which the following fees ~~shall~~ must be paid:

1. Acceptance testing: Eighty-five dollars ($85.00) per hour of fire engineering inspection time.

(11) *Water flow testing:*

a. Water flow data, less than three (3) years old, ~~shall~~ must be provided to verify hydraulic calculations for automatic fire protection systems. The fee for this service ~~shall be~~ is eighty-five dollars ($85.00). This fee is to be applied at the time of permit issuance.

(12) *Refrigeration:*

a. Refrigeration permit: One (1) percent of total value of work, minimum fee of eighty-five dollars ($85.00).

b. Total value of work is defined under section 33.04 <https://library.municode.com/mn/st._paul/codes/code_of_ordinances?nodeId=PTIILECO_TITVIBUHO_CH33BUCOIN_S33.04ESPEFE>(a).

(13) *Signs, billboards, marquees and awnings:*

a. Wall signs and projecting signs: Three dollars ($3.00) for each square foot with a minimum fee of eighty-five dollars ($85.00).

b. Marquees over public property: One hundred sixty-seven dollars ($167.00) for each installation.

c. Repair permit: Twenty-five (25) percent of the fee for a new sign with a minimum fee of eighty-five dollars ($85.00).

d. Awnings projecting over public property: Two dollars ($2.00) per lineal foot, minimum eighty-five dollars ($85.00) for each installation. A separate sign permit is required for awnings with signage.

e. Roof and freestanding signs: Three dollars ($3.00) for each square foot with a minimum fee of ninety-one dollars ($91.00).

f. Demolition permit: Eighty-five dollars ($85.00).

g. Temporary and portable signs: Eighty-five dollars ($85.00).

h. Billboard extension permits: Eighty-five dollars ($85.00).

i. Additional fees:

1. Additional fee for business signs located in a special sign district when there are additional regulations that must be reviewed: thirty dollars ($30.00).

2. Fifty cent ($0.50) Minnesota state surcharge required for all signs attached to a building for permit fees up to and including one thousand dollars ($1,000.00). For permit fees over one thousand dollars ($1,000.00) the rate is 0.0005 per permit fee dollar.

j. A separate electrical permit is required for all electrical work done on signs that are lit, whether internal or external.

k. If building modifications are necessary to accommodate a sign installation, an additional building permit ~~shall be~~ is required.

(14) *Steamfitting and hot water work:*

a. Fee for new construction or alteration ~~shall be~~ is one (1) percent of total valuation of the work. Value of work must include the cost of installation, alteration, addition and repairs including heat transfer units, accessories to the heating system, including pipe, fittings, and all labor and materials necessary for installation. In addition, it ~~shall must~~ include all materials

supplied by other sources when these materials are normally supplied by the contractor.

b.Minimum permit fee for commercial, industrial, institutional or business occupancies is eighty-five dollars ($85.00).

c. The fee for alterations, additions and repair to existing refrigeration, gas and oil systems ~~shall be~~ is based on one (1) percent of total valuation of the work with eighty-five dollars ($85.00) minimum.

(15) *Warm air, heating, ventilation and sheet metal:*

a. Mechanical warm air heating systems: eighty-five dollars ($85.00) for the first one hundred thousand (100,000) BTU per hour or fraction thereof, plus fifteen dollars ($15.00) for each additional one hundred thousand (100,000) BTU per hour or fraction thereof.

b. Ventilation systems, dust collection systems, pollution control systems, etc.: One (1) percent of total valuation of the work. Value of work must include the cost of installation, alteration, addition and repair, including all labor and materials necessary for installation. The minimum fee ~~shall be~~ is eighty-five dollars ($85.00) for commercial buildings and eighty-five dollars ($85.00) for residential ventilation work and duct modification.

~~c. General sheet metal: A separate permit is required for general sheet metal work. For gutters, flashing, metal chimneys, chutes or general sheet metal work, the fee shall be is one (1) percent of the total valuation of the work. The minimum fee is eighty-five dollars ($85.00).~~

(16) *Incinerators:*

a. Domestic incinerators: Eighty-five dollars ($85.00) for each installation.

b. Commercial and industrial incinerators: One (1) percent of total value of work, minimum eighty-five dollars ($85.00) for each installation.

(17) *Fences permit/plan review:* Forty-five dollars ($45.00) for the first two hundred (200) lineal feet or fraction thereof erected and fifteen dollars ($15.00) for each additional one hundred (100) lineal feet or fraction thereof.

(18) *Other projects:* For alterations, repairs or extensions for which the fee charge cannot be determined by items (1) through (14) above, the fee charge ~~shall be~~ must be based on one (1) percent of the total valuation of the work, with a minimum fee of eighty-five dollars ($85.00).

(19) *Reserved.*

(20) *Solid fuel burning freestanding heaters and stoves, nonmasonry fireplaces and fire place inserts:* eighty-five dollars ($85.00). Method for providing positive combustion air must be provided with permit application.

(21) *Solar heating systems:* Permit fees for solar heating systems ~~shall~~ must be one (1) percent of total valuation, with a minimum fee of eighty-five dollars ($85.00).

(22) *Parking lots:*

a. Permit fees for parking lots ~~shall~~ must be one (1) percent of total valuation, with a minimum fee of eighty-five dollars ($85.00). Such lots ~~shall~~ may not be used until the construction has been completed and approved by the building code officer.

b. No off-street parking lot or loading and unloading area ~~shall~~ may be repaved, modified, reconfigured or enlarged without first obtaining a building permit. The permit fee ~~shall be~~ must be one (1) percent of the total valuation, with a minimum fee of eighty-five dollars ($85.00).

(23) *Tank installation and removal as outlined in section 55.10 <https://library.municode.com/mn/st._paul/codes/code_of_ordinances?nodeId=PTIILECO_TITVIIFICO_CH55FICO_S55.10PEHAMASTTADIDE>(i).*

(24) *Other piping:* Includes process piping and miscellaneous piping that is not otherwise regulated under the state plumbing or mechanical code. The fee for other piping permits must be: One (1) percent of the total valuation, with a minimum fee of eighty-five dollars ($85.00).

(25) *Grading:* For the placement, removal or movement of:

a. Up to one thousand (1,000) cubic yards of fill, thirty-nine dollars ($39.00) for the first one hundred (100) cubic yards, plus twenty-nine dollars ($29.00) for each one hundred (100) additional cubic yards or fraction thereof.

b. Between one thousand one (1,001) and ten thousand (10,000) cubic yards of fill, two hundred eighty-eight dollars ($288.00) for the first one thousand (1,000) cubic yards, plus twenty-five dollars ($25.00) for each additional one thousand (1,000) cubic yards or fraction thereof.

c. Between ten thousand one (10,001) and one hundred thousand (100,000) cubic yards of fill, four hundred ninety-five dollars ($495.00) for the first ten thousand (10,000) cubic yards, plus one hundred five dollars ($105.00) for each additional ten thousand (10,000) cubic yards or fraction thereof.

d. Greater than one hundred thousand (100,000) cubic yards of fill, one thousand four hundred forty-three dollars ($1,443.00) for the first one hundred thousand (100,000) cubic yards, plus fifty-eight dollars ($58.00) for each additional ten thousand (10,000) cubic yards or fraction thereof.

(26) *Vacant building rehabilitation permit:* Three hundred twenty-five dollars ($325.00).

(h) *Fees, exemption for city:* The city ~~shall be~~ is exempted from the payment of permit fees required under this chapter where work is done by city employees on city-owned property not exclusively leased or rented to a party other than the city.

It is the intent of this paragraph only that payment of fees are waived. Permits as required by other sections of the Saint Paul Legislative Code are to be applied for and issued, inspections are to be made as required and compliance with all other requirements must be made.

Section 3

This ordinance shall take effect and be in force thirty (30) days following its passage, approval and publication.

Sec. 33.04. - Establishment of permit fees.

(a) *Fees required.* Before issuing any permit required by the building code, this chapter or other pertinent provisions of the Saint Paul Legislative Code, the fee as indicated in the following schedule shall be paid.

Where work for which any such permit is required is started or proceeded with prior to obtaining said permit, the fee specified shall be collected and, in addition, a penalty fee shall be collected. The penalty fee shall be equal to the specified permit fee. The payment of such penalty fee shall not relieve any person from fully complying with the requirements of the building codes in the execution of the work or from any other penalty prescribed herein.

Building valuation for the purpose of establishing building permit fees shall be as set forth by the valuation data published by the Building Code Division, Department of Administration, State of Minnesota, as may be amended from time to time.

Value of work other than that included in the valuation data published by the Building Code Division, State of Minnesota, must include the cost of installations, alterations, additions or repairs, including all labor and materials supplied by the contractor and other sources. The building code officer may require the contractor to furnish the city with a written statement of the actual cost of the work. When such costs exceed those for which the permit was issued, an additional permit fee will be required and collected based on the fee schedule established herein.

TABLE A

BUILDING PERMIT FEES FOR
GENERAL CONSTRUCTION

Total Valuation	Fee
Up to $2,000.00	$36.00 for the first $500.00 plus $5.00 for each additional $100.00 or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$106.00 for the first $2,000.00 plus $21.00 for each additional $1,000.00 or fraction thereof, to and including $25,000.00

$25,001.00 to $50,000.00	$591.00 for the first $25,000.00 plus $15.00 for each additional $1,000.00 or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$972.00 for the first $50,000.00 plus $11.00 for each additional $1,000.00 or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$1,499.00 for the first $100,000.00 plus $8.00 for each additional $1,000.00 or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$4,899.00 for the first $500,000.00 plus $7.00 for each additional $1,000.00 or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$8,463.00 for the first $1,000,000.00 plus $5.00 for each additional $1,000.00 or fraction thereof.

Other inspections and fees (applicable to all sections of chapter 33):

(1)	Inspections outside of normal business hours	$129.00 per hour
	(Minimum charge—Two (2) hours)	
(2)	Reinspection fees	$85.00 per hour
	(Minimum charge—One (1) hour)	
(3)	Inspections or other services for which no fee is specifically indicated	$85.00 per hour
	(Minimum charge—One (1) hour)	

(4)	Additional plan review required by changes, additions or revisions to approved plans		$85.00 per hour
	(Minimum charge—One (1) hour)		
(5)	Inspections of buildings to be moved:		
	(a)	Garages and group U occupancies	$85.00
	(b)	Dwellings other than group U occupancies	$129.00
	(c)	Structures located outside city limits will have an additional fee of seventy-nine dollars ($85.00) per hour including travel time	
		(Minimum charge—One (1) hour)	

(b) *Plan review fees.* For valuation under one thousand dollars ($1,000.00), no fee shall be assessed. When the valuation of the proposed construction exceeds one thousand dollars ($1,000.00), a plan review fee shall be paid to the building official at the time of submitting plans and specifications for checking review. Plan review fees shall be sixty-five (65) percent of the total building permit fee as set forth in the table above.

(c) *Expiration of plan check.* Applications for which no permit is issued within one hundred eighty (180) days following the date of application shall expire by limitation, and plans and other data submitted for checking may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding one hundred eighty (180) days upon written request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan checking fee.

(d) *Expiration of building permit.*

(1) Every permit issued by the building official under the provisions of this chapter shall expire by limitation and become null and void if the building of work authorized by such permit is not commenced within one hundred eighty (180) days from the date of such permit or if the

building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred eighty (180) days. Before such work can be recommenced, a new permit shall be first obtained so to do, and the fee therefor shall be one-half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided further, that such suspension or abandonment has not exceeded one (1) year.

(2) Any permittee holding an unexpired permit may apply for an extension of the time within which he may commence work under that permit when he is unable to commence work within the time required by this section for good and satisfactory reasons. The building official may extend the time for action by the permittee for a period not exceeding one hundred eighty (180) days upon written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. No permit shall be extended more than once. In order to renew action on a permit after expiration, the permittee shall pay a new full permit fee.

(3) Moreover, all work commenced pursuant to the issuance of a building permit by the building official for construction, alteration, repair or remodeling of the exterior portion of a single-family dwelling or two-family dwelling, including an attached or detached garage, must be completed within one (1) year from the date of issuance of the building permit or within one (1) year from the effective date of this chapter, whichever is later. The building official may extend the time for completion upon written request of the permittee establishing that circumstances beyond the control of the permittee establishing that circumstances beyond the control of the permittee prevented completion of the work for which the building permit was authorized.

(4) All work commenced pursuant to the issuance of a building permit by the building official for construction, alteration, repair or remodeling of the exterior or the interior portions of R-I properties or commercial properties where the permit valuation is under five hundred thousand dollars ($500,000.00), must be completed within one (1) year from the date of issuance of the building permit or within one (1) year from the effective date of this chapter, whichever is later. The building official may extend the time for completion upon written request of the permittee establishing that circumstances beyond the control of the permittee prevented completion of the work for which the building permit was authorized.

(e) *Suspension or revocation of building permit.* The building official may, in writing, suspend or revoke a permit issued under provisions of this chapter whenever the permit is issued in error or on the basis of incorrect information supplied, or in violation of any ordinance or regulation or of any of the provisions of the state building code.

(f) *Refund of permit fees.*

(1) The building official may authorize the refunding of any fee paid hereunder which was erroneously paid or collected.

(2) The building official may authorize the refunding of not more than eighty (80) percent of the permit fee paid when no work has been done under a permit issued in accordance with this Code.

(3) The building official may authorize the refunding of not more than eighty (80) percent of the plan check fee paid when an application for a permit for which a plan check fee has been paid is withdrawn or canceled before any plan checking is done. The building official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than one hundred eighty (180) days after the date of fee payment.

(g) *Other permit fees.* Permit fees for other than general construction shall be as follows:

(1) *Wrecking of buildings or structures.* Five dollars ($5.00) per one thousand (1,000) cubic feet or fraction thereof, minimum eighty-five dollars ($85.00), with the exception of signs as specified in paragraph (10) below.

(2) *Moving of buildings or structures.* Buildings larger than twelve (12) feet high, fourteen (14) feet wide, twenty-five (25) feet long other than buildings used for group U, division 1, occupancies: Three hundred seven dollars ($307.00) per move. Group U, division 1, occupancy buildings larger than twelve (12) feet high, fourteen (14) wide, twenty-five (25) long: One hundred two dollars ($102.00) per move. Buildings or structures smaller than size indicated above: Eighty-five ($85.00) per move.

(3) *Elevators, dumbwaiters, moving stairways, handicapped lifts and other similar devices:*

a. New construction, repairs and major alterations: One and one-half (1½) percent of the total valuation of the work. Minimum charge shall be one hundred fifty-one dollars ($151.00).

b. Annual inspection fees:

1. Power driven passenger and freight elevator: .....

Up to 5 floors in height $161.00

6 to 10 floors in height $184.00

11 to 20 floors in height $204.00

21 or more floors in height $230.00

2. Dumbwaiter $161.00

3. Moving stairway $161.00

4. Docklift $161.00

5. Handpowered elevator $161.00
6. Manlift $161.00
7. Vertical reciprocating conveyors $161.00
8. Material transfer devices $161.00
9. Devices designed for handicapped accessibility $161.00

(4) *Electrical work.* For electrical work the permit fee charges shall be made at the following rates; provided, however, the minimum fee for any permit shall be: one-family dwelling electrical work eighty-five dollars ($85.00), multifamily, commercial and industrial work, eighty-five dollars ($85.00).

a. Service: New service, change of service, temporary service, addition, alteration or repair on either primary or secondary service up to six hundred (600v) shall be eighty-five dollars ($85.00).

b. Circuits: The fee for the installation of new circuits and/or feeder additions, alterations or repairs to existing circuits up to six hundred (600v) shall be fifteen dollars ($15.00).

c. Transformers, capacitors, and generation for light, heat and power: Transformers, capacitors, and generation for light, heat and power shall be computed separately at fifty-four dollars ($54.00) per unit plus one dollar ($1.00) per KVA, KVAR or fraction thereof. In addition to the above fees, the fee for all transformers for signs and outline lighting shall be eighty-five dollars ($85.00) per sign.

d. Alterations, repairs, or extension of electrical systems: For any alteration, repair or extension of an existing electrical system where the work is of such a nature that the fees for a permit cannot be determined from the above schedule, the permit fee charge shall be based on one percent of the total valuation of the work. Minimum fee shall be eighty-five dollars ($85.00).

e. Low-voltage fire alarm systems, remote-control circuits, signal circuits, and low-energy or low-voltage power circuits: For remote control circuits, signal circuits, and low-energy or low-voltage power circuits (in other than single-family dwellings) the permit fee charge shall be:

1. Fire alarms, per control $85.00

   Plus, for each opening $2.00

2. Others, per control $85.00

   Plus, for each opening $2.00

f. Traffic signals: For traffic signals the permit fee charge shall be made at the rate of fifty-four dollars ($54.00) for each service location plus nine dollars ($9.00) for each standard.

g. Street lighting: For street lighting the permit fee charge shall be made at the rate of thirty-eight dollars ($38.00) for each control unit plus nine dollars ($9.00) for each standard.

h. Electric space heating:

0 to 4000 watts $22.00

4001 watts and up $31.00

i. Transient projects: For permits on transient projects, including, but not limited to, carnivals and circuses, the inspection fees shall be computed as follows:

Power supply units: According to items (a), (b) and (c) of the electric work fee schedule. All rides, devices and concessions shall be inspected. The inspection fee shall be thirty-one dollars ($31.00) per unit.

j. Swimming pools: Eighty-five dollars ($85.00) plus circuit charge.

k. Renewable energy (solar, wind, etc.): The fee shall be one hundred fifty-one dollars ($151.00) for zero (0)—twenty (20) KW systems, three hundred sixty-three dollars ($363.00) for twenty-one (21)—forty (40) KW systems, and for systems above forty (40) KW, three hundred sixty-three dollars ($363.00) plus three dollars ($3.00) for every KW above forty (40) KW (kilowatt).

(5) *Gas burner, oil burner, coal burner and other fuel burners.* Eighty-five dollars ($85.00) for the first one hundred thousand (100,000) BTU per hour input or fraction thereof, plus fifteen dollars ($15.00) for each additional one hundred (100,000) BTU per hour or fraction thereof. Maximum fee for each individual appliance shall be one thousand seven dollars ($1,007.00).

(6) *Plastering, stucco, re-dash, patching, veneer plaster, exterior insulation finish system and spray-on fireproofing.* The fee is one (1) percent of the valuation of the work; provided, however, that the minimum fee for any permit is eighty-five dollars ($85.00).

(7) *Plumbing fees:*

a. Drain waste and vent, water supply and fixtures.

1. The fee for all initial permits issued by the department of safety and inspections shall be ninety-two dollars ($92.00). In addition to this fee, the fee for each fixture, whether set, rough-in, or replaced shall be thirty-six dollars ($36.00). Each water supply fixture shall be six dollars ($6.00).

b. Building sewer permit fees $85.00

c. Each private waste treatment system $257.00

d. Gas burning water heaters, dryers, ranges or other device/appliances including gas piping:

1. Base fee (includes first device/appliance up to 100,000 BTUs) $85.00

2. Each additional device/appliance $34.00

3. Appliances exceeding 100,000 BTUs: .....
    a. Minimum fee .....$79.00 plus $15.00 for each 100,000 BTUs or portion thereof
    b. Maximum fee $1,007.00

d. Radon mitigation systems $150.00

(8) *Standpipes, sprinklers and fire pumps; new installations, repairs or alterations:*

a. The minimum fee shall be eighty-five dollars ($85.00), in addition to which the following fees shall be paid:
    1. Standpipes: Eighty-five dollars ($85.00) for each standpipe for the first five (5) floors, plus eight dollars ($8.00) for each floor above the fifth.
    2. Sprinklers: Twenty-two dollars ($22.00) for each additional ten (10) sprinkler heads or fraction thereof.
    3. Fire pumps: Eighty-five dollars ($85.00) for each pump.

b. Fire extinguishing systems utilizing an extinguishing agent other than water, new installations, repairs or alterations: The fee shall be one (1) percent of the valuation of the installation, repair or alteration with a minimum fee of eighty-five dollars ($85.00).

c. Plan review fees shall be sixty-five (65) percent of the fee as set forth in items a and b. A plan review shall be required for all new systems, special extinguishing agents, and permits having over twenty-five (25) sprinklers.

(9) *Fire alarm systems:*

a. The minimum fee shall be eighty-five dollars ($85.00), in addition to which the following fees shall be paid:
    1. Fire alarm control unit: Twenty-five dollars ($25.00) per unit.
    2. Fire alarm opening: Two dollars ($2.00) per device.

b. A plan review shall be required for all new systems and permits having over one hundred (100) fire alarm openings. The plan review fee shall be sixty-five (65) percent of the fee set forth in item a.

(10) *Smoke control systems:*

a. The base fee for the review and approval of a smoke control system shall be three hundred three dollars ($303.00), in addition to which the following fees shall be paid:
    1. Acceptance testing: Eighty-five dollars ($85.00) per hour of fire engineering inspection time.

(11) *Water flow testing:*

a.

Water flow data, less than three (3) years old, shall be provided to verify hydraulic calculations for automatic fire protection systems. The fee for this service shall be eighty-five dollars ($85.00). This fee is to be applied at the time of permit issuance.

(12) *Refrigeration:*

a. Refrigeration permit: One (1) percent of total value of work, minimum fee of eighty-five dollars ($85.00).

b. Total value of work is defined under section 33.04(a).

(13) *Signs, billboards, marquees and awnings:*

a. Wall signs and projecting signs: Three dollars ($3.00) for each square foot with a minimum fee of eighty-five dollars ($85.00).

b. Marquees over public property: One hundred sixty-seven dollars ($167.00) for each installation.

c. Repair permit: Twenty-five (25) percent of the fee for a new sign with a minimum fee of eighty-five dollars ($85.00).

d. Awnings projecting over public property: Two dollars ($2.00) per lineal foot, minimum eighty-five dollars ($85.00) for each installation. A separate sign permit is required for awnings with signage.

e. Roof and freestanding signs: Three dollars ($3.00) for each square foot with a minimum fee of ninety-one dollars ($91.00).

f. Demolition permit: Eighty-five dollars ($85.00).

g. Temporary and portable signs: Eighty-five dollars ($85.00).

h. Billboard extension permits: Eighty-five dollars ($85.00).

i. Additional fees:

1. Additional fee for business signs located in a special sign district when there are additional regulations that must be reviewed: thirty dollars ($30.00).

2. Fifty cent ($0.50) Minnesota state surcharge required for all signs attached to a building for permit fees up to and including one thousand dollars ($1,000.00). For permit fees over one thousand dollars ($1,000.00) the rate is 0.0005 per permit fee dollar.

j. A separate electrical permit is required for all electrical work done on signs that are lit, whether internal or external.

k. If building modifications are necessary to accommodate a sign installation, an additional building permit shall be required.

(14) *Steamfitting and hot water work:*

a. Fee for new construction or alteration shall be one (1) percent of total valuation of the work. Value of work must include the cost of installation, alteration, addition and repairs including heat transfer units, accessories to the heating system, including pipe, fittings, and all labor and materials necessary for installation. In addition, it shall include all materials supplied by other sources when these materials are normally supplied by the contractor.

b. Minimum permit fee for commercial, industrial, institutional or business occupancies is eighty-five dollars ($85.00).

c. The fee for alterations, additions and repair to existing refrigeration, gas and oil systems shall be based on one (1) percent of total valuation of the work with eighty-five dollars ($85.00) minimum.

(15) *Warm air, heating, ventilation and sheet metal:*

a. Mechanical warm air heating systems: eighty-five dollars ($85.00) for the first one hundred thousand (100,000) BTU per hour or fraction thereof, plus fifteen dollars ($15.00) for each additional one hundred thousand (100,000) BTU per hour or fraction thereof.

b. Ventilation systems, dust collection systems, pollution control systems, etc.: One (1) percent of total valuation of the work. Value of work must include the cost of installation, alteration, addition and repair, including all labor and materials necessary for installation. The minimum fee shall be eighty-five dollars ($85.00) for commercial buildings and eighty-five dollars ($85.00) for residential ventilation work and duct modification.

c. General sheet metal: A separate permit is required for general sheet metal work. For gutters, flashing, metal chimneys, chutes or general sheet metal work, the fee shall be one (1) percent of the total valuation of the work. The minimum fee is eighty-five dollars ($85.00).

(16) *Incinerators:*

a. Domestic incinerators: Eighty-five dollars ($85.00) for each installation.

b. Commercial and industrial incinerators: One (1) percent of total value of work, minimum eighty-five dollars ($85.00) for each installation.

(17) *Fences permit/plan review:* Forty-five dollars ($45.00) for the first two hundred (200) lineal feet or fraction thereof erected and fifteen dollars ($15.00) for each additional one hundred (100) lineal feet or fraction thereof.

(18) *Other projects:* For alterations, repairs or extensions for which the fee charge cannot be determined by items (1) through (14) above, the fee charge shall be based on one (1) percent of the total valuation of the work, with a minimum fee of eighty-five dollars ($85.00).

(19) *Reserved.*

(20) *Solid fuel burning freestanding heaters and stoves, nonmasonry fireplaces and fire place inserts:* eighty-five dollars ($85.00). Method for providing positive combustion air must be provided with permit application.

(21) *Solar heating systems:* Permit fees for solar heating systems shall be one (1) percent of total valuation, with a minimum fee of eighty-five dollars ($85.00).

(22) *Parking lots:*

a. Permit fees for parking lots shall be one (1) percent of total valuation, with a minimum fee of eighty-five dollars ($85.00). Such lots shall not be used until the construction has been completed and approved by the building code officer.

b. No off-street parking lot or loading and unloading area shall be repaved, modified, reconfigured or enlarged without first obtaining a building permit. The permit fee shall be one (1) percent of the total valuation, with a minimum fee of eighty-five dollars ($85.00).

(23) *Tank installation and removal as outlined in section 55.10(i).*

(24) *Other piping:* Includes process piping and miscellaneous piping that is not otherwise regulated under the state plumbing or mechanical code. The fee for other piping permits: One (1) percent of the total valuation, with a minimum fee of eighty-five dollars ($85.00).

(25) *Grading:* For the placement, removal or movement of:

a. Up to one thousand (1,000) cubic yards of fill, thirty-nine dollars ($39.00) for the first one hundred (100) cubic yards, plus twenty-nine dollars ($29.00) for each one hundred (100) additional cubic yards or fraction thereof.

b. Between one thousand one (1,001) and ten thousand (10,000) cubic yards of fill, two hundred eighty-eight dollars ($288.00) for the first one thousand (1,000) cubic yards, plus twenty-five dollars ($25.00) for each additional one thousand (1,000) cubic yards or fraction thereof.

c. Between ten thousand one (10,001) and one hundred thousand (100,000) cubic yards of fill, four hundred ninety-five dollars ($495.00) for the first ten thousand (10,000) cubic yards, plus one hundred five dollars ($105.00) for each additional ten thousand (10,000) cubic yards or fraction thereof.

d. Greater than one hundred thousand (100,000) cubic yards of fill, one thousand four hundred forty-three dollars ($1,443.00) for the first one hundred thousand (100,000) cubic yards, plus fifty-eight dollars ($58.00) for each additional ten thousand (10,000) cubic yards or fraction thereof.

(26) *Vacant building rehabilitation permit:* Three hundred twenty-five dollars ($325.00).

(h)

Fees, exemption for city: The city shall be exempted from the payment of permit fees required under this chapter where work is done by city employees on city-owned property not exclusively leased or rented to a party other than the city.

It is the intent of this paragraph only that payment of fees are waived. Permits as required by other sections of the Saint Paul Legislative Code are to be applied for and issued, inspections are to be made as required and compliance with all other requirements must be made.

(Code 1956, § 25.06; Ord. No. 16792, 5-16-81; Ord. No. 16796, 5-16-81; Ord. No. 16854, 11-19-81; Ord. No. 16899, 3-25-82; Ord. No. 16925, 5-27-82; Ord. No. 16957, 9-21-82; Ord. No. 17051, 9-13-83; Ord. No. 17070, 11-8-83; Ord. No. 17115, 3-13-84; Ord. No. 17151, 8-14-84; Ord. No. 17152, 8-14-84; Ord. No. 17153, 8-14-84; Ord. No. 17250, §§ 3—8, 6-13-85; Ord. No. 17469, § 1, 6-30-87; Ord. No. 17867, §§ 4—9, 8-13-91; C.F. No. 95-517, § 2, 6-21-95; C.F. No. 98-89, § 2, 3-4-98; C.F. No. 99-227, § 1, 4-14-99; C.F. No. 00-61, § 1, 2-9-00; C.F. No. 00-749, § 1, 9-20-00; C.F. No. 00-862, § 1, 11-15-00; C.F. No. 01-11, § 1, 2-7-01; C.F. No. 01-248, § 1, 4-4-01; C.F. No. 01-647, § 1, 7-18-01; C.F. No. 03-33, § 2, 2-12-03; C.F. No. 03-889, § 1, 11-5-03; C.F. No. 04-959, § 1, 11-3-04; C.F. No. 05-294, § 3, 4-27-05; C.F. No. 05-634, § 1, 11-16-05; C.F. No. 06-1132, § 1, 1-24-07; C.F. No. 07-149, § 5, 3-28-07; C.F. No. 07-1003, § 1, 11-14-07; C.F. No. 08-437, § 2, 5-28-08; C.F. No. 08-1080, § 4, 10-22-08; C.F. No. 08-1118, § 1, 11-12-08; C.F. No. 09-983, § 2, 10-28-09; Ord. No. 11-112, § 1, 12-14-11; Ord. No. 12-14, § 1, 3-28-12; Ord 14-49, § 1, 1-7-15; Ord 15-62, § 1, 12-16-15; Ord 16-32, § 1, 9-28-16; Ord 16-59, § 1, 1-4-17; Ord 18-27, § 1, 7-18-18; Ord 18-64, § 1, 1-2-19; Ord 19-75, § 1, 1-8-20; Ord 21-56, § 2, 12-22-21; Ord 23-11, § 2, 1-18-23; Ord 23-24, §§ 2, 3, 5-17-23)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-133

File ID:	RES PH 25-133	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6412	**In Control:**	City Council
				File Created:	06/17/2025
File Name:	Wakan Tipi Bud Amd LPCP $54,500			**Final Action:**	

Title: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of $54,500 to reflect funds received from the Wakan Tipi Awanyankapi (WTA), formerly the Lower Phalen Creek Project (LPCP), for the Wakan Tipi Center.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Johnson	**Enactment Date:**	
Attachments:	Wakan Tipi Bud Amd FS $54500	**Financials Included?:**	
Contact Name:	Alice Messer	**Hearing Date:**	
Entered by:	kristi.wells@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-133

Amending the financing and spending plan in the Department of Parks and Recreation in the amount of $54,500 to reflect funds received from the Wakan Tipi Awanyankapi (WTA), formerly the Lower Phalen Creek Project (LPCP), for the Wakan Tipi Center.

See Attachment

WHEREAS, the City of Saint Paul, through its Department of Parks and Recreation, is providing technical design support for design and construction of the Wakan Tipi Center at Wakan Tipi, formerly known as Bruce Vento Nature Sanctuary; and

WHEREAS, the WTA has received $6.5 million in State bonds and is actively pursuing private donations and grants; and

WHEREAS, the City and the WTA entered into a development agreement and a long term lease for operating and maintaining the Wakan Tipi Center; and

WHEREAS, the WTA has agreed to provide an additional $54,500 to the Department of Parks and Recreation for design support for the project; and

WHEREAS, it is the desire of the Department of Parks and Recreation to amend the financing and spending budget for the project in the amount of $54,500; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation, funds of $54,500 in excess of those estimated in the 2025 Capital Improvement Budget; now, therefore, be it

RESOLVED, by the City Council of the City of Saint Paul, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that $54,500 is available for appropriation in the 2025 Capital Improvement Budget, and said 2025 budget, as therefore adopted by the Council, is hereby further amended.

City of Saint Paul Financial Analysis

File ID Number: RES PH 25-133

Budget Affected: CIB Budget | Parks and Recreation | Capital

Total Amount of Transaction: 54,500

Funding Source: Multiple

Appropriation already included in budget? No

Charter Citation: 10.7.1

Fiscal Analysis

To increase the budget for the Wakan Tipi construction project by $54,500 to reflect additional donations received.

Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	76805	Capital Expenditure	-	54,500	54,500
			TOTAL:	-	54,500	54,500

Financing Changes

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	43401	State Grants	-	-	-
1	40041900	43905	Met Council	-	-	-
1	40041900	55505	Outside Contributions & Donations	-	54,500	54,500
1	40041900	56235	Transfer from Capital Project Fund	-	-	-
			TOTAL:	-	54,500	54,500

ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
G-Grants	C213D12701144	76205	Buildings and Structures	10,358,719	54,500	10,413,219
			TOTAL:	10,358,719	54,500	10,413,219

Financing Changes

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
G-Grants	C213D12701144	43499	State Grants - Other	2,500,000	-	2,500,000
G-Grants	C213D12701144	43905	Met Council	4,000,000	-	4,000,000
G-Grants	C213D12701144	55505	Outside Contributions & Donations	3,702,185	54,500	3,756,685
G-Grants	C213D12701144	56235	Transfer from Capital Project Fund	156,534	-	156,534

72		TOTAL:	10,358,719	54,500	10,413,219

Departments	Affected Budgets	General vs. Special Fund	Funding Source	Already Appropriated?	Company
(Select Department)	(Choose CIB or Operating)	(Choose General, Special or Capital)	(Select Funding Source)	(Yes or No?)	(Choose Company)
Multiple Departments			Transfer of Appropriations	Yes	1
City Attorney's Office	Both Operating and CIB Budgets	General Fund	Grant	No	3
City Council	Operating Budget	Special Fund	Donation		5
Emergency Management	CIB Budget	Capital	Multiple		8
Financial Services		Multiple Funds	Other		9
Fire and Safety Services					
General Government Accounts					
HRA					
Human Resources					
HREEO					
Mayor's Office					
Parks and Recreation					
PED					
Police Department					
Public Health					
Public Library Agency					
Public Works					
RiverCentre					
Safety and Inspections					
Technology and Communications					
Water Department					

City of Saint Paul

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Master

File Number: RES PH 25-142

File ID:	RES PH 25-142	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6412	**In Control:**	City Council
				File Created:	07/01/2025
File Name:	Hillcrest Heights Port Authority Contribution			**Final Action:**	

Title: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of $2,000,000 for funds contributed from the Port Authority for the Hillcrest Heights project.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Yang	**Enactment Date:**	
Attachments:	Hillcrest Heights Port Authority Bud Amd FS $2M	**Financials Included?:**	
Contact Name:	Alice Messer	**Hearing Date:**	
Entered by:	kristi.wells@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-142

Amending the financing and spending plan in the Department of Parks and Recreation in the amount of $2,000,000 for funds contributed from the Port Authority for the Hillcrest Heights project.

See Attachment

WHEREAS, in addition to their original contribution of $500,000, the Port Authority has committed to fund an additional $2,000,000 to support the City of Saint Paul's, Department of Parks and Recreation's, Hillcrest Heights project; and

WHEREAS, the Port Authority is contributing said funds to the Department of Parks and Recreation for initial expenses, including design and planning for the Hillcrest Heights capital project; and

WHEREAS, the Department of Parks and Recreation wishes to accept said funds and amend the financing and spending plan for the Hillcrest Heights project; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation, funds of $2,000,000 in excess of those estimated in

the 2025 Capital Improvement Budget; now, therefore, be it

RESOLVED, by the City Council of the City of Saint Paul, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that $2,000,000 is available for appropriation in the 2025 Capital Improvement Budget, and said 2025 budget, as heretofore adopted by the Council, is hereby amended as attached.

EAB Capital 8/11/23 (Port Funding)

Spending

**** Includes Staff Charges through 12/***

Project	Commitments	Encumbrance	Actuals *	Total
C213T30301111	$ -	$ 603,995.45	$ 9,361,651.00	$ 9,965,646.45

Revenue

	Actual	Budget	Remaining
Draws from Port (Quarterly)	$ 8,409,769.62	$ 18,000,000.00	$ 9,590,230.38

5,401,356.62	system
1,130,282.29	pending approval
6,531,638.91	total spending to date
2,696,698.44	revenue drawn to date (1-4)
3,834,940.47	current draw
2,704,658.18	Posted Expenses - Not Drawn
1,130,282.29	Final 2022 Staff Billing - IB processed
3,834,940.47	Total recommended for Draw #5
1,878,130.71	Draw 6
951,881.94	Draw 7 sent to Neal 9/18/

* See Staff Billing Spreadsheet for IB details Staff costs

/31/22

Budget	Remaining
$ 18,000,000.00	$ 8,034,353.55

annual

4.6 GF
3 Port/year

2026 - will need to request additional GF when Port goes awa

encumbrances for Port
check this list - Dave

this about moving more to GF in 23 and draw less in 23?
add to Jobs PO - 2023
2023 GF Plan
spend all but 1 mil of GF
Budget outyears plan
Job's program - 2025 - annual cost - 1.5 mil
additional planting - 2026

annual plan - salary/other expenses by source
500K placeholder

but not posted

'23

ıy

to continue after contract ends at YE24

2023/2024/2025

PO lines to cancel

PO's to cancel in GF

	PO#		Amount	AU
Semple PO 21030 (stump resto)	21030	$	33,130.30	10041413
Semple PO 20489 (hauling)	20489	$	1,203.75	10041413
Woyda PO 21793 (stump grinding)	21793	$	26,814.00	10041413
BJ Haines PO 22764 (stump grinding)	22764	$	1,502.50	10041413
ACRT PO 23265 (training)	23265	$	510.00	10041413
HM	22757	$	477,000.00	10041413

PostingDate	System	dgerJournalControl	dgerTransaction	ock.AccountingUnit	deBlock.GeneralLedge	FinanceCodeBlock.Project
09/27/2021	AP	1251	3	40041900	76805	C213T30301111
10/11/2021	AP	1083	10	40041900	76805	C213T30301111
10/11/2021	AP	1083	11	40041900	76805	C213T30301111
10/11/2021	AP	1083	12	40041900	76805	C213T30301111
10/11/2021	AP	1083	9	40041900	76805	C213T30301111
10/11/2021	AP	1083	8	40041900	76805	C213T30301111
10/13/2021	AP	1084	2	40041900	76805	C213T30301111
10/19/2021	AP	1085	4	40041900	76805	C213T30301111
10/26/2021	AP	568	4	40041900	76805	C213T30301111
11/02/2021	AP	154	6	40041900	76805	C213T30301111
11/08/2021	AP	321	10	40041900	76805	C213T30301111
11/16/2021	AP	329	25	40041900	76805	C213T30301111
11/19/2021	AP	499	10	40041900	76805	C213T30301111
11/24/2021	AP	504	30	40041900	76805	C213T30301111
12/07/2021	AP	852	932	40041900	76805	C213T30301111
12/07/2021	AP	852	933	40041900	76805	C213T30301111
12/07/2021	AP	852	931	40041900	76805	C213T30301111
12/10/2021	AP	334	47	40041900	76805	C213T30301111
12/22/2021	AP	491	22	40041900	76805	C213T30301111
12/31/2021	AP	430	33	40041900	76805	C213T30301111
12/31/2021	AP	430	34	40041900	76805	C213T30301111
01/07/2022	AP	619	952	40041900	76805	C213T30301111
01/07/2022	AP	619	955	40041900	76805	C213T30301111
01/07/2022	AP	619	954	40041900	76805	C213T30301111
01/07/2022	AP	619	956	40041900	76805	C213T30301111
01/07/2022	AP	619	950	40041900	76805	C213T30301111
01/07/2022	AP	619	957	40041900	76805	C213T30301111
01/07/2022	AP	619	953	40041900	76805	C213T30301111
01/07/2022	AP	619	951	40041900	76805	C213T30301111
01/21/2022	AP	232	25	40041900	76805	C213T30301111
01/26/2022	AP	334	22	40041900	76805	C213T30301111
01/31/2022	AP	339	29	40041900	76805	C213T30301111
02/02/2022	AP	69	12	40041900	76805	C213T30301111
02/04/2022	AP	71	10	40041900	76805	C213T30301111
02/08/2022	AP	671	945	40041900	76805	C213T30301111
02/08/2022	AP	671	949	40041900	76805	C213T30301111
02/08/2022	AP	671	947	40041900	76805	C213T30301111
02/08/2022	AP	671	948	40041900	76805	C213T30301111
02/08/2022	AP	671	946	40041900	76805	C213T30301111
02/17/2022	AP	203	21	40041900	76805	C213T30301111
02/21/2022	AP	205	7	40041900	76805	C213T30301111
02/28/2022	AP	698	1	40041900	76805	C213T30301111
03/03/2022	AP	231	20	40041900	76805	C213T30301111
03/08/2022	AP	1136	969	40041900	76805	C213T30301111

03/08/2022	AP	1136	965	40041900	76805	C213T30301111
03/08/2022	AP	1136	971	40041900	76805	C213T30301111
03/08/2022	AP	1136	968	40041900	76805	C213T30301111
03/08/2022	AP	1136	967	40041900	76805	C213T30301111
03/08/2022	AP	1136	970	40041900	76805	C213T30301111
03/08/2022	AP	1136	966	40041900	76805	C213T30301111
03/10/2022	AP	171	35	40041900	76805	C213T30301111
03/10/2022	AP	171	36	40041900	76805	C213T30301111
03/14/2022	AP	600	1	40041900	76805	C213T30301111
03/24/2022	AP	403	10	40041900	76805	C213T30301111
03/25/2022	AP	692	3	40041900	76805	C213T30301111
03/25/2022	AP	692	2	40041900	76805	C213T30301111
04/07/2022	AP	164	11	40041900	76805	C213T30301111
04/07/2022	AP	959	1051	40041900	76805	C213T30301111
04/07/2022	AP	959	1052	40041900	76805	C213T30301111
04/07/2022	AP	959	1062	40041900	76805	C213T30301111
04/07/2022	AP	959	1054	40041900	76805	C213T30301111
04/07/2022	AP	959	1063	40041900	76805	C213T30301111
04/07/2022	AP	959	1061	40041900	76805	C213T30301111
04/07/2022	AP	959	1056	40041900	76805	C213T30301111
04/07/2022	AP	959	1060	40041900	76805	C213T30301111
04/07/2022	AP	959	1053	40041900	76805	C213T30301111
04/07/2022	AP	959	1065	40041900	76805	C213T30301111
04/07/2022	AP	959	1057	40041900	76805	C213T30301111
04/07/2022	AP	959	1059	40041900	76805	C213T30301111
04/07/2022	AP	959	1055	40041900	76805	C213T30301111
04/07/2022	AP	959	1064	40041900	76805	C213T30301111
04/07/2022	AP	959	1058	40041900	76805	C213T30301111
04/11/2022	AP	654	2	40041900	76805	C213T30301111
04/11/2022	AP	594	4	40041900	76805	C213T30301111
04/11/2022	AP	654	1	40041900	76805	C213T30301111
04/14/2022	AP	495	6	40041900	76805	C213T30301111
04/20/2022	AP	499	7	40041900	76805	C213T30301111
04/21/2022	AP	500	6	40041900	76805	C213T30301111
04/21/2022	AP	579	15	40041900	76805	C213T30301111
04/21/2022	AP	579	17	40041900	76805	C213T30301111
04/21/2022	AP	579	14	40041900	76805	C213T30301111
04/21/2022	AP	579	16	40041900	76805	C213T30301111
04/25/2022	AP	502	13	40041900	76805	C213T30301111
04/25/2022	AP	502	14	40041900	76805	C213T30301111
04/26/2022	AP	503	16	40041900	76805	C213T30301111
04/27/2022	AP	504	25	40041900	76805	C213T30301111
04/27/2022	AP	504	24	40041900	76805	C213T30301111
04/28/2022	AP	505	77	40041900	76805	C213T30301111
04/29/2022	AP	667	4	40041900	76805	C213T30301111
04/29/2022	AP	667	5	40041900	76805	C213T30301111
04/29/2022	AP	607	14	40041900	76805	C213T30301111

05/03/2022	AP	112	34	40041900	76805	C213T30301111
05/03/2022	AP	112	33	40041900	76805	C213T30301111
05/03/2022	AP	112	36	40041900	76805	C213T30301111
05/03/2022	AP	112	35	40041900	76805	C213T30301111
05/04/2022	AP	113	50	40041900	76805	C213T30301111
05/07/2022	AP	785	1051	40041900	76805	C213T30301111
05/07/2022	AP	785	1053	40041900	76805	C213T30301111
05/07/2022	AP	785	1052	40041900	76805	C213T30301111
05/10/2022	AP	138	21	40041900	76805	C213T30301111
05/10/2022	AP	138	23	40041900	76805	C213T30301111
05/10/2022	AP	138	22	40041900	76805	C213T30301111
05/10/2022	AP	266	1	40041900	76805	C213T30301111
05/11/2022	AP	709	3	40041900	76805	C213T30301111
05/12/2022	AP	268	10	40041900	76805	C213T30301111
05/13/2022	AP	269	15	40041900	76805	C213T30301111
05/17/2022	AP	409	16	40041900	76805	C213T30301111
05/17/2022	AP	313	8	40041900	76805	C213T30301111
05/17/2022	AP	313	9	40041900	76805	C213T30301111
05/17/2022	AP	313	7	40041900	76805	C213T30301111
05/18/2022	AP	314	9	40041900	76805	C213T30301111
05/18/2022	AP	314	10	40041900	76805	C213T30301111
05/18/2022	AP	410	22	40041900	76805	C213T30301111
05/19/2022	AP	438	3	40041900	76805	C213T30301111
05/24/2022	AP	416	20	40041900	76805	C213T30301111
05/24/2022	AP	442	12	40041900	76805	C213T30301111
05/24/2022	AP	318	17	40041900	76805	C213T30301111
05/26/2022	AP	444	10	40041900	76805	C213T30301111
06/03/2022	AP	139	12	40041900	76805	C213T30301111
06/07/2022	AP	166	1	40041900	76805	C213T30301111
06/07/2022	AP	166	2	40041900	76805	C213T30301111
06/07/2022	AP	841	1157	40041900	76805	C213T30301111
06/07/2022	AP	841	1158	40041900	76805	C213T30301111
06/07/2022	AP	841	1163	40041900	76805	C213T30301111
06/07/2022	AP	841	1168	40041900	76805	C213T30301111
06/07/2022	AP	841	1167	40041900	76805	C213T30301111
06/07/2022	AP	841	1165	40041900	76805	C213T30301111
06/07/2022	AP	841	1161	40041900	76805	C213T30301111
06/07/2022	AP	841	1162	40041900	76805	C213T30301111
06/07/2022	AP	841	1159	40041900	76805	C213T30301111
06/07/2022	AP	841	1164	40041900	76805	C213T30301111
06/07/2022	AP	841	1170	40041900	76805	C213T30301111
06/07/2022	AP	841	1160	40041900	76805	C213T30301111
06/07/2022	AP	841	1169	40041900	76805	C213T30301111
06/07/2022	AP	841	1166	40041900	76805	C213T30301111
06/09/2022	AP	168	8	40041900	76805	C213T30301111
06/09/2022	AP	168	7	40041900	76805	C213T30301111
06/13/2022	AP	356	6	40041900	76805	C213T30301111

06/13/2022	AP	356	7	40041900	76805	C213T30301111
06/14/2022	AP	172	15	40041900	76805	C213T30301111
06/14/2022	AP	172	14	40041900	76805	C213T30301111
06/14/2022	AP	172	13	40041900	76805	C213T30301111
06/14/2022	AP	221	22	40041900	76805	C213T30301111
06/17/2022	AP	421	17	40041900	76805	C213T30301111
06/17/2022	AP	360	19	40041900	76805	C213T30301111
06/17/2022	AP	360	18	40041900	76805	C213T30301111
06/17/2022	AP	360	17	40041900	76805	C213T30301111
06/17/2022	AP	421	16	40041900	76805	C213T30301111
06/17/2022	AP	421	18	40041900	76805	C213T30301111
06/22/2022	AP	364	22	40041900	76805	C213T30301111
06/22/2022	AP	364	24	40041900	76805	C213T30301111
06/22/2022	AP	364	23	40041900	76805	C213T30301111
06/22/2022	AP	424	25	40041900	76805	C213T30301111
06/27/2022	AP	367	55	40041900	76805	C213T30301111
06/28/2022	AP	491	12	40041900	76805	C213T30301111
06/28/2022	AP	491	11	40041900	76805	C213T30301111
06/28/2022	AP	429	29	40041900	76805	C213T30301111
06/30/2022	AP	493	38	40041900	76805	C213T30301111
06/30/2022	AP	601	4	40041900	76805	C213T30301111
06/30/2022	AP	493	36	40041900	76805	C213T30301111
06/30/2022	AP	493	37	40041900	76805	C213T30301111
07/06/2022	AP	148	21	40041900	76805	C213T30301111
07/08/2022	AP	150	9	40041900	76805	C213T30301111
07/08/2022	AP	368	1	40041900	76805	C213T30301111
07/10/2022	AP	151	2	40041900	76805	C213T30301111
07/10/2022	AP	151	1	40041900	76805	C213T30301111
07/13/2022	AP	154	25	40041900	76805	C213T30301111
07/21/2022	AP	342	9	40041900	76805	C213T30301111
07/22/2022	AP	509	7	40041900	76805	C213T30301111
07/25/2022	AP	533	5	40041900	76805	C213T30301111
07/25/2022	AP	533	7	40041900	76805	C213T30301111
07/25/2022	AP	533	6	40041900	76805	C213T30301111
07/26/2022	AP	384	26	40041900	76805	C213T30301111
07/27/2022	AP	385	61	40041900	76805	C213T30301111
07/31/2022	AP	517	9	40041900	76805	C213T30301111
08/02/2022	AP	105	34	40041900	76805	C213T30301111
08/03/2022	AP	106	14	40041900	76805	C213T30301111
08/03/2022	AP	46	14	40041900	76805	C213T30301111
08/03/2022	AP	106	12	40041900	76805	C213T30301111
08/03/2022	AP	106	11	40041900	76805	C213T30301111
08/03/2022	AP	106	13	40041900	76805	C213T30301111
08/05/2022	AP	627	1	40041900	76805	C213T30301111
08/05/2022	AP	364	4	40041900	76805	C213T30301111
08/05/2022	AP	364	5	40041900	76805	C213T30301111
08/05/2022	AP	364	6	40041900	76805	C213T30301111

08/07/2022	AP	110	2	40041900	76805	C213T30301111
08/08/2022	AP	309	14	40041900	76805	C213T30301111
08/15/2022	AP	316	26	40041900	76805	C213T30301111
08/19/2022	AP	320	34	40041900	76805	C213T30301111
08/19/2022	AP	320	35	40041900	76805	C213T30301111
09/01/2022	AP	128	12	40041900	76805	C213T30301111
09/15/2022	AP	294	16	40041900	76805	C213T30301111
09/15/2022	AP	294	17	40041900	76805	C213T30301111
09/15/2022	AP	294	18	40041900	76805	C213T30301111
09/21/2022	AP	347	55	40041900	76805	C213T30301111
09/21/2022	AP	347	56	40041900	76805	C213T30301111
09/21/2022	AP	347	57	40041900	76805	C213T30301111
09/21/2022	AP	347	54	40041900	76805	C213T30301111
09/23/2022	AP	349	102	40041900	76805	C213T30301111
10/04/2022	GL	19	2	40041900	76805	C213T30301111
10/18/2022	AP	289	35	40041900	76805	C213T30301111
10/20/2022	AP	407	16	40041900	76805	C213T30301111
10/20/2022	AP	407	17	40041900	76805	C213T30301111
11/10/2022	AP	281	23	40041900	76805	C213T30301111
12/01/2022	AP	1371	3	40041900	76805	C213T30301111
12/01/2022	AP	1371	1	40041900	76805	C213T30301111
12/01/2022	AP	1371	2	40041900	76805	C213T30301111
12/07/2022	AP	1236	996	40041900	76805	C213T30301111
12/31/2022	GL	19	2	40041900	76805	C213T30301111
01/02/2023	AP	815	1	40041900	76805	C213T30301111
01/02/2023	AP	796	3	40041900	76805	C213T30301111
01/07/2023	AP	949	1236	40041900	72315	C213T30301111
01/07/2023	AP	949	1241	40041900	76805	C213T30301111
01/07/2023	AP	949	1240	40041900	76805	C213T30301111
01/07/2023	AP	949	1244	40041900	76805	C213T30301111
01/07/2023	AP	949	1246	40041900	76805	C213T30301111
01/07/2023	AP	949	1245	40041900	76805	C213T30301111
01/07/2023	AP	949	1243	40041900	76805	C213T30301111
01/07/2023	AP	949	1247	40041900	76805	C213T30301111
01/07/2023	AP	949	1242	40041900	76805	C213T30301111
01/07/2023	AP	949	1237	40041900	72315	C213T30301111
01/07/2023	AP	949	1248	40041900	76805	C213T30301111
01/07/2023	AP	949	1239	40041900	72315	C213T30301111
01/07/2023	AP	949	1238	40041900	72315	C213T30301111
01/09/2023	AP	97	16	40041900	76805	C213T30301111
01/18/2023	AP	439	14	40041900	76805	C213T30301111
01/25/2023	AP	446	22	40041900	76805	C213T30301111
02/01/2023	AP	62	23	40041900	76805	C213T30301111
02/07/2023	AP	881	1016	40041900	76805	C213T30301111
02/07/2023	AP	881	1015	40041900	76805	C213T30301111
02/07/2023	AP	881	1017	40041900	76805	C213T30301111
02/07/2023	AP	881	1019	40041900	76805	C213T30301111

02/07/2023	AP	881	1018	40041900	76805	C213T30301111
02/07/2023	AP	881	1021	40041900	76805	C213T30301111
02/07/2023	AP	881	1020	40041900	76805	C213T30301111
02/20/2023	AP	239	7	40041900	76805	C213T30301111
03/13/2023	AP	575	2	40041900	76805	C213T30301111
03/27/2023	AP	586	14	40041900	76805	C213T30301111
04/27/2023	AP	466	18	40041900	76805	C213T30301111
04/27/2023	AP	466	19	40041900	76805	C213T30301111
05/07/2023	AP	988	1	40041900	76805	C213T30301111
05/10/2023	AP	980	1	40041900	76805	C213T30301111
05/11/2023	AP	991	5	40041900	76805	C213T30301111
05/11/2023	AP	1015	2	40041900	76805	C213T30301111
06/01/2023	AP	44	19	40041900	76805	C213T30301111
06/06/2023	AP	449	4	40041900	76805	C213T30301111
06/08/2023	AP	44	19	40041900	76805	C213T30301111
06/09/2023	AP	452	5	40041900	76805	C213T30301111
06/22/2023	AP	461	16	40041900	76805	C213T30301111
06/23/2023	AP	1048	3	40041900	76805	C213T30301111
06/27/2023	AP	694	16	40041900	76805	C213T30301111
07/14/2023	AP	295	19	40041900	76805	C213T30301111
07/18/2023	AP	655	8	40041900	76805	C213T30301111
07/25/2023	AP	660	30	40041900	76805	C213T30301111
07/26/2023	AP	615	75	40041900	76805	C213T30301111
07/26/2023	AP	615	73	40041900	76805	C213T30301111
07/26/2023	AP	615	74	40041900	76805	C213T30301111
08/25/2023	AP	388	5	40041900	76805	C213T30301111

eBlock.FinanceDimensi	Description	Status	Reimbursed?
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	131 - Ziegler Inc	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76805	11242 - Allied Oil & Supply Inc	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	127 - Tri State Bobcat	Posted	draw requested
76205	13018 - Hugo's Tree Care Inc	Posted	draw requested
76205	RACHEL COYLE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	127 - Tri State Bobcat	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested

76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	127 - Tri State Bobcat	Posted	draw requested
76205	15238 - Forestry Suppliers Inc	Posted	draw requested
76205	15238 - Forestry Suppliers Inc	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	RACHEL COYLE	Posted	draw requested
76205	RACHEL COYLE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested

76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	552 - BJ Haines Tree Service	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15548 - Mack's Stump Removal	Posted	draw requested
76205	15518 - Bartlett Manufacturing Company LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SCOTT KRUSE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	SHAWN LOCKE	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	552 - BJ Haines Tree Service	Posted	draw requested

76205	552 - BJ Haines Tree Service	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15796 - Jeff Martin Company	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	7932 - Nutrien Ag Solutions Inc	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	131 - Ziegler Inc	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	15238 - Forestry Suppliers Inc	Posted	draw requested
76205	15548 - Mack's Stump Removal	Posted	draw requested
76205	15548 - Mack's Stump Removal	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	2149 - Hoffman & McNamara Co	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	13018 - Hugo's Tree Care Inc	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested

76205	15548 - Mack's Stump Removal	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	9087 - Woyda Landscape & Nursery LLC	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	15548 - Mack's Stump Removal	Posted	draw requested
76205	15165 - Brownwood Sales	Posted	draw requested
76205	15165 - Brownwood Sales	Posted	draw requested
76205	15165 - Brownwood Sales	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	13018 - Hugo's Tree Care Inc	Posted	draw requested
77220	Staff billing through 8/26/22	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	1905 - Tree Trust	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested
76205	23 - Boyer Ford Trucks	Posted	draw requested
76205	TOM HAGEL	Posted	draw requested
77220	Staff billing 8/27/22 - 12/31/22	PENDING	draw requested
76205	364 - Warning Lites of Minnesota	Posted	Draw 6
76205	364 - Warning Lites of Minnesota	Posted	Draw 6
72315	SHAWN LOCKE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
72315	SHAWN LOCKE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
72315	SHAWN LOCKE	Posted	Draw 6
72315	SHAWN LOCKE	Posted	Draw 6
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	364 - Warning Lites of Minnesota	Posted	draw requested
76205	294 - Semple Excavating	Posted	draw requested
76205	SCOTT KRUSE	Posted	Draw 6
76205	SCOTT KRUSE	Posted	Draw 6
76205	SHAWN LOCKE	Posted	Draw 6
76205	SHAWN LOCKE	Posted	Draw 6

76205	SHAWN LOCKE	Posted	Draw 6
76205	SHAWN LOCKE	Posted	Draw 6
76205	SHAWN LOCKE	Posted	Draw 6
76205	294 - Semple Excavating	Posted	draw requested
76205	294 - Semple Excavating	Posted	Draw 6
76205	294 - Semple Excavating	Posted	Draw 6
76205	16907 - Apple Chrysler Dodge Jeep Ram	Posted	Draw 6
76205	16907 - Apple Chrysler Dodge Jeep Ram	Posted	Draw 6
76205	364 - Warning Lites of Minnesota	Posted	Draw 7
76205	294 - Semple Excavating	Posted	Draw 7
76205	364 - Warning Lites of Minnesota	Posted	Draw 7
76205	364 - Warning Lites of Minnesota	Posted	Draw 7
76205	2149 - Hoffman & McNamara Co	Posted	Draw 6
76205	294 - Semple Excavating	Posted	Draw 7
76205	Staff billing 2023 Pay Periods 1-10 2023	PENDING	Draw 6
76205	17135 - Nels Gunderson Chevrolet	Posted	Draw 7
76205	294 - Semple Excavating	Posted	Draw 7
76205	10876 - Greystone Construction Company	Posted	Draw 7
76205	294 - Semple Excavating	Posted	Draw 7
76205	294 - Semple Excavating	Posted	Draw 7
76205	294 - Semple Excavating	Posted	Draw 7
76205	294 - Semple Excavating	Posted	Draw 7
76205	2149 - Hoffman & McNamara Co	Posted	Draw 7
76205	2149 - Hoffman & McNamara Co	Posted	Draw 7
76205	2149 - Hoffman & McNamara Co	Posted	Draw 7
76205	16445 - Gateway Chevrolet	Posted	Draw 7

TransactionAmount	lLedger Event
7,676.00	CX
2,488.32	CX
1,562.52	CX
1,082.70	CX
959.28	CX
360.90	CX
15,510.00	CX
10,325.32	CX
11,358.00	AD
2,804.58	AD
11,758.00	AD
20,136.28	AD
103,420.00	AD
13,308.00	AD
316.94	AD
248.50	AD
221.11	AD
8,124.00	AD
20,504.68	AD
194,237.95	AD
55,762.05	AD
2,375.98	AD
960.00	AD
757.86	AD
521.94	AD
296.60	AD
155.88	AD
41.94	AD
(21.65)	AD
7,560.00	AD
354.25	AD
13,590.00	AD
580.00	AD
25,550.00	AD
1,073.93	AD
871.50	AD
298.00	AD
135.00	AD
21.97	AD
14,760.00	AD
7,050.00	AD
4,590.00	AD
53,725.00	AD
665.40	AD

593.68	AD
566.80	AD
399.70	AD
323.20	AD
245.00	AD
107.40	AD
7,040.00	AD
730.00	AD
5,970.00	AD
68,511.50	AD
6,137.53	AD
0.50	AD
20,760.00	AD
1,620.00	AD
1,620.00	AD
1,620.00	AD
1,530.00	AD
1,260.00	AD
859.13	AD
848.75	AD
800.50	AD
530.00	AD
124.97	AD
115.22	AD
107.50	AD
105.00	AD
50.92	AD
29.99	AD
376.25	AD
178.00	AD
141.25	AD
7,650.00	AD
7,500.00	AD
1,530.00	AD
171.00	AD
163.50	AD
120.50	AD
120.50	AD
4,700.00	AD
2,800.00	AD
5,899.50	AD
4,723.14	AD
745.00	AD
1,485.00	AD
441.00	AD
213.50	AD
114.95	AD

8,687.25	AD
7,320.00	AD
5,500.22	AD
1,831.32	AD
21,391.15	AD
759.48	AD
311.76	AD
63.90	AD
35,991.85	AD
10,932.06	AD
7,320.00	AD
720.00	AD
223.00	AD
15,239.25	AD
1,987.00	AD
1,575.00	AD
135.00	AD
123.10	AD
116.50	AD
31,394.05	AD
7,530.00	AD
2,145.39	AD
1,530.00	AD
27,169.70	AD
26,874.00	AD
7,590.00	AD
35,688.00	AD
1,027.96	AD
40,155.30	AD
5,444.40	AD
842.99	AD
681.92	AD
634.85	AD
520.00	AD
499.80	AD
387.00	AD
279.00	AD
256.99	AD
209.93	AD
146.79	AD
38.99	AD
33.98	AD
30.76	AD
23.98	AD
25,902.00	AD
14,130.00	AD
28,608.85	AD

12,108.65	AD
10,427.45	AD
5,880.00	AD
1,410.00	AD
1,035.00	AD
239.50	AD
131.00	AD
123.80	AD
122.75	AD
120.50	AD
120.50	AD
7,260.00	AD
1,530.00	AD
125.75	AD
121.00	AD
381,290.87	AD
22,761.00	AD
17,398.00	AD
1,075.53	AD
6,437.50	AD
279.50	AD
229.65	AD
120.50	AD
6,593.75	AD
39,770.00	AD
9,121.42	AD
38,062.00	AD
14,312.00	AD
6,437.50	AD
30,470.00	AD
9,647.25	AD
499,676.94	AD
12,120.30	AD
5,516.05	AD
131.00	AD
15,718.75	AD
3,919.50	AD
23,926.50	AD
449.00	AD
181.50	AD
123.50	AD
120.50	AD
120.50	AD
73,643.00	AD
68,527.00	AD
5,250.00	AD
20.00	AD

48,252.00	AD
1,672.50	AD
22,842.50	AD
125.00	AD
120.50	AD
13,686.00	AD
42,900.00	AD
3,000.00	AD
1,500.00	AD
172.00	AD
157.00	AD
143.75	AD
121.75	AD
42,480.00	AD
2,560,180.55	IB
314.45	AD
120.50	AD
120.50	AD
25,000.00	AD
63,103.00	AD
10,500.00	AD
40.00	AD
2,076.63	AD
1,130,282.29	IB
183.00	AD
120.50	AD
730.91	AD
709.74	AD
677.50	AD
570.00	AD
516.75	AD
292.98	AD
158.85	AD
136.35	AD
122.70	AD
100.97	AD
76.38	AD
35.85	AD
24.97	AD
22,830.00	AD
7,750.00	AD
146.75	AD
13,281.25	AD
964.08	AD
582.00	AD
531.81	AD
509.90	AD

308.94	AD
132.00	AD
47.35	AD
24,750.00	AD
20,687.50	AD
16,906.25	AD
51,545.00	AD
51,545.00	AD
124.50	AD
13,375.00	AD
256.50	AD
129.80	AD
266,095.00	AD
5,125.00	AD
1,463,818.43	IB
54,397.00	AD
13,566.00	AD
107,580.00	AD
7,015.75	AD
14,600.75	AD
8,645.00	AD
10,074.75	AD
653,485.05	AD
9,483.95	AD
4,924.89	AD
49,098.00	AD

PostingDate	System	GeneralLedgerJournalControl	LedgerTransaction	FinanceCodeBlock.AccountingUnit	deBlock.GeneralLedgerChartA	FinanceCodeBlock.Project
04/08/2022	CB	809	6	40041900	55505	C213T30301111
07/08/2022	CB	435	39	40041900	55505	C213T30301111
10/03/2022	CB	568	4	40041900	55505	C213T30301111
01/03/2023	CB	111	1	40041900	55505	C213T30301111
03/20/2023	CB	304	14	40041900	55505	C213T30301111
07/03/2023	CB	421	1	40041900	55505	C213T30301111

deBlock.FinanceDimension3	Description	Status	x	TransactionAmount	alLedgerEvent
55505	Port Draw #1 EAB Project	Posted		(618,192.93)	CL
55505	EAB Project Draw# 2	Posted		(511,645.97)	CL
55505	EAB Bond Draw #3	Posted		(1,372,599.61)	CL
55505	Draw #4 for the EAB project	Posted		(194,259.93)	CL
55505	EAB Project Draw #5	recent rev		(3,834,940.47)	CL
55505	EAB Project Draw #6	recent rev		(1,878,130.71)	CL
				(8,409,769.62)	
			7	(951,881.94)	
				(9,361,651.56)	

Updated 9.20.23

2022-2026 - PORT PROJECT

YEAR	EAB TREE REMOVAL	EAB STUMP REMOVAL	EAB PLANTING
2022	$ 3,025,000.00	$ 596,400.00	$ 955,556.30
2023	$ 3,286,000.00	$ 596,400.00	$ 1,179,990.00
2024	$ 2,225,149.00	$ 609,000.00	$ 1,179,990.00
2025	NA	$ 421,470.00	$ 1,179,990.00
2026	NA	NA	$ 791,379.96
2021-2026 Total	**$ 8,536,149**	**$ 2,223,270**	**$ 5,286,906**
Total Trees	7977	10587	13342

2022

Sources	**2022**	**2023**	**2024**
Port Bonds	5,860,956	5,212,390	4,164,139
City General Fund	4,605,940	4,605,940	4,605,940
Fed Earmark - Grant 24/25	-	-	1,000,000
City CIB	330,000	330,000	330,000
Total Sources	**10,796,896**	**10,148,330**	**10,100,079**

Uses	**2022**	**2023**	**2024**
EAB & Port Jobs Tree Costs	5,860,956	5,212,390	4,164,139
Non-EAB	3,835,516	3,835,516	4,835,516
CIty Jobs Program	1,100,424	1,100,424	1,100,424
Total Uses	**10,796,896**	**10,148,330**	**10,100,079**
Shortfall	-	-	-

9.18.23 Actual/Projected

Sources	**2021/22 Actual**	**2023 Actual**	**2024 Projected**
Port Bonds	6,462,000	3,501,770	3,000,000
City General Fund	4,600,000	4,638,000	4,640,000
City CIB	300,000	300,000	330,000
Total Sources	**11,362,000**	**8,439,770**	**7,970,000**

Uses	**2021/22**	**2023**	**2024**
EAB & Port Jobs Tree Costs	6,462,000	44,679,625	-
Non-EAB	4,600,000	4,326,693	4,528,406
CIty Jobs Program	1,100,424	1,100,424	1,100,424
Total Uses	**12,162,424**	**50,106,742**	**5,628,830**
Shortfall	**(800,424)**	**(41,666,972)**	**2,341,170**

2023 To Date	Current GF	Current 760/Capital	Final GF
Salary/Fringe			
Transfers			
Jobs Program			

Overall Needs Detail by Year

Category	2023 To Date	2023 Remaining	2024
Salary/Fringe	-		
Transfers			
Jobs Program			
Planting			
Total Projected Spending Needs			

BRANCHES TREES - PORT SHARE	EQUIPMENT PURCHASE	Port Authority Funded Project
$150,000	$ 1,134,000.00	$ 5,860,956
$150,000		$ 5,212,390
$150,000		$ 4,164,139
$150,000		$ 1,751,460
$219,600		$ 1,010,980
$ 819,600	**$ 1,134,000**	**$ 17,999,925**

2732

2025	2026	Total
1,751,460	1,010,980	**17,999,925**
4,605,940	4,605,940	**23,029,700**
1,000,000	-	**2,000,000**
330,000	330,000	**1,650,000**
7,687,400	**5,946,920**	**44,679,625**

2025	2026	Total	
1,751,460	1,010,980	**17,999,925**	
4,835,516	3,905,116	**21,247,180**	added spending b
1,100,424	1,030,824	**5,432,520**	
7,687,400	**5,946,920**	**44,679,625**	

- **-** **-**

2025 Projected	2026 Projected	Total
3,000,000	2,036,000	**17,999,770**
4,640,000	4,640,000	**23,158,000**
330,000	330,000	**1,590,000**
7,970,000	**7,006,000**	**42,747,770**

2025	2026	Total
-	-	**51,141,625**
5,367,724	6,138,329	**24,961,152**
1,100,424	1,030,824	**5,432,520**
6,468,148	**7,169,153**	**81,535,297**
1,501,852	**(163,153)**	**(38,787,527)**

2025	2026

udget

2023 GF - 8/10/23

Includes Transfers

	Total Forestry Budget	Encumbered	Spent	Remaining
Tree Maintenance	$ 40,294	$ -	$ 44,901	$ (4,607)
City Parks Tree Maintenance	$ 369,674	$ -	$ 202,480	$ 167,194
ROW Street Tree Maintenance	$ 2,975,933	$ 325,195	$ 1,307,722	$ 1,343,016
ROW EAB Management	$ 1,252,703	$ -	$ 637,978	$ 614,725
Total	**$ 4,638,604**	**$ 325,195**	**$ 2,193,081**	**$ 2,120,328**

2022 Forestry - General Fund - Final

	Total Forestry Budget	Encumbered	Spent	Remaining
Tree Maintenance	$ 36,832	$ 17,808	$ 15,261	$ 3,763
City Parks Tree Maintenance	$ 364,977	$ 216,581	$ 176,818	$ (28,422)
ROW Street Tree Maintenance	$ 2,957,600	$ 1,131,000	$ 1,721,356	$ 38,953
ROW EAB Management	$ 1,245,210	$ 685,000	$ 544,521	$ 15,689
Total	**$ 4,604,619**	**$ 2,050,389**	**$ 2,457,956**	**$ 29,983**

Includes 1.2 Mil Encumbered for Jobs/Event 1144 RFP (see below)

Current Balance $ 29,983

Projecting Remaining Costs

		$1.2 mil of $2,282,889 (total) has been encumbered
Addition to Jobs PSA	$ -	encumber this much more of remaining $1,082,889
Inventory (DTK8 Update)	$ -	400K has been encumbered for this
Park removals?	$ -	
Remaining Fuel/Misc Costs	$ 100,000	
Removals in Parks	$ -	
Pcards	$ 18,000	
Stumping	$ -	just encumberd 3 CO's so included above (added 2
Planting	$ -	
Forestry Shed (Tom)	$ -	
Restroom Remodel (Tom)	$ -	
Como Shop HVAC (Tom)	$ -	
HVAC Exhaust (Tom)	$ -	
Roof Replacement (Tom)	$ -	
Locker Rooms (Tom)	$ -	

Total Potential Remaining GF Spending	**$ 118,000**
Year End Remaining in Forestry GF AU's	**$ (88,017)**

AU Budgets

10041407
10041408
10041412
10041413

Current Remaining

AU Budgets

10041407
10041408
10041412
10041413

Current Remaining

d - plan to
from 22 GF

35K)

	Transfers/Fixed	Other
10041407	6,200	34,094
10041408	3,165	366,509
10041412	390,797	2,585,136
10041413	164,157	1,088,546
	564,319	4,074,285

can spend through 2026

Other Notes

Purchase new Forestry Building with extra 2022 funds??

653 Rice Street - building that Hagel saw

Budget		Actuals 11/9/22
4,604,619		
62,200.00	sal/fringe	110,803
3,968,620.00	serv/mater	3,772,555
574,319.00	transfers	543,770

$	900,000
$	50,000
$	400,000
$	190,000
$	400,000
$	1,940,000

Total
40,294
369,674
2,975,933
1,252,703
4,638,604

System	DerivedDocumentNum	IsContractManagement	Status	TransactionDate	FinanceCod	FinanceCodeBlock.Ledger
PO	23693	delete	Released	10/23/2021	1	ACTUAL
PO	23693	delete	Released	10/23/2021	1	ACTUAL
PO	23706	No	Released	10/25/2021	1	ACTUAL
PO	23707	No	Released	10/25/2021	1	ACTUAL
PO	23709	No	Released	10/25/2021	1	ACTUAL
PO	23710	No	Released	10/25/2021	1	ACTUAL
PO	23711	delete	Released	10/25/2021	1	ACTUAL
PO	23711	delete	Released	10/25/2021	1	ACTUAL
PO	26182	No	Released	01/19/2023	1	ACTUAL
PO	26183	No	Released	01/19/2023	1	ACTUAL
PO	26758	delete	Released	04/25/2023	1	ACTUAL

TO Delete - email sent 8/11/23

System	umentNumber	IsContractManagement	Status	TransactionDate	ceCodeBloc	FinanceCodeBlock.Ledger
PO	23693	delete	Released	10/23/2021	1	ACTUAL
PO	23693	delete	Released	10/23/2021	1	ACTUAL
PO	23711	delete	Released	10/25/2021	1	ACTUAL
PO	23711	delete	Released	10/25/2021	1	ACTUAL
PO	26758	delete	Released	04/25/2023	1	ACTUAL
PO	25755	delete				
PO	25673	delete				

FinanceCodeBlock.GeneralLedger	FinanceCodeBlock.AccountingUnit	FinanceCodeBlock.Project	FinanceCodeBlock.FinanceDimension1	FinanceCodeBlock.FinanceDimension2	FinanceCodeBlock.FinanceDimension3	FinanceCodeBlock.FinanceDimension4	FinanceCodeBlock.FinanceDimension5
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76505	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76505	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76205	400	41	
76805	40041900	C213T30301111		76205	400	41	

FinanceCodeBlock.GeneralLedger	FinanceCodeBlock.AccountingUnit	FinanceCodeBlock.Project	FinanceCodeBlock.FinanceDimension1	FinanceCodeBlock.FinanceDimension3	FinanceCodeBlock.FinanceDimension4	FinanceCodeBlock.FinanceDimension5
76805	40041900	C213T30301111		76205	400	41
76805	40041900	C213T30301111		76505	400	41
76805	40041900	C213T30301111		76205	400	41
76805	40041900	C213T30301111		76505	400	41
76805	40041900	C213T30301111		76205	400	41
64115	10041408	4110021178		64115		
69590	10041412	4110021057		69590		

TransactionAmount
36,513.68
14,269.32
239,944.00
97,454.00
125,276.00
51,678.00
116,282.72
65,345.92
45,419.95
44,222.75
40.00

TransactionAmount
36,513.68
14,269.32
116,282.72
65,345.92
40.00
450.00
28,505.35

System	ocument Number	Description	Transaction Date	deBlock.GeneralLed	Block.AccountingUnit
PO	24263	Tree Planting (HM)	01/25/2022	64115	10041412
PO	24263	Tree Planting (HM)	01/25/2022	72520	10041413
PO	15738		02/10/2022	69590	10041412
PO	24790	Stump Grinding (Semple)	04/22/2022	64115	10041412
PO	24787	Stump Grinding (Woyda)	04/22/2022	64115	10041413
PO	24798		04/25/2022	64115	10041408
PO	24833	Stump Removal (Macks)	05/02/2022	64115	10041412
PO	24859	Warning Lites	05/09/2022	64115	10041412
PO	24859	Warning Lites	05/09/2022	64115	10041408
PO	25251	Tree Removals (Hugo's)	08/01/2022	64115	10041408
PO	25265	Braun	08/04/2022	64115	10041412
PO	25443	Stump Removals (Semple)	09/15/2022	64115	10041412
PO	25497	Tree Planting (HM)	09/23/2022	64115	10041412
PO	25497	Tree Planting (HM)	09/23/2022	72520	10041413
PO	25563	Jobs PSA (Tree Trust)	10/05/2022	63160	10041412
PO	25563	Jobs PSA (Tree Trust)	10/05/2022	63160	10041413
RQ	48341	Forestry Building Ventilation	10/19/2022	69590	10041412
RQ	48344	Central Service HVAC system	10/20/2022	69590	10041412
RQ	48345	Central Service Facility RTU	10/20/2022	69590	10041407
RQ	48345	Central Service Facility RTU	10/20/2022	69590	10041412
PO	25672	RAK	10/25/2022	69590	10041408
RQ	48375	CSF Restrooms	10/25/2022	69590	10041413
PO	25673	RAK	10/25/2022	69590	10041412
PO	25672	RAK	10/25/2022	69590	10041407
RQ	48386	Public Tree Inventory	10/26/2022	64115	10041413
RQ	48386	Public Tree Inventory	10/26/2022	64115	10041408
RQ	48403	Tree Removals	10/28/2022	64115	10041408

FinanceCodeBlock.Project	nceCodeB	Transaction Amount
4110021178	x	20,899.78
4110021178	x	11,058.11
4110021178	x	1,595.81
4110021178	x	82,347.65
4110021178	x	28,965.75
4110021178	x	1,055.93
4110021178	x	68,428.00
4110021178	x	1,709.90
4110021178	x	1,000.00
4110021178	x	-
4110021178	x	-
4110021178	x	51,422.25
4110021178	x	400,000.00
4110021178	x	190,000.00
4110013000	x	1,000,000.00
4110013000	x	200,000.00
4110021178	x	76,950.00
4110021057	x	57,500.00
4110021057	x	10,647.00
4110021057	x	3,698.00
4110021057	x	126,000.00
4110021057	x	76,490.00
4110021057	x	28,505.35
4110021057	x	7,161.33
4110021178	x	398,000.00
4110021178	x	2,000.00
4110021178	x	86,525.00

NOTES

All EAB costs charged to Capital Project (2022-2026)

Repurpose EAB GF Budget (10041413) to Non EAB costs (trimmings, fleet, etc) starting in 2022

2022 Tech Change to move all FTE's currently in 10041413 to 76041405 (where we will then bill all EAB staff costs EAB Capital - like we bill Design Staff to Capital Projects)

All EAB Equipment and Contractors (Services/Materials) can be charged direct to EAB Capital

TO DO

Need to move spending from EAB GF to EAB Capital for 23K and 16K bills (Semple, Woyda)

PO's to cancel in GF

Semple PO 21030 (stump resto)
Semple PO 20489 (hauling)
Woyda PO 21793 (stump grinding)
BJ Haines PO 22764 (stump grinding)
BJ Haines PO 20802 (stump grinding)
ACRT PO 23265 (training)

possibly move entire 10041413 budget to 10041412? (maybe)

Dave to do (Rachel email)

Strategic Questions for Forestry GF	**Question for**
We can ask Shaina if ARP can cover that YCPS but isn't there enough in Forestry GF for 2022?	Us

Plan for Thursday - Questions for Rachel

We're showing 1.3 mil left in GF, are you showing the same?
How much of this remaining are you planning spend or encumber?

Acct - whatever she can't spend/encumber from 22 GF, we'll either add more to Jobs PO in 22 or move actual costs from Port Capital back to the GF. Priority is spending the GF down.

System	Doc #	IsContractManagement	Status	TransactionDate	FinanceCodeBlock.GeneralLedgerChartAccount	FinanceCodeBlock.AccountingUnit
PO	24263	No	Released	01/25/2022	76805	40041900
PO	23706	No	Released	10/25/2021	76805	40041900
PO	23714	No	Released	10/25/2021	76805	40041900
PO	23709	No	Released	10/25/2021	76805	40041900
PO	23711	No	Released	10/25/2021	76805	40041900
PO	23707	No	Released	10/25/2021	76805	40041900
PO	23708	No	Released	10/25/2021	76805	40041900
PO	23710	No	Released	10/25/2021	76805	40041900
PO	24078	No	Released	01/07/2022	76805	40041900
PO	23962	No	Released	12/14/2021	76805	40041900
PO	23776	No	Released	11/09/2021	76805	40041900
PO	24672	No	Released	03/31/2022	76805	40041900
PO	23693	No	Released	10/23/2021	76805	40041900
PO	23732	No	Released	10/28/2021	76805	40041900
PO	24620	No	Released	03/22/2022	76805	40041900
PO	23849	No	Released	11/23/2021	76805	40041900
PO	23713	No	Released	10/25/2021	76805	40041900

FinanceCodeBlock.Project	FinanceCodeBlock.FinanceDimension3	Transaction Amount
C213T30301111	76205	900,000.00
C213T30301111	76205	239,944.00
C213T30301111	76205	136,746.00
C213T30301111	76205	125,276.00
C213T30301111	76205	116,282.72
C213T30301111	76205	97,454.00
C213T30301111	76205	68,527.00
C213T30301111	76205	51,678.00
C213T30301111	76205	50,000.00
C213T30301111	76205	49,270.00
C213T30301111	76205	42,900.00
C213T30301111	76205	42,480.00
C213T30301111	76205	36,513.68
C213T30301111	76205	6,554.46
C213T30301111	76205	6,137.53
C213T30301111	76205	3,919.50
C213T30301111	76205	0.75
Total		**1,973,683.64**

System	DerivedDocumentNumber	IsContractManagement	Status	TransactionDate	FinanceCodeBlock.GeneralLedgerCha	FinanceCodeBlock.AccountingUnit
PO	23737	HM	Released	10/29/2021	76805	40041910
PO	24263	HM	Released	01/25/2022	76805	40041900
PO	24263	HM	Released	01/25/2022	76805	40041900

FinanceCodeBlock.Project	odeBlock.Finance	odeBlock.FinanceDi	eBlock.FinanceDimensi	TransactionAmount
C213T30301186		76310	400	19,138.95
C213T30301111		76205	400	516,722.13
C213T30301111		76205	400	15,000.00
				550,861.08

invoice	PO	invoice amount
	23737	14,850.15
	24263	499,676.94
	24263	12,120.30
	24263	5,516.05
		532,163.44

City of Saint Paul Financial Analysis

File ID Number:	RES PH 25-142
Budget Affected:	CIB Budget
Total Amount of Transaction:	2,000,000
Funding Source:	Donation
	Appropriation already i
Charter Citation:	10.7.1

Fiscal Analysis

To amend the Parks and Recreation 2025 Capital Improvement Bud
Saint Paul Port Authority in the amount of $2,000,000 for initial expe

Detail Accounting Codes:

			GENER

Spending Changes

(Action Accomplished)

GL Annual Budget		
Company	**Fund-Dept-Cost Center**	**Account**
1	40041900	76805

Financing Changes

(Action Accomplished)

GL Annual Budget		
Company	**Fund-Dept-Cost Center**	**Account**

1	40041900	55505

ACTIVITY LEDG

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and

Spending Changes

(Action Accomplished)

Life to Date Activity Budget		
Activity Group	**Activity**	**Account Category**
C-FMSCAP	C233P06301023	77025

Financing Changes

(Action Accomplished)

Life to Date Activity Budget		
Activity Group	**Activity**	**Account Category**
C-FMSCAP	C233P06301023	55505

Parks and Recreation	Capital
ncluded in budget?	No

get financing and spending plans to reflect additional funding received from the
nses including design and planning for the Hillcrest Heights Capital Budget.

AL LEDGER (GL) - ANNUAL BUDGET

Description		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Capital Expenditure		-	2,000,000	2,000,000
	TOTAL:	-	2,000,000	2,000,000

Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET

Outside Contributions & Donations		-	2,000,000	2,000,000
	TOTAL:	-	2,000,000	2,000,000

GER (AC) - LIFE TO DATE ACTIVITY BUDGET

HRA amendments.

Description		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Capital Interior Services - Other		500,000	2,000,000	2,500,000
	TOTAL:	500,000	2,000,000	2,500,000

Description		CURRENT BUDGET	CHANGES	AMENDED BUDGET
Outside Contributions & Donations		500,000	2,000,000	2,500,000
	TOTAL:	500,000	2,000,000	2,500,000

2022-2026 - PORT PROJECT				
YEAR	EAB TREE REMOVAL	EAB STUMP REMOVAL	EAB PLANTING	BRANCHES TREES - PORT SHARE
2022	$ 3,025,000.00	$ 596,400.00	$ 955,556.30	$150,000
2023	$ 3,286,000.00	$ 596,400.00	$ 1,179,990.00	$150,000
2024	$ 2,225,149.00	$ 609,000.00	$ 1,179,990.00	$150,000
2025	NA	$ 421,470.00	$ 1,179,990.00	$150,000
2026	NA	NA	$ 791,379.96	$219,600
2021-2026 Total	**$ 8,536,149**	**$ 2,223,270**	**$ 5,286,906**	**$ 819,600**
Total Trees	7977	10587	13342	2732

Sources	2022	2023	2024	2025
Port Bonds	5,860,956	5,212,390	4,164,139	1,751,460
City General Fund	4,509,234	4,509,234	4,509,234	4,509,234
City CIB	300,000	300,000	330,000	330,000
Total Sources	**10,670,190**	**10,021,624**	**9,003,373**	**6,590,694**

Uses	2022	2023	2024	2025
EAB & Port Jobs Tree Costs	5,860,956	5,212,390	4,164,139	1,751,460
Non-EAB	4,356,312	4,326,693	4,528,406	5,367,724
CIty Jobs Program	1,100,424	1,100,424	1,100,424	1,100,424
Total Uses	**11,317,692**	**10,639,507**	**9,792,969**	**8,219,608**
Shortfall	**(647,502)**	**(617,883)**	**(789,596)**	**(1,628,914)**

EQUIPMENT PURCHASE	Port Authority Funded Project
$ 1,134,000.00	$ 5,860,956
	$ 5,212,390
	$ 4,164,139
	$ 1,751,460
	$ 1,010,980
$ 1,134,000	**$ 17,999,925**

2026	Total
1,010,980	**17,999,925**
4,509,234	**22,546,170**
330,000	**1,590,000**
5,850,214	**42,136,095**

2026	Total
1,010,980	**17,999,925**
6,138,329	**24,717,464**
1,030,824	**5,432,520**
8,180,133	**48,149,909**
(2,329,919)	**(6,013,814)**

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-136

File ID:	RES PH 25-136	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	266-6245	**In Control:**	City Council
				File Created:	06/24/2025
File Name:	Public Works Capital Budget Amendment			**Final Action:**	

Title: Amending the financing and spending plans in the Department of Public Works Capital Budget for multiple capital projects.

Notes:

		Agenda Date:	
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	RES PH 25-136.xlsx	**Financials Included?:**	
Contact Name:	Anne Weber	**Hearing Date:**	
Entered by:	anne.weber@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-136

Amending the financing and spending plans in the Department of Public Works Capital Budget for multiple capital projects.

See Attachment.

WHEREAS, the Department of Public Works proposes to add and transfer funding to multiple projects to revise Sewer, Water, Municipal State Aid and other funding sources; and
WHEREAS, the Department of Public Works is recommending the following changes to the financing and spending on these projects:

- Add Saint Paul Sewer Utility funding to the following 2025 projects:
  - Pleasant - Victoria to St. Clair $300,000
  - Wheelock/Grotto Phase 1 $1,200,000
  - Como and Central Safe Routes to School $165,000
  - Jackson - University to Pennsylvania $250,000
  - Sidewalk Program $30,000
  - Capital City Bikeway on Kellogg Phase 2 $60,000
- Add Saint Paul Regional Water Services funding to the following 2025 projects:
  - Wheelock/Grotto Phase 1 $1,200,000
  - Capital City Bikeway on Kellogg Phase 2 $60,000

- Add $555,000 Xcel funding to the 2025 Capital City Bikeway on Kellogg Phase 2.
- Add $500,000 Ramsey County funding to the 2025 Sidewalk Program.
- Transfer $500,000 Ramsey County funding from the 2025 Ramsey County Lighting Program to the 2025 Ramsey County Signal Program.
- Transfer $350,000 MSA from the 2025 Victoria and Minnehaha Signal Project to the Payne Avenue Pedestrian Improvement Project.
- Transfer $650,000 MSA from the Tedesco Project, $660,000 from the Como-Brompton to City Limits Project and $84,000 from 2023 MSA Contingency to the Capital City Bikeway on Kellogg Phase 2 Project.

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there is available for appropriation funds of $4,320,000; and

WHEREAS, the Mayor, pursuant to Section 10.07.4 of the Charter of the City of Saint Paul, does certify that there is available for transfer of appropriation funds of $2,344,000; now, therefore be it

RESOLVED, by the Council of the City of Saint Paul, upon recommendation of the Mayor and advice of the Long-Range Capital Improvement Budget Committee, that $4,320,000 is available for appropriation of funds and $2,344,000 is available for transfer of appropriation of funds in the Capital Improvement Budget, as heretofore adopted and amended by this Council, be hereby further amended in the Capital Improvement Budget in the following particulars:

City of Saint Paul Financial Analysis Template Instructions

Purpose of the Fiscal Analysis Template:

- Provide summary information of the fiscal impact of financial resolutions that come before the Mayor and City Council
- Provide accurate accounting information (codes, and amounts) so that budget amendments can be reflected in the Infor system.
- Resolutions and administrative orders without this information will not be approved by OFS, and will be returned to the resolution drafter.

Financial Analysis Template

- Provide the requested information in the Financial Analysis Template (green tab) of this file. Pop-up windows will appear throughout the file to provide more details on what information is required.
- Complete the **top section** (line #s 1-27) of the Financial Analysis Template for any finance related resolutions, including:
  - Grants: applying for, accepting, and budgeting
  - Donations: soliciting, accepting, and budgeting
  - Budget amendments: both resolutions and administrative orders
  - All other resolutions with a financial impact
- Required fields are marked with red font or borders.
- **General Ledger (GL) - Annual Budget**
  - Complete the **General Ledger** section for all changes to the annual budget
  - Provide accurate **GL account codes**: Company, Accounting Unit (fund-department-cost center), Account
  - If you need help with GL codes, check the Chart of Accounts crosswalk on the intranet or contact Lori Lee x68822
  - This section is required for all changes to the budget via budget amendment or administrative order
- **Activity Ledger (AC) - Life to Date Activity Budget**
  - Complete the **Activity Ledger** section in addition to the GL section for changes to the following budgets:
    - Grants
    - Capital and Capital Bond Proceeds
    - STAR
    - TIF
    - HRA
  - Provide accurate **AC account codes**: Activity Group, Activity, Account Category
  - If you need help with AC codes, check the Chart of Accounts crosswalk on the intranet or contact Patty Germain x68807

Budget Reference Tabs

- The Operating Budget Reference and CIB Budget Reference pages (blue tabs) contain guidance on what kind of Mayoral and/or Council action is required for budget changes to the operating and capital budgets. Charter and administrative code citations for various financial resolutions are also provided.
- If you have questions about what is required to accomplish a particular financial action, please contact your budget analyst.

City of Saint Paul Financial Analysis

File ID Number:	RES PH 25-136	
Budget Affected:	CIB Budget Public Works	Capital
Total Amount of Transaction:	4,320,000	2,344,000
Funding Source:	Multiple	Transfer of Appropriations
	Appropriation already included in budget?	No and Yes
Charter Citation:	City Charter 10.07.1 and 10.07.4	

Fiscal Analysis

- Adding Saint Paul Sewer Utility funding to the following 2025 projects:
Pleasant - Victoria to St. Clair $300,000, Wheelock/Grotto Phase 1 $1,200,000, Como and Central Safe Routes to School $165,000,
Jackson - University to Pennsylvania $250,000, Sidewalk Program $30,000 and Capital City Bikeway on Kellogg Phase 2 $60,000.
- Adding Saint Paul Regional Water Services funding to the following 2025 projects:
Wheelock/Grotto Phase 1 $1,200,000 and Capital City Bikeway on Kellogg Phase 2 $60,000
- Adding $555,000 Xcel funding to the 2025 Capital City Bikeway on Kellogg Phase 2.
- Adding $500,000 Ramsey County funding to the 2025 Sidewalk Program.
- Transferring $500,000 Ramsey County funding from the 2025 Ramsey County Lighting Program to the 2025 Ramsey County Signal Program.
- Transferring $350,000 MSA from the 2025 Victoria and Minnehaha Signal Project to the Payne Avenue Pedestrian Improvement Project.
- Transferring $650,000 MSA from the Tedesco Project, $660,000 from the Como-Brompton to City Limits Project and $84,000 from 2023 MSA Contingency to the Capital City Bikeway on Kellogg Phase 2 Project

Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	XXXXXXXX	XXXXX	(Item description)	-	-	-
1				-	-	-
			TOTAL:	-	-	-

Financing Changes

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
(Choose Company)	XXXXXXXX	XXXXX	(Item description)	-	-	-
				-	-	-
			TOTAL:	-	-	-

PROJECT LEDGER (AC) - LIFE TO DATE PROJECT BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

(Action Accomplished)

Life to Date Project Budget					CURRENT		AMENDED
Project Group	Project	Account Category	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C202E28925101	76105	Streets	Tedesco	4,493,006	(650,000)	3,843,006
C-FMSCAP	C202T27729326	76105	Streets	Como Brompton	4,079,100	(660,000)	3,419,100
C-FMSCAP	C212R33220068	64305	Street and Sidewalk Repair	CCB Phase 2	9,157,675	2,069,000	11,226,675
C-FMSCAP	C232T36900000	76105	Streets	MSA Contingency	280,763	(84,000)	196,763
C-FMSCAP	C252G42628116	76105	Streets	Victoria Signal	540,000	(350,000)	190,000
C-FMSCAP	C252E44720087	64305	Street and Sidewalk Repair	Payne Ave Ped	300,000	350,000	650,000
C-FMSCAP	C252S44620086	64305	Street and Sidewalk Repair	Como Central SRTS	988,000	165,000	1,153,000
C-FMSCAP	C252T11100001	76105	Streets	Jackson University	7,900,000	250,000	8,150,000
C-FMSCAP	C252T22000000	64310	Repair Maint Street Lights	Lighting Program	1,500,000	(500,000)	1,000,000
C-FMSCAP	C252T23000000	76105	Streets	RC Signals	500,000	500,000	1,000,000
C-FMSCAP	C252T40000000	64305	Street and Sidewalk Repair	Sidewalk Program	1,535,000	530,000	2,065,000
C-FMSCAP	C252T50029336	76105	Streets	Pleasant Ave	4,830,770	300,000	5,130,770
C-FMSCAP	C252T50029337	76105	Streets	Wheelock Grotto	8,015,385	2,400,000	10,415,385
						4,320,000	

Financing Changes

(Action Accomplished)

Life to Date Project Budget					CURRENT		AMENDED
Project Group	Project	Account Category	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C202E28925101	43651	Municipal State Aid Construction	Tedesco	(1,475,000)	650,000	(825,000)
C-FMSCAP	C202T27729326	43651	Municipal State Aid Construction	Como Brompton	(660,000)	660,000	-
C-FMSCAP	C212R33220068	43651	Municipal State Aid Construction	CCB Phase 2	-	(1,394,000)	(1,394,000)
C-FMSCAP	C212R33220068	47565	SPRWS Construction	CCB Phase 2	-	(60,000)	(60,000)
C-FMSCAP	C212R33220068	55105	Program Income	CCB Phase 2	-	(60,000)	(60,000)
C-FMSCAP	C212R33220068	55505	Outside Contribution Donations	CCB Phase 2	-	(555,000)	(555,000)
C-FMSCAP	C232T36900000	43651	Municipal State Aid Construction	MSA Contingency	(280,763)	84,000	(196,763)
C-FMSCAP	C252G42628116	43651	Municipal State Aid Construction	Victoria Signal	(540,000)	350,000	(190,000)
C-FMSCAP	C252E44720087	43651	Municipal State Aid Construction	Payne Ave Ped	(300,000)	(350,000)	(650,000)
C-FMSCAP	C252S44620086	55105	Program Income	Como Central SRTS	-	(165,000)	(165,000)
C-FMSCAP	C252T11100001	55105	Program Income	Jackson University	(500,000)	(250,000)	(750,000)
C-FMSCAP	C252T22000000	55515	County Share of Cost	Lighting Program	(500,000)	500,000	-
C-FMSCAP	C252T23000000	55515	County Share of Cost	RC Signals	-	(500,000)	(500,000)
C-FMSCAP	C252T40000000	55105	Program Income	Sidewalk Program	-	(30,000)	(30,000)
C-FMSCAP	C252T40000000	55515	County Share of Cost	Sidewalk Program	-	(500,000)	(500,000)
C-FMSCAP	C252T50029336	55105	Program Income	Pleasant Ave	-	(300,000)	(300,000)
C-FMSCAP	C252T50029337	47565	SPRWS Construction	Wheelock Grotto	(1,400,000)	(1,200,000)	(2,600,000)
C-FMSCAP	C252T50029337	55105	Program Income	Wheelock Grotto	(800,000)	(1,200,000)	(2,000,000)
						(4,320,000)	

Operating Budget Changes Procedures Guide

2/14/2014

	In order to:	Resolution, A.O., or Other Documentation Required?	Resolution/AO Action	Charter/Code Citation
1.)	**Recognize additional/unanticipated revenues** (Ex. Outperforming revenues, outside donations, etc.)	Budget Amendment Resolution and Public Hearing	- Mayor certifies that there are available for appropriation total revenues in excess of those estimated in the budget - Amend spending and financing to recognize new revenue in the appropriate company and activity	C.C. 10.07.1
2.)	**Accept a Grant**			
	a.) If no budget has previously been established for the grant	Award Letter and/or Grant Agreement Budget Amendment Resolution and Public Hearing	- Mayor certifies that there are available for appropriation total revenues in excess of those estimated in the budget - Amend spending and financing to recognize the grant in the appropriate company and activity	C.C. 10.07.1 Admin 41.03
	b.) Previously established grant budget	Award Letter and/or Grant Agreement Resolution Accepting the Grant Funds (No public hearing needed)	- Accept the awarded grant funds - Include in the resolution that the grant funds were included in the current year's budget	
3.)	**Transfer Appropriations within Departments:**			
	a.) Within the same Fund/Company	Administrative Order (A.O.)	- Mayor may transfer any unencumbered appropriation balances within a department - Administrative order is prepared to execute the transfer	C.C. 10.07.4
	b.) Between Funds/Companies	Budget Amendment Resolution	- Mayor recommends and council approves through resolution to transfer appropriations between companies - Amend spending and financing to recognize transfer	C.C. 10.07.4

Operating Budget Changes Procedures Guide

2/14/2014

	In order to:	Resolution, A.O., or Other Documentation Required?	Resolution/AO Action	Charter/Code Citation
4.)	**Transfer Appropriations between Departments**			
	a.) Within the same Fund/Company	Budget Amendment Resolution	- Mayor recommends and council approves through resolution to transfer appropriations between departments - Amend spending and financing to recognize transfer	C.C. 10.07.4
	b.) Between Funds/Companies	Budget Amendment Resolution	- Mayor recommends and council approves through resolution to transfer appropriations between departments - Amend spending and financing to recognize transfer	C.C. 10.07.4
5.)	**Allow appropriations to lapse (non-capital improvement dollars)** For Lapse of appropriations - Capital improvements see City Charter 10.09. For guidance on budget change procedures for accomplished or abandoned projects, see the CIB Project and Budget Changes Procedures Guide, numbers 1, 2, and 6.	None	- No action required. -All non-encumbered appropriations will fall to fund balance at the end of the fiscal year. - All encumbered appropriations will be re-appropriated in the following fiscal year's budget for the same purposes	C.C. 10.08
6.)	**Enact Emergency Appropriation**	Emergency is defined as "a sudden or unforeseen situation affecting life, health, property, or the public peace or welfare that requires immediate council action", C.C. 6.06 Emergency Ordinances Budget Amendment Resolution	- Resolution to appropriate emergency funds is adopted by unanimous affirmative vote by the council	C.C. 10.07.2 C.C. 6.06
7.)	**Reduction of Appropriations**	Report by the Mayor of the estimated amount of the deficit Recommendation by the Mayor to the City Council of steps to be taken	- Resolution or other actions deemed necessary by Council to prevent or minimize any deficit	C.C. 10.07.3

Capital Project and Budget Changes Procedures Guide

2/14/2014

	In order to:	Resolution and/or A.O. Required? CIB	Resolution/AO Action	Charter/Code Citation
1.)	Close a completed project with excess balances	Administrative Order (completed by OFS) Periodic review by the CIB Committee	- Amend project financing and spending - Transfer excess appropriation to contingency when applicable	Administrative Code 57.09 (2) City Charter 10.09 - Accomplished projects
2.)	Close a completed project with no excess balances, but excess spending authority	Administrative Order (completed by OFS) Periodic review by the CIB Committee	- Amend project financing and spending	City Charter 10.09 - Accomplished projects
3.)	Close a completed project with no excess balances and no excess spending authority	None	- Contact OFS with project budget codes to have the project inactivated in the finance system	N/A
4.)	Adding new spending authority to an existing project (without changing the scope of the project)			
	a.) Financing source is new money	CIB Committee review and recommendation Mayor recommends via resolution Compliance with City Comprehensive Plan Public hearing	- Amend project financing and spending to recognize new revenue	Administrative Code 57.09 (1) City Charter 10.07.1

Capital Project and Budget Changes Procedures Guide

2/14/2014

In order to:	Resolution and/or A.O. Required? CIB	Resolution/AO Action	Charter/Code Citation
b.) Financing source is contingency (less than $25,000)	All proposed uses of Contingency funds must first be reviewed by OFS Transfers within a department require an Administrative Order (completed by departments; verified and approved by OFS) A.O.s require periodic review by CIB Committee Transfers between departments require a resolution (completed by departments; verified and approved by OFS)	- Reduce amount in appropriate contingency fund - Amend project spending and financing to recognize use of contingency funding	Administrative Code 57.09 (3) a City Charter 10.07.4
c.) Financing source is contingency (more than $25,000)	All proposed uses of Contingency funds must first be reviewed by OFS CIB Committee review and recommendation Mayor recommends via resolution Public hearing	- Reduce amount in appropriate contingency fund ("*unallocated reserve account*") - Amend project spending and financing to recognize use of contingency funding	Administrative Code 57.09 (3) b City Charter 10.07.4

Capital Project and Budget Changes Procedures Guide

2/14/2014

In order to:	Resolution and/or A.O. Required? CIB	Resolution/AO Action	Charter/Code Citation
Add a new project 5.) OR Expand the scope of an existing project			
a.) Financing source is new money	CIB Committee review and recommendation Mayor recommends via resolution Compliance with City Comprehensive Plan Public hearing	- Amend project financing and spending to recognize new revenue	Administrative Code 57.09 (1) City Charter 10.07.1
b.) Financing source is contingency	All proposed uses of Contingency funds must first be reviewed by OFS CIB Committee review and recommendation Mayor recommends via resolution Public hearing	- Transfer dollars from contingency to new project - Amend spending and financing to recognize transfer	Administrative Code 57.09 (1) City Charter 10.07.4
6.) Declare a project abandoned	Council resolution	- Identify project as abandoned -Transfer appropriation for the abandoned project to a separate contingency fund ("*unallocated reserve account*") - Reappropriation of the funds needs CIB Committee review, Mayor recommendation, and Council approval (see either of the Add dollars to a project sections above)	Administrative Code 57.09 (4) City Charter 10.09
7.) Replace an approved project with a new project	1) Declare an approved project abandoned or completed with excess balances (see process above) 2) Add new project after capital improvement budget is adopted (see process above)	- Can accomplish both steps in one resolution	

Departments	Affected Budgets	General vs. Special Fund	Funding Source	Already Appropriated?	Company
(Select Department)	(Choose CIB or Operating)	(Choose General, Special or Capital)	(Select Funding Source)	(Yes or No?)	(Choose Company)
Multiple Departments			Transfer of Appropriations	Yes	1
City Attorney's Office	Both Operating and CIB Budgets	General Fund	Grant	No	3
City Council	Operating Budget	Special Fund	Donation	Yes and No	5
Emergency Management	CIB Budget	Capital	Multiple	No and Yes	8
Financial Services		Multiple Funds	Other		9
Fire and Safety Services					
General Government Accounts					
HRA					
Human Resources					
HREEO					
Mayor's Office					
Parks and Recreation					
PED					
Police Department					
Public Health					
Public Library Agency					
Public Works					
RiverCentre					
Safety and Inspections					
Technology and Communications					
Water Department					

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-147

File ID:	RES PH 25-147	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-8840	**In Control:**	City Council
				File Created:	07/02/2025
File Name:	Authorizing the Office of Financial Services to accept a $49,000 grant and authorizing execution of a grant agreement (which includes an indemnification clause) with the Minnesota Pollution Control Agency Local Climate Action Grant Program for developing			**Final Action:**	

Title: Authorizing the Office of Financial Services to accept a $49,000 grant and authorizing execution of a grant agreement (which includes an indemnification clause) with the Minnesota Pollution Control Agency Local Climate Action Grant Program for developing a municipal fleet decarbonization plan.

Notes:			
		Agenda Date:	
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	DRAFT Grant agreement 6.20.25, DRAFT Grant Agreement Attachment A Workplan and Budget	**Financials Included?:**	
Contact Name:	Liz Boyer	**Hearing Date:**	
Entered by:	liz.boyer@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-147

Authorizing the Office of Financial Services to accept a $49,000 grant and authorizing execution of a grant agreement (which includes an indemnification clause) with the Minnesota Pollution Control Agency Local Climate Action Grant Program for developing a municipal fleet decarbonization plan.

WHEREAS, the Minnesota Pollution Control Agency (MPCA), has allocated $1.5 million in funding during FY2025 through the Local Climate Action Grant program to develop or implement plans of action that enable local jurisdictions to adapt to extreme weather events and a changing climate and/or to reduce the local jurisdiction's contributions to the causes of climate change; and

WHEREAS, the greenhouse gas inventory conducted by the City of Saint Paul in 2016 documented that 31% of emissions in Saint Paul are generated by the transportation sector; and

WHEREAS, greenhouse gas emissions from the City's fleet operations have increased over the past either years despite actions to replace some City-owned gas-powered passenger vehicles with battery electric and hybrid vehicles; and

WHEREAS Resolution number 25-62 passed on 1/22/2025 authorized the Office of Financial

Services to apply for a Minnesota Pollution Control Agency Local Climate Action Grant for developing a municipal fleet decarbonization plan; and

WHEREAS the Minnesota Pollution Control Agency awarded the City of Saint Paul a Local Climate Action Grant of $49,000 with a required match of $24,500; and

WHEREAS, the Office of Financial Services has identified matching funds available in the Green Energy Loan Fund and wishes to accept said funding and execute a grant agreement (which contains an indemnification clause) with the Minnesota Pollution Control Agency: now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul hereby authorizes and approves entering into the grant agreement with the Minnesota Pollution Control Agency (which includes an indemnification clause) to accept and implement the grant funds consistent with the application and applicable compliance requirements.

See attachments

MINNESOTA POLLUTION CONTROL AGENCY
520 Lafayette Road North
St. Paul, MN 55155-4194

Grant Agreement
State of Minnesota

SWIFT Number: 269408
AI: 41392
Activity ID: PRO20250001

This grant agreement is between the state of Minnesota, acting through its Commissioner of the **Minnesota Pollution Control Agency**, 520 Lafayette Road North, St. Paul, MN 55155-4194 ("MPCA" or "State"), and **City of Saint Paul,** 15 Kellogg Blvd. W, St. Paul MN 55102 ("Grantee").

Recitals

1. Under Minn. Stat. § 116.03, subd. 2, the State is empowered to enter into this grant.
2. The State is in need of the **Municipal Fleet Decarbonization Planning Project** (project).
3. Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, subd. 4(a)(1).
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minn. Stat. § 16B.98, subd. 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1. Term of Grant Agreement

1.1 **Effective date: June 16**, **2025** Per Minn. Stat.§16B.98, subd. 5, the Grantee must not begin work until this grant contract is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn. Stat. § 16B.98, subd. 7, no payments will be made to the Grantee until this grant agreement is fully executed.

1.2 **Expiration date: June 30**, **2026** or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of terms.** The following clauses survive the expiration or cancellation of this grant agreement: Indemnification; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure.

2. Grantee's duties

The Grantee, who is not a state employee, will perform the duties specified in **Attachment A**, which is attached and incorporated into this grant agreement.

3. Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4. Consideration and payment

4.1 **Consideration**. The State will pay for all services performed by the Grantee under this grant agreement as follows:

(a) Compensation. The Grantee will be paid according to the breakdown of costs contained in **Attachment A**, which is attached and incorporated into this grant agreement. Grantee certifies they will provide no less than 50% (fifty percent) of the total grant amount as cash match for a local jurisdiction whose population equals or exceeds 20,000; OR no less than 5% (five percent) of the total grant amount as cash match or in-kind services for a local jurisdiction whose population is under 20,000.

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(b) Travel expenses. Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant agreement will not exceed the amount listed in **Attachment A,** which is attached and incorporated into this grant contract; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) Total obligation. The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed **$49,000.00 (Forty-Nine Thousand Dollars and Zero Cents)**.

4.2 **Payment**

(a) Invoices. The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule:

Invoices for expenses incurred to-date may be submitted as frequently as monthly. First invoice is encouraged no later than 6 (six) months or midway through the project, whichever comes first. Email updates about the status of the project are required to be provided to the State's Authorized Representative whenever an invoice is submitted to MPCA Accounts Payable. The State's Authorized Representative will not approve an invoice through the state system without this project update. A final invoice for payment of remaining grant funds expended by the project is required to be submitted at the completion of the project after a Grant Project Final Report, in a format provided to the Grantee by the MPCA, has been submitted to the State's Authorized Representative and approved. Payment of the final 10% (ten percent) of grant funds will be held back until the project is completed satisfactorily and all deliverables have been submitted and approved.

Invoices must be emailed to mpca.ap@state.mn.us, and contain the following information:

- Name of Grantee
- Grantee's Authorized Representative
- State's Authorized Representative
- SWIFT Contract No.
- Total amount requested for this invoicing period
- Invoice number
- Invoice date
- Invoicing period (actual working period covered by the invoice)
- Cumulative amount of grant expended to date
- Amount of match expended this invoicing period
- Cumulative amount of match expended to date
- Time and material breakdown for invoicing period:
    - Itemization **by each task worked on that period and for each position that worked on it** showing actual hourly rates, hours worked and total dollar amounts (divided into grant-funded and match); consultant invoices may be requested
    - Receipts for supplies and any other itemized materials costs to be reimbursed with grant funds or counted as match
    - Itemized per diem expenses, stipends or similar; receipts may be requested to be submitted with invoice
- Other items as requested

If there is a problem with submitting an invoice electronically, please contact the Accounts Payable Unit at

651-757-2491.

The Grantee shall submit an invoice for the final payment within 15 (fifteen) days of the original or amended end date of this grant agreement. The State reserves the right to review submitted invoices after 15 (fifteen) days and make a determination as to payment.

(b) The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.3 **Contracting and bidding requirements:** Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work and have a total project cost of $25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44; consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

(b) The grantee must not contract with vendors who are suspended or debarred in Minnesota found on the Minnesota Department of Administration website at https://mn.gov/admin/osp/government/suspended-debarred/.

5. Conditions of Payment

All services provided by the Grantee under this grant agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6. Authorized Representative

The State's Authorized Representative is **Liz Wiese,** 7678 College Road, Ste 105, Baxter, MN 56425, 651-757-2072, liz.wiese@state.mn.us, or their successor, and has the authority to monitor the Grantee's performance and to accept the services provided under this agreement.

The Grantee's Authorized Representative is **Liz Boyer**, 15 Kellogg Blvd. W, St. Paul, MN 55102, 651-266-8840, liz.boyer@ci.stpaul.mn.us, or their successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7. Assignment, Amendments, Change Orders, Waiver, and Grant Agreement complete

7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.

7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.

7.3 **Change Orders.** If the State's Project Manager or the Grantee's Authorized Representative identifies a change needed in the workplan and/or budget, either party may initiate a Change Order using the Change Order Form provided by the MPCA. Change Orders may not delay or jeopardize the success of the Project, alter the overall scope of the Project, increase or decrease the overall amount of the Agreement, or cause an extension of the term of this Agreement. Major changes require an Amendment rather than a Change Order.

The Change Order Form must be approved and signed by the State's Project Manager and the Grantee's Authorized Representative **in advance of doing the work**. Documented changes will then become an integral and enforceable part of the Agreement. The MPCA has the sole discretion on the determination of whether a requested change is a Change Order or an Amendment. The state reserves the right to refuse any Change Order requests.

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7.4 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.

7.5 **Grant Agreement complete.** This grant agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8. Indemnification

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9. State audits

Under Minn. Stat. § 16B.98, subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10. Government data practices and intellectual property

10.1 **Government data practices**. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 **Intellectual property rights**

(a) Intellectual property rights. The State owns all rights, title and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this grant agreement. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant agreement. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant agreement. The Documents shall be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee, at the Grantee's expense, upon the written request of the State, or upon completion, termination, or cancellation of this grant agreement. To the extent possible, those Works eligible for copyright protection under the United States' Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

(b) Obligations.

(1) **Notification**. Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this grant agreement, the Grantee shall immediately give the State's Authorized Representative written notice thereof, and must

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promptly furnish the Authorized Representative with complete information and/or disclosure therein.

(2) **Representation**. The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause Liability, the Grantee shall indemnify, defend, to the extent permitted by the Attorney General, and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including, but not limited to, attorney fees. If such a claim or action arises or in Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

(3) **License.** The State hereby grants a limited, no-fee, noncommercial license to the Grantee to enable the Grantee's employees engaged in research and scholarly pursuits to make, have made, reproduce, modify, distribute, perform, and otherwise use the Works, including Documents, for research activities or to publish in scholarly or professional journals, provided that any existing or future intellectual property rights in the Works or Documents (including patents, licenses, trade or service marks, trade secrets, or copyrights) are not prejudiced or infringed upon, that the Minnesota Data Practices Act is complied with, and that individual rights to privacy are not violated. The Grantee shall indemnify and hold harmless the State for any claim or action based on the Grantee's use of the Works or Documents under the provisions of Clause 10.2(b)(2). Said license is subject to the State's publicity and acknowledgement requirements set forth in this grant agreement. The Grantee may reproduce and retain a copy of the Documents for research and academic use. The Grantee is responsible for security of the Grantee's copy of the Documents. A copy of any articles, materials or documents produced by the Grantee's employees, in any form, using or derived from the subject matter of this license, shall be promptly delivered without cost to the State.

11. Workers' compensation

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12. Publicity and endorsement

12.1 **Publicity**. Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 **Endorsement**. The Grantee must not claim that the State endorses its products or services.

13. Governing law, jurisdiction, and venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

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14. Termination

14.1 **Termination by the State.**

(a) Without Cause

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

(b) With Cause

The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.2 **Termination by the Commissioner of Administration**

The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14.3 **Termination for Insufficient Funding**

The State may immediately terminate this grant contract if:

(a) Funding is withdrawn by the Minnesota Legislature

(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15. Data disclosure

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.
To protect Grantee's personal data, Grantee is strongly encouraged to obtain and use a Minnesota tax identification number.

16. Reporting requirements

Final Report. By the date specified in the project workplan and in a format provided by the MPCA, the Grantee shall submit a final report to the MPCA, plus all project deliverables identified in the workplan.

If the MPCA determines that the information submitted in the Final Report and/or Project Deliverables is inadequate, the Grantee shall prepare and submit additional/corrected information reasonably requested by the MPCA. The Final Report and Project Deliverables shall not be approved by the MPCA and final payment shall not be disbursed unless the Report and Deliverables contains the specified information to the satisfaction of the MPCA.

Signatures

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MINNESOTA POLLUTION CONTROL AGENCY
520 Lafayette Road North
St. Paul, MN 55155-4194

Attachment A
Workplan and Budget

SWIFT Number: 269408
AI: 41392
Activity ID: PRO20250001

Project title: Municipal Fleet Decarbonization Planning Project

1. Project Summary

Organization:	City of Saint Paul (the City)
Contractor contact name:	Liz Boyer
Title:	Climate Coordinator
Address:	15 Kellogg Blvd. W. St. Paul, MN 55102
Phone:	651-266-8840
Email:	liz.boyer@ci.stpaul.mn.us

Minnesota Pollution Control Agency (MPCA) contact:

MPCA project manager:	Liz Wiese
Title:	State Program Administrator
Address:	7678 College Road, Ste 105 Baxter, MN 56425
Phone:	651-757-2072
Email:	liz.wiese@state.mn.us

Project description
This proposed project will focus on helping advance carbon neutrality in the City's fleet operations through the development of a Municipal Fleet Decarbonization Plan, which will identify an actionable framework for implementing decarbonization strategies across city departments through vehicle replacements and the expansion of alternative fueling infrastructure. The City will use MPCA funding to contract with a technical consultant to develop a Municipal Fleet Decarbonization Plan setting clear priorities and objectives, as well as identifying strategies for addressing initial cost barriers, to advance the City's progress toward zero emissions in municipal operations.

Project deliverables:
Municipal Fleet Decarbonization Plan, including potential funding and financing sources.

Workplan:

Task 1 of 2: identify and contract with consultant firm or team to lead development of a Municipal Fleet Decarbonization Plan.

Subtask 1a: Develop and distribute Request for Proposals (RFP)
Brief description of activities involved: Develop and distribute Request for Proposals (RFP) to solicit bids from qualified consulting firms with experience developing similar plans.

Subtask 1b: Evaluate responses to RFP
Brief description of activities involved: Evaluate responses to RFP based on experience, expertise, and capacity to effectively complete a comprehensive plan that will include a timeline for implementation

alongside estimated costs.

Subtask 1c: Execute contract with selected consulting firm or team.
Brief description of activities involved: Execute the contract, incorporating terms and conditions in alignment with project goals and grant requirements.

Subtask 1d: Oversee the selected vendor's development of a Municipal Fleet Decarbonization Plan
Brief description of activities involved: Provide oversight and guidance during the plan development process. Provide access to all necessary and relevant information and documents. Serve as the vendor's primary point of contact.

Task 2 of 2: Final Report and Project Deliverables

Subtask 2a: Submit Grant Final Report
Brief description of activities involved: The grantee will provide a final grant project report using the MPCA template approximately one month prior to the end of the grant agreement of June 30, 2025, or at completion of the project, whichever occurs first. The grantee will respond promptly to any requests by the MPCA authorized representative for additional information and/or corrections to the report.

Subtask 2b: Submit Project Deliverables
Brief description of activities involved: The grantee will provide electronic files of all project deliverables to the MPCA authorized representative one month prior to the end of the grant agreement of June 30, 2025, or at the completion of the project, whichever occurs first.

2. Budget

Cost category	Grant funds	Budgeted cash match	Total budget
Contractor Costs	$49,000.00	$24,500.00	$73,500.00
Project Totals (not to exceed)	**$49,000.00**	**$24,500.00**	**$73,500.00**

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-151

File ID:	RES PH 25-151	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**		**In Control:**	City Council
				File Created:	07/08/2025
File Name:				**Final Action:**	

Title: Amending the City's Capital Improvement Budget and Operating Budget to reflect the final sale details resulting from the issuance of the G.O. Capital Improvement Bonds, Series 2025A and the G.O. Street Reconstruction Bonds, Series 2025B.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Financial Analysis RES PH 25-151	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	neal.younghans@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-151

Amending the City's Capital Improvement Budget and Operating Budget to reflect the final sale details resulting from the issuance of the G.O. Capital Improvement Bonds, Series 2025A and the G.O. Street Reconstruction Bonds, Series 2025B.

See attachment.

WHEREAS, on January 15th, 2025, the City Council adopted RES 25-28 preliminarily approving the 2025 Bond Sale, and on June 4th, 2025, adopted RES 25-813 and RES 25-814 awarding the sale of the bonds for the series 2025A and 2025B bonds which closed on June 26, 2025; and

WHEREAS, the spending and financing budgets need to be adjusted in the bond proceeds accounts to reflect the final results of the sale; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, certifies that there are unencumbered funds of $47,092,705 in the City’s capital and operating budget that may be appropriated; NOW

THEREFORE, BE IT RESOLVED, by the Council of the City of Saint Paul, upon recommendation of the Mayor that $46,285,299 is available for appropriation in the City Capital and Operating Budget, that said budget, as heretofore adopted by Council, is hereby further amended by the particulars as

specified in the attached financial analysis.

City of Saint Paul Financial Analysis

File ID Number: RES PH 25-151

Budget Affected: Both Operating and CIB Budge Financial Services Multiple Funds

Total Amount of Transaction: 46,285,299

Funding Source: Other

Appropriation already included in budget? No

Charter Citation: 10.7.1

Fiscal Analysis

Amending the City's Capital Improvement Budget to reflect the final sale details resulting from the issuance of the G.O. Capital Improvement Bonds and G.O. Street Reconstruction Bonds, Series 2025A and 2025B, rolling forward 2025 project revenue budgets to 2026.

Detail Accounting Codes:

GENERAL LEDGER (AL) - ANNUAL BUDGET

Financing Changes

Adjusting budget to reflect prepayment of principal on the Special Assessment Revenue Bonds

GL Annual Budget						
Company	Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	300912023C	78605	Interest on GO Bonds	873,152	143,619	1,016,771
1	300912023C	78005	Principal on GO Bonds	1,680,000	23,604,545	25,284,545
			TOTAL:	2,553,152	23,748,164	26,301,316

Spending Changes

Adjusting budget to reflect prepayment of principal on the Special Assessment Revenue Bonds

GL Annual Budget						
Company	Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	300912023C	56235	Transfer from Capital Project Fund	-	(23,748,164)	(23,748,164)
			TOTAL:	-	(23,748,164)	(23,748,164)

Financing Changes

Adjusting budget to reflect transfer of unused bonds proceeds from Fire

GL Annual Budget						
Company	Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	10022205	79220	Transfer to Capital Fund	-	604,749	604,749
			TOTAL:	-	604,749	604,749

Spending Changes

Adjusting budget to reflect transfer of unused bonds proceeds from Fire

GL Annual Budget						
Company	Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	10022205	56220	Use of Fund Equity	-	(604,749)	(604,749)
			TOTAL:	-	(604,749)	(604,749)

ACTIVITY LEDGER (AL) - LIFE TO DATE ACTIVITY BUDGET

Spending Changes

Adjusting budget to reflect final sale details - 2025A

AC Annual Budget						
Activity Group	Fund-Dept-Cost Center	Account Cat	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
B-CAPITAL	602025A	79215	Interfund transfer out (DS AU)	-	4,723	4,723
B-CAPITAL	602025A	79110	Intra Fund Transfer Out	-	18,275,118	18,275,118
			TOTAL:	-	18,279,841	18,279,841

Financing Changes

Adjusting budget to reflect final sale details - 2025A

AC Annual Budget						
Activity Group	Fund-Dept-Cost Center	Account Cat	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
B-CAPITAL	602025A	57115	GO Bond Issued	-	(16,855,000)	(16,855,000)
B-CAPITAL	602025A	57210	Premium GO Bond Issued	-	(1,424,841)	(1,424,841)
			TOTAL:	-	(18,279,841)	(18,279,841)

Financing Changes

Cancelling old bond proceeds and transferring to 2024 fire vehicles capital

AC Annual Budget						
Activity Group	Fund-Dept-Cost Center	Account Cat	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
C-FMSCAP	C245T00500100	56024	Intrafund Bond Draw	(1,300,000)	604,749	(695,251)
C-FMSCAP	C225T00500200	56220	Transfer In	-	(604,749)	(604,749)
			TOTAL:	(1,300,000)	-	(1,300,000)

Spending Changes

Adjusting budget to reflect final sale details - 2025A

	AC Annual Budget				CURRENT		AMENDED
Activity Group	Activity	Account	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C259T12000000	78925	Underwriters Discount		-	22,208	22,208
C-FMSCAP	C259T12000000	78905	Cost of Issuance Rating		-	13,426	13,426
C-FMSCAP	C259T12000000	78960	Bond Counsel Fee Debt Issuance		-	13,616	13,616
C-FMSCAP	C259T12000000	78910	Cost of Issuance Financial Advisor		-	10,591	10,591
C-FMSCAP	C259T12000000	78980	City Structuring Fee		-	14,129	14,129
C-FMSCAP	C259T12000000	78980	CAO Fee		-	1,335	1,335
C-FMSCAP	C259T12000000	78920	Investor Relations Fee		-	1,629	1,629
C-FMSCAP	C259T12000000	74105	Bond Sale Costs		130,000	(130,000)	-
Financing Changes				TOTAL:	130,000	(53,065)	76,935

Adjusting budget to reflect final sale details - 2024A

	AC Annual Budget				CURRENT		AMENDED
Activity Group	Activity	Account Cat	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C259T12000000	56025	Intrafund Bond Draw 2025		(130,000)	53,065	(76,935)
				TOTAL:	(130,000)	53,065	(76,935)

Spending Changes

Adjusting budget to reflect final sale details - 2025B

	AC Annual Budget				CURRENT		AMENDED
Activity Group	Fund-Dept-Cost Center	Account Cat	Description		BUDGET	CHANGES	BUDGET
B-CAPITAL	612025B	78925	Underwriters Discount		-	20,674	20,674
B-CAPITAL	612025B	78905	Cost of Issuance Rating		-	50,566	50,566
B-CAPITAL	612025B	78960	Bond Counsel Fee Debt Issuance		-	27,500	27,500
B-CAPITAL	612025B	78910	Cost of Issuance Financial Advisor		-	38,382	38,382
B-CAPITAL	612025B	78980	City Structuring Fee		-	30,000	30,000
B-CAPITAL	612025B	78980	CAO Fee		-	2,500	2,500
B-CAPITAL	612025B	78920	Investor Relations Fee		-	6,136	6,136
B-CAPITAL	612025B	79215	Transfer to Debt Service Fund			23,748,164	23,748,164
B-CAPITAL	612025B	79110	Intra Fund Transfer Out		-	12,926,724	12,926,724
				TOTAL:	-	36,850,646	36,850,646

Financing Changes

Adjusting budget to reflect final sale details - 2025B

	GL Annual Budget				CURRENT		AMENDED
Activity Group	Fund-Dept-Cost Center	Account Cat	Description		BUDGET	CHANGES	BUDGET
B-CAPITAL	612025B	57115	GO Bond Issued		-	(22,680,000)	(22,680,000)
B-CAPITAL	612025B	57210	Premium GO Bond Issued		-	(1,315,767)	(1,315,767)
B-CAPITAL	612025B	57120	Refunding GO Bond Issued		-	(12,210,000)	(12,210,000)
B-CAPITAL	612025B	57215	Premium Refunding GO Bond Issued		-	(644,878)	(644,878)
				TOTAL:	-	(36,850,646)	(36,850,646)

Financing Changes

Rolling unissued bonding authority to the next year.

	AC Annual Budget				CURRENT		AMENDED
Activity Group	Activity	Account Cat	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C242T40400000	56025	Intra Fund Bond Draw		(225,000)	225,000	-
C-FMSCAP	C242T40400000	56026	Intra Fund Bond Draw		-	(225,000)	(225,000)
C-FMSCAP	C242T40500000	56025	Intra Fund Bond Draw		(250,000)	250,000	-
C-FMSCAP	C242T40500000	56026	Intra Fund Bond Draw			(250,000)	(250,000)
C-FMSCAP	C242T40700000	56025	Intra Fund Bond Draw		(115,000)	115,000	-
C-FMSCAP	C242T40700000	56026	Intra Fund Bond Draw			(115,000)	(115,000)
C-FMSCAP	C232T38300000	56025	Intra Fund Bond Draw		(250,000)	250,000	-
C-FMSCAP	C232T38300000	56026	Intra Fund Bond Draw			(250,000)	(250,000)
C-FMSCAP	C222T34700000	56025	Intra Fund Bond Draw		(250,000)	250,000	-
C-FMSCAP	C222T34700000	56026	Intra Fund Bond Draw			(250,000)	(250,000)
C-FMSCAP	C249T14000000	56025	Intra Fund Bond Draw		(172,251)	172,251	-
C-FMSCAP	C249T14000000	56026	Intra Fund Bond Draw			(172,251)	(172,251)
C-FMSCAP	C239T05300000	56025	Intra Fund Bond Draw		(600,646)	600,646	-
C-FMSCAP	C239T05300000	56026	Intra Fund Bond Draw			(600,646)	(600,646)
C-FMSCAP	C249T05493005	56024	Intra Fund Bond Draw		(346,249)	291,249	(55,000)
C-FMSCAP	C249T05493005	56026	Intra Fund Bond Draw			(291,249)	(291,249)
C-FMSCAP	C253T37201186	56025	Intra Fund Bond Draw		(330,000)	80,000	(250,000)
C-FMSCAP	C253T37201186	56026	Intra Fund Bond Draw			(80,000)	(80,000)
C-FMSCAP	C253T30501187	56025	Intra Fund Bond Draw		(231,000)	100,000	(131,000)
C-FMSCAP	C253T30501187	56026	Intra Fund Bond Draw			(100,000)	(100,000)
C-FMSCAP	C252T10000000	56025	Intra Fund Bond Draw		(225,000)	225,000	-
C-FMSCAP	C252T10000000	56026	Intra Fund Bond Draw			(225,000)	(225,000)
C-FMSCAP	C252T11000000	56025	Intra Fund Bond Draw		(250,000)	250,000	-
C-FMSCAP	C252T11000000	56026	Intra Fund Bond Draw			(250,000)	(250,000)
C-FMSCAP	C252T30000000	56025	Intra Fund Bond Draw		(10,000)	10,000	-
C-FMSCAP	C252T30000000	56026	Intra Fund Bond Draw			(10,000)	(10,000)
C-FMSCAP	C252T31000000	56025	Intra Fund Bond Draw		(115,000)	115,000	-
C-FMSCAP	C252T31000000	56026	Intra Fund Bond Draw			(115,000)	(115,000)
C-FMSCAP	C259T13000000	56025	Intra Fund Bond Draw		(150,000)	150,000	-
C-FMSCAP	C259T13000000	56026	Intra Fund Bond Draw			(150,000)	(150,000)
C-FMSCAP	C259T15000000	56025	Intra Fund Bond Draw		(50,000)	50,000	-
C-FMSCAP	C259T15000000	56026	Intra Fund Bond Draw			(50,000)	(50,000)
C-FMSCAP	C259T15031002	56025	Intra Fund Bond Draw		(120,000)	120,000	-
C-FMSCAP	C259T15031002	56026	Intra Fund Bond Draw			(120,000)	(120,000)
C-FMSCAP	C259T15031004	56025	Intra Fund Bond Draw		(65,000)	65,000	-
C-FMSCAP	C259T15031004	56026	Intra Fund Bond Draw			(65,000)	(65,000)

171	C-FMSCAP	C259T15031005	56025	Intra Fund Bond Draw	(225,000)	225,000	-
172	C-FMSCAP	C259T15031005	56026	Intra Fund Bond Draw		(225,000)	(225,000)
173	C-FMSCAP	C259T15031001	56024	Intra Fund Bond Draw	(37,479)	37,479	-
174	C-FMSCAP	C259T15031001	56026	Intra Fund Bond Draw		(37,479)	(37,479)
175	C-FMSCAP	C239T38500000	56025	Intra Fund Bond Draw	(50,000)	50,000	-
176	C-FMSCAP	C239T38500000	56026	Intra Fund Bond Draw		(50,000)	(50,000)
177	C-FMSCAP	C239T31820001	56024	Intra Fund Bond Draw	(52,540)	52,540	-
178	C-FMSCAP	C239T31820001	56026	Intra Fund Bond Draw		(52,540)	(52,540)
179	C-FMSCAP	C239T31820002	56025	Intra Fund Bond Draw	(47,372)	47,372	-
180	C-FMSCAP	C239T31820002	56026	Intra Fund Bond Draw		(47,372)	(47,372)
181	C-FMSCAP	C239T31820003	56025	Intra Fund Bond Draw	(15,000)	15,000	-
182	C-FMSCAP	C239T31820003	56026	Intra Fund Bond Draw		(15,000)	(15,000)
183	C-FMSCAP	C239T31820004	56025	Intra Fund Bond Draw	(6,000)	6,000	-
184	C-FMSCAP	C239T31820004	56026	Intra Fund Bond Draw		(6,000)	(6,000)
185	C-FMSCAP	C252T50029336	56110	Intra Fund Bond Draw	(6,280,000)	6,280,000	-
186	C-FMSCAP	C252T50029336	56025	Intra Fund Bond Draw		(3,140,000)	(3,140,000)
187	C-FMSCAP	C252T50029336	56026	Intra Fund Bond Draw		(3,140,000)	(3,140,000)
188	C-FMSCAP	C252T50029337	56110	Intra Fund IN Bond Draw	(8,220,000)	8,220,000	-
189	C-FMSCAP	C252T50029337	56025	Intra Fund Bond Draw		(4,110,000)	(4,110,000)
190	C-FMSCAP	C252T50029337	56026	Intra Fund Bond Draw		(4,110,000)	(4,110,000)
191	C-FMSCAP	C252T50029338	56110	Intra Fund IN Bond Draw	(4,900,000)	4,900,000	-
192	C-FMSCAP	C252T50029338	56025	Intra Fund Bond Draw		(4,900,000)	(4,900,000)
193	C-FMSCAP	C259T05593002	56025	Intra Fund Bond Draw	(500,500)	500,500	-
194	C-FMSCAP	C259T05593002	56026	Intra Fund Bond Draw		(500,500)	(500,500)
195	C-FMSCAP	C259T05593004	56025	Intra Fund Bond Draw	(350,215)	350,215	-
196	C-FMSCAP	C259T05593004	56026	Intra Fund Bond Draw		(350,215)	(350,215)
197	C-FMSCAP	C259T05593005	56025	Intra Fund Bond Draw	(108,731)	108,731	-
198	C-FMSCAP	C259T05593005	56026	Intra Fund Bond Draw		(108,731)	(108,731)
199	C-FMSCAP	C259T05593008	56025	Intra Fund Bond Draw	(360,803)	360,803	-
200	C-FMSCAP	C259T05593008	56026	Intra Fund Bond Draw		(360,803)	(360,803)
201	C-FMSCAP	C259T05593011	56025	Intra Fund Bond Draw	(7,500)	7,500	-
202	C-FMSCAP	C259T05593011	56026	Intra Fund Bond Draw		(7,500)	(7,500)
203	C-FMSCAP	C259T14000000	56025	Intra Fund Bond Draw	(172,251)	172,251	-
204	C-FMSCAP	C259T14000000	56026	Intra Fund Bond Draw		(172,251)	(172,251)
205	C-FMSCAP	C242T40029334	56110	Intra Fund IN Bond Draw	(11,725,610)	11,725,610	-
206	C-FMSCAP	C242T40029334	56024	Intra Fund Bond Draw		(4,620,000)	(4,620,000)
207	C-FMSCAP	C242T40029334	56025	Intra Fund Bond Draw		(3,400,000)	(3,400,000)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-138

File ID:	RES PH 25-138	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**		**In Control:**	City Council
				File Created:	06/25/2025
File Name:				**Final Action:**	

Title: Approving the final (combined) plat for 391 McKnight Road South to create three H1 parcels.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Johnson	**Enactment Date:**	
Attachments:	391McKnight_StaffReport, 391McKnight_FinalPlat, 24-067-112 391 McKnight Prelim Approval Letter_Combined, 24-067-112 391 McKnight Combined Plat, 391McKnight_TreePreservationPlan, ENS CC Sunset Outlook 391 McKnight (CC 7-23-25), Katrina Wasilensky public comment	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	spencer.miller-johnson@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Ver-sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-138

Approving the final (combined) plat for 391 McKnight Road South to create three H1 parcels.

WHEREAS, Cecilia Vang and Nou Vang, in Zoning File #24-067-112, have submitted for City Council approval the attached final plat for subdivision of three H1 parcels; and

WHEREAS, the appropriate City departments have reviewed the combined preliminary and final plat and found, subject to the recommended condition, that it meets the requirements of Chapter 69 of the Zoning Code; and

WHEREAS, notice of a public hearing before the City Council was duly published in the official newspaper of the City and notices were mailed to each owner of affected property including all property situated within 350 feet of the subject property; and

WHEREAS, the City Council held a public hearing on the proposed plat on July 23, 2025, where all interested parties were given the opportunity to be heard, and the Council considered all the facts

and recommendations concerning the plat;

NOW, THEREFORE, BE IT RESOLVED, that the City Council accepts and approves the attached final plat for subdivision of three H1 parcels, subject to the following condition:

The applicant shall file a copy of the Council Resolution approving the plat with the Ramsey County Recorder's Office.

SUBDIVISION STAFF REPORT

FILE # 24-067-112

1. **FILE NAME:** Sunset Outlook Combined Plat **HEARING DATE:** July 23, 2025
2. **TYPE OF APPLICATION:** Final (Combined) Plat
3. **LOCATION:** 391 McKnight Road South (between Londin Lane East and Mailand Road East)
4. **PIN AND LEGAL DESCRIPTION:** PIN #: 11-28-22-14-0038
5. **PLANNING DISTRICT:** 1 **PRESENT ZONING:** H1
6. **ZONING CODE REFERENCE:** § 69.301; § 69.405; § 69.406
7. **STAFF REPORT DATE:** July 16, 2025 **BY:** Spencer Miller-Johnson
8. **DATE RECEIVED:** June 4, 2025 **DEADLINE FOR ACTION:** August 3, 2025

A. **PURPOSE:** Final (combined) plat for 391 McKnight Road South to create three H1 parcels.

B. **PARCEL SIZE:** The total plat area is 2.4 acres

C. **EXISTING LAND USE:** There is a single-family house located on the property.

D. **SURROUNDING LAND USE:**
North: Single-family houses in a H1 Residential District.
East: Multi-family housing outside of Saint Paul city limits.
South: Single-family house in a H1 Residential District.
West: Highwood Hills Elementary School in a H1 Residential District.

E. **ZONING CODE CITATION:** § 69.301 states that platting is required when a subdivision (1) creates five or more lots or parcels each of which is 2½ acres or less in size, or (2) requires paved streets, alleys and other public improvements, or (3) is previously unplatted land. § 69.405 provides the process for combining preliminary and final plats. § 69.406 provides the criteria for review of subdivision applications; these criteria are covered below under "Required Findings."

F. **HISTORY/DISCUSSION:** This parcel was never formally platted. The current subdivision application proposes to split the lot into three parcels.

G. **DISTRICT COUNCIL RECOMMENDATION:** The Southeast Community Organization had not provided a recommendation on the plat application at the time the staff report was drafted.

H. **REQUIRED FINDINGS:** § 69.406 of the Zoning Code states that all of the following findings shall be made prior to approval of a subdivision:

1. *All the applicable provisions of the Legislative Code are complied with.* City staff has reviewed the proposed plat and has determined that all applicable provisions of city codes are met.
2. *The proposed subdivision will not be detrimental to the present and potential surrounding land uses.* The areas surrounding the subdivision are built out with residential and institutional uses. The proposed plat is consistent with the surrounding land uses and will not be detrimental to present and future use of surrounding land.

3. *The area surrounding the subdivision can be planned and developed in coordination and compatibility with the proposed subdivision.* The areas surrounding the subdivision are built out with residential and institutional uses and will continue to be compatible with the proposed subdivision.
4. *The subdivision is in conformance with the comprehensive plan*. The subdivision is in conformance with the *2040 Comprehensive Plan*, which identifies the parcel as "Urban Neighborhood." The proposed plat is also in conformance with the *District 1 Community Plan*.
5. *The subdivision preserves and incorporates the site's important existing natural features whenever possible.* The site includes limited significant natural features and the subdivision will not cause adverse impacts to the natural environment. The proposed plat complies with the TP Tree Preservation Overlay District.
6. *All land intended for building sites can be used safely without endangering residents by peril from floods, erosion, continuously high water table, severe soil conditions or other menace.* The overall site has an approximately six percent slope, decreasing from east to west. Building sites can be fully developed with no flooding or erosion as long as rate and erosion control measures are followed. There are no known high water table or soil condition problems.
7. *The subdivision can be economically served with public facilities and services.* The subdivision can be economically served with public facilities and services from surrounding streets and from the utility connections being proposed and addressed based on City review.

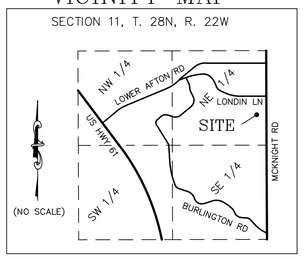
I. **STAFF RECOMMENDATION:** Based on required findings 1 through 7, staff recommends approval of the combined plat at 391 McKnight Road South (between Londin Lane East and Mailand Road East), subject to the following condition:

1. The applicant shall file a copy of the Council Resolution approving the plat with the Ramsey County Recorder's Office.

SUNSET OUTLOOK

VICINITY MAP

SECTION 11, T. 28N, R. 22W



N

W E

S

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 INCH = 30 FEET

LONDIN HILLS

CAST IRON MONUMENT NORTHEAST CORNER SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

3/4 INCH IRON PIPE RLS 9053

3/4 INCH IRON PIPE

3/4 INCH IRON PIPE RLS 17765

3/4 INCH IRON PIPE

3/4 INCH IRON PIPE

3/4 INCH IRON PIPE

3/4 INCH IRON PIPE

N89°55'28"E 615.43

S00°17'21"E 1841.54

288.79 432.91 16.80 (16.68) 127.32 151.60 179.52 27.92 (28.00)

THE NORTH LINE OF THE SOUTH 952 FEET OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

EAST 1/2 OF THE SOUTHEAST 1/4 BLOCK 1

EAST 40 FT

NORTH 170 FEET

(170 DESCRIBED) 169.40

84.70

104.40

N00°04'32"W

S00°17'21"E

129.40

MCKNIGHT ROAD

ROAD RIGHT OF WAY PER DOC. NO. 1652333, BOOK 1975, PAGE 849 AND DOC. NO. 1979854

EXCEPTION

169.40 (170 DESCRIBED)

412.64 N89°55'28"E

N00°15'23"W

84.70

THE WEST LINE OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

19.70 N00°04'32"W

Δ=90°00'00" R=45.00 L=70.69

Δ=90°00'00" R=45.00 L=59.27

155.00 S89°55'28"W

155.08 S89°55'28"W

20.00

20.00

DRAINAGE AND UTILITY EASEMENT

612.53

407.38

208.15

EAST 40 FT

S89°55'28"W 40.00

615.53 S89°55'28"W

3/4 INCH IRON PIPE

SOUTH 952 FEET

OF THE NORTHEAST 1/4 OF SECTION 11 TOWNSHIP 28 RANGE 22

THE SOUTH LINE OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER OF SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

MCKNIGHT ROAD (C.S.A.H. NO. 69)

POND AVENUE (PLATTED AS MAPLEWOOD LANE)

782.62 N00°17'21"W

CAST IRON MONUMENT EAST QUARTER CORNER SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

KNOW ALL PERSONS BY THESE PRESENTS: That Nou Chaiker Vang and Liliane Yang Vang, husband and wife, and Cecilia Yang Vang, a single person, owners of the following described property situated in the City of Saint Paul, County of Ramsey, State of Minnesota:

The North 170 feet of the South 952 feet of the East one-half of the Southeast one-quarter of the Northeast one-quarter, Section 11, Township 28, Range 22, Ramsey County, Minnesota, EXCEPT the East 40 feet thereof Per Doc. No. 1652333.

Have caused the same to be surveyed and platted as SUNSET OUTLOOK and do hereby dedicate to the public for public use the public way and the drainage and utility easements as shown on this plat.

In witness whereof said Nou Chaiker Vang and Liliane Yang Vang, husband and wife, have hereunto set their hands this _____day of _____, 202___.

_____ Nou Chaiker Vang

_____ Liliane Yang Vang

In witness whereof said Cecilia Yang Vang, a single person, has hereunto set her hands this _____day of _____, 202___.

_____ Cecilia Yang Vang

LEGEND

- ⊕ DENOTES RAMSEY COUNTY SECTION CORNER MONUMENT FOUND, TYPE AS NOTED
- ○ DENOTES 14 INCH X 5/8 INCH REBAR MONUMENT SET AND CAPPED RLS 60424
- ● DENOTES IRON MONUMENT FOUND, SIZE, TYPE, AND RLS AS NOTED
- (xx.xx) DENOTES RECORD DIMENSION FROM LONDIN HILLS PLAT

BASIS OF BEARINGS: FOR THE PURPOSES OF THIS PLAT THE NORTH LINE OF THE SOUTH 952 FEET OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA HAS AN ASSUMED BEARING OF NORTH 89 DEGREES 55 MINUTES 28 SECONDS EAST.

STATE OF MINNESOTA

COUNTY OF_____

The foregoing instrument was acknowledged before me this_____day of _____ 202___, by Nou Chaiker Vang and Liliane Yang Vang, husband and wife, and Cecilia Yang Vang, a single person.

_____

_____

Notary Public,_____ County, Minnesota

My Commission Expires _____

I, Ryan M. Peterson, Professional Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this_____day of _____, 202___.

_____
Ryan M. Peterson, Professional Land Surveyor
Minnesota License No. 60424

STATE OF MINNESOTA

COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____day of _____, 202___, by Ryan M. Peterson, a Licensed Land Surveyor.

_____

_____
Notary Public, _____ County, Minnesota
My Commission Expires _____

LAKE & LAND SURVEYING, INC.
1200 CENTRE POINTE CURVE, SUITE 375
SAINT PAUL, MINNESOTA 55120
PHONE: 651-776-6211

City of Saint Paul

I do hereby certify that on the _____day of _____, 202___, the City Council of the City of Saint Paul, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____
City Clerk

County Surveyor

Pursuant to Minnesota Statutes, Section 383A.42, this plat is approved this _____day of _____, 202___.

_____,
Daniel D. Baar, LS
Ramsey County Surveyor

Property Tax, Records and Election Services Department

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 202___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 202___.

_____, Ramsey County Auditor/Treasurer

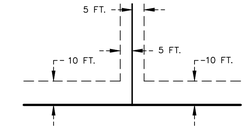
By _____, Deputy

County Recorder, County of Ramsey, State of Minnesota

I hereby certify that this plat of SUNSET OUTLOOK was filed in the office of the County Recorder for pubic record on this _____ day of_____, 202___, at_____o'clock__M. and was duly filed in Book_____ of Plats, Page_____, as Document Number_____.

_____,
Deputy County Recorder

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH ADJOINING SIDE AND REAR LOT LINES, AND BEING 10 FEET IN WIDTH ADJOINING PUBLIC WAYS UNLESS OTHERWISE INDICATED ON THIS PLAT

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT
NICOLLE GOODMAN, DIRECTOR

City Hall Annex, 25 West 4th Street, Suite 1300
Saint Paul, MN 55102
Tel: 651-266-6565

August 29, 2024

Cecilia Vang and Nou Vang
391 McKnight Road S.
Saint Paul, Minnesota 55119

Lake & Land Surveying Inc.
1200 Centre Pointe Curve, Suite 375
Saint Paul, Minnesota 55120

Re: Zoning File No: # 24-067-112, 391 McKnight Road South Combined Plat (Preliminary)

Dear Mr. and Ms. Vang:

Thank you for submitting your application for a combined plat under Leg. Code Sec. 69.405 to create three H1 (Residential) parcels at 391 McKnight Road. Pursuant to Leg. Code Sec. 69.405(2), the application was distributed to affected city departments for comments and required modifications. Additionally, in accordance with departmental practice, the preliminary plat was distributed to relevant external government agencies for their review and comment.

Please see comments below and address them in your final plat submittal, either on the plat or in the narrative that accompanies it:

1. Development in the H1 Residential Zoning District must comply with Sec. 66.230 – Residential District Density and Dimensional Standards. The preliminary plat must include the present zoning classification in the “notes” section.
2. The lots are within the TP Tree Preservation Overlay District. The combined plat application must include a tree preservation plan in accordance with Sec. 67.200.
3. The narrative must address all information indicated in Sec. 69.401(e) – Preliminary Plat, including proposed use of lots and number of dwelling units, if applicable.
4. Lot 1 must include setback and lot coverage information to verify compliance with Sec. 66.231.
5. The amount of paving proposed must be shown to verify compliance with Sec. 63.316.
6. The survey must show building overhangs and setbacks to the property line to verify compliance with Sec. 63.106.
7. The survey with contour lines for lots 2 and 3 must identify locations for building pad areas that will have an existing slope of 18 percent or less and where the driveway has an existing slope of 20 percent or less to meet requirements of Sec. 69.304.
8. If any retaining walls or fences are being proposed, these must be added to the survey to verify compliance with Sec. 33.07.

9. Items currently being stored on lots 2 and 3 (e.g., boats, cars, equipment) must be removed/relocated so appropriate areas can be used for development, parking, etc. Outdoor storage is not permitted on vacant lots.
10. The plat and deed must be reconciled per attached redline comments from Ramsey County. The Ramsey County Major Street Plan calls for 86 feet of right-of-way for this section of McKnight Road. An additional 3-foot dedication will fulfill this requirement. Ramsey County owns the east 40 feet of this property. See the plat of Londin Hills as an example.
11. The plat and deed must be reconciled per attached redline comments from the City Surveyor.
12. Lots 2 and 3 do not have full fire access, only pedestrian access from the right-of-way. That is allowed if those parcels contain up to two R-3 or U occupancy buildings. There will still be a requirement to provide walking access for responders at all times.
13. There is no requirement for a land dedication as part of the subdivision. Parkland dedication will be met with a fee-in-lieu of land at the issuance of a building permit for the new lots.
14. Future development on lots 2 and 3 may require a drainage easement on lot 1 (292 elevation to 264 in the back).

Based upon the City's review, the preliminary plat for 391 McKnight Road is approved as conforming with the City's subdivision regulations as well as the City of Saint Paul's *Comprehensive Plan*, provided the comments listed above are addressed. After the corrections have been noted with revisions or explanations to the satisfaction of the City, you may submit your application for final plat approval pursuant to Leg. Code Sec. 69.405(3).

Best regards,

Yasmine Robinson
Planning Director

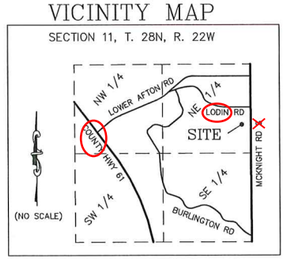
SUNSET OUTLOOK

LONDIN HILLS

Text used on the plat shall not be smaller than eight-point type

VICINITY MAP

SECTION 11, T. 28N, R. 22W



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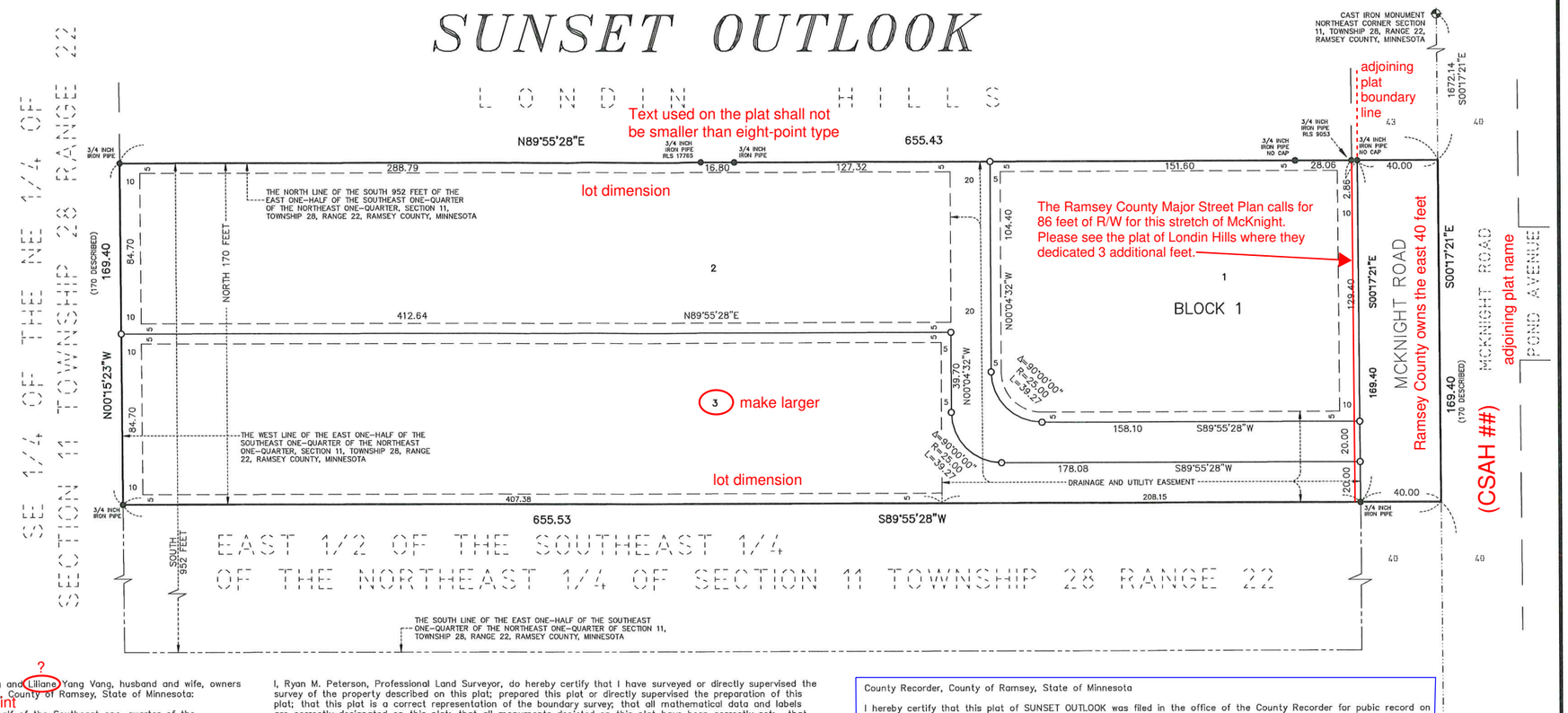
GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft. feet



KNOW ALL PERSONS BY THESE PRESENTS: That Nou Chaiker Vang and Liliane Yang Vang, husband and wife, owners of the following described property situated in the City of St. Paul, County of Ramsey, State of Minnesota:

The North 170 feet of the South 952 feet of the East one-half of the Southeast one-quarter of the Northeast one-quarter, Section 11, Township 28, Range 22, Ramsey County, Minnesota.

Have caused the same to be surveyed and platted as SUNSET OUTLOOK and do hereby dedicate to the public for public use the public way and the drainage and utility easements as shown on this plat.

In witness whereof said Nou Chaiker Vang and Liliane Yang Vang, husband and wife, have hereunto set their hands this _____day of _____, 202____.

_____ _____
Nou Chaiker Vang Liliane Yang Vang

STATE OF MINNESOTA

COUNTY OF_____

The foregoing instrument was acknowledged before me this_____day of _____ 202____, by Nou Chaiker Vang and Liliane Yang Vang, husband and wife.

_____
_____
Notary Public,_____ County, Minnesota

My Commission Expires _____

I, Ryan M. Peterson, Professional Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this_____day of _____, 202____.

_____
Ryan M. Peterson, Professional Land Surveyor
Minnesota License No. 60424

STATE OF MINNESOTA

COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____day of _____, 202____, by Ryan M. Peterson, a Licensed Land Surveyor.

_____
_____
Notary Public, _____ County, Minnesota
My Commission Expires _____

County Surveyor

Pursuant to Minnesota Statutes, Section 383A.42, this plat is approved this _____day of _____, 202____.

_____
Daniel D. Baar, LS
Ramsey County Surveyor

switch places

County Recorder, County of Ramsey, State of Minnesota

I hereby certify that this plat of SUNSET OUTLOOK was filed in the office of the County Recorder for pubic record on this _____ day of_____, 202____, at_____o'clock__M. and was duly filed in Book_____ of Plats, Page_____, as Document Number_____.

_____.
Deputy County Recorder

City of St. Paul

We do hereby certify that on the _____day of _____, 202____, the City Council of the City of St. Paul, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____ _____
City Clerk Mayor

Property Tax, Records and Election Services Department

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 202____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 202____.

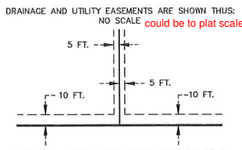
_____, Ramsey County Auditor/Treasurer

By _____, Deputy

782.62 N00°17'21"W

CAST IRON MONUMENT EAST QUARTER CORNER SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
NO SCALE could be to plat scale



BEING 5 FEET IN WIDTH ADJOINING SIDE AND REAR LOT LINES, AND BEING 10 FEET IN WIDTH ADJOINING PUBLIC WAYS UNLESS OTHERWISE INDICATED ON PLAT THIS

LEGEND

corner

- DENOTES RAMSEY COUNTY SECTION MONUMENT FOUND, TYPE AS NOTED
- DENOTES 14 INCH X 5/8 INCH REBAR MONUMENT SET AND CAPPED RLS 60424
- DENOTES IRON MONUMENT FOUND, SIZE, TYPE, AND RLS AS NOTED

BASIS OF BEARINGS: FOR THE PURPOSES OF THIS PLAT THE NORTH LINE OF THE SOUTH 952 FEET OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA HAS AN ASSUMED BEARING OF NORTH 89 DEGREES 55 MINUTES 28 SECONDS EAST.

LAKE & LAND SURVEYING, INC.
1200 CENTRE POINTE CURVE, SUITE 375
SAINT PAUL, MINNESOTA 55120
PHONE: 651-776-6211

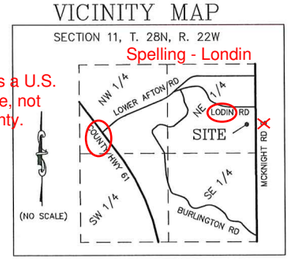
SUNSET OUTLOOK

VICINITY MAP

SECTION 11, T. 28N, R. 22W

Spelling - Londin

61 is a U.S. route, not county.



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GRAPHIC SCALE

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(IN FEET)
1 inch = 30 ft. feet

LONDIN HILLS

Text used on the plat shall not be smaller than eight-point type

Add dimensions in parentheses are from the Londin Hills plat. Also add in legend

adjoining plat boundary line

CAST IRON MONUMENT NORTHEAST CORNER SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

N89°55'28"E 655.43

3/4 INCH IRON PIPE

3/4 INCH IRON PIPE RLS 17765

3/4 INCH IRON PIPE RLS 9053

3/4 INCH IRON PIPE NO CAP

288.79 16.80 127.32 151.60 28.06 40.00

THE NORTH LINE OF THE SOUTH 952 FEET OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

lot dimension

The Ramsey County Major Street Plan calls for 86 feet of R/W for this stretch of McKnight. Please see the plat of Londin Hills where they dedicated 3 additional feet.

N00°15'23"W (170 DESCRIBED) 169.40

84.70 NORTH 170 FEET

412.64 N89°55'28"E

2

1

BLOCK 1

N00°04'32"W 104.40

S00°17'21"E 129.40 168.40

Δ=90°00'00" R=25.00 L=39.27

158.10 S89°55'28"W

178.08 S89°55'28"W

DRAINAGE AND UTILITY EASEMENT

208.15

20.00 120.00

MCKNIGHT ROAD

Ramsey County owns the east 40 feet

(CSAH ##)

MCKNIGHT ROAD adjoining plat name

POND AVENUE

3 make larger

THE WEST LINE OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

According to the Minn DNR wetland finder, there is a wetland that is roughly in the southeast corner of this parcel. Does it need to be defined or referred to on this plat?

lot dimension

407.38

655.53 S89°55'28"W What's this line doing?

SOUTH 952 FEET

EAST 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 11 TOWNSHIP 28 RANGE 22

THE SOUTH LINE OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER OF SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

SECTION 11 TOWNSHIP 28 RANGE 22

SE 1/4 OF NE 1/4 OF SECTION 11 TOWNSHIP 28 RANGE 22

S00°17'21"E 1672.14

782.62 N00°17'21"W

CAST IRON MONUMENT EAST QUARTER CORNER SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA

KNOW ALL PERSONS BY THESE PRESENTS: That Nou Chaiker Vang and Liliane Yang Vang, husband and wife, owners of the following described property situated in the City of St. Paul, County of Ramsey, State of Minnesota:

?

Saint

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accurate description?

Have caused the same to be surveyed and platted as SUNSET OUTLOOK and do hereby dedicate to the public for public use the public way and the drainage and utility easements as shown on this plat.

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_____ _____

Nou Chaiker Vang Liliane Yang Vang

STATE OF MINNESOTA

COUNTY OF_____

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_____

Notary Public,_____ County, Minnesota

My Commission Expires _____

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Dated this_____day of _____, 202____.

_____

Ryan M. Peterson, Professional Land Surveyor
Minnesota License No. 60424

STATE OF MINNESOTA

COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____day of _____, 202____, by Ryan M. Peterson, a Licensed Land Surveyor.

_____

_____

Notary Public, _____ County, Minnesota
My Commission Expires _____

County Recorder, County of Ramsey, State of Minnesota

I hereby certify that this plat of SUNSET OUTLOOK was filed in the office of the County Recorder for pubic record on this _____ day of_____, 202____, at_____o'clock__M. and was duly filed in Book_____ of Plats, Page_____, as Document Number_____.

_____.

Deputy County Recorder

City of St. Paul

We do hereby certify that on the _____day of _____, 202____, the City Council of the City of St. Paul, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____ _____

City Clerk Mayor

switch places

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Daniel D. Baar, LS
Ramsey County Surveyor

Property Tax, Records and Election Services Department

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_____, Ramsey County Auditor/Treasurer

By _____, Deputy

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
NO SCALE could be to plat scale

5 FT. 5 FT. 10 FT. 10 FT.

BEING 5 FEET IN WIDTH ADJOINING SIDE AND REAR LOT LINES, AND BEING 10 FEET IN WIDTH ADJOINING PUBLIC WAYS UNLESS OTHERWISE INDICATED ON PLAT THIS

LEGEND

corner

- DENOTES RAMSEY COUNTY SECTION MONUMENT FOUND, TYPE AS NOTED
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LAKE & LAND SURVEYING, INC.
1200 CENTRE POINTE CURVE, SUITE 375
SAINT PAUL, MINNESOTA 55120
PHONE: 651-776-6211

Subject: Zoning File No. #24-067-112

Attached is information pertaining to an application by Cecilia Vang and Nou Vang for city review of a Combined Plat for Sunset Outlook to create 3 (R1) single-family residential parcels at 391 McKnight Road (PIN 11-28-22-14-0038).

Please find attached your copy of the application and supporting documentation to determine whether your department or organization has any objections or any conditions be placed on approval.

Let me know if you have any questions or concerns. Feel free to contact me by phone or email.

Thank you.

Paul Dubruiel
Planning Tech
Pronouns: He/Him
Planning & Economic Development
25 W 4th Street, Suite 1400
Saint Paul, MN 55102
P: 651 266-6583
paul.dubruiel@ci.stpaul.mn.us
www.StPaul.gov

SAINT PAUL
MINNESOTA

INFORMATION COVER SHEET

ZONING FILE #24-067-112 APPLICATION TYPE: Combined Plat

FOLDER NAME: Sunset Outlook – 391 McKnight Road

OWNER NAME AND ADDRESS: OWNER TELEPHONE NUMBER:

Cecilia Vang and Nou Vang
391 McKnight Road S.
Saint Paul, Minnesota 55119

APPLICANT ADDRESS APPLICANT TELEPHONE NUMBER:

Cecilia Vang and Nou Vang 651-308-3745
391 McKnight Road S.
Saint Paul, Minnesota 55119

REPRESENTATIVE NAME AND ADDRESS: REPRESENTATIVE TELEPHONE NUMBER:

Lake and Land Surveying Inc. 651-776-6211
Ryan Peterson
1200 Centre Pointe Curve, Suite 375
Saint Paul, Minnesota 55120

OTHER INTERESTED PARTY NAME AND ADDRESS: OTHER INTERESTED PARTY

ADDRESS OF PROPERTY AND PROPERTY LOCATION:

391 McKnight Road S.
Between Londin Lane and Pond Avenue

LEGAL DESCRIPTION: see file PIN: 11-28-22-14-0038

PURPOSE:

Combined Plat for Sunset Outlook to create 3 (R1) single-family residential parcels

CODE CITATION: § 69.405

DATE RECEIVED: 7-31-24 accepted DEADLINE FOR ACTION: 8-29-24

EARLY NOTIFICATION SEND DATE: 8-6-24 HEARING DATE: To Be Scheduled

ZONING MAP: 6D PRESENT ZONING: H1 LOT AREA TOTAL: 104,255 sq. ft.

PLANNING DISTRICT: 1 WARD: 7

PLANNER: Spencer Miller-Johnson PLANNERS TEL: 651-266-6093

NOTES: Tree Preservation Overlay District

HISTORY: ZF #14-089-914 History; ZF# 18-036-143 History

SUBDIVISION REVIEW APPLICATION

Department of Planning and Economic Development
Zoning Section
1400 City Hall Annex, 25 West Fourth Street
Saint Paul, MN 55102-1634
(651) 266-6583

PD=1

Zoning Office Use Only
File # 24-067-112
Fee Paid $ _____
Received By / Date _____

APPLICANT

Property Owner(s) Cecilia Vang and Nou Vang
Address 391 McKnight Rd S. City Saint Paul State MN Zip 55119
Email nou.teamnova@gmail.com Phone 651-308-3745
Contact Person (if different) _____
Address _____ City _____ State _____ Zip _____
Email _____ Phone _____

PROPERTY INFO

Address / Location 391 McKnight Rd S
PIN(s) & Legal Description 112822140038
(Attach additional sheet if necessary.)
SECTION 11 TTOWN 28 RANGE 22 THEN 170 FT OF S 952 FT OF E 1/2 SE... TO RD)
IN SEC 11 TN 28 RN 22 Lot Area _____ Current Zoning _____

TYPE OF SUBDIVISION: Application is hereby made for subdivision review under provisions of Zoning Code Chapter 69, Subdivision Regulations, for the following:

- ☐ Adjustment of Common Boundary
- ☐ Registered Land Survey
- ☒ Combined Plat pdd
- ■ Lot Split
- ☐ Preliminary Plat
- ☐ Final Plat

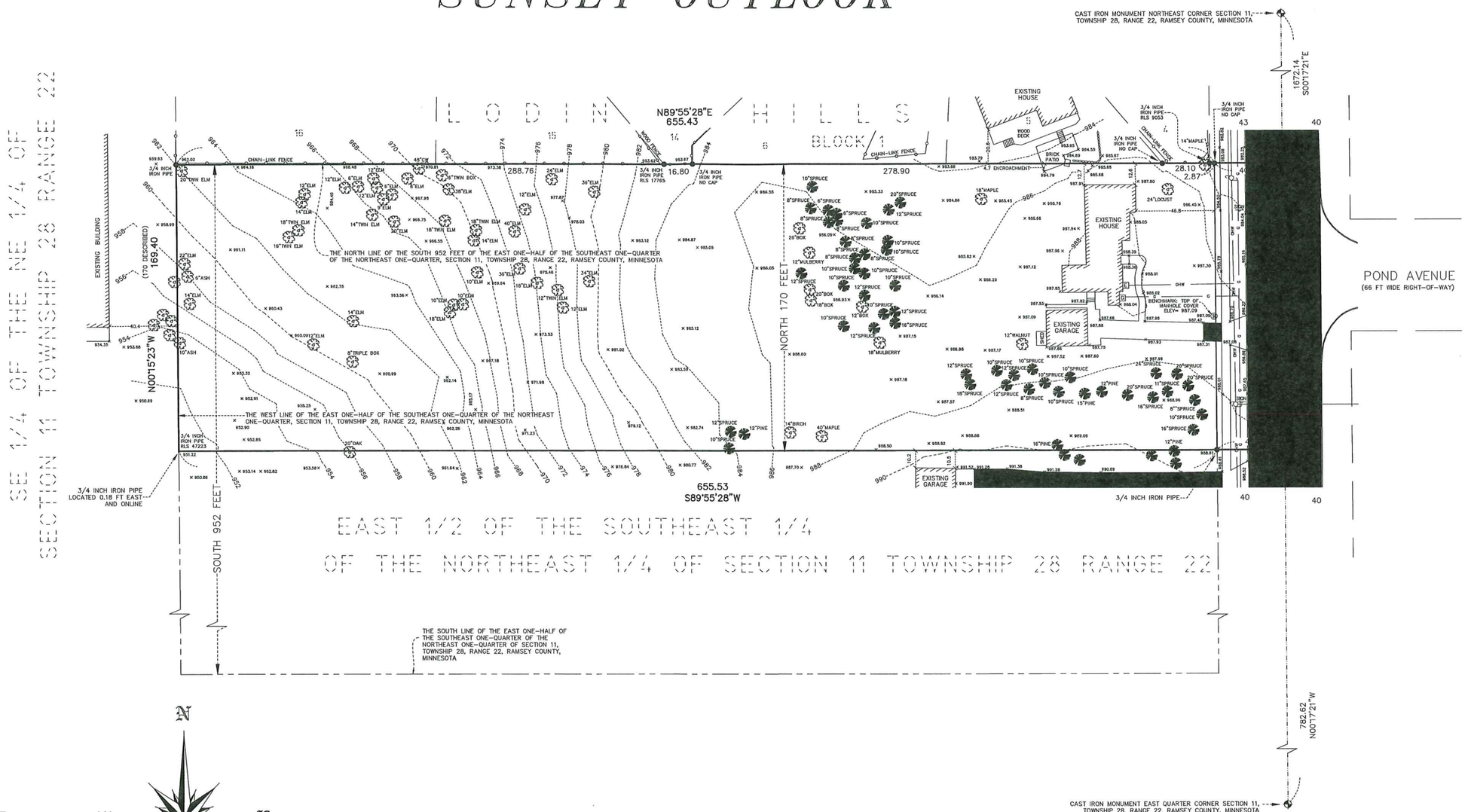
SUPPORTING INFORMATION: State the proposed use of the lots, including residential building types and number of dwelling units, and types of business and industrial uses. Attach additional sheets if necessary.

SEE ATTACHED DRAWING

- ■ For lot splits and adjustments of common boundaries, a certificate of survey and other information as required under Zoning Code § 69.305(1) – (5) is attached.
- ☐ For preliminary plats, a preliminary plat and other information as required under Zoning Code § 69.401(a) - (e) is attached.
- ☐ If you are a religious institution you may have certain rights under RLUIPA. Please check this box if you identify as a religious institution.

Applicant's Signature _____ **Date** 07/27/2024

PRELIMINARY PLAT
SUNSET OUTLOOK



NOTES

- Denotes 12 Inch Common Spike set with washer stamped RLS 60424 or as noted.
- Denotes Iron Monument found size, type, & R.L.S. as noted.
- x XXX.XX Denotes Existing Spot Elevation
- —XXX— Denotes Existing Contour
- Denotes Sanitary Sewer Manhole
- Denotes Power Pole
- Denotes Gas Meter
- Denotes Electric Meter
- —OHW— Denotes Overhead Utility Wires
- —SS— Denotes Underground Sanitary Sewer
- Denotes Water Valve
- —W— Denotes Underground Water Service
- —G— Denotes Underground Gas Line
- —OHW— Denotes Overhead Utility Wires
- Denotes Block or Stone Retaining Wall
- Denotes Concrete Surface
- Denotes Bituminous Surface
- Denotes Deciduous Tree
- Denotes Coniferous Tree

N W E S

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

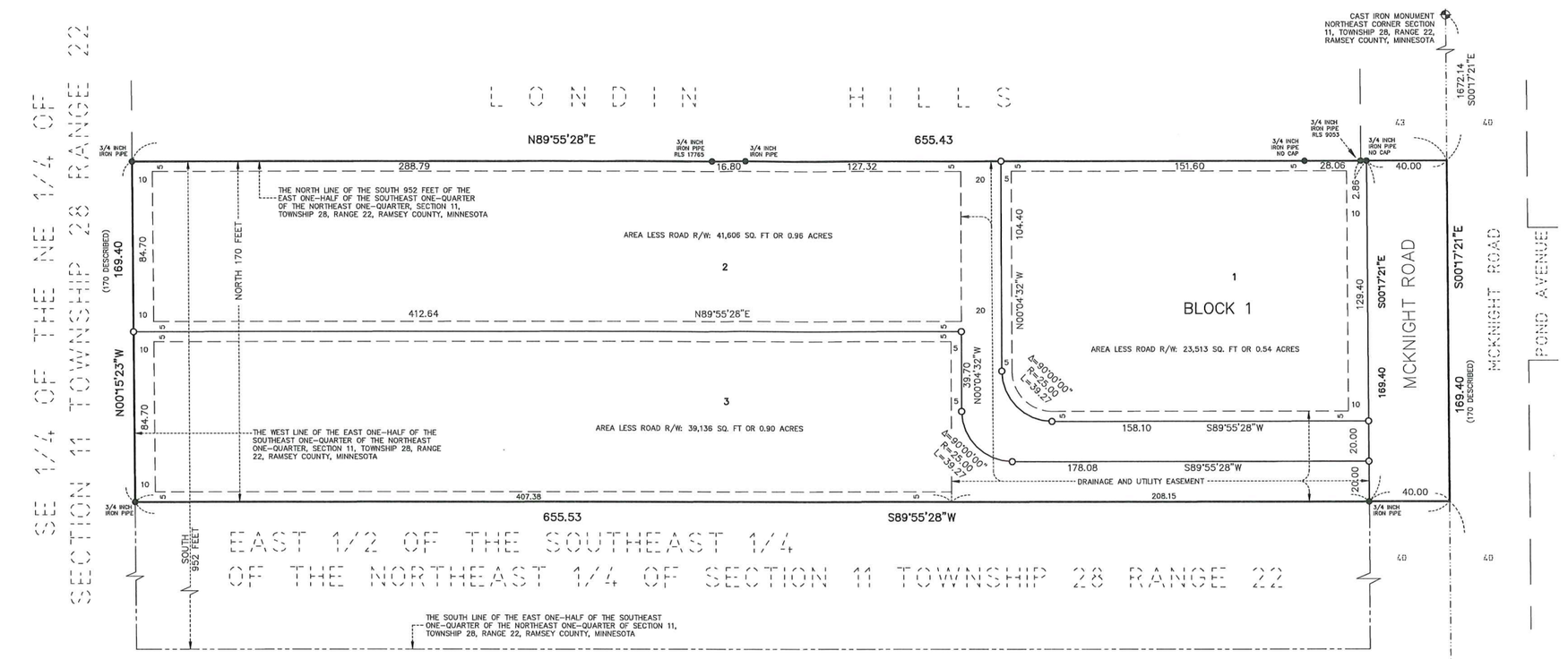
TOTAL LOT AREA: 111,030 SQ. FT OR 2.55 ACRES
AREA LESS ROAD R/W: 104,255 SQ. FT OR 2.39 ACRES
BASIS OF BEARINGS: RAMSEY COUNTY PLANE NAD83 (2001) COORDINATE SYSTEM

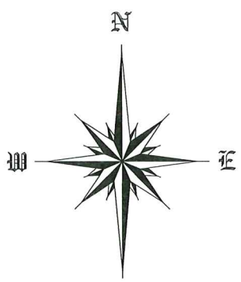
Legal Description: (Warranty Deed)
The North 170 feet of the South 952 feet of the East one-half of the Southeast one-quarter of the Northeast one-quarter, Section 11, Township 28, Range 22, Ramsey County, Minnesota.

SITE ADDRESS:
391 McKNIGHT ROAD SOUTH, ST. PAUL, MN

Client: Mr. Nou Vang, 391 McKnight Rood South, St. Paul, MN 55119	Design by RP	Original date 3-22-2024	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota. Ryan M. Peterson, Date 3-22-2024, Minnesota Reg. No. 60424
	Drawn by JK	Revisions	
LAKE AND LAND SURVEYING, INC. SURVEYING/CIVIL ENGINEERING 1200 CENTRE POINTE CURVE, SUITE 375 ST PAUL, MN 55120 PHONE (651) 776-6211 E-MAIL: LAKEANDLAND@OUTLOOK.COM	Survey book No.		Page title PRELIMINARY PLAT
	S.A.P.number 2024.049		Sheet number 1 of 3

PRELIMINARY PLAT
SUNSET OUTLOOK





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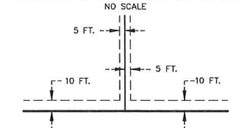
NO SCALE



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- Denotes Block or Stone Retaining Wall
- Denotes Concrete Surface
- Denotes Bituminous Surface
- Denotes Deciduous Tree
- Denotes Coniferous Tree

SITE ADDRESS:
391 McKNIGHT ROAD SOUTH, ST. PAUL, MN

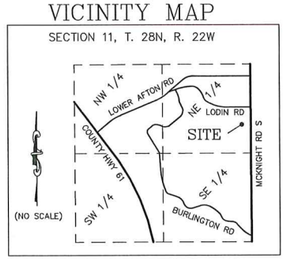
Client: Mr. Nou Vang, 391 McKnight Road South, St. Paul, MN 55119	Design by RP	Original date 6-4-2024	I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota. Ryan M. Peterson
	Drawn by JK	Revisions	Ryan M. Peterson Date 6-4-2024 Minnesota Reg. No. 60424
LAKE AND LAND SURVEYING, INC. SURVEYING/CIVIL ENGINEERING 1200 CENTRE POINTE CURVE, SUITE 375 ST PAUL, MN. 55120 PHONE (651) 778-6211 E-MAIL: LAKEANDLAND@OUTLOOK.COM	Survey book No.		Page title PRELIMINARY PLAT
	S.A.P.number 2024.049		Sheet number 2 of 3

SUNSET OUTLOOK

LONDIN HILLS

VICINITY MAP

SECTION 11, T. 28N, R. 22W



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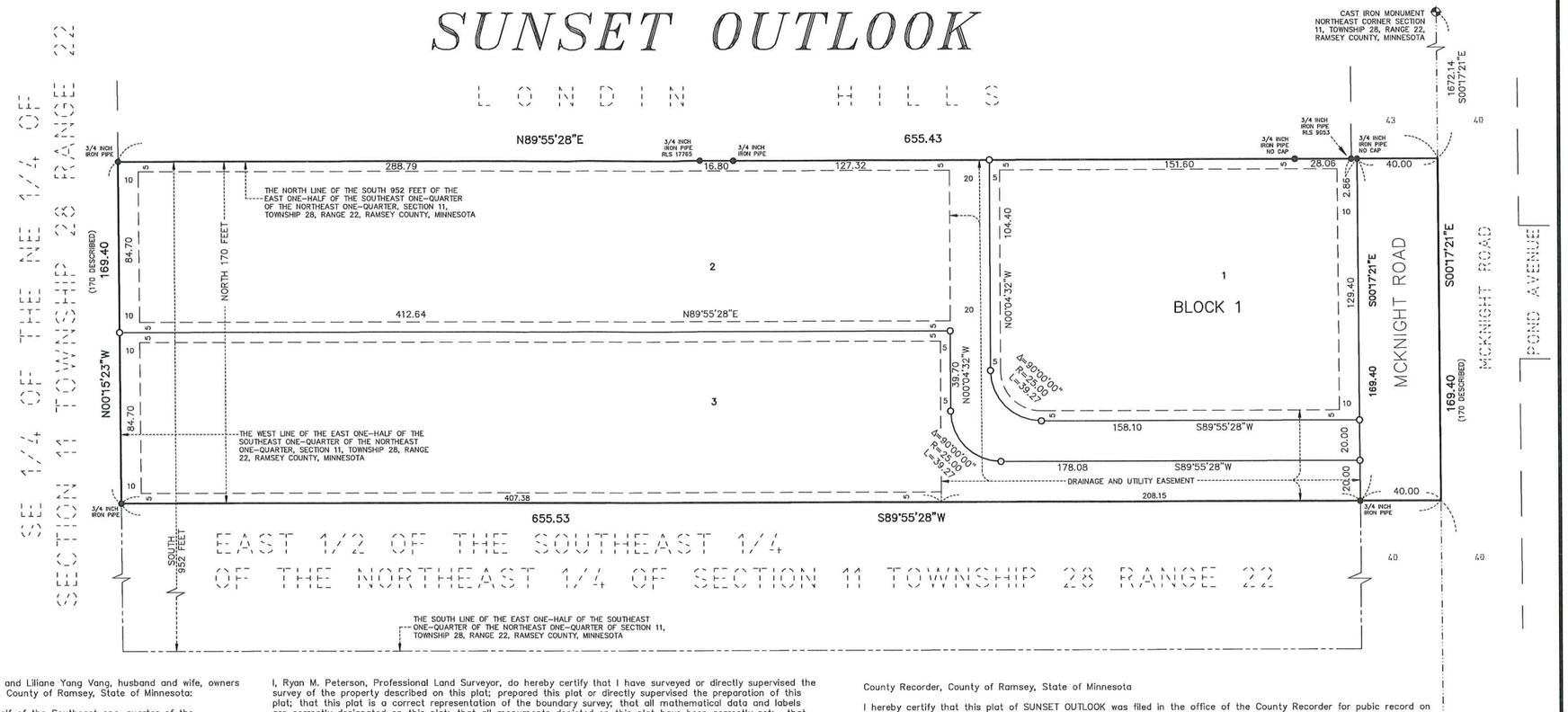

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Have caused the same to be surveyed and platted as SUNSET OUTLOOK and do hereby dedicate to the public for public use the public way and the drainage and utility easements as shown on this plat.

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_____ _____
Nou Chaiker Vang Liliane Yang Vang

STATE OF MINNESOTA

COUNTY OF_____

The foregoing instrument was acknowledged before me this_____day of _____ 202____, by Nou Chaiker Vang and Liliane Yang Vang, husband and wife.

_____

_____

Notary Public,_____ County, Minnesota

My Commission Expires _____

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Dated this_____day of _____, 202____.

_____
Ryan M. Peterson, Professional Land Surveyor
Minnesota License No. 60424

STATE OF MINNESOTA

COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____day of _____, 202____, by Ryan M. Peterson, a Licensed Land Surveyor.

_____

_____
Notary Public, _____ County, Minnesota
My Commission Expires _____

County Surveyor

Pursuant to Minnesota Statutes, Section 383A.42, this plat is approved this _____day of _____, 202____.

_____
Daniel D. Baar, LS
Ramsey County Surveyor

County Recorder, County of Ramsey, State of Minnesota

I hereby certify that this plat of SUNSET OUTLOOK was filed in the office of the County Recorder for pubic record on this _____ day of_____, 202____, at_____o'clock__M. and was duly filed in Book_____ of Plats, Page_____, as Document Number_____.

_____,
Deputy County Recorder

City of St. Paul

We do hereby certify that on the _____day of _____, 202____, the City Council of the City of St. Paul, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____ _____
City Clerk Mayor

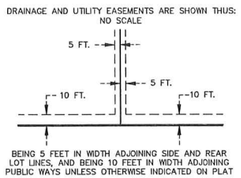
Property Tax, Records and Election Services Department

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 202____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 202____.

_____, Ramsey County Auditor/Treasurer

By _____, Deputy

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
NO SCALE



BEING 5 FEET IN WIDTH ADJOINING SIDE AND REAR LOT LINES, AND BEING 10 FEET IN WIDTH ADJOINING PUBLIC WAYS UNLESS OTHERWISE INDICATED ON PLAT

LEGEND

- ⊕ DENOTES RAMSEY COUNTY SECTION MONUMENT FOUND, TYPE AS NOTED
- ○ DENOTES 14 INCH X 5/8 INCH REBAR MONUMENT SET AND CAPPED RLS 60424
- ● DENOTES IRON MONUMENT FOUND, SIZE, TYPE, AND RLS AS NOTED

BASIS OF BEARINGS: FOR THE PURPOSES OF THIS PLAT THE NORTH LINE OF THE SOUTH 952 FEET OF THE EAST ONE-HALF OF THE SOUTHEAST ONE-QUARTER OF THE NORTHEAST ONE-QUARTER, SECTION 11, TOWNSHIP 28, RANGE 22, RAMSEY COUNTY, MINNESOTA HAS AN ASSUMED BEARING OF NORTH 89 DEGREES 55 MINUTES 28 SECONDS EAST.

LAKE & LAND SURVEYING, INC.
1200 CENTRE POINTE CURVE, SUITE 375
SAINT PAUL, MINNESOTA 55120
PHONE: 651-776-6211

Report Name: SP-Owners Report

Printed: 8/12/2024
Page: 1

CITY OF ST PAUL - ASSESSMENTS
Owners Report

PID: 11-28-22-14-0038
Property Address: 391 MCKNIGHT RD S 55119-6912

Cecilia Vang	Owner
Nou Vang	Taxpayer
391 Mcknight Rd S	Resident
St Paul MN 55119-6912	

SECTION 11 TOWN 28 RANGE 22 THE N 170 FT OF S 952 FT OF E 1/2 OF SE 1/4 OF NE 1/4 (SUBJ TO RD) IN SEC 11 TN 28 RN 22

LONDIN
LONDIN

385
386
387
388
385
389
384
388
391
395
407
425

MCKNIGHT RDS
POND AVE
CONF BRW 5917

This is not an official document or survey.

627

LONDIN
LONDIN

385
386
387
388
385
384
389
388
391
395
407
425

POND AVE

MCKNIGHT RD S

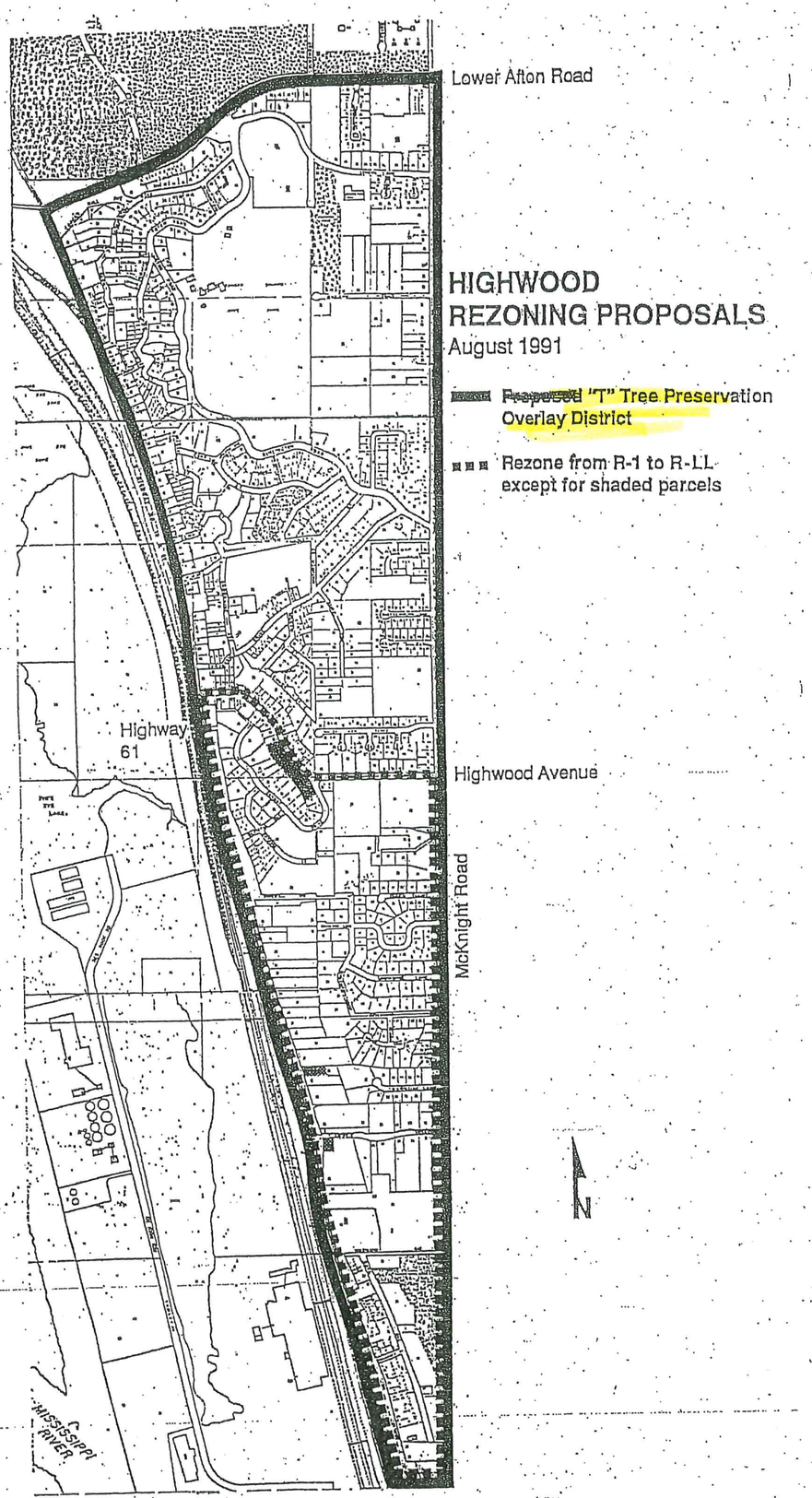
MCKNIGHT RD S

CONF. B.P.W. 5.9.17.

UTILITY EASEMENT

EASEMENT 10-28-1967

This is not an official document or survey.



HIGHWOOD REZONING PROPOSALS

August 1991

~~Proposed~~ "T" Tree Preservation Overlay District

Rezone from R-1 to R-LL except for shaded parcels

APPLICANT Cecilia Vang / Nou Vang

PURPOSE Combined Plat

FILE # _____ DATE 8-6-24

PLNG. DIST. _____ Land Use Map # _____

SCALE 1" = 400' Zoning Map # _____

LEGEND

zoning district boundary

subject property

one family

two family

multiple family

commercial

industrial

V vacant

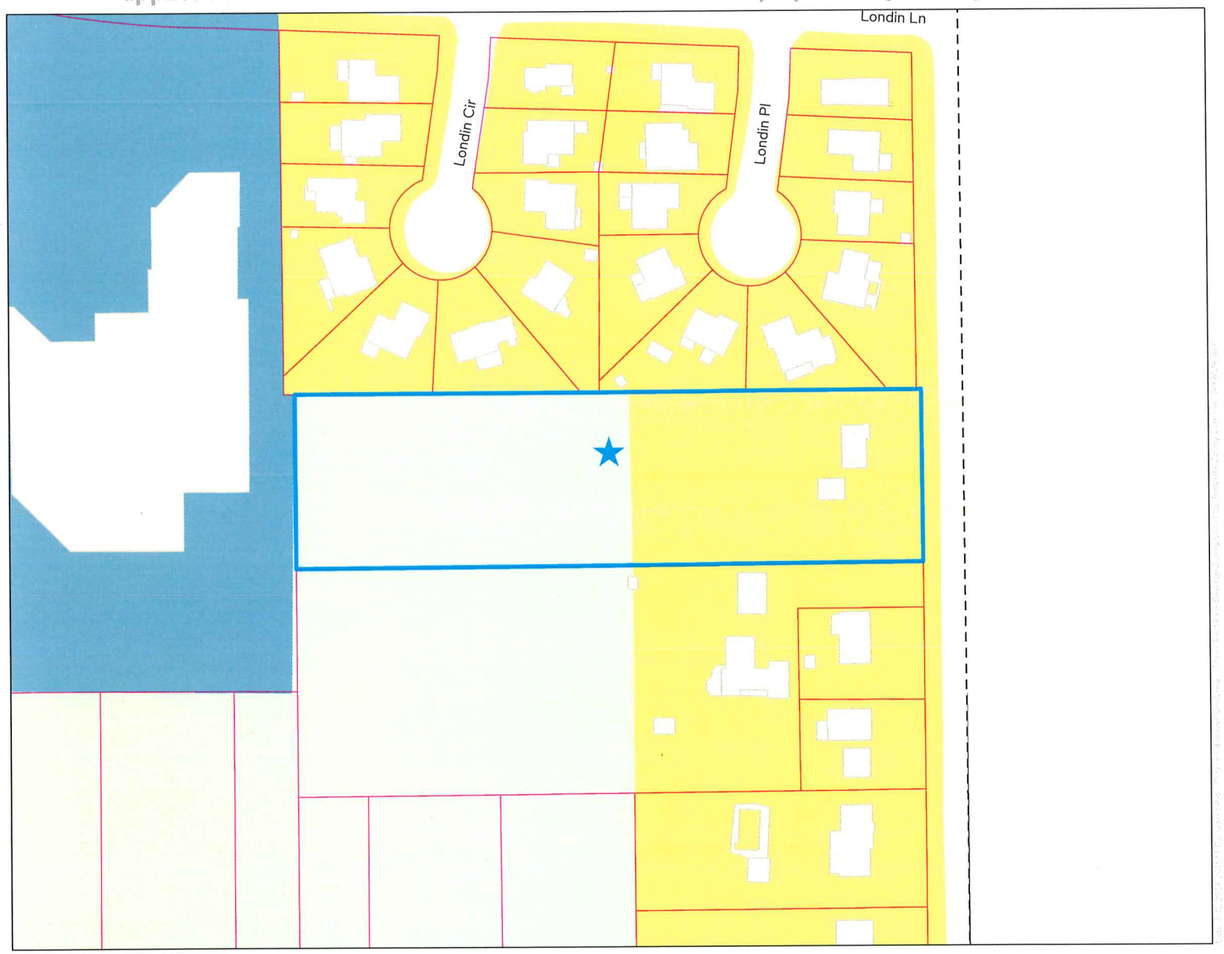
north

Application of

Cecilia and Nou Vang

Land use map

application number: 24-067-112 • Combined Plat • date: 8/12/2024 • planning district:1



Subject parcel(s) are outlined in blue

Other parcels are outlined in pink

Single Family Residential
- Farmstead
- Seasonal/Vacation
- Single Family Detached
- Manufactured Housing Park

Multifamily Residential
- Single Family Attached
- Multifamily

Commercial
- Office
- Retail and Other Commercial

Mixed Use
- Mixed Use Residential
- Mixed Use Industrial
- Mixed Use Commercial and Other

Other Uses
- Industrial and Utility
- Extractive
- Institutional

- Park, Recreational or Preserve
- Golf Course
- Major Highway
- Railway
- Airport
- Agricultural
- Undeveloped
- Water

0 30 60 120 180 240 Feet

N

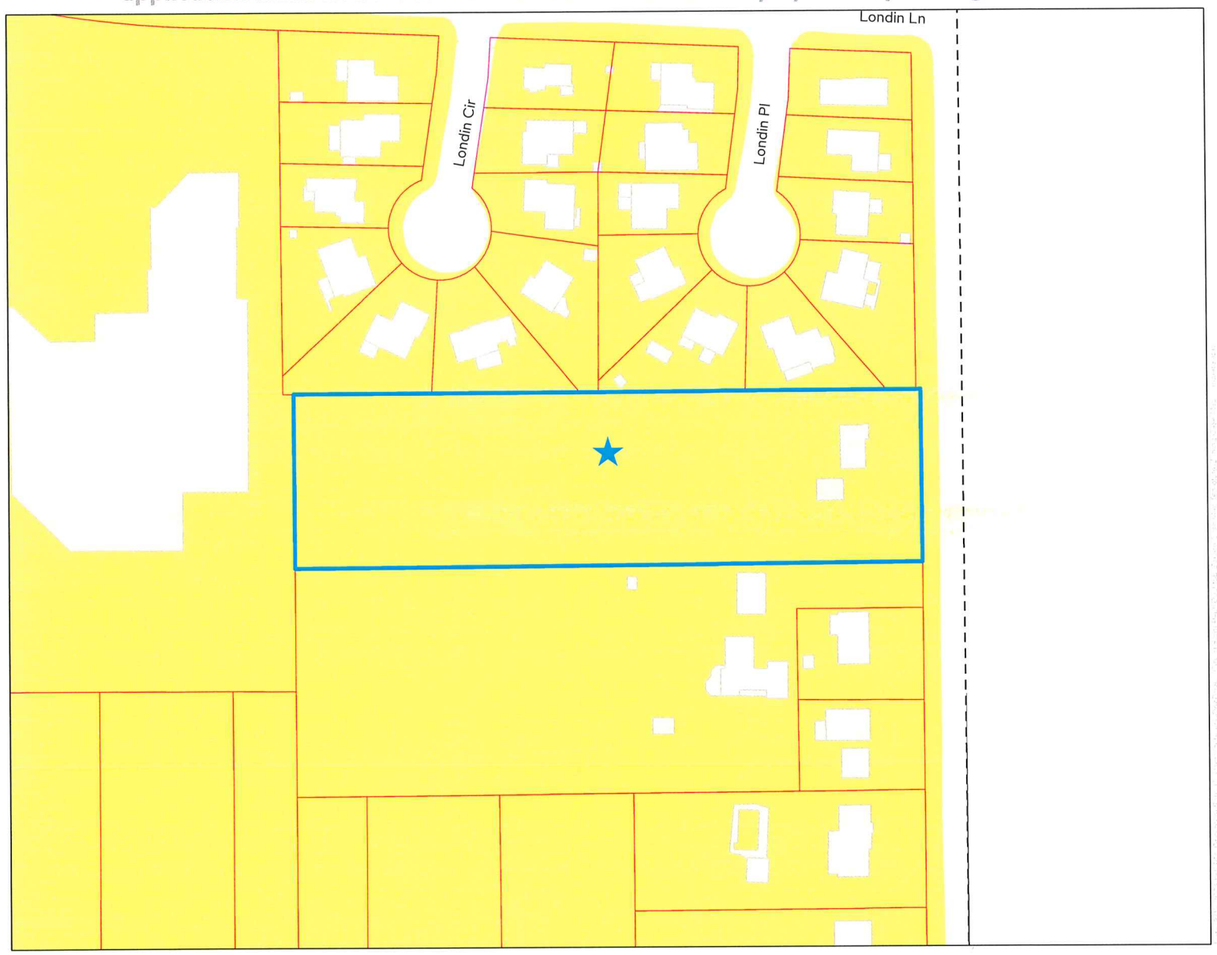
SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

Application of

Cecilia and Nou Vang

Zoning map

application number: 24-067-112 • Combined Plat • date: 8/12/2024 • planning district:1



Subject parcel(s) are outlined in blue

Other parcels are outlined in pink

- **RL** One-Family Large Lot
- **H1** Residential
- **H2** Residential
- **RM1** Multiple-Family
- **RM2** Multiple-Family
- **RM3** Multiple-Family
- **T1** Traditional Neighborhood
- **T2** Traditional Neighborhood
- **T3** Traditional Neighborhood
- **T3M** T3 with Master Plan
- **T4** Traditional Neighborhood
- **T4M** T4 with Master Plan
- **OS** Office-Service
- **B1** Local Business
- **BC** Community Business (converted)
- **B2** Community Business
- **B3** General Business
- **B4** Central Business
- **B5** Central Business Service
- **IT** Transitional Industrial
- **ITM** IT with Master Plan
- **I1** Light Industrial
- **I2** General Industrial
- **I3** Restricted Industrial
- **F1** River Residential
- **F2** Residential Low
- **F3** Residential Mid
- **F4** Residential High
- **F5** Business
- **F6** Gateway
- **VP** Vehicular Parking
- **PD** Planned Development
- **CA** Capitol Area Jurisdiction

0 30 60 120 180 240 Feet

N

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

Application of

Cecilia and Nou Vang

Aerial map

application number: 24-067-112 • Combined Plat • date: 8/12/2024 • planning district:1

Subject parcel(s) are outlined in blue

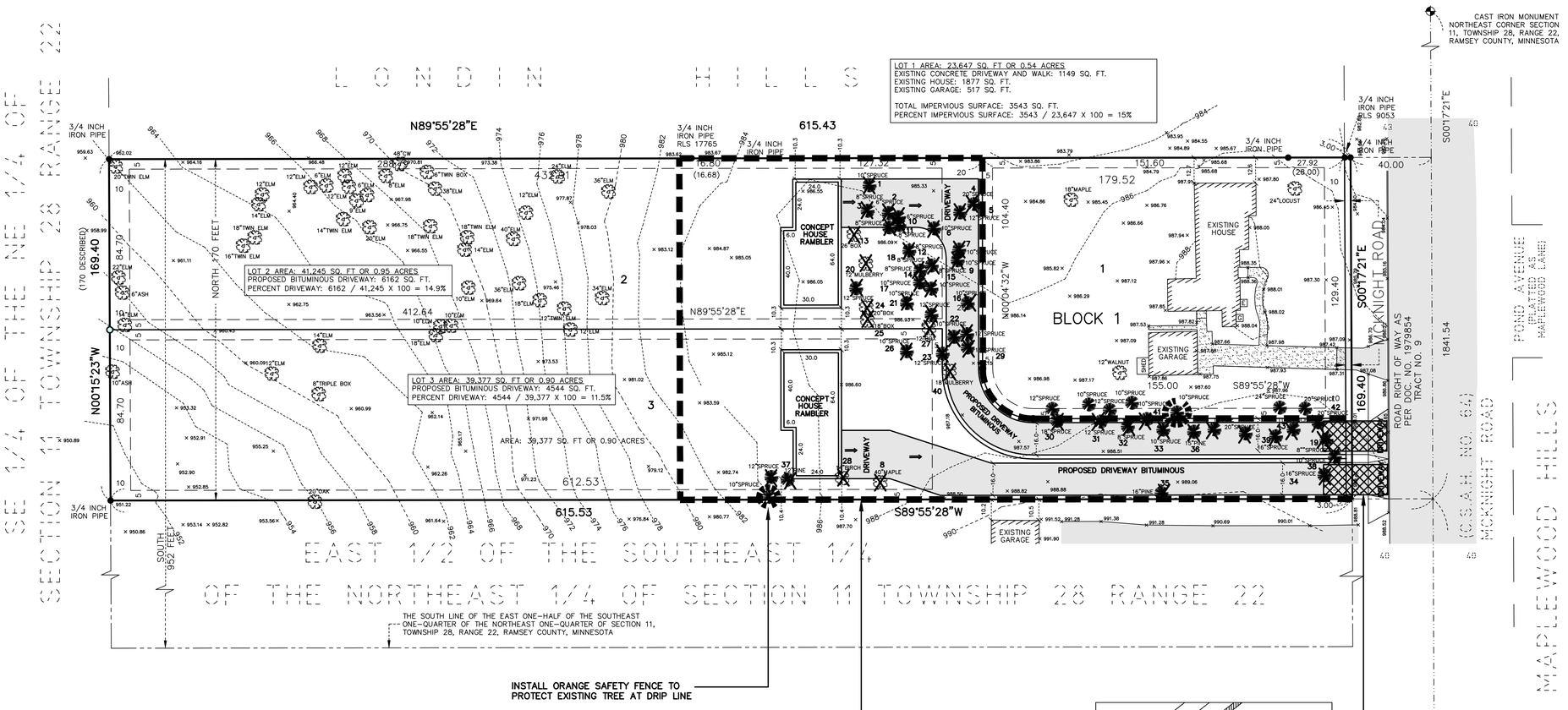
Other parcels are outlined in pink

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

0 30 60 120 180 240
Feet

N

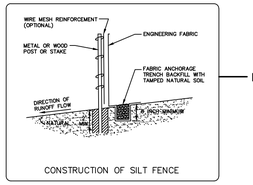
CONCEPT SITE PLAN
SUNSET OUTLOOK



SIGNIFICANT TREE INVENTORY

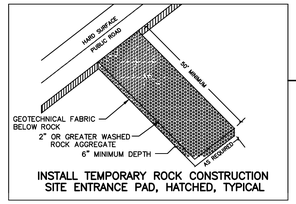
ID	DIAMETER (INCHES)	SPECIES
1	10"	SPRUCE
2	6"	SPRUCE
3	8"	SPRUCE
4	20"	SPRUCE
5	12"	SPRUCE
6	10"	SPRUCE
7	10"	SPRUCE
8	40"	MAPLE
9	10"	SPRUCE
10	6"	SPRUCE
11	8"	SPRUCE
12	8"	SPRUCE
13	26"	BOX
14	8"	SPRUCE
15	8"	SPRUCE
16	10"	SPRUCE
17	10"	SPRUCE
18	8"	SPRUCE
19	8"	SPRUCE
20	12"	MULBERRY
21	10"	SPRUCE
22	10"	SPRUCE
23	12"	SPRUCE
24	20"	BOX
25	18"	BOX
26	10"	SPRUCE
27	12"	BOX
28	14"	BIRCH
29	16"	SPRUCE
30	18"	SPRUCE
31	12"	SPRUCE
32	8"	SPRUCE
33	10"	SPRUCE
34	16"	SPRUCE
35	16"	PINE
36	15"	PINE
37	12"	PINE
38	10"	SPRUCE
39	16"	SPRUCE
40	18"	MULBERRY
41	10"	SPRUCE
42	20"	SPRUCE
43	11"	SPRUCE

INSTALL ORANGE SAFETY FENCE TO PROTECT EXISTING TREE AT DRIP LINE



CONSTRUCTION OF SILT FENCE

INSTALL SILT FENCE OR BIOROLLS, TYPICAL.



INSTALL TEMPORARY ROCK CONSTRUCTION SITE ENTRANCE PAD, HATCHED, TYPICAL

Legal Description: (Warranty Deed)

The North 170 feet of the South 952 feet of the East one-half of the Southeast one-quarter of the Northeast one-quarter, Section 11, Township 28, Range 22, Ramsey County, Minnesota, EXCEPT the East 40 feet thereof Per Doc. No. 1652333.

TOTAL LOT AREA: 104,255 SQ. FT OR 2.39 ACRES

NOTES

- x XXX.XX — Denotes Spot Elevation
- + XXX.XX — Denotes Proposed Spot Elevation
- XXX — Denotes Contour
- XXX — Denotes Proposed Contour
- Denotes Proposed Drainage
- Denotes Power Pole
- G — Denotes Gas Meter
- E — Denotes Electric Meter
- SS — Denotes Underground Sanitary Sewer
- Denotes Water Valve
- W — Denotes Underground Water Service
- G — Denotes Underground Gas Line
- OHW — Denotes Overhead Utility Wires
- Denotes Block or Stone Retaining Wall
- Denotes Concrete Surface
- Denotes Bituminous Surface
- Denotes Deciduous Tree
- Denotes Coniferous Tree
- Denotes Trees to be removed
- DENOTES SETBACKS
- DENOTES SILT FENCE AND/OR BIOROLLS
- DENOTES ORANGE SAFETY FENCE

N W E S

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

BASIS OF BEARINGS: RAMSEY COUNTY PLANE NAD83 (2001) COORDINATE SYSTEM

CALL 48 HOURS BEFORE DIGGING:
GOPHER STATE ONE CALL
TWIN CITY AREA (651) 454-0002
MINNESOTA TOLL FREE 1-800-252-1166

SITE ADDRESS:
391 McKNIGHT ROAD SOUTH, ST. PAUL, MN

Client: Mr. Nou Vang, 391 McKnight Road South, St. Paul, MN 55119

Design by: RP | Original date: 9-24-24
Drawn by: JK | Revisions
Survey book No.
S.A.P.number: 2024.049

LAKE AND LAND SURVEYING, INC.
SURVEYING/CIVIL ENGINEERING
1200 CENTRE POINTE CURVE, SUITE 375
ST PAUL, MN. 55120
PHONE (651) 776-6211
E-MAIL: LAKEANDLAND@OUTLOOK.COM

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the state of Minnesota
Ryan M. Peterson
Ryan M. Peterson
Date 9-24-24 Minnesota Reg No. 60424

Page title: SITE PLAN

SHEET 3 OF 3

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT
NICOLLE NEWTON, DIRECTOR

City Hall Annex, 25 West 4th Street, Suite 1300
Saint Paul, MN 55102
Tel: 651-266-6565

SAINT PAUL CITY COUNCIL

NOTICE OF PUBLIC HEARING

Combined Plat for Sunset Outlook

The Saint Paul City Council will hold a public hearing on an application for a combined plat for Sunset Outlook to create 3 (H1) parcels at 391 McKnight Road South, between Londin Lane East and Mailand Road East on Wednesday, July 23, 2025.

The hearing will be held before the City Council on:

Wednesday, July 23, 2025
3:30 p.m.
City Council Chambers, City Hall, Room 300
15 West Kellogg Boulevard, Saint Paul

All comments concerning the combined plat will be heard at this hearing. In-person testimony will be accepted. Other participation options maybe provided as described in the meeting agenda to be postedat https://stpaul.legistar.com/Calendar.aspx. More on City Council meeting protocol can be found at https://www.stpaul.gov/department/city-council#city-council-meetings.

Comments submitted in writing should be sent via email to Contact-Council@ci.stpaul.mn.us or via mail addressed to:

Office of the City Council
310 City Hall
15 Kellogg Blvd. West
Saint Paul, MN 55102

Contact City Planner Spencer.Miller-Johnson@ci.stpaul.mn.us or 651-266-6093 with any questions.

Need this translated? Call us at 651-266-6565
¿Necesita esta traducción? Comuníquese con nosotros al 651-266-6565.
Ma u baahan tahay tarjamadaan Nago soo wac 651-266-6565.
Xav tau qhov no txhais los? Hu rau peb ntawm 651-266-6565.

From: Katrina Wasilensky
To: *CI-StPaul_Contact-Council
Subject: 391 McKnight Rd S.
Date: Wednesday, July 23, 2025 9:41:24 AM

You don't often get email from katiemwaz@gmail.com. Learn why this is important

Hello,

My name is Katrina Wasilensky and I am the owner of 386 Londin Circle (one of houses in one of the cul-de-sac north of 391 Mcknight Rd S.). I do not support the division of 391 McKnight Rd into 3 different plots, the land is completely landlocked and there would not be any good safe way to get to the other properties. Like the documents express online, to the north there are two well established cul-de-sacs, to the south there is an established lot, to the east is McKnight, and to the west is Highwoodhills Elementary School. From what I have heard there will be a “tractor width” path that will act as a driveway/entry. Time is of the essence when there is an emergency and taking the extra time to run to the property could have catastrophic results. If there was an emergency, how would emergency vehicles get back there given the driveway is so narrow? How are firefighters supposed to put out a potential fire? What if two cars need to pass at the same time? Will package delivery individuals be expected to walk all the way back, leave their trucks unattended, and risk it getting stolen? What will happen to all the wild life that is on that land? I do not want to see a massive spike in the property taxes because of this, mine have nearly doubled in the past 7 years. I have not recovered from the 32.3% increase a few years ago? I do not want to see more rentals in the area or multi unit buildings, there already are too many in the area. More rentals just means more money for the wealthy and hurts the average person.

Thank you,
Katrina

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-149

File ID:	RES PH 25-149	**Type:**	Resolution-Public Hearing	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	(651) 266-9137	**In Control:**	City Council
				File Created:	07/08/2025
File Name:	SLV - IndiaFest 2025 - PH 7/23/2025			**Final Action:**	

Title: Approving the application of One Simple Plan LLC for a sound level variance in order to present amplified sound on August 15, and August 16, 2025 at the Minnesota State Capitol Grounds - 75 Rev Dr Martin Luther King Jr Blvd.

Notes:

		Agenda Date:	07/23/2025
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Application, ENS, Map, Notice to Owner, Owners List, Letter to Applicant	**Financials Included?:**	
Contact Name:	Barb	**Hearing Date:**	
Entered by:	frances.birch@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-149

Approving the application of One Simple Plan LLC for a sound level variance in order to present amplified sound on August 15, and August 16, 2025 at the Minnesota State Capitol Grounds - 75 Rev Dr Martin Luther King Jr Blvd.

WHEREAS, Chapter 293 of the Saint Paul Legislative Code was enacted to regulate the subject of noise in the City of Saint Paul; and

WHEREAS, §293.09 provides for the granting of variances from the sound level limitations contained in §293.07, upon a finding by the City Council that full compliance with Chapter 293 would constitute an unreasonable hardship on the applicant, other persons or on the community; and

WHEREAS, One Simple Plan, LLC, represented by Clint Roberts, President, who has been designated as the responsible person on the application, has applied for a variance, for 110 dBA at no specific distance to present amplified sound for India Fest at the Minnesota State Capitol Grounds - 75 Rev Dr Martin Luther King Jr Blvd; and

-

WHEREAS, applicant has requested a variance for the hours of 11:00 a.m. to 10:00 p.m. with a on August 15, and August 16, 2025 for IndiaFest 2025; and

WHEREAS, if applicant is not granted a variance applicant will not be able to present amplified sound at Minnesota State Capitol Grounds - 75 Rev Dr Martin Luther King Jr Blvd; and

WHEREAS, the Department of Safety and Inspections has reviewed the application and has made recommendations regarding conditions for the variance. Now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul hereby grants a variance to One Simple Plan, subject to the following conditions:

1) The Variance shall be for the hours of 11:00 a.m. to 10:00 p.m. on Friday, August 15, and Saturday, August 16, 2025 for IndiaFest 2025.

2) All electronically powered equipment used in conjunction with the event shall not exceed 90 dBA at 50 feet from all sound sources

3) The applicant shall monitor the decibel level from the variance approved distance of each noise source and create a report that records the general operating decibel levels within 15 minutes of the start of each performing act and at intervals no greater than 60 minutes apart thereafter. The report shall be made available for viewing by city staff, upon request during the variance or within 30 days thereafter. Applicant shall also conduct a decibel reading during the variance upon request of city staff.

4) All electronically powered equipment, PA systems, loudspeakers or similar devices shall be turned off no later than 10:00 p.m. on August 15, and August 16, 2025, the event dates.

FURTHER RESOLVED, that any violations of the conditions set forth above on the August 15, and August 16, 2025 dates may result in denial of future requests for the grant of a noise variance, in addition to any criminal citation which might issue.

E-6-11-25

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

Sound Level Variance Application

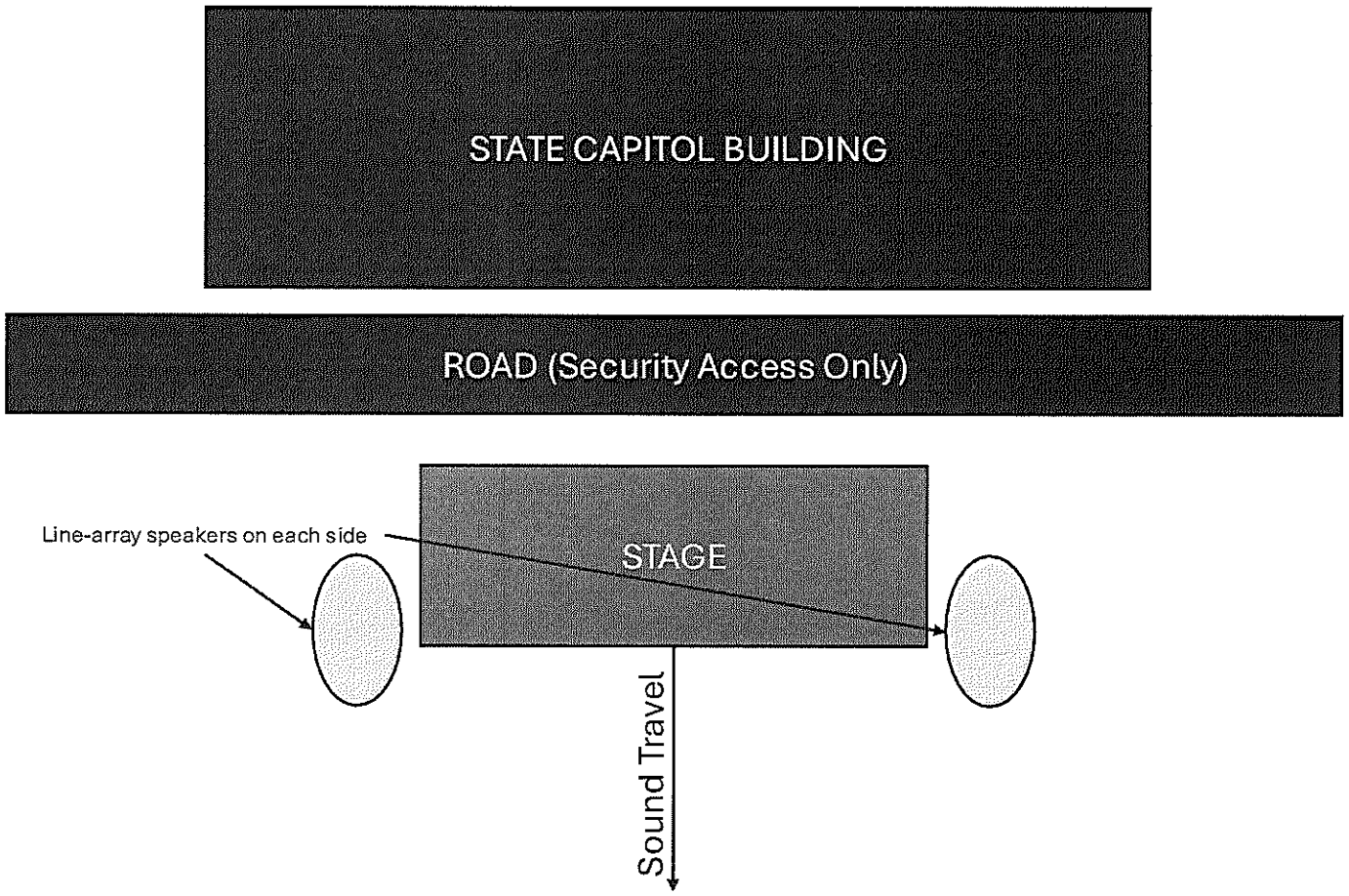
Legislative Code Chapter 293. - Noise Regulations Application and $178 fee should be submitted a minimum of sixty (60) days prior to the event date to allow ample time for required public notification period and scheduling of a Council public hearing. Applications submitted within sixty (60) days of the event date may not satisfy the processing timeline requirements.

1. *Organization/person seeking variance:* One Simple Plan
2. *Event Name:* IndiaFest 2025
3. *Address and physical description of noise source location (Event, Worksite):* Minnesota State Capitol, 75 Rev Dr Martin Luther King Jr Boulevard., St Paul, MN 55155
4. *Responsible person:* Clint Roberts *Title:* President
5. *Telephone:* 612-749-2360 *E-Mail:* clint.roberts@onesimpleplan.com
6. *Date(s) variance requested:* August 15, 16 2025
7. *Noise source - Time(s) of operation:* 11:00am-10:00pm
   - Time(s) of pre-event sound check: _____
8. *Sound level requested (dBA/Decibels):* 110dBA
9. *Mailing address w/zip code:* 5500 Nicollet Ave #19089, Minneapolis, MN 55419
10. *Briefly describe the noise source and equipment involved:* Amplified music and announcements using professional sound stage including speakers and
11. *Describe the steps that will be taken to minimize the noise levels:* Continuous sound meter checks
12. *State reason for seeking variance (example - music, announcements, construction, etc.):* Music and announcements
13. *Maximum number of attendees:* _____
14. *A site diagram & map must be attached showing location of noise source(s), streets, stages, tents, etc.* ***(If there will be amplified sound, indicate location and direction that all speakers will be facing). Multiple locations may require more than one application.***
15. *Submit completed application, site diagram/map, and **$178** fee to:*

CITY OF SAINT PAUL
DEPARTMENT OF SAFETY AND INSPECTIONS 375 JACKSON STREET, SUITE 220
SAINT PAUL, MN 55101-1806

Signature of responsible person: _____ **Date:** June 09th, 2025

IndiaFest August 16, 2025



DSI RECEIPT

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street Suite 220
Saint Paul, Minnesota 55101-1806
Phone: (651) 266-8989 Fax: (651) 266-9124
www.stpaul.gov/dsi

Date: 06/18/2025

Received From: ONE SIMPLE PLAN dba: OSP EVENTS LLC
5500 NICOLLET AVE MINNEAPOLIS MN 55419

Description:

Invoice Details	Invoice Amount	Amount Paid
1179663		
Noise Variance	$178.00	$178.00

TOTAL AMOUNT PAID: **$178.00**

Paid By:

Payment Type	Check #	Received Date	Amount
Credit Card	AMEX3007	06/18/2025	$178.00

Frances Birch

From: City of Saint Paul <cityofsaintpaul@public.govdelivery.com>
Sent: Wednesday, June 18, 2025 1:09 PM
To: Frances Birch
Subject: Courtesy Copy: Sound Level Variance Application IndiaFest 2025

This is a courtesy copy of an email bulletin sent by Frances Birch.

This bulletin was sent to the following groups of people:

Subscribers of ENS - D17: CapitolRiver Council (1373 recipients)

An application for a sound level variance has been received from Clint Roberts, for One Simple Plan, for an IndiaFest 2025 event on Friday August 15, and Saturday August 16, 2025 from 11:00am-10:00pm on the event days. The event will take place at 75 Rev Dr Martin Luther King Jr Blvd - Minnesota State Capitol grounds. Further details on this event will be forthcoming.

SAINT PAUL
MINNESOTA

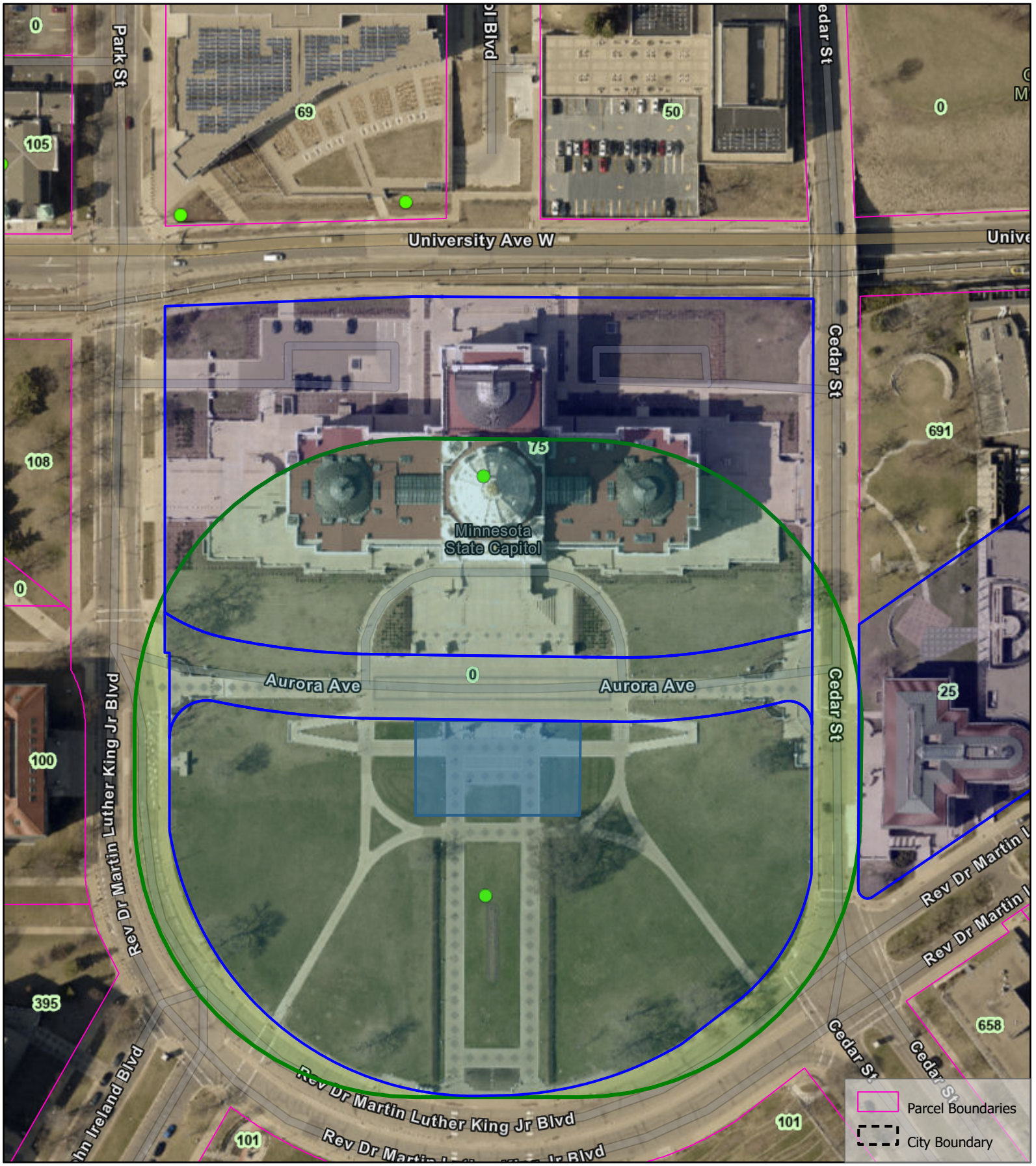
Questions? Contact Us

STAY CONNECTED:

SUBSCRIBER SERVICES:
Manage Preferences | Unsubscribe from ALL | Help

One Simple Plan LLC India Fest 300 ft Map

6/15/2023 12:13 PM



Saint Paul Minnesota
The most livable city in America

0 0.01 0.03 0.05 mi

N

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatastyrelsen, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Esri Community Maps

The Geographic Information System (GIS) Data to which this notice is attached are made available pursuant to the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13). The GIS Data are provided to you "AS IS" and without any warranty as to their performance, merchantability, or fitness for any particular purpose. The GIS Data were developed by the City of Saint Paul for its own internal business purposes. The City of Saint Paul does not represent or warrant that the GIS Data or the data documentation are error-free, complete, current, accurate. You are responsible for any consequences resulting from your use of the GIS Data or your reliance on the GIS Data. You should consult the data documentation for this part of the GIS Data to determine the limitations of the GIS Data and the precision with which the GIS Data may depict distance, direction, location, or other geographic features. If you transmit or provide the GIS Data (or any portion of it) to another user, the GIS Data must include a copy of this disclaimer.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

July 8, 2025

NOTICE OF PUBLIC HEARING
Sound Level Variance
One Simple Plan – IndiaFest 2025

Dear St. Paul Property Owner:

This is to inform you of a request for a variance from the sound level limitations as indicated in the St. Paul Noise Ordinance (Chapter 293 of the St. Paul Legislative Code). Property owned by you and located near the noise source, may be affected by this variance request. Rental property owners must provide a copy of this notice to all renters or post a copy in a common area of the building so it can be viewed by the occupants.

Description of Variance:

Location: Minnesota State Capitol Grounds – 75 Dr Rev Martin Luther King Jr Blvd

Noise Source: Clint Roberts, One Simple Plan, President, has requested a sound level variance, for 110 dBA at no specific distance, to present amplified sound with use of a sound system for IndiaFest 2025, on August 15-16, 2025 at the Minnesota State Capitol Grounds – 75 Rev Dr Martin Luther King Jr Blvd. The variance is requested for the hours of 11:00 a.m. to 10:00 p.m. on August 15, and August 16, 2025. The Department of Safety and Inspections will be recommending the following conditions: 1) The Variance shall be for the hours of 11:00 a.m. to 10:00 p.m. on Friday August 15, and Saturday, August 16, 2025 for IndiaFest 2025. 2) All electronically powered equipment used in conjunction with the event shall not exceed 90 dBA at 50 feet from any sound source on August 15, and August 16, 2025. 3) The applicant shall monitor the decibel level from the variance approved distance of each noise source create a report that records the general operating decibel levels within 15 minutes of the start of each performing act and at intervals no greater than 60 minutes apart thereafter. This report shall be made available for viewing by city staff, upon request during the variance or within 30 days thereafter. Applicant shall also conduct a decibel reading during the variance upon request of city staff. 4) All electronically powered equipment, PA systems, loudspeakers or similar devices shall be turned off no later than 10:00 p.m. on August 15, and August 16, 2025.

Submit comments for Public Hearing electronically. The public may comment on public hearing items in person, in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting, Tuesday, July 22, 2025, will be attached to the public record and available for review by the City Council. Comments may be submitted as follows: Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. Live testimony will be taken in person in the Council Chambers, and by telephone by registering to speak by noon on the day before the meeting. The registration link is located on the City Council website at www.stpaul.gov/council or https://forms.office.com/g/TD3xN7WHy5. Members of the public may view City Council meetings online at https://stpaul.legistar.com/Calendar.aspx or on local cable Channel 18.

A public hearing before the City Council on this variance request will be held on:

Date: Wednesday, July 23, 2025
Time: 3:30 p.m.
Location: 3rd floor, City Hall Council Chambers
After the public hearing, the Council may grant, deny, or modify the variance request.

If you have questions about the sound level variance, please contact: Barb McMonigal-St.Dennis, Environmental Health Specialist, 651-266-9137, barb.mcmonigal-st.dennis@ci.stpaul.mn.us

Owners Name	Address	City, State, & Zip
PLANT MANAGEMENT DIVISION	50 SHERBURNE AVE	ST PAUL MN 55155-1495

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

July 8, 2025

One Simple Plan
Clint Roberts
5500 Nicolett Ave #19089
Minneapolis, MN 55419

Dear Clint Roberts:

This is to confirm that our office has received your application for a variance from the city's noise ordinance for IndiaFest 2025 and that the variance is being processed. The Department of Safety and Inspections has recommended that a variance be issued with conditions.

Submit comments for Public Hearing electronically. The public may comment on public hearing items in person, in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting, Tuesday, July 22, 2025, will be attached to the public record and available for review by the City Council. Comments may be submitted as follows: Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. Live testimony will be taken in person in the Council Chambers, and by telephone by registering to speak by noon on the day before the meeting. The registration link is located on the City Council website at www.stpaul.gov/council or https://forms.office.com/g/TD3xN7WHy5. Members of the public may view City Council meetings online at https://stpaul.legistar.com/Calendar.aspx or on local cable Channel 18.

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City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RES PH 25-152

File ID:	RES PH 25-152	**Type:** Resolution-Public Hearing	**Status:** Agenda Ready
Version:	1	**Contact Number:**	**In Control:** City Council
			File Created: 06/24/2025
File Name:	SLV - Monarch Run 5k - PH 7/23/2025		**Final Action:**

Title: Approving the application of Anderson Race Management for a sound level variance in order to present amplified sound on August 17, 2025 at Harriet Island - 49 Harriet Island Rd.

Notes:

			Agenda Date: 07/23/2025
Sponsors:	Noecker		**Enactment Date:**
Attachments:	Application, ENS, Map, Notice to Owners, Owners List, Letter to Applicant		**Financials Included?:**
Contact Name:			**Hearing Date:**
Entered by:			**Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File RES PH 25-152

Approving the application of Anderson Race Management for a sound level variance in order to present amplified sound on August 17, 2025 at Harriet Island - 49 Harriet Island Rd.

WHEREAS, Chapter 293 of the Saint Paul Legislative Code was enacted to regulate the subject of noise in the City of Saint Paul; and

WHEREAS, §293.09 provides for the granting of variances from the sound level limitations contained in §293.07, upon a finding by the City Council that full compliance with Chapter 293 would constitute an unreasonable hardship on the applicant, other persons or on the community; and

WHEREAS, Anderson Race Management, represented by Jennifer Williams, ARM Director of Events, who has been designated as the responsible person on the application, has applied for a variance, at a requested sound level limit of 100 dBA at no specified distance from the sound source at 49 Harriet Island Rd. - Harriet Island Regional Park, to present amplified sound; and

WHEREAS, applicant has requested a variance for the hours of 8:00 a.m. to 12:00 p.m., with a pre-event sound check from 7:30 a.m. to 7:45 a.m. on August 17, 2025 for the Monarch Run 5k event; and

WHEREAS, if applicant is not granted a variance applicant will not be able to present amplified sound at Harriet Island - 49 Harriet Island Rd; and

WHEREAS, the Department of Safety and Inspections has reviewed the application and has made recommendations regarding conditions for the variance. Now, therefore, be it

RESOLVED, that the Council of the City of Saint Paul hereby grants a variance to Anderson Race Management for the Monarch Run 5k event at Harriet Island - 49 Harriet Island Rd, subject to the following conditions:

1) The Variance shall be for the hours of 8:00 a.m. to 12:00 p.m., with a pre-event sound check from 7:30 a.m. to 7:45 a.m. on Sunday, August 17, 2025.

2) All electronically powered equipment used in conjunction with the event shall not exceed 90 dBA as measured at 50 feet from all sound sources.

3) The applicant shall monitor the decibel level from the variance approved distance of each noise source and create a report that records the general operating decibel levels within 15 minutes of the start of each performing act and at intervals no greater than 60 minutes apart thereafter. The report shall be made available for viewing by city staff, upon request during the variance or within 30 days thereafter. Applicant shall also conduct a decibel reading during the variance upon request of city staff.

.

4) All electronically powered equipment, PA systems, loudspeakers or similar devices shall be turned off no later than 12:00 p.m. August 17, 2025, the event date.

FURTHER RESOLVED, that any violations of the conditions set forth above on the August 17, 2025 date may result in denial of future requests for the grant of a noise variance, in addition to any criminal citation which might issue.

E 3/17

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

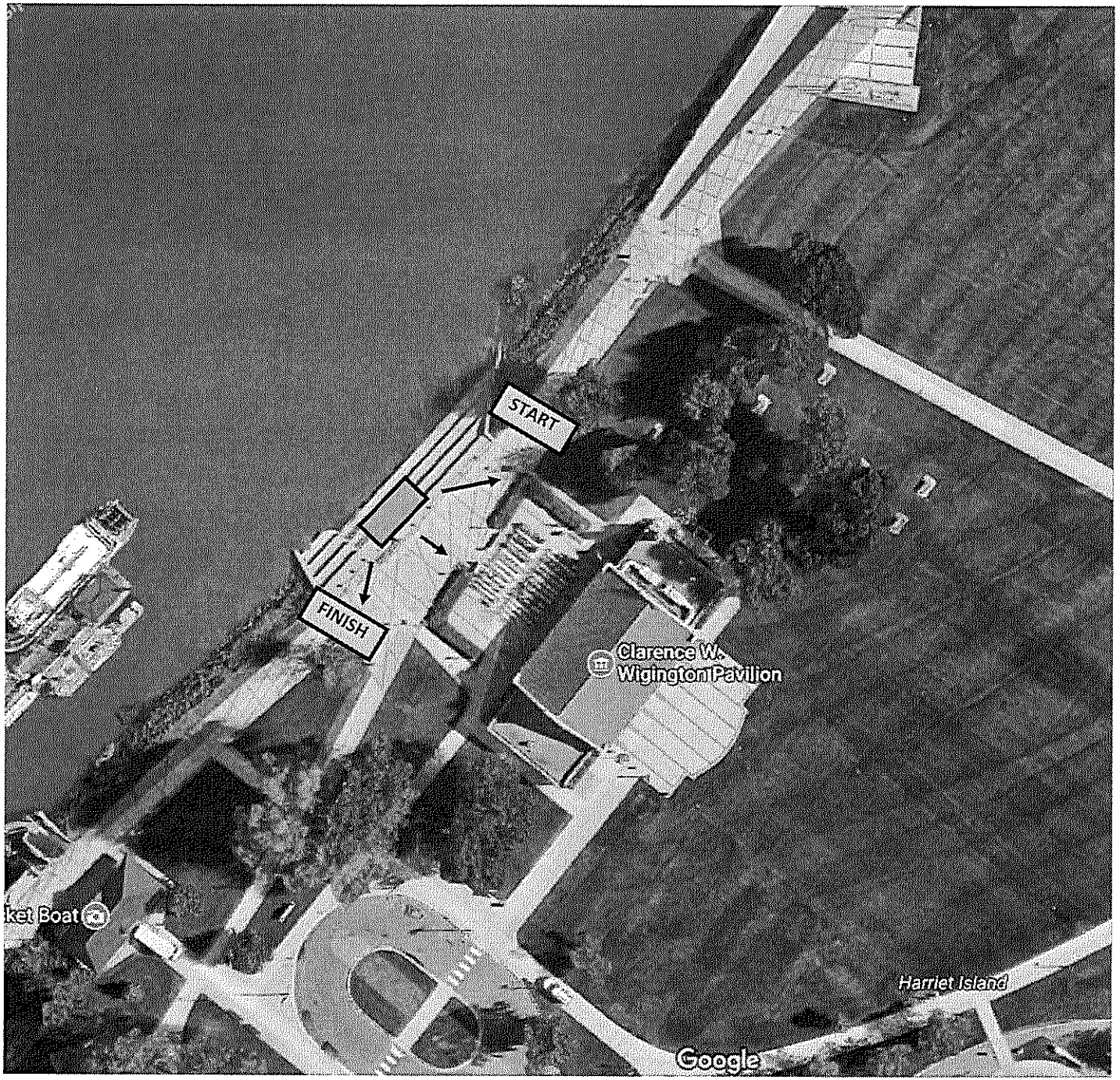
Sound Level Variance Application

Legislative Code Chapter 293. - Noise Regulations Application and $178 fee should be submitted a minimum of sixty (60) days prior to the event date to allow ample time for required public notification period and scheduling of a Council public hearing. Applications submitted within sixty (60) days of the event date may not satisfy the processing timeline requirements.

1. *Organization/person seeking variance:* Anderson Race Managment/Jennifer Williams
2. *Event Name:* Monarch Run 5K
3. *Address and physical description of noise source location (Event, Worksite):* Harriet Island
4. *Responsible person:* Jennifer Williams *Title:* Director of Events
5. *Telephone:* 612-475-0600 *E-Mail:* jennifer@andersonraces.com
6. *Date(s) variance requested:* Sunday, August 17, 2025
7. *Noise source - Time(s) of operation:* 8 am - 12 pm
   - Time(s) of pre-event sound check: 7:30 - 7:45 am
8. *Sound level requested (dBA/Decibels):* 100 decibels or lower
9. *Mailing address w/zip code:* ARM - 4047 Camberwell Dr N, Eagan, MN 55123
10. *Briefly describe the noise source and equipment involved:* DJ Sound system and microphone
11. *Describe the steps that will be taken to minimize the noise levels:* Speakers away from houses and water
12. *State reason for seeking variance (example - music, announcements, construction, etc.):* Race music and annoucements
13. *Maximum number of attendees:* 350-400
14. *A site diagram & map must be attached showing location of noise source(s), streets, stages, tents, etc.* ***(If there will be amplified sound, indicate location and direction that all speakers will be facing). Multiple locations may require more than one application.***
15. *Submit completed application, site diagram/map, and **$178** fee to:*

CITY OF SAINT PAUL
DEPARTMENT OF SAFETY AND INSPECTIONS 375 JACKSON
STREET, SUITE 220
SAINT PAUL, MN 55101-1806

Signature of responsible person: Jennifer Williams **Date:** 3/17/2025



= 1 table under a 10x10 pop up tent weighted with tent weights for DJ to play music and make announcements

= Sound direction

DSI RECEIPT

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street Suite 220
Saint Paul, Minnesota 55101-1806
Phone: (651) 266-8989 Fax: (651) 266-9124
www.stpaul.gov/dsi

Date: 04/15/2025

Received From: ANDERSON RACE MANAGEMENT
4047 CAMBERWELL DRIVE N EAGAN MN 55123

Description:

Invoice Details	Invoice Amount	Amount Paid
1177717		
Noise Variance	$178.00	$178.00

TOTAL AMOUNT PAID: **$178.00**

Paid By:

Payment Type	Check #	Received Date	Amount
Credit Card	V5076	04/15/2025	$178.00

Sound Level Variance Application Monarch Run 5k

Email (HTML) Email (Plain Text)

From: City of Saint Paul <cityofsaintpaul@public.govdelivery.com>

Subject: Sound Level Variance Application Monarch Run 5k

An application for a sound level variance has been received from Jennifer Williams, for Anderson Race Management, for a Monarch Run 5k event on Sunday August 17, 2025 from 8:00am-12:00pm with a pre-event sound check from 7:30am-7:45am. The event will take place at 49 Harriet Island Rd - Harriet Island Regional Park. Further details on this event will be forthcoming.

SAINT PAUL
MINNESOTA

Questions? Contact Us

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This email was sent to Email Address using govDelivery Communications Cloud on behalf of: City of St. Paul · 707 17th St, Suite 4000 · Denver, CO

Monarch Run 5k 300 ft Map

7/18/2024 2:22 PM

0 0.03 0.06 0.11 mi

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The Geographic Information System (GIS) Data to which this notice is attached are made available pursuant to the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13). The GIS Data are provided to you "AS IS" and without any warranty as to their performance, merchantability, or fitness for any particular purpose. The GIS Data were developed by the City of Saint Paul for its own internal business purposes. The City of Saint Paul does not represent or warrant that the GIS Data or the data documentation are error-free, complete, current, accurate. You are responsible for any consequences resulting from your use of the GIS Data or your reliance on the GIS Data. You should consult the data documentation for this part of GIS Data to determine the limitations of the GIS Data and the precision with which the GIS Data may depict distance, direction, location, or other geographic features. If you transmit or provide the GIS Data (or any portion of it) to another user, the GIS Data must include a copy of this disclaimer.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

July 8, 2025

CITY OF ST PAUL
25 4TH ST W # 1000
ST PAUL MN 55102-1692

NOTICE OF PUBLIC HEARING
Sound Level Variance
Anderson Race Management – Monarch Run 5k

Dear St. Paul Property Owner:

This is to inform you of a request for a variance from the sound level limitations as indicated in the St. Paul Noise Ordinance (Chapter 293 of the St. Paul Legislative Code). Property owned by you and located near the noise source, may be affected by this variance request. Rental property owners must provide a copy of this notice to all renters or post a copy in a common area of the building so it can be viewed by the occupants.

Description of Variance:

Location: Harriet Island – 49 Harriet Island Rd

Noise Source: Jennifer Williams, Anderson Race Management, ARM Director of Events, has requested a sound level variance with a requested sound level limit of 100 dBA at no specified distance from the sound source, to present amplified sound with use of a sound system for the Monarch Run 5k event on Sunday, August 17, 2025 at Harriet Island – 49 Harriet Island Rd. The variance is requested for the hours of 8:00 a.m. to 12:00 p.m. on Sunday, August 17, 2025 with a pre-event sound check from 7:30 a.m. to 7:45 a.m. The Department of Safety and Inspections will be recommending the following conditions: 1) The Variance shall be for the hours of 8:00 a.m. until 12:00 p.m., with a pre-event sound check from 7:30 a.m. to 7:45 a.m. on Sunday, August 17, 2025, for the Monarch Run 5k event, at Harriet Island – 49 Harriet Island Rd. 2) All electronically powered equipment used in conjunction with the event shall not exceed 90 dBA as measured at 50 feet from all sound sources on August 17, 2025. 3) The applicant shall monitor the decibel level from the variance approved distance of each noise source and create a report that records the general operating decibel levels within 15 minutes of the start of each performing act and at intervals no greater than 60 minutes apart thereafter. The report shall be made available for viewing by city staff, upon request during the variance or within 30 days thereafter. Applicant shall also conduct a decibel reading during the variance upon request of city staff. 4) All electronically powered equipment, PA systems, loudspeakers or similar devices shall be turned off no later than 12:00 p.m. on August 17, 2025.

Submit comments for Public Hearing electronically. The public may comment on public hearing items in person, in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting, Tuesday, July 22, 2025, will be attached to the public record and available for review by the City Council. Comments may be submitted as follows: Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. Live testimony will be taken in person in the Council Chambers**,** and by telephone by registering to speak by noon on the day before the meeting. The registration link is located on the City Council website at www.stpaul.gov/council or https://forms.office.com/g/TD3xN7WHy5.
Members of the public may view City Council meetings online at https://stpaul.legistar.com/Calendar.aspx or on local cable Channel 18.

A public hearing before the City Council on this variance request will be held on:

Date: Wednesday, July 23, 2025
Time: 3:30 p.m.
Location: 3rd floor, City Hall Council Chambers
After the public hearing, the Council may grant, deny, or modify the variance request.

If you have questions about the sound level variance, please contact: Barb McMonigal-St.Dennis, Environmental Health Specialist, 651-266-9137, barb.mcmonigal-st.dennis@ci.stpaul.mn.us

Owners Name	Address	City, State, ZIP
CITY OF ST PAUL	25 4TH ST W # 1000	ST PAUL MN 55102-1692

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

July 8, 2025

Jennifer Williams
4047 Camberwell Dr. N.
Eagan, MN 55123

Dear Jennifer Williams:

This is to confirm that our office has received your application for a Monarch Run 5k event and that it is being processed. The Department of Safety and Inspections has recommended that a variance be issued with conditions.

Submit comments for Public Hearing electronically. The public may comment on public hearing items in person, in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting, Tuesday, July 22, 2025, will be attached to the public record and available for review by the City Council. Comments may be submitted as follows: Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. Live testimony will be taken in person in the Council Chambers, and by telephone by registering to speak by noon on the day before the meeting. The registration link is located on the City Council website at www.stpaul.gov/council or https://forms.office.com/g/TD3xN7WHy5. Members of the public may view City Council meetings online at https://stpaul.legistar.com/Calendar.aspx or on local cable Channel 18.

A public hearing before the City Council on this variance request will be held on:
Date: Wednesday, July 23, 2025
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If you have questions about the sound level variance, please contact: Barb McMonigal-St.Dennis, Environmental Health Specialist, 651-266-9137, barb.mcmonigal-st.dennis@ci.stpaul.mn.us.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: PH 25-2

File ID:	PH 25-2	**Type:**	Public Hearing-Misc.	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-6572	**In Control:**	City Council
				File Created:	07/08/2025
File Name:	Hamm's Brewery Rezoning			**Final Action:**	

Title: Considering the application of Ramsey County Regional Railroad Authority, Housing and Redevelopment Authority and St. John Evangelical Lutheran Church to rezone property at 694 Minnehaha Avenue E. et al from I2 general industrial to H2 residential, RM2 medium-density multiple-family residential, and T3 traditional neighborhood.

Notes:

Agenda Date: 07/23/2025

Sponsors: Johnson

Enactment Date:

Attachments: ZC Staff Report Packet - Hamms, LOS Zoning DBCC, Hamm's Redevelopment - PPPC Board recommendation to the City of St. Paul 4-22-25, Clapp Investments-DRH to Zoning Committee, 5-22-25 Zoning Committee Mintues Draft, PC Action Minutes 5-30-25, Hamm's Brewery Rezoning PC Resolution Parcels 1 + 2, Hamm's Brewery Rezoning PC Resolution Parcels 3 + 4, Hamm's Brewery Rezoning PC Resolution Parcel 5, Joyce Maddox Comment, Larry Meuwissen Comment, Jennifer Folstad public comment, Glenna Reddick public comment, Attorney Statement on Behalf of Rob Clapp, Kyle Otten public comment, Ingrid Lindberg public comment, Janet public comment, Commissioner Mai Chong Xiong public comment, Commissioner Ortega public comment, Rep. Liz Lee public comment, July 22 public comments, July 23 public comments, Hamms Rezoning CC PH Presentatation

Financials Included?:

Contact Name: Chris Hong

Hearing Date:

Entered by: chris.hong@ci.stpaul.mn.us

Ord Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File PH 25-2

Considering the application of Ramsey County Regional Railroad Authority, Housing and Redevelopment Authority and St. John Evangelical Lutheran Church to rezone property at 694 Minnehaha Avenue E. et al from I2 general industrial to H2 residential, RM2 medium-density multiple-family residential, and T3 traditional neighborhood.

Zoning File #: 25-015-702
File Name: Hamm's Brewery Rezoning
Address: 0 Payne Ave ("Parcel 1"), 0 Minnehaha Ave E ("Parcel 2"), 680 Minnehaha Ave E ("Parcel 3"), 694 Minnehaha Ave ("Parcel 4") and 771 Margaret Street ("Parcel 5")
Purpose: Rezone from I2 general industrial to H2 residential, RM2 medium-density multiple-family residential, and T3 traditional neighborhood

Staff Recommendation: Approval
District Council Recommendation: Approval
Zoning Committee Recommendation: Approval
Support: 1 person spoke, 1 letter received
Opposition: 1 person spoke, 1 letter received
Planning Commission Recommendation: Split. Parcels 1 and 2: Approval, vote 8-4; Parcels 3 and 4: Denial, vote 2-9; Parcel 5: Approval, vote 8-4

Staff Report

Saint Paul Planning Commission
Zoning Committee

Zoning Application: Hamm's Brewery Rezoning

Location	694 Minnehaha Avenue E. et al, between Payne Avenue and 7th Street .
Application Type	Rezoning
Applicant	Ramsey County Regional Railroad Authority (RCRRA), Housing and Redevelopment Authority (HRA), St. John Evangelical Lutheran Church
Request	Rezone (§61.801) from I2 general industrial (§66.500) to H2 residential (§66.200), RM2 medium-density multiple-family residential (§66.200), and T3 traditional neighborhood (§66.300).
Staff Recommendation Summary	Approval of the rezonings at 694 Minnehaha Ave E. et al
District Council Recommendation	The Dayton's Bluff Community Council and Payne Phalen Community Council have recommended approval of the rezoning.
Public Hearing Date	May 22, 2025
Deadline for Action	June 30, 2025
Staff	Chris Hong, 651-266-6572, chris.hong@ci.stpaul.mn.us

Parcel Information

PIN	See Figure 1
Legal Description	See file
Parcel Size	13.22 acres total, see Figure 1
Existing Land Use	Parcel 1: Bruce Vento Regional Trail Parcel 2: Parkland Parcel 3: Vacant building, former grain dryer for Hamm's Brewery Parcel 4: Former Hamm's Brewery site Parcel 5: Residence, St John & Immanuel Hmong Lutheran Church and school, outdoor play area
Zoning	I2
Surrounding Land Use	Mixed-use industrial internal to the site and to the north; trail and park to the west and southwest; multi-family, single-family, and duplex residential to the south and east; religious institution to the southeast.

2040 Future Land Use Designation	Parcel 1: Urban Neighborhood Parcel 2: Urban Neighborhood Parcel 3: Industrial and Mixed-Use Opportunity Site Parcel 4: Industrial/Urban Neighborhood and Mixed-Use Opportunity Site Parcel 5: Urban Neighborhood
History	Parcel 1: The subject parcel is a former railway right of way. In the 1990s, it was acquired by the RCRRA and is now a portion of Bruce Vento Regional Trail – a seven-mile multi-use trail connecting Downtown Saint Paul to Maplewood. Parcel 2: The subject parcel has historically been undeveloped parkland adjoining Swede Hollow Park. In the 2019 Swede Hollow Park Master Plan, the Saint Paul Parks and Recreation Department notes that it will acquire this parcel sometime in the future. Parcel 3: The grain dryer was built in 1951. It closed with the rest of the brewery in 1997. The subject parcel was purchased by the HRA in 2004. Parcel 4: The subject parcel contains multiple remaining buildings from Hamm's Brewery built between 1883 and 1950 and accessory surface parking. The buildings closed with the rest of the brewery in 1997. The subject parcel was purchased by the HRA in 2004. Parcel 5: St. John Evangelical Church and school were built in 1952 and 1966, respectively. The residence is a parsonage, a house for a member of the clergy, and was built in 1972. The portion of the site proposed for rezoning is undeveloped.

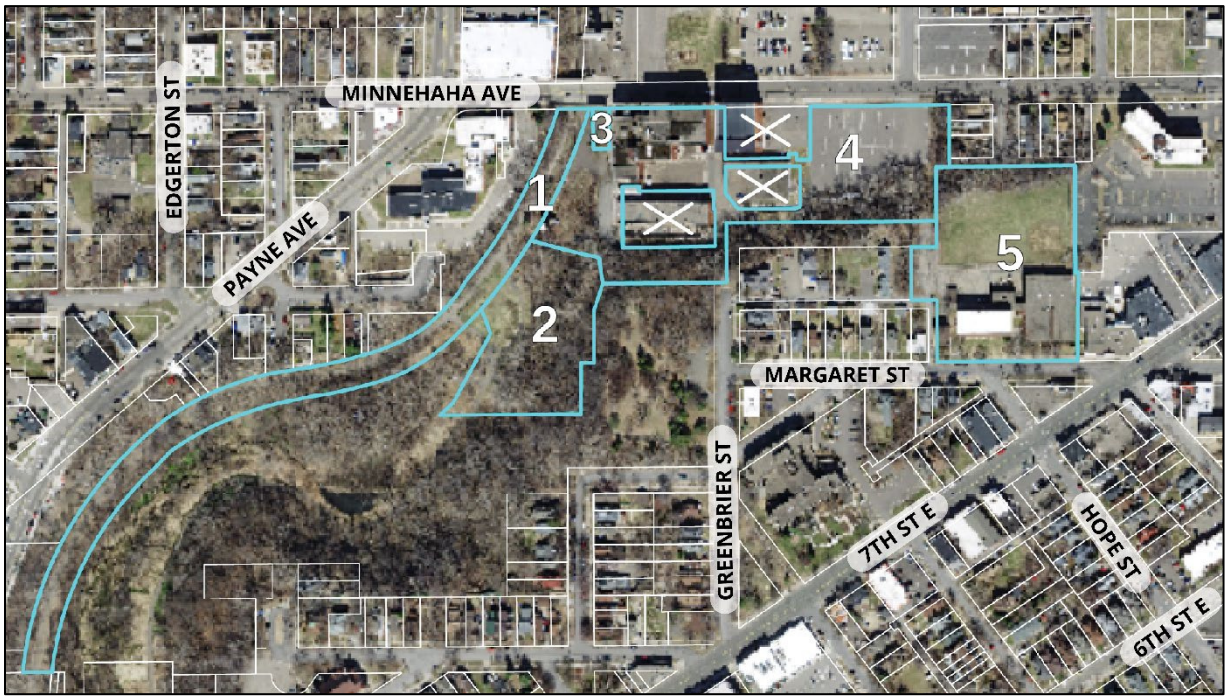


Figure 1. Aerial map of subject parcels 1 – 5

Application Request

Parcel 1: An application has been submitted to rezone from I2 general industrial to RM2 medium-density multiple-family residential. The subject parcel is currently split-zoned I2 and RM2. The proposed rezoning would correct this so the entire parcel is zoned RM2. No development is proposed on the parcel.

Parcel 2: An application has been submitted to rezone from I2 general industrial to RM2 medium-density multiple-family residential. The subject parcel is currently split-zoned I2 and RM2. The proposed rezoning would correct this so the entire parcel is zoned RM2. No development is proposed on the parcel.

Parcel 3: An application has been submitted to rezone from I2 general industrial to T3 traditional neighborhood. The HRA has tentatively approved JB Vang and their proposal for a mixed-use development at the Hamm's Brewery site on Parcels 3 and 4.

Parcel 4: An application has been submitted to rezone from I2 general industrial to T3 traditional neighborhood. A lot split is in progress, which would bisect the parcel into western and eastern parts. The rezoning would apply to both halves. The HRA has tentatively approved JB Vang and their proposal for a mixed-use development at the Hamm's Brewery site on Parcels 3 and 4.

Parcel 5: An application has been submitted to rezone from I2 general industrial to H2 residential. The subject parcel is currently split-zoned I2 and H2. The proposed rezoning would correct this so the entire parcel is zoned H2. No development is proposed on the parcel.

Zoning Analysis

Rezoning Findings of Fact:

Parcels 1 and 2:

1. The proposed RM2 zoning is consistent with the 2040 Comprehensive Plan. These parcels are guided Urban Neighborhood, which allows for the residential and institutional uses permitted in the RM2 zoning district.
2. The proposed zoning is compatible with the surrounding uses. The area surrounding the sites are primarily residential, institutional, and parkland.
3. The proposed zoning does not constitute spot zoning. Court rulings have determined that "spot zoning" is illegal in Minnesota. Minnesota courts have stated that this term "applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with the surrounding uses and create an island of nonconforming use within a larger zoned property." The proposed RM2 zoning adjoins a large area zoned RM2. The uses are consistent with the uses in the area.

Parcel 3 and 4:

1. The proposed T3 zoning is consistent with the 2040 Comprehensive Plan. The subject parcels are guided Industrial and as a Mixed-Use Opportunity Site. Mixed-Use Opportunity Sites have been identified to have potential for redevelopment as *"higher-density mixed-use development or employment centers."* T3 permits a variety of uses including higher-density residential, commercial, and

employment uses like office, retail, service business. The intent of the T3 zoning district is to provide for *"higher-density pedestrian- and transit-oriented mixed-use development. It is designed for development or redevelopment of land on sites large enough to support: (a) A mix of uses, including residential, commercial, civic and open space uses in close proximity to one another."*

Policy LU-46 calls for the prevention of industrial land being converted to residential or institutional uses unless guided otherwise in a City of Saint Paul adopted plan. In addition to being guided as a Mixed-Use Opportunity Site in the Comprehensive Plan, which encourages the conversion away from industrial zoning, the subject parcels are guided mixed-use in small area plans for the neighborhood. The Phalen Corridor Development Strategy (adopted as a Comprehensive Plan addendum in 2001), calls for mixed-use development at this site. An objective of development identified in the Payne-Arcade area include "reflect the area's denser, more urban character." The Near East Side Roadmap (2012) identifies the subject parcels as "reuse opportunity candidates," "building reuse opportunit(ies) to explore," and a "potential placemaking or community gathering location".

There is also a small portion of Parcel 4 (less than 10%), along its southern edge, that is guided Urban Neighborhood. Policy LU-35 calls for "multi-family housing along arterial and collector streets." Minnehaha Avenue is a minor arterial street. T3 zoning permits both multi-family housing and mixed-use developments.

2. The proposed zoning is compatible with the surrounding uses. The surrounding uses include a craft brewery, a craft distillery, multi-family residential, single-family and duplex residential, parkland, and a multi-tenant commercial campus with auto sales, a trapeze center, a wholesale laundry service, a tree trimming service, and other services. Most of the surrounding uses, with the possible exception of the tree trimming service (depending on its classification), but certainly including the craft brewery and craft distillery, are allowed in the T3 zoning district. The uses permitted in T3 are compatible with the existing uses established in the area.

3. The proposed zoning does not constitute spot zoning. Court rulings have determined that "spot zoning" is illegal in Minnesota. Minnesota courts have stated that this term "applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with the surrounding uses and create an island of nonconforming use within a larger zoned property." The proposed T3 zoning is a large plot of land, the T3 classification is consistent with the surrounding uses (see Attachment 2), and it does not create an island of nonconforming use. Also, there is land zoned T2 nearby and the permitted uses in T2 and T3 largely overlap.

   The rezoning would further the general welfare of the public and the proposed T3 zoning would not result in significant negative impacts on neighbors. The allowable uses in T3 are compatible with the surrounding uses and so would not discriminatorily benefit the property owner. The Dayton's Bluff District Plan includes goals to address vacant buildings in the neighborhood. This rezoning would further the general welfare of the public by facilitating the development of two parcels that have been vacant for nearly thirty years.

There are two other parcels completely surrounded by Parcel 4 (and a third surrounded on three sides) that are zoned I2 and are not part of the proposed rezoning. The fact that these parcels would be surrounded by a property with a different zoning classification does not, alone, constitute spot zoning. The current uses on these other parcels are a craft brewery and a craft distillery, which are allowed in the T3 district and therefore not inconsistent with T3 zoning. Additionally, the industrial parcels surrounded by Parcel 4 are adjacent to a large area zoned I2 on the north side of Minnehaha Avenue.

Parcel 5:

1. The proposed RM2 zoning is consistent with the 2040 Comprehensive Plan. This parcel is guided Urban Neighborhood, which allows for the residential and institutional uses permitted in the H2 zoning district.
2. The proposed zoning is compatible with the surrounding uses. The area surrounding the site is primarily residential with commercial uses along nearby 7th St.
3. The proposed zoning does not constitute spot zoning. Court rulings have determined that "spot zoning" is illegal in Minnesota. Minnesota courts have stated that this term "applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with the surrounding uses and create an island of nonconforming use within a larger zoned property." The proposed H2 zoning adjoins a cluster of parcels zoned H2. The uses are consistent with the uses in the area.

Action

Recommended Motion

Move to adopt the staff recommendation to approve five rezonings from I2 general industrial to H2 residential district, RM2 medium-density multiple-family residential district, and T3 traditional neighborhood at 694 Minnehaha Ave E et al.

Additional Options

- Deny some or all of the rezonings
- Lay over

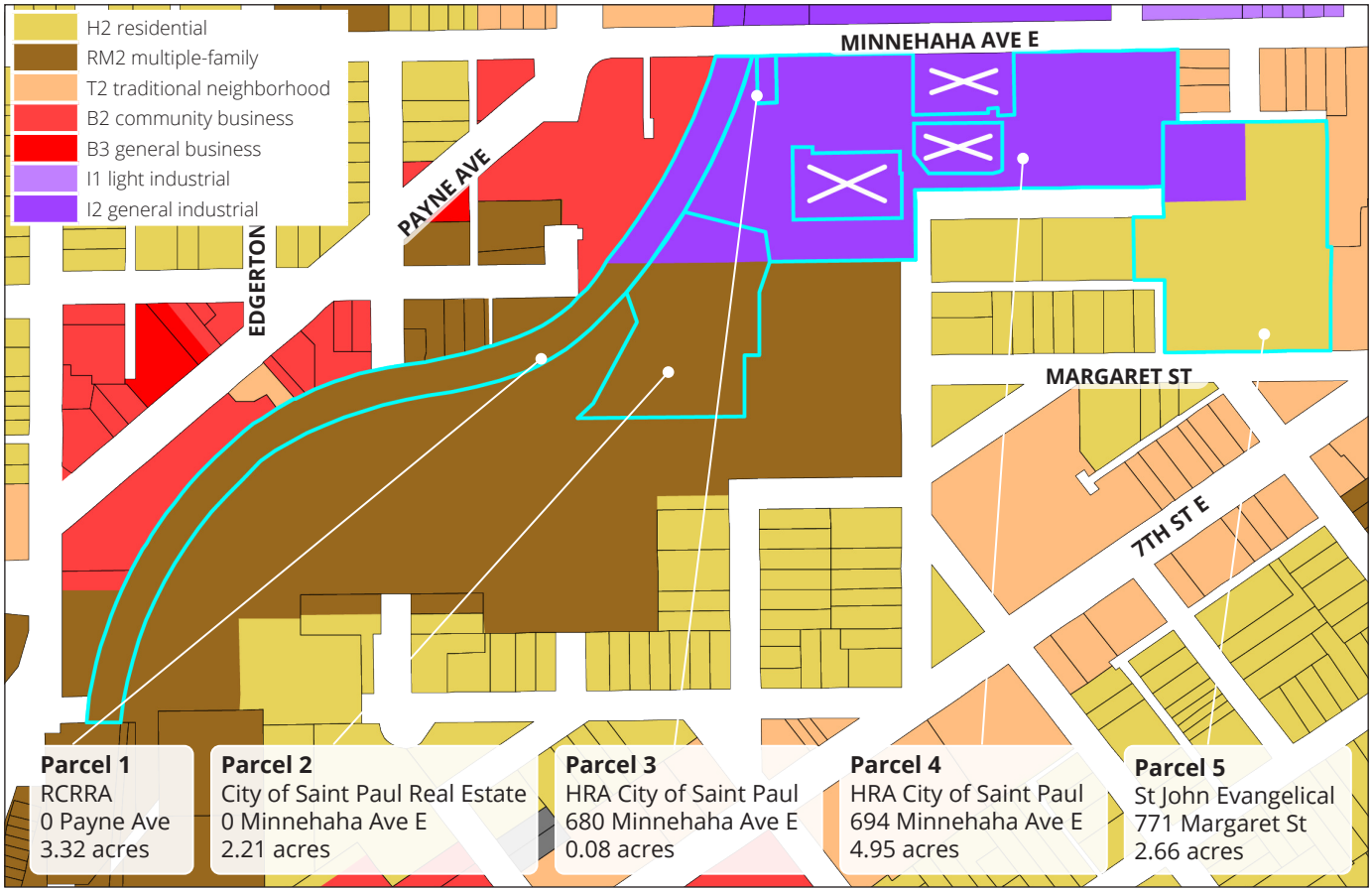
Any motion should be supported by the findings. This may require changes in the staff-recommended findings.

Attachments

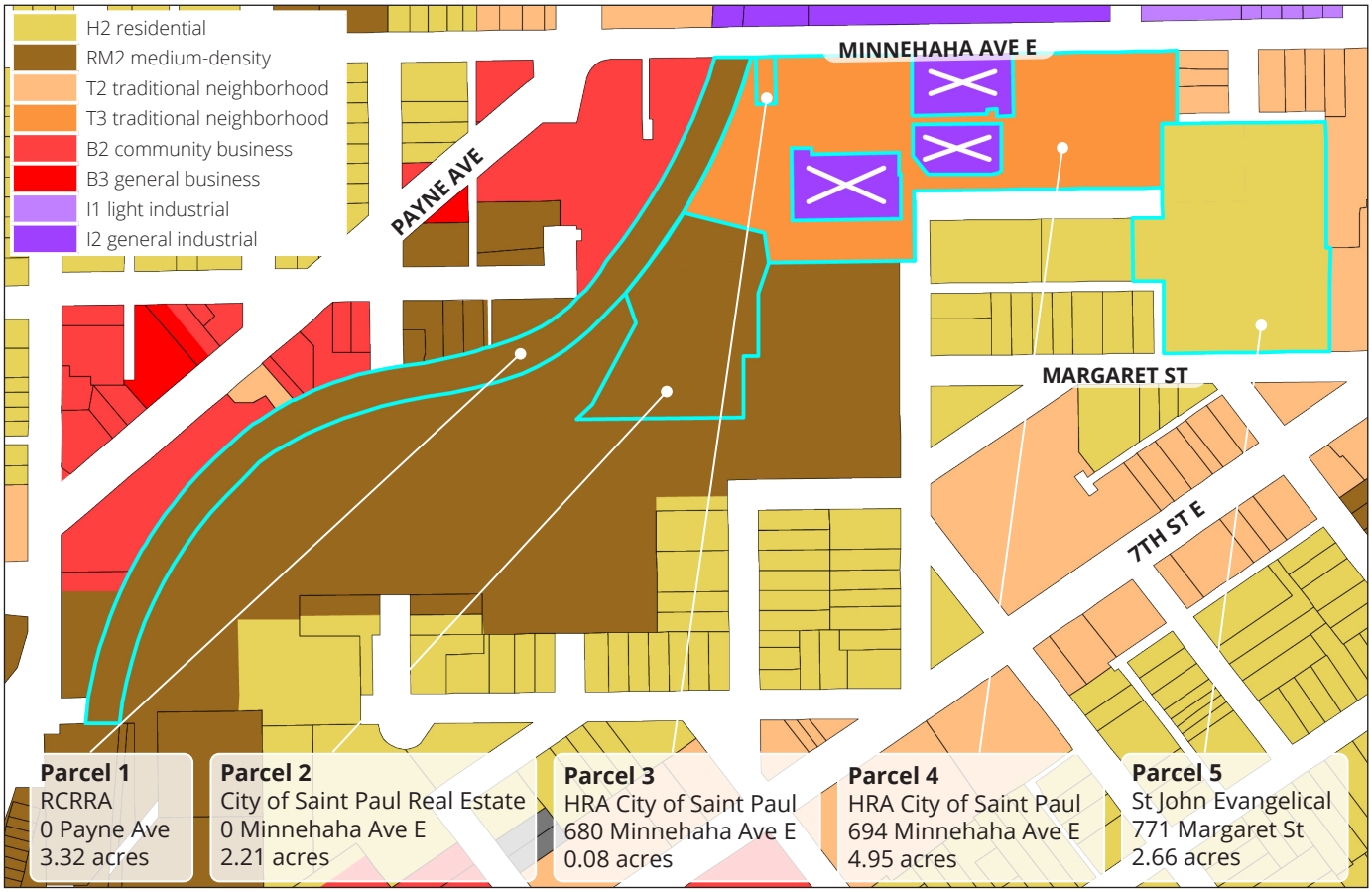
1. Zoning maps
2. Use Table of Zoning Districts
3. Application Materials
4. District Council recommendations

Attachment 1: Zoning Maps

Current Zoning



Proposed Zoning



Attachment 2: Use Table of Zoning Districts P - Permitted use C - Conditional use requiring a conditional use permit

Use	H1	H2	RM1	RM2	RM3	T1	T2	T3	T4	B1	B2	B3	IT	I1	I2	I3
Residential Uses																
Dwellings																
One-family dwelling	P	P	P	P		P	P	P								
Two-family dwelling	P	P	P	P		P	P	P								
Multiple-family dwelling	P	P	P	P	P	P	P	P	P							
Cluster development	P/C	P/C	P/C	P/C		P	P	P	P							
Housing for the elderly			P	P	P											
Reuse of large structures	C	C	C	C	C											
Mixed Commercial-Residential Uses																
Home occupation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Live-work unit						P	P	P	P							
Mixed residential and commercial use						P	P	P	P	P	P	P	P	P	P/C	
Congregate Living																
Adult care home	P	P	P/C	P/C	P/C	P/C	P	P	P	P	P	P	P	P	C	
Community residential facility, licensed correctional			C	C	C	C	C	C	C		C	C		C	C	
Dormitory	P	P/C	P/C	P/C	P/C	P/C	P	P	P							
Emergency housing facility	P	P	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P	P/C	P/C	P	P/C	C	
Foster home	P	P	P	P	P	P	P	P	P	P	P	P				
Fraternity, sorority	P	P/C	P/C	P/C	P/C	P/C	P	P	P							
Overnight shelter														C	C	
Roominghouse			C	C	C	C	C	C	C				P	P	C	
Shelter for battered persons	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P	P	P	P	
Sober house	P	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	
Supportive housing facility	P	P/C	P/C	P/C	P/C	P/C	P	P	P	P	P	P	P	P	C	
Civic and Institutional Uses																
Cemetery, mausoleum	C	C	C	C												
Club, noncommercial							P	P	P		P	P	P	P	C	
College, university, seminary or similar institution of higher learning	C	C	C	C	C	P	P	P	P	P	P	P	P	P	C	
Community center	P/C	P/C	P/C	P/C	P/C	P	P	P	P	P	P	P	P	P	C	
Day care	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	
Golf course	C	C	C	C												
Homeless services facility						P/C	P/C	P/C	P/C	P/C	P/C	P	P	P		
Museum						P/C	P	P	P				P	P	C	
Public library	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	
Public and private park, playground	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Religious institution	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	
School, primary & secondary	P	P	P	P	P	P	P	P	P	P	P	P	P	P	C	
Trade school, arts school, dance school, etc.						P	P	P	P	P	P	P	P	P	C	
Public Services and Utilities																
Antenna, cellular telephone	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P	P	P	P
Antenna, public utility microwave													C	C	P	P
Antenna, radio and television transmitting													C	C	P	P
Antenna, satellite dish													C	C	P	P

Attachment 2: Use Table of Zoning Districts P - Permitted use C - Conditional use requiring a conditional use permit

Use	H1	H2	RM1	RM2	RM3	T1	T2	T3	T4	B1	B2	B3	IT	I1	I2	I3
Electric transformer or gas regulator substation										C	C	P	P	P	P	P
Municipal building or use	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Municipal incinerator															P	P
Power plant															P	P
Public utility heating or cooling plant														P	P	P
Public works yard or maintenance facility														P	P	P
Sewage treatment plant															P	P
Solar energy generation facility, community	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C
Utility or public service building	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P
Water supply plant													P	P	P	P
Yard waste site, municipal	C	C	C	C	C									C	C	P
Commercial Uses																
Office, Retail, and Service Uses																
General office, studio						P	P	P	P	P	P	P	P	P	P	
General retail							P/C	P/C	P/C	P	P	P	P	P	P	
Service business, general						P	P	P	P	P	P	P	P	P	P	
Service business with showroom or workshop							P/C	P/C	P/C		P	P	P	P	P	
Alternative financial establishment														C	P	
Animal boarding								P				C		P	P	
Animal day care								P	P			P	P	P	P	
Artist's studio						P	P	P	P	P	P	P	P	P	P	
Business sales and services							P	P				P	P	P	P	
Cannabis retail							P/C	P/C	P/C	P/C	P/C	P/C	P	P	P	
Drive-through sales and services, principal and accessory							C			C	C	P	P	P	P	
Dry cleaning, commercial laundry							P	P	P	P	P	P	P	P	P	
Farmers Market	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	
Garden center, outdoor							P	P	P		C	P	P	P	P	
Greenhouse												C	P	P	P	
Gunshop, shooting gallery														C	P	P
Hospital							C	C	C			P	P	P	P	
Mortuary, funeral home							P	P	P			P		P	C	
Outdoor uses, commercial							P/C	P/C	P/C		P/C	P/C	P/C	P/C	P	
Outdoor uses, commercial sales of consumer fireworks												C		C	C	
Package delivery service												P	P	P	P	
Pawn shop												C		C	P	
Small engine repair, automotive bench work												P				
Tattoo shop							P	P	P		P	P	P	P	P	
Tobacco products shop							P/C	P	P		P	P	P	P	P	
Veterinary clinic							P	P	P		P	P	P	P	P	
Food and Beverages																
Bar							P/C	P/C	P/C		P/C	P	P	P	P	

Attachment 2: Use Table of Zoning Districts P - Permitted use C - Conditional use requiring a conditional use permit

Use	H1	H2	RM1	RM2	RM3	T1	T2	T3	T4	B1	B2	B3	IT	I1	I2	I3
Brew on premises store							P	P	P		P	P	P	P	P	
Coffee kiosk											P	P	P	P	P	
Coffee shop, tea house						P/C	P/C	P/C	P/C	P/C	P	P	P	P	P	
Restaurant							P/C	P/C	P/C		P	P	P	P	P	
Restaurant, fast food							P/C	P/C	P/C		P/C	P/C	P/C	P	P	
Commercial Recreation, Entertainment and Lodging																
Bed and breakfast residence	P/C	P/C	P/C	P/C		P	P	P	P	P	P	P				
Bingo hall, auction hall											C	P	P	P	C	
Hotel							P	P	P			P	P	P	P	
Motel												P	P	P	P	
Short term rental dwelling unit	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	
Health/sports club							P	P	P		P	P				
Indoor recreation							C	C	C		C	P	P	P	P	
Outdoor sports/entertainment									P					C	P	P
Reception hall/rental hall							C	C	C		P	P	P	P	C	
Steam room/bathhouse facility											P	P	P	P	P	
Theater, assembly hall							P/C	P/C	P/C		P	P	P	P	C	
Adult Entertainment																
Adult use												C		C	C	
Automobile Services																
Auto body shop									C				C	P	P	P
Auto convenience market							C	C			C	C	C	P	P	
Auto service station							C	C			C	C	C	P	P	
Auto specialty store											C	C	C	P	P	
Auto repair station												C	C	P	P	
Auto sales, indoor												P	P	P	P	
Auto sales and rental, outdoor												C	C	P	P	
Car wash, detailing												C		P	P	
Parking Facilities																
Parking facility, commercial							C	C	C				C	P	P	C
Transportation																
Airport														C	C	C
Bus garage, station, lot, or turnaround														P	P	C
Bus or railroad passenger station								C	C			P				
Heliport												C		C	C	C
Helistop													C	C	C	C
Intermodal freight yard															C	C
Motor freight terminal															C	C
Railroad right-of-way	C	C	C	C	C	C	C	C	C	C	C	C	P	P	P	P
Railroad station or terminal freight facility													P	P	P	C
Railroad yard or shop													C	C	P	P
Taxi dispatching, maintenance and storage														P	P	P
Limited Production, Processing and Storage																
Agriculture	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P/C	P	P	P	
Brewery, craft							P/C	P/C	P/C		P/C	P/C	P	P	P	

Attachment 2: Use Table of Zoning Districts P - Permitted use C - Conditional use requiring a conditional use permit

Use	H1	H2	RM1	RM2	RM3	T1	T2	T3	T4	B1	B2	B3	IT	I1	I2	I3
Distillery, craft							P/C	P/C	P/C		P/C	P	P	P	P	
Finishing shop												P	P	P	P	
Limited production and processing							P/C	P/C	P/C			P	P	P	P	
Mail order house							P	P	P		P	P	P	P	P	
Plastic products													P	P	P	
Printing and publishing							P/C	P/C	P/C		P/C	P	P	P	P	
Recycling collection center												P		P	P	
Recycling drop-off station											P	P	P	P	P	
Storage facility, rental													P	P	P	P
Toiletries and cosmetic manufacturing													P	P	P	
Warehousing and storage													P	P	P	
Wholesale establishment												P	P	P	P	
Winery, craft							P/C	P/C	P/C		P/C	P/C	P	P	P	
Industrial Uses																
Light manufacturing													P	P	P	P
General industrial															P	P
General outdoor processing															C	C
Brewery, micro and regional													P	P	P	
Brewery, national															P	
Cement, asphalt cement, and asphalt manufacturing															C	C
Concrete, asphalt and rock crushing facility, outdoor																C
Crematorium														P	P	P
Greenhouse, industrial													P	P	P	
Hazardous waste processing facility															C	C
Hazardous waste recycling transfer facility															C	C
Infectious waste incinerator																C
Infectious waste processing facility															C	C
Lumber yard													P	P	P	
Mining															C	C
Motor vehicle salvage operation															C	C
Petroleum and gasoline tank farm																P
Recycling processing center, indoor														P	P	P
Recycling processing center, outdoor															C	C
Research, development and testing laboratory													P	P	P	
Solid waste compost facility															C	C
Solid waste transfer station															P	P
Tire retreading														P	P	P
Accessory Uses																
Accessory use	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Dwelling unit, accessory	P	P	P	P		P	P	P								
Micro-unit dwellings accessory to a religious institution	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Retail service and office, accessory				C	C											

Attachment 2: Use Table of Zoning Districts P - Permitted use C - Conditional use requiring a conditional use permit

Use	H1	H2	RM1	RM2	RM3	T1	T2	T3	T4	B1	B2	B3	IT	I1	I2	I3
Support services in housing for the elderly				P	P											

REZONING APPLICATION

Department of Planning and Economic Development
Zoning Section
1400 City Hall Annex, 25 West Fourth Street
Saint Paul, MN 55102-1634
(651) 266-6583

PD=4

Zoning Office Use Only
File # _____
Fee Paid $ _____
Received By / Date _____
Tentative Hearing Date _____

APPLICANT

Property Owner(s) HRA City of Saint Paul
Address 25 4th St W Ste 1400 City Saint Paul State MN Zip 55102
Email marie.franchett@ci.stpaul.mn.us Phone 651-266-6702
Contact Person (if different) Ashley Bisner Email abisner@jbvang.com
Address 1335 Pierce Butler Route City Saint Paul State MN Zip 55104
(Attach additional sheet if necessary to include all of the owners of at least 67% of the area of the property to be rezoned.)

PROPERTY INFO

Address/Location 680 - 694 Minnehaha Avenue East
PIN(s) & Legal Description 322922120128, 322922120134,
(Attach additional sheet if necessary.)
THEO. HAMM BREWING CO ADDITION PART OF BLK 4 DESC AS COM AT NW ...48 MIN 34 SEC W 93.48 FT TO POB
[illegible] Lot Area 4.945 + 0.0816 Current Zoning I2

TO THE HONORABLE MAYOR AND CITY COUNCIL:

Pursuant to Saint Paul Zoning Code § 61.801 and Minnesota Statues § 462.357, JB Vang Partners on behalf of HRA City of Saint Paul owner(s) of land proposed for rezoning, hereby petition(s) to rezone the above described property from a I2 zoning district to a T4 zoning district, for the purpose of:

JB Vang Partners has been designated by the City of Saint Paul HRA as the Tentative Developer for this property, known as the Hamm's Brewery. Its original use was a brewery which closed in 1997 and has been vacant since that time. JB Vang Partners submitted a proposal to redevelop the HRA-owned property to include new construction multifamily affordable housing, adaptive reuse of the brewery buildings into artist loft style affordable housing and a commercial marketplace. JB Vang's proposal also includes significant greenspace improvements to create community gathering spaces and connections with Swede Hollow Park and the Bruce Vento Regional Trail. This rezoning application includes some adjoining parcels. See attachment for details.

Attach additional sheets if necessary. Attachments as required: ☐ Site Plan ☐ Consent Petition ☐ Affidavit

☐ If you are a religious institution you may have certain rights under RLUIPA. Please check this box if you identify as a religious institution.

Subscribed and sworn to before me
Date Feb 19 2025
Notary Public

LAURA L ECKERT
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2030

By: _____
Fee owner of property

Title: Executive Director, Saint Paul Housing and Redevelopment Authority

Rev 8.5.2019

REZONING APPLICATION

Department of Planning and Economic Development
Zoning Section
1400 City Hall Annex, 25 West Fourth Street
Saint Paul, MN 55102-1634
(651) 266-6583

Zoning Office Use Only
File # _____
Fee Paid $ _____
Received By / Date _____
Tentative Hearing Date _____

APPLICANT

Property Owner(s) Ramsey County Regional Railroad Authority ("RCRRA")
Address 121 Seventh Place East, Suite 2200 City St. Paul State MN Zip 55101
Email Cheryl.Judge@co.ramsey.mn.us Phone (612) 481-9435
Contact Person (if different) Cheryl Judge Email cheryl.judge@co.ramsey.mn.us
Address 121 Seventh Place East, Suite 2200 City St. Paul State MN Zip 55101
(Attach additional sheet if necessary to include all of the owners of at least 67% of the area of the property to be rezoned.)

PROPERTY INFO

Address/Location 0 Payne Avenue
PIN(s) & Legal Description 32-29-22-12-0054
(Attach additional sheet if necessary.)
Section 32, Township 29, Range 22, A 70 foot right of way across the NW Quarter of the NW Quarter . . . to St. Paul in Soc. 32 T29 R22 Lot Area .77 Current Zoning I2

TO THE HONORABLE MAYOR AND CITY COUNCIL:

Pursuant to Saint Paul Zoning Code § 61.801 and Minnesota Statues § 462.357, RCRRA, owner(s) of land proposed for rezoning, hereby petition(s) to rezone the above described property from a I2 zoning district to a RM2 zoning district, for the purpose of:

The above-referenced RCRRA Parcel encompasses split zones (zoned as both RM2 and I2). The total size of the parcel is 3.32 acres. The purpose of this application is to rezone the I2 portion of the Parcel to RM2. JB Vang Partner's has been designated by the City of St. Paul HRA as the tentative Developer for the Hamm's Brewery. Its original use was a brewery which closed in 1997 and has remained vacant. The Hamm's Brewery property is contiguous to the northeast of the RCRRA property. JB Vang Partner's proposal is to redevelop the HRA owned property to include new construction multifamily affordable housing, adaptive reuse of the brewery buildings into artist loft style affordable housing, and a commercial marketplace. This rezoning application is for one of several adjoining parcels to be rezoned to standardize the zoning in the contiguous properties of the Hamm's Brewery (See attachment for details).

Attach additional sheets if necessary. Attachments as required: ■ Site Plan ☐ Consent Petition ☐ Affidavit

☐ If you are a religious institution you may have certain rights under RLUIPA. Please check this box if you identify as a religious institution.

Subscribed and sworn to before me
Date November 26 20 24
Notary Public

JASON YANG
Notary Public
State of Minnesota
My Commission Expires 01/31/2029

By: Jean R. Krueger
Fee owner of property
Title: Director of Property Management

Rev 8.5.2019

REZONING APPLICATION

Department of Planning and Economic Development
Zoning Section
1400 City Hall Annex, 25 West Fourth Street
Saint Paul, MN 55102-1634
(651) 266-6583

Zoning Office Use Only
File # _____
Fee Paid $ _____
Received By / Date _____
Tentative Hearing Date _____

APPLICANT

Property Owner(s) St John Evangelical Lutheran Church
Address 765 Margaret City Saint Paul State MN Zip 55106
Email president@stjohnev.net Phone 651-771-6406
Contact Person (if different) Justin Fincher Email jjfincher@jbvang.com
Address 1335 Pierce Butler Route City Saint Paul State MN Zip 55104
(Attach additional sheet if necessary to include all of the owners of at least 67% of the area of the property to be rezoned.)

PROPERTY INFO

Address/Location 771 Margaret
PIN(s) & Legal Description 322922110117
(Attach additional sheet if necessary.)
SCHURMEIER AND EVANS VAC STS & ALLEYS ACCRUING & FOL; LOTS 4,5 & ...ACCRUING; LOTS 20,21 & 22 BLK 1
Lot Area .33 Current Zoning I2

TO THE HONORABLE MAYOR AND CITY COUNCIL:

Pursuant to Saint Paul Zoning Code § 61.801 and Minnesota Statues § 462.357, JB Vang Partners on behalf of St. John Lutheran Church, owner(s) of land proposed for rezoning, hereby petition(s) to rezone the above described property from a I2 zoning district to a H2 zoning district, for the purpose of:

This property is split zoned H2 and I2 and the total size of the parcel is 2.6622 acres. The I2 portion of the parcel is .33 acres. This application is to rezone the I2 portion of the property to H2, so it is consistent with the remainder of the church property and there are no residual industrial zoned remnants. JB Vang Partners has been designated by the City of Saint Paul HRA as the Tentative Developer for the Hamm's Brewery. Its original use was a brewery which closed in 1997 and has been vacant since that time, JB Vang Partners' proposal is to redevelop the HRA-owned property to include new construction multifamily affordable housing, adaptive reuse of the brewery buildings into artist loft style affordable housing and a commercial marketplace. This rezoning application is for one of several adjoining parcels to be rezoned to standardize the zoning in the contiguous properties of the Hamm's Brewery. See attachment for details.

Attach additional sheets if necessary. Attachments as required: ☐ Site Plan ☐ Consent Petition ☐ Affidavit

☐ If you are a religious institution you may have certain rights under RLUIPA. Please check this box if you identify as a religious institution.

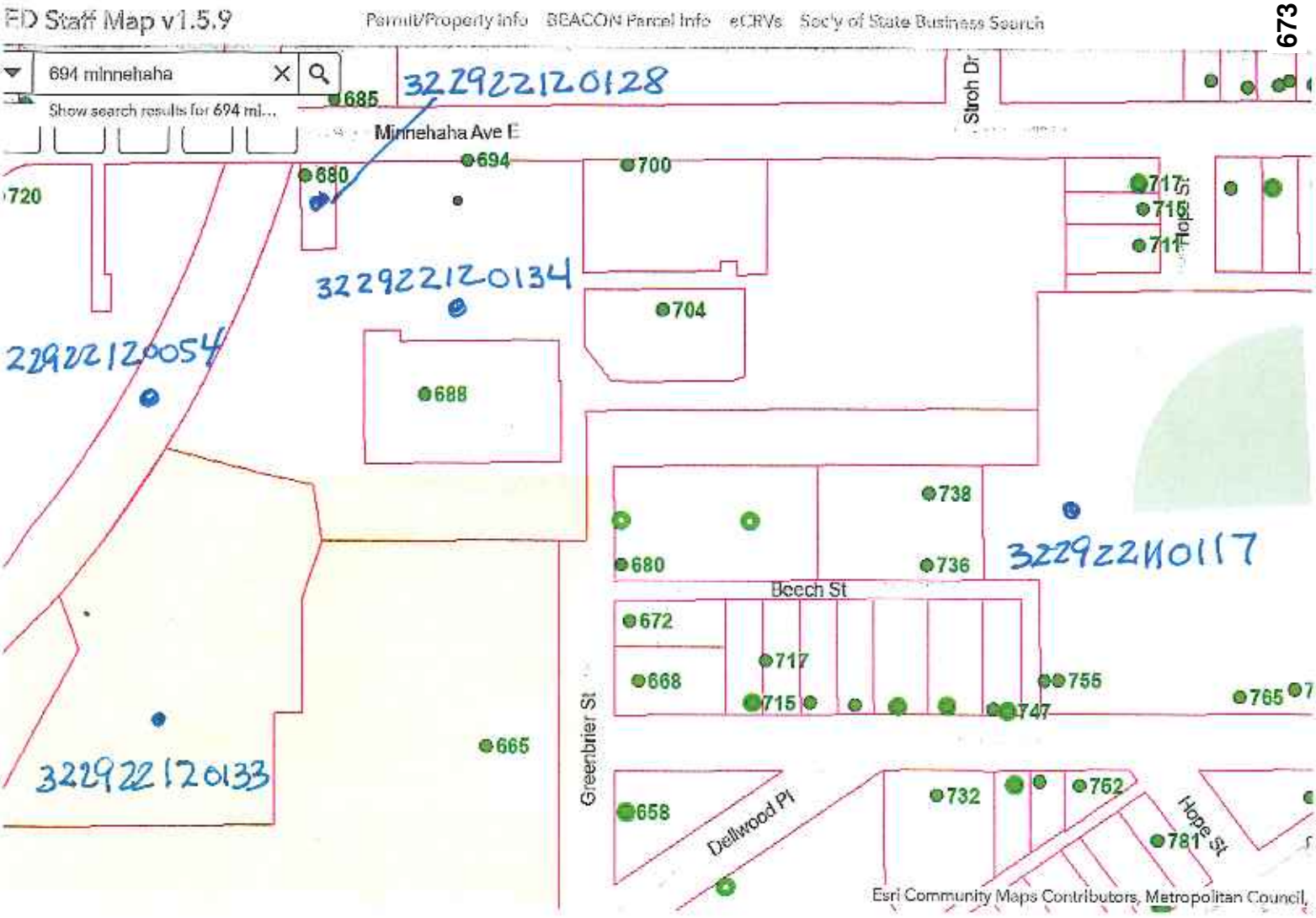
Subscribed and sworn to before me
Date 9/20 2024
Jane L Rausch
Notary Public

JANE L RAUSCH
Notary Public
Minnesota
My Commission Expires January 31, 2028

By: Stephen A. Abraham
Fee owner of property
Title: President

Rev 6.5.2019

address	pin	legal description	area	owner	current zoning	proposed zoning
680 Minnehaha Ave E	322922120128	THEO. HAMM BREWING CO ADDITION PART OF BLK 4 DESC AS COM AT NW ...48 MIN 34 SEC W 93.48 FT TO POB	0.08	HRA	I2	T4
694 Minnehaha Ave E	322922120134	THEO. HAMM BREWING CO ADDITION EX THAT PT OF LOT 12 BLK 1 SCHURMEIER ...48 MIN 01 SEC E 135.58 FT TO POB	4.95	HRA	I2	T4
771 Margaret	322922110117	SCHURMEIER AND EVANS VAC STS & ALLEYS ACCRUING & FOL; LOTS 4,5 & ...ACCRUING; LOTS 20,21 & 22 BLK 1	2.6622	St John Evangelical Lutheran	split zoned, I2 and H2	H2
0 Payne Ave	322922120054	SECTION 32 TOWN 29 RANGE 22 A 70 FT RY R/W ACROSS NW 1/4 OF NE 1/4 ...TO ST PAUL IN SEC 32 TN 29 RN 22	3.32	City of Saint Paul Real Estate	I2	RM2
0 Minnehaha Ave	322922120133	IRVINES 2ND ADDITION SUBJ TO ESMTS, THAT PART OF BATES AVE ADJ ...RAILROAD ROW AND THERE TERM	2.21	Ramsey County	I2	RM2



APPLICANT HRA City of Saint Paul et.Al

PURPOSE Rezone

FILE # _____ DATE 3-4-25

ENG. DIST. 4

SCALE 1" = 400'

Land Use Map # _____

Zoning Map # _____

LEGEND

- zoning district boundary
- subject property
- one family
- two family
- multiple family
- commercial
- Industrial
- V vacant

PED

north

April 15, 2025

Bill Dermody
City of Saint Paul Planning and Economic Development Department
1400 City Hall Annex
25 W. Fourth Street
St. Paul, MN 55102

RE: Rezoning application for the development at the former Hamm's Brewery at 680 AND 694 EAST 7TH STREET, SAINT PAUL, MN 55106 (Dayton's Bluff District 4, Ward 7)

PID: 322922120128, 322922120134, 322922110117, 322922120054, 322922120133 (see attachment)

Dear Mr. Dermody,

JB Vang Partners (JBV) is thrilled to be the tentative developer of the HRA-owned former Hamm's Brewery at 680 and 694 East Minnehaha Avenue. The planned redevelopment of the historic Hamm's Brewery includes the East End (new construction affordable housing) and the West End (adaptive re-use of historic brewery buildings for artist style affordable housing and a commercial marketplace) and additional greenspace, trail connections and site improvements.

JBV is proposing to rezone the development property from I2 to T3. The City of Saint Paul 2040 Comprehensive Plan (adopted 2020) identifies the Hamm's Brewery Complex as a "Mixed-Use Opportunity Site." The Opportunity Site designation allows for "higher-density mixed-use development or employment centers" and potential flexibility in rezoning if needed for a residential or mixed-use development.

There are three privately owned parcels within the development site. Those properties are not part of this zoning application. In addition to these properties, the City has requested JB Vang to assist in rezoning contiguous split zoned properties that are currently partially I2 to either RM2 (Ramsey County and City of Saint Paul Property), or to H2 (Saint John Lutheran Property) to be consistent with their residual or adjacent property. (See attached exhibit.) Ramsey County staff have indicated they are supportive of the rezoning and their executed application is attached. Saint John Lutheran Church is in support of the rezoning and we are submitting their notarized application along with our application, also attached.

Because we are proposing rezoning from an industrial use to residential and commercial uses, we felt it pertinent to make you aware of the due diligence and exploratory work our team has done to date to confirm the feasibility and safety of this type of adaptive reuse. Braun Intertec has been engaged as our experienced environmental and geotechnical engineering firm. To date, Braun has completed very detailed analysis of both environmental and structural soil conditions at the site. To summarize, we have developed detailed reports documenting existing conditions, and the remediation plans necessary to effectively repurpose the brewery complex into a safe atmosphere compliant with all MPCA residential

safety standards. Of course, our final plans will be subject to the City of Saint Paul and the Department of Safety and Inspections final permitting review.

Based on our calculations, the total amount of property to be rezoned is 6.29 acres. This includes the two HRA owned parcels at 680 and 694 Minnehaha (0.08 and 4.95 acres respectively). It also includes a portion of the St. John Lutheran Property at 771 Margaret (0.33 acres) and a portion of Ramsey County Rail Authority property (0.77 acres), and City of Saint Paul Real Estate property (.16 acres) totaling 6.29 acres. Based on the published fee structure for rezoning of up to one acre of land for $1,260.00 and $263 for each additional acre of land, I understand we are responsible for the fee of $2,838, which I have submitted previously by check.

Below are some additional details about the proposed development.

1. **East End:** The East End Building is a 7-story (5 levels of wood-frame construction over 2 levels of post-tensioned concrete) new construction project and that will contain apartments over structured parking. The **East End Apartments** are planned as a 110-unit multifamily, affordable housing development with a family-friendly unit mix and amenity package. Income and rent limits are planned to range from 30% to 60% of Area Median Income (AMI).

2. **West End:** This project includes the adaptive re-use of the HRA-owned vacant brewery complex which is actually only a portion of the original 20+ acre Hamm's Brewery district. The West End will include the following components:

    A. West End Artist Lofts: Approximately 86-units of 100% affordable apartments focused on affordable housing for artists and including artist-oriented amenities.

    B. Commercial Marketplace: The Marketplace is proposed to be an approximately 30,000 square foot multicultural commercial hub with room for 30-50 vendors of varying size and 1-3 anchors. It will be focused on the prosperity of local businesses by creating opportunities for entrepreneurs to maximize future gains to these small businesses as The Marketplace asset appreciates and debt is paid down. This would be made possible through a New Market Tax Credit loan pool. The Marketplace mix would be reflective of the eclectic and culturally diverse East Side community.

    C. Site Improvements: The West End of the site will include an ambitious improvement to the existing, dilapidated site. It is proposed to include a bike and pedestrian connection to the Bruce Vento Regional Trail and Swede Hollow Park located along the western edge of the site. This is a sorely needed connection and has been an area of focus in small area plans, comprehensive plans for Swede Hollow Park, and requested by the community during the developer's community engagement sessions. These site improvements will also include pedestrian (adult and kid-friendly) amenities, community gathering and event spaces.

As we work toward making this ambitious redevelopment proposal a reality, we are currently requesting a rezoning. Attached are rezoning applications for each parcel and further explanatory attachments. Based on consultation with city staff and to avoid any perception of spot zoning, we are supportive of

rezoning the additional contiguous property to replace all I2 zoning on or near the property to accurately reflect current land use.

Respectfully,

Stephanie Harr
Assistant Development Manager
JB Vang Partners
sharr@jbvang.com
651-357-6293

Attachments:

- List of Properties to be Rezoned on or adjacent to Hamm's Property
- Exhibit A – Aerial map
- Zoning Applications:
    - City of St. Paul HRA
    - Ramsey County Regional Rail Authority
    - Saint John Lutheran Church

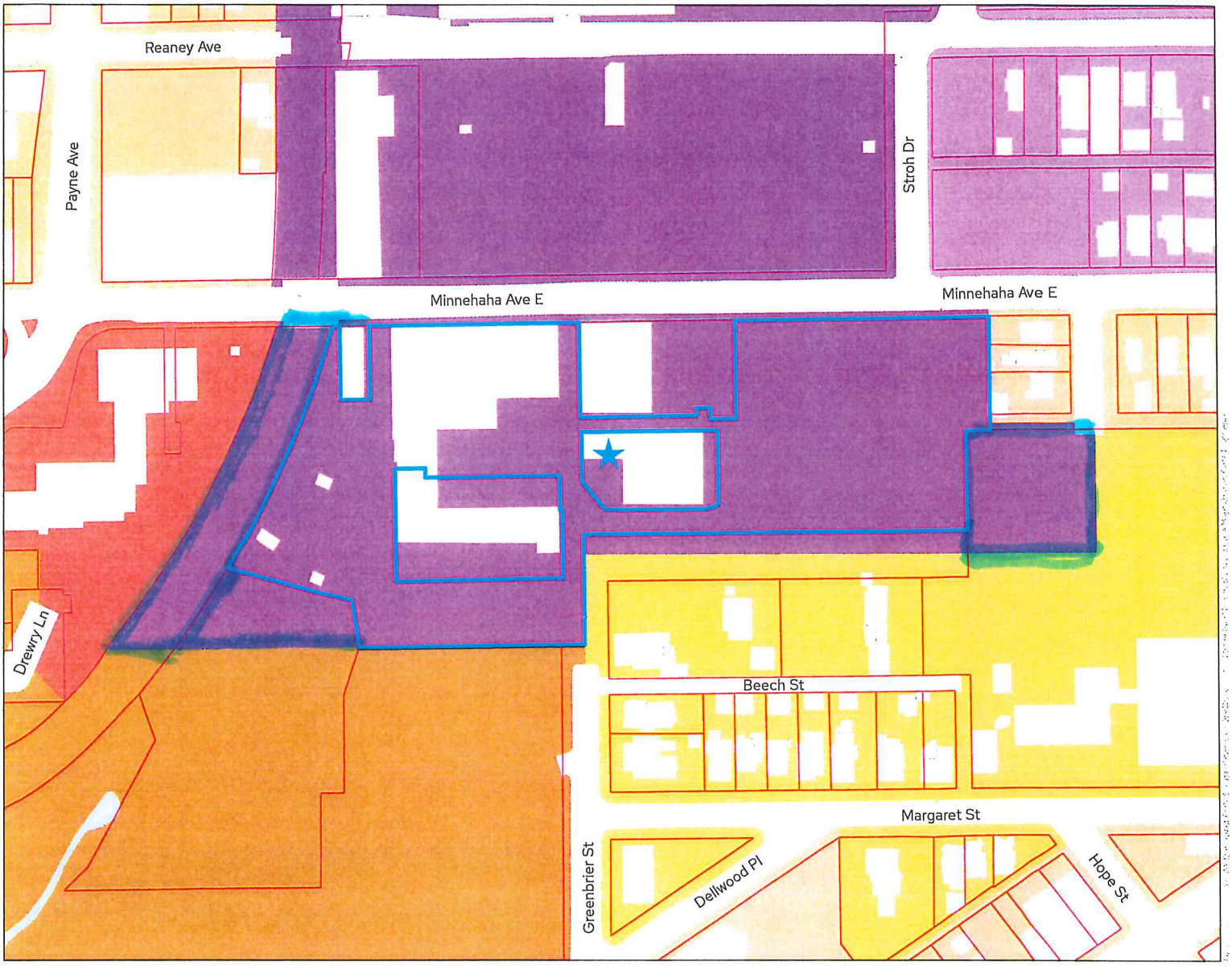
Rezone from I2 general industrial to H2 residential district, T4 traditional neighborhood, RM2 medium-density multiple-family district

Application of

HRA City of Saint Paul et al

Zoning map

application number: 25-015702 ▪ type: Rezone ▪ date: 03/07/2025 ▪ planning district: 4



Subject parcel(s) are outlined in blue

Other parcels are outlined in pink

RL One-Family Large Lot
H1 Residential
H2 Residential
RM1 Multiple-Family
RM2 Multiple-Family
RM3 Multiple-Family

T1 Traditional Neighborhood
T2 Traditional Neighborhood
T3 Traditional Neighborhood
T3M T3 with Master Plan
T4 Traditional Neighborhood
T4M T4 with Master Plan
OS Office-Service
B1 Local Business
BC Community Business (converted)
B2 Community Business

B3 General Business
B4 Central Business
B5 Central Business Service
IT Transitional Industrial
ITM IT with Master Plan
I1 Light Industrial
I2 General Industrial
I3 Restricted Industrial

F1 River Residential
F2 Residential Low
F3 Residential Mid
F4 Residential High
F5 Business
F6 Gateway
VP Vehicular Parking
PD Planned Development
CA Capitol Area Jurisdiction

0 40 80 160 240 320 Feet

N

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

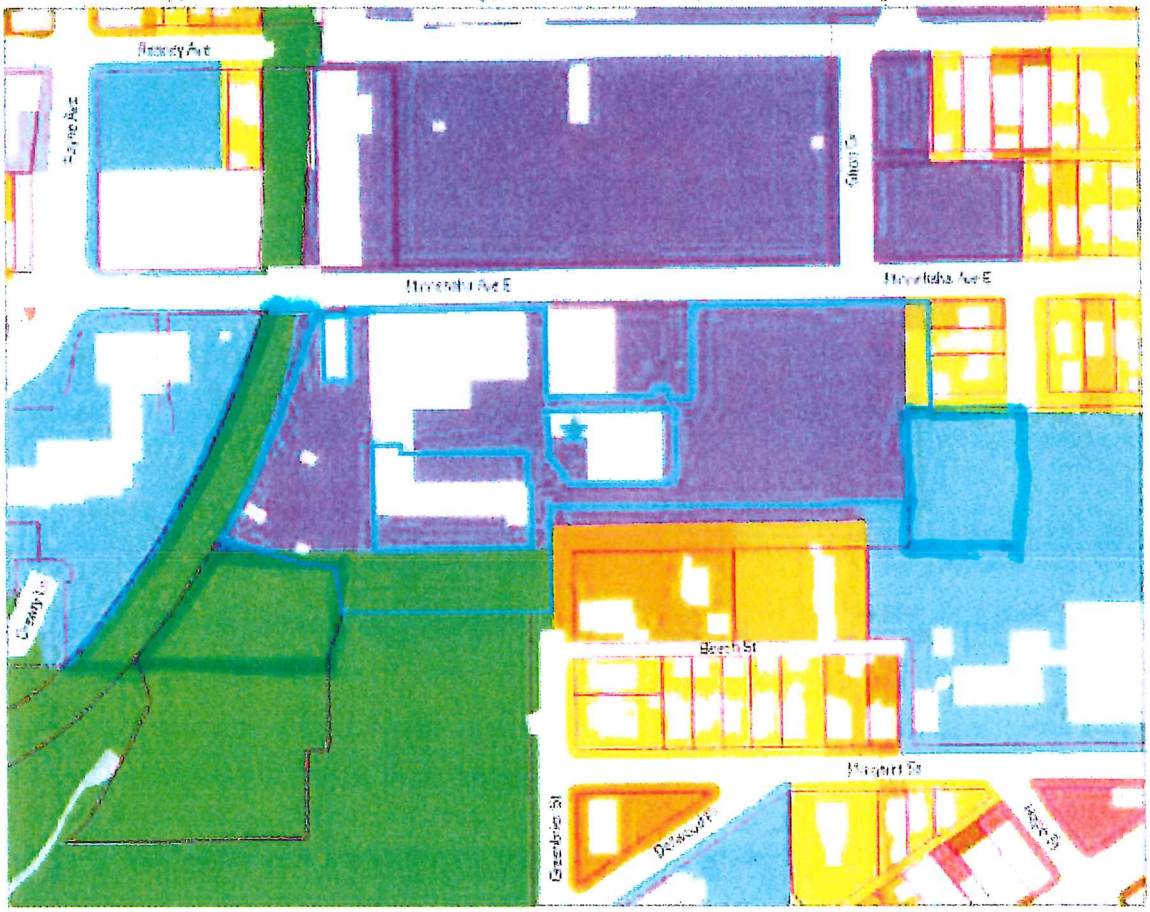
Rezone from I2 general industrial to H2 residential district, T4 traditional neighborhood, RM2 medium-density multiple-family district

Application of

HRA City of Saint Paul et al

Land use map

application number: 25-015702 • type: Rezone • date: 03/07/2025 • planning district: 4



Subject parcel(s) are outlined in blue

Other parcels are outlined in gray

Single Family Residential
- Farmstead
- Seasonal/Vacation
- Single Family Detached
- Manufactured Housing Park

Multifamily Residential
- Single Family Attached
- Multifamily

Commercial
- Office
- Retail and Other Commercial

Mixed Use
- Mixed Use Residential
- Mixed Use Industrial
- Mixed Use Commercial and Other

Other Uses
- Industrial and Utility
- Extractive
- Institutional
- Park, Recreational, or Preserve
- Golf Course
- Major Highway
- Railway
- Airport
- Agricultural
- Undeveloped
- Water

0 40 80 160 240 320 Feet

SAINT PAUL

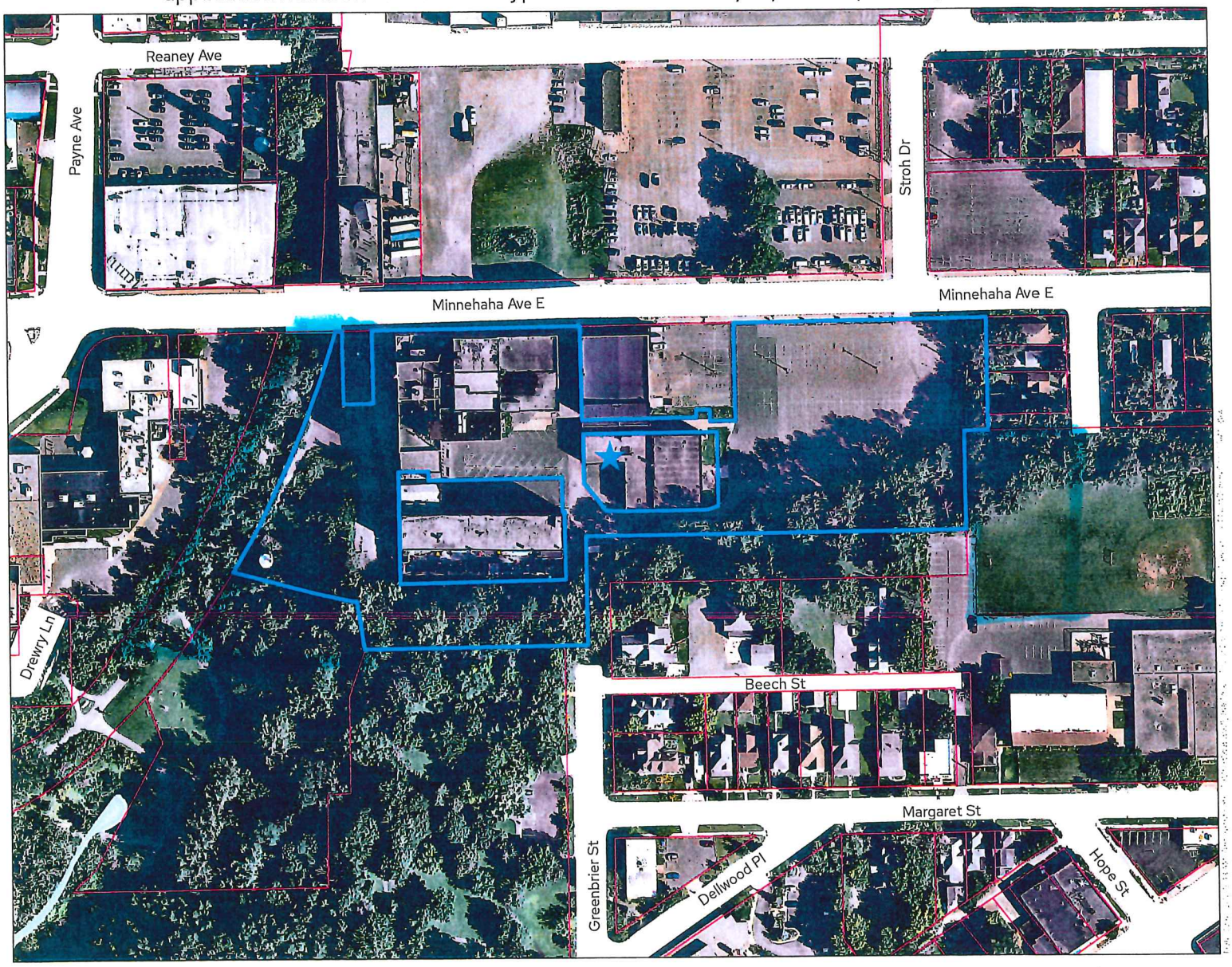
Rezone from I2 general industrial to H2 residential district, T4 traditional neighborhood, RM2 medium-density multiple-family district

Application of

HRA City of Saint Paul et al

Aerial map

application number: 25-015702 ▪ type: Rezone ▪ date: 03/07/2025 ▪ planning district: 4



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Other parcels are outlined in pink

0 40 80 160 240 320 Feet

SAINT PAUL
PLANNING & ECONOMIC DEVELOPMENT

dayton's bluff
COMMUNITY COUNCIL
MANY CULTURES. BUILDING THE FUTURE.

April 22, 2025

Zoning Committee, Saint Paul Planning Commission

City of Saint Paul
25 West 4th Street, 1400 City Hall Annex
Saint Paul, MN 55102

Re: Application to Rezone 680 and 694 Minnehaha Avenue from I2 to T3, #25-015-702

Dear Chair Taghioff and members,

On behalf of the Dayton's Bluff Community Council, please accept this letter of support for the rezoning under consideration for the Hamm's Brewery property owned by the HRA. During our regularly scheduled board meeting on April 21, 2025, the board voted unanimously in favor of supporting this rezoning.

Rezoning from an industrial use (I2) to a T3 mixed use for the property is a valuable step forward in the project. As a community council, we support an updated zoning classification to reflect the proposed uses for the site, and removing the industrial classification at this location.

The redevelopment plan put forth by the developer JB Vang will reactivate several of the long-vacant buildings on the property and help achieve several of the community's goals and priorities for this area. This plan has significant community support because of the future benefits it will bring to the neighborhood, including much needed affordable housing, commercial opportunities for small and emerging businesses, bike and pedestrian connections to parks and trail amenities, and both indoor and outdoor community gathering and event spaces. Overall, the rehabilitation of these historic buildings and construction of new housing is an investment that centers the needs and desires of the community and will serve it well into the future.

Thank you for considering our support.

Sincerely,

Eric Zidlicky
Board Chair, Dayton's' Bluff Community Council

Cc: HRA Chair Cheniqua Johnson and HRA Executive Director Nicolle Newton

Payne-Phalen COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

April 28, 2025

Zoning Committee, St. Paul Planning Commission VIA EMAIL
c/o Chris Hong, City of St. Paul Planning and Economic Development Department
25 West 4th Street, 1400 City Hall Annex
St. Paul, MN 55102

Re: Rezoning application for redevelopment at the Hamm's Brewery at 680 and 694 East Minnehaha St.

Dear Chris:

I am writing to you on behalf of the Board of Directors of the Payne-Phalen Community Council. The Board of Directors met in community at our regular monthly meeting last night - Tuesday, April 22, 2025, at the Arlington Hills Community Center. The Application to rezone the properties at the Hamm's Brewery complex (680 and 694 Minnehaha Street East) was on the agenda. Approximately thirty-five (30) people attended the meeting. Representatives of the Applicant, JB Vang, attended the meeting and made a short presentation to the Board and the community. The proposal for the project was verbally explained by the Applicant and drawings was shared with the community and Board. Representatives of JB Vang stood for questions.

Following the discussion, the Board of the Payne-Phalen Community Council voted in the affirmative to support the Traditional Neighborhood (T3) Zoning for these sites.

We look forward to continued progress with this important, catalytic project on St. Paul's East Side. We appreciate you including this letter in the packet of materials for the upcoming meetings and public hearing process. We thank you in advance for taking the position of the Payne-Phalen Community Council into full consideration as you make your decision. Please feel free to contact me if you have any questions or require further clarification.

Sincerely,

Jack Byers

Jack Byers
Executive Director

cc. Councilmember Cheniqua Johnson, Ward 7
Stephanie Harr, JBVang
Ashley Bitner, JBVang
Nicolle Newton, Executive Director, St. Paul Planning and Economic Development Dept.
Lauren Haynssen, St. Paul Planning and Economic Development Dept.
Marie Franchett, St. Paul Planning and Economic Development Dept.
Bill Dermody, Supervisor, St. Paul Planning and Economic Development Dept.
Eric Zidlicky, Dayton's Bluff District Council
Tim Marino, Dayton's Bluff District Council
Rebecca Nelson, PPCC Board Chair
PPCC Board of Directors

dayton's bluff
COMMUNITY COUNCIL
MANY CULTURES. BUILDING THE FUTURE.

April 22, 2025

Zoning Committee, Saint Paul Planning Commission

City of Saint Paul
25 West 4th Street, 1400 City Hall Annex
Saint Paul, MN 55102

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Thank you for considering our support.

Sincerely,

Eric Zidlicky
Board Chair, Dayton's' Bluff Community Council

Cc: HRA Chair Cheniqua Johnson and HRA Executive Director Nicolle Newton

Payne-Phalen COMMUNITY COUNCIL

567 Payne Avenue, St. Paul MN 55130 www.paynephalen.org 651-774-5234 district5@paynephalen.org

April 28, 2025

Zoning Committee, St. Paul Planning Commission VIA EMAIL
c/o Chris Hong, City of St. Paul Planning and Economic Development Department
25 West 4th Street, 1400 City Hall Annex
St. Paul, MN 55102

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Sincerely,

Jack Byers

Jack Byers
Executive Director

cc. Councilmember Cheniqua Johnson, Ward 7
Stephanie Harr, JBVang
Ashley Bitner, JBVang
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Bill Dermody, Supervisor, St. Paul Planning and Economic Development Dept.
Eric Zidlicky, Dayton's Bluff District Council
Tim Marino, Dayton's Bluff District Council
Rebecca Nelson, PPCC Board Chair
PPCC Board of Directors

ANTHONY OSTLUND
LOUWAGIE · DRESSEN · BOYLAN

May 21, 2025

DAN HALL
dhall@anthonyostlund.com

VIA EMAIL

Zoning Committee
City of St. Paul
ZoningCases@ci.stpaul.mn.us

Dear Zoning Committee:

I represent Clapp Investments, LLC, 688 Minnehaha Management, LLC, 700Fish LLC, and 704 Minnehaha, LLC, which each own property located at the former Theordore Hamm Brewing Company site. My clients object to the proposed re-zoning of five parcels of land in or near 680 and 694 Minnehaha Avenue East in ways that are incompatible with existing uses of the site and that constitute unlawful spot zoning. The Hamm's Site is part of a large, contiguous area that is currently zoned I2, a general industrial designation.

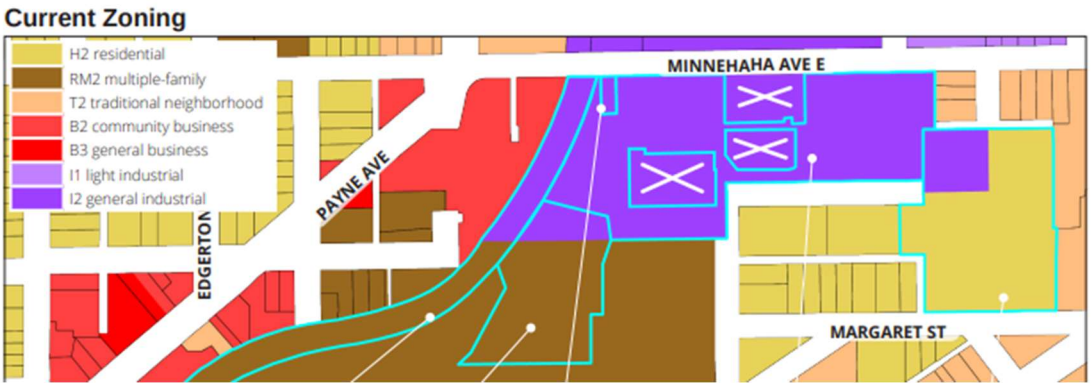
The proposal to re-zone portions of five parcels from I2 zoning to some other classification would create three islands of historic I2 zoning (owned by my clients) at 688, 700 and 704 Minnehaha Avenue East within a small, new T3 zone that would be created especially for this location to facilitate a specific project. The proposed changes are motivated by one developer's proposal to construct a large, multi-family dwelling that would otherwise not be permitted under its current zoning classification at the site. That proposed multi-family residential project, which is explicitly being developed as family-friendly with a focus on housing families with young children, is not well-suited for this industrial location. In addition, locating it at this site would have a devastating impact on existing businesses owned by my clients.[1] The sudden addition of a substantial residential structure onto the eastern side of the Hamm's Site, as well as the proposed market and additional housing units on the western side of the site, will create tremendous, new and unmet parking demands to accommodate commercial and residential visitors and employees to the site, which will exceed current parking availability by hundreds of parking spots. Even the City's own parking study shows a substantial deficit of well more than 100 parking spots compared to what would be needed in necessary parking at the site. The proposed new construction on the eastern portion of the site is not only incompatible with the historic uses of the site and its present zoning, it is also out of character with the existing site buildings.

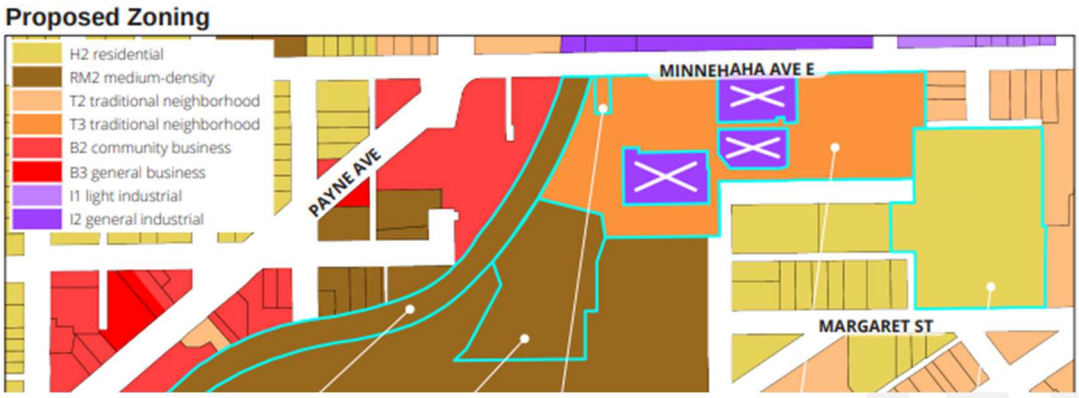
The City of St. Paul and the Housing and Redevelopment Authority repeatedly committed to owning and maintaining a shared, public parking lot amenity at the Hamm's Site, which was intended to benefit

[1] During the community engagement meetings related to this project, at least one community organization requested that the City complete a market feasibility study that would address the impact of the proposed development on existing businesses. My clients joined that request and offered to share the cost of it with the City, but were rebuffed.

the businesses located at this industrial site. This shared parking amenity was repeatedly referenced and held out as an enticement, which the businesses that developed the Hamm's Site relied on when they acquired these properties and invested in this location. The HRA unanimously approved a resolution, RES 13-1667, on October 23, 2013, which stated that "to coordinate and facilitate the installation and use of utilities and egress and ingress and parking for the Property, the HRA will continue to own streets and the parking lot within the Property." In 2015, St. Paul's Deputy Mayor wrote "The parking lot is, and will remain, owned by the HRA department indefinitely." Likewise, a June 2021 staff report stated that HRA "has maintained an existing shared public parking facility" at this location. The development that has been proposed, which these zoning changes are intended to aid, would abandon those promises in favor of building new construction that is not presently allowed, that is out of character with the neighborhood and existing uses, and that would devastate my clients' businesses. At a fundamental level, it simply is not possible to accommodate the proposed development at the Hamm's Site with existing uses.

As shown in the maps included with the staff report on this proposal, my clients' properties at 688, 700 and 704 Minnehaha Avenue East would become islands of I2 zoning within the new T3 zone that is being proposed. Instead of being a continuous I2 zone, as exists at the site now, portions of the site would be rezoned so that the current I2 zone is now four different zoning classifications: H2, T3, RM2 and I2. The reason for making these changes is explicitly to facilitate a single development project that would not otherwise be authorized.





In the City's 2040 Comprehensive Plan, the City recognized that industrial land uses "are a major source for employment in St. Paul" and are "a significant net positive payer of property taxes relative to the City services consumed." In recognition of that, the 2040 Comprehensive Plan sets a policy of protecting industrial-zoned land uses. The proposed changes are inconsistent with that goal and the proposed projects cannot be accommodated at this site with its existing infrastructure.

The proposed zoning changes do not fit within other aspects the City's planning. The purpose of the T3 zoning district is described in Section 66.314 of the City's Legislative Code, which further provides as follows:

> The T3 traditional neighborhood district provides for higher-density pedestrian- and transit-oriented mixed-use development. It designed for development or redevelopment of land on sites large enough to support:
>
> (a) A mix of uses, including residential, commercial, civic and open space uses in close proximity to one another;
>
> (b) A mix of housing styles, types and sizes to accommodate households of varying sizes, ages and incomes;
>
> (c) A system of interconnected streets and paths that offer multiple routes for motorists, pedestrians and bicyclists, and are connected to existing and future streets;
>
> (d) A system of open space resources and amenities; and incorporation of environmental features into the design of the neighborhood.
>
> The T3 district is also intended for smaller sites in an existing mixed-use neighborhood center where some of the above elements already exist, or in an area identified in the comprehensive plan as a potential "urban village" site. The above elements may be found within the T3 district or adjacent to it; the intent is that all would be present within a reasonable walking distance.

Put simply, this does not describe the Hamm's Site. The proposed new T3 district is a comparatively small district that is likely to have few, if any, of these features for which the T3 designation is intended. More fundamentally, the Hamm's Site is not pedestrian- or transit-oriented, and the proposed development is not mixed-use development. Instead, there is a proposal to split the 694 Minnehaha Avenue East lot and to designate half of that lot to be part of a new historic district. The eastern side of the lot would then be a multi-family residential structure, which is separated from other residential properties in the area by a bluff that is part of the site's topography. The multifamily residential building would not be connected to the broader Hamm's Site, because it would be intentionally outside the bounds of the proposed historic site and thus set apart. Rather than a coherent development that includes residential and commercial uses, the proposed new residential structure stands on its own, apart from the existing businesses and surrounding properties. This new residential project would be allowed to kill the

existing businesses that have already developed, hollowing out this industrial district in a way that does not serve the needs of the City, the surrounding community or existing businesses.

The Zoning Committee should not approve a change in zoning that is inconsistent with even the stated intent of the proposed new zoning classification. Making arbitrary decisions that are inconsistent with City Zoning provisions solely to benefit a single developer does not make sense.

The proposed changes to the portions of parcels 1, 2 and 5 are unnecessary. They are not being made because there is any belief that these properties require rezoning for any reason, but simply to avoid the appearance of spot zoning, which is exactly what this proposal is.

In addition, this proposal was submitted without first engaging my clients, who own surrounding properties, in any way.

My clients respectfully object and request that the proposed zoning changes, which are inconsistent with the City's Legislative Code and constitute unlawful spot zoning, be denied. My clients reserve all rights.

Very truly yours,

ANTHONY OSTLUND LOUWAGIE
DRESSEN & BOYLAN P.A.

s/ Daniel R. Hall

DAN HALL

DRH/gw

MINUTES OF THE ZONING COMMITTEE
Thursday, May 22, 2025 - 3:30 p.m.
City Council Chambers, 3rd Floor
City Hall and Court House
15 West Kellogg Boulevard

PRESENT: Grill, Hood, Starling (arrived late), Syed, and Taghioff
EXCUSED: Ochoa
STAFF: Valerie Quarles, Chris Hong, Bill Dermody, Samantha Langer, and Josh Ladd

The meeting was chaired by Commissioner Taghioff.

Commissioner Syed moved to approve the April 24, 2025, minutes. Commissioner Hood seconded. The motion passed by a unanimous vote.

Rice/Larpenteur Farmers Market - 25-029-508 - Conditional use permit for a farmers market with 15 vendors at 1675 Rice Street, SW corner of Rice Street and Larpenteur Avenue W.

Valerie Quarles presented the staff report with a recommendation of approval with a condition for the conditional use permit. District 6 submitted a letter recommending approval, and there was 1 letter in support, and 0 letters in opposition.

Vera Ashley, the applicant, was present and provided information on the application. No one spoke in support or opposition. The public hearing was closed.

Commissioner Grill moved approval with conditions of the conditional use permit. Commissioner Hood seconded the motion. The motion passed by a vote of 3-0-1.

Adopted Yeas - 3 Nays - 0 Abstained - 1 (Taghioff)

325 Dayton Reuse of Large Structure - 25-030-214 - Conditional use permit for reuse of a large structure to permit an event hall, short-term rental units, a Montessori school, and a daycare at 325 Dayton Avenue, NW corner of Dayton Avenue and Farrington Street.

Chris Hong presented the staff report with a recommendation of approval with conditions for the conditional use permit. District 8 submitted a letter recommending approval, and there were 5 letters in support, and 2 letters with conditional support.

The applicants, Mohamed Sewidan, Tram Struve, and Asni Mengesha, were present and answered questions from the Committee. No one spoke in support or opposition. The public hearing was closed.

Commissioner Grill moved approval with conditions of the conditional use permit. Commissioner Hood seconded the motion. The motion passed by a vote of 3-0-1.

Adopted Yeas - 3 Nays - 0 Abstained - 1 (Taghioff)

Hamm's Brewery Rezoning - 25-015-702 - Rezone from I2 general industrial to H2 residential district, T3 traditional neighborhood, RM 2 medium-density multiple-family district at 694 Minnehaha Ave E et al, between Payne Avenue and 7th Street.

Commissioner Starling was present for this item.

Chris Hong presented the staff report with a recommendation of approval for the rezoning. District 4 submitted a letter recommending approval, and there was 1 letter in support, and 1 letter in opposition.

Nicolle Newton, Executive Director of the Housing and Redevelopment Authority (HRA), spoke on behalf of the HRA, the entity that owns two of the parcels, on the rezoning and development project.

Ashley Bisner, JB Vang, tentative developer of the Hamm's Brewery site, spoke in support. Dan Hall, an attorney representing Clapp Investments, spoke in opposition. The public hearing was closed.

Commissioner Grill moved approval of the rezoning. Commissioner Syed seconded the motion.

Commissioner Starling requested that the Committee consider voting on the 5 parcels as they are presented in the staff report.

Commissioner Grill accepted the amendment, and the current motion failed by a vote of 0-5 to allow the Committee to vote on items separately.

Commissioner Grill moved approval of rezoning from I2 general industrial to RM2 medium-density multiple-family on property located at 0 Payne Avenue ("Parcel 1") and 0 Minnehaha Avenue ("Parcel 2"). Commissioner Starling seconded. The motion passed by a vote of 5-0-0.

Adopted Yeas - 5 Nays - 0 Abstained - 0

Commissioner Grill moved approval of rezoning from I2 general industrial to H2 residential district on property located at 771 Margaret Street ("Parcel 5"). Commissioner Syed seconded. The motion passed by a roll call vote of 5-0-0.

Adopted Yeas - 5 Nays - 0 Abstained - 0

Commissioner Grill moved approval of rezoning from I2 general industrial to T3 traditional neighborhood on property located at 680 Minnehaha Avenue E ("Parcel 3") and 694 Minnehaha Avenue E ("Parcel 4"). Commissioner Starling seconded. The motion passed by a vote of 4-0-1.

Adopted Yeas - 4 Nays - 0 Abstained - 1 (Taghioff)

Drafted by:	Submitted by:	Approved by:
Samantha Langer	Bill Dermody	Simon Taghioff
Recording Secretary	Current Planning Manager	Chair

Saint Paul Planning Commission
City Hall Conference Center Room 40
15 Kellogg Boulevard West
Action Minutes
June 4, 2025
8:30 - 11:00 a.m.

I. Approval of Minutes from May 16, 2025

Minutes for the May 16, 2025 Planning Commission were approved.

II. Chair's Announcements

Reminder for commissioners who missed the last meeting that Bill Dermody did a presentation and she recommends that commissioners who missed it view it.

III. Planning Director's Announcements

Director Robinson seconded Chair Grill. She extended an offer to have a one-on-one training session with commissioners who are interested.

IV. Zoning Committee

25-029-508 Rice/Larpenteur Farmers Market - Conditional use permit for a farmers market with 15 vendors 1675 Rice Street et. al., SW corner of Rice Street and Larpenteur Ave W. B3, District Council 6, Ward 5 *(Valerie Quarles 651-266-6637)*

The conditional use permit for a farmers market was approved.

25-030-214 325 Dayton Reuse of Large Structure - Conditional use permit for reuse of a large structure to permit an event hall, short-term rental units, a Montessori school, and a daycare. 325 Dayton Ave, NW corner of Dayton Avenue and Farrington Street. RM2, District Council 8, Ward 1 *(Chris Hong 651-266-6572)*

The conditional use permit for reuse of a large structure was approved.

25-015-702 Hamm's Brewery Rezoning - Rezone from I2 general industrial to H2 residential district, T3 traditional neighborhood, RM 2 medium-density multiple-family district 694 Minnehaha Ave E. et al., between Payne Avenue and 7th Street. I2, District Council 4, Ward 7 *(Chris Hong 651-266-6572)*

The rezoning for Parcels 1 and 2 as well as for parcel 5 were approved. The rezoning of parcels 3 and 4 were not approved by the Planning Commission.

V. Comprehensive & Neighborhood Planning Committee

Minor Text Amendment Zoning Study - Recommendation and Planning Commission resolution vote. *(Chris Hong, 651-266-6572)*

Hamline-Midway (D11) Neighborhood Plan Update - Release for public review and set public hearing date. *(Valerie Quarles, 651-266-6637)*

Commercial Development District at 1626 White Bear Ave N - Review for Comprehensive Plan compliance. *(Valerie Quarles, 651-266-6637)*

VI-. Transportation Committee

None.

VII. Task Force/Liaison Reports

None.

VIII. Old Business

None.

IX. New Business

None.

X Adjournment

10:10 a.m.

City of Saint Paul
Planning Commission Resolution
File Number 25-22
Date May 30, 2025

WHEREAS, Ramsey County Regional Railroad Authority (RCRRA), File # 25-015-702, has applied to rezone from I2 general industrial RM 2 medium-density multiple-family district under the provisions of Sections 61.801 and 66.200 of the Saint Paul Legislative Code on a portion of the property located at 0 Payne Ave ("Parcel 1") and 0 Minnehaha Ave E ("Parcel 2"), Parcel Identification Numbers (PINs) 32.29.22.12.0054 and 32.29.22.12.0133; and

WHEREAS, the Zoning Committee of the Planning Commission, on May 22, 2025, held a public hearing at which all persons present were given an opportunity to be heard pursuant to said application in accordance with the requirements of § 61.303 of the Saint Paul Legislative Code; and

WHEREAS, the Saint Paul Planning Commission, based on the evidence presented to its Zoning Committee at the public hearing as substantially reflected in the minutes, made the following findings of fact:

Parcel 1: An application has been submitted to rezone from I2 general industrial to RM2 medium-density multiple-family residential. The subject parcel is currently split-zoned I2 and RM2. The proposed rezoning would correct this so the entire parcel is zoned RM2. No development is proposed on the parcel.

Parcel 2: An application has been submitted to rezone from I2 general industrial to RM2 medium-density multiple-family residential. The subject parcel is currently split-zoned I2 and RM2. The proposed rezoning would correct this so the entire parcel is zoned RM2. No development is proposed on the parcel.

The proposed RM2 zoning is consistent with the 2040 Comprehensive Plan. These parcels are guided Urban Neighborhood, which allows for the residential and institutional uses permitted in the RM2 zoning district.

The proposed zoning is compatible with the surrounding uses. The area surrounding the sites are primarily residential, institutional, and parkland.

The proposed zoning does not constitute spot zoning. Court rulings have determined that "spot zoning" is illegal in Minnesota. Minnesota courts have stated that this term "applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with the surrounding uses and create an island of nonconforming use within a larger zoned property." The proposed RM2 zoning adjoins a large area zoned RM2. The uses are consistent with the uses in the area.

NOW, THEREFORE, BE IT RESOLVED, that the Saint Paul Planning Commission recommends to the Mayor and City Council that the application of Saint Paul Ramsey County Regional Railroad Authority (RCRRA) for rezoning from I2 general industrial to RM 2 medium-density multiple-family district at 0 Payne Ave and 0 Minnehaha Ave be approved.

moved by Taghioff
in favor 8
against 4 (Holst, Houmas, Johnson Becker, Ortega)

City of Saint Paul
Planning Commission Resolution
File Number 25-23
Date May 30, 2025

WHEREAS, Housing and Redevelopment Authority (HRA), File # 25-015-702, have applied to rezone from I2 general industrial to T3 traditional neighborhood under the provisions of Sections 61.801, 66.500, and 66.300 of the Saint Paul Legislative Code on property located at 680 Minnehaha Avenue E ("Parcel 3") and 694 Minnehaha Avenue E ("Parcel 4"), Parcel Identification Numbers (PINs) 32.29.22.12.0128 and 32.29.22.12.0134; and

WHEREAS, the Zoning Committee of the Planning Commission, on May 22, 2025, held a public hearing at which all persons present were given an opportunity to be heard pursuant to said application in accordance with the requirements of § 61.303 of the Saint Paul Legislative Code; and

WHEREAS, the Saint Paul Planning Commission, based on the evidence presented to its Zoning Committee at the public hearing as substantially reflected in the minutes, made the following findings of fact:

Parcel 3: An application has been submitted to rezone from I2 general industrial to T3 traditional neighborhood. The HRA has tentatively approved JB Vang and their proposal for a mixed-use development at the Hamm's Brewery site on Parcels 3 and 4.

Parcel 4: An application has been submitted to rezone from I2 general industrial to T3 traditional neighborhood. A lot split is in progress, which would bisect the parcel into western and eastern parts. The rezoning would apply to both halves. The HRA has tentatively approved JB Vang and their proposal for a mixed-use development at the Hamm's Brewery site on Parcels 3 and 4.

The proposed T3 zoning is consistent with the 2040 Comprehensive Plan. The subject parcels are guided Industrial and as a Mixed-Use Opportunity Site. Mixed-Use Opportunity Sites have been identified to have potential for redevelopment as *"higher-density mixed-use development or employment centers."* T3 permits a variety of uses including higher-density residential, commercial, and employment uses like office, retail, service business. The intent of the T3 zoning district is to provide for *"higher-density pedestrian- and transit-oriented mixed-use development. It is designed for development or redevelopment of land on sites large enough to support: (a) A mix of uses, including residential, commercial, civic and open space uses in close proximity to one another."*

Policy LU-46 calls for the prevention of industrial land being converted to residential or institutional uses unless guided otherwise in a City of Saint Paul adopted plan. In addition to being guided as a Mixed-Use Opportunity Site in the Comprehensive Plan, which encourages the conversion away from industrial zoning, the subject parcels are guided mixed-use in small area plans for the neighborhood. The Phalen Corridor Development Strategy (adopted as a

moved by Taghioff
in favor 2 (Ochoa, Syed)
against 9 (Holst, Hood, Johnson Becker, Martinson, Ortega, Presley, Risberg, Starling, Taghioff)

Comprehensive Plan addendum in 2001), calls for mixed-use development at this site. An objective of development identified in the Payne-Arcade area include “reflect the area’s denser, more urban character.” The Near East Side Roadmap (2012) identifies the subject parcels as “reuse opportunity candidates,” “building reuse opportunit(ies) to explore,” and a “potential placemaking or community gathering location”.

There is also a small portion of Parcel 4 (less than 10%), along its southern edge, that is guided Urban Neighborhood. Policy LU-35 calls for “multi-family housing along arterial and collector streets.” Minnehaha Avenue is a minor arterial street. T3 zoning permits both multi-family housing and mixed-use developments.

The proposed zoning is compatible with the surrounding uses. The surrounding uses include a craft brewery, a craft distillery, multi-family residential, single-family and duplex residential, parkland, and a multi-tenant commercial campus with auto sales, a trapeze center, a wholesale laundry service, a tree trimming service, and other services. Most of the surrounding uses, with the possible exception of the tree trimming service (depending on its classification), but certainly including the craft brewery and craft distillery, are allowed in the T3 zoning district. The uses permitted in T3 are compatible with the existing uses established in the area.

The proposed zoning does not constitute spot zoning. Court rulings have determined that “spot zoning” is illegal in Minnesota. Minnesota courts have stated that this term “applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with the surrounding uses and create an island of nonconforming use within a larger zoned property.” The proposed T3 zoning is a large plot of land, the T3 classification is consistent with the surrounding uses (see Attachment 2), and it does not create an island of nonconforming use. Also, there is land zoned T2 nearby and the permitted uses in T2 and T3 largely overlap.

The rezoning would further the general welfare of the public and the proposed T3 zoning would not result in significant negative impacts on neighbors. The allowable uses in T3 are compatible with the surrounding uses and so would not discriminatorily benefit the property owner. The Dayton’s Bluff District Plan includes goals to address vacant buildings in the neighborhood. This rezoning would further the general welfare of the public by facilitating the development of two parcels that have been vacant for nearly thirty years.

There are two other parcels completely surrounded by Parcel 4 (and a third surrounded on three sides) that are zoned I2 and are not part of the proposed rezoning. The fact that these parcels would be surrounded by a property with a different zoning classification does not, alone, constitute spot zoning. The current uses on these other parcels are a craft brewery and a craft distillery, which are allowed in the T3 district and therefore not inconsistent with T3 zoning. Additionally, the industrial parcels surrounded by Parcel 4 are adjacent to a large area zoned I2 on the north side of Minnehaha Avenue.

NOW, THEREFORE, BE IT RESOLVED, that the Saint Paul Planning Commission recommends to the Mayor and City Council that the application of the Housing and Redevelopment Authority (HRA), for rezoning from I2 general industrial to T3 traditional neighborhood at 680 Minnehaha Avenue E and 694 Minnehaha Avenue E be approved.

City of Saint Paul
Planning Commission Resolution
File Number 25-24
Date May 30, 2025

WHEREAS, St. John Evangelical Lutheran Church, File # 25-015-702, have applied to rezone from I2 general industrial to H2 residential district under the provisions of Sections 61.801 and 66.200, the Saint Paul Legislative Code on a portion of the property located at 771 Margaret St, Parcel Identification Number (PIN) 32.29.22.11.0117; and

WHEREAS, the Zoning Committee of the Planning Commission, on May 22, 2025, held a public hearing at which all persons present were given an opportunity to be heard pursuant to said application in accordance with the requirements of § 61.303 of the Saint Paul Legislative Code; and

WHEREAS, the Saint Paul Planning Commission, based on the evidence presented to its Zoning Committee at the public hearing as substantially reflected in the minutes, made the following findings of fact:

An application has been submitted to rezone from I2 general industrial to H2 residential. The subject parcel is currently split-zoned I2 and H2. The proposed rezoning would correct this so the entire parcel is zoned H2. No development is proposed on the parcel.

The proposed RM2 zoning is consistent with the 2040 Comprehensive Plan. This parcel is guided Urban Neighborhood, which allows for the residential and institutional uses permitted in the H2 zoning district.

The proposed zoning is compatible with the surrounding uses. The area surrounding the site is primarily residential with commercial uses along nearby 7th St.

The proposed zoning does not constitute spot zoning. Court rulings have determined that “spot zoning” is illegal in Minnesota. Minnesota courts have stated that this term “applies to zoning changes, typically limited to small plots of land, which establish a use classification inconsistent with the surrounding uses and create an island of nonconforming use within a larger zoned property.” The proposed H2 zoning adjoins a cluster of parcels zoned H2. The uses are consistent with the uses in the area.

NOW, THEREFORE, BE IT RESOLVED, that the Saint Paul Planning Commission recommends to the Mayor and City Council that the application of St. John Evangelical Lutheran Church, for rezoning from I2 general industrial to H2 residential district at 771 Margaret St be approved.

moved by Taghioff
in favor 8
against 4 (Holst, Houmas, Johnson Becker, Ortega)

From: Silver Moran-Stewart
To: Greg Weiner
Subject: FW: Hamm"s Brewery Redevelopment
Date: Monday, June 9, 2025 12:53:06 PM
Attachments: Image.png
image001.png

Hi Greg,

Please add the below comment to public record.

Thanks,

Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Silver Moran-Stewart <Silver.Moran-Stewart@ci.stpaul.mn.us>
Sent: Friday, June 6, 2025 4:30 PM
To: Joyce Maddox <joycea0805@gmail.com>
Subject: Re: Hamm's Brewery Redevelopment

Okay, will do. Thanks for letting me know.

Best,
Silver

From: Joyce Maddox <joycea0805@gmail.com>
Sent: Friday, June 6, 2025 3:06:23 PM
To: Silver Moran-Stewart <Silver.Moran-Stewart@ci.stpaul.mn.us>
Subject: Re: Hamm's Brewery Redevelopment

You don't often get email from joycea0805@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Go ahead with the public record
but sorry,can't make the meeting.
Joyce

On Fri, Jun 6, 2025, 12:44 PM Silver Moran-Stewart <Silver.Moran-Stewart@ci.stpaul.mn.us> wrote:

> Hi Joyce,
>
> Thank you for your support—Councilmember Johnson sincerely appreciates you reaching out.
>
> Please let me know if you would like your comment added to the public record. Otherwise, we'd love to have your support in person at the public hearing on June 18th.
>
> Best regards,
>
> **Silver Moran-Stewart** (she/her)
> **Executive Assistant**
> Office of Councilmember Cheniqua Johnson, Ward 7
> 15 W Kellogg Blvd, Ste. 320-C
> Saint Paul, MN 55102
> 651-266-8670
> **www.StPaul.gov**
>
> SAINT PAUL
> MINNESOTA
>
> Get Outlook for iOS
>
> ---
>
> **From:** Joyce Maddox <joycea0805@gmail.com>
> **Sent:** Friday, June 6, 2025 7:01:51 AM
> **To:** #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
> **Subject:** Hamm's Brewery Redevelopment

Some people who received this message don't often get email from joycea0805@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Let's move forward with the project by JB Vang that will create a space all of us Eastsiders will be proud to endorse. Who wouldn't want to live where you can connect with walking trails and markets within the same area of your affordable home?
Thanks,
Joyce Maddox
8 Bates Ave, St Paul, MN 55106

From: Silver Moran-Stewart
To: Greg Weiner
Subject: FW: Hamm"s Brewery project.
Date: Monday, June 9, 2025 12:53:19 PM
Attachments: image001.png

Hi Greg,

Please add the below comment to public record.

Thanks,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Silver Moran-Stewart <Silver.Moran-Stewart@ci.stpaul.mn.us>
Sent: Friday, June 6, 2025 2:46 PM
To: judgelarry <judgelarry@comcast.net>
Subject: Re: Hamm's Brewery project.

Ok, will do. Thanks for letting me know.

Get Outlook for iOS

From: judgelarry <judgelarry@comcast.net>
Sent: Friday, June 6, 2025 1:58:40 PM
To: Silver Moran-Stewart <Silver.Moran-Stewart@ci.stpaul.mn.us>
Subject: Re: Hamm's Brewery project.

You don't often get email from judgelarry@comcast.net. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Sure, you can add it to the record. I will not be able to attend the public hearing.

Sent from Samsung Galaxy smartphone.

-------- Original message --------
From: Silver Moran-Stewart <Silver.Moran-Stewart@ci.stpaul.mn.us>
Date: 6/6/25 12:48 PM (GMT-06:00)
To: judgelarry <judgelarry@comcast.net>, #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Re: Hamm's Brewery project.

Hi Larry,

Thank you for your support—Councilmember Johnson sincerely appreciates you reaching out.

Please let me know if you would like your comment added to the public record. Otherwise, we'd love to have your support in person at the public hearing on June 18th.

Best regards,

Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

From: judgelarry <judgelarry@comcast.net>
Sent: Friday, June 6, 2025 7:07:39 AM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Hamm's Brewery project.

Some people who received this message don't often get email from judgelarry@comcast.net. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

I support for the Hamm's Brewery Development Proposal from JB Vang.

I believe this development proposal will be an asset to the community.

Larry Meuwissen, 8 Bates Avenue.

Sent from Samsung Galaxy smartphone.

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Subject: FW: Hamms Brewery Development Project
Date: Thursday, July 17, 2025 4:58:45 PM
Attachments: image001.png

Hi,

Can we please have this email added to public record.

Thanks,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Jennifer Folstad <jennifer.folstad@gmail.com>
Sent: Wednesday, June 25, 2025 10:28 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>; Jennifer Folstad <jennifer.folstad@gmail.com>
Subject: Hamms Brewery Development Project

Some people who received this message don't often get email from jennifer.folstad@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Council Member Johnson,

I am writing to state my support for the Hamm's Brewery Development Proposal from JB Vang.

I believe this development will be an asset to my community because:

- It will preserve and rehabilitate the historic brewery buildings that have been vacant since 1997.
- It will create nearly 200 new housing units including family-friendly apartments and artist style lofts.
- It includes a new commercial marketplace in the historic brewery buildings that will offer opportunities for East Side entrepreneurs to build and grow their

businesses, and create a shopping and dining destination for the residents and the neighborhood.

- The plan will create new trail connections for bikes and pedestrians to connect the site with the Bruce Vento Regional Trail and Swede Hollow Park.
- There are community gathering spaces included in the plan for both outdoor and indoor events, making this site a valuable community hub and asset.

The Hamm's Brewery is a historic treasure and holds incredible opportunity for housing and economic development that will benefit my community. Please support this project to ensure it is able to keep moving forward and meet its potential.

Best,

Jennifer Folstad

90 Mounds Blvd, St Paul, MN 55106

From: G R
To: CouncilHearing (CI-StPaul)
Subject: 694 Minnehaha Ave E
Date: Monday, July 21, 2025 2:01:50 PM

You don't often get email from glennajorose@gmail.com. Learn why this is important

I strongly support building as much affordable housing as possible at this site. Both Minnesota and the City of St. Paul need more housing. And people who have lost their housing desperately need the stability of a home. We need this far more than we need more commercial enterprises. Here we have a large plot of land in the midst of a residential area. It is an ideal opportunity to increase housing. While there are many people without housing in St. Paul, there are many vacant commercial spaces in the city. We should be building what we need rather than what we already have too much of.

Glenna Reddick
409 Hope Street
Saint Paul Minnesota 55106

ANTHONY OSTLUND
LOUWAGIE · DRESSEN · BOYLAN

July 21, 2025

MICHAEL J. KAUPA
mkaupa@anthonyostlund.com
D (612) 492-8210

Via Email
St. Paul City Council
CouncilHearing@ci.stpaul.mn.us

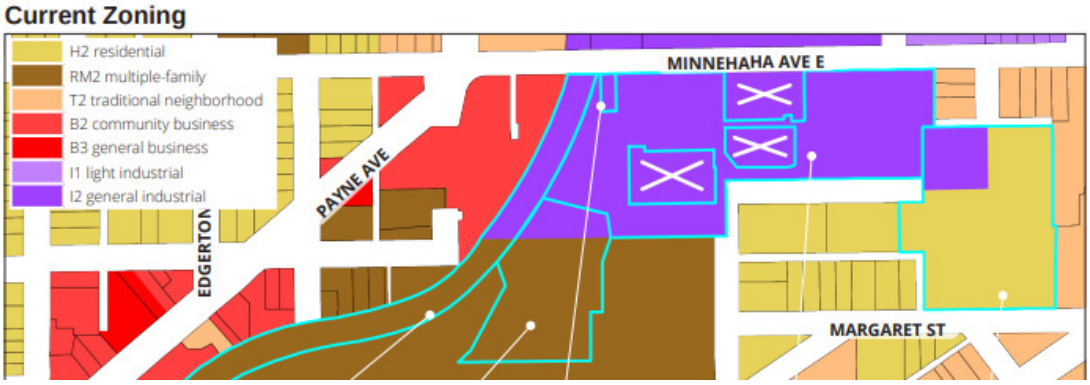
Re: Proposed Rezoning of 694 Minnehaha Ave E

Dear Council Members:

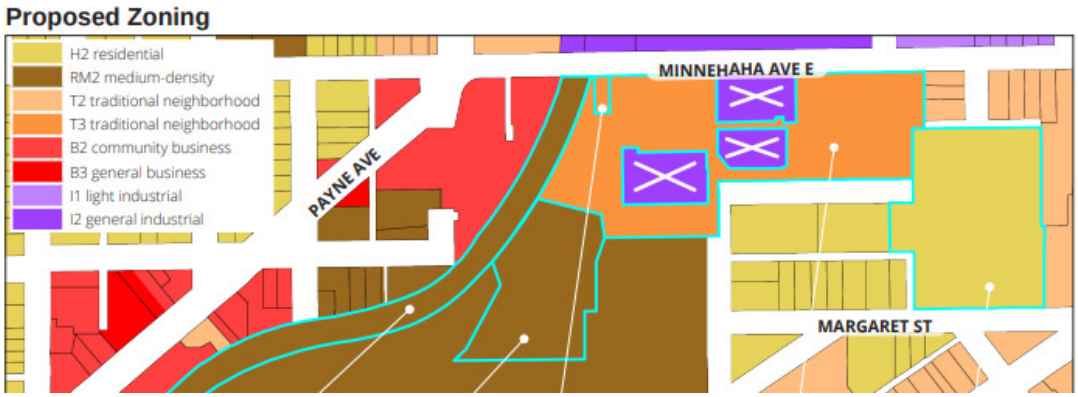
This firm represents Clapp Investments, LLC, 688 Minnehaha Management, LLC, 700Fish LLC, and 704 Minnehaha, LLC (the "Property Owners"), that each own property located at the former Theodore Hamm Brewing Company site (the "Hamm's Site"). My clients object to the Hamm's Brewery Rezoning application ("Application") because it constitutes ***unlawful*** spot zoning, violates the City's Legislative Code, and opens the door for a development project that will devastate my clients' businesses and dramatically reshape this historic industrial district in a way that does not serve the needs of the City or the surrounding community. For these reasons, we urge you to deny the Application.

I. The Application is illegal spot zoning

The Hamm's Site is part of a large, contiguous area that is currently zoned I2, a general industrial designation. The map below shows how the Hamm's Site is currently zoned:



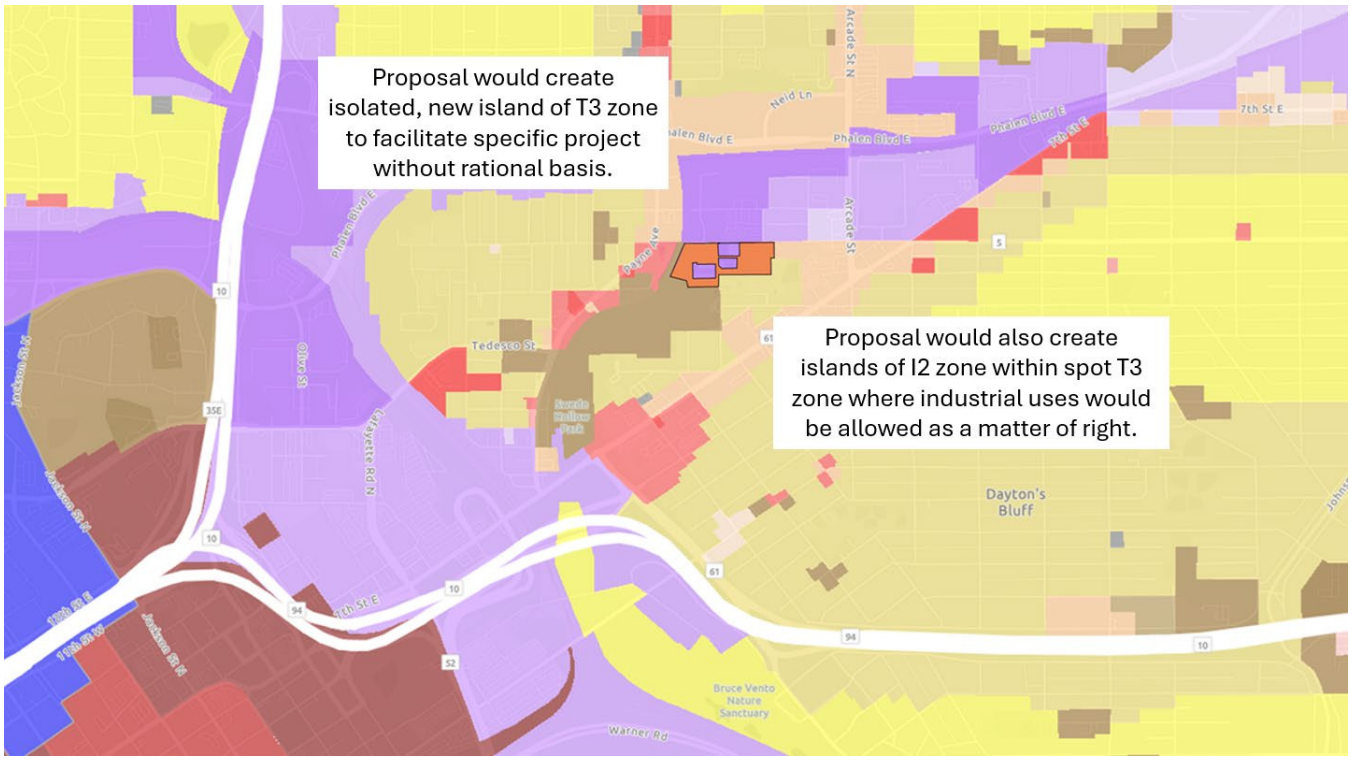
The proposed zoning is depicted in the below map, which was included with the staff report on this Application.



As shown in the proposed zoning map, my clients' properties at 688, 700 and 704 Minnehaha Avenue East would become islands of I2 zoning within a new T3 zone. In other words, instead of being a continuous I2 zone, as is the case now, portions of the Hamm's Site would be rezoned to include *four* different zoning classifications: H2, T3, RM2 and I2. The reason you are being asked to approve this change is to facilitate a single, private development at the Hamm's Site that would add uses that would otherwise not be allowed within an I2 zone, but which could be constructed in many other places throughout St. Paul.

This is unlawful spot zoning. As explained by the Minnesota Supreme Court, spot zoning occurs when zoning changes "establish a use classification inconsistent with surrounding uses and create an island of nonconforming use within a larger zoned district, and which dramatically reduce the value of uses specified in the zoning ordinance of either the rezoned plot or abutting property." *Rochester Ass'n of Neighborhoods v. City of Rochester*, 268 N.W. 885, 891 (Minn. 1978). Under this Application, that would happen in two distinct ways. First, the proposed new T3 zone is being dropped into the Hamm's Site in isolation from any other T3-zoned parcel. Second, the proposed new T3 zone will leave three separate I2-zoned parcels (my clients' properties), which will exist in the middle of this new proposed T3 zone. Consider the City's own zoning map below, which zooms out to show the surrounding area:[1]

[1] The City's zoning map is available at: https://stpaul.maps.arcgis.com/apps/instant/sidebar/index.html?appid=47fffa61b84c4d979626c51eb5ef091c



As the City's zoning map illustrates, the proposed new T3 zone is isolated from any neighboring T3-zoned parcel, which creates an island of T3 zoning. Within that new island of T3 zoning would be separate islands of I2-zoned land, owned by my clients, which appear on the map as distinct purple spots within the orange T3 zone. These islands of I2-zoned land, with easements that permit the use of common driveways to access the properties, will exist alongside and in a real sense ***within*** the proposed new T3-zoned parcels.

This kind of gerrymandered proposal illustrates why spot zoning is unlawful. The proposed rezoning would effectively authorize a new kind of hybrid zoning where uses that the City has previously concluded are incompatible could exist within the same site. For example, uses permitted in I2 zones like gun shops, shooting galleries, pawn shops, auto repair, and warehousing and storage would overlap with residential housing targeted specifically to families with young children without the need to seek variances for those uses. Changes to allow specific uses of property where they are otherwise prohibited should be dealt with under the more stringent standards for seeking a variance, rather than by changing the City's zoning on a parcel-by-parcel level to benefit specific projects, as is the case here.

The Planning Commission has appropriately raised these concerns. At its meeting on May 30, the Commission voted on the Application as three separate motions: (1) rezoning parcel 5 to H2, (2)

rezoning parcels 1 and 2 to RM2; and (3) rezoning parcels 3 and 4 to T3.[2] The map below, which was included in the Staff Report, shows the location of each parcel.

The Commission voted in favor of rezoning parcels 1, 2, and 5, but voted 9-2 against changing parcels 3 and 4 from an I2 to a T3 zone. Multiple Commissioners recognized that leaving the Property Owners' land as isolated I2 zones within a new T3 zone was clear spot zoning. After reviewing the proposed zoning map, Commissioner Holst stated, "if this doesn't look like spot zoning, I don't know what does." Commissioner Taghioff agreed, noting that "stick[ing] I2 in the middle of T3" is "not something that we would ever rationally do."

The Commissioners were also unpersuaded by the Staff's argument that the proposal would not affect the current Property Owners because breweries and distilleries can operate within T3 zones. As Commissioner Taghioff correctly noted, this argument ignores the fact that leaving my clients' properties surrounded by a larger T3 zone meant for a residential development will "make it obviously harder to sell in the market that way, and vice versa." This change, as Commissioner Taghioff observed, could have a "negative effect on land value, both for the three parcels which would remain I2 zoned and for the surrounding T3 parcels." Minnesota courts have long held that zoning changes are unlawful when they dramatically reduce the market value of the rezoned plot, which is precisely what would happen here. *See City of Rochester*, 268 N.W.2d at 891.

II. The proposal is inconsistent with the purpose of T3 zoning under the City's Legislative Code

In addition to being ***unlawful*** spot zoning, the proposed rezoning does not fit within other aspects the City's planning. T3 zoning is intended for larger, systemic mixed-use developments. That purpose is described in Section 66.314 of the City's Legislative Code, which explains that the "T3 traditional

[2] Like the Planning Commission, my clients only object to the rezoning of parcels 3 and 4. They have no objection to the rezoning of parcels 1, 2, and 5.

neighborhood district provides for higher-density pedestrian- and transit-oriented mixed-use development" and is designed for development or redevelopment on large sites that can accommodate a "system of interconnected streets and paths that offer multiple routes for motorists, pedestrians and bicyclists, and are connected to existing and future streets" along with a wide mix of uses and housing styles.

Put simply, this does not describe the Hamm's Site. The proposed new T3 district is a comparatively small district that is likely to have few, if any, of these features for which the T3 designation is intended as opposed to the systemic development of larger mixed-use neighborhoods that the T3 designation is for. When the T3 zoning classification is used in smaller sites like the Hamm's Site, Section 66.314 explains that it is intended "an existing mixed-use neighborhood center where some of the above elements already exist . . . [and] the intent is that all would be present within a reasonable walking distance."

That is not what the Hamm's Site currently is. The Hamm's Site is not pedestrian- or transit-oriented, and the east end of the Site is not a mixed-use development. Instead, there is a proposal to split the 694 Minnehaha Avenue East lot and to designate half of that lot to be part of a new historic district. But the new structure that would go up on the lot would not be connected to the broader Hamm's Site, because it would be intentionally outside the bounds of the proposed historic site and thus set apart. Contrary to the type of coherent development that is intended by T3 zoning, the proposed new structure would stand on its own, apart from the existing businesses and surrounding properties.

In short, the proposal to rezone portions of the Hamm's Site as T3 is simply inconsistent with the purpose and characteristics of T3 zoning, a problem raised by multiple members of the Planning Commission. The City Council should not approve a change in zoning that is inconsistent with even the stated intent of the proposed new zoning classification.

III. The proposed rezoning and development plan will have devastating effects on existing businesses

As noted, the rezoning proposal was submitted to facilitate a new development plan that will add, among other things, a new multi-family residential building, which would replace a substantial portion of the existing shared parking lot on the eastern side of the Hamm's Site, which the Housing and Redevelopment Authority ("HRA") has for years held out as a shared parking amenity for all businesses located on the site and their guests. For example, a staff report to the HRA Board dated October 23, 2013, outlined HRA's retention of streets and parking at the Hamm's Site as follows:

> On December 26, 2012, by Resolution 12-378, the HRA Board approved the conveyance of one of the buildings to Urban Organics, LLC for an aquaponics business.
>
> PED staff is working with other prospective business developers to purchase two additional buildings on the Hamm's site. To coordinate the installation of utilities

> and provide access for ingress, egress, and parking for all the buildings, the streets and parking lot will remain under the ownership of the HRA.

By resolution on October 23, 2013, the HRA voted 6-0 to approve this strategy. *See* RES 13-1667.

For years following that resolution, HRA consistently maintained that the surface lot was a shared amenity that would be available to all businesses and their guests. In 2015, St. Paul's Deputy Mayor wrote "The parking lot is, and will remain, owned by the HRA department indefinitely." Likewise, a June 2021 staff report stated that HRA "has maintained an existing shared public parking facility" at this location.

Our clients relied on and have consistently used this shared parking amenity while investing millions of dollars into revitalizing the Hamm's Site and turning it into the thriving commercial and community space it is today. But the proposed redevelopment, which these zoning changes are intended to aid, would abandon those promises in favor of building new construction that would jeopardize the survival of the existing businesses.

In particular, changes to the shared parking amenity would have devastating effects on the existing businesses at the Hamm's Site. Not only would the proposed redevelopment plan *eliminate* the majority of the public, shared surface lot on the eastern side of the Hamm's Site, the addition of a substantial residential structure, as well as the proposed market and additional housing units on the western side of the Site, will create significant *new and unmet* parking demands. The increased parking demands from these proposed developments would exceed current parking availability by hundreds of parking spots. Even the City's own parking study shows a substantial deficit of 175 parking spots compared to what would be needed in necessary parking at the site. Our clients' separate study suggests that the shortfall will actually be closer to 600 parking spaces.

Simply put, use of the parking amenity is fundamental to my clients' properties, and their businesses could not operate without it. A vote in favor of this Application is a vote in favor of a single developer over the property rights of existing Property Owners who have invested years and millions of dollars turning the Hamm's Site into a vibrant destination and cherished community resource.

IV. The proposed rezoning is unnecessary and untimely

In addition to being ***unlawful*** spot zoning, the proposed zoning changes are unnecessary and untimely. This Application was submitted without considering alternatives to the proposed changes or engaging my clients in any meaningful way. Indeed, multiple members of the Planning Commission urged the City to work cooperatively with the Property Owners to come up with alternative solutions for the Hamm's Site before fundamentally altering the zoning scheme of the entire site. My clients support those suggestions and remain eager to work with the City to discuss alternative approaches to developing this unique site that would be consistent with their property rights and the needs of the community. No one is more committed to the long-term success of the Hamm's Site than my clients. All

they ask is that the City work *with* them, not *against* them, to ensure that this unique place in St. Paul's history is a vibrant destination for years to come.

* * *

My clients respectfully object and request that the proposed zoning changes, which are inconsistent with the City's Legislative Code and constitute ***unlawful*** spot zoning, be denied.

Respectfully,

ANTHONY OSTLUND LOUWAGIE
DRESSEN & BOYLAN P.A.

/s/ Michael Kaupa

MICHAEL J. KAUPA

From:	Jenna Sadjadi
To:	Otten, Kyle L
Cc:	*CI-StPaul_Contact-Council
Subject:	RE: Protect Small Businesses at Hamm's Redevelopment
Date:	Monday, July 21, 2025 4:14:20 PM
Attachments:	image002.png image003.png

Dear Kyle – Thank you for reaching out to express your support for Saint Paul Brewing and your concerns regarding redevelopment at the Hamm's site.

Council President Noecker believe that both the brewery and redevelopment can co-exist successfully. She shares that she is committed to doing what we can to help ensure the success of both entities.

Thank you again for reaching out, your comment will be added to the public record for item PH 25-2.

Jenna Sadjadi (she/they)
Executive Assistant to Council President Noecker
Saint Paul City Council - Ward 2
15 W Kellogg Blvd, Room 310B
Saint Paul, MN 55102
651-266-8620 | **www.stpaul.gov/ward2**

SAINT PAUL
MINNESOTA

From: Otten, Kyle L <KOTTEN@travelers.com>
Sent: Monday, July 21, 2025 7:23 AM
To: #CI-StPaul_Ward2 <Ward2@ci.stpaul.mn.us>
Subject: Protect Small Businesses at Hamm's Redevelopment

Some people who received this message don't often get email from kotten@travelers.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Rebecca,

My name is Kyle Otten and I am writing as a resident of 259 Prescott Street on the Westside and an employee in downtown St. Paul to share my concern about how the City's current Hamm's Brewery redevelopment proposal and potential zoning changes might threaten existing businesses at the site, specifically Saint Paul Brewing.

Saint Paul Brewing is a destination brewery, bringing in visitors from the East Side, the Twin Cities metro, and beyond. They represent the creativity, vision, and connection that makes St. Paul so unique. I'm concerned that the City is planning to proceed with a proposal that disregards a small business when there are other options to consider to support existing businesses, provide affordable housing, and revitalize this historic space.

I urge you to reconsider the current plan and work with Saint Paul Brewing to find a path forward that supports their continued presence at the Hamm's site.

Thank you for your time and consideration.

Sincerely,

Kyle Otten
Sr. Manager | Middle Market Finance
Travelers
385 Washington St | SB03
St Paul, MN 55102
W: 651.310.5930

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

From:	Jenna Sadjadi
To:	iclindberg@hotmail.com
Cc:	*CI-StPaul_Contact-Council
Subject:	RE: Protect st Paul brewery and small business as while in st Paul
Date:	Monday, July 21, 2025 4:17:55 PM
Attachments:	image001.png

Dear Ingrid – Thank you for reaching out. Your comment expressing your support for Saint Paul Brewing and your concerns regarding redevelopment at the Hamm's site has been received.

Council President Noecker believe that both the brewery and redevelopment can co-exist successfully. She shares that she is committed to doing what we can to help ensure the success of both entities.

Thank you again for reaching out, your comment will be added to the public record for item PH 25-2.

Jenna Sadjadi (she/they)
Executive Assistant to Council President Noecker
Saint Paul City Council - Ward 2
15 W Kellogg Blvd, Room 310B
Saint Paul, MN 55102
651-266-8620 | **www.stpaul.gov/ward2**

SAINT PAUL
MINNESOTA

From: Ingrid Lindberg <iclindberg@hotmail.com>
Sent: Sunday, July 20, 2025 7:52 PM
To: #CI-StPaul_Ward2 <Ward2@ci.stpaul.mn.us>
Cc: Ingrid Lindberg <iclindberg@hotmail.com>
Subject: Protect st Paul brewery and small business as while in st Paul

Some people who received this message don't often get email from iclindberg@hotmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Ms. Noecker

My name is Ingrid and I am writing from Lowertown to share my concern about how the City's current Hamm's Brewery redevelopment proposal and potential zoning changes might

threaten existing businesses at the site, specifically Saint Paul Brewing.

Saint Paul Brewing is a destination brewery, bringing in visitors from the East Side, the Twin Cities metro, and beyond. They represent the creativity, vision, and connection that makes St. Paul so unique. I'm concerned that the City is planning to proceed with a proposal that disregards yet another small business when there are other options to consider to support existing businesses, provide affordable housing, and revitalize this historic space.

I urge you to reconsider the current plan and work with Saint Paul Brewing to find a path forward that supports their continued presence at the Hamm's site.

It feels as if the city council is hell bent on chasing every single amazing small business out of our city.

Please turn the tide on that feeling that is pervasive amongst city residents and bushes owners alike.

Thank you for your time and consideration.

Sincerely,

Ingrid Lindberg

From:	Jenna Sadjadi
To:	Janet
Cc:	*CI-StPaul_Contact-Council
Subject:	RE: St Paul Brewery
Date:	Monday, July 21, 2025 4:19:37 PM
Attachments:	image001.png

Dear Janet – Thank you for reaching out. Your comment expressing your support for Saint Paul Brewing and your concerns regarding redevelopment at the Hamm's site has been received.

Council President Noecker believe that both the brewery and redevelopment can co-exist successfully. She shares that she is committed to doing what we can to help ensure the success of both entities.

Thank you again for reaching out, your comment will be added to the public record for item PH 25-2.

Jenna Sadjadi (she/they)
Executive Assistant to Council President Noecker
Saint Paul City Council - Ward 2
15 W Kellogg Blvd, Room 310B
Saint Paul, MN 55102
651-266-8620 | **www.stpaul.gov/ward2**

SAINT PAUL
MINNESOTA

From: Janet <janetr.coons@gmail.com>
Sent: Sunday, July 20, 2025 4:16 PM
To: #CI-StPaul_Ward2 <Ward2@ci.stpaul.mn.us>
Subject: St Paul Brewery

Think Before You Click: This email originated **outside** our organization.

For more than two years, St Paul Brewery has pushed for collaboration at the Hamm's site. They have asked for help fixing broken easements and flawed boundaries. They have brought in experts, offered mediation, and proposed real solutions to make this complex site a win for everyone.
They have urged the city repeatedly to commit to a realistic parking plan that considers both current and future uses for everybody involved.
It is time for the city to stop stonewalling and start showing up as a true partner.
What are you doing to help St Paul Brewery stay in their beautiful location and thrive?

MAI CHONG XIONG
Ramsey County Commissioner
District 6

Winona Yang, JD
Phone: 651-266-8357

220 Courthouse
15 West Kellogg Boulevard
Saint Paul, Minnesota 55102
Phone: 651-266-8365

June 6, 2025

Re: Letter of Support for JB Vang's Proposed Redevelopment of Former Hamm's Brewery Site

To whom it may concern,

As Chair of the Ramsey County Housing Redevelopment Authority and the County Commissioner of District 6, I write in strong support of JB Vang's proposed redevelopment project for full funding. Through Ramsey County's Critical Corridors Development & Infrastructure grant, we have awarded Hamm's Brewery East End $500,000 in 2024 to help further this development and realize its full plan, driven by the residents, community organizations and the City of Saint Paul.

The proposal includes much needed affordable housing at the site with a range of affordability from 30% to 60% AMI. Because 60% AMI roughly equates to the average income in Saint Paul, this housing will directly benefit the current residents of this area. The project combines 110 units of family-friendly new construction with 86 units of artist style loft housing in the historic brewery buildings to provide an array of options.

JB Vang's proposal also includes a commercial marketplace that will offer East Side entrepreneurs an opportunity to start or grow their business and will include an ownership component for these local businesses to build equity.

The redevelopment plan put forth by JB Vang will reactivate several of the long-standing vacant buildings on the property and help achieve several of the community's goals and priorities for this area. This plan has significant community support because of the future benefits it will bring to the neighborhood, including much needed affordable housing, commercial opportunities for small and emerging businesses, bike and pedestrian connections to parks and trail amenities, and both indoor and outdoor community gathering and event spaces.

I strongly urge you to consider supporting this development in effort to revitalize this corridor of Saint Paul and to invest in much-needed affordable housing units for our residents in Saint Paul, Ramsey County and east metro.

Sincerely,

Commissioner Mai Chong Xiong
Ramsey County – District 6
Chair of the Ramsey County Housing Redevelopment Authority

To whom it may concern:

This letter is to state my support for JB Vang's proposed redevelopment of the city-owned portion of the former Hamm's Brewery site on Saint Paul's East Side.

JB Vang's proposal includes much needed affordable housing at the site with a range of affordability from 30% to 60% AMI. Because 60% AMI roughly equates to the average income in Saint Paul, this housing will directly benefit the current residents of this area. The project combines 110 units of family-friendly new construction with 86 units of artist style loft housing in the historic brewery buildings to provide an array of options.

The substantial outdoor site improvements in JB Vang's proposal will also significantly improve the connectivity of the whole site for pedestrians and bicyclists to move to and through the space, utilizing new connections the community has expressed as a priority. The new indoor and outdoor spaces provide for community gatherings and event opportunities, which will also serve the larger community.

The redevelopment plan put forth by JB Vang will reactivate several of the long-standing vacant buildings on the property and help achieve several of the community's goals and priorities for this area. This plan has significant community support because of the future benefits it will bring to the neighborhood, including much needed affordable housing, commercial opportunities for small and emerging businesses, bike and pedestrian connections to parks and trail amenities, and both indoor and outdoor community gathering and event spaces. Overall, the rehabilitation of these historic buildings and construction of new housing is an investment that centers the needs and desires of the community and will serve it well into the future.

Based on community concerns that have been voiced regarding parking for neighboring businesses, I appreciate that the developer JB Vang redesigned the new construction apartment building to add an approximately 70-stall surface parking amenity for commercial users of the site.

I believe that JB Vang is carrying out the development in a way that has been guided by community voices and reflects the spirit and values of the community. I support the ongoing efforts of the city to ensure this development is successfully completed.

Sincerely,

Commissioner Rafael Ortega
Ramsey County Board, District 5

220 Courthouse
15 West Kellogg Blvd.
Saint Paul, MN 55102
Phone: (651) 266-8350
www.co.ramsey.mn.us

Liz Lee
State Representative

District 67A

Minnesota House of Representatives

July 1, 2025

To Whom It May Concern:

I write to share my support for JB Vang's proposed redevelopment of the city-owned portion of the former Hamm's Brewery site on Saint Paul's Eastside because of the housing and economic development goals that it will help our community meet.

I understand JB Vang's proposal includes much needed affordable housing at the site with a range of affordability from 30% to 60% AMI, which will directly benefit the current residents of this area. I understand the project combines 110 units of family-friendly new construction with 86 units of artist-style loft housing in the historic brewery buildings to provide an array of options.

Another aspect of JB Vang's proposal that I appreciate is the commercial marketplace that will offer Eastside entrepreneurs an opportunity to start or grow their business. I understand this will include an ownership component for these local businesses to build equity within the marketplace.

The outdoor site improvements in JB Vang's proposal will also significantly improve the connectivity of the area for pedestrians and bicyclists to travel to, and throughout the space, utilizing new connections the community has expressed is a priority. The new indoor and outdoor spaces can also be used for community gatherings and events to serve the larger Eastside community.

Finally, I really look forward to this project because I believe the redevelopment plan from JB Vang will reactivate several of the long-standing vacant buildings on the property and help achieve several of our community's goals and priorities for this area. This plan has significant community support because of the benefits it will bring to the neighborhood- including much needed affordable housing, commercial opportunities for small and emerging businesses, bike and pedestrian connections to parks and trail amenities, and indoor and outdoor community event spaces. Overall, the rehabilitation of these historic buildings and construction of new housing is an investment that will benefit the Eastside community for many years.

I support the ongoing efforts of the city to ensure this development is successfully completed. Please let me know if there is anything I can do in my capacity as a state official. I have attend one of the many community engagement events held by JB Vang, and I know that the community is eager for a project like this.

Sincerely,

Representative Liz Lee

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Subject: FW: support for Hamm"s Brewery development
Date: Tuesday, July 22, 2025 11:02:02 AM
Attachments: image001.png

Hello,

Please add the below support for Hamm's to public record.

Thank you,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Tricia Schmidt <teaspottery@gmail.com>
Sent: Tuesday, July 8, 2025 11:11 AM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: support for Hamm's Brewery development

Some people who received this message don't often get email from teaspottery@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Councilmember Johnson –

My name is Tricia Schmidt and I live at 90 Maria Ave in St. Paul. One of my favorite local places to eat and hang out is St. Paul Brewing, so I was curious when I heard the controversy surrounding the new city projects planned at the Hamm's site. I didn't want my favorite place on the East Side to be jeopardized as a lot of the buzz floating around in public led me to believe. Once I found out more information, I saw that St. Paul Brewing is not, in fact, jeopardized by the city's plan to build affordable housing, enable historic preservation, and create a commercial marketplace. This is a relief as we love St. Paul Brewing and want to make sure it thrives for as long as possible, while still supporting the city's very reasonable plans.

Therefore, I am writing to state my support for the Hamm's Brewery Development Proposal from JB Vang.
I believe this development will be an asset to my community because:

- It will preserve and rehabilitate the historic brewery buildings that have been vacant since 1997.
- It will create nearly 200 new housing units including family-friendly apartments and artist style lofts.
- It includes a new commercial marketplace in the historic brewery buildings that will offer opportunities for East Side entrepreneurs to build and grow their businesses, and create a shopping and dining destination for the residents and the neighborhood.
- The plan will create new trail connections for bikes and pedestrians to connect the site with the Bruce Vento Regional Trail and Swede Hollow Park.
- There are community gathering spaces included in the plan for both outdoor and indoor events, making this site a valuable community hub and asset.

The Hamm's Brewery is a historic treasure and holds incredible opportunities for housing and economic development that will benefit my community. Please support this project to ensure it is able to keep moving forward and meet its potential.

Sincerely,

Tricia Schmidt
90 Maria Ave
St. Paul 55106

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Subject: FW: support of Hamm"s Brewery Development
Date: Tuesday, July 22, 2025 10:59:35 AM
Attachments: image001.png

Hello,

Please make sure this is added to public record.

Thank you,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Silver Moran-Stewart
Sent: Wednesday, June 11, 2025 3:17 PM
To: MICHEL TAYLOR <taylor672@comcast.net>; #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: RE: support of Hamm's Brewery Development

Hi Michel,

Thank you for your support—Councilmember Johnson sincerely appreciates you reaching out.

Please let me know if you would like your comment added to the public record. Otherwise, we'd love to have your support in person at the public hearing on June 18th.

Best regards,

Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: MICHEL TAYLOR <taylor672@comcast.net>
Sent: Wednesday, June 11, 2025 1:57 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: support of Hamm's Brewery Development

Think Before You Click: This email originated **outside** our organization.

Dear Councilwoman Johnson,

I have lived on the Eastside of St. Paul most of my adult life. Seeing all of the ups and downs of the community has given me a unique perspective. Not everything in our area can be saved and restored, but starting with one of our most historic sites is a good start. For this reason, I support the development of the Hamm's Brewery Site by JB Vang.
This project will preserve buildings that are in ruin and have been vacant for almost 30 years. It will provide much needed housing units and marketplace opportunities for entrepreneurs. This is an opportunity for the creation of a valuable community hub that will tie in the surrounding park and trails for recreational use.
At the same time, we have hope that the existing businesses will find a way to work with the development of this project and use it as an opportunity to enhance their economic status.
Please support this project for the above stated reasons and help us ensure that it keeps moving forward.

Sincerely,

Michel Taylor
Friends of Swede Hollow, Chairperson
672 Greenbrier St.
taylor672@comcast.net
651-442-3366

From:	Silver Moran-Stewart
To:	CouncilHearing (CI-StPaul)
Subject:	FW: Hamm"s Brewery project.
Date:	Tuesday, July 22, 2025 10:55:10 AM
Attachments:	image001.png

Hello,

Please add to public record.

Best,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: judgelarry <judgelarry@comcast.net>
Sent: Friday, June 6, 2025 7:08 AM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Hamm's Brewery project.

Some people who received this message don't often get email from judgelarry@comcast.net. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

I support for the Hamm's Brewery Development Proposal from JB Vang.
I believe this development proposal will be an asset to the community.

Larry Meuwissen, 8 Bates Avenue.
Sent from Samsung Galaxy smartphone.

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Subject: FW: Hamm"s Brewery Redevelopment
Date: Tuesday, July 22, 2025 10:54:21 AM
Attachments: image001.png

Hi,

Can this be added to public record for support of Hamm's Brewery.

Thanks,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Joyce Maddox <joycea0805@gmail.com>
Sent: Friday, June 6, 2025 7:02 AM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Hamm's Brewery Redevelopment

> Some people who received this message don't often get email from joycea0805@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Let's move forward with the project by JB Vang that will create a space all of us Eastsiders will be proud to endorse. Who wouldn't want to live where you can connect with walking trails and markets within the same area of your affordable home?
Thanks,
Joyce Maddox
8 Bates Ave, St Paul, MN 55106

From:	Silver Moran-Stewart
To:	CouncilHearing (CI-StPaul)
Subject:	FW: Hamm"s Brewery complex - Letter of Support
Date:	Tuesday, July 22, 2025 10:51:21 AM
Attachments:	Historic Saint Paul LOS - Heritage Preservation.pdf image001.png

Hi,

Can you please make sure this letter of support is added to public record.

Thanks,
Silver Moran-Stewart (she/her)
Executive Assistant
Office of Councilmember Cheniqua Johnson, Ward 7
15 W Kellogg Blvd, Ste. 320-C
Saint Paul, MN 55102
651-266-8670
www.StPaul.gov

SAINT PAUL
MINNESOTA

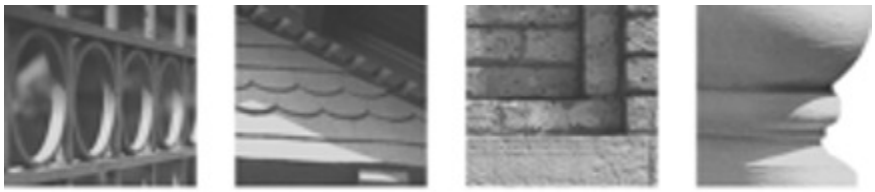
From: Kate Pearce <mskate878@gmail.com>
Sent: Sunday, May 18, 2025 9:55 AM
To: *CI-StPaul_AskHPC <AskHPC@ci.stpaul.mn.us>
Cc: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>; Nicolle Newton <Nicolle.Newton@ci.stpaul.mn.us>
Subject: Hamm's Brewery complex - Letter of Support

Some people who received this message don't often get email from mskate878@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Hello,
Please find a letter of support attached regarding the Hamm's Brewery Complex, for the HPC meeting on Mon, May 19th.

Respectfully,
Kate Pearce, board member
Historic Saint Paul



HISTORIC SAINT PAUL

May 17, 2025

Steve George, Chair
City of Saint Paul Heritage Preservation Commission
City Hall Annex, 25 West 4th Street, Suite 1300
Saint Paul, MN 55102

Re: Historic Designation of the Hamm's Brewery Historic District

Dear Chair George,

On behalf of Historic Saint Paul, we are writing in support of local designation of the Hamm's Brewery as a historic district. Historic Saint Paul's mission is to preserve and promote the cultural heritage, character, and vitality of Saint Paul neighborhoods. Historic Designation of this property is an important way to preserve the cultural heritage of Saint Paul and the important role that Hamm's Brewery played in the history of Saint Paul, specifically the East Side of Saint Paul.

In 2022 the city designated JB Vang as the tentative developer of the HRA-owned property at Hamm's Brewery and supported their proposal for adaptive reuse of the dilapidated historic buildings by converting them into a commercial marketplace and unique artist loft style housing. Since the properties were vacated by Stroh Brewery in 1997, many of these buildings have remained vacant and subject to decay and deterioration. As an organization, we support the tools of historic designation to preserve and rehabilitate historic properties, especially ones as significant as these.

The State Historic Preservation Office (SHPO) and the Minnesota State Review Board recently recommended the Theodore Hamm Brewing Company Historic District as eligible for listing in the National Register of Historic Places (NRHP) and a NRHP nomination is currently under review by the National Park Service (NPS). Based on the historic significance documented in the NRHP nomination, we believe that the property is likely to meet the City's Criteria for Designation as a local Heritage Preservation District.

Historic Saint Paul believes that JB Vang is carrying out the development in a way that has been guided by community voices and reflects the spirit and the values of the community. We support the ongoing efforts of the city to ensure this development comes to fruition. And we want to emphasize our support for these current efforts to designate the property as a local historic district to ensure the remaining historic brewery buildings are preserved. We appreciate your acceptance of this letter of support from Historic Saint Paul for the Hamm's Brewery historic designation.

Sincerely,

Board of Directors, Historic Saint Paul

CC: Saint Paul City Councilmember, Cheniqua Johnson

HRA Executive Director, Nicolle Newton

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Cc: Greg Weiner
Subject: FW: Support for JB Vang proposal for Hamms Brewery
Date: Tuesday, July 22, 2025 1:43:58 PM

From: Katie D Diaz <Katie.Diaz@hennepin.us>
Sent: Tuesday, July 22, 2025 1:42 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Support for JB Vang proposal for Hamms Brewery

Some people who received this message don't often get email from katie.diaz@hennepin.us. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Councilmember Johnson,

I am writing to state my support for the Hamm's Brewery Development Proposal from JB Vang.

As a member of the community and social worker who works closely with individuals and families experiencing housing instability due to safe, affordable, and accessible housing I feel this is a necessary proposal to move forward with to meet the needs of our community. This development will be an asset to the community in a number of ways, including:

- It will preserve and rehabilitate the historic brewery buildings that have been vacant since 1997. Historic architecture is something that makes our community unique and preservation can be difficult for private groups due cost and resources. This proposal will ensure that the buildings are present for our community in the years to come, and provide a valuable resource, housing, that is limited for many.
- It will create nearly 200 new housing units, which would be inclusive of families and artist.
- There is a proposal for commercial space where local artists and business owners will have a space to sell their goods and create more financial stability and purchasing power, right here in the community.
- Community gathering spaces that can meet the needs of residents, as well as the community as a whole
- Addition of walking paths and bike trails that will not only crate new trail connections with the Regional Trail and Swede Hallow Park, put promote health

and wellness in the community with the additional resources.

The Hamm's Brewery is not only a place that I enjoy visiting with friends, family, and neighbors – it is a historical treasure that holds a unique opportunity four housing and economic development that will benefit our community. Please support this project to ensure that it is able to keep moving forward and meet its potential

Sincerely,
Katie Diaz, MSW
612-807-3008

Disclaimer: If you are not the intended recipient of this message, please immediately notify the sender of the transmission error and then promptly permanently delete this message from your computer system.

From:	Silver Moran-Stewart
To:	CouncilHearing (CI-StPaul)
Cc:	Greg Weiner
Subject:	FW: Constituent Support for the Hamm's Brewery
Date:	Tuesday, July 22, 2025 1:26:07 PM

From: Joe Karlsson <joekarlsson1@gmail.com>
Sent: Monday, June 9, 2025 10:17 AM
To: ward7@ci.stpaul.mn.us
Subject: Constituent Support for the Hamm's Brewery

Dear Councilmember Johnson,

I'm writing as a constituent living in Dayton's Bluff in East Saint Paul to express my strong support for the JB Vang development proposal at the historic Hamm's Brewery site.

This project offers clear benefits to our community, including:

- Preservation and rehabilitation of the iconic brewery buildings, which have sat vacant since 1997.
- Nearly 200 new housing units, including family-sized apartments and artist-style lofts.
- A new commercial marketplace that will support East Side entrepreneurs and provide local shopping and dining options.
- Expanded trail and pedestrian connections to Swede Hollow Park and the Bruce Vento Regional Trail.
- Indoor and outdoor community gathering spaces that will serve as a central hub for events and neighborhood connection.

The Hamm's site is a historic treasure with untapped potential. This plan brings both economic development and community value, and I urge you to support its advancement.

Thank you for your leadership and commitment to our neighborhood.

Sincerely,
Joe

From:	Jenna Sadjadi
To:	lisa clasen; #CI-StPaul_Ward2
Cc:	*CI-StPaul_Contact-Council
Subject:	RE: Hamm"s site development, in support of
Date:	Tuesday, July 22, 2025 1:20:17 PM
Attachments:	image001.png

Hi Lisa -- Thank you for contacting the Ward 2 office. Your comment regarding redevelopment at the Hamm's site and parking for Saint Paul Brewing has been received.

Council President Noecker believe that both the brewery and redevelopment can co-exist successfully. She shares that she is committed to doing what we can to help ensure the success of both entities.

Thank you again for reaching out, your comment will be added to the public record for item PH 25-2.

Jenna Sadjadi (she/they)
Executive Assistant to Council President Noecker
Saint Paul City Council - Ward 2
15 W Kellogg Blvd, Room 310B
Saint Paul, MN 55102
651-266-8620 | **www.stpaul.gov/ward2**

SAINT PAUL
MINNESOTA

From: lisa clasen <lisaclasen@gmail.com>
Sent: Tuesday, July 22, 2025 1:17 PM
To: #CI-StPaul_Ward2 <Ward2@ci.stpaul.mn.us>
Subject: Hamm's site development, in support of

Think Before You Click: This email originated **outside** our organization.

Good afternoon. Please add this to the public record for PH-25-2.

I can understand why parking is a concern, but not enough to stop new housing or long overdue development. If parking can be identified within a block of the business, in my opinion there is no impediment to this project.

Thank you,

Lisa Clasen
500 Robert St N
St. Paul, MN 55101-4452

From:	Jenna Sadjadi
To:	Otten, Kyle L
Cc:	*CI-StPaul_Contact-Council
Subject:	RE: Protect Small Businesses at Hamm's Redevelopment
Date:	Tuesday, July 22, 2025 11:43:20 AM
Attachments:	image002.png image003.png

Hello Kyle -- Thank you for reaching out. Your comment expressing your support for Saint Paul Brewing and your concerns regarding redevelopment at the Hamm's site has been received.

Council President Noecker believe that both the brewery and redevelopment can co-exist successfully. She shares that she is committed to doing what we can to help ensure the success of both entities.

Thank you again for reaching out, your comment will be added to the public record for item PH 25-2.

Jenna Sadjadi (she/they)
Executive Assistant to Council President Noecker
Saint Paul City Council - Ward 2
15 W Kellogg Blvd, Room 310B
Saint Paul, MN 55102
651-266-8620 | **www.stpaul.gov/ward2**

SAINT PAUL
MINNESOTA

From: Otten, Kyle L <KOTTEN@travelers.com>
Sent: Monday, July 21, 2025 7:23 AM
To: #CI-StPaul_Ward2 <Ward2@ci.stpaul.mn.us>
Subject: Protect Small Businesses at Hamm's Redevelopment

Some people who received this message don't often get email from kotten@travelers.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Rebecca,

My name is Kyle Otten and I am writing as a resident of 259 Prescott Street on the Westside and an employee in downtown St. Paul to share my concern about how the City's current Hamm's Brewery redevelopment proposal and potential zoning changes might threaten existing businesses at the site, specifically Saint Paul Brewing.

Saint Paul Brewing is a destination brewery, bringing in visitors from the East Side, the Twin Cities metro, and beyond. They represent the creativity, vision, and connection that makes St. Paul so unique. I'm concerned that the City is planning to proceed with a proposal that disregards a small business when there are other options to consider to support existing businesses, provide affordable housing, and revitalize this historic space.

I urge you to reconsider the current plan and work with Saint Paul Brewing to find a path forward that supports their continued presence at the Hamm's site.

Thank you for your time and consideration.

Sincerely,

Kyle Otten
Sr. Manager | Middle Market Finance
Travelers
385 Washington St | SB03
St Paul, MN 55102
W: 651.310.5930

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

From:	Silver Moran-Stewart
To:	CouncilHearing (CI-StPaul)
Cc:	Greg Weiner
Subject:	FW: Letter of support for the Hamm's Brewery Development Proposal from JB Vang
Date:	Wednesday, July 23, 2025 9:45:35 AM

From: Thomas B <tmbrasseur0089@gmail.com>
Sent: Tuesday, July 22, 2025 6:31 PM
To: #CI-StPaul_Ward6 <Ward6@ci.stpaul.mn.us>
Cc: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Letter of support for the Hamm's Brewery Development Proposal from JB Vang

You don't often get email from tmbrasseur0089@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Dear Councilmember Yang ,

I am writing to state my support for the Hamm's Brewery Development Proposal from JB Vang.

I believe this development will be an asset to my community because:

- *It will preserve and rehabilitate the historic brewery buildings that have been vacant since 1997.*
- *It will create nearly 200 new housing units including family-friendly apartments and artist style lofts.*
- *It includes a new commercial marketplace in the historic brewery buildings that will offer opportunities for East Side entrepreneurs to build and grow their businesses, and create a shopping and dining destination for the residents and the neighborhood.*
- *The plan will create new trail connections for bikes and pedestrians to connect the site with the Bruce Vento Regional Trail and Swede Hollow Park.*
- *There are community gathering spaces included in the plan for both outdoor and indoor events, making this site a valuable community hub and asset.*

The Hamm's Brewery is a historic treasure and holds incredible opportunity for housing and economic development that will benefit my community. Please support this project to ensure it is able to keep moving forward and meet its potential.

Best Regards,

Thomas M Brasseur

From:	Silver Moran-Stewart
To:	CouncilHearing (CI-StPaul)
Cc:	Greg Weiner
Subject:	FW: Support for Hamm"s Brewery redevelopment project
Date:	Wednesday, July 23, 2025 9:13:15 AM

From: Jorge Sosa <thatsosaguy@gmail.com>
Sent: Tuesday, July 22, 2025 11:31 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Support for Hamm's Brewery redevelopment project

Think Before You Click: This email originated **outside** our organization.

Dear Councilmember Johnson:

I am writing to express my support for the Hamm's Brewery redevelopment project proposed by JB Vang.

As a member of the Dayton's Bluff Community Council, I voted in support of JB Vang's requested rezoning of the property from an industrial use to a mixed use.

I'm now writing to you as a private citizen because I love JB Vang's vision for the Hamm's Brewery site and think it'd be a tremendous benefit to our community.

At the heart of this project is the planned creation of about 200 much-needed quality affordable housing units. As both a renter and someone who's reminded of our city's struggle with homelessness and housing insecurity every day, I am keenly aware of the need for this essential asset.

I also believe the proposed commercial marketplace will be a fantastic economic driver for our neighborhood. I recently took a road trip to Milwaukee and was impressed by their thriving downtown Public Market. I can easily envision the proposed Hamm's marketplace similarly fostering local businesses, serving as a gathering place for East Siders, and becoming a destination for folks from around the Twin Cities.

I urge you to support this inspired vision for revitalizing a historic site that will benefit our neighborhood for generations to come.

Thank You!

Jorge Sosa

296 Bates Ave., Apt. 9
Saint Paul, MN 55106
612-895-0853

From:	Silver Moran-Stewart
To:	CouncilHearing (CI-StPaul)
Cc:	Greg Weiner
Subject:	FW: Hamm"s Brewery Redevelopment Support Comment
Date:	Wednesday, July 23, 2025 9:09:41 AM

From: Benjamin Werner <benreszkawerner@gmail.com>
Sent: Tuesday, July 22, 2025 7:34 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: Hamm's Brewery Redevelopment Support Comment

> Some people who received this message don't often get email from benreszkawerner@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Good evening,

Please do not change the Hamm's redevelopment concept. We do not need so much parking in Saint Paul. What we do need is housing. Saint Paul needs to have a competitive edge against the suburbs, which are an environmental and social disaster. The best solution to that is to build more housing, as densely as possible.

Although I enjoy Saint Paul brewing, they do not seem to realize that having all those apartments next door would create a built in customer base. Please allow as much housing as possible on the site.

Ben Werner

From: Sustain Saint Paul
To: CouncilHearing (CI-StPaul)
Subject: Support letter for JB Vang Development at Hamm"s Site
Date: Tuesday, July 22, 2025 11:38:50 PM
Attachments: Hamms Statement - Sustain Saint Paul.pdf

You don't often get email from info@sustainstpaul.org. Learn why this is important

Greetings,

On behalf of Sustain Saint Paul, we would like to submit this attached letter as testimony in favor of the rezoning and JB Vang development at the Hamm's Brewery site for the public hearing on Wednesday July 23rd.

Thank you for your commitment to Saint Paul.

Regards,
Sustain Saint Paul's Board of Directors

Abundant housing, low-carbon transportation, and sustainable land use

Sustain Saint Paul

PO Box 16164, Saint Paul, MN 55116
www.sustainstpaul.org | info@sustainstpaul.org

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Chris Smith

Our Mission

Sustain Saint Paul champions abundant housing, low-carbon transportation, and sustainable land use in the City of Saint Paul through education, advocacy and political action, to ensure a more just and equitable city for all current and future residents.

Tuesday, July 22nd, 2025

Dear City Councilmembers,

We represent Sustain Saint Paul, a grassroots volunteer-driven advocacy organization that champions abundant housing, low-carbon transportation, and sustainable land use in the City of Saint Paul. We support the rezoning of 694 Minnehaha et al and JB Vang's proposed development of the city-owned Hamm's Brewery site. We are excited about the opportunity this project presents for the immediate neighborhood and for Saint Paul at large.

This development will bring 196 much needed affordable housing units at a range of 30-60% AMI and choice of styles ranging from artist lofts to family-friendly multi-bedroom apartments. 86 of these units will be located in the historic brewery building. Historic conversions aren't easy, and we appreciate that this proposal will preserve and revitalize a beautiful and iconic building that has sadly been vacant for decades.

110 of these units will be built on what is now a single-level parking lot owned by the Saint Paul Housing and Redevelopment Authority - a piece of property which our city currently collects no taxes on (alongside almost 20% of this city). With our city's considerable financial strains and ever increasing property taxes, we need developments like this one that expand our tax base and promote density for efficient services - benefitting both new and existing residents, around Swede Hollow and citywide.

This development will bring other significant benefits to the community - improved greenspace, recreation areas, community gathering spaces, and a performance plaza - all connected to the surrounding neighborhood through the Bruce Vento Regional Trail and Swede Hollow Park. The amenities and accessibility to bike and pedestrian traffic double down on this site as an enticing destination for residents while simultaneously moving us toward our climate goals..

The development presents considerable opportunity to the business community. The commercial marketplace will give prospective Eastside small business owners a place to start and the ability to build equity through an ownership model. For existing businesses, nearly 200 new local housing units, improved connectivity, and increased foot traffic presents them with many new customers.

Thank you for your commitment to Saint Paul. Please support a thriving, affordable, liveable, and sustainable city by supporting this rezoning and redevelopment.

Sustain Saint Paul Board of Directors

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Cc: Greg Weiner
Subject: FW: HAMM CHAOS
Date: Wednesday, July 23, 2025 11:52:24 AM

-----Original Message-----
From: Roxanne Sanchez <roxanne@ninelivesmn.org>
Sent: Tuesday, July 22, 2025 3:55 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>
Subject: HAMM CHAOS

roxanne@ninelivesmn.org appears similar to someone who previously sent you email, but may not be that person. Learn why this could be a risk <https://aka.ms/LearnAboutSenderIdentification>

Think Before You Click: This email originated outside our organization.

Dear Councilmember Johnson –

I am writing to state my support for the Hamm's Brewery Development Proposal from JB Vang.

I write as a resident of Dayton's Bluff, and active member of the east side, and as a community focused small business owner.

I believe this development will be an asset to my community because:

It will preserve and rehabilitate the historic brewery buildings that have been vacant since 1997.

It will create nearly 200 new housing units including family-friendly apartments and artist style lofts.
It includes a new commercial marketplace in the historic brewery buildings that will offer opportunities for East Side entrepreneurs to build and grow their businesses, and create a shopping and dining destination for the residents and the neighborhood.
The plan will create new trail connections for bikes and pedestrians to connect the site with the Bruce Vento Regional Trail and Swede Hollow Park.
There are community gathering spaces included in the plan for both outdoor and indoor events, making this site a valuable community hub and asset.

The Hamm's Brewery is a historic treasure and holds incredible opportunity for housing and economic development that will benefit my community. Please support this project to ensure it is able to keep moving forward and meet its potential.

Thank you for all you do,

Sincerely,
Roxanne Sanchez
828 Mound Street
St Paul, MN

Roxanne Sanchez

Nine Lives

Co Founder | Slow Fashion Encourager | Master Celebrator

c. 612-220-3378

www.ninelivesthrift.org <http://www.ninelivesthrift.org>

From:	Cheniqua Johnson
To:	Greg Weiner
Cc:	Silver Moran-Stewart
Subject:	FW: Hamm's Brewery Development Proposal from JB Vang
Date:	Wednesday, July 23, 2025 10:30:48 AM

From: Giovonnia Harris <peachypoo74@gmail.com>
Sent: Tuesday, July 22, 2025 2:08 PM
To: #CI-StPaul_Ward7 <Ward7@ci.stpaul.mn.us>; #CI-StPaul_Ward6 <Ward6@ci.stpaul.mn.us>
Subject: Hamm's Brewery Development Proposal from JB Vang

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Think Before You Click: This email originated **outside** our organization.

Dear Councilmembers –

I am writing to state my support for the Hamm's Brewery Development Proposal from JB Vang, specifically the rezoning under consideration on 7/23/25.
I believe this development will be an asset to my community because:

- It will preserve and rehabilitate the historic brewery buildings that have been vacant since 1997.
- It will create nearly 200 new housing units including family-friendly apartments and artist style lofts.
- It includes a new commercial marketplace in the historic brewery buildings that will offer opportunities for East Side entrepreneurs to build and grow their businesses, and create a shopping and dining destination for the residents and the neighborhood.
- The plan will create new trail connections for bikes and pedestrians to connect the site with the Bruce Vento Regional Trail and Swede Hollow Park.
- There are community gathering spaces included in the plan for both outdoor and indoor events, making this site a valuable community hub and asset.

The Hamm's Brewery is a historic treasure and holds incredible opportunities for housing and economic development that will benefit my community. Please support this project to ensure it is able to keep moving forward and meet its potential.

Sincerely,

Giovonnia Harris
1943 Ivy Ave E

St. Paul, MN 55119

From: Silver Moran-Stewart
To: CouncilHearing (CI-StPaul)
Cc: Greg Weiner
Subject: FW: Support Hamms
Date: Wednesday, July 23, 2025 1:09:04 PM

From: kathy wedemeyer <katweds@icloud.com>
Subject: Support
Date: July 23, 2025 at 10:32:30 AM CDT
To: Ward7@ci.stpaul.mn.us

Hello

I am in full support of the JB Vang Development at Hamms Brewery. There will be plenty of parking for St Paul Brewing as there will also be underground parking for the tenants.

I live at 734 5th St E | St. Paul 55106

kathy wedemeyer
651-387-2466

"Diversity is being invited to the party; inclusion is being asked to dance," Verna Myers

From:	Kaleb McCulloch
To:	CouncilHearing (CI-StPaul); John Perlich
Cc:	Anika Bowie; Rebecca Noecker; Saura Jost; #CI-StPaul_Ward5; Nelsie Yang; Cheniqua Johnson; Biftu Adema-Jula; Megan Jekot; Tom Basgen; Jenne Nelson; Abdihamid Badri; Ploua Yang; Melanie Johnson
Subject:	SPAC_Public Comments_PH 25-2_Applicaiton to Rezone Property at 694 Minnehaha Ave E
Date:	Wednesday, July 23, 2025 12:21:17 PM
Attachments:	image001.png SPAC_7.23.2025_PH 25-2_Hamms Brewery Redevelopment_Public Comments.pdf

Hello,

Please find attached the St. Paul Area Chamber's letter regarding PH 25-2, which concerns the application to rezone property at 694 Minnehaha Avenue East and is scheduled for a public hearing today. While we recognize the deadline for submitting public comments has passed, we still wanted to share our perspective given the potential long-term implications for the city, current property owner, and developer.

The Chamber supports the Planning Commission's determination that this proposal constitutes spot zoning. We believe Saint Paul can pursue additional housing while supporting jobs and economic opportunity, if the effort is guided by a more deliberate, inclusive process that brings all stakeholders to the table.

Additional detail is included in the attached letter.

Thank you,
Kaleb

ST PAUL
AREA CHAMBER

Kaleb McCulloch
Senior Director of Government Affairs
C | 320.515.1801
D | 651.265.2788
kaleb@stpaulchamber.com

ST PAUL
AREA CHAMBER

MAKING CONNECTIONS THAT COUNT

401 N Robert Street, Suite 150
St. Paul, MN 55101

July 23, 2025

Council President Rebecca Noecker
Councilmember Anika Bowie
Councilmember Saura Jost
Councilmember Matt Privratsky
Council Vice President Hwa Jeong Kim
Councilmember Nelsie Yang
Councilmember Cheniqua Johnson

Re: PH 25-2, Application to Re-Zone Property at 694 Minnehaha Ave E

Dear Council President Noecker and members of the City Council,

On behalf of the St. Paul Area Chamber and our 1,600+ members and affiliates, I respectfully urge you not to support the proposal to rezone 694 Minnehaha Avenue East from I2 General Industrial to H2 Residential, RM2 Medium-Density Multiple-Family Residential, and T3 Traditional Neighborhood.

Saint Paul's industrial land is essential to the city's long-term economic health. It supports employers, sustains jobs, and contributes significantly to the city's tax base. Continued erosion of industrial zoning presents growing fiscal risks to the city and makes it more difficult to retain and attract the types of businesses that drive growth.

With respect to the Hamm's Brewery redevelopment, we believe more work is needed to reach a solution that balances the city's housing goals with ongoing economic development and support for existing businesses. Advancing a rezoning proposal without broader stakeholder agreement risks producing a fractured outcome that fails to serve the city's long-term interests.

The Chamber strongly supports the creation of new housing in Saint Paul. But housing development does not need to come at the expense of industrial capacity. A more collaborative process, informed by the concerns of all stakeholders, would strengthen the chances of a successful and sustainable redevelopment.

We support the Planning Commission's determination that this proposal constitutes spot zoning. Minnesota courts have consistently viewed spot zoning with skepticism. Legal challenges could cause further delay and uncertainty for a project that has already faced setbacks.

We respectfully ask that you vote no on this proposal and instead help convene the necessary parties to develop a more balanced path forward. The City can advance housing while supporting jobs and economic opportunities, and we believe both goals can be achieved through a more deliberate process.

Thank you for your time and consideration. Please don't hesitate to reach out with any questions.

Sincerely,

B Kyle
President and CEO
St. Paul Area Chamber

Hamm's Brewery Site

PH 25-2 Consideration to rezone from I2 general industrial to H2 residential, RM2 medium-density multiple-family residential, and T3 traditional neighborhood

SAINT PAUL
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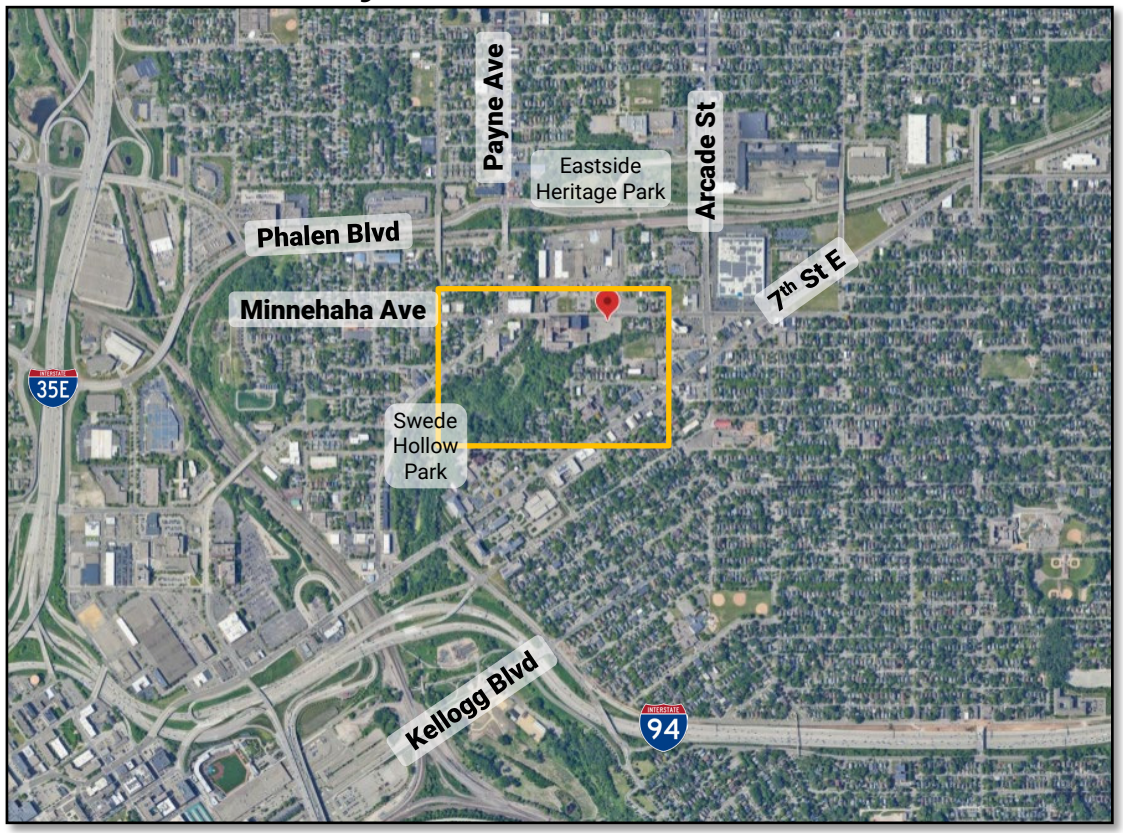
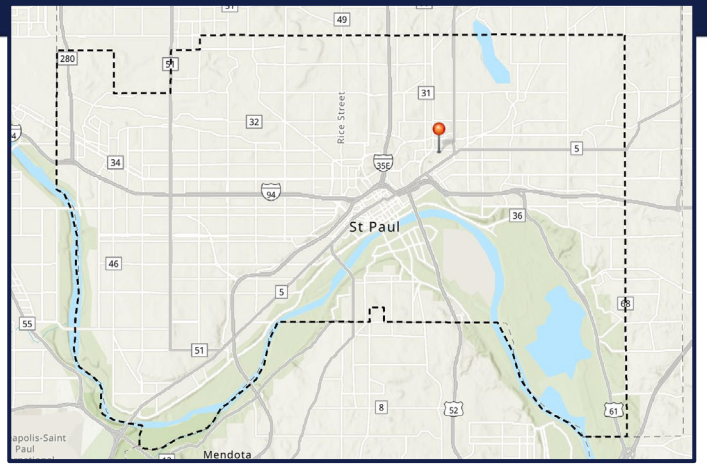
Location

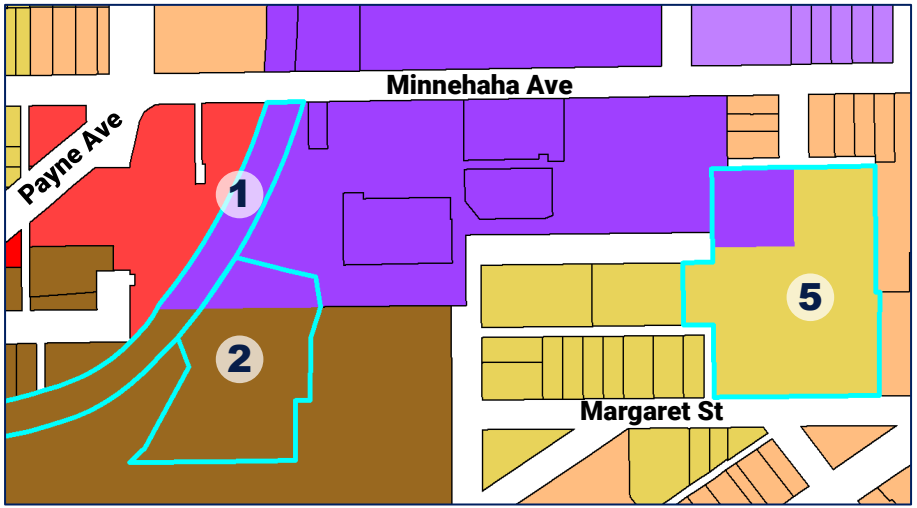
Hamm's Brewery Site



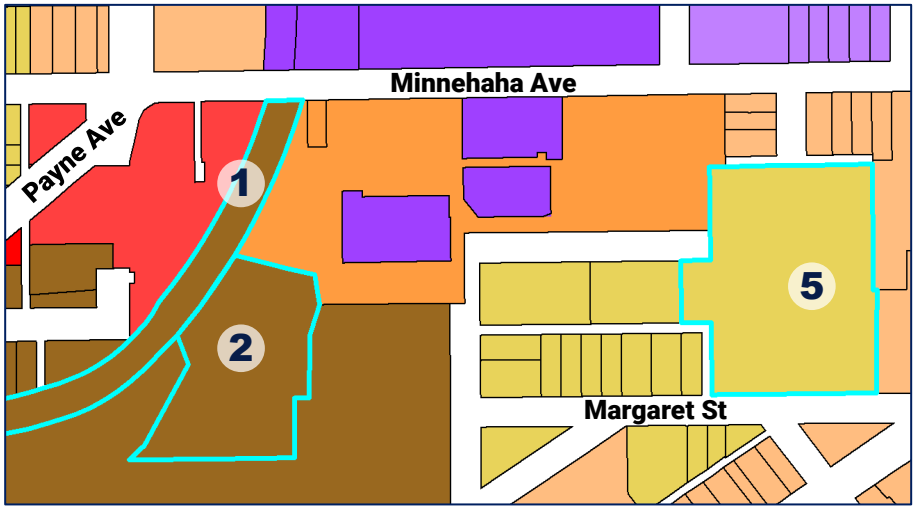


Parcels 1, 2, and 5

Current Zoning



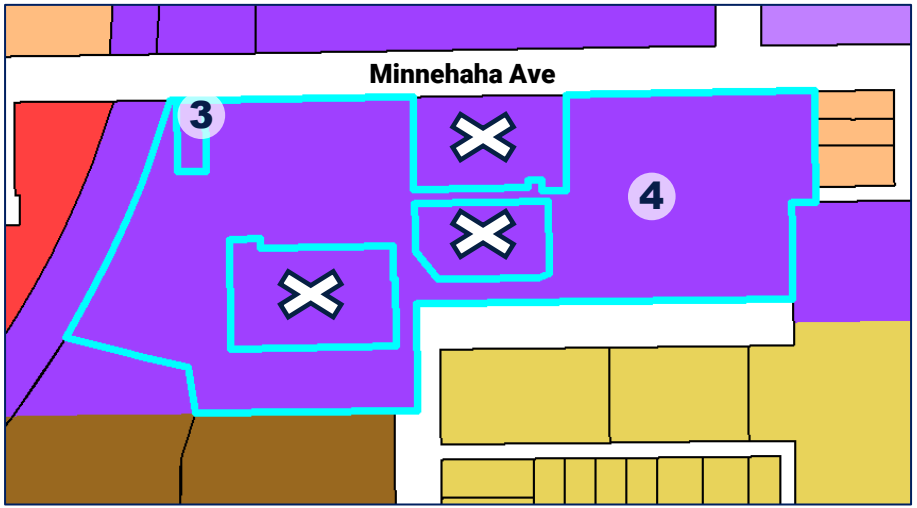
Proposed Zoning



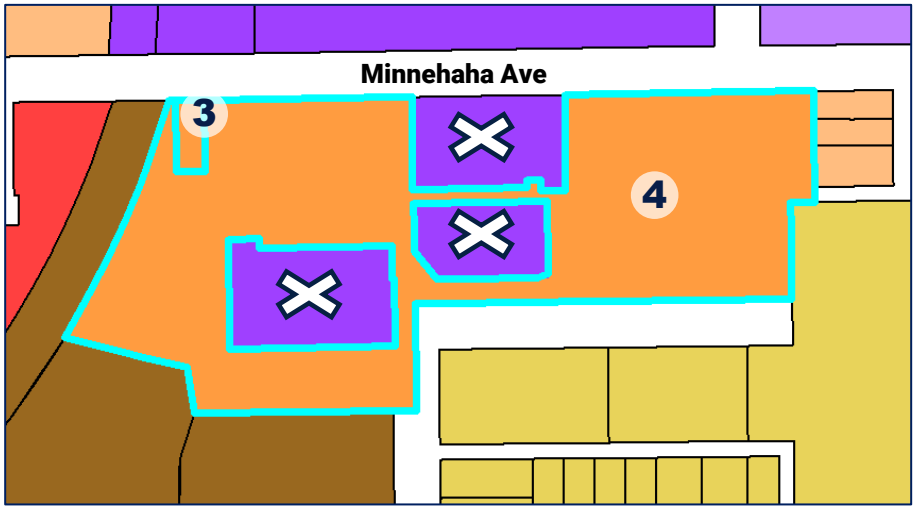
- H2 residential
- RM2 medium-density
- T2 traditional neighborhood
- T3 traditional neighborhood
- B2 community business
- I1 light industrial
- I2 general industrial

Parcels 3 and 4

Current Zoning



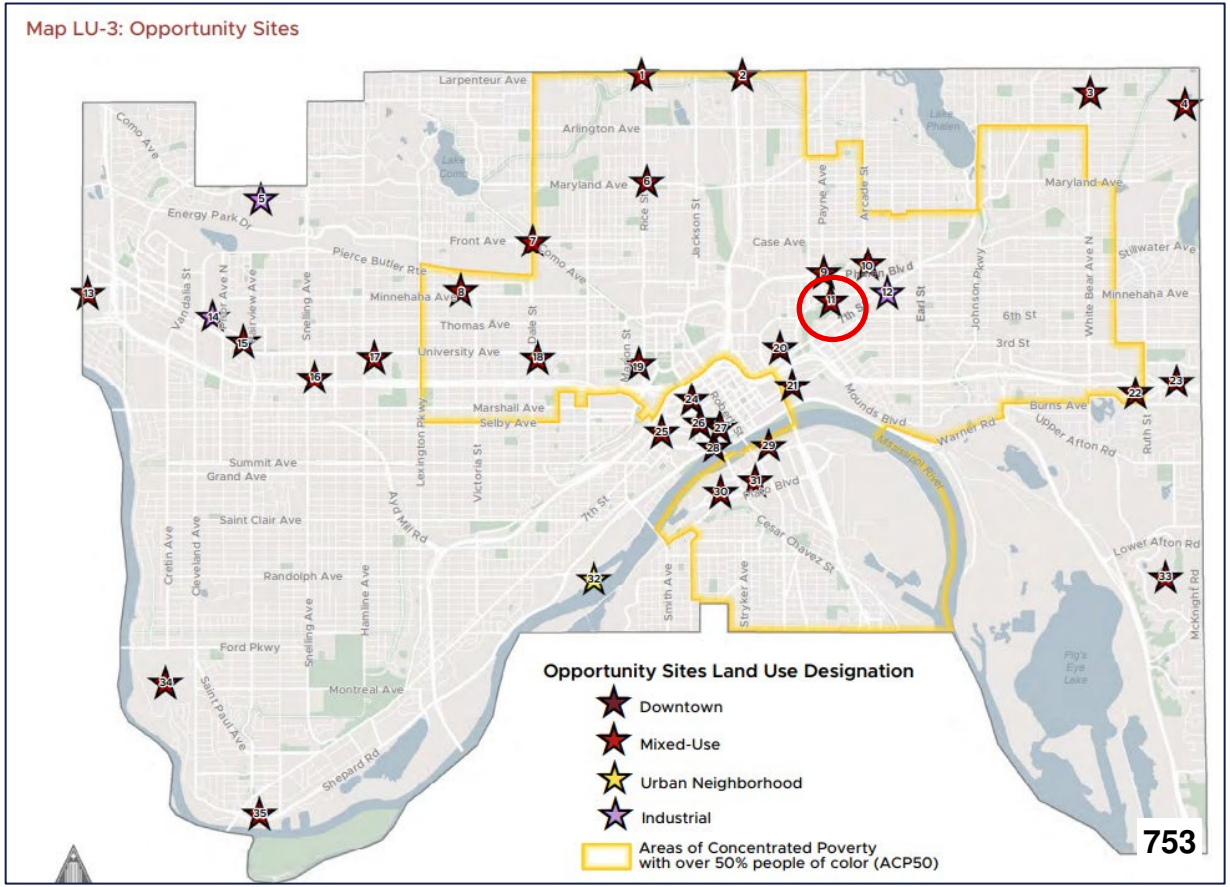
Proposed Zoning



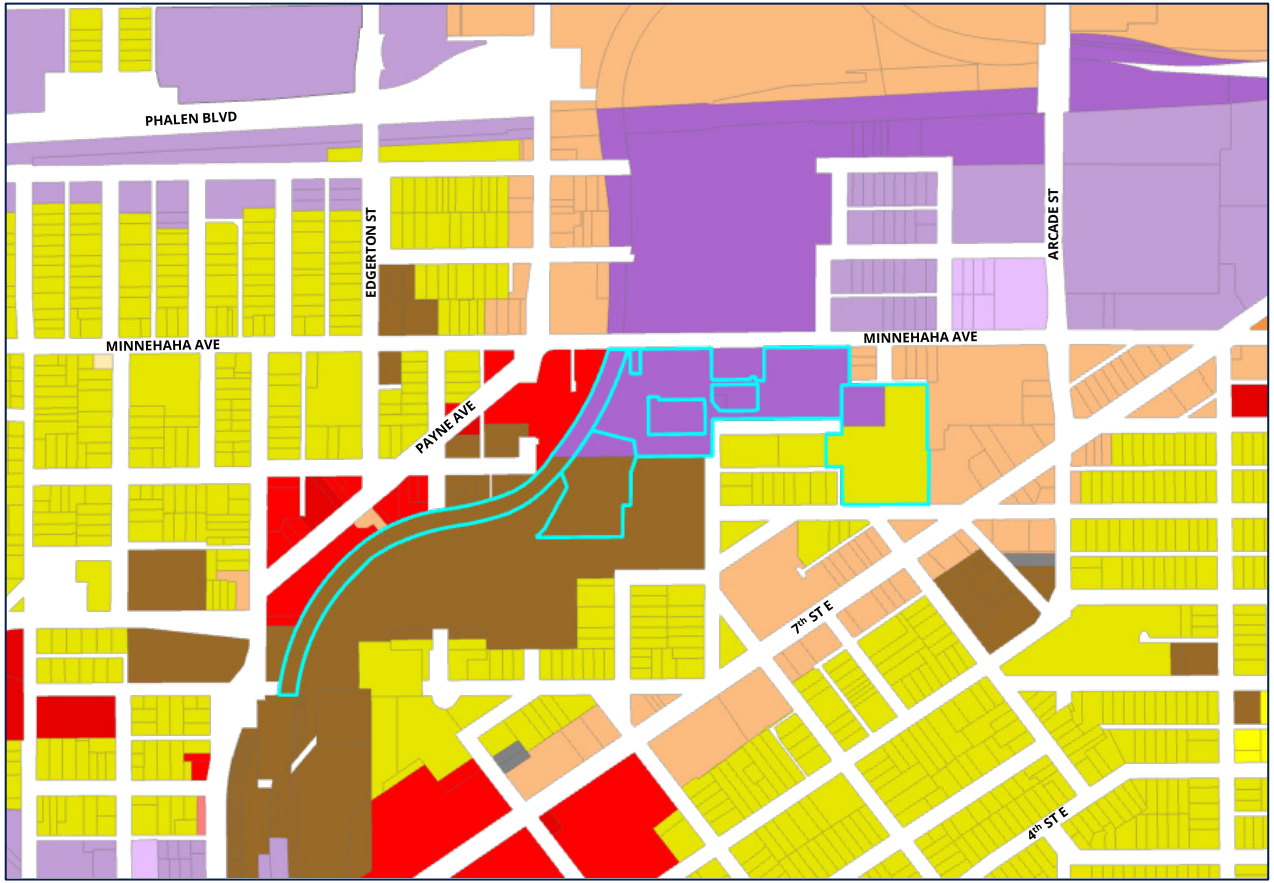
- H2 residential
- RM2 medium-density
- T2 traditional neighborhood
- T3 traditional neighborhood
- B2 community business
- I1 light industrial
- I2 general industrial

Finding: Proposed zoning is consistent with Comprehensive Plan

Policy LU-2. Pursue redevelopment of Opportunity Sites (generally sites larger than one acre identified as having potential for redevelopment) as higher-density mixed-use development or employment centers with increased full-time living wage job intensity, and the appropriate location for community services that are completely absent in the surrounding area



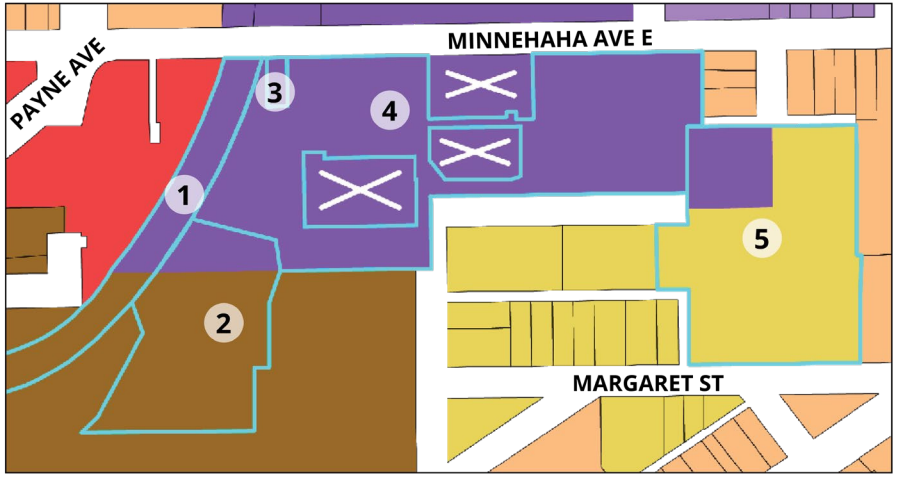
Finding: Proposed zoning does not constitute spot zoning



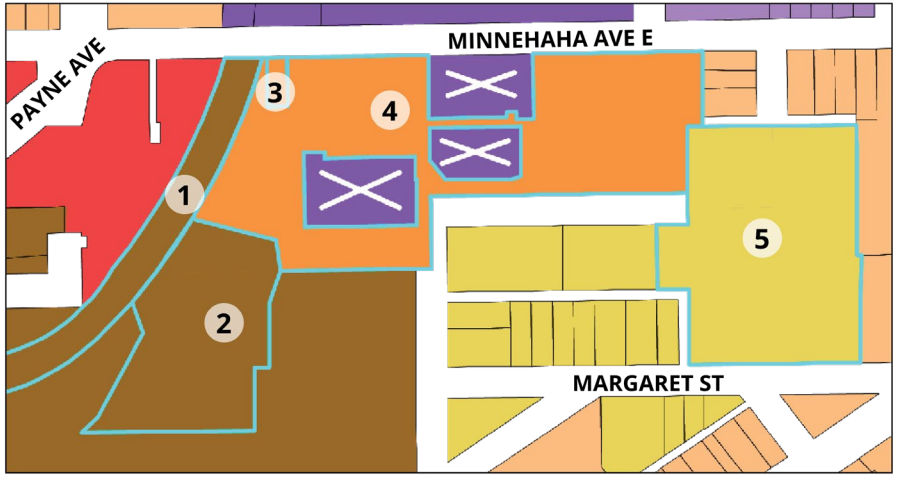
- H2 residential
- RM2 medium-density
- T2 traditional neighborhood
- T3 traditional neighborhood
- B1 local business
- B2 community business
- B3 general business
- IT transitional industrial
- I1 light industrial
- I2 general industrial
- VP vehicular parking

Site

Current Zoning



Proposed Zoning



- H2 residential
- RM2 multiple-family
- T2 traditional neighborhood
- T3 traditional neighborhood
- B2 community business
- I1 light industrial
- I2 general industrial

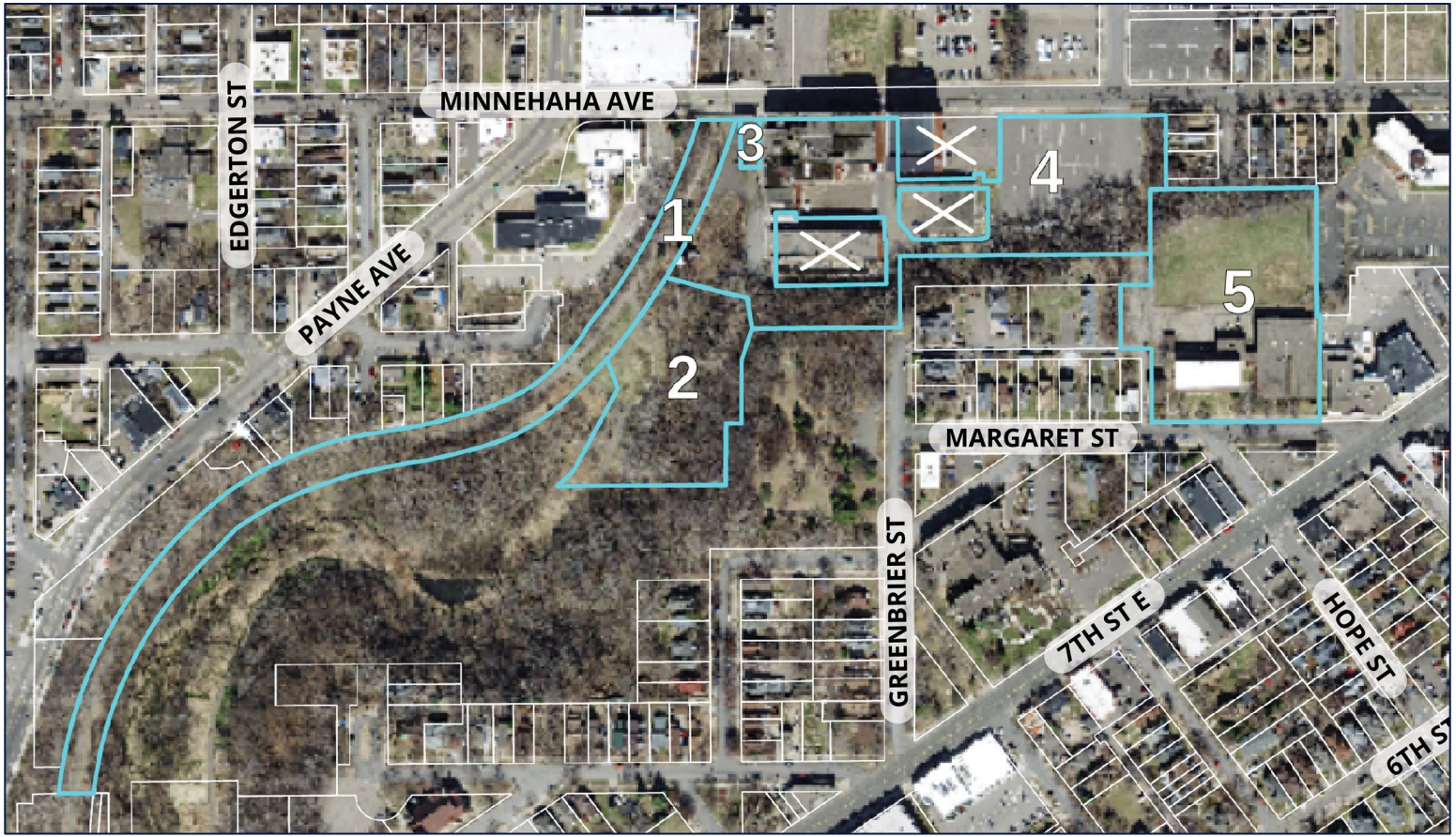
Questions?

Hamm's Brewery Site Rezoning

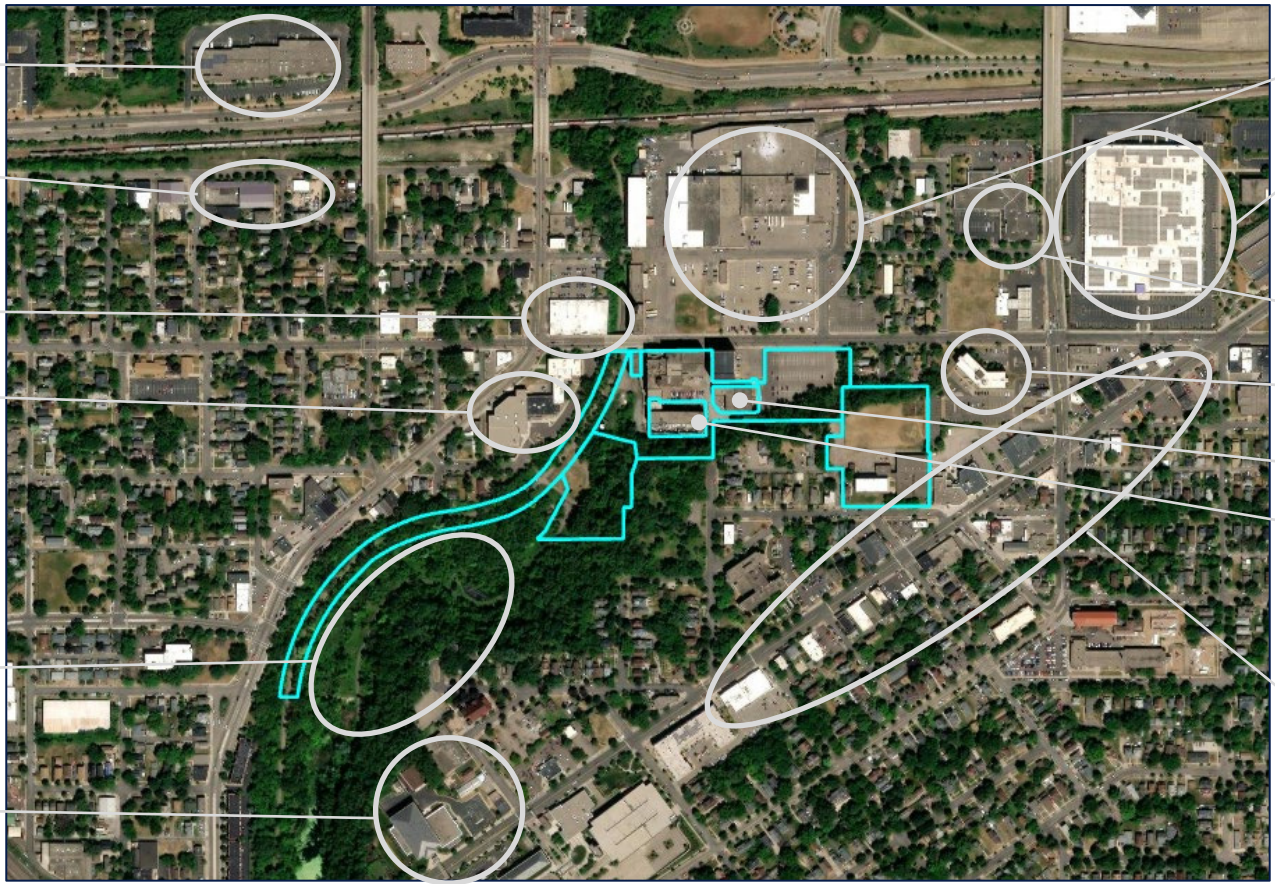
PH 25-2: Consideration to rezone from I2 general industrial to H2 residential, RM2 medium-density multiple-family residential, and T3 traditional neighborhood

SAINT PAUL
MINNESOTA

Site


MINNEHAHA AVE
EDGERTON ST
PAYNE AVE
1
2
3
4
5
MARGARET ST
GREENBRIER ST
7TH ST E
HOPE ST
6TH ST

Finding: Rezoning is compatible with surrounding uses



City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: ABZA 25-5

File ID:	ABZA 25-5	**Type:**	Appeal-BZA	**Status:**	Agenda Ready
Version:	1	**Contact Number:**	651-266-9088	**In Control:**	City Council
				File Created:	06/24/2025
File Name:	519 Farrington Street - Stronger Sober House			**Final Action:**	

Title: Considering the appeal of Stronger Sober House to a decision of the Board of Zoning Appeals denying a variance request to establish a 11-resident supportive housing facility on the property at 519 Farrington Street.

Notes:

Agenda Date: 07/23/2025

Sponsors: Bowie

Enactment Date:

Attachments: Appeal Application and Supporting Documents, Zoning Variance Application, Staff Report, Resolution, Comments - Combined Public Comment, Board of Zoning Appeals Public Hearing Notice Mailing Map & List, Board of Zoning Appeals Public Hearing Notice, June 9, 2025 BZA Meeting Minutes, § 15.99 Extension Letter 6.24.2025, City Council Public Hearing Notice Mailing Map & List, City Council Public Hearing Notice, Inez Dawson public comment

Financials Included?:

Contact Name: David Eide

Hearing Date:

Entered by: david.eide@ci.stpaul.mn.us

Ord Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File ABZA 25-5

Considering the appeal of Stronger Sober House to a decision of the Board of Zoning Appeals denying a variance request to establish a 11-resident supportive housing facility on the property at 519 Farrington Street.

Zoning File: #25-043745 (Appeal of Zoning File #25-033875)

File Name: 519 Farrington Street - Stronger Sober House

Appellant: Stronger Sober House

Applicant: Stronger Sober House

Address: 519 Farrington Street

Purpose: An appeal of a decision by the Board of Zoning Appeals denying a variance request to establish a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility is within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet. A public hearing was held on June 9, 2025.

Staff Recommendation: Denial, based upon findings 1, 3, 4, and 6.

District Council Recommendation: No recommendation was received from District 7 - Frogtown Neighborhood Association.

Board of Zoning Appeals Decision: The Board of Zoning Appeals denied the request via a 5-0 vote based upon findings 1, 3, 4, and 6.

Support: 0 people spoke, 2 letters received

Opposition: 1 people spoke, 1 letter received

Application for a Zoning Appeal

To/From BZA
Zoning Section
Dept. of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
(651) 266-9008

To/From Planning Commission
Zoning Section
Dept. of Planning & Econ. Dev.
1400 City Hall Annex
25 West Fourth Street
Saint Paul, MN 55102-1634
(651) 266-6589

Zoning office use only
File # 25-043745
Fee 462.00
Tentative hearing date:
July 23, 2025

Appellant Information

Name Chad Unger
On behalf of Stronger Suber House
Address 1790 Spinaker Drive
City Woodbury State MN Zip 55125 Daytime phone 6512432343
Email Strongersoberhouse@gmail.com

Property Location

Project Name 519 Farrington
Address 519 Farrington St Paul 55103

Type of Appeal: Application is hereby made for an appeal to the:

☐ **Planning Commission,** under the provision of Chapter 61, Section 701, Paragraph C of the Zoning Code, of a decision made by the Planning Administrator or Zoning Administrator on _____.
(date of decision)

☒ **Board of Zoning Appeals (BZA),** under the provisions of Chapter 61, Section 701, Paragraph C of the Zoning Code, to appeal a decision made by the Zoning Administrator on 6/19/25.
(date of decision)

☐ **City Council,** under the provision of Chapter 61, Section 702, Paragraph A of the Zoning Code, of a decision made by the Planning Commission or the Board of Zoning Appeals (BZA). _____
(file number)

Grounds of Appeal: Explain why you feel there has been an error in any requirement, permit, decision or refusal made by an administrative official, or an error in fact, finding, or procedure made by the Planning Commission or BZA.

See attached letter

(Attach additional information as needed.)

Appellant's signature _____ Date 6/19/25 City agent _____

Appeal Letter for Zoning Variance Denial (File #25-033875)

To the Saint Paul City Council,

We, Stronger Sober House, respectfully appeal the Saint Paul Board of Zoning Appeals (BZA) decision dated June 9, 2025, denying our variance request to establish an 11-resident supportive housing facility at 519 Farrington Street (PIN: 362923130150). We believe the BZA's decision contains errors in fact, findings, and interpretation of the zoning code, as well as an incomplete consideration of practical difficulties and the Saint Paul Comprehensive Plan. Below, we outline the grounds for our appeal.

Grounds of Appeal

1. **Error in Finding 1: Misapplication of Zoning Code Intent**
   The BZA concluded that granting the variance would not be in harmony with the general purposes and intent of the zoning code, citing the risk of creating an "institutional type environment" due to the proximity of three other supportive housing facilities (the closest being 736 feet away). This finding is flawed for the following reasons:
   - The zoning code's intent, as stated in Section 60.103, is to promote public health, safety, morals, aesthetics, economic viability, and general welfare while preventing overcrowding and undue congestion. The proposed 11-resident supportive housing facility, located in a single-family dwelling, aligns with these goals by providing stable, community-integrated housing for individuals in need. The BZA's assertion that the facility would create an "institutional environment" is speculative and lacks evidence, as the facility's scale and residential character mirror the surrounding neighborhood.
   - The BZA failed to consider that the existing sober house at 519 Farrington Street has operated successfully with 11 residents without contributing to an institutional environment or negatively impacting the neighborhood. Converting the use to a supportive housing facility maintains the same resident count and building use, posing no additional impact.
   - The BZA's reliance on the 1,320-foot separation requirement overlooks the unique role of supportive housing in fostering recovery and community integration, which outweighs the hypothetical risk of clustering in this specific case.
2. **Error in Finding 3: Incorrect Assessment of Practical Difficulties**
   The BZA determined that no practical difficulties exist, asserting that the applicant could house up to six residents without a variance or pursue other locations or uses. This finding is erroneous and fails to adequately assess the practical difficulties faced:
   - **Unique Property Constraints**: The property at 519 Farrington Street is uniquely suited for an 11-resident facility due to its size, layout, and existing use as a sober house. Reducing the capacity to six residents would underutilize the property's potential and limit its ability to serve the community effectively, creating an unreasonable restriction on a reasonable use. The BZA's suggestion to pursue other locations ignores the significant investment already made in this property and the lack of comparable, readily available sites in Saint Paul that meet the specific needs of a supportive housing facility.
   - **Community Need**: The Saint Paul Comprehensive Plan (Policy H-15) emphasizes the need for diverse housing types to serve residents at all life stages and abilities. The demand for supportive housing exceeds the supply in Saint Paul, and reducing the resident capacity or relocating the facility would exacerbate this shortage, constituting a practical difficulty beyond the applicant's control.

- **Mischaracterization of Applicant's Choice**: The BZA's claim that the difficulty is "of the applicant's making" dismisses the broader context of limited suitable properties and the public need for supportive housing. The decision to pursue an 11-resident facility reflects a reasonable response to community needs, not an arbitrary preference.

3. **Error in Finding 4: Misinterpretation of Unique Circumstances**
   The BZA found that the landowner's plight is not unique because the property could house six residents without a variance and because other properties within 1,320 feet comply with the separation requirement. This finding is incorrect:
   - The property's current use as an 11-resident sober house demonstrates its unique suitability for a supportive housing facility of the same capacity. The BZA failed to recognize that the property's size, configuration, and established operational history distinguish it from other properties in the area, which may not be similarly equipped to serve this purpose.
   - The separation requirement's application to other properties does not negate the unique circumstances of 519 Farrington Street, which has operated successfully as a congregate living facility without adverse effects on the neighborhood. The BZA's generalized approach overlooks site-specific factors that justify the variance.
4. **Error in Finding 6: Incorrect Assessment of Neighborhood Character**
   The BZA concluded that granting the variance would alter the essential character of the surrounding area by creating a "cluster" of congregate living environments. This finding lacks substantiation:
   - The proposed facility, housed in a single-family dwelling, is visually and functionally consistent with the residential character of the H2 zoning district. The BZA provided no evidence that an 11-resident facility, operating similarly to the existing sober house, would contribute to an institutional character or disrupt community integration.
   - The distances to the nearest facilities (736 feet, 873 feet, and 1,161 feet) are substantial enough to avoid any perceptible clustering effect, especially given the residential nature of the area. The BZA's concern about undermining community integration is speculative and not supported by the property's operational history.
5. **Procedural Error: Incomplete Consideration of Comprehensive Plan**
   While the BZA acknowledged that the proposed facility supports Policy H-15 of the Comprehensive Plan, it failed to give sufficient weight to this alignment in its overall decision. Policy H-15 explicitly encourages diverse housing options to meet the needs of all residents, including those requiring supportive housing. By prioritizing the separation requirement over this policy, the BZA undermined the city's broader goals of addressing housing shortages and promoting equitable access to supportive services.

Conclusion

The BZA's denial of the variance request is based on errors in interpreting the zoning code's intent, assessing practical difficulties, evaluating unique circumstances, and determining impacts on neighborhood character. Additionally, the decision undervalues the proposal's alignment with the Saint Paul Comprehensive Plan. We respectfully request that the City Council overturn the BZA's decision and grant the variance to allow the establishment of an 11-resident supportive housing facility at 519 Farrington Street. This facility will advance the city's goals of providing diverse, accessible housing while maintaining the residential character of the neighborhood.

Sincerely,
Stronger Sober House
519 Farrington Street
Saint Paul, MN 55103

ZONING VARIANCE APPLICATION

To Board of Zoning Appeals

Dept. of Safety & Inspections
Zoning Section
375 Jackson St., Suite 220
Saint Paul, MN 55101-1806
(651) 266-9008

To Planning Commission

Dept. of Planning & Econ. Dev.
Zoning Section
1400 City Hall Annex, 25 W 4th St.
Saint Paul, MN 55102-1634
(651) 266-6583

Zoning Office Use Only
File # 25-033875
Fee Paid $ 547.00
Received By / Date D. Eide - 5/9/2025
Tentative Hearing Date 6/9/2025

APPLICANT

Name Stronger Sober House (Lessee of Stronger Homes)
(must have ownership or leasehold interest in the property, contingent included)
Address 1790 Spinaker Drive City Woodbury State MN Zip 55125
Email strongersoberhouse@gmail.com Phone 651-247-3091
Name of Owner (if different) _____ Email _____
Contact Person (if different) _____ Email _____
Address _____ City _____ State _____ Zip _____

PROPERTY INFO

Address / Location 519 Farrington Street, Saint Paul, MN 55103
PIN(s) & Legal Description _____
(attach additional sheet if necessary)
_____ Lot Area _____ Current Zoning _____

VARIANCE REQUEST: Application is hereby made to the Board of Zoning Appeals (or to the Planning Commission with another zoning application) for variance from the following section(s) of the Zoning Code _____
Sec. 65.162. - Supportive housing facility. State the requirement and variance requested. _____
Requirement: The facility must be a minimum distance 1,320 feet from any other congregate living facilities with more than six (6) adult residents. Variance requested: 804 feet - Separation requirement by Board of Zoning

SUPPORTING INFORMATION: Explain or demonstrate the following. Attach additional sheets if necessary.

1. Practical difficulties in complying with the provision of the code from which a variance is requested, and that the property would be used in a reasonable manner not permitted by the provision.

   See attachment

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

   See attachment

3. The variance will not permit any use that is not allowed in the zoning district in which the property is located.

   See attachment

4. The variance will not alter the essential character of the surrounding area.

   See attachment

☑ Required site plan is attached

☐ If you are a religious institution you may have certain rights under RLUIPA. Please check this box if you identify as a religious institution.

Applicant's Signature Chad Unger **Date** 5/9/25

Zoning Variance Application

Stronger Sober House at 519 Farrington Street, St Paul, MN 55103

Variance Request Supporting Information for 519 Farrington Street

1. Practical difficulties in complying with the provision of the code from which a variance is requested, and that the property would be used in a reasonable manner not permitted by the provision.

The practical difficulty in complying with the 1,320-foot separation requirement arises from the density of congregate living facilities within the area, which limits opportunities for supportive housing in neighborhoods where demand is high. The property at 519 Farrington Street is ideally suited for sober living based on its location, size, and community accessibility. Notably, this location has been a sober home for at least 10 years and is currently operating as a sober home with 10 men living there. The continued use of this property as a sober living home aligns with community support services and provides a critical resource for individuals in recovery, which is a reasonable and socially beneficial use that meets the goals of transitional and supportive housing.

Additionally, Stronger Sober House has successfully managed other homes/properties in similar areas, demonstrating responsible operations and strong community contributions. These properties have been well-maintained, compliant with city regulations, and have contributed to the overall safety and stability of their neighborhoods. Allowing the variance would not only maintain the character of the neighborhood but also enhance it through continued quality management and community support.

2. The plight of the landowner is due to circumstances unique to the property not created by the landowner.

The separation distance issue is a result of pre-existing facilities that were established prior to the acquisition of 519 Farrington Street The landowner did not contribute to or create the density of these facilities. Furthermore, the layout and zoning of the neighborhood inherently cluster congregate living homes in accessible, service-oriented areas, which is beyond the control of the current property owner. This unique concentration of supportive housing in the area is a community-driven circumstance, not one created by the landowner.

3. The variance will not permit any use that is not allowed in the zoning district in which the property is located.

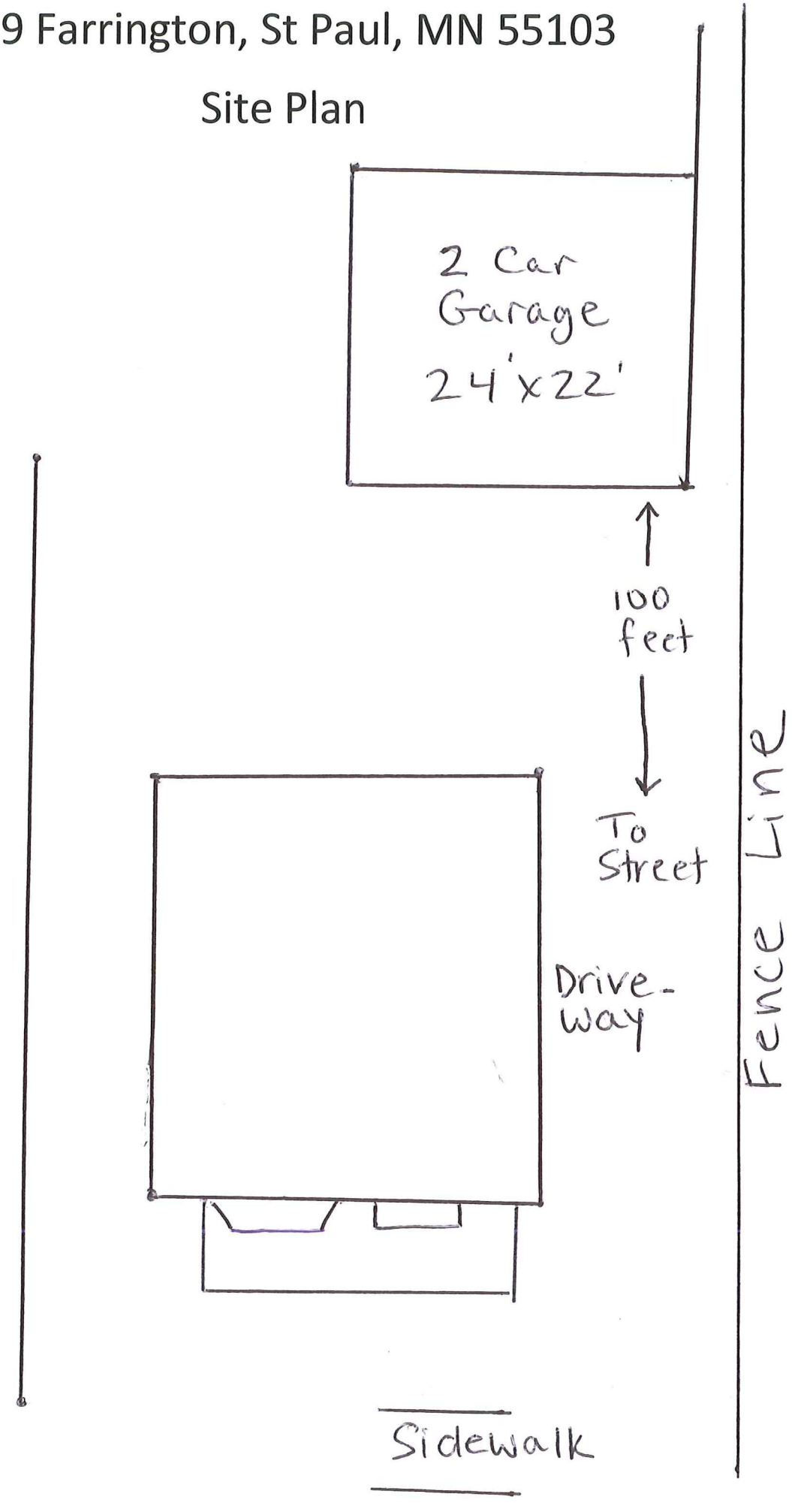
The variance request is specifically for the separation distance requirement and not for a change of use. 519 Farrington Street will continue to operate as a supportive housing facility, which is a permitted use within the zoning district. The property will comply with all other zoning regulations, building codes, and occupancy standards required for sober living homes.

4. The variance will not alter the essential character of the surrounding area.

The proposed use of 519 Farrington Street as a sober living home is consistent with the residential and community-focused character of the surrounding area. The property has been maintained to reflect the architectural and community standards of the neighborhood, and its use as supportive housing contributes positively to community welfare. No structural changes are planned that would disrupt the aesthetic or function of the property, and its operation is designed to integrate seamlessly with neighboring residences.

519 Farrington, St Paul, MN 55103

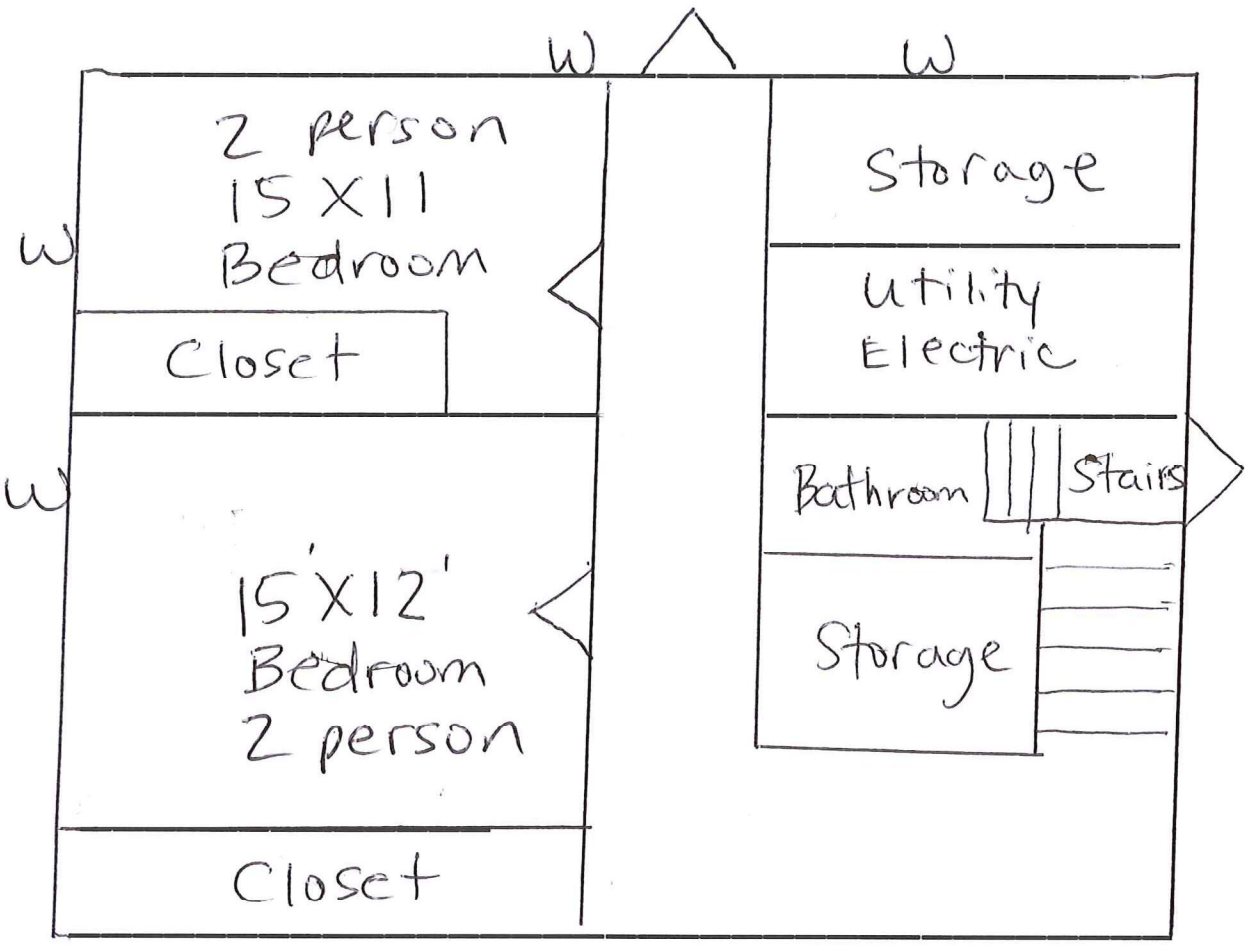
Site Plan



519 Farrington, St Paul, MN 55103

Lower Level

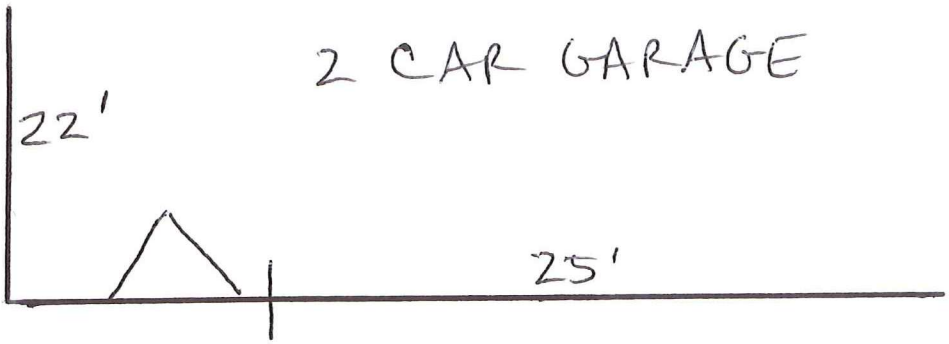
W = Window



Street

519
Farrington

MAIN
LEVEL



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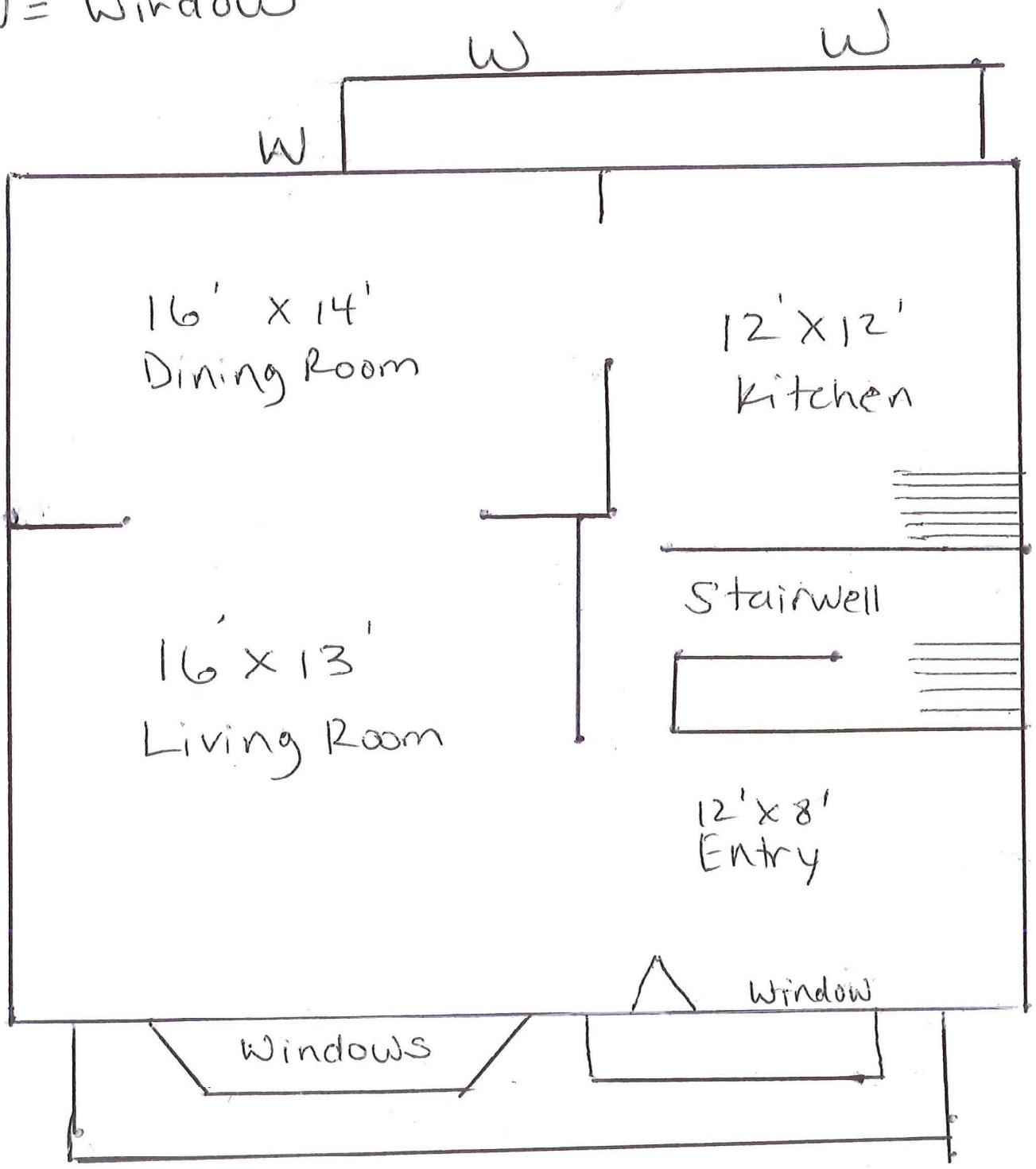
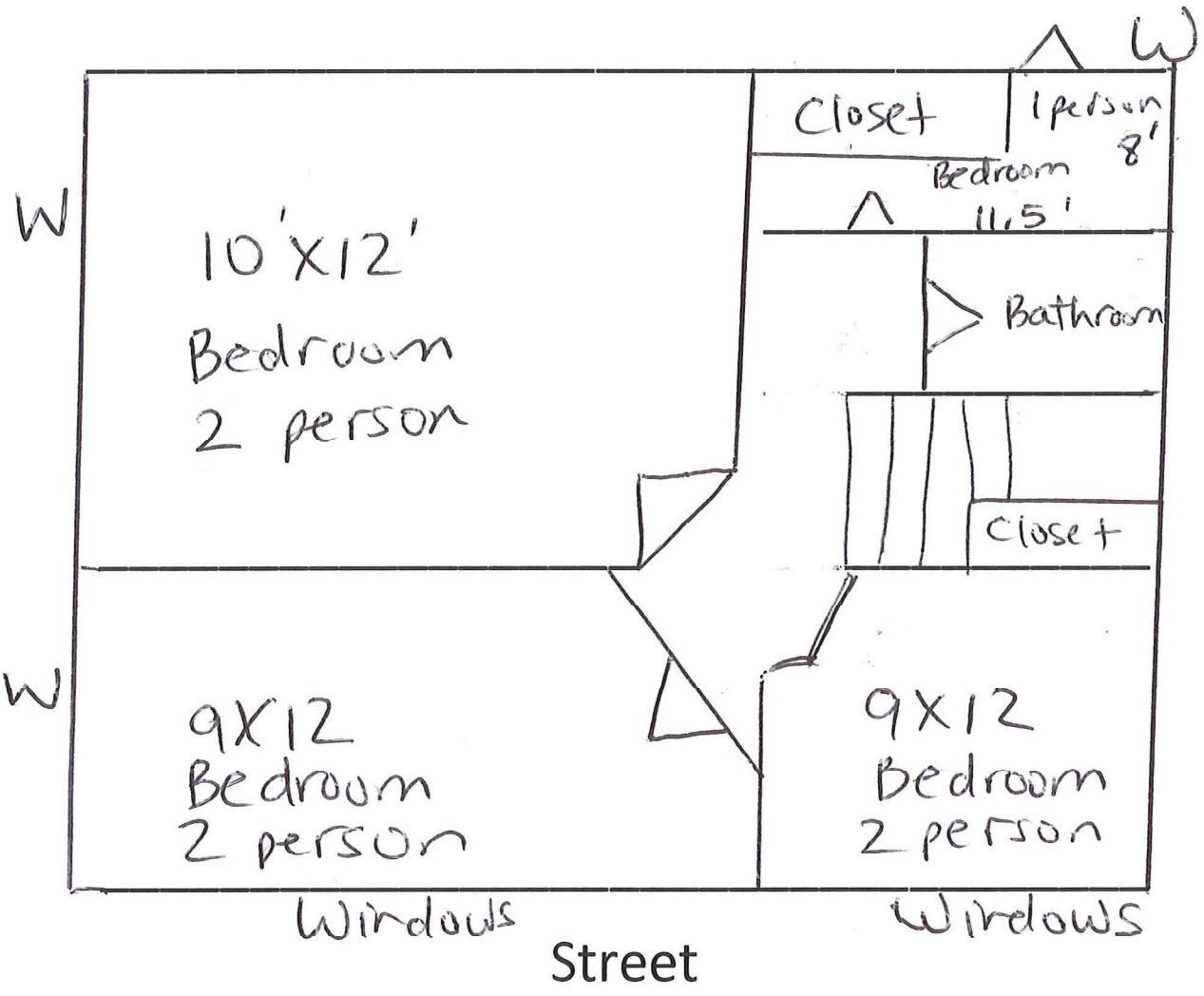


519 Farrington, St Paul, MN 55103

2nd Level

W = Window



CITY OF SAINT PAUL

DEPARTMENT OF SAFETY AND INSPECTIONS
375 JACKSON STREET, SUITE 220
ST. PAUL, MINNESOTA 55101-1806
Phone: 651-266-8989 Fax: 651-266-9124
Visit our Web Site at www.stpaul.gov/dsi

Board of Zoning Appeals

Staff Report

TYPE OF APPLICATION:	**Major Variance FILE #: 25-033875**
APPLICANT:	**Stronger Sober House**
HEARING DATE:	**June 9, 2025**
LOCATION:	**519 Farrington Street**
LEGAL DESCRIPTION:	**WARREN & RICE'S ADDITION,TO SA N 5O FT OF FOL LOTS 1 AND LOT 2 BLK 23**
PLANNING DISTRICT:	**7**
PRESENT ZONING:	**H2**
ZONING CODE REFERENCE:	**§ 65.162**
DATE RECEIVED:	**May 9, 2025**
REPORT DATE:	**June 6, 2025**
DEADLINE FOR ACTION:	**July 7, 2025 BY: David Eide**

A. **PURPOSE:** The applicant is proposing to establish a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet.

B. **SITE AND AREA CONDITIONS:** This is a 0.09-acre property on the western side of Farrington Street between Sherburne Avenue and Charles Avenue. A single-family dwelling that has been operating as a 11-resident sober house is present on the property.

Surrounding Land Use: Low Density Residential (H2)

C. **ZONING CODE CITATION:**
Sec. 65.162. - Supportive housing facility.
One (1) main building, or portion thereof, on one (1) zoning lot where persons with mental illness, chemical dependency, physical or mental handicaps, and/or persons who have experienced homelessness reside and wherein counseling, training, support groups, and/or similar services are provided to the residents.

This definition does not include:
(1) Foster homes as defined in this Code;
(2) Residential treatment programs physically located on hospital grounds;
(3) Regional treatment centers operated by the commissioner of human services;
(4) Licensed semi-independent living services for persons with mental retardation or related conditions or mental illness, if the license holder is not providing, in any manner, direct or indirect, the housing used by persons receiving the service.
(5) Community residential facilities, licensed correctional, as defined in this Code.
Standards and conditions:

(a) The facility must be a minimum distance of one thousand three hundred twenty (1,320) feet from any other of the following congregate living facilities with more than six (6) adult residents, except in B4-B5 business districts where it must be at least six hundred (600) feet from any other such facility: supportive housing facility, licensed correctional community residential facility, emergency housing facility, shelter for battered persons, or overnight shelter.
(b) In RL-H2 residential, T1 traditional neighborhood, Ford, OS-B3 business and IT-I2 industrial districts, the facility must serve sixteen (16) or fewer facility residents.
(c) In RM1-RM3 residential, T1 traditional neighborhood and F1 Ford districts, a conditional use permit is required for facilities serving more than sixteen (16) facility residents.
(d) In T2-T4 traditional neighborhood districts, the density is regulated as for multifamily uses.

D. **FINDINGS:**

1. *The variance is in harmony with the general purposes and intent of the zoning code.*

   The building on the property is a single-family dwelling that has been operating as a 11-resident sober house. The applicant is proposing to convert the use to a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet.

   The intent of the zoning code requirement to space supportive housing facilities with more than six (6) adult residents at least a quarter mile from supportive housing facilities, licensed correctional community residential facilities, emergency housing facilities shelters for battered persons, or overnight shelters with more than six adult facility residents is to ensure that residents of these facilities are able to live in a non-institutional environment. Permitting the establishment of a supportive housing facility with more than six facility residents at this location within a quarter mile of three other supportive housing facilities would create a cluster of facilities, which could create an institutional type environment for the residents within, which is contrary to the purpose and intent of the zoning code in Section 60.103 to promote and to protect the public health, safety, morals, aesthetics, economic viability and general welfare of the community, to prevent the overcrowding of land and undue congestion of population, and to fix reasonable standards to which buildings, structures and uses shall conform. **This finding is not met.**

2. *The variance is consistent with the comprehensive plan.*

The proposed facility supports Policy H-15 of the Saint Paul Comprehensive Plan, which encourages the development of a diverse range of culturally appropriate housing types across the city to serve residents at all life stages and levels of ability. **This finding is met.**

3. *The applicant has established that there are practical difficulties in complying with the provision, that the property owner proposes to use the property in a reasonable manner not permitted by the provision. Economic considerations alone do not constitute practical difficulties.*

   The zoning code requires a 1,320-foot separation between supportive housing facilities to ensure their integration into the broader community and to avoid the creation of institutional clusters. The proposed facility would be located 736 feet from a seven-resident supportive housing facility at 470 Western Avenue North, 873 feet from a 24-resident supportive housing facility at 550 Galtier Street, and 1,161 feet from a supportive housing facility at 342 Fuller Avenue.

   The applicant has not met the practical difficulties standard for the following reasons:
   - The applicant could house up to six individuals at this property by right without meeting the required separation;
   - the fact that this property is within 1,320 feet of another supportive housing facility is not a practical difficulty, but rather due to the owner's choice to pursue this use at this location; and
   - it is owner's decision to pursue supportive housing rather than other available housing options; and
   - the difficulty is the result of the owner's decision to pursue supportive housing at the proposed resident number;
   - the owner has not demonstrated that there are practical difficulties to open a supportive housing facility at the number allowed by-right by the ordinance;
   - there are other locations that the applicant could pursue within the City of Saint Paul;
   - there are other available uses for the property that would not require a variance;
   - the difficulty is of the applicant's making.

   This finding is not met.

4. *The plight of the landowner is due to circumstances unique to the property not created by the landowner.*

   The property could house up to six residents without triggering the need for a variance of the separation requirement. The requested variance arises not from unique circumstances of the land but from the applicant's desire to exceed the permitted number of residents within the required separation distance. Other properties within 1,320 feet of the same supportive housing facility are in compliance with this standard. Given that the separation requirement affects other properties within the 1,320 feet proximity to the supportive housing facility, the plight is not unique to the landowner, but general to the surrounding area. **This finding is not met.**

5. *The variance will not permit any use that is not allowed in the zoning district where the*

affected land is located.

A supportive housing facility is a permitted use in the H2 zoning district. Granting the variance would not allow a use otherwise prohibited in this zoning district. **This finding is met.**

6. *The variance will not alter the essential character of the surrounding area.*

Granting the variance request would result in the establishment of a supportive housing facility within a quarter mile of three other supportive housing facilities, creating a cluster of congregate living environments. This could undermine the goal of community integration and contribute to an institutional character that is inconsistent with the surrounding residential area. **This finding is not met.**

E. **DISTRICT COUNCIL RECOMMENDATION:** As of the date of this report, staff have not received a recommendation from District 7 - Frogtown Neighborhood Association.

F. **CORRESPONDENCE:** Staff received two letters supporting the request from residents of the property and a transcribed voicemail speaking against from a nearby property owner.

G. **STAFF RECOMMENDATION:** Based on findings 1, 3, 4, and 6, staff recommend denial of the requested variance.

CITY OF SAINT PAUL
Deadline for Action: July 7, 2025
BOARD OF ZONING APPEALS RESOLUTION
ZONING FILE NUMBER: 25-033875
DATE: June 9, 2025

WHEREAS, Stronger Sober House has applied for a variance from the strict application of the provisions of Section 65.162 of the Saint Paul Legislative Code pertaining to pertaining to the required distance between congregate living facilities. The applicant is proposing to establish a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility is within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet in the H2 zoning district at 519 Farrington Street PIN: 362923130150; and

WHEREAS, the Saint Paul Board of Zoning Appeals conducted a public hearing on June 9, 2025 pursuant to said application in accordance with the requirements of Section 61.303 of the Legislative Code; and

WHEREAS, the Saint Paul Board of Zoning Appeals based upon evidence presented at the public hearing, as substantially reflected in the minutes, made the following findings of fact:

1. *The variance is in harmony with the general purposes and intent of the zoning code.*

   The building on the property is a single-family dwelling that has been operating as a 11-resident sober house. The applicant is proposing to convert the use to a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility is within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet.

   The intent of the zoning code requirement to space supportive housing facilities with more than six (6) adult residents at least a quarter mile from supportive housing facilities, licensed correctional community residential facilities, emergency housing facilities shelters for battered persons, or overnight shelters with more than six adult facility residents is to ensure that residents of these facilities are able to live in a non-institutional environment. Permitting the establishment of a supportive housing facility with more than six facility residents at this location within a quarter mile of three other supportive housing facilities would create a cluster of facilities, which could create an institutional type environment for the residents within, which is contrary to the purpose and intent of the zoning code in Section 60.103 to promote and to protect the public health, safety, morals, aesthetics, economic viability and general welfare of the community, to prevent the overcrowding of land and undue congestion of population, and to fix reasonable standards to which buildings, structures and uses shall conform. **This finding is not met.**

2. *The variance is consistent with the comprehensive plan.*

   The proposed facility supports Policy H-15 of the Saint Paul Comprehensive Plan, which encourages the development of a diverse range of culturally appropriate housing types across the city to serve residents at all life stages and levels of ability. **This finding is met.**

3. *The applicant has established that there are practical difficulties in complying with the provision, that the property owner proposes to use the property in a reasonable manner not permitted by the provision. Economic considerations alone do not constitute practical difficulties.*

   The zoning code requires a 1,320-foot separation between supportive housing facilities to ensure their integration into the broader community and to avoid the creation of institutional clusters. The proposed facility would be located 736 feet from a seven-resident supportive housing facility at 470 Western Avenue North, 873 feet from a 24-resident supportive housing facility at 550 Galtier Street, and 1,161 feet from a supportive housing facility at 342 Fuller Avenue.

   The applicant has not met the practical difficulties standard for the following reasons:
   - The applicant could house up to six individuals at this property by right without meeting the required separation;
   - the fact that this property is within 1,320 feet of another supportive housing facility is not a practical difficulty, but rather due to the owner's choice to pursue this use at this location; and
   - it is owner's decision to pursue supportive housing rather than other available housing options; and
   - the difficulty is the result of the owner's decision to pursue supportive housing at the proposed resident number;
   - the owner has not demonstrated that there are practical difficulties to open a supportive housing facility at the number allowed by-right by the ordinance;
   - there are other locations that the applicant could pursue within the City of Saint Paul;
   - there are other available uses for the property that would not require a variance;
   - the difficulty is of the applicant's making.

     This finding is not met.

4. *The plight of the landowner is due to circumstances unique to the property not created by the landowner.*

   The property could house up to six residents without triggering the need for a variance of the separation requirement. The requested variance arises not from unique circumstances of the land but from the applicant's desire to exceed the permitted number of residents within the required separation distance. Other properties within 1,320 feet of the same supportive housing facility are in compliance with this standard. Given that the separation requirement affects other properties within the 1,320 feet proximity to the supportive housing facility, the plight is not unique to the landowner, but general to the surrounding area. **This finding is not met.**

5. *The variance will not permit any use that is not allowed in the zoning district where the affected land is located.*

   A supportive housing facility is a permitted use in the H2 zoning district. Granting the variance would not allow a use otherwise prohibited in this zoning district. **This finding is met.**

6. *The variance will not alter the essential character of the surrounding area.*

   Granting the variance request would result in the establishment of a supportive housing facility within a quarter mile of three other supportive housing facilities, creating a cluster of congregate living environments. This could undermine the goal of community integration and contribute to an institutional character that is inconsistent with the surrounding residential area. **This finding is not met.**

NOW, THEREFORE, BE IT RESOLVED, by the Saint Paul Board of Zoning Appeals that the request to waive the provisions of Section 65.162 in order to permit a 11 resident supportive housing facility within 1,320 feet of three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, on property located at 519 Farrington Street PIN: 362923130150; and legally described as Warren & Rice'S Addition,To Sa N 5o Ft Of Fol Lots 1 And Lot 2 Blk 23; in accordance with the application for variance and the site plan on file with the Zoning Administrator, **IS HEREBY DENIED.**

MOVED BY: Benner II
SECONDED BY: Dayton
IN FAVOR: 5
AGAINST: 0

MAILED: June 11, 2025

TIME LIMIT: **No decision of the zoning or planning administrator, planning commission, board of zoning appeals or city council approving a site plan, permit, variance, or other zoning approval shall be valid for a period longer than two (2) years, unless a building permit is obtained within such period and the erection or alteration of a building is proceeding under the terms of the decision, or the use is established within such period by actual operation pursuant to the applicable conditions and requirements of the approval, unless the zoning or planning administrator grants an extension not to exceed one (1) year.**

APPEAL: **Decisions of the Board of Zoning Appeals are final subject to appeal to the City Council within 10 days by anyone affected by the decision. Building permits shall not be issued after an appeal has been filed. If permits have been issued before an appeal has been filed, then the permits are suspended and construction shall cease until the City Council has made a final determination of the appeal.**

CERTIFICATION: **I, the undersigned Secretary to the Board of Zoning Appeals for the City of Saint Paul, Minnesota, do hereby certify that I have compared the foregoing copy with the original record in my office; and find the same to be a true and correct copy of said original and of the whole thereof, as based on approved minutes of the Saint Paul Board of Zoning Appeals meeting held on June 9, 2025 and on record in the Department of Safety and Inspections, 375 Jackson Street, Saint Paul, Minnesota.**

SAINT PAUL BOARD OF ZONING APPEALS

Maxine Linston

Maxine Linston
Secretary to the Board

David Eide

From: Stronger Sober House <strongersoberhouse@gmail.com>
Sent: Friday, June 6, 2025 8:05 AM
To: *CI-StPaul_DSI-ZoningReview
Subject: Fw: 519 Farrington Letter of Support

Chad Unger & Chum Struve | Owners
651-243-2343
519 N Farrington St, St Paul, MN 55103
712 Delaware Ave, St Paul, MN 55107
60 Magnolia Ave W, St Paul, MN 55117
269 Harrison Ave, St Paul, MN 55102
www.strongersoberhouse.com
strongersoberhouse@gmail.com

From: David Smith <cleandavid.smith9@gmail.com>
Sent: Thursday, June 5, 2025 10:18 AM
To: strongersoberhouse@gmail.com <strongersoberhouse@gmail.com>
Subject:

My name is David Smith I Live at stronger sober house and this house saved my life it is a clean safe place that has given me a real chance at sobriety i truly believe without it I would not have gotten as far as I have I now have full time employment and truly turned my life around thanks to the management and this house

David Eide

From: ianpsimpson88@gmail.com
Sent: Thursday, June 5, 2025 8:45 PM
To: *CI-StPaul_DSI-ZoningReview
Cc: strongersoberhouse@gmail.com
Subject: Letter of Support for 519 Farrington

[You don't often get email from ianpsimpson88@gmail.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

To whom it may concern,

My name is Ian Simpson and I have been a resident of Stronger Sober Homes for just over a year. They have provided me with a welcoming, quiet and clean place to live while I have been in recovery. In the past year I have achieved long term sobriety, stable employment amongst many other personal and professional goals; in part thanks to having stable housing. I would like to continue to have stable housing under the city's supportive housing rules. Thank you for taking the time to consider my thoughts and the thoughts of many others who have had success because of Stronger Sober Living.

Best regards,
Ian Simpson

David Eide

From: +1 651-222-1071 <noreply@skype.voicemail.microsoft.com>
Sent: Friday, June 6, 2025 8:46 AM
To: David Eide
Subject: Voice Mail (47 seconds)
Attachments: audio.mp3

Hi, my name is Inez Dawson at 295 Sherburne and I'm calling regarding the property at 519 Farrington. I cannot make it to that meeting on Monday, but I do not believe that they should put a sober house there. They're always putting things in the area here and no one watches them and there's a lot of kids in this area. And that's just my opinion. I do not feel that should be sober home. If you have questions, my number is 651-222-1071. Thank you.

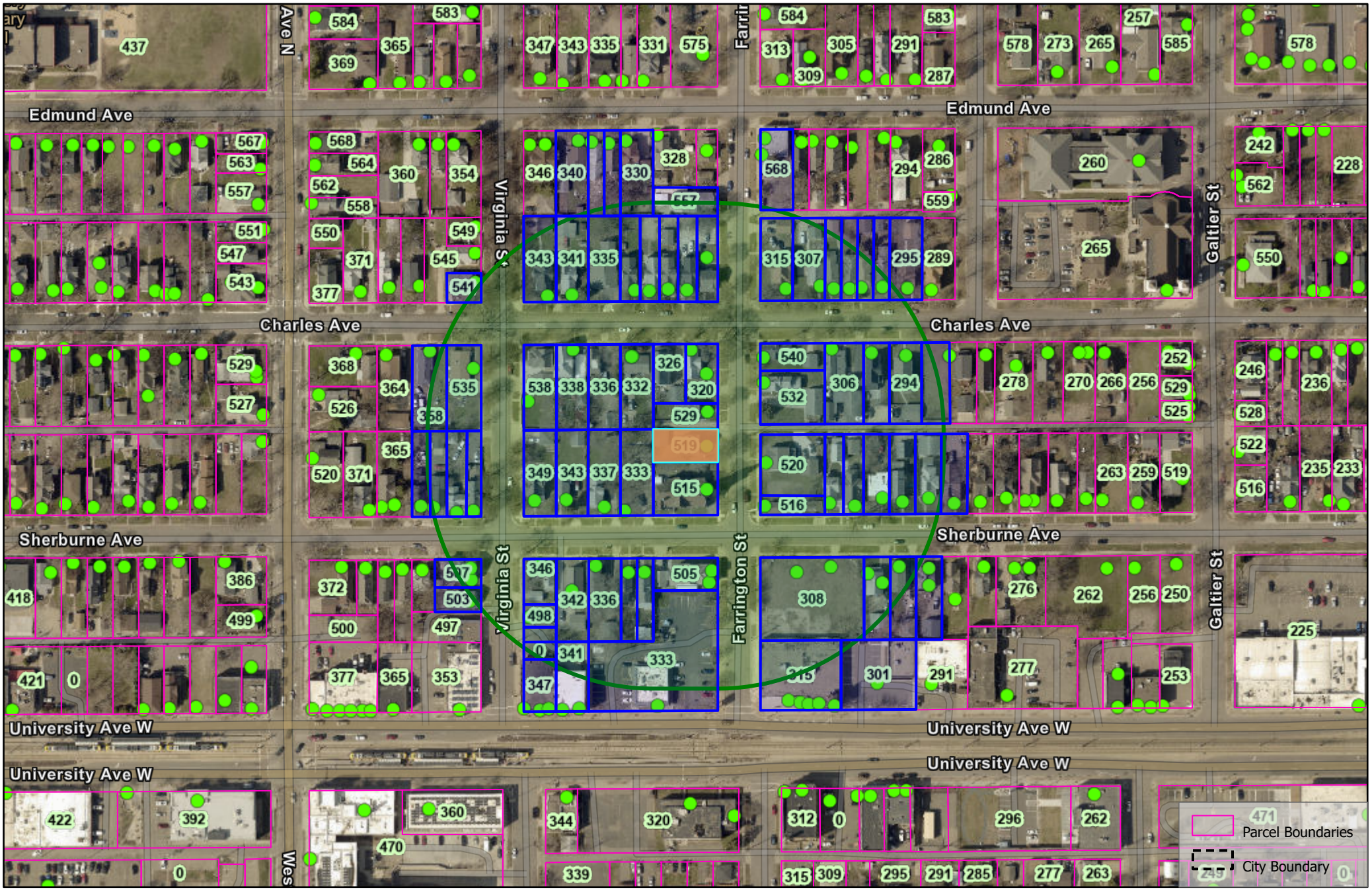
You received a voice mail from +1 651-222-1071.

Thank you for using Transcription! If you don't see a transcript above, it's because the audio quality was not clear enough to transcribe.

Set Up Voice Mail

519 FARRINGTON STREET- GIS MAP

5/20/2025 10:45 AM



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0 0.02 0.04 0.08 mi

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NAMES 73	ADDRESS	CITY/ZIP
SYLAS SHIELDS	358 CHARLES AVE	SAINT PAUL MN 55103-2009
NICK HERRINGSHAW CAREN ANGELA HERRINGSHAW	337 SHERBURNE AVE	SAINT PAUL MN 55103-2025
ANN SHEELY	336 CHARLES AVE	SAINT PAUL MN 55103-2007
SI NGUYEN	503 VIRGINIA ST	SAINT PAUL MN 55103-2020
TUE NGOC PHAM HONG THI TRAN	535 VIRGINIA ST	SAINT PAUL MN 55103-2021
HOUSELINK LLC	2412 EAGLE VALLEY DR	WOODBURY MN 55129-4205
JACQUELINE SCHLEIFER	541 VIRGINIA ST	SAINT PAUL MN 55103-2023
ROY JACKSON JR	351 SHERBURNE AVE	SAINT PAUL MN 55103-2027
SAIGON INVESTMENT GROUP LLC	7330 157TH ST W	SAINT PAUL MN 55124-5101
QUALITY RESIDENCES LLC	7100 NORTHLAND CIR STE 410	BROOKLYN PARK MN 55428-1500
SNJ LLC	1500 ESSEX RD	HOPKINS MN 55305-1824
P&G YAMTHONGKAM PROPERTIES LLC	333 UNIVERSITY AVE	SAINT PAUL MN 55103-2016
CHURCH INC	515 FARRINGTON ST	SAINT PAUL MN 55103-2011
WUNG LEE THAO MAI KHANG	2681 HORSESHOE LN	SAINT PAUL MN 55125-8423
KATHERINE WALETSKI	1500 ESSEX RD	MINNETONKA MN 55305-1824
WUNG LEE THAO	2681 HORSESHOE LN	SAINT PAUL MN 55125-8423
OLA AND ASSOCIATES LLC	3652 WINDMILL CURV	WOODBURY MN 55129-6720
VAN MINH NGUYEN	342 SHERBURNE AVE	SAINT PAUL MN 55103-2024
DRB#24 LLC	PO BOX 16595	SAINT PAUL MN 55116-0595
MATTHEW LEE	330 SHERBURNE AVE	SAINT PAUL MN 55103-2024
HUY TRONG LE	332 SHERBURNE AVE	SAINT PAUL MN 55103-2024
MEHERUN NESSA	2054 RIVERSIDE AVE APT 2202	JACKSONVILLE FL 32204-4428
OBSA NEGASSA	8083 KIMBERLY LN	MAPLE GROVE MN 55311-1788
STRONGER HOMES LLC	1790 SPINAKER DR	WOODBURY MN 55125-8632
RAMESESSON LE	320 CHARLES AVE	SAINT PAUL MN 55103-2007
DERRICK T MALONE	326 CHARLES AVE	SAINT PAUL MN 55103-2007
TISHA M FERGUSON	529 FARRINGTON ST	SAINT PAUL MN 55103-2011
RANDY WILLIAM VICKERS	343 SHERBURNE AVE	SAINT PAUL MN 55103-2025
CHUE L VUE	538 VIRGINIA ST	ST PAUL MN 55103-2022
CHAD H RICHARDSON JAMIE VANG	338 CHARLES AVE	SAINT PAUL MN 55103-2007
JOSE ELIJIO WILLIAMS BRITTANY ANN ADAMS	349 SHERBURNE AVE	SAINT PAUL MN 55103-2025
SHAWN BAXTER	PO BOX 3	HOOPER UT 84315-0003
SOUA Y VANG KOR CHUE M VANG	319 CHARLES AVE	SAINT PAUL MN 55103-2008
VIET HOANG HO THI KIM OANH DINH	323 CHARLES AVE	SAINT PAUL MN 55103-2008
EMILY HURO	325 CHARLES AVE	SAINT PAUL MN 55103-2008
VUE LEE	329 CHARLES AVE	SAINT PAUL MN 55103-2008
YEE VANG	340 EDMUND AVE	SAINT PAUL MN 55103-1709
DANMARK PROPERTIES LLC	7100 NORTHLAND CIR STE 410	BROOKLYN PARK MN 55428-1500
DONNA MCDUFFIE	335 CHARLES AVE	SAINT PAUL MN 55103-2008
RAY J FITZSIMONS	341 CHARLES AVE	ST PAUL MN 55103-2008
TIMOTHY M DOUGHERTY MARCIE J DOUGHERTY	343 CHARLES AVE	SAINT PAUL MN 55103-2008
RUTH A LOPEZ	333 CHARLES AVE	SAINT PAUL MN 55103-2008
KENNETH FOX	293 SHERBURNE AVE	ST PAUL MN 55103-2040
PCM2 INVESTMENTS LLC	12542 DANBURY WAY	ROSEMOUNT MN 55068-3568
MOHAMED MUSE MARIAM SAHAL	295 CHARLES AVE	SAINT PAUL MN 55103-2006
RUCALVI MANAGEMENT LLC	12901 ROSE BLUFF BLVD	BURNSVILLE MN 55337-4466
MICHELLE L STILLSON	301 CHARLES AVE	SAINT PAUL MN 55103-2006
CORNERBRICK HOMES	709 OAKDALE AVE	SAINT PAUL MN 55107-3122
HUAN DAO	2700 JESSICA CT	LITTLE CANADA MN 55117-1395
OLGA ARELY HERNANDEZ SANTAMARIA	307 CHARLES AVE	SAINT PAUL MN 55103-2006
KERRY K LEE	315 CHARLES AVE	ST PAUL MN 55103-2006
MIMOMA PROPERTIES LLC	1968 S COAST HIGHWAY	LAGUNA BEACH CA 92651-3681
ANDY NGUYEN	306 CHARLES AVE	SAINT PAUL MN 55103-2004
CHONG LEE	520 FARRINGTON ST	SAINT PAUL MN 55103-2012
THERESA TRIEU SON HOANG NGUYEN	532 FARRINGTON ST	SAINT PAUL MN 55103-2012
SHELBY AYDE	540 FARRINGTON ST	SAINT PAUL MN 55103-2012
HOANG LE LOC THI TRAN	294 CHARLES AVE	SAINT PAUL MN 55103-2004

LOUIS A COURNEYA	307 SHERBURNE AVE	ST PAUL MN 55103-2040
JORDAN P THEISEN	303 SHERBURNE AVE	SAINT PAUL MN 55103-2040
CHRISTIAN ARIZA ARIAS	516 FARRINGTON ST	SAINT PAUL MN 55103-2012
XAO YANG	1694 SYLVAN ST	SAINT PAUL MN 55117-2349
BLAIZE PROPERTY LLC	6968 TIMBER RIDGE DR S	COTTAGE GROVE MN 55016-4777
SAIGON REAL ESTATES LLC	2412 EAGLE VALLEY DR	WOODBURY MN 55129-4205
KIIN IBRAHIM ABDIRISAK JIMALE	294 SHERBURNE AVE	SAINT PAUL MN 55103-2041
LEE J BARTON ALLYSON ROSE	290 SHERBURNE AVE	SAINT PAUL MN 55103-2041
MAI NENG THAO	557 FARRINGTON ST	SAINT PAUL MN 55103-2002
CHRISTINE MORRIS JOSEPH DAVIS	330 EDMUND AVE	SAINT PAUL MN 55103-1709
INEZ M DAWSON	295 SHERBURNE AVE	ST PAUL MN 55103-2040
THOMAS M BARTER	299 SHERBURNE AVE	SAINT PAUL MN 55103-2040
THUY LOAN N LE	13112 HIGHPOINT CURV	BURNSVILLE MN 55337-3967
DURGAB PROPERTY SOLUTIONS LLC	11536 YANCY CT NE	BLAINE MN 55449-5940
EAST PROPERTIES LLC	315 UNIVERSITY AVE E	SAINT PAUL MN 55103-2048
DISTRICT 7 FROGTOWN NEIGHBORHOOD ASSOCIATION	MIDTOWN BUSINESS CENTER 501 DALE STREET	SAINT PAUL MN 55117

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

May 30, 2025

PUBLIC HEARING NOTICE – BOARD OF ZONING APPEALS

File #: 25 - 033875

Purpose: The applicant is proposing to establish a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet.

Property Address: 519 Farrington Street

Applicant: Stronger Sober House
1790 Spinaker Drive
Woodbury, MN 55125-8632

Date: Monday, June 9, 2025
Time: 3:00 p.m.
Location: 15 Kellogg Boulevard West (Room 330 – City Hall)

You may attend the hearing to express your opinion regarding this matter. You may send written comments to the Department of Safety and Inspections' staff person handling the case, David Eide, at the address listed in the letterhead above or via email to DSI-ZoningReview@stpaul.gov. Information on agenda items being considered by the Board of Zoning Appeals is available online at https://www.stpaul.gov/bza. If you have questions about this application, you may call David at 651-266-9088. Any comments and materials submitted by 2:00 p.m. on June 6, 2025 will be provided to the BZA for their review. You must include your name and address for the public record.

This property is located in the area represented by the Frogtown Neighborhood Association, an independent organization that provides advisory recommendations to the City about a variety of issues. They may choose to discuss this item at a neighborhood meeting and provide a recommendation to the BZA. Please contact the Frogtown Neighborhood Association at (651) 236-8699 or at caty@frogtownmn.org or tia@frogtownmn.org if you are interested in participating in the neighborhood review process.

GENERAL MINUTES
THE BOARD OF ZONING APPEALS
ROOM 330 – CITY HALL
SAINT PAUL, MINNESOTA
JUNE 9, 2025

BOARD MEMBERS PRESENT	STAFF PRESENT	
Daniel Miller	David Eide	DSI
Jerome Benner II	Yaya Diatta	DSI
Robert Clarksen	Maxine Linston	DSI
Megan Dayton	Josh Ladd	City Attorney
Brian Martinson		

ABSENT BOARD MEMBERS: Marilyn Porter, Chris Schweitzer

APPROVAL OF MINUTES:

April 14, 2025 – Moved By: Benner II / Second By: Martinson, Approved 5-0

April 28, 2025 – Moved By: Dayton / Second By: Martinson, Approved 5-0

May 27, 2025 – Moved BY: Dayton / Second By: Martinson, Approved 4-0 with 1 Abstention (Benner II)

APPROVAL OF RESOLUTION: 709 University Avenue West (25-019012)

Moved By: Martinson, Second By: Dayton, Approved 4-0 with 1 Abstention (Benner II)

***Old Business*:** None

New Business

FILE #	NAME	MOVED	SECONDED	VOTE	ACTION
25-029918	315 Morton Street West – Lobsang Yeshi	Benner II	Dayton	5-0	Approved
25-031469	380 Victoria Street North – Independent School District 625	Dayton	Benner II	5-0	Approved
25-033875	519 Farrington Street – Stronger Sober House	Benner II	Dayton	5-0	Denied
25-033888	269 Harrison Avenue – Stronger Sober House	Martinson	Benner II	5-0	Denied

Submitted by: Maxine Linston

Maxine Linston
Maxine Linston (Jul 22, 2025 10:34 CDT)

David Eide

David Eide
David Eide (Jul 22, 2025 10:23 CDT)

Approved by: Marilyn Porter, Secretary

Marilyn Porter
Marilyn Porter (Jul 22, 2025 10:24 CDT)

BOARD OF ZONING APPEALS HEARING MINUTES

THE BOARD OF ZONING APPEALS
ROOM 330 – CITY HALL
SAINT PAUL, MINNESOTA
JUNE 9, 2025

The recording of this Board of Zoning Appeals meeting is available on the Board of Zoning Appeals website: https://www.stpaul.gov/bza

PRESENT: Members of Board of Zoning Appeals: Mr. Miller, Mr. Benner II, Mr. Clarksen, Ms. Dayton, Mr. Martinson

Department of Safety and Inspections: Mr. Eide, Mr. Diatta, Ms. Linston

Legal: City Attorney Josh Ladd

ABSENT: Ms. Porter, Mr. Schweitzer

The meeting was chaired by Daniel Miller and began at 3:00 p.m.

Chair Miller called the meeting to order and noted that David Eide was present in-person with Yaya Diatta attending remotely from the Department of Safety and Inspections, Josh Ladd was the legal counsel, and Maxine Linston was the secretary. He requested that Maxine Linston conduct a roll call of those in attendance. Board members Clarksen, Dayton, Martinson, Benner II, and Miller were in attendance. Chair Miller announced that the first order of business was the approval of the minutes from three meetings and asked if they could be batched together. Board member Benner noted that if members wanted to abstain from certain meeting minutes, batching should be reconsidered. Chair Miller proceeded with the approval of each set of minutes individually.

Approval of Minutes: April 14, 2025

Chair Miller asked for discussion or a motion regarding the April 14, 2025 meeting minutes. Mr. Benner moved approval and Martinson seconded. Miller asked Maxine Linston to conduct a roll call vote. A roll call vote was conducted with Clarksen, Benner II, Dayton, Martinson, and Miller voting to approve. The motion passed.

Move by: Benner II / Second by: Martinson **Approved 5-0**

Approval of Minutes: April 28, 2025

Chair Miller asked for discussion or a motion regarding the April 28, 2025 meeting minutes. Dayton moved approval and Martinson seconded. Miller asked Maxine Linston to conduct a roll call vote. A roll call vote was conducted with Clarksen, Benner II, Dayton, Martinson, and Miller voting to approve. The motion passed

Move by: Dayton / Second by: Martinson **Approved 5-0**

Approval of Minutes: May 27, 2025

Chair Miller asked for discussion or a motion regarding the May 27, 2025 meeting minutes. Dayton moved approval and Martinson seconded. Miller asked Maxine Linston to conduct a roll call vote. A roll call vote was conducted with

Martinson, Dayton, Clarksen and Miller voting to approve with Benner abstaining. The motion passed in a 4-0 vote with Benner abstaining.

Move by: Dayton / Second by: Martinson **Approved 4-0, 1 abstention**

Approval of Resolution: 709 University Avenue West (25-019012)

Chair Miller asked for discussion or a motion pertaining to the resolution for 709 University Avenue West. Martinson moved approval and Dayton seconded. Miller asked Maxine Linston to conduct a roll call vote. A roll call vote was conducted with Clarksen, Martinson, Dayton, and Miller voting to approve with Benner II abstaining.

Move by: Martinson / Second by: Dayton **Approved 4-0, 1 abstention**

Old Business: None

New Business:

315 Morton Street West:

Chair Miller read the purpose statement. The variance request pertains to a side yard setback to convert this single-family dwelling into a religious institution. David Eide presented the staff report recommending approval of the requested side yard setback variance based upon findings one through six. He noted that no recommendation was received from the District Council and one letter was received speaking against the request and one with concerns.

Chair Miller called up the applicant, Lobsang Yeshi, 3039 Hemlock Street, Little Canada, MN who spoke about the request. Charlie Berg with Busch Architects, 310 4th Avenue South, Minneapolis, MN, introduced himself as the designer for the project. Christopher Huntley, 401 Groveland Avenue, Minneapolis, MN introduced himself as the attorney representing the applicant. The Board did not have any questions for the applicant.

Chair Miller asked if anyone was present to speak in favor of the request. Howard Winters, 310 Morton Street West, Saint Paul, MN, asked for clarification about the request was about. David Eide responded that the request was for the setback between the eastern wall of the building and the property line. Winters spoke about a fence line. Benner asked if the individual was supportive of the request. Winters responded that he was not objecting to what was proposed and was explaining the history.

Chair Miller asked if anyone was present to speak in favor of the request. Nobody approached. Chair Miller asked if anyone was present to speak in opposition to the request. Nobody approached. Benner made a motion to approve the request, in alignment with the staff recommendation. Dayton seconded. Chair Miller requested that Maxine Linston conduct a roll call vote. A roll call vote was conducted with Martinson, Clarksen, Dayton, Benner II, and Miller voting in favor. The motion passed.

Moved by: Benner II / Second by: Dayton **Approved 5-0**

380 Victoria Street North:

Chair Miller read the purpose statement. The applicant was requesting two variances to reconstruct a loading area along St. Anthony Avenue at Maxfield Elementary School. One variance was pertaining to the required landscaping and setback, and the other was pertaining to required screening. David Eide presented the staff report recommending approval of the requested variances based upon findings one through six. He noted that no recommendation was received from District 8 – Summit University Planning Council and that no correspondence was received regarding the request.

Chair Miller asked what the fence on the roof was for. David Eide stated that the fence was likely to prevent persons from getting onto the roof.

Chair Miller called the applicant forward. The applicant, Griffin Dempsey, 2645 Glenbrook Avenue North, Oakdale, MN, introduced himself as a civil engineer with Design Tree Engineering and Land Surveying representing Saint Paul Public Schools for this project. Dempsey stated that the electrical transformer, new trash enclosure, and necessary maneuvering space for a box truck create difficulties to comply with the ordinance. Miller and Clarksen asked clarifying questions about the layout. Benner asked if a gate would be in front of the driveway. Dempsey responded that there would not be a gate.

Miller asked if anyone was present to speak in favor or against the request. Nobody stepped forward. Dayton moved approval of the requests, in alignment with the staff recommendation. Benner seconded. Chair Miller requested that Maxine Linston conduct a roll call vote. A roll call vote was conducted with Martinson, Clarksen, Benner II, Dayton, and Miller voting to approve the requests. The motion passed.

Moved by: Dayton / Second by: Benner II **Approved 5-0**

519 Farrington Street:

Chair Miller read the purpose statement for the request, which is to establish an 11 resident supportive housing facility within 1,320 feet of three other supportive housing facilities, the closest of which his 736 feet away. David Eide presented the staff report recommending denial of the requested variance based upon findings 1, 3, 4, and 6. No recommendation was received from District 7 - Frogtown Neighborhood Association. Two letters were received supporting the request from residents of the property and a transcribed voicemail was received speaking against from a nearby property owner. The Board did not have any questions.

Chair Miller called up the applicant. Chad Unger, 1790 Spinaker Drive, Woodbury, MN 55125, spoke about the request. Chum Struve, 1790 Spinaker Drive, Woodbury, MN 55125, added additional information. Benner asked a question if fewer residents would mean lower costs in running the facility. Chad Unger explained that the proposed meals and staffing proposed would add costs and reducing the number of individuals would make it more difficult financially. Chad Unger explained that fewer people would mean less meal costs, however, the other fixed costs would remain flat, including the staffing. Chum Struve explained that the food provider requires a minimum number of people to provide the food to.

Josh Ladd, City Attorney, stated that state law and the City ordinance does not allow variances to be granted based upon finances. Chum Struve asked about prior variances. Josh Ladd responded that each request is examined separately, and other requests were not necessarily supported by the City Attorney's Office. Board member Benner noted the multiple supportive housing facilities in the same area and noted that financial considerations cannot be the primary driver when approving a variance. Chad Unger noted that the spirit of the use was not changing besides the adding of meals.

Chum Struve added that the property is currently operating as a sober house and that a different property would be chosen if it were not already operating as a sober house. Josh Ladd, City Attorney, noted that sober homes are supposed to be financially self sufficient and not receiving money from the federal or state government. They were supposed to be self-supporting homes for persons in recovery from substance use to live together for more than six months. He stated that the sober home ordinance was not being followed the way that it was intended.

Clarksen asked what event caused this request. Chair Miller stated that it was regarding funding. Josh Ladd, City Attorney, noted that Evergreen and NUWAY were being investigated for violating the anti-kickback statute which prompted a lot of applications to switch to supportive housing in the sober house community. He stated that their office has been in communication with DHS as they consider their proposals. David Eide stated that the use was changing from a sober house to supportive housing, which is what triggered the different requirements. Benner reiterated that the new use has different standards.

Chair Miller noted that all decisions can be appealed. Chad Unger stated that the use changes but practically, the impact would not be different. Chum Struve noted the residents' letters speaking in support and that the sober house was financially stable prior to the recent changes. Chair Miller noted that the findings do not seem to be met. Martinson noted that variances are intended as a deviation from the rules based upon something unique to the property, for example a uniquely shaped piece of land, rather than a class of property owners.

Martinson noted that the legislature changed the name from sober house to recovery residence and otherwise, there are not changes at the state level at this time. He stated that a denial would allow the applicant to take their case to the City Council. Chair Miller asked if anyone was present to speak in favor of the request. Nobody approached. Chair Miller asked if anyone was present to speak in opposition. William Hanson, 515 Farrington Street, Saint Paul, MN spoke against the requested variance. Chair Miller asked if anyone else wanted to speak against the request. Nobody else approached.

Chum Struve approached and responded to the public comment stating that Chad Unger no longer is the manager at the property, and they have a different manager currently.

Board member Benner made a motion moving denial of the request based upon findings 1, 3, 4, and 6, in alignment with the staff recommendation. Dayton seconded. Chair Miller requested that Maxine Linston conduct a roll call vote. A roll call vote was conducted with Martinson, Clarksen, Benner II, Dayton, and Miller voting to approve the motion to deny the requested variance. The motion passed to deny the request.

Moved by: Benner II / Second by: Dayton **Denied 5-0**

269 Harrison Avenue:

Chair Miller read the purpose statement for the request, which was to vary the distance requirement, typically 1,320 feet, associated with establishing a 12-resident supportive housing facility. The proposed facility is 804 feet from a specified congregate living facility with more than six (6) adult residents, for a variance of 516 feet. David Eide presented the staff report recommending denial of the requested variance based upon findings 1, 3, 4, and 6. No recommendation was received from District 9 – West 7th/Fort Road Federation. Four letters were received supporting the request from residents of the property itself.

Board member Benner asked if the other facility was a shelter for battered persons. David Eide answered that it indeed was. Benner asked how many persons were at the shelter for battered persons and how it functions compared to this proposed facility. David Eide stated that it is a 52-resident shelter for battered persons that is 804 feet away. Chair Miller called the applicants forward. Chad Unger, 1790 Spinaker Drive, Woodbury, MN 55125 and Chum Struve, 1790 Spinaker

Drive, Woodbury, MN 55125, introduced themselves as the applicants. Chad Unger asked if they needed to repeat their statement, as he felt that the prior conversation about the previous application was relevant to this application. Clarksen asked if it was the same statement. Josh Ladd, City Attorney, stated that would be sufficient if the applicant stated that they wanted the board to remember the prior conversation about the other similar request. Clarksen stated that they do not need to reread the statement, however, they should read new information into the record.

Josh Ladd, City Attorney, stated that applicants would also be able to speak to the City Council. Chad Unger stated that the facility is different than the nearby facility and is less of a residential neighborhood. Board member Clarksen asked the applicants about the unique circumstances regarding the property. Chad Unger answered that the facility is very different than the nearby shelter.

Chum Struve stated that the prior operator operated the sober home at this property for 10 years and they had operated it as a sober house for two years. Benner asked what services will be added. Chad Unger stated that they would add 24-hour staffing and three meals a day. Clarksen asked if the staff are also receiving the sober services. Chad Unger answered that, no, the staff would not be receiving services although they would be like mentors. Benner asked if they provide transportation to their clients. Chum Struve answered that they do not and the residents attend treatment elsewhere. Chum Struve stated that they try to connect their clients to resources but do not provide transportation themselves.

Board member Martinson stated that this was not the right route for establishing this use, as the variance would run with the property. Board member Benner questioned if the applicant would need to come in again to add additional residents over the twelve proposed. Josh Ladd, City Attorney stated that the shelter for battered persons has other requirements. Board member Martinson stated that a shelter for battered persons has other requirements. Six or fewer do not need to meet the distance requirement but more than six do. Chair Miller asked if the board had any other questions for the applicant. The board did not have any more questions. Chair Miller asked if anyone was present to speak for or against the request. Nobody came forward. Chair Miller closed the public hearing.

Martinson moved denial of the request based upon findings 1, 3, 4, and 6, in alignment with the staff recommendation. Dayton seconded. Chair Miller asked Maxine Linston to conduct a roll call vote. Maxine Linston conducted a roll call vote with Clarksen and Benner voting against the motion and Dayton, Martinson, and Miller voting for the motion. The motion failed. Chair Miller asked if there was discussion or a different motion. Josh Ladd, City Attorney stated that there was precedent that variances must meet all six standards in order to be granted.

Chair Miller stated that he appreciated that the case was unique, but it did not meet the findings. Board member Clarksen stated that he voted no because the neighborhood character would not be impacted establishing this facility when it is separated by 7th Street West. He stated that the argument was not effective for all of the findings and that additional support would be necessary for finding all of the findings to be met. Benner stated that staff made a stronger recommendation of denial, however, he stated that the facility would not change the essential character. West 7th has a mix of uses along the corridor and a 12-person facility would not change the character. Benner asked if the denial could be amended and stated that finding six should be met along with finding one. He stated that findings three and four are not met. Chair Miller stated that he disagreed with the staff finding six but not 1, 3, and 4.

Martinson stated that he agreed that findings three and four are the sticking points and finding six is open to question, along with finding one. Martinson made a motion to move denial of the request based upon findings three and four. Benner seconded the request. Chair Miller asked Maxine Linston to conduct a roll call vote. Dayton, Martinson, Clarksen, Benner II, and Miller voted to approve the motion. The motion passed to deny the variance request based upon findings three and four.

Moved by: Martinson / Second by: Benner II **Denied 5-0**

David Eide asked for clarification on the language for findings one and six. Josh Ladd stated that it would be figured out. Chair Miller confirmed that they denied based upon findings three and four.

The meeting was adjourned at 4:37 p.m.

Submitted by: Maxine Linston

Maxine Linston
Maxine Linston (Jul 22, 2025 10:34 CDT)

David Eide

David Eide
David Eide (Jul 22, 2025 10:23 CDT)

Approved by: Marilyn Porter, Secretary

Marilyn Porter
Marilyn Porter (Jul 22, 2025 10:24 CDT)

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

June 24, 2025

Stronger Sober House
1790 Spinaker Drive
Woodbury, MN 55125-8632

Re: Zoning Variance Application (519 Farrington Street – Zoning Variance File # 25-033875, City Council Appeal File # 25-043745) – Notice to extend the time limit for decision under Minnesota Statutes § 15.99

Stronger Sober House:

This letter is to notify that the city is extending the administrative review period to September 5, 2025 for this request. MN Statutes § 15.99 requires final action on a zoning application within 60-days of submission but also allows this time to be extended by providing written notice to the applicant of the extension.

This zoning variance application was submitted on May 9, 2025, and accordingly, the original 15.99 deadline was July 7, 2025. The Board of Zoning Appeals held a public hearing and denied the variance request on June 9, 2025. An appeal application was submitted on June 20, 2025 and this matter is scheduled to be heard in front of the City Council on July 23, 2025. In order to provide for time for the City Council to hear this appeal, the City is extending this deadline for the additional 60 days allowed under Minnesota Statutes § 15.99. The additional 60-day period takes effect immediately upon the expiration of the initial 60-day period. The deadline to make a final decision on your application is now September 5, 2025.

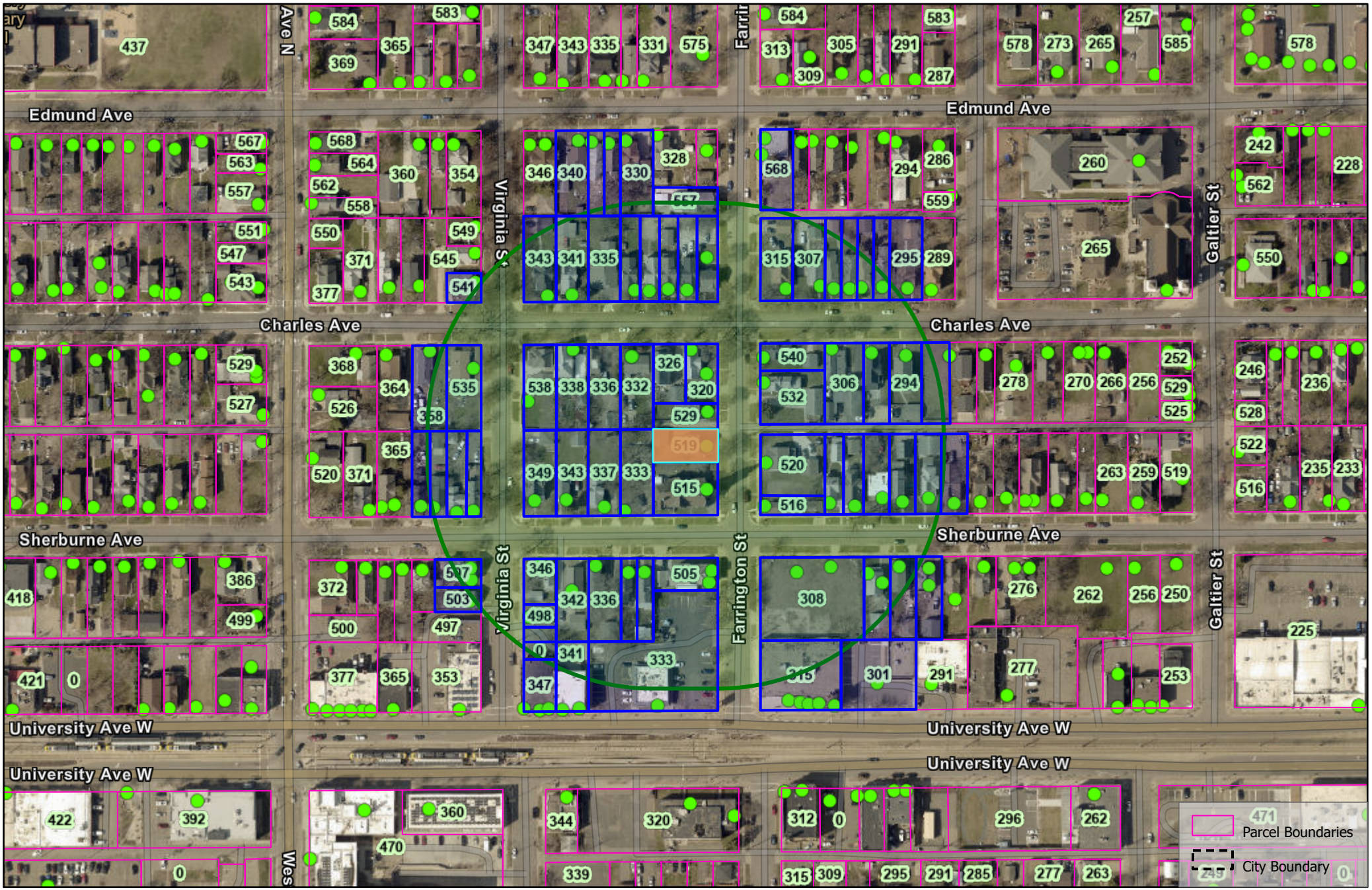
If there are any questions, contact the staff member assigned to this case at david.eide@stpaul.gov or 651-266-9088.

Sincerely,

David Eide
Zoning Inspector

519 FARRINGTON STREET- GIS MAP

5/20/2025 10:45 AM



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NAMES 73	ADDRESS	CITY/ZIP
SYLAS SHIELDS	358 CHARLES AVE	SAINT PAUL MN 55103-2009
NICK HERRINGSHAW CAREN ANGELA HERRINGSHAW	337 SHERBURNE AVE	SAINT PAUL MN 55103-2025
ANN SHEELY	336 CHARLES AVE	SAINT PAUL MN 55103-2007
SI NGUYEN	503 VIRGINIA ST	SAINT PAUL MN 55103-2020
TUE NGOC PHAM HONG THI TRAN	535 VIRGINIA ST	SAINT PAUL MN 55103-2021
HOUSELINK LLC	2412 EAGLE VALLEY DR	WOODBURY MN 55129-4205
JACQUELINE SCHLEIFER	541 VIRGINIA ST	SAINT PAUL MN 55103-2023
ROY JACKSON JR	351 SHERBURNE AVE	SAINT PAUL MN 55103-2027
SAIGON INVESTMENT GROUP LLC	7330 157TH ST W	SAINT PAUL MN 55124-5101
QUALITY RESIDENCES LLC	7100 NORTHLAND CIR STE 410	BROOKLYN PARK MN 55428-1500
SNJ LLC	1500 ESSEX RD	HOPKINS MN 55305-1824
P&G YAMTHONGKAM PROPERTIES LLC	333 UNIVERSITY AVE	SAINT PAUL MN 55103-2016
CHURCH INC	515 FARRINGTON ST	SAINT PAUL MN 55103-2011
WUNG LEE THAO MAI KHANG	2681 HORSESHOE LN	SAINT PAUL MN 55125-8423
KATHERINE WALETSKI	1500 ESSEX RD	MINNETONKA MN 55305-1824
WUNG LEE THAO	2681 HORSESHOE LN	SAINT PAUL MN 55125-8423
OLA AND ASSOCIATES LLC	3652 WINDMILL CURV	WOODBURY MN 55129-6720
VAN MINH NGUYEN	342 SHERBURNE AVE	SAINT PAUL MN 55103-2024
DRB#24 LLC	PO BOX 16595	SAINT PAUL MN 55116-0595
MATTHEW LEE	330 SHERBURNE AVE	SAINT PAUL MN 55103-2024
HUY TRONG LE	332 SHERBURNE AVE	SAINT PAUL MN 55103-2024
MEHERUN NESSA	2054 RIVERSIDE AVE APT 2202	JACKSONVILLE FL 32204-4428
OBSA NEGASSA	8083 KIMBERLY LN	MAPLE GROVE MN 55311-1788
STRONGER HOMES LLC	1790 SPINAKER DR	WOODBURY MN 55125-8632
RAMESESSON LE	320 CHARLES AVE	SAINT PAUL MN 55103-2007
DERRICK T MALONE	326 CHARLES AVE	SAINT PAUL MN 55103-2007
TISHA M FERGUSON	529 FARRINGTON ST	SAINT PAUL MN 55103-2011
RANDY WILLIAM VICKERS	343 SHERBURNE AVE	SAINT PAUL MN 55103-2025
CHUE L VUE	538 VIRGINIA ST	ST PAUL MN 55103-2022
CHAD H RICHARDSON JAMIE VANG	338 CHARLES AVE	SAINT PAUL MN 55103-2007
JOSE ELIJIO WILLIAMS BRITTANY ANN ADAMS	349 SHERBURNE AVE	SAINT PAUL MN 55103-2025
SHAWN BAXTER	PO BOX 3	HOOPER UT 84315-0003
SOUA Y VANG KOR CHUE M VANG	319 CHARLES AVE	SAINT PAUL MN 55103-2008
VIET HOANG HO THI KIM OANH DINH	323 CHARLES AVE	SAINT PAUL MN 55103-2008
EMILY HURO	325 CHARLES AVE	SAINT PAUL MN 55103-2008
VUE LEE	329 CHARLES AVE	SAINT PAUL MN 55103-2008
YEE VANG	340 EDMUND AVE	SAINT PAUL MN 55103-1709
DANMARK PROPERTIES LLC	7100 NORTHLAND CIR STE 410	BROOKLYN PARK MN 55428-1500
DONNA MCDUFFIE	335 CHARLES AVE	SAINT PAUL MN 55103-2008
RAY J FITZSIMONS	341 CHARLES AVE	ST PAUL MN 55103-2008
TIMOTHY M DOUGHERTY MARCIE J DOUGHERTY	343 CHARLES AVE	SAINT PAUL MN 55103-2008
RUTH A LOPEZ	333 CHARLES AVE	SAINT PAUL MN 55103-2008
KENNETH FOX	293 SHERBURNE AVE	ST PAUL MN 55103-2040
PCM2 INVESTMENTS LLC	12542 DANBURY WAY	ROSEMOUNT MN 55068-3568
MOHAMED MUSE MARIAM SAHAL	295 CHARLES AVE	SAINT PAUL MN 55103-2006
RUCALVI MANAGEMENT LLC	12901 ROSE BLUFF BLVD	BURNSVILLE MN 55337-4466
MICHELLE L STILLSON	301 CHARLES AVE	SAINT PAUL MN 55103-2006
CORNERBRICK HOMES	709 OAKDALE AVE	SAINT PAUL MN 55107-3122
HUAN DAO	2700 JESSICA CT	LITTLE CANADA MN 55117-1395
OLGA ARELY HERNANDEZ SANTAMARIA	307 CHARLES AVE	SAINT PAUL MN 55103-2006
KERRY K LEE	315 CHARLES AVE	ST PAUL MN 55103-2006
MIMOMA PROPERTIES LLC	1968 S COAST HIGHWAY	LAGUNA BEACH CA 92651-3681
ANDY NGUYEN	306 CHARLES AVE	SAINT PAUL MN 55103-2004
CHONG LEE	520 FARRINGTON ST	SAINT PAUL MN 55103-2012
THERESA TRIEU SON HOANG NGUYEN	532 FARRINGTON ST	SAINT PAUL MN 55103-2012
SHELBY AYDE	540 FARRINGTON ST	SAINT PAUL MN 55103-2012
HOANG LE LOC THI TRAN	294 CHARLES AVE	SAINT PAUL MN 55103-2004

LOUIS A COURNEYA	307 SHERBURNE AVE	ST PAUL MN 55103-2040
JORDAN P THEISEN	303 SHERBURNE AVE	SAINT PAUL MN 55103-2040
CHRISTIAN ARIZA ARIAS	516 FARRINGTON ST	SAINT PAUL MN 55103-2012
XAO YANG	1694 SYLVAN ST	SAINT PAUL MN 55117-2349
BLAIZE PROPERTY LLC	6968 TIMBER RIDGE DR S	COTTAGE GROVE MN 55016-4777
SAIGON REAL ESTATES LLC	2412 EAGLE VALLEY DR	WOODBURY MN 55129-4205
KIIN IBRAHIM ABDIRISAK JIMALE	294 SHERBURNE AVE	SAINT PAUL MN 55103-2041
LEE J BARTON ALLYSON ROSE	290 SHERBURNE AVE	SAINT PAUL MN 55103-2041
MAI NENG THAO	557 FARRINGTON ST	SAINT PAUL MN 55103-2002
CHRISTINE MORRIS JOSEPH DAVIS	330 EDMUND AVE	SAINT PAUL MN 55103-1709
INEZ M DAWSON	295 SHERBURNE AVE	ST PAUL MN 55103-2040
THOMAS M BARTER	299 SHERBURNE AVE	SAINT PAUL MN 55103-2040
THUY LOAN N LE	13112 HIGHPOINT CURV	BURNSVILLE MN 55337-3967
DURGAB PROPERTY SOLUTIONS LLC	11536 YANCY CT NE	BLAINE MN 55449-5940
EAST PROPERTIES LLC	315 UNIVERSITY AVE E	SAINT PAUL MN 55103-2048
DISTRICT 7 FROGTOWN NEIGHBORHOOD ASSOCIATION	MIDTOWN BUSINESS CENTER 501 DALE STREET	SAINT PAUL MN 55117

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS
ANGIE WIESE, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

July 2, 2025

PUBLIC HEARING NOTICE – CITY COUNCIL APPEAL

Purpose: An appeal of a decision by the Board of Zoning Appeals denying a variance request to establish a 11-resident supportive housing facility. The zoning code states that supportive housing facilities shall be a minimum distance of 1,320 feet from specified congregate living facilities with more than six (6) adult residents; this facility is within 1,320 feet from three supportive housing facilities with more than six (6) adult residents, the closest of which is 736 feet away, for a zoning variance of 584 feet.

Property Address: 519 Farrington Street

Appeal File #: 25-043745
Variance File #: 25-033875

Appellant: Stronger Sober House
1790 Spinaker Drive
Woodbury, MN 55125-8632

Date of Hearing: Wednesday, July 23, 2025
Time: 3:30 p.m.
Location: 15 Kellogg Boulevard West (City Council Chambers – Courthouse)

City Council Meetings

City Council meetings are open for in person attendance and live public testimony in Council Chambers and via telephone. All City Council public hearings at held at 3:30 p.m.

Interested parties who wish to speak on a specific Council Agenda item live via telephone are required to pre-register with the City Clerk. You are asked to register by 12 noon on Tuesday to participate. The registration link is located on the City Council website at www.stpaul.gov/council or https://forms.office.com/g/TD3xN7WHy5.

The public may also comment on public hearing items in writing or via voicemail. Any comments and materials submitted by 12:00 pm of the day before the meeting will be attached to the public record and available for review by the City Council. Comments may be submitted as follows:

Written public comment on public hearing items can be submitted to Contact-Council@ci.stpaul.mn.us, CouncilHearing@ci.stpaul.mn.us, or by voicemail at 651-266-6805. All information provided in the email or voicemail will be added to the public record. (For your information, e-mails will be attached as written, voicemails will be transcribed and attached in writing.)

From: +1 651-222-1071
To: CouncilHearing_English (CI-StPaul)
Subject: Voice Mail (1 minute and 14 seconds)
Date: Tuesday, July 15, 2025 9:47:34 AM
Attachments: audio.mp3

My name is Ines Inez Dawson DAWSONI live at 295 Sherburne Ave. My phone number is 651-222-1071. I am calling regarding the property at 519 Farrington. The PO file number is 25043745. I left a message when you guys had a meeting before regarding that property at 519 Farrington. I do not believe it should be a stronger sober house. The police were just there the last week. No one is really paying attention to that property and we have children and even senior adults like myself living in the neighborhood. We do not need a sober house in this area. Thank you very much. And I see the date of the hearing is Wednesday, July 23rd. I will not be able to be there. That's why I'm leaving this message. Thank you very much. Goodbye.

You received a voice mail from +1 651-222-1071.

Thank you for using Transcription! If you don't see a transcript above, it's because the audio quality was not clear enough to transcribe.

Set Up Voice Mail

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH SAO 25-10

File ID:	RLH SAO 25-10	**Type:**	Resolution LH Summary Abatement Order	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	01/22/2025
File Name:	1478 Ames Ave			**Final Action:**	

Title: Making finding on the appealed of Michael E. Corcoran to a nuisance abatement ordered for 1478 AMES AVENUE in Council File RLH SAO 24-51.

Notes: Michael Corcoran
mikecorcoran000@gmail.com
651-235-2662

		Agenda Date:	07/23/2025
Sponsors:	Yang	**Enactment Date:**	
Attachments:	1478 Ames Ave.Corcoran Ltr.9-10-24.doc, 1478 Ames Ave.Stop work order, 1478 Ames Ave.Corcoran Ltr.7-11-25, 1478 Ames Ave.photos 7-21-25.pdf	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	Mai Vang	**Ord Effective Date:**	

History of Legislative File

Ver-sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	07/08/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Nuisance is not abated, authorize DSI to take action to abate the nuisance related to SAO. CN for vehicles to have new orders issued as VAO. Building permit concerns regarding the home and attachments thereto are referred to DSI for further enforcement.*

Michael Corcoran, owner, appeared

Moermond: I think our expectation was everything would be taken care of by now?

Staff report by Supervisor Lisa Martin: September 10, 2024 Mr. Corcoran was issued the orders from Department of Safety & Inspections. We had some deadlines in place: August 1, 2025 for some roof items; April 1 and now July 1 for the balance of the orders. As of today I did receive a new complaint on the property regarding wood pallets, tires, plywood and miscellaneous debris, metal and scrapping. I did go out this morning. The St. Paul Police Department did chalk some vehicles parked on the street that belong to Mr. Corcoran. Those vehicles are now back on the property. There's a lot of wood and construction debris. The one vehicle is on a trailer in the driveway he was going to get rid of. I asked Jason Brash for an update on the permits, he said he was onsite November 27 and went over project with property owner and he hasn't been contacted to return. As far as he is concerned there's been no

forward movement on the project. Photos in the file. He's made progress but there are still a lot of items out there.

Moermond: we made deadlines in thirds to try and make it easier. I'm hearing it isn't done yet and still an open permit.

Corcoran: I'm kind of losing my mind on this thing. I talked to Jason, left him a Voicemail telling him I don't want to complete the roof project, the porch. I want to just take it down. That was 2 weeks ago. I didn't hear back from him about that. I have a phone number change, not sure if you tried to call me, starting in May and had a terrible time with the service. Finally got that figured out the second week in June.

We've had numerous problems. [multiple health problems explained between wife, himself, and daughter]. I work 50 hours a week and sometimes I get home and just can't move anymore. I made myself a mess with this property, I just can't believe it. I know I should just hire someone. I've come to my senses. I built it 25 years ago and have accumulated since then.

I really hope you can let me finish my mission. I get excited when I'm getting this stuff done. I built my house for a reason there and people come by and say I have a beautiful home, and I think what have a done here with this mess? I am working on it really hard. I'm excited to finish things up if you are considering giving me more time. It doesn't bother me if you have to charge me but give me a chance to finish things up the way you want. I appreciate what you guys are doing and when I'm doing something wrong, and you have to tell me or charge me, I'm ok with that. Whatever it is. I would like to be able to finish. I just need the time to do it after everything that's happened. Unforeseen circumstances just keep coming at us. I'm junking parts off the car and then I can get rid of that one. I did talk with this woman, Melissa Doody regarding car ports and I just can't seem to get a clear understanding of those and how they work along with the driveway and proper parking surface, sizing. But I haven't talked to her for months, before all the crazy stuff started happening. I don't know if you're ok with what I talked to Jason about, but I thought maybe I should call Willie Williams about my porch roof. I want to take it down. You wanted it down last time we spoke. I just came to the point of saying I can't do it right now. I'll just take it down. I had a huge cottonwood tree, now there is no shade and that's why I put that thing up illegally. It was dropping all those things down on us. I can see why I did so many things while I'm cleaning up my mess.

Martin: I did send a message to Jason Brash with your new phone number so he can reach you. I let him know that you called a couple weeks ago and want to scratch the whole roof thing and then remove. Not sure if you need a demo permit or not, that's something you'd want to ask him about.

Corcoran: that's more materials too, and they're good materials. I want to talk to him about the best way to do this.

Moermond: he has limited ability to design a project for you. You're coming in for a permit.

Corcoran: I understand.

Moermond: we have a mess with several pieces. A mess in the yard. In complete stairs, decking, and then the vehicle situation. What I will say is you had a July 1 deadline, a year from the original orders. A generous extension to deal with this. The Summary Abatement Order cleanup items would be the storage in the trailers, the storage throughout the yard that wasn't specifically exterior items like a picnic table. Then the original vehicle order was a Correction Order, so next step would be a Summary Abatement Order.

Martin: we will issue new orders.

Moermond: I'm going to put this in front of Council July 23. I'll get a staff update July 22. There's an order out there on yard cleanup. No compliance with getting it all done. I'm going to say it isn't done, authorize the Department of Safety & Inspections to clean it up.

Text of Legislative File RLH SAO 25-10

Making finding on the appealed of Michael E. Corcoran to a nuisance abatement ordered for 1478 AMES AVENUE in Council File RLH SAO 24-51.

WHEREAS, the City Council adopted RLH SAO 24-51 on September 18, 2024 which granted an extension to July 1, 2025 for balance of orders at 1478 Ames Avenue; and

WHEREAS, the Legislative Hearing Officer reviewed this case on July 8, 2025 to determine if the owner and/or responsible party abated the nuisance conditions and found these conditions were not abated; now, therefore, be it

RESOLVED, that the Saint Paul City Council adopts the finding of the legislative hearing officer that the nuisance condition is not abated and therefore authorizes the Department of Safety and Inspections to proceed with this nuisance abatement.

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

September 10, 2024

Michael Corcoran
1478 Ames Ave.
St. Paul, MN 55106

VIA EMAIL: mikecorcoran000@gmail.com

Re: Appeal for property at 1478 Ames Avenue

Dear Michael Corcoran:

This is to confirm that at the Legislative Hearing on September 3, 2024 Legislative Hearing Officer Marcia Moermond recommended that the **City Council grant to:**

1. **August 1, 2025 for orders related to roof repair;**
2. **November 1 for 1/3 progress on all items (excluding roof), including vehicles;**
3. **April 1, 2025 for additional 1/3 progress on all items; and**
4. **July 1, 2025 for balance of orders.**

This matter will go before the City Council at Public Hearing on **Wednesday, September 18, 2024 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. **Should you wish to address Council directly but not appear in person, you must register in person by no later than noon on Tuesday, September 17, 2024 here to testify via phone:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.**

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion.

Ms. Moermond will review this case under new resolutions at making-finding Legislative Hearings after the deadline(s) listed above. You will receive separate correspondence from our office with those dates at a later time. If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c:

CE Supervisors
Willie Williams – Department of Safety & Inspections, Code Enforcement

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 11, 2025

Michael Corcoran
1478 Ames Ave.
St. Paul, MN 55106

VIA EMAIL: mikecorcoran000@gmail.com

Re: Appeal for property at 1478 Ames Avenue

Dear Michael Corcoran:

This is to confirm that at the making-finding Legislative Hearing on Tuesday, July 8, 2025 Legislative Hearing officer Marcia Moermond found the nuisance was not abated on deadline and will recommend that the City Council authorize the Department of Safety & Inspections to take action to abate any remaining nuisance condition(s) related to your Summary Abatement Order after July 23. You will be receiving a new Vehicle Abatement Order for the vehicles with the same deadline.

Building permit concerns regarding the home and attachments thereto are referred to DSI for further enforcement.

This matter will go before the City Council at Public Hearing on **Wednesday, July 23, 2025 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. **Should you wish testify to Council directly by phone, you must register to do so online by no later than noon on Tuesday, July 22, 2025 here:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.**

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion. If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c:

CE Supervisors
Willie Williams – Department of Safety & Inspections, Code Enforcement

Date:	**July 21, 2025**	**HP District:**	
File #:	**24 - 062732**	**Property Name:**	
Folder Name:	**1478 AMES AVE**	**Survey Info:**	
PIN:	**272922240115**		

Date:	**July 21, 2025**	**HP District:**	
File #:	**24 - 062732**	**Property Name:**	
Folder Name:	**1478 AMES AVE**	**Survey Info:**	
PIN:	**272922240115**		

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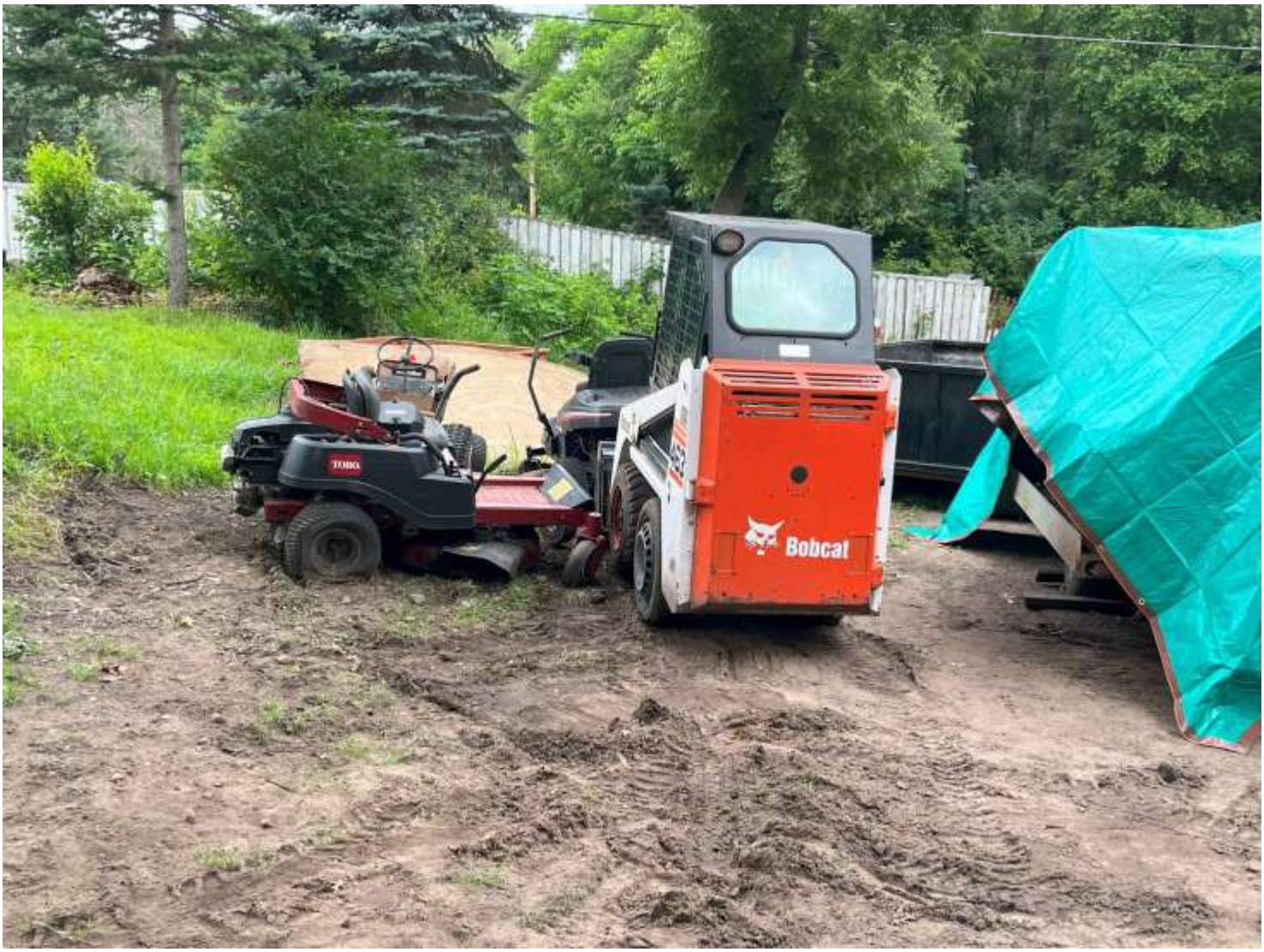

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PIN:	**272922240115**		

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-284

File ID:	RLH TA 25-284	**Type:**	Resolution LH Tax Assessment Appeal	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/12/2025
File Name:	245-247 Aurora Avenue			**Final Action:**	

Title: Ratifying the Appealed Special Tax Assessment for property at 245 and 247 AURORA AVENUE. (File No. J2522R, Assessment No. 258555)

Notes: Aiming Chen
aimingc@yahoo.com
612-636-1161

Yuping Zheng - Mandarin interpreter.
6/12/25: packet sent to owner and interpreter service. MV

Agenda Date: 07/23/2025

Sponsors: Bowie

Enactment Date:

Attachments: 245-247 Aurora Ave.SA&Photo 3-27-25.pdf, 245-247 Aurora Ave.Photos 3-27-25.pdf, 247 Aurora Ave.Recheck Photos 4-3-25.pdf, 247 Aurora Ave.contractor photos 4-9-25.pdf, 245_247 Aurora Ave.Zimny email.6-24-25

Financials Included?:

Contact Name:

Hearing Date:

Entered by: mai.vang@ci.stpaul.mn.us

Ord Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Approve the assessment.*

Aimeng Chen, owner, appeared

Moermond: have you understood instructions as I've talked to people on the phone?

Chen: yes.

Moermond: if at any point you aren't sure, please ask us to slow down and clarify.

Staff report by Supervisor Lisa Martin: March 7, 2025 Summary Abatement Order was issued to remove and dispose of box spring, auto parts, tires, scattered trash and debris from garage, driveway and around yard. Compliance date of April 3. Reinspected April 3, work wasn't done and it was sent to work order. Total assessment of $444. No history at the property.

Chen: I didn't get the orders. They would send me the photo to my house. I didn't get it. My house has a lot of unsheltered people and my tenants talk to me every day. I can you show a photo, every day my tenants say people throw trash in my container. I try to clean it out. When I see it I stop by every week and clean it up. Every month my trash bill is extra because of the extra items. I don't complain, I try to help the City clean things up. This time I didn't see the letter.

Moermond: the letter was sent 3 places.

Chen: I don't live there anymore

Moermond: second one is in Eden Prairie.

Chen: that's where I live.

Moermond: the last is to occupant.

Chen: he didn't say anything. When I get the letters I always text the tenant about it and then stop by to check it out. It is a long-term problem.

Moermond: this was car parts, is that homeless? Mai Vang sent you an email with this information.

Chen: I'm not good with email. Usually, my wife reads the letters for me.

Martin: there is a large history here. Problems with illegal auto repair at the property for quite some time. Also, lots of calls for St. Paul Police Department for vehicles blocking the alley.

Moermond: certainly, these auto parts don't look like something homeless would leave, and hearing you have a history of illegal car repair—

Chen: I send the tenant the message. I've seen this photo before. The tenant tells me it isn't them.

Moermond: as the owner it is still your job to make sure it is taken care of. If you have an agreement with the tenant that they're to take care of it, that's a personal contract the City won't enforce. You'd want to seek money from them if that's who was at fault under your lease. For me, today, the work wasn't done. I'm sorry that's not the outcome you came for.

Chen: now I know. It won't happen next time. I do clean out the street there all the time. I know the homeless cause a lot of problems and people call the St. Paul Police Department a lot. I don't want that to happen. I don't want to cause problems for the City.

Moermond: sounds like your tenants make problems for the neighborhood though.

Chen: right now, it is ok. The prior tenants lived there 3 to 4 years; they were the problem. We've had new tenants for a year now. I stop by to check on the trash too.

Moermond: I'm recommending approval of the assessment. If you want to look for a different outcome it would be going to Council. We'll send you an email.

Text of Legislative File RLH TA 25-284

Ratifying the Appealed Special Tax Assessment for property at 245 and 247 AURORA AVENUE. (File No. J2522R, Assessment No. 258555)

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment;

and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and payable in one installment.

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 27, 2025

25 - 021088

SUMMARY ABATEMENT ORDER

OCCUPANT
245 AURORA AVE
ST PAUL MN 55103-2302

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 245 AURORA AVE : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1 Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

PLEASE REMOVE AND PROPERLY DISPOSE OF THE BOXSPRING, AUTO PARTS, TIRES, SCATTERED TRASH, AND MISCELLANEOUS DEBRIS FROM THE ENTIRE PROPERTY ESPECIALLY AROUND THE GARAGE AND THE DRIVEWAY AREA. THANK YOU. Comply before April 3, 2025

Comply before: April 03, 2025

Questions: Call your Inspector Richard Kedrowski

Phone Number: 651-266-9141

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before April 03, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

Aiming Chen 6339 Bellevue Ln Eden Prairie MN 55344-5200 Ai Chen 8441 Pillsbury Ave S Bloomington Mn 55420-2243

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 27, 2025

25 - 021088

SUMMARY ABATEMENT ORDER

AI CHEN
8441 PILLSBURY AVE S
BLOOMINGTON MN 55420-2243

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

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Photo may not show all areas which need to be abated

Also send to:

Aiming Chen 6339 Bellevue Ln Eden Prairie MN 55344-5200 Occupant

sa.rpt 9/1

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 27, 2025

25 - 021088

SUMMARY ABATEMENT ORDER

AIMING CHEN
6339 BELLEVUE LN
EDEN PRAIRIE MN 55344-5200

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

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Questions: Call your Inspector Richard Kedrowski

Phone Number: 651-266-9141

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Photo may not show all areas which need to be abated

Also send to:

Occupant Ai Chen 8441 Pillsbury Ave S Bloomington Mn 55420-2243

sa.rpt 9/1

HXE 690

245-247 Aurora Ave.Photos 4-3-25

4/3/25: Found the box spring, auto parts, tires, and miscellaneous debris have not been removed from the rear of the property. Photos taken. Work order sent.

Date:	April 10, 2025 (WORK DONE 4/9/25)	HP District:	
File #:	25 - 022921	Property Name:	
Folder Name:	245 AURORA AVE	Survey Info:	
PIN:	362923410004		

BEFORE PHOTO

From: *CI-StPaul_LegislativeHearings
To: *CI-StPaul_LegislativeHearings; "jimbanz432"
Subject: RE: assessment hearing
Date: Wednesday, June 18, 2025 9:02:00 AM
Attachments: 427 Aurora Ave.SAO.3-19-25.pdf
image001.png
427 Aurora Ave.recheck photo.3-26-25.pdf
427 Aurora Ave.contractor photos.4-7-25.pdf

Mr. Tran,

I've put together a file, and the documents attached are related to your hearing. Again, I've rescheduled this to July 8 via phone between 9 and 11 am. We will call you into the hearing at (651)387-0336. Please confirm whether you can/wish to attend this hearing, otherwise per my email below you are welcome to review the attached documents and reply with any testimony you'd like considered at that hearing and we will follow up afterwards with the recommendation from July 8.

Thank you!
Joanna

SAINT PAUL
MINNESOTA

Joanna Zimny
Legislative Hearing Executive Assistant
Legislative Hearing Office
Pronouns: she/her/hers
Saint Paul City Hall
Suite 310
15 W. Kellogg Blvd.
Saint Paul, MN 55102
P: 651-266-8585
joanna.zimny@ci.stpaul.mn.us
www.StPaul.gov
Please consider the environment before printing this email

From: *CI-StPaul_LegislativeHearings
Sent: Tuesday, June 17, 2025 1:43 PM
To: 'jimbanz432' <jimbanz432@proton.me>
Cc: *CI-StPaul_LegislativeHearings <LegislativeHearings@ci.stpaul.mn.us>
Subject: RE: assessment hearing

Good afternoon,

Who did you speak with? We don't have record of any appeals for you on today's agenda. With a little digging I am assuming that this is regarding 427 Aurora? Please always include your property address in the future.

We would be happy to put together a file and reschedule this to July 8th via phone between 9 and 11 am. If you are unable to attend you are welcome to submit your testimony in writing to be reviewed by the Legislative Hearing officer.

Please let me know how you wish to proceed.

Thanks,
Joanna

SAINT PAUL
MINNESOTA

Joanna Zimny
Legislative Hearing Executive Assistant
Legislative Hearing Office
Pronouns: she/her/hers
Saint Paul City Hall
Suite 310
15 W. Kellogg Blvd.
Saint Paul, MN 55102
P: 651-266-8585
joanna.zimny@ci.stpaul.mn.us
www.StPaul.gov
Please consider the environment before printing this email

From: jimbanz432 <jimbanz432@proton.me>
Sent: Tuesday, June 17, 2025 9:32 AM
To: *CI-StPaul_LegislativeHearings <LegislativeHearings@ci.stpaul.mn.us>
Subject: assessment hearing

> You don't often get email from jimbanz432@proton.me. Learn why this is important

Hue Tran
file J2522R
Assessment# 258555
I had requested to be put on for a hearing for a property assessment for $669.00.
I cleaned up the property myself. The trash and litter filled half of my pick up truck. Almost every week I pick up several garbage bags of other peoples garbage. most of this trash comes from the liquor store next door. We also have a recurring problem with homeless people, mostly men setting up camp and trashing the property, not to mention defecating around the property. I will not be available to attend this hearing today. I had to travel to Japan this morning after hearing of the impending death of my niece in Japan.
Hue Tran
8556 Savanna oaks lane
Woodbury MN 55125
(651)387-0336

Sent with Proton Mail secure email.

STAMP - Activity Detail

New Search Help using this report

427 Aurora Ave

Click here to access other applications using this address - GISmo, MapIT, and Ramsey County Info

Run Date: 07/21/25 11:51 AM
Folder ID#: **25 021092** **In Date:** 03/27/25 **Issued Date:**
Status: Assessed **Closed:** 04/15/25
Type: PA - Parks Summary Abatement - Garbage Rubbish
Reference#: 25 021092

Description:
Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.
PLEASE REMOVE AND PROPERLY DISPOSE OF ALL SCATTERED TRASH AND MISCELLANEOUS DEBRIS FROM THE SOUTH SIDE OF THE PROPERTY BETWEEN THE SIDEWALK AND THE PARKING AREA. THANK YOU.

Comment:
03/27/2025 : Work Order Printed 03/27/2025

Document:
CE Photo Document: - Generated: 04/08/2025 - Sent: 04/08/2025
Batch PDF: DSIWO Document - Generated: 03/27/2025 - Sent: 03/27/2025

* Note: Clicking on above document links may not reflect the exact formatting of the original document.

People:
Owner:
Hue Ngoc Tran
8556 Savanna Oaks Ln
Woodbury MN 55125-9611

Property:
427 AURORA AVE, PIN: 362923310012

Info Value:
Work Done Date: Apr 07, 2025
Garbage Abatement Hrs: 1
General Refuse (cu. yds.): 1

Fee:
DSI General Refuse (cu. yds.) Fee : $55.00 - Paid in Full: Yes - Payment Type: ASSESS - Payment Date: 04/15/2025
Code Enforcement Fee: $124.00 - Paid in Full: Yes - Payment Type: ASSESS - Payment Date: 04/15/2025
DSI Garbage Abatement Fee: $450.00 - Paid in Full: Yes - Payment Type: ASSESS - Payment Date: 04/15/2025

Parks SA

Assigned To: DSI Summarry Abatement Group

Closed: 04/14/25

Result:
04/14/2025: * Confirm by Insp - Sean Westenhofer - 4-7-2025 -Work Order completed by DSI Contractor. SW

INVOICE

Kamish Excavating, Inc.
1301 So. Concord Street
South St. Paul, MN 55075
Phone: 651-457-3600

DATE: April 9, 2025
INVOICE # 25-530
FOR: *Nuisance & Garbage Abatements*

City of St. Paul
Department of Safety and Inspections
375 Jackson St, Suite 220
St. Paul, MN 55101

DATE & ADDRESS	DESCRIPTION	NUMBER	AMOUNT
4/7/2025	Garbage / Brush Abatement Fee's	Hours	
400 Western Ave N	Property Cleanup	3.5	$ 1,575.00
	MSW Disposal	16 CY	$ 880.00
	Tree / Brush Disposal	6 CY	$ 330.00
	Mattresses	3	$ 105.00
	Refridgerator	1	$ 50.00
222 Frank Street	Property Cleanup	0.5	$ 225.00
	MSW Disposal	1 CY	$ 55.00
666 Geranium Ave E	Property Cleanup	0.5	$ 225.00
	MSW Disposal	1 CY	$ 55.00
	Mattresses	1	$ 35.00
872 Rondo Ave	Property Cleanup	0.5	$ 225.00
	MSW Disposal	1 CY	$ 55.00
811 Van Buren Ave	Property Cleanup	0.5	$ 225.00
	MSW Disposal	1 CY	$ 55.00
519 Edmund Ave	Trip Charge / Completed by Owner	0.5	$ 225.00
968 Sherburne Ave	Trip Charge / Completed by Owner	0.5	$ 225.00
427 Aurora Ave	Property Cleanup	1	$ 450.00
	MSW Disposal	1 CY	$ 55.00
429 Aurora Ave	Property Cleanup	0.5	$ 225.00
	MSW Disposal	1 CY	$ 55.00
		TOTAL	$ 5,330.00

THANK YOU FOR YOUR BUSINESS!

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-288

File ID:	RLH TA 25-288	**Type:**	Resolution LH Tax Assessment Appeal	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/12/2025
File Name:	291 Bates Avenue			**Final Action:**	

Title: Ratifying the Appealed Special Tax Assessment for property at 291 BATES AVENUE. (File No. CG2502A2-3, Assessment No. 250125)

Notes: PO will attend by phone
Sheilanda Bain
(952)688-2873

		Agenda Date:	07/23/2025
Sponsors:	Johnson	**Enactment Date:**	
Attachments:	291 Bates Ave.Q4 2024 Assessment Inquiry.06-12-2025, 291 Bates Q4 2024 NNPS.pdf	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	jillian.barden@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	07/10/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Reduce assessment from $181.64 to $125.*

Sheilanda Bain, owner, appeared via phone

[Moermond gives background of appeals process]

Moermond: we have two assessments, Quarter 4 2024 and Quarter 1 2025

Staff report by Jillian Barden: property owner purchased home October 1, 2024 and was unaware that garbage was automatically billed to the property. The property currently has a Quarter 3, 2024 assessment, which the property owner will dispute with the title company. The property owner is disputing the Quarter 4, 2024 charge of $181.64 and the Quarter 1, 2025 charge of $185.40. The property currently has two 35-gallon carts. There is currently a hold for each unit at the property, starting on May 21.The Quarter 4, 2024 and Quarter 1, 2025 notice of non-payment were addressed to the previous owner or current resident

Bain: I purchased the start of October. It is a duplex I purchased with a plan of renting out but wasn't able to do that quickly due to issues with furnace and HVAC. I haven't been in the home nor had a renter. I wasn't aware these services came with the home, I thought I had to sign up. I never utilized the services, I had no reason too. I'm just moving in and just restarted services in July and hoping to

get a renter in by August. I paid $15,000 to fix the HVAC system and now the historical society is involved and holding up things. It's just been a lot of hurdles. I haven't had any reason to utilize the services. I guess I just don't want to pay for something I wasn't using. One less cost while I'm going through all this other stuff.

Moermond: were you represented by a realtor in the transaction?

Bain: I had my own realtor.

Moermond: I gather the title company, seller, realtor, none explained the garbage hauling system and the tax implications?

Bain: no.

Moermond: that's unfortunate. It looks like this was a Category 2 Vacant Building but you would have been able to occupy August 12, 2024 but for the HVAC issues. So out of the Vacant Building program before you purchased. The thing is, it isn't a choice of whether or not any residential housing is in the garbage collection program. It is everyone. When I look at this the main thing I focus on is the notices went to the previous owner during your period of ownership. The responsibility of the program should have been explained to you. You did get mail addressed to occupant as well. Will you be living there?

Bain: I will be, yes.

Moermond: I can't get rid of the whole bill, but I'd like to eliminate the late fees because I can see how there'd be some confusion on how things work and things being addressed to previous owner. I'll treat it as if the bill was paid on time. In reviewing prior to the hearing, it looked like the charges were too high. So adjusted downward to $143.70 and $134 so down again removing the late fees $125 and $126, rounded. It isn't everything you were looking for but it is something. That will be my recommendation to Council and as I stated you are more than welcome to testify further.

Text of Legislative File RLH TA 25-288

Ratifying the Appealed Special Tax Assessment for property at 291 BATES AVENUE. (File No. CG2502A2-3, Assessment No. 250125)

WHEREAS, the Office of Financial Services Real Estate Section has attached to this Council File both a report of completion outlining the costs and fees associated with the collection of delinquent garbage bills for services during Collection of Delinquent Garbage Bills for services during October to December 2024. (File No.CG2502A2-3, Assessment No. 250125) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and reduced from $181.64 to $125.

#1135333 291 Bates Ave - Q4 Assessment Inquiry

Submitted	Received via	Requester
May 12, 2025 at 14:25	Web Form	Sheilanda Bain <291batesave@gmail.com>

Status category	Ticket status	Type	Priority	Group	Assignee
On-hold	On-hold	Question	Normal	PW - Garbage	Jillian Barden

Latitude/Longitude	Location	Other Telephone	Property ID Number
-93.06863,44.9554	291 Bates Ave, Apt 1-2, Saint Paul, Minnesota, 55106	19526882873	322922410028

Billing period for Delinquent Garbage Bill Assessment	Billing year for Delinquent Garbage Bill Assessment
Quarter 4 (October - December)	2024

Total amount due for Delinquent Garbage Bill Assessment	Assessment No.	Time of LH
181.64	250117	10:00

Stated Reason for Appeal (if given)	Date of LH (MM/DD/YYYY)	Rescheduled LH Date:
PO purchased home on October 1, 2024 and was unaware for the UDRF process	07/10/2025	07/27/2025

Other Name	Did you receive a Saint Paul City Council Public Hearing Notice Ratification of Assessment?	Garbage Hauler
Sheilanda Bain	Yes	Republic Services

Have you contacted your hauler about this garbage bill before?	Garbage Invoice Dates (i.e. January 1- March 31)
No	October - December

Staff Comments

PO started a large remodel after purchasing home and was unaware garbage service is automatically billed to the property. The property currently has a Quarter 3 2024 assessment, which the PO will dispute with the title company. The PO is disputing the Quarter 4 2024 charge of $181.64 and the Quarter 1 2025 charge of $185.40. The property currently has 2 - 35 gallon carts. There is currently a hold for each unit at the property, starting on May 21.

The Quarter 4 2024 and Quarter 1 2025 NNPs were addressed to the previous owner.

Date of CP (MM/DD/YYYY)	Legislative Hearing Required	Rescheduled LH Time:	Do you need an interpreter?	Project Number
08/13/2025	Yes	10:00	No	CG2503A2

Service Level	Total time spent (sec)	Time spent last update (sec)
35 gallons (weekly)	5885	164

Sheilanda Bain May 12, 2025 at 14:25

I purchased this duplex at the start of October 2024. I have not lived there or had a renter due to renovations/repairs that are needed. I did not set up trash and recycling services because they weren't needed and also because I thought this would be a way to save on expenses while I am working on getting the home rent ready but still paying a large mortgage. I was informed when I called in that you have to designate the home as vacant or you are automatically billed. How was I to know this? Being new to Saint Paul and also being new to homeownership, I never imagined being billed for services I

did not set up and definitely did not use. I have NEVER used the garbage or recycling services to this date. I'm sure that can be verified with the companies. I had no reason to use the services and while I am penny-pinching to get the repairs that are needed for what I thought was going to be a turn-key duplex which it turned out not to be, receiving this billing for Oct-Dec, Jan-Mar, and what's surely to come next for April-Jun, is very defeating. I cannot afford another bill right now while I am struggling to make ends meet. I will happily pay once the home is occupied but I just can't afford this additional setback right now. I urge you to reverse these charges beginning in October and put my home on this vacant property list. Thank you. (Also, the website says my address' service provider is the City of St Paul but that was not an option in the dropdown box above.)

Jillian Barden May 13, 2025 at 17:55

Internal note

Delinquent Garbage Bill July to September 2024 0.00% 2/12/2025 1 $172.98

Delinquent Garbage Bill October to December 2024 1/16/2025 1 $181.64

Delinquent Garbage Bill January to March 2025 4/11/2025 1 $185.40

Jillian Barden May 13, 2025 at 18:06

Hi Sheilanda

Thank you for reaching out to the City of Saint Paul about your assessments. A few things:

- This property has a pending assessment from July - September 2024, from before you purchased it. You will need to reach out to your title company to have that removed, as they should have done a complete title search and found that outstanding bill
- The title company should have also informed you of the active garbage service at this property, so you could put a pause on it if needed.
- Because we were unaware that you did not need service, Republic Services (your previous hauler before the recent transition) still attempted to collect at your address. Republic Services was informed to collect and bill all addresses unless we tell them there is a service hold.

Unfortunately we cannot backdate service holds, but I can get a new one set up for you. Do you need it for one side, or for both sides of the duplex? Also, would they be long term holds, or short term holds? What is the reason for the holds?

Jillian

Sheilanda Bain May 14, 2025 at 16:44

Hi Jillian,

Yes, I would like both units to be put on a temporary hold. They are currently vacant but I hope to have them occupied in the next 1-2 months. Please let me know if you need anything else.

Best regards,
Sheilanda Bain
952-688-2873

Jillian Barden May 15, 2025 at 09:29

Hi Sheilanda,

I will put those holds in place for you now. What would you like the end dates to be for each unit? They do not have to be the same dates. there is a four week minimum for each unit.

Also, the legislative hearing office reached out and let me know you requested a hearing and asked me to enter a file for you. I will enter the file in today. Your hearing will be July 10 at 10am.

Jillian

Sheilanda Bain May 15, 2025 at 11:46

Thank you, Jillian. Am I able to extend if needed? If so, I'd like to do the 4 week hold.

Jillian Barden May 15, 2025 at 12:43

Hi Sheilanda,

Yes, you are able to extend. We need at least 2 weeks notice to enter in the extension. I will set up both units to have a hold starting May 21 - June 11. This means regular service would start back up on June 18. does this work for you?

Jillian

Sheilanda Bain May 15, 2025 at 15:12

Yes, that sounds good. Thanks again!

Sheilanda Bain May 27, 2025 at 22:44

Hi Jillian,

I'd like to extend the service hold an additional two weeks which I believe would be through 6/25/25. Can I do that with you again?

Thank you,
Sheilanda Bain
952-688-2873

Jillian Barden May 28, 2025 at 09:59

Hi Sheilanda

Sure, I can adjust your service hold for you. I now have July 2 as your first collection day. Let me know if that changes again

Have a great day

Jillian

Sheilanda Bain May 28, 2025 at 10:00

Perfect. Thank you, Jillian!

Jillian Barden May 29, 2025 at 12:26

Sheilanda

I have a few quick questions, did you happen to get ahold of the title company to get the July - September bill resolved?

Do you plan on attending the legislative hearing in person or by phone? If you plan on doing it by phone, we will call you on July 10 to do the hearing.

Jillian

Sheilanda Bain May 30, 2025 at 09:57

Hi Jillian,

Yes, I am working on getting the title company to resolve the July-Sept bill as well as the May 10-20 rubbish clean up bill from the previous owner.

Attending the hearing by phone would be greatly appreciated!

Thank you,
Sheilanda

Support Software by **Zendesk**

Re: Garbage Collection Services
Republic Services

Date of Notice: 11/5/2024

Original Due Date: 10/31/2024
New Amount Due: **$ 165.84**

Account #: 3-0923-8600469
Service Location: 291 Bates Ave

Joe Therrien
Or Current Property Owner 2658
291 Bates Ave
Saint Paul, MN 55106-5539

PERIODIC NOTICE OF NON-PAYMENT

This notice is to advise you that a past due invoice for garbage collection services remains unpaid as of 11/05/2024. The balance is the responsibility of the property owner.

Per Sec. 220.07 of the City of Saint Paul Code of Ordinances, an additional late fee of five percent (5%) of the original amount due has been applied to your outstanding balance due to the failure to make payment by the due date listed. Additional monthly late fees of five percent (5%) of the original amount due will be applied each month for the first ninety (90) days of nonpayment. As provided by Minnesota Statute 443.29, unpaid rates charged may be certified to the County auditor with the taxes against such property served, and shall be collected as other taxes are collected.

If you believe payment has been made, please contact the MSP AR Center at 952-946-5277, Monday through Friday (8:00 AM – 4:30 PM).

Mail Payment To:	Republic Services #923 PO Box 9001154 Louisville, KY 40290-1154
Pay by Credit Card:	Call the MSP AR center at 952-946-5277 or go online to Republicservices.com.

If payment is not received by the end of the second (2nd) full month following the original due date on the invoice, the balance listed above plus penalties will be sent to the City of Saint Paul for notification of non-payment. The balance plus the established administrative fees will be assessed by the County Auditor to the Property Taxes for this property.

We thank you for your prompt attention to this matter.

Re: Garbage Collection Services
Republic Services

Date of Notice: 1/05/2025

Original Due Date: 10/31/2024
New Amount Due: **$ 181.64**

Account #: 3-0923-8600469
Service Location: 291 Bates Ave

Joe Therrien
Or Current Property Owner 1489
291 Bates Ave
Saint Paul, MN 55106-5539

PERIODIC NOTICE OF NON-PAYMENT

This notice is to advise you that a past due invoice for garbage collection services remains unpaid as of 01/05/2025. The balance is the responsibility of the property owner.

Per Sec. 220.07 of the City of Saint Paul Code of Ordinances, an additional late fee of five percent (5%) of the original amount due has been applied to your outstanding balance due to the failure to make payment by the due date listed. Additional monthly late fees of five percent (5%) of the original amount due are applied each month through the end of the quarter. As provided by Minnesota Statute 443.29, unpaid rates charged may be certified to the County auditor with the taxes against such property served and shall be collected as other taxes are collected.

Because your payment was not received by your garbage hauler within two (2) months of the original due date on your original invoice, the balance listed above plus penalties was transferred to the City of Saint Paul for collection. If the balance is not paid to the City promptly, the balance plus the established administrative fees will be processed as an assessment and certified to Ramsey County for collection with your property taxes.

If you believe payment has been made, please contact the MSP AR Center at 952-946-5277, Monday through Friday (8:00 AM – 4:30 PM).

Mail Payment To: Office of Financial Services – Assessments,
700 City Hall
15 West Kellogg Boulevard
Saint Paul, MN 55102-1658
Make sure to include your name and property address
You can also pay at **www.stpaul.gov/assessments**

1696878.2

Re: Garbage Collection Services
Republic Services

Date of Notice: 12/5/2024

Original Due Date: 10/31/2024
New Amount Due: **$ 173.74**

Account #: 3-0923-8600469
Service Location: 291 Bates Ave

Joe Therrien
Or Current Property Owner 1809
291 Bates Ave
Saint Paul, MN 55106-5539

PERIODIC NOTICE OF NON-PAYMENT

This notice is to advise you that a past due invoice for garbage collection services remains unpaid as of 12/05/2024. The balance is the responsibility of the property owner.

Per Sec. 220.07 of the City of Saint Paul Code of Ordinances, an additional late fee of five percent (5%) of the original amount due has been applied to your outstanding balance due to the failure to make payment by the due date listed. Additional monthly late fees of five percent (5%) of the original amount due will be applied each month for the first ninety (90) days of nonpayment. As provided by Minnesota Statute 443.29, unpaid rates charged may be certified to the County auditor with the taxes against such property served, and shall be collected as other taxes are collected.

If you believe payment has been made, please contact the MSP AR Center at 952-946-5277, Monday through Friday (8:00 AM – 4:30 PM).

Mail Payment To:	Republic Services #923 PO Box 9001154 Louisville, KY 40290-1154
Pay by Credit Card:	Call the MSP AR center at 952-946-5277 or go online to Republicservices.com.

If payment is not received by the end of the second (2nd) full month following the original due date on the invoice, the balance listed above plus penalties will be sent to the City of Saint Paul for notification of non-payment. The balance plus the established administrative fees will be assessed by the County Auditor to the Property Taxes for this property.

We thank you for your prompt attention to this matter.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-287

File ID: RLH TA 25-287 **Type:** Resolution LH Tax Assessment Appeal **Status:** Agenda Ready

Version: 2 **Contact Number:** **In Control:** City Council

File Created: 06/12/2025

File Name: 1822 Chelton Avenue **Final Action:**

Title: Ratifying the Appealed Special Tax Assessment for property at 1822 CHELTON AVENUE. (File No. CG2502A2-1, Assessment No. 250123)

Notes: Unsure if PO is attending
Jeremiah Gatlin
(612)712-0352

The spouse for 1822 Chelton will attend:
Eli Baumgartner
(612) 270-1876

Agenda Date: 07/23/2025

Sponsors: Privratsky **Enactment Date:**

Attachments: 1822 Chelton Ave.Assessment Inquiry.06-09-2025, 1822 Chelton Ave.Email Exchange with Assessments.06-09-2025, 1822 Chelton Ave.Email Exchange with Hauler.06-09-2025 **Financials Included?:**

Contact Name: **Hearing Date:**

Entered by: jillian.barden@ci.stpaul.mn.us **Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	07/10/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Approve the assessment.*

No one appeared

Moermond: this one was kind of messy and confusing behind the scenes. Title company was involved. Funds escrowed. What's the update?

Staff report by Jillian Barden: I talked to title company who said they will be paying the full assessed amount.

Moermond: recommend approval of assessment.

Text of Legislative File RLH TA 25-287

Ratifying the Appealed Special Tax Assessment for property at 1822 CHELTON AVENUE. (File No. CG2502A2-1, Assessment No. 250123)

WHEREAS, the Office of Financial Services Real Estate Section has attached to this Council File both a report of completion outlining the costs and fees associated with the collection of delinquent garbage bills for services during Collection of Delinquent Garbage Bills for services during October to December 2024. (File No.CG2502A2-1, Assessment No. 250123) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and payable in one installment.

#1058444 1822 Chelton Ave- Quarter 4 (October - December) 2024 Assessment Inquiry

Submitted	Received via	Requester
April 6, 2025 at 08:58	Web Form	Jeremiah Gatlin <gatlin.jeremiah@gmail.com>

Status category	Ticket status	Type	Priority	Group	Assignee
Pending	Pending - Future Event	Question	Normal	PW - Garbage	Jillian Barden

Latitude/Longitude	Location	Other Telephone
-93.17751,44.96457	1822 Chelton Ave, Saint Paul, Minnesota, 55104	16127120352

Property ID Number
282923340159

Billing period for Delinquent Garbage Bill Assessment
Quarter 4 (October - December)

Billing year for Delinquent Garbage Bill Assessment
2024

Total amount due for Delinquent Garbage Bill Assessment	Time of LH
86.49	10:00 am

Stated Reason for Appeal (if given)	Date of LH (MM/DD/YYYY)	Other Name
Minnesota	07/10/2025	Jeremiah Gatlin

Did you receive a Saint Paul City Council Public Hearing Notice Ratification of Assessment?
Yes

Garbage Hauler	Have you contacted your hauler about this garbage bill before?
Gene's Disposal Services	No

Garbage Invoice Dates (i.e. January 1- March 31)
October - December

Staff Comments
Property Owner purchased home August 23, 2024 and received an assessment for Quarter 4 2024...maybe?

Date of CP (MM/DD/YYYY)	Legislative Hearing Required	Do you need an interpreter?
07/24/2025	Yes	No

Service Level	Total time spent (sec)	Time spent last update (sec)
35 gallons (weekly)	1711	1

Jeremiah Gatlin April 6, 2025 at 08:58

I purchased the property in February of 2025. I contacted Gene's to set up service when I moved. I was told the Q1 2025 bill was due, but nothing about the Q4 bill. I never received a final notice for this bill. The assessment notice was the first time I'd heard of an overdue bill for Q4 of 2024.

Jillian Barden April 10, 2025 at 16:58

Jeremiah,

Thank you for contacting the City of Saint Paul about the Quarter 4 (October - December) 2024 delinquent garbage assessment. I am sorry for any trouble this has caused. In the City of Saint Paul, garbage service is paid in advance on a quarterly basis. When bills are unpaid by the end of the billing cycle (three months), they are transferred to the City, who then pays the bill on behalf of the owner. This zeros out the account with the hauler and a pending assessment for delinquent garbage is placed on the property for the unpaid amount.

It appears that the Quarter 4 (October - December) 2024 invoice of $86.49 for this property was not paid by the previous property owner. Gene's Disposal Services sent your delinquent Quarter 4 (October - December) bill to

the City which the City paid on behalf of the previous property owner. Therefore, the assessed amount of $86.49 is still due to the City of St Paul. **Unfortunately, as the current property owner you are now responsible for any assessments on the property.**

Our recommendation to new homeowners in similar situations is to contact your title specialist as they should have informed you about this assessment before closing on this property and addressed it at closing.

If you are not in agreement with this recommendation, you can further contest this assessment at your scheduled legislative hearing. Please reply to this email if you would like to do so.

Thank you,

Jillian

City of Saint Paul
Public Works - Solid Waste
651-266-6101

Jeremiah Gatlin April 15, 2025 at 09:21

Hello,

Thank you for the information. I have been in communication with my title company and am trying to resolve the issue. I know there was another hearing date listed on the assessment notice letter. Is this something that can be rescheduled since the assessment letter was the first notice I have received regarding this issue? Please let me know.

Thanks!

Jeremiah

Jillian Barden April 15, 2025 at 10:36

Hi Jeremiah

The title company should be able to resolve your issue, but if a hearing is needed, we can do one on April 17. I would need to know today if you plan on attending the April 17 hearing.

We could also reschedule to early July, if you or the title company needs more time.

Jillian

Jeremiah Gatlin April 15, 2025 at 11:49

Hey Jillian,

In the notice we received it mentions a 5/14/2025 hearing to consider ratification of the assessment. Would that hearing be able to be rescheduled until July to allow more time for the title company to resolve the issue? April would be too soon I think. Please let me know.

Thanks!

Jillian Barden April 17, 2025 at 17:18

Jeremiah

That hearing is for the public council to approve the assessment file with around 6,000 other assessments. I will

have your specific file pulled from that approval, and we can touch base again this summer.

Jillian

Jeremiah Gatlin April 17, 2025 at 19:02

Sounds good, I will let you know when I have any updates too.

Jeremiah Gatlin May 7, 2025 at 12:14

Hey Jillian!

I've heard from our title company that the seller has paid $391.49 on 4/29/25 for the outstanding garbage. Can you please confirm that payment has been received, and let me know if/how the assessment will be resolved?

Thank you!

Jeremiah Gatlin
gatlin.jeremiah@gmail.com | 612.712.0352

Jillian Barden May 7, 2025 at 17:11

Hi Jeremiah

Sure, let me send some emails and see if we can locate where it is.

Jillian

Jillian Barden May 8, 2025 at 16:28

Hi Jeremiah

It looks like the title company sent the payment to Ramsey County for past due garbage bills, but they did not send us a payment for the most recent past due bill. I checked with Gene's Disposal and they also did not receive any recent payment as well.

Here is a screenshot of the payment on the Ramsey County website

Tax Transaction History

Columns

Tax Year	Business Date	Effective Date	Transaction Type	Tax Amount	Special Assessment	Penalty	Interest	Fees	Overpayment	Total
2025	4/29/2025	4/29/2025	Payment	($353.06)	($38.43)	$0.00	$0.00	$0.00	$0.00	($391.49)
2025	3/4/2025	2/5/2025	Payment	($239.00)	($26.01)	$0.00	$0.00	$0.00	$0.00	($265.01)

The $86.49 is still due

CG2502A2 Delinquent Garbage Bill October to December 2024 1/16/2025 1 $86.49

Let me know if that helps clear things up. Please inform the title company that the balance is with the city of Saint Paul, and not Ramsey County

Jillian

Jeremiah Gatlin May 12, 2025 at 17:11

Hello!

Thank you for the update. I've reached out to our title company to follow up in the past due amount with St. Paul still. I am just waiting on their response now. I will follow up once I've received an update.

Thanks!

Jillian Barden May 13, 2025 at 14:09

Hi Jeremiah

Sounds good. I will close this ticket for now, but it can always be reopened.

Have a great day

Jillian

Support Software by **Zendesk**

Assessment Payment - 1822 Chelton Ave

Email side conversation - #1058444 1822 Chelton Ave- Quarter 4 (October - December) 2024 Assessment Inquiry

Created at	Author	Status
May 8, 2025 at 16:09	Jillian Barden	Open

Participants
Jillian Barden, Butterfield, Lindsay (CI-StPaul)

Jillian Barden via Support May 8, 2025 at 16:09
To: Butterfield, Lindsay (CI-StPaul)

Hi Lindsay

PO states the seller sent in a payment for 391.49. did you receive it? The hauler has no record of payment 282923340159

Jillian

Butterfield, Lindsay (CI-StPaul) via email May 8, 2025 at 16:21
To: Jillian Barden

The last payment we have received for this address was for $86.49 on 8/14/2024, no payments have been made In 2025 and they only owe $86.49 for oct-dec 2024

Think Before You Click: This email originated **outside** our organization.

Butterfield, Lindsay (CI-StPaul) via email May 8, 2025 at 16:23
To: Jillian Barden

I looked at Ramsey county and I think they sent their payment to them.

Assessment Lookup.

Suburban property owners should call 651-266-2000 for detailed assessment information.

Tax Transaction History

Columns

Tax Year	Business Date	Effective Date	Transaction Type	Tax Amount	Special Assessment	Penalty	Interest	Fees	Overpayment	Total
2025	4/29/2025	4/29/2025	Payment	($353.06)	($38.43)	$0.00	$0.00	$0.00	$0.00	($391.49)
2025	3/4/2025	2/5/2025	Payment	($239.00)	($26.01)	$0.00	$0.00	$0.00	$0.00	($265.01)

Think Before You Click: This email originated **outside** our organization.

1822 Chelton Ave, Saint Paul, Minnesota, 55104 - (Quarter 4 (October - December)) - Assessment Inquiry

Email side conversation - #1058444 1822 Chelton Ave- Quarter 4 (October - December) 2024 Assessment Inquiry

Created at	Author	Status
May 7, 2025 at 17:11	Jillian Barden	Open

Participants
Jillian Barden, Consortium

Jillian Barden via Support May 7, 2025 at 17:11
To: Consortium

Hello,

We've received an Assessment Inquiry for 1822 Chelton Ave, Saint Paul, Minnesota, 55104. Please forward to Gene's Disposal Services for their input.

Ticket ID#: 1058444
Ticket Requester: Jeremiah Gatlin
Ticket Requester Email: (if available) gatlin.jeremiah@gmail.com
Ticket Request Phone Number: (if available) +16127120352
Property ID #: 282923340159
Property Address: 1822 Chelton Ave, Saint Paul, Minnesota, 55104
Quarter Pending Assessment is for: Quarter 4 (October - December)
Billing year for Pending Assessment: 2024
Pending Assessment Amount: $86.49
Hauler: Gene's Disposal Services
Ticket Comments:

the seller has paid $391.49 on 4/29/25 for the outstanding garbage. Can you please confirm that payment has been received

Please provide the following information:

- Name and mailing address on the account
- Itemized breakdown of invoice
- Payment history
- Contact with property owner

Thank you,

Jillian

City of Saint Paul
Public Works - Garbage
651-266-6101 | garbage@ci.stpaul.mn.us
stpaul.gov/garbage

Consortium via email May 8, 2025 at 14:07
To: Jillian Barden

Please see Gene’s update
Sent from my iPhone

Begin forwarded message:

From: Gene's Disposal <genesdisposal@gmail.com>
Date: May 8, 2025 at 8:43:16 AM CDT
To: Greg Revering <grevering.sph@gmail.com>
Cc: Gene W <gwegleitner56@gmail.com>, Lisa Wegleitner <lwegleitner21@gmail.com>
Subject: Re: 1822 Chelton Ave, Saint Paul, Minnesota, 55104 - (Quarter 4 (October - December)) - Assessment Inquiry

Um we have not received anything - and if we had we would have rejected it as we cannot take payment on bills that have been turned over to the city.
Are you sure he's not asking whether the assessments have been paid?

Thanks,
Beth
Gene's Disposal Service, Inc
651-426-1224, Mon - Fri, 8 am - 4:30 pm

From: Greg Revering <grevering.sph@gmail.com>
Sent: Thursday, May 8, 2025 7:34 AM
To: Gene's Disposal <genesdisposal@gmail.com>
Cc: Gene W <gwegleitner56@gmail.com>; Lisa Wegleitner <lwegleitner21@gmail.com>
Subject: Fwd: 1822 Chelton Ave, Saint Paul, Minnesota, 55104 - (Quarter 4 (October - December)) - Assessment Inquiry

Beth,
Please see the information and request from Jillian
Sent from my iPhone

Begin forwarded message:

> **From:** "Jillian Barden (City of Saint Paul)" <support@saintpaul.zendesk.com>
> **Date:** May 7, 2025 at 5:11:14 PM CDT
> **To:** Consortium <grevering.sph@gmail.com>
> **Subject: 1822 Chelton Ave, Saint Paul, Minnesota, 55104 - (Quarter 4 (October - December)) - Assessment Inquiry**
> **Reply-To:** City of Saint Paul <support@saintpaul.zendesk.com>
>
> Hello,
>
> We've received an Assessment Inquiry for 1822 Chelton Ave, Saint Paul, Minnesota, 55104. Please forward to Gene's Disposal Services for their input.
>
> **Ticket ID#:** 1058444
> **Ticket Requester:** Jeremiah Gatlin
> **Ticket Requester Email: (if available)** gatlin.jeremiah@gmail.com
> **Ticket Request Phone Number: (if available)** +16127120352
> **Property ID #:** 282923340159
> **Property Address:** 1822 Chelton Ave, Saint Paul, Minnesota, 55104
> **Quarter Pending Assessment is for:** Quarter 4 (October - December)
> **Billing year for Pending Assessment:** 2024
> **Pending Assessment Amount:** $86.49
> **Hauler:** Gene's Disposal Services
> **Ticket Comments:**
>
> the seller has paid $391.49 on 4/29/25 for the outstanding garbage. Can you please confirm that payment has been received
>
> **Please provide the following information:**
>
> - Name and mailing address on the account

- Itemized breakdown of invoice
- Payment history
- Contact with property owner

Thank you,

Jillian

City of Saint Paul
Public Works - Garbage
651-266-6101 | garbage@ci.stpaul.mn.us
stpaul.gov/garbage

Support Software by **Zendesk**

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH VBR 25-28

File ID:	RLH VBR 25-28	**Type:**	Resolution LH Vacant Building Registration	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/13/2025
File Name:	235 Cleveland Ave. S.			**Final Action:**	

Title: Appeal of Jeff Zajac, Kindred Holdings LLC, to a Vacant Building Registration Notice and Summary Abatement Order at 235 CLEVELAND AVENUE SOUTH.

Notes: Walk-in. LH teleconference on 7/8/25 between 1:00 and 3:00 p.m.

Jeff Zajac, Kindred Holdings LLC
612-281-9184
jeff.zajac@trustone.org.

		Agenda Date:	07/23/2025
Sponsors:	Privratsky	**Enactment Date:**	
Attachments:	235 Cleveland Ave S.appeal.6-13-25.pdf, 235 Cleveland Ave S.Revocation 8-30-22.pdf, 235 Cleveland Ave S.photos 5-15-25.pdf, 235 Cleveland Ave S.Zajac Ltr.7-11-25	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	Racquel.Naylor@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	07/08/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Grant the appeal (property to be a prelim Cat 1 VB and reviewed in a year).*

Pat Zajac, owner, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Mitch Imbertson: this is a 1,700 commercial occupancy most recently used as a dry cleaning shop. The Certificate of Occupancy was revoked in August of 2022 due to not being occupied. We were monitoring as revoked unoccupied that would have to be recertified before reoccupancy. We had a building permit issued 10/27/24 for demo of concrete flooring for plumbing work. That is still open with no inspections. That's the only permit I see so far. We also had a couple Code enforcement complaints for graffiti and snow on the sidewalk. Based on that it was referred to the Vacant Building program due to the Code calls for service and receiving a complaint about the awning and dumpster sitting in front for a long time. That's what we found met the definition of a Vacant Building .

Staff report by Supervisor Matt Dornfeld: we opened a Category 1 Vacant Building on June 3, 2025 per the Fire inspection Certificate of Occupancy revocation referral. We did issue a Summary Abatement Order June 12 for some junk and debris, but follow up enforcement is on hold due to this appeal.

Zajac: we're asking for mercy and time. Minnesota Pollution Control Agency (MPCA) has been working 18 months going back and forth with our plan for the property. Mitigation systems updating. We should have our commercial loan the end of this month. Unfortunately we've been back and forth with banks along with MPCA in the conversations. Trying to shepherd everything through. As business owners, and I live a block and a half away, we are certainly not making money with it being closed but we couldn't proceed until the loan is approved. Everything is demolished and ready for the next phase once we get bank approval. We'd been funding things ourselves, but now there will be six figures worth of concrete and mitigation systems. We should start moving forward the next 3 or 4 weeks.

The awnings were removed 3 weeks ago. The dumpster is on site as we're working through the demolition. It has been slow because we're trying to keep some of the brickwork. It will take approximately six months. We're scheduled to open end of Quarter 1 2026.

Moermond: if you're done then, you'll be in the Vacant Building program long past six months. The finish line is getting that Certificate of Occupancy. Having had a chance to review this file and talking with staff, it looks like one of the code violations was snow but by the time the inspector got there they found there wasn't a founded violation. The other order was about debris and an awning and those were taken care of. Sending it to the Vacant Building program and creating this financial burden is maybe not proportionate to the City resources involved. I'll recommend this is made a prelim Vacant Building for a year, if they're done great, otherwise it becomes a registered Category 1 Vacant Building and noting that additional nuisance violations that may change the categorization.

Text of Legislative File RLH VBR 25-28

Appeal of Jeff Zajac, Kindred Holdings LLC, to a Vacant Building Registration Notice and Summary Abatement Order at 235 CLEVELAND AVENUE SOUTH.

WHEREAS, in the matter of the Appeal of Jeff Zajac, Kindred Holdings LLC, to a Vacant Building Registration Notice and Summary Abatement Order at 235 CLEVELAND AVENUE SOUTH, the Legislative Hearing Officer has reviewed the appeal and considered the testimony of City staff and the appellant; and

WHEREAS, the Legislative Hearing Officer recommends that the City Council grant the appeal and property to be a preliminary Category 1 Vacant Building and reviewed in a year; Now, Therefore, Be It

RESOLVED, that the Saint Paul City Council hereby accepts and adopts the Legislative Hearing Officer's recommendation in this matter.

APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED
JUN 13 2025
CITY CLERK

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585
legislativehearings@ci.stpaul.mn.us

We need the following to process your appeal:

- [x] **$25 filing fee** (non-refundable) **(payable to the City of Saint Paul) (if cash: receipt number** 784289 **)**
- [x] **Copy of the City-issued orders/letter being appealed & any attachments you may wish to include**

- [x] Walk In [ ] Mail [ ] Email

Appeal taken by:

HEARING DATE & TIME
(provided by Legislative Hearing staff)
Tuesday, July 8, 2025
Location of Hearing:

- [x] **Telephone:** *you will be called between* 1:00 p.m. & 3:00 p.m.
- [ ] **In person** *(Room 330 City Hall)* **at:** _____
(required for all condemnation orders and Fire C of O revocations and orders to vacate)

Address Being Appealed:

Number & Street: 235 Cleveland Avenue South City: St Paul State: MN Zip: 55105

Jeff Zajac

Appellant/Applicant: Kindred Holdings LLC Email jeff.zajac@trustone.org

Phone Numbers: Business _____ Residence _____ Cell 612-281-9184

Signature: _____ Date: 6/12/25

Name of Owner (if other than Appellant): Jeff Zajac and Mike Smith

Mailing Address if Not Appellant's: 2153 Sargent Avenue, St Paul, MN 55105

Phone Numbers: Residence _____ Cell 651-324-6211

What is being appealed and Why? Attachments Are Acceptable

- [ ] **Vacate Order/Condemnation/ Revocation of Fire C of O** — we are currently in the process of renovating the property and have our contractors, subs, etc et on site daily
- [x] **Summary/Vehicle Abatement** — i, jeff zajac, also live 2 blocks from the property and drive past it several times every day so we always have eyes on it
- [ ] **Fire C of O Deficiency List/Correction**
- [ ] **Code Enforcement Correction Notice**
- [x] **Vacant Building Registration**
- [ ] **Other** (Fence Variance, Code Compliance, etc.)

Revised 8/17/2023

DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Telephone: 651- 266- 8989
Facsimile: 651- 266- 1919
www.stpaul.gov/dsi

May 16, 2025

Kith And Kin Llc
2153 Sargent Ave
St Paul MN 55105- 1128

Customer #:1914853
Bill #: 1945657

VACANT BUILDING REGISTRATION NOTICE

The premises at 235 CLEVELAND AVE S
has been inspected and found to meet the legal definition of a Vacant Building as described in Saint Paul Legislative Code, Chapter 43. You are required by law to register this building with the Department of Safety and Inspections, Vacant Building Division, by filling out and returning the registration form provided with this letter. You are also required to pay the annual Vacant Building Registration Fee of **$2,459.00** . The fee is due upon receipt of this letter and must be paid no later than thirty (30) days from the date of this letter, as required in Saint Paul Legislative Code, Chapter 43. If this building is vacant due to a fire, complete the enclosed registration form and return it to this office within 30 days.
Payment must be received by June 16, 2025 .

You may pay this registration fee online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this letter.

To pay this invoice by mail please send this registration form along with payment to:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806
Do Not Mail Cash

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at the above address.

You may file an appeal to this fee or registration requirements by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

If the registration fee is not received in this office within 45 days of the date of this letter, the full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The Code Enforcement Officer has notified the Building Inspection and Design Section that this property meets the legal definition of a registered vacant building and in accordance with Legislative Code Chapter 33, no permits (except demolition, wrecking and removal permits) will be issued until the requirements of all applicable ordinances are fulfilled.

All catergory 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

You must contact the Enforcement officer , Rick Gavin, at 651- 266- 1910 to find out what must be done before this building can be legally reoccupied.

The Enforcement Officer may declare this building to constitute a Nuisance Building subject to demolition and issue an Order to Abate under authority of Legislative Code Chapter 45. In the event this building is declared a Nuisance Building, subject to demolition, the Enforcement Office will notify all owners and interested parties of the Order to Abate as provided in the Legislative Code Chapter 45.

If you have questions about this annual registration fee or other vacant building requirements, please contact the District Inspector, Rick Gavin, at 651- 266- 1910.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

Steve Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form
SM: rg
vb_registration_notice 11/14

328

CITY OF SAINT PAUL
DEPARTMENT OF SAFETY AND INSPECTIONS
DIVISION OF CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

June 12, 2025
25 - 033524

SUMMARY ABATEMENT ORDER

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266- 8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

KITH AND KIN LLC
2153 SARGENT AVE
ST PAUL MN 55105- 1128

As owner or person(s) responsible for : 235 CLEVELAND AVE S you are hereby ordered to eliminate all nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1. **Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway. Including debris on the ground on property west and north of building. Comply before June 19, 2025**

If you do not correct the nuisance or file an appeal **before June 19, 2025 ,** the City will correct the nuisance and charge all costs, including boarding costs, against the property as a special assessment to be collected in the same way as property taxes.
Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipments, etc. The rate will be approximately $450 per hour plus expenses for abatement.

You must maintain the premises in a clean condition and provide proper and adequate refuse storage at all times

FAILURE TO COMPLY MAY RESULT IN FURTHER ENFORCEMENT ACTION. THANK YOU FOR YOUR COOPERATION.

Issued by: Rick Gavin Badge: 328 Phone Number: 651- 266- 1910
If you have any questions about this order, the requirements or the deadline, you should contact the Inspector listed above, Monday through Friday.

Also Sent To:

APPEALS: You may appeal this order and obtain a hearing before the City Council by completing an appeal application with the City Clerk before the appeal deadline noted above or seven (7) days after the date mailed, which ever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 in City Hall, 15 W Kellogg Blvd., St. Paul, MN 55102. The telephone number is (651) 266- 8688. You must submit a copy of this Summary Abatement Notice with your appeal application.

*WARNING Code inspection and enforcement trips cost the taxpayers money. If the violations are not corrected within the time period required in this notice, the city's costs in conducting a reinspection after the due date for compliance will be collected from the owner rather than being paid by the taxpayers of the city. If additional new violations are discovered within the next following 12 months, the city's costs in conducting additional inspections at this same location within said 12 months will be collected from the owner rather than being paid by the taxpayers of the city. Any such future costs will be collected by assessment against the real property and are in addition to any other fines or assessments which may be levied against you and your property. sa.rpt 9/15

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

August 30, 2022

Kindred Holdings Llc
235 Cleveland Ave S
St Paul MN 55105-1152

Revocation of Fire Certificate of Occupancy and Order to Vacate

RE: 235 CLEVELAND AVE S
Ref. # 13595

Dear Property Representative:

Your building was determined to be unoccupied on August 30, 2022. Since certificates are for the occupancy of buildings, it has become necessary to revoke the Certificate of Occupancy.

Saint Paul Legislative Code provides that no building shall be occupied without a Certificate of Occupancy. In order to re-occupy the building, the following deficiencies (if applicable) must be corrected and a complete Certificate of Occupancy inspection will be required.

DEFICIENCY LIST

1. Exterior - Hazard Placards - MSFC 5003.5 - Provide NFPA 704 hazard identification placards per handout HM-1. Blue = Red = Yellow = White = Size =-Remove diamond-shaped NFPA hazard placards from the exterior doors, hazard notification no longer needed due to chemical storage being removed.

2. Exterior - Near Drive-Through Awning - MSFC 604.1 - Repair or replace damaged electrical fixtures. This work may require a permit(s). Call DSI at (651) 266-8989.-Repair damaged conduit and exposed wiring at exterior outlet post.

3. Interior - SPLC 34.19 - Provide access to the inspector to all areas of the building.-Access is needed for a full inspection to recertify the building prior to re-occupancy.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: http://www.stpaul.gov/cofo

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: mitchell.imbertson@ci.stpaul.mn.us or call me at 651-266-8986 between 7:30 - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson
Fire Safety Inspector

Ref. # 13595

Date:	**May 15, 2025**	**HP District:**	
File #:	**25 - 033524**	**Property Name:**	
Folder Name:	**235 CLEVELAND AVE S**	**Survey Info:**	
PIN:	**052823440103**		

Date:	**May 15, 2025**	**HP District:**	
File #:	**25 - 033524**	**Property Name:**	
Folder Name:	**235 CLEVELAND AVE S**	**Survey Info:**	
PIN:	**052823440103**		

Date:	**May 15, 2025**	**HP District:**	
File #:	**25 - 033524**	**Property Name:**	
Folder Name:	**235 CLEVELAND AVE S**	**Survey Info:**	
PIN:	**052823440103**		

Date:	**May 15, 2025**	**HP District:**	
File #:	**25 - 033524**	**Property Name:**	
Folder Name:	**235 CLEVELAND AVE S**	**Survey Info:**	
PIN:	**052823440103**		

Date:	**May 15, 2025**	**HP District:**	
File #:	**25 - 033524**	**Property Name:**	
Folder Name:	**235 CLEVELAND AVE S**	**Survey Info:**	
PIN:	**052823440103**		

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 11, 2025

Jeff Zajac
Kindred Holdings, LLC
2153 Sargent Ave.
St. Paul, MN 55105

VIA EMAIL: jeff.zajac@trustone.org

Re: Appeal for Property at 235 Cleveland Avenue South

Jess Zajac:

This is to confirm that after further review at the Legislative Hearing on Tuesday, July 8, 2025 Legislative Hearing officer Marcia Moermond recommended that the City Council **grant your appeal.** The property will be monitored and evaluated again in 1 year, at which time it would be referred back to the Vacant Building program if not occupied.

This matter will go before the City Council at Public Hearing on **Wednesday, July 23, 2025 at 3:30 pm. in room 300 City Hall.** However **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion. If you have any questions, please contact our office at 651-266-8585.

Sincerely,
/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Vacant Building Staff

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-278

File ID: RLH TA 25-278 **Type:** Resolution LH Tax Assessment Appeal **Status:** Agenda Ready

Version: 2 **Contact Number:** **In Control:** City Council

File Created: 06/11/2025

File Name: 610 Edmund Ave **Final Action:**

Title: Deleting the Appealed Special Tax Assessment for property at 610 EDMUND AVENUE. (File No. J2522R, Assessment No. 258555)

Notes: Pat Ware
pataware588@gmail.com
763-244-6365

David Busch
drbuschsr@gmail.com
612-720-1451 - david busch

6/11/25: packet sent to both parties. MV

Agenda Date: 07/23/2025

Sponsors: Bowie **Enactment Date:**

Attachments: 610 Edmund Ave.SA Ltr By Xiong 3-18-25.pdf, 610 Edmund Ave.Photo taken by Xiong 3-18-25.pdf, 610 Edmund Ave.SA Ltr by Wirtz 3-19-25.pdf, 610 Edmund Ave.Photo by Wirtz 3-19-25.pdf **Financials Included?:**

Contact Name: **Hearing Date:**

Entered by: mai.vang@ci.stpaul.mn.us **Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Delete the assessment.*

Pat Ware, o/b/o owner David Busch, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Lisa Martin: Summary Abatement Order was issued March 18, 2025 to remove and dispose of a mattress from the rear of the property near garage. Inspector Xiong included the information to call Second Chance for mattress pickup. Another inspector went out the next day and issued new orders for the same thing. Rechecked on the 26th, mattress was still there. It was sent to work order. Total assessment of $389 and no mail returned.

Ware: those things are true, 18th and 19th we got orders from Xiong and one from Ethan Wirtz and on the 24th—I went online and scheduled the mattress pickup. It was scheduled to be picked up the 25th. I called both Ethan and Victor and left messages telling them that. When I spoke to Mai she said that it was gone.

Moermond: they went out on the 26th and I don't know if that was before or after you talked to them. The inspector doing the recheck didn't take a photo, so as I review the record we have no documentation on the 26th it continued to exist. Based on that I would recommend deletion. For clarity, the other charge is a trip charge, not a cleanup. Without the photo on the recheck date I don't have documentation showing that even needed to be done. I'll recommend this is deleted.

Text of Legislative File RLH TA 25-278

Deleting the Appealed Special Tax Assessment for property at 610 EDMUND AVENUE. (File No. J2522R, Assessment No. 258555)

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby deleted.

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 18, 2025

25 - 018723

SUMMARY ABATEMENT ORDER

OCCUPANT
610 EDMUND AVE
ST PAUL MN 55103-1613

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 610 EDMUND AVE : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1 Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

PLEASE REMOVE AND PROPERLY DISPOSE OF THE MATTRESS FROM THE REAR OF THE PROPERTY BY THE GARAGE AND FROM THE ENTIRE PROPERTY. THANK YOU.

PLEASE CALL SECOND CHANCE RECYCLING FOR FREE MATTRESS PICK UP AT 612-230 7524. ONCE SCHEDULED, PLEASE MARK THE MATTRESS AS 'SCHEDULED FOR PICK UP.' Comply before March 25, 2025

Comply before: March 25, 2025

Questions: Call your Inspector Victor Xiong

Phone Number: 651-266-1936

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 25, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

Drb 24 Llc 1020 Davern St St Paul MN 55116-2438 Drb 24 LLC 1020 Davern St St Paul MN 55116-2438

sa.rpt 9/1

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 18, 2025

25 - 018723

SUMMARY ABATEMENT ORDER

DRB 24 LLC
1020 DAVERN ST
ST PAUL MN 55116-2438

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 610 EDMUND AVE : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

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PLEASE REMOVE AND PROPERLY DISPOSE OF THE MATTRESS FROM THE REAR OF THE PROPERTY BY THE GARAGE AND FROM THE ENTIRE PROPERTY. THANK YOU.

PLEASE CALL SECOND CHANCE RECYCLING FOR FREE MATTRESS PICK UP AT 612-230 7524. ONCE SCHEDULED, PLEASE MARK THE MATTRESS AS 'SCHEDULED FOR PICK UP.' Comply before March 25, 2025

Comply before: March 25, 2025

Questions: Call your Inspector Victor Xiong

Phone Number: 651-266-1936

Thank you - we appreciate your cooperation!

Photo may not show all areas which need to be abated

If you do not correct the nuisance or file an appeal before March 25, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

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WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Also send to:

Occupant Drb 24 LLC 1020 Davern St St Paul MN 55116-2438

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 18, 2025

25 - 018723

SUMMARY ABATEMENT ORDER

DRB 24 LLC
1020 DAVERN ST
ST PAUL MN 55116-2438

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

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Drb 24 Llc 1020 Davern St St Paul MN 55116-2438 Occupant

sa.rpt 9/1

610 Edmund Ave = photo by Victor Xiong 3/18/25

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 19, 2025

25 - 018839

SUMMARY ABATEMENT ORDER

OCCUPANT
610 EDMUND AVE
ST PAUL MN 55103-1613

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 610 EDMUND AVE : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

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PLEASE REMOVE AND PROPERLY DISPOSE OF THE MATTRESS FROM THE ENTIRE PROPERTY ESPECIALLY FROM THE ALLEY BEHIND THE HOME. THANK YOU. Comply before March 26, 2025

Comply before: March 26, 2025

Questions: Call your Inspector Ethan Wirtz

Phone Number: 651-266-9133

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 26, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

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Also send to:

Drb 24 Llc 1020 Davern St St Paul MN 55116-2438 Drb 24 LLC 1020 Davern St St Paul MN 55116-2438

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CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 19, 2025

25 - 018839

SUMMARY ABATEMENT ORDER

DRB 24 LLC
1020 DAVERN ST
ST PAUL MN 55116-2438

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Occupant Drb 24 LLC 1020 Davern St St Paul MN 55116-2438

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CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 19, 2025

25 - 018839

SUMMARY ABATEMENT ORDER

DRB 24 LLC
1020 DAVERN ST
ST PAUL MN 55116-2438

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PLEASE REMOVE AND PROPERLY DISPOSE OF THE MATTRESS FROM THE ENTIRE PROPERTY ESPECIALLY FROM THE ALLEY BEHIND THE HOME. THANK YOU. Comply before March 26, 2025

Comply before: March 26, 2025

Questions: Call your Inspector Ethan Wirtz

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Drb 24 Llc 1020 Davern St St Paul MN 55116-2438 Occupant

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610 Edmund Ave Photo 3-19-25

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-283

File ID:	RLH TA 25-283	**Type:**	Resolution LH Tax Assessment Appeal	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/12/2025
File Name:	821-823 Edmund Ave			**Final Action:**	

Title: Ratifying the Appealed Special Tax Assessment for property at 821 and 823 EDMUND AVENUE. (File No. J2522R, Assessment No. 258555) (Reduce and to continue public hearing to October 1, 2025)

Notes: David Rodriguez
Stilocuts@gmail.com
651-234-9045

6/12/25: packet sent. mv

		Agenda Date:	07/23/2025
Sponsors:	Bowie	**Enactment Date:**	
Attachments:	821-823 Edmund Ave.SA&Photo 3-17-25.pdf, 821-823 Edmund Ave.Photo 3-14-25.pdf, 821-823 Edmund Ave.Photo 3-21-25.pdf	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	mai.vang@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Reduce assessment from $389 to $169 and continue CPH to October 1, 2025. If no same or similar violations, delete the assessment.*

David Rodriguez, owner, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Lisa Martin: March 17, 2025 a Summary Abatement Order was issued to owner and occupant to remove and dispose of the mirror debris and other debris by garage and entire property. Compliance was March 21. Reinspected March 21. The broken mirrors were still there by the garage side of alley. Photos taken and work order sent. The total assessment is $389. No returned mail.

Rodriguez: I'm appealing because the mirrors were never picked up by a crew, I did it myself. They were placed for garbage disposal. That's the reason I'm appealing.

Moermond: that's what I see. The charge isn't for a cleanup because it was done when the crew got there, but they want to charge for the trip they made. So, it is a charge for the crew to come out.

Rodriguez: they were for my business, the mirrors. We were waiting for someone to bring them inside the garage because the person doing it hurt their back.

Martin: when we have broken glass and kids running around I see it as dangerous and should be taken care of sooner vs. later.

Rodriguez: it was by the dumpster for the garbage company to take. The ones by the garage weren't broken.

Moermond: it was done by you, but not done on deadline so they sent a crew to take care of it. They just want to charge you for the trip. Any history of problems at this property?

Martin: a few things, tall grass and weeds, which was in compliance. Summary Abatement order in 2019 for garbage.

Rodriguez: it was a different property; I spoke to the inspector. Prior to that it was a different landlord.

Moermond: no issues for a long time. I want to give you credit for that. I want to decrease this down to $169 now. Then if you can get to October 1, 2025 with no other violations I'll recommend the rest is deleted.

Rodriguez: sounds fine.

Text of Legislative File RLH TA 25-283

Ratifying the Appealed Special Tax Assessment for property at 821 and 823 EDMUND AVENUE. (File No. J2522R, Assessment No. 258555) (Reduce and to continue public hearing to October 1, 2025)

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and reduced from $389 to $169 and continued public hearing to October 1, 2025 to delete the remaining balance if no same or similar violations.

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 17, 2025

25 - 017951

SUMMARY ABATEMENT ORDER

OCCUPANT
823 EDMUND AVE
ST PAUL MN 55104-2731

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 823 EDMUND AVE : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

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PLEASE REMOVE AND PROPERLY DISPOSE OF THE MIRROR DEBRIS AND ALL MISCELLANEOUS DEBRIS FROM THE REAR OF THE PROPERTY BY THE GARAGE AND FROM THE ENTIRE PROPERTY. THANK YOU.
Comply before March 21, 2025

Comply before: March 21, 2025

Questions: Call your Inspector Victor Xiong

Phone Number: 651-266-1936

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 21, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

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Photo may not show all areas which need to be abated

Also send to:

David Rodriguez 821 Edmund Ave St Paul MN 55104-2731 David Rodriguez 1071 Hudson Road St Paul MN 55106

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 17, 2025

25 - 017951

SUMMARY ABATEMENT ORDER

DAVID RODRIGUEZ
821 EDMUND AVE
ST PAUL MN 55104-2731

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Also send to:

Occupant David Rodriguez 1071 Hudson Road St Paul MN 55106

sa.rpt 9/1

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 17, 2025

25 - 017951

SUMMARY ABATEMENT ORDER

DAVID RODRIGUEZ
1071 HUDSON ROAD
ST PAUL MN 55106
USA

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Also send to:

David Rodriguez 821 Edmund Ave St Paul MN 55104-2731 Occupant

sa.rpt 9/1

821-823 Edmund Ave Photo 3-14-25

Date:	**March 21, 2025**	**HP District:**	
File #:	**25 - 017951**	**Property Name:**	
Folder Name:	**823 EDMUND AVE**	**Survey Info:**	
PIN:	**352923130053**		

Date:	**March 21, 2025**	**HP District:**	
File #:	**25 - 017951**	**Property Name:**	
Folder Name:	**823 EDMUND AVE**	**Survey Info:**	
PIN:	**352923130053**		

Date:	**March 21, 2025**	**HP District:**	
File #:	**25 - 017951**	**Property Name:**	
Folder Name:	**823 EDMUND AVE**	**Survey Info:**	
PIN:	**352923130053**		

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-253

File ID: RLH TA 25-253 **Type:** Resolution LH Tax Assessment Appeal **Status:** Agenda Ready

Version: 3 **Contact Number:** **In Control:** City Council

File Created: 05/22/2025

File Name: 1814 James Avenue **Final Action:**

Title: Ratifying the Appealed Special Tax Assessment for property at 1814 JAMES AVENUE. (File No. J2521R, Assessment No. 258549) (Public hearing continued to January 7, 2026)

Notes: John Ewen
jjewen@comcast.net
612-747-7399
5/19/25: sent packet to PO MV

Agenda Date: 07/23/2025

Sponsors: Jost **Enactment Date:**

Attachments: 1814 James Ave. Summary Abatement Order 3-12-25.pdf, 1814 James Ave.Photo from SAO 3-12-25.pdf, 1814 James Ave.Rechecked photo on reinspection 3-20-25.pdf, 1814 James Ave.John Ewen voicemail 7-22-25 **Financials Included?:**

Contact Name: **Hearing Date:**

Entered by: mai.vang@ci.stpaul.mn.us **Ord Effective Date:**

History of Legislative File

Ver-sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/03/2025	Referred	City Council	07/16/2025		

Action Text: Referred to the City Council due back on 7/16/2025

Notes: *Continue CPH to January 7, 2026 and if no same or similar violations reduce assessment from $298 to $149 otherwise approve in full.*

John Ewen, owner appeared on phone

[explains appeal process]

Martin: 3/12/25 a Summary Abatement Order was issued to remove pallets from the rear of the property. The compliance date in the orders was 3/19. On reinspection, the items had not been removed and a work order was submitted. When the crew arrived, the pallets had been removed. The service charge/fee was still charged.

Ewen: I was in Portland, OR for the winter, and there was a delay in getting the mail. My grandson is living at the property and he removed the pallets when asked. Apparently that happened after the deadline.

Moermond: What is your ask?

Ewen: I don't agree with being asked to remove pallets from my own yard. Two wrongs don't make a right, but there are worse properties in the area. If the pallets were positioned differently would this still be an issue?

Martin: Pallets are considered scrap wood and this is not a correct storage situation. Mail was sent to both property owner and occupant.

Ewen: I don't know if my grandson opened the mail.

Moermond: I understand that this was inside the fence, but it is still visible. Property maintenance standards apply to private property, regardless of a fence or not. This would also be a violation of the nuisance code. I think moving forward you will have no problem maintaining your yard and I believe you can train your grandson to open the mail.

Ewen: Yes, I can tell him not to keep pallets in the yard. He obviously took care of it, just not in a timely fashion. We agree that he took care of it?

Moermond: Yes, this is a trip charge. He did remove them.

Ewen: When was the letter mailed?

Moermond: March 12.

Ewen: I got it around March 17.

Moermond: Is that your garage in the picture?

Ewen: Yes.

Moermond: There are a variety of issues that we would send orders for. For example, snow and ice. This time of year it could be tall grass and weeds. I would like to set this up to be decreased if there are no further violations. The City Council could see it differently. If there are no same or similar violations through the end of the year, I would recommend cutting this bill in half.

Ewen: I still don't agree with this.

Moermond: You can speak to the City Council if you like.

Ewen: You're going to recommend that the fee be cut in half if there are no violations based on someone else's judgement? I want someone to come out every month and walk the property with me.

Martin: We are not a property management company.

Ewen: I'm asking for a proactive way to say the property is okay. Not reactive with a letter.

Moermond: This is a complaint-based system. You can check your property every month for these things. If you get an order that you feel isn't justified, you can appeal it.

Ewen: What are my next steps? I go to the City Council meeting on 7/16 and they will hear your recommendation. Do I need a reservation?

Moermond: No. It is a public hearing. All the information is in the letter.

2	City Council	07/16/2025	Continue Public Hearing	City Council	07/23/2025	
	Action Text:	Public hearing continued to July 23, 2025				

Text of Legislative File RLH TA 25-253

Ratifying the Appealed Special Tax Assessment for property at 1814 JAMES AVENUE. (File No.

J2521R, Assessment No. 258549) (Public hearing continued to January 7, 2026)

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Rubbish and Garbage Clean Up services during March 10 to 28, 2025. (File No. J2521R, Assessment No. 258549) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and reduced from $298 to $149 if no same or similar violation(s) by January 7, 2026.

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 12, 2025

25 - 017351

SUMMARY ABATEMENT ORDER

OCCUPANT
1814 JAMES AVE
ST PAUL MN 55105-2115

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 1814 JAMES AVE : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1 Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.
3-12-25. PLEASE REMOVE AND PROPERLY DISPOSE OF THE PALLETS FROM THE REAR OF THE PROPERTY. THANK YOU. Comply before March 19, 2025

Comply before: March 19, 2025

Questions: Call your Inspector Hector Caballero

Phone Number: 651-266-9158

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 19, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

sa.rpt 9/1

John J Ewen/ Ida Ewen 1718 Hampshire Ave St Paul MN 55116-2456 John J Ewen 1718 Hampshire Ave St Paul MN 55116-2456John J Ew

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 12, 2025

25 - 017351

SUMMARY ABATEMENT ORDER

JOHN J EWEN
1718 HAMPSHIRE AVE
ST PAUL MN 55116-2456

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sa.rpt 9/1

John J Ewen/ Ida Ewen 1718 Hampshire Ave St Paul MN 55116-2456

John J Ewen 1718 Hampshire Ave St Paul MN 55116-2456Occupant

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 12, 2025

25 - 017351

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OccupantJohn J Ewen 1718 Hampshire Ave St Paul MN 55116-2456

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March 12, 2025

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sa.rpt 9/1

John J Ewen 1718 Hampshire Ave St Paul MN 55116-2456 Occupant John J Ewen 1718 Hampshire Ave St Paul MN 55116-2456

1814 James Ave.Same photo from the Summary Abatement 3-12-25

1814 James Ave.Rechecked photo on reinspection 3-20-25

From: JOHN EWEN
To: CouncilHearing_English (CI-StPaul)
Subject: Voice Mail (1 minute and 17 seconds)
Date: Tuesday, July 22, 2025 11:16:55 AM
Attachments: audio.mp3

My name is John Ewen calling regarding the property at 1814 James assessment number 258549 my telephone number is 612-747-7399 my email address is lowercase jjewen@comcast.net this is the second call regarding this property since i was cut off several minutes ago i would like to finish the information i'm just about done so i appreciate your patience overall i just need to voice my disappointment with everything connected with this and i would also like to appreciate answers to the questions raised above thanks for your time i'm a Saint Paul homeowner but i do not feel when dealing with this issue like i am the homeowner, but a servant of the city thanks for your consideration

You received a voice mail from JOHN EWEN.

Thank you for using Transcription! If you don't see a transcript above, it's because the audio quality was not clear enough to transcribe.

Set Up Voice Mail

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH FCO 25-41

File ID: RLH FCO 25-41 **Type:** Resolution LH Fire C of O OR Correction Order **Status:** Agenda Ready

Version: 2 **Contact Number:** **In Control:** City Council

File Created: 06/09/2025

File Name: 275 Lexington Pkwy N **Final Action:**

Title: Appeal of Alex Miller, obo Saint Paul Public Schools, to a Fire Certificate of Occupancy Correction Notice at 275 LEXINGTON PARKWAY NORTH (CENTRAL HIGH SCHOOL).

Notes: Alex Miller
alex.miller@spps.org
612-437-2767

Darryl Pratte
651-968-7593

Agenda Date: 07/23/2025

Sponsors: Bowie **Enactment Date:**

Attachments: 275 Lexington Pkwy N.appeal 6-9-25.pdf, 275 Lexington Pkwy N.Central HS Fireproofing issue 2025-0529.pdf, 275 Lexington Pkwy N.Photos 5-22-25.pdf, 275 Lexington Pkwy N.Miller Ltr.6-20-25, 275 Lexington Pkwy N.Imbertson email 6-27-25.pdf, DSI.Building_AlternateCodeRequestForm, 275 Lexington Pkwy N.Miller Ltr.7-11-25 **Financials Included?:**

Contact Name: **Hearing Date:**

Entered by: mai.vang@ci.stpaul.mn.us **Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Laid Over	Legislative Hearings	07/08/2025		

Action Text: Laid Over to the Legislative Hearings due back on 7/8/2025

Notes: *Layover to LH July 8, 2025 at 2 pm for further discussion after building inspector visit.*

Alex Miller, facility project manager SPPS, appeared via phone
Darryl Pratte, facility project manager SPPS, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Mitch Imbertson: these orders pertain to Central High school orders issued originally October 4, 2024 for fireproofing falling from concrete beams in ceiling and causing issues

with suspended ceiling tiles below. January had follow up orders issued for same thing. At that point we saw the work wasn't' completed and no progress made and the inspector advised the building staff to contact our Sr. Building Inspector John Caldwell for direction. Someone spoke with Inspector Caldwell and was informed that a building permit was needed and was required fire proofing to be me maintained. March 2025 received documentation Rack construction was hired to do the work in the summer when school wasn't' in session. May 22 we received additional information that the school didn't believe it was required and weren't intending to do the work. We followed up with Insp. Caldwell and Nathan Bruhn and their opinion was this work was required based on building code requirements and what was in effect at time building was built. Our orders currently are supported based on that conversation. We also followed up with State Fire Marshall's office for feedback on this appeal and we inspect school occupancies on a delegation agreement with the State. They advised any variance would need to be approved locally, with the City, and also applied for with the State after being approved by the City for any variance.

Moermond: the orders say "Fire proofing on beams and deck has fallen onto acoustical ceiling. Check all floors." Tell me what that means.

Imbertson: speaking to Inspector Gavin, it was based on seeing enough issues that she was able to inspect to suspect additional issues elsewhere. The areas were primarily above suspended ceiling tiles so not all areas were visible during inspection. In order to not disrupt classrooms, it is common to write an order like that rather than doing a room-by-room list.

Moermond: when we talk about these separations between floors and fire proofing we're talking about an opening that has somehow compromised the original fireproofing. Has there been anything like that or are we just talking about material on the cement between the cement and suspended ceiling.

Imbertson: I believe the second explanation is the most accurate. It is applied to concrete and above the suspended ceiling below. Protects concrete in the event of heat or fire below. I'm not sure when it was originally applied, likely dates to original construction or a significant remodel. This doesn't appear to be just a few areas where drilling occurred; more of a case of it no longer adhering properly to the concrete. It is coming off in larger pieces.

Miller: it is a thick, heavier material. The initial order was to remove it since it falling did pose risk to conduit or other building materials above the ceiling tiles. Since then, we've had the inspector back out, we received the order to apply fire proofing. We got a bid for that and looking at the cost we decided to take a second look and came to the conclusion it may not be required. That's when I asked Darryl to do some digging.

Pratte: concrete slab and it is 8 or 9 inches thick and given minimum requirements for fire-proofing concrete slabs it exceeds the thickness so doesn't' require fireproofing.

Imbertson: the building department said it was required to be maintained as a feature required at time of construction or significant remodel and has to be reviewed through them for any alteration or down-grade of construction. Inspector Caldwell viewed it as a bit of "cutting and pasting" from new code that worked favorably to the situation but may not tell the whole story or requirements that applied that addition was done. If there is additional information that would change the building inspector and official's opinion we wouldn't have any reason to override that separately pertaining to fire code requirements. We're basing our orders on information provided by the building department as well.

Moermond: I did just pull up the October 4 orders on fire proofing, and it appears to be identical to today's orders. Same section of code and fire proofing of all floors. Sounds to me like the fire proofing added a level of safety, and with it coming off, that level of safety needs to be maintained and corrected. It wouldn't have originally been required but having been put there it has to be maintained, similar to a sprinkler system that may not be required but must be maintained.

Imbertson: that's accurate. If it does truly meet building code requirements without the fire proofing material and enough information is provided to building inspectors they would agree, I don't see we would have anything to dispute that but we are deferring to our experts in this case. We are being told it is required to be maintained.

Moermond: did Mr. Caldwell go to the building or review photos?

Imbertson: I believe he just reviewed photos and description of work by Inspector Gavin.

Miller: he did visit the building. He did see the situation. He did also suggest alternatives for compliance, such as installing sprinklers above the suspended ceiling. The thought I got from him was the fire proofing itself wasn't needed, just some level of protection. We're appealing the fire proofing.

Moermond: I understand. That would be an alternative means of compliance. I think we need more specifics from Mr. Caldwell on his findings. This applies to both Fire code and Building code. I assume you'd be working on this over the summer if you end up losing the appeal?

Miller: likely, yes.

Moermond: let's talk July 8 or 15th, with a Council Public Hearing date of July 16 it leaves a month or so before school.

Pratte: we appreciate the opportunity to come to a conclusion, so let's do it as quick as we can.

Moermond: we'll get you connected with Mr. Caldwell. Let's talk again July 8.

1	Legislative Hearings	07/08/2025	Referred	City Council	07/23/2025

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Grant to October 1, 2025 for approval of alternate means of compliance and grant to February 1, 2026 for compliance with orders.*

Alex Miller, facility project manager SPPS, appeared via phone

Darryl Pratte, facility project manager SPPS, appeared via phone

Supervisor Mitch Imbertson: I consulted with Inspector John Caldwell about the situation and we asked if he had any reason to set up an inspection to look at conditions and he said there was no need, was familiar with the existing conditions. He wasn't able to approve or deny based on what was in front of him at the moment. He wanted a formal request for an alternate Code Compliance method, which there is a form for. That request goes directly to the building inspection division and includes some similar information to what you gave in the appeal. You'd also need to check with inspector Caldwell about what credentials are needed for the person submitting that request.

Miller: we just fall back on the materials we submitted. I'm happy to fill out the alternative form with the same materials to move forward.

Moermond: we can forward those materials to you. I will recommend you get an extension for compliance which means approved alternative means of compliance or making the changes to come into compliance. Let's say October 1 to have an approved alternative means of compliance, and then if repairs are needed February 1.

Text of Legislative File RLH FCO 25-41

Appeal of Alex Miller, obo Saint Paul Public Schools, to a Fire Certificate of Occupancy Correction Notice at 275 LEXINGTON PARKWAY NORTH (CENTRAL HIGH SCHOOL).

WHEREAS, in the matter of Alex Miller, obo Saint Paul Public Schools, to a Fire Certificate of Occupancy Correction Notice at 275 Lexington Parkway North (Central High School), the Legislative Hearing Officer has reviewed the appeal and considered the testimony of City staff and the appellant; and

WHEREAS, the Legislative Hearing Officer recommends that the City Council grant to October 1, 2025 for approval of alternate means of compliance and grant to February 1, 2026 for compliance with orders; Now, Therefore, Be It

RESOLVED, that the Saint Paul City Council hereby accepts and adopts the Legislative Hearing Officer's recommendation in this matter.

APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585

RECEIVED
JUN 09 2025
CITY CLERK

We need the following to process your appeal:

- ☑ $25 filing fee (non-refundable) (payable to the City of Saint Paul)(if cash: receipt number 784284)
- ☑ Copy of the City-issued orders/letter being appealed
- ☑ Attachments you may wish to include
- ☑ This appeal form completed
- ☑ Walk-In *OR* ☐ Mail-In

for abatement orders only: ☐ Email *OR* ☐ Fax

HEARING DATE & TIME
(provided by Legislative Hearing Office)
Tuesday, June 17, 2025
Location of Hearing:
☒ **Telephone:** *you will be called between*
2:00 pm & 4:00 pm
☐ **In person** *(Room 330 City Hall)* **at:** _____
(required for all Fire C of O revocation & vacate; Condemnation orders)

Address Being Appealed:

Number & Street: 275 Lexington Parkway N City: St. Paul State: MN Zip: 55104

Appellant/Applicant: Saint Paul Public Schools Email alex.miller@spps.org

Phone Numbers: Business 651-767-8100 Residence _____ Cell 6124372767

Signature: Alex N. Miller Digitally signed by Alex N. Miller Date: 2025.06.09 08:53:20 -05'00' Date: 06/09/2025

Name of Owner (if other than Appellant): _____

Mailing Address if Not Appellant's: 1930 Como Ave, Saint Paul, MN 55108

Phone Numbers: Business 651-767-8100 Residence _____ Cell 6124372767

What Is Being Appealed and Why? *Attachments Are Acceptable*

- ☐ Vacate Order/Condemnation/ Revocation of Fire C of O _____
- ☐ Summary/Vehicle Abatement _____
- ☑ Fire C of O Deficiency List/Correction We have reason to believe applying fireproofing to the concrete deck where ordered is unnecessary
- ☐ Code Enforcement Correction Notice _____
- ☐ Vacant Building Registration _____
- ☐ Other (Fence Variance, Code Compliance, etc.) _____

Revised 3/18/2021

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

May 22, 2025

ALEX MILLER
ST PAUL PUBLIC SCHOOLS
1930 COMO AVE
ST PAUL MN 55108 USA

CORRECTION NOTICE - RE-INSPECTION COMPLAINT

RE: 275 LEXINGTON PKWY N
Ref. # 45021

Dear Property Representative:

A re-inspection was made on your building on May 22, 2025, in response to a referral. You are hereby notified that the following deficiencies must be corrected immediately. A reinspection will be made on or after May 22, 2025.

Failure to comply may result in a criminal citation or the revocation of the Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Certificate of Occupancy. The code also provides for the assessment of additional reinspection fees.

DEFICIENCY LIST

1. Fire Proofing - MSFC 704.1, 1105.1 - Provide and maintain fire rated floor and/or ceiling construction with approved materials and methods. This work may require a permit(s). Call DSI at (651) 266-8989.
- Fire proofing on beams and deck has fallen onto acoustical ceiling. Check all floors.

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: http://www.stpaul.gov/cofo

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: 651-266-8585 and must be filed within 10 days of the date of the original orders.

If you have any questions, email me at Diane.gavin@ci.stpaul.mn.us or call me at 651-266-8942 between 7:30 a.m - 9:00 a.m.

Please help to make Saint Paul a safer city in which to live and work.

Sincerely,

Diane Gavin
Fire Safety Inspector

Ref. # 45021

Central High School
Fireproofing of 1909 Concrete Slab at Central High School
5/29/2025

Alex,

My understanding is that we are looking to see if we need to replace the fireproofing that has fallen from the underside of the original building slab in the 1909 portion of the building above the Administration area.

Pages 2 and 3 show the most recent code summary that we have for the building, from 2017.

The Construction Type is 1B
Floor / Ceiling Assembly is 2 hours
Also, note that the building is fully sprinklered

Page 3 also has a plan diagram showing the location of the current problem.

Page 4 shows the floor thickness and reinforcement for the 1909 slab above this area – it's either 8" or 9" thick. Probably 9", as I think this is a longer span floor slab. But we can assume 8" as a more conservative assumption.

Page 5 shows the required thickness for a reinforced concrete slab to meet a 2-hour fire-resistance rating for different concrete types. It varies from 3.6" to 5".

I looked around to see what type of concrete may have been used in a 1909 reinforced slab, but am not sure – most likely I'd say it's not the lightweight options.

Given that the maximum slab thickness for 2-hour fire-resistance in Table 722.2.2.1Minimum Slab Thickness (page 5) is 5", and we can assume given the construction drawings and specifications for the 1909 building (page 4) has a minimum of an 8" reinforced concrete slab – the existing 1909, 8" reinforced concrete slab, is adequate to satisfy the 2-hour fire resistance for the floor / ceiling assembly, without fireproofing.

Let me know how this works, or if you need further clarifications or explanations.

Best,
Darryl Pratte

Project Manager, Facilities Planning
Saint Paul Public Schools • 1930 Como Ave, St. Paul, MN 55108
Cell: 651-968-7593
spps.org

Code Summary info from 2017

REVISIONS	
Date:	Description:
CD	4-17-17

This sheet may be a reduced copy. the bar above is 1" long on a full size sheet. Drawing scales apply to full size sheets.

Date: 4-17-17
Drawn: LARS
Checked: LARS

SHEET TITLE

BASEMENT CODE PLAN

Scale:

Sheet Number:

CO100

Project Number: 17.009.00

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CODE SUMMARY

Revised 12-12-2016

PROJECT DESCRIPTION

FIRE ALARM SYSTEM AND MECHANICAL DAMPER UPGRADES

GENERAL TYPE OF PROJECT	YES	NO
NEW BUILDING		●
ADDITION		●
REMODEL	●	

AUTHORITIES HAVING JURISDICTION & APPLICABLE REGULATIONS	YES	NO
CITY OF ST PAUL, MN	●	
STATE OF MINNESOTA	●	
1305-2015 Minnesota State Building Code 2012 IBC (plus amendments) 1307-2015 Minnesota State Elevator Code ASME A17.1-2010, ASME A17.3-2011, ASME A17.4-1999, ASME A17.5-2011, ASME A18.1-2011, ASME A90.1-2009, ASME B20.1-2009 1311-2015 Conservation Code for Existing Buildings 2012-IEBC (plus amendments) 1315-2014 National Electrical Code 1323-2015 Minnesota Commercial Energy Code ASHRAE 90.1-2010 7878-Energy Code; other buildings 1341-2015 Minnesota Accessibility Code 2012 IBC (chapter 11) 2009 ICC/ANSI A117.1 (plus amendments) 1346-2015 Minnesota Mechanical Code and Fuel Gas Codes 2012 IMC (plus amendments) 4714-2012 Minnesota State Plumbing Code 2012 Uniform Plumbing Code (plus amendments) 7511-2015 Minnesota State Fire Code 2012 IFC (plus amendments)		
DEPARTMENT OF HEALTH (DOH)		●
2010 FGI Guidelines		●
THE JOINT COMMISSION (TJC)		●
CENTER FOR MEDICARE/MEDICAID SERVICES (CMS)		●
Applicable NFPA Standards for TJC or CMS accreditation: NFPA 101-2012, NFPA 99-2012, NFPA 10-2010, NFPA 13-2010, NFPA 25-2011, NFPA 45-2011, NFPA 70-2011, NFPA 72-2010, NFPA 80-2010, NFPA 82-2009, NFPA 90A-2012, NFPA 90B-2012, NFPA 96-2011, NFPA 110-2010, NFPA 111-2010		

OTHER APPLICABLE REGULATIONS	YES	NO
ADAAG	●	
MN STATE RULES		●

OCCUPANCY CLASSIFICATION(S)

OCCUPANCIES (IBC CH 3 & 4) (LSC CH 12-42)	E & A	YES	NO
CHANGE OF OCCUPANCY? (If Remodeling)			●
SEPARATED OCCUPANCIES? (IBC Section 508)			●
FIRE BARRIER RATING(S) (Section 707)	SEE CODE PLANS		

TYPE(S) OF CONSTRUCTION

CONSTRUCTION TYPE(S)	IBC (Chapter 6) *I-B &* LSC (Chapter ???) *IIB*
AREA SEPARATIONS / FIRE WALLS	SEE CODE PLANS

ALLOWABLE AREA PER FLOOR (Section 506)

BASIC ALLOWABLE AREA (from table 503)	*UNLIMITED*
FRONTAGE INCREASE $I_f = 100 \left(\frac{F}{P} - 0.25\right) \frac{W}{30}$ (IBC 506.3) $\left(\left(\frac{\text{Perimeter with > 30'-0" open}}{\text{Total perimeter}}\right) - 0.25\right) \times$ BASIC ALLOWABLE	+ *NA*
SPRINKLER INCREASE (Choose One)	YES / NO
BASIC ALLOWABLE AREA x 0 (1 HOUR CONSTRUCTION SUDST)	● + *NA*
BASIC ALLOWABLE AREA x 2 (MULTIPLE STORY BUILDING)	●
BASIC ALLOWABLE AREA x 3 (SINGLE STORY BUILDING)	● =
TOTAL ALLOWABLE AREA/FLOOR	*UL*

FIRE-RESISTIVE REQUIREMENTS (TABLE 601)

	RATING (HRS)	TEST
STRUCTURAL FRAME		
COLUMNS	*2*	*EXG*
GIRDERS	*2*	*EXG*
TRUSSES	*2*	*EXG*
BEARING WALLS		
EXTERIOR BEARING WALLS	*N/A*	*EXG*
INTERIOR BEARING WALLS	*N/A*	*EXG*
NON-BEARING WALLS AND PARTITIONS (IBC Table 602 and Section 602.4.6)		
EXTERIOR	*0*	*EXG*
INTERIOR	See Code Plans, RC Plans, & Spec	
FLOOR CONSTRUCTION		
FLOOR/CEILING ASSEMBLY	*2*	*EXG*
PRIME & SEC. FLOOR BEAMS, JOISTS	*2*	*EXG*
ROOF CONSTRUCTION		
ROOF/CEILING ASSEMBLY	*1*	*EXG*
PRIME & SEC. ROOF BEAMS, JOISTS	*1*	*EXG*
OTHER		
SHAFTS AND EXIT PASSAGEWAYS (707.3)	*SEE CODE PLAN*	*EXG*
EXTERIOR DOORS AND WINDOWS (Table 602 and Table 705.8)	*0*	*EXG*

MISCELLANEOUS	YES	NO
FIRE RESISTIVE CORRIDORS? (IBC Table 1018.1)		●
SMOKE TIGHT CORRIDORS (SMOKE PARTITIONS) (IBC 407.3)		●
INCIDENTAL USE AREA RATING(S) (IBC Table 509) (others in LSC I-1-2 Occupancy)	SEE PLANS	

Code Summary info from 2017 and location plan

ADDITIONAL NOTES

LEVEL ONE HAS EXIT DISCHARGE FROM EXIT STAIR ENCLOSURES. THIS ARRANGEMENT IS FROM ORIGINAL DESIGN IN 1977. CORRIDOR RESEMBLES AND HAS CONSTRUCTION SIMILAR TO EXIT PASSAGEWAYS WITH RATED WALLS, DOOR, AND DAMPERS.

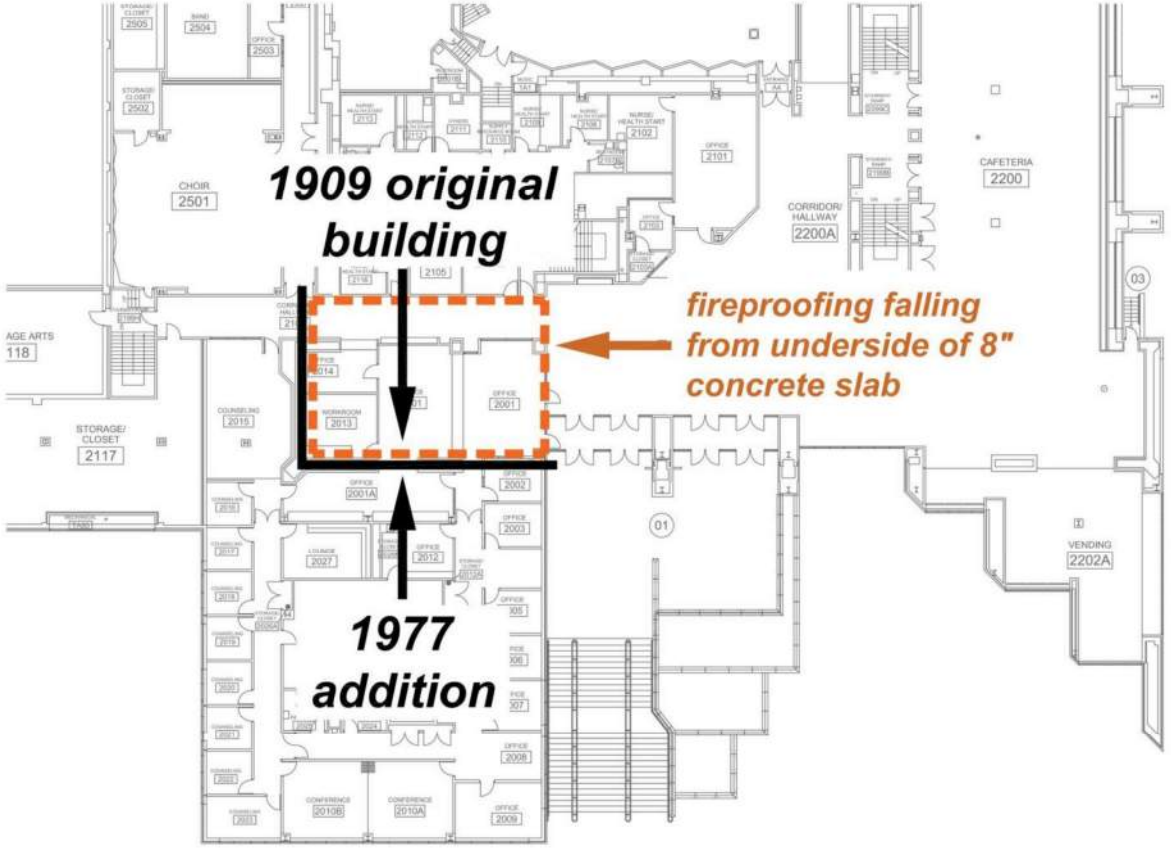
PROJECTS THAT AFFECT WALLS, DOORS, AND DAMPERS SHOULD VERIFY AND UPGRADE AS REQUIRED TO MEET SHOWN REQ'S.

BUILDING HAS HAD NUMEROUS REMODELINGS AND ADDITIONS. PARTS OF BUILDING WAS CONSTRUCTED IN 1920S AND 1950S. A MAJOR REMODELING AND ADDITION IN 1977 UPGRADED THE STRUCTURE. THE PROJECT INCLUDED UPGRADES TO FIRE PROOFING, ETC.

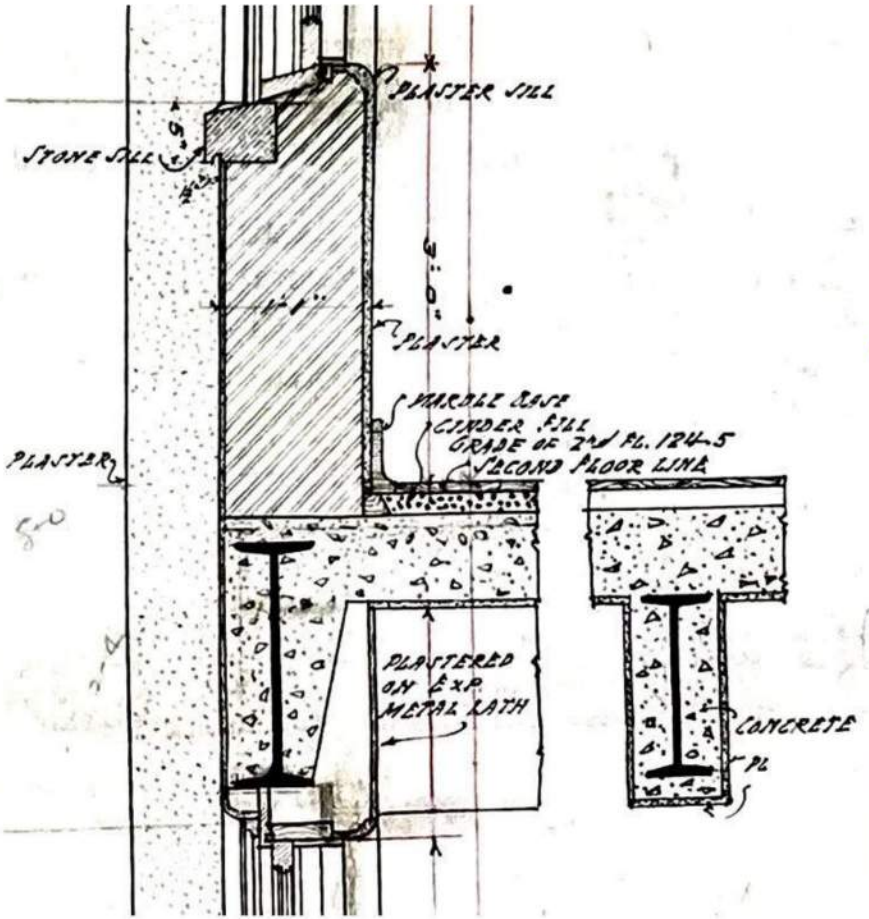
BUILDING WAS CLASSIFIED PER 1973 UBC AS TYPE I (TYPE IA PER 2012 IBC) AND TYPE IV (TYPE II-B PER 2012 IBC). CONSTRUCTION TYPE IS BEING DOWNGRADED TO I-B AS IT ALLOWS 6 STORIES (W/SPRINKLER) AND EXG BUILDING HAS 4 STORIES WITH A PENTHOUSE AND BASEMENT.

LOWERING CONSTRUCTION TYPE ALLOWS FOR FUTURE WORK TO PROVIDE 2 HOUR COLUMNS AND BEAMS RATHER THAN 3 HOUR AS WELL AS 1 HOUR ROOF STRUCTURE INSTEAD OF 1-1/2 HOUR WHILE STILL ALLOWING UNLIMITED AREA.

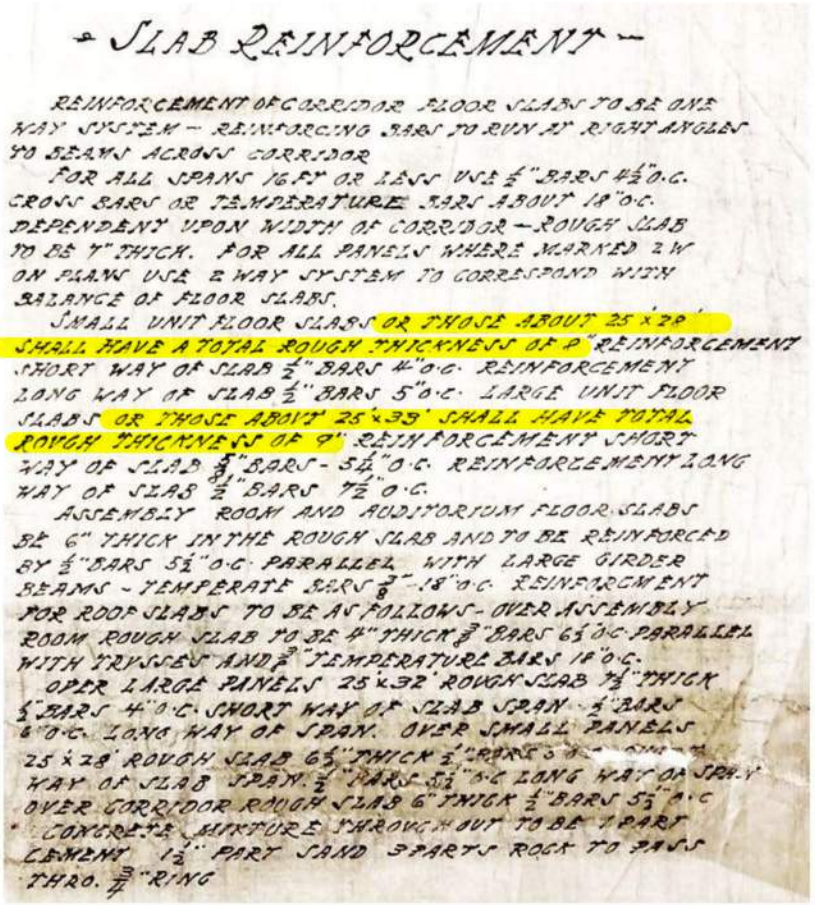
II-B PORTIONS OF THE EXISTING STRUCTURE MUST MEET APPLICABLE AREA AND HEIGHT REQUIREMENTS IF ADDITIONAL SQUARE FOOTAGE IS ADDED.



Construction drawing for 1909 original building



Slab reinforcement and thickness for 1909 original building



SLAB REINFORCEMENT

REINFORCEMENT OF CORRIDOR FLOOR SLABS TO BE ONE WAY SYSTEM – REINFORCING BARS TO RUN AT RIGHT ANGLES TO BEAMS ACROSS CORRIDOR

FOR ALL SPANS 16 FT OR LESS USE ½" BARS 4½" O.C. CROSS BARS OR TEMPERATURE BARS ABOUT 18" O.C. DEPENDENT UPON WIDTH OF CORRIDOR – ROUGH SLAB TO BE 7" THICK. FOR ALL PANELS WHERE MARKED 2 W ON PLANS USE 2 WAY SYSTEM TO CORRESPOND WITH BALANCE OF FLOOR SLABS.

SMALL UNIT FLOOR SLABS OR THOSE ABOUT 25 x 28' SHALL HAVE A TOTAL ROUGH THICKNESS OF 8" REINFORCEMENT SHORT WAY OF SLAB ½" BARS 4" O.C. REINFORCEMENT LONG WAY OF SLAB ½" BARS 5" O.C. LARGE UNIT FLOOR SLABS OR THOSE ABOUT 25 x 33' SHALL HAVE TOTAL ROUGH THICKNESS OF 9" REINFORCEMENT SHORT WAY OF SLAB ⅝" BARS - 5¼" O.C. REINFORCEMENT LONG WAY OF SLAB ½" BARS 7½" O.C.

ASSEMBLY ROOM AND AUDITORIUM FLOOR SLABS BE 6" THICK IN THE ROUGH SLAB AND TO BE REINFORCED BY ½" BARS 5½" O.C. PARALLEL WITH LARGE GIRDER BEAMS - TEMPERATE BARS ⅜" 18" O.C. REINFORCEMENT FOR ROOF SLABS TO BE AS FOLLOWS - OVER ASSEMBLY ROOM ROUGH SLAB TO BE 4" THICK ⅝" BARS 6½ O.C. PARALLEL WITH TRUSSES AND ⅜" TEMPERATURE BARS 18" O.C.

OVER LARGE PANELS 25 x 32' ROUGH SLAB 7½" THICK ½" BARS 4" O.C. SHORT WAY OF SLAB SPAN ½" BARS 6" O.C. LONG WAY OF SPAN. OVER SMALL PANELS 25 x 28' ROUGH SLAB 6½" THICK ½" BARS [illegible] WAY OF SLAB SPAN. ½" BARS 5½" O.C. LONG WAY OF SPAN OVER CORRIDOR ROUGH SLAB 6" THICK ½" BARS 5½" O.C.

CONCRETE MIXTURE THROUGHOUT TO BE 1 PART CEMENT 1½" PART SAND 3 PARTS ROCK TO PASS THRO. ¾" RING

ICC Fire-Resistance Rating for Reinforced Concrete Floor Slabs

Menu | ICC DIGITAL CODES | Search Digital Codes

722.2.2Concrete floor and roof slabs.

Reinforced and prestressed floors and roofs shall comply with Section 722.2.2.1. Multicourse floors and roofs shall comply with Sections 722.2.2.2 and 722.2.2.3, respectively.

722.2.2.1Reinforced and prestressed floors and roofs.

The minimum thicknesses of reinforced and prestressed concrete floor or roof slabs for *fire-resistance ratings* of 1 hour to 4 hours are shown in Table 722.2.2.1.

Exception: Minimum thickness shall not be required for floors and *ramps* within parking garages constructed in accordance with Sections 406.5 and 406.6.

TABLE 722.2.2.1MINIMUM SLAB THICKNESS (inches)

CONCRETE TYPE	FIRE-RESISTANCE RATING (hours)				
	1	1 1/2	2	3	4
Siliceous	3.5	4.3	5	6.2	7
Carbonate	3.2	4	4.6	5.7	6.6
Sand-lightweight	2.7	3.3	3.8	4.6	5.4
Lightweight	2.5	3.1	3.6	4.4	5.1

For SI: 1 inch = 25.4 mm.

Date: May 23, 2025 (5/22/25 inspection)
File #: 24 - 082982
Folder Name: 275 LEXINGTON PKWY N - CENTRAL HIGH
PIN: 342923440003

Date: May 23, 2025 (5/22/25 inspection)
File #: 24 - 082982
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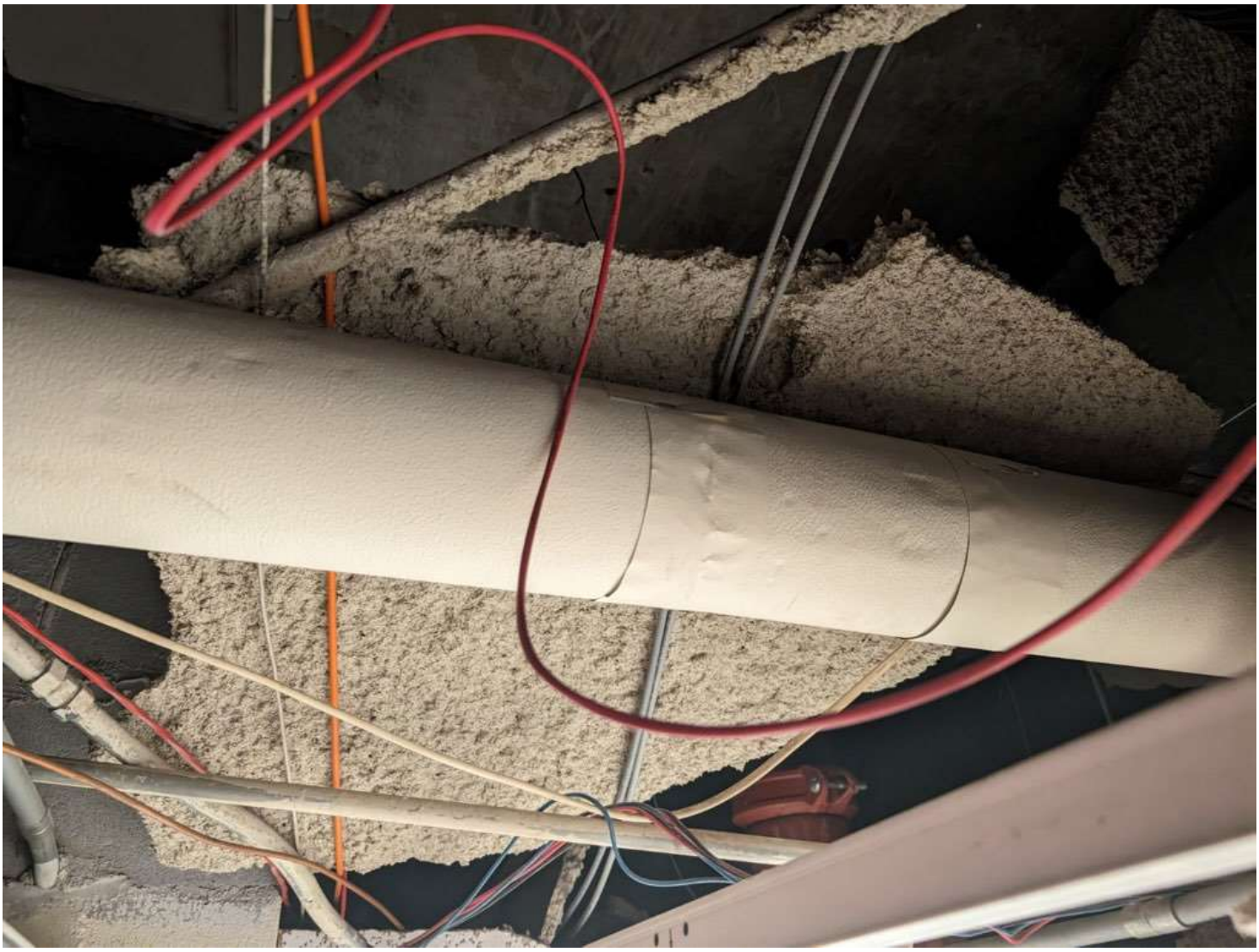

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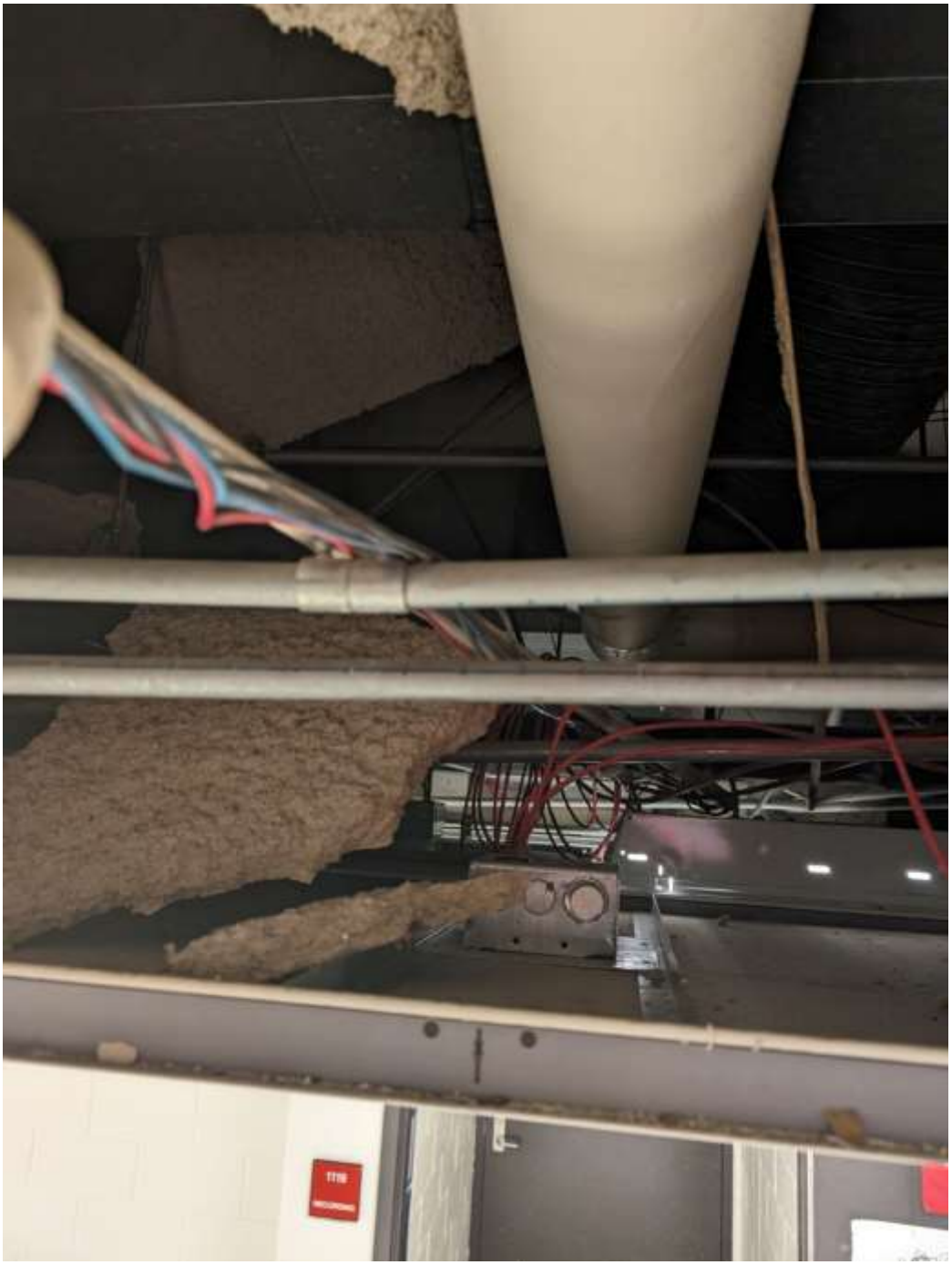

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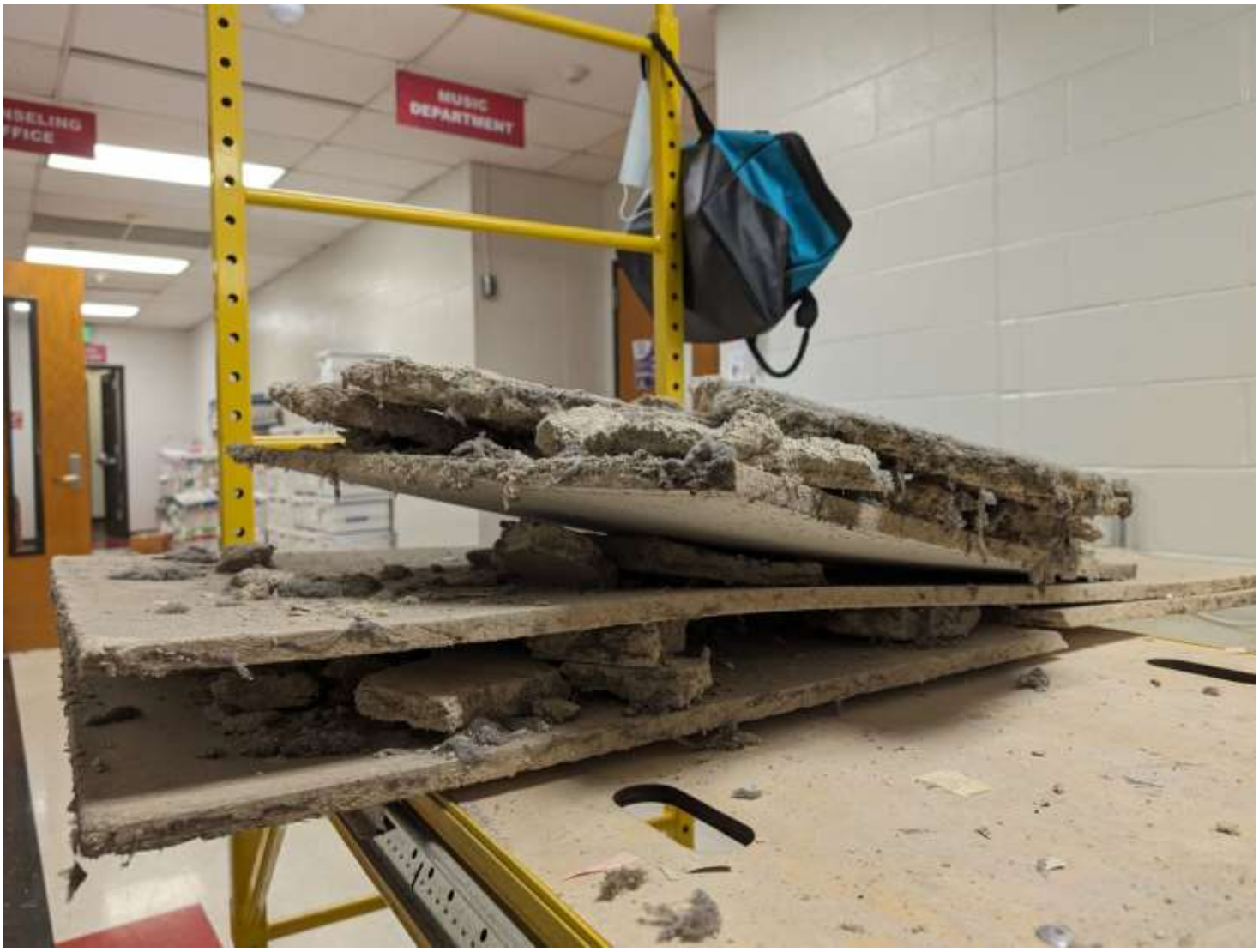

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CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 20, 2025

Alex Miller
St. Paul Public Schools
1930 Como Ave
St. Paul, MN 55108

VIA EMAIL: alex.miller@spps.org

Re: Appeal for Property at 275 Lexington Parkway North

Alex Miller:

This is to confirm that at the Legislative Hearing on Tuesday, June 17, 2025 Legislative Hearing Officer Marcia continued the matter to Legislative Hearing on **Tuesday, July 8, 2025 via phone between 2 and 4 pm for further discussion after inspection by the assistant building official.**

Please coordinate with Inspector Caldwell directly to schedule before the July 8th hearing. He can be reached at john.caldwell@ci.stpaul.mn.us or 651-266-9027 (noting inspectors have office hours between 7 and 9 am and are in the field the remainder of the day).

If you have any questions, please contact our office at 651-266-8585.

Sincerely,
/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Fire Supervisors
Diane Gavin – Department of Safety & Inspections, Fire Safety Inspector
John Caldwell – Department of Safety & Inspections, Assistant Building Official
Darryl Pratte via email: Darryl.pratte@spps.org

Mai Vang

From: Mitchell Imbertson
Sent: Friday, June 27, 2025 12:27 PM
To: Joanna Zimny; Mai Vang
Cc: John Caldwell
Subject: RE: 275 Lexington Pkwy N.Miller Ltr.6-20-25
Attachments: DSI.Building_AlternateCodeRequestForm.pdf

Good afternoon,

I'm following up on 275 Lexington to check in before the next hearing. I've discussed the case with John Caldwell and he doesn't see any benefit to setting up a new inspection with St Paul Public Schools. The existing building conditions as described in the hearing and their appeal paperwork are exactly the same as what he already observed previously. It was explained to me that the correct next step would be for them to submit a request for alternative code compliance. I've attached the form here and it's also on our website at this link: https://www.stpaul.gov/departments/safety-inspections/building-and-construction/construction-permits-and-inspections/building-permits-inspections/building-information-applications

Basically, there is nothing we'd be able to see on-site at the building that would change any of John Caldwell's response in how we deal with the situation. We don't necessarily dispute their findings, it's just that they need to submit it as a request for a code alternative and that the code analysis needs to come from a qualified contractor or designer. Their appeal submittal didn't include any credentials of the person doing their code analysis to claim that the fireproofing material is non-required.

Thanks,

Mitch Imbertson
Fire Safety Supervisor
Pronouns: he/him/his
Department of Safety & Inspections
375 Jackson St, Suite 220
Saint Paul, MN 55101
P: 651.266.8986| M: 651.755.7931
mitchell.imbertson@ci.stpaul.mn.us
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: *CI-StPaul_LegislativeHearings <LegislativeHearings@ci.stpaul.mn.us>
Sent: Friday, June 20, 2025 10:26 AM
To: *CI-StPaul_LegislativeHearings <LegislativeHearings@ci.stpaul.mn.us>; alex.miller@spps.org

Cc: Diane Gavin <diane.gavin@ci.stpaul.mn.us>; John Caldwell <John.Caldwell@ci.stpaul.mn.us>; Darryl.pratte@spps.org; Adrian Neis <adrian.neis@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>; Leanna Shaff <leanna.shaff@ci.stpaul.mn.us>; Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>
Subject: RE: 275 Lexington Pkwy N.Miller Ltr.6-20-25

Please see attached letter instead. Substantively exactly the same, but I'd inadvertently forgotten to change the heading and salutation, my apologies!

Joanna

From: Joanna Zimny **On Behalf Of** *CI-StPaul_LegislativeHearings
Sent: Friday, June 20, 2025 10:24 AM
To: 'alex.miller@spps.org' <alex.miller@spps.org>
Cc: Diane Gavin <Diane.Gavin@ci.stpaul.mn.us>; John Caldwell <John.Caldwell@ci.stpaul.mn.us>; 'Darryl.pratte@spps.org' <Darryl.pratte@spps.org>; Adrian Neis <adrian.neis@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>; Leanna Shaff <leanna.shaff@ci.stpaul.mn.us>; Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>
Subject: 275 Lexington Pkwy N.Miller Ltr.6-20-25

Please see attached.

Thank you,
Joanna

SAINT PAUL
MINNESOTA

Joanna Zimny
Legislative Hearing Executive Assistant
Legislative Hearing Office
Pronouns: she/her/hers
Saint Paul City Hall
Suite 310
15 W. Kellogg Blvd.
Saint Paul, MN 55102
P: 651-266-8585
joanna.zimny@ci.stpaul.mn.us
www.StPaul.gov
Please consider the environment before printing this email

CITY OF SAINT PAUL

DEPARTMENT OF SAFETY AND INSPECTIONS
375 JACKSON STREET, SUITE 220
ST. PAUL, MINNESOTA 55101-1806
Phone: 651-266-8989 Fax: 651-266-9124
Visit our Web Site at www.stpaul.gov/dsi

Minnesota Rule 1300.0110 provides for the public to request code alternates, interpretations, or modifications if they believe some code requirement can be met through other methods. Anyone desiring such consideration must complete this application and provide the necessary information for review purposes.

Request for Code Alternate, Interpretation, or Modification

This request is for a code: ☐ Alternate ☐ Interpretation ☐ Modification

Submittal Date:

Submitted By: Phone Number:

Project Name:

Project Address:

Permit Number:

Current Building Specifications
Type of building
Type of construction
Occupancy classification
Number of stories
Total floor area
Occupant load
Number of exits

Proposed Building Specifications
Type of building
Type of construction
Occupancy classification
Number of stories
Total floor area
Occupant load
Number of exits

Indicate the code section/requirement in question and describe the alternate, interpretation, or modification you are proposing:

Examples of provisions for the code include:

Explain how your proposal will meet the intent of the code as an equal:

Provide applicable code sections or other supporting information to support your proposal:

Staff / Plan Checker Acknowledgement

Code Year: 2020

Name: Date:

Comments:

Supervisor Recommendation

☐ Approve ☐ Approve with revision ☐ Resubmit Deny

Name: Date:

Comments:

Building Official Determination

Approve ☐ Approve with revision ☐ Resubmit ☐ Deny

Name: Date:

Comments:

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 11, 2025

Alex Miller
St. Paul Public Schools
1930 Como Ave
St. Paul, MN 55108

VIA EMAIL: alex.miller@spps.org

Re: Appeal for Property at 275 Lexington Parkway North

Alex Miller:

This is to confirm that at the Legislative Hearing on Tuesday, July 8, 2025 Legislative Hearing officer Marcia Moermond recommended that the City Council **grant to October 1, 2025 for approval of alternate means of compliance and/or grant to February 1, 2026 for compliance with orders.**

Per Supervisor Imbertson's explanation in the hearing, the next step would be to submit a request for alternative code compliance. One is attached, and can also be found online at this link: https://www.stpaul.gov/departments/safety-inspections/building-and-construction/construction-permits-and-inspections/building-permits-inspections/building-information-applications

This matter will go before the City Council at Public Hearing on **Wednesday, July 23, 2025 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. **Should you wish testify to Council directly by phone, you must register to do so online by no later than noon on Tuesday, July 22, 2025 here:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.**

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion. If you have any questions, please contact our office at 651-266-8585.

Sincerely,
/s/
Joanna Zimny

COUNCIL 14 AFSCME UNION LABEL

An Affirmative Action Equal Opportunity Employer

Legislative Hearing Executive Assistant

Encl: Department of Safety & Inspections Alternate Code Request form

c: Fire Supervisors
Diane Gavin – Department of Safety & Inspections, Fire Safety Inspector
John Caldwell – Department of Safety & Inspections, Assistant Building Official
Darryl Pratte via email: Darryl.pratte@spps.org

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH RR 25-20

File ID:	RLH RR 25-20	**Type:**	Resolution LH Substantial Abatement Order	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/04/2025
File Name:	674 Magnolia Ave E			**Final Action:**	

Title: Making finding on the appealed substantial abatement ordered for 674 MAGNOLIA AVENUE EAST in Council File RLH RR 24-34.

Notes: Kibong Fondungallah
kfondungallah@trottlaw.com
651-209-9976

Kevin Vu
vuproperties@yahoo.com
612-212-0110

Agenda Date: 07/23/2025

Sponsors: Yang

Enactment Date:

Attachments: 674 Magnolia Ave E.Notice of PH Ltr 6-4-25.docx, 674 Magnolia Ave E.Fondungallah Vu R-R Ltr.6-27-25, 674 Magnolia Ave E.performance deposit 7-2-25.pdf, 674 Magnolia Ave E.Proof of funds.pdf, 674 Magnolia Ave E.bid revised 7-7-25.pdf, 674 Magnolia Ave E.Fondungallah Vu R-R Ltr.7-18-25, 674 Magnolia Ave E.revised schedule plan 7-21-25.pdf

Financials Included?:

Contact Name:

Hearing Date:

Entered by: mai.vang@ci.stpaul.mn.us

Ord Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/24/2025	Laid Over	Legislative Hearings	07/15/2025		

Action Text: Laid Over to the Legislative Hearings due back on 7/15/2025

Notes: *Layover to LH July 15, 2025 at 10 am to review updated work plan/schedule, financing and PO must post additional $5,000 PD.*

Dao Hoang, partner with Kevin Vu, appeared

Moermond: the Council did a six-month grant of time six months ago, that time has ended. Where are we at with plans, money, those types of things. There's a $5,000 Performance Deposit in question. That's what we work out today so I can go back to the Council and report the findings and give my recommendation. That is a Council Public Hearing so you can talk to the Council if you're looking for

something different than my recommendation.

Staff report by Supervisor Robert Humphrey: one electrical permit was just pulled June 13th. Several open permits. Clint Zane was out yesterday and he indicates it was 35% complete.

Moermond: tell me a bit about where you are at with the rehab.

Hoang: so far what is holding us back was the rough in. We finally got our last one, electrical, on Friday. The permits were all pulled in February and it is going slower than anticipated. They kept saying it was too cold to come work. Before we close dup I wanted to make sure the rough ins were done so we could do the framing, and then have the framing and insulation inspected. I was out of the country the beginning of May, I planned it out before I left and I came back and it wasn't done after the whole month. Finally they came and got the last piece in. I'm sorry, I did send an email asking for an extension. I wasn't sure if I had to come to this. The first time we didn't have to, I didn't hear back on my email. I called Clint and gave him an update on the project over the phone and did ask if he had to go to the hearing. HE said he wasn't sure, you should call Mai Vang. I saw Mai was out so he gave me Joanna's number. That's when Joanna was asking me if Inspector Clint came out, I said no but he granted me 90 days. She told me I had to have him come back.

Moermond: if I may, Mr. Vu got this letter which quite plainly explains you need to have Clint come do a progress inspection and there is a hearing today. I understand you were confused, but it was in the letter.

Hoang: there's nothing wrong with the letter, I was just confused. I'm not blaming anyone. It was my confusion.

Moermond: it was Clint's confusion as well.

Hoang: he did come yesterday. The rough-ins have all been done. We're framing and insulating so hopefully he can come back the end of the week to inspect that. Then I believe the process will move quickly.

Moermond: it does look like the building permit was pulled and a fair bit of time elapsed and there's been no inspection. Two mechanicals mid-March. They have the rough ins done the same time.

Hoang: there were two because it is a duplex.

Moermond: you were saying what through you off was you were having trouble getting rough-ins?

Hoang: the electrical was taking the longest because they wanted the plumbing done first. I didn't realize they didn't pull a permit until June, I was expecting that in May before I left.

Moermond: I don't see a plumbing permit pulled?

Humphrey: It was pulled. Paul Zellmer was out May 13th to do rough-in.

Moermond: when will this be done?

Hoang: I'm trying to push for 90 days. If you could extend the Code Compliance by 180 days, we'll try to be done in 90.

Moermond: first thing I have to deal with is the work plan he submitted. Start date was January 25 and done June 25th. That didn't happen, but that's what he committed. I need a revised work plan with a fair bit of detail to get this thing done. It isn't enough to say, "here's a bid". Spell out what will happen until it is finaled. My trust goes down at this point. I know Mr. Vu has done this before. About the Performance Deposit, there's a rule in the Code that if you are 50% or more done the Performance Deposit can be extended another 180 days. You aren't at 50% which means the Council has to make that decision of what to do. You're pretty short of being 50%. I'm going to ask the Council to give another 180 days, extend the original $5,000, but ask that another $5,000 posted. $10,000 held to go back to you when you finish.

Talk to me more about the money. Have the contractors been paid whole or in part?

Hoang: they get progress payments. At rough-in I give half. HVAC has only $1,000 left to pay. We paid

half of plumbing. As of now, I don't owe anyone for the progress they've done.

Moermond: what I would like is for a summary of what's left to pay and evidence the money is still available. I was told $85,800 worth of work and a letter from the bank saying he had $300,000 in a line of credit. I want confirmation that this won't be held up because you are out of money. I don't think you are, but I need the proof.

This has a Council Public Hearing July 23. I'd like that information well in advance of that so I can properly review. Let's have that by July 8th?

Hoang: yes. Mr. Vu will be back by July 1, but he should be able to do it from there.

1	Legislative Hearings	07/15/2025	Referred	City Council	07/23/2025

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Recommendation forthcoming pending submission of more detailed schedule/work plan.*

Kevin Vu, purchaser, appeared via phone

Moermond: just following up with you on 674 Magnolia. We got your materials and they look good except for one thing, which is a more fleshed out work schedule. Right now, I just have a start date of February 1 and completion date of October 15. That I accepted before, but since we're at the making finding, we need more detail.

Vu: I can do that.

Moermond: that would be great. We'll finish up by email.

Vu: I'm at the house now and I will talk to the contractor about it.

Moermond: the Council Public Hearing is next Wednesday, so we need that wrapped up with a bow by then. Get that in soon, we'll review it and get back to you.

Text of Legislative File RLH RR 25-20

Making finding on the appealed substantial abatement ordered for 674 MAGNOLIA AVENUE EAST in Council File RLH RR 24-34.

WHEREAS, the City Council adopted RLH RR 24-34 on January 22, 2025 which granted 180 days to repair the structure, correct all of the deficiencies listed in the Order to Abate Nuisance Building and the Code Compliance Report at 674 Magnolia Avenue East; and

WHEREAS, the Legislative Hearing Officer reviewed this case on June 24, 2025 to determine if the owner and/or responsible party abated the nuisance conditions and found these conditions is forthcoming pending submission of more detailed schedule/work plan; now, therefore, be it

RESOLVED, that the Saint Paul City Council adopts the finding of the legislative hearing officer that the nuisance condition is forthcoming.

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 4, 2025

Kibong Fondungallah
25 North Dale St
The Academy Professional Bldg
St. Paul, MN 55102

VIA EMAIL: kfondungallah@trottlaw.com

Guidance Residential LLC
11107 Sunset Hill Rd
Reston VA 20190

VIA MAIL

Guardian Asset Management
2300 E Lincoln Hwy Suite 700
Longhorne PA 19047

VIA MAIL

Rayalen M Hassan
1368 High Site Dr Unit 221
St Paul MN 55121-2048

VIA MAIL

Loancare LLC
3637 Sentara Way
Virginia Beach VA 23452-4262

VIA MAIL

Kevin Vu
Vu Properties, LLC

VIA EMAIL: vuproperties@yahoo.com

Re: Making Finding for Remove or Repair of the Structure at 674 Magnolia Avenue East

Dear Owner and/or Interested Parties:

Legislative Hearings were conducted in the above-referenced matter before Marcia Moermond, Legislative Hearing Officer, and she recommended that the City Council grant an additional 180 days on January 22, 2025 for the nuisance building to be abated by razing and removal or rehabilitation, as evidenced by issuance of a Certificate of Code Compliance.

A Legislative Hearing is scheduled for **Tuesday, June 24, 2025 at 10:00 a.m. in Room 330 City Hall** at which DSI staff will present information on the current building conditions and progress toward abatement of the nuisance conditions.

COUNCIL 14 AFSCME UNION LABEL

An Affirmative Action Equal Opportunity Employer

If you received the Certificate of Code Compliance prior to the hearing date, this hearing will be cancelled and a resolution will be forwarded to the City Council indicating the nuisance conditions have been abated and the matter is closed.

If the Certificate of Code Compliance is not issued by June 24, 2025, you must contact Building Inspector Clint Zane at 651-266-9029 as soon as possible to schedule for a progress inspection prior to this hearing. For other vacant building related questions, contact James Hoffman at 651-266-1947.

The findings of the Legislative Hearing will be considered at a City Council Public Hearing on **Wednesday, July 23, 2024 at 3:30 p.m. in Room 300 Council Chambers.**

Any questions, please contact me at 651-266-8563.

Sincerely,
/s/
Mai Vang
Legislative Hearing Coordinator

cc: Steve Magner, Code Enforcement Manager (DSI)
Nathan Bruhn, Building Inspector (DSI)
Clint Zane, Building Inspector (DSI)
James Hoffman, Vacant Building Supervisor (DSI)
Christine Boulware, Heritage Preservation Planner
Vicki Sheffer, TISH Program Manager (DSI)
Robert Humphrey, Vacant Building Inspector (DSI)

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 27, 2025

Kibong Fondungallah
25 North Dale St
The Academy Professional Bldg
St. Paul, MN 55102

VIA EMAIL: kfondungallah@trottlaw.com

Guidance Residential LLC
11107 Sunset Hill Rd
Reston VA 20190

VIA MAIL

Guardian Asset Management
2300 E Lincoln Hwy Suite 700
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VIA MAIL

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VIA MAIL

Loancare LLC
3637 Sentara Way
Virginia Beach VA 23452-4262

VIA MAIL

Kevin Vu
Vu Properties, LLC

VIA EMAIL: vuproperties@yahoo.com

Re: Remove or Repair of the Structure at 674 MAGNOLIA AVENUE EAST

Dear Interested Parties:

This is to confirm that at the Legislative Hearing on June 24, 2025, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, July 15, 2025 at 10 am in room 330 City Hall/Courthouse**.

By no later than close of business July 8 you must:

1. Post an additional $5,000 Performance Deposit with the Department of Safety & Inspections;
2. Submit updated work plan/schedule;
3. And submit updated proof of financing (this may need to include proof of paid contractors/outstanding balances, receipts, etc), and a new affidavit if money is not in same account as when original grant of time was given.

The performance deposit form can be found online here: https://www.stpaul.gov/departments/safety-inspections/vacant-buildings. Please contact the Department of Safety and Inspections directly at 651-266-8989 for questions regarding the application or payment process.

If you have any questions please email me or contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff
Joe Steinmaus via email: joesteinmaus@comcast.net

RECEIPT

Payment #: 1749607

Payment Date: July 02, 2025

CITY OF SAINT PAUL
Department of Safety & Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806
Phone: 651- 266- 8989
Fax: 651- 266- 9124
www.stpaul.gov/dsi

Paid By: TK INSPIRATIONAL LLC
1091 RICE ST
ST PAUL MN 55117

PRIM: 612- 212- 0110

Amount Paid: $5,000.00

Payment Type: Check

Transaction Description

Project Location: 674 MAGNOLIA AVE E
ST PAUL MN 55106- 3125

23- 029691 **TYPE: VACANT BUILDING**

SUB TYPE: CATEGORY 3 **WORK TYPE: DUPLEX**

FEES

Performance Deposit	$ 5,000.00
TOTAL	$ 5,000.00

** To schedule a Vacant Building Code Compliance Inspection, call Robert Humphrey at 651- 266- 9123 between 7:30 and 9:00 AM, Monday - Friday. **

** Questions regarding Vacant Building Performance Deposits can also be directed to Robert Humphrey. **

COMMUNITY
RESOURCE BANK.

Kevin Vu
1092 Colne Street
St. Paul, MN 55103

July 3, 2025

Subject: Proof of Funds for Kevin Vu or Vu Properties LLC

To Whom It May Concern:

This letter certifies that Kevin Vu has a $300,000 line of credit available for his use.

Should you have any questions please call me at my direct number of 651-634-9465 or e-mail me at joank@crb.bank.

Sincerely,

Joan Kallenberg
Vice President – Roseville Market
(651) 634-9465

Castro Plumbing and Construction LLC

License #BC804587

1158 7th St E, St Paul, MN 55106

Office: 612-212-0110

Property Address: 674 Magnolia St, St Paul, MN

Project Description: Address all building, plumbing, heating. Venlilation and electrical code compliance issue and repairs as described in the report

Estimated amount:			Paid	Balance
	Building	$27,800	$10,500	$17,300
	Plumbing	$15,500	$8,500	$7,000
	Heating and mechanical	$25,000	$25,000	$0
	Electrical	$17,000	$8,000	$9,000
	Total	$85,300	$52,000	$33,300

Started date: 2/1/2025

Completion date: 10/15/2025

Contractor_____ Date: 7/3/2025

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 27, 2025

Kibong Fondungallah
25 North Dale St
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St. Paul, MN 55102

VIA EMAIL: kfondungallah@trottlaw.com

Guidance Residential LLC
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VIA MAIL

Loancare LLC
3637 Sentara Way
Virginia Beach VA 23452-4262

VIA MAIL

Kevin Vu
Vu Properties, LLC

VIA EMAIL: vuproperties@yahoo.com

Re: Remove or Repair of the Structure at 674 MAGNOLIA AVENUE EAST

Dear Interested Parties:

This is to confirm that at the making- finding Legislative Hearing on Tuesday, July 15, 2025 Legislative Hearing Officer Marcia Moermond's recommendation of an additional grant of time is **forthcoming pending submission and approval of a more detailed work plan/schedule.**

This matter will go before the City Council at Public Hearing on **Wednesday, July 23, 2025 at 3:30 pm. in room 300 City Hall**. If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. Should you wish testify to Council directly by phone, you must register to do so online by no later than noon on Tuesday, July 22 here: https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony.

If you don't wish to contest then **no further action is needed.** If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Rehabilitation & Removal staff
Joe Steinmaus via email: joesteinmaus@comcast.net

Castro Plumbing and Construction LLC

License #BC804587

1158 7th St E, St Paul, MN 55106 Office:

612-212-0110

Property Address: 674 Magnolia St, St Paul, MN

Project Description: Address all building, plumbing, heating. Ventilation and electrical code compliance issue and repairs as described in the report

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	Heating and mechanical	$25,000	$25,000	$0
	Electrical	$17,000	$8,000	$9,000
	Total	$85,300	$52,000	$33,300

Started date: 2/1/2025

Completion date: 10/15/2025

As following schedule:

July 15th to August 5th: Drywall the whole house

August 6th to August 16th: Paint

August 17th August 31st: Vinyl flooring

Sep 1st to Sep 7th: Trim and doors

Sep 8th to Sep 15th: Electrical fixtures installation and HVAC final

Sep 16th to Sep 20th: Plumbing fixtures installation and final

Sep 21st to Oct 15th : Deck repair, clean up and building final.

Contractor_____ Date: 7/15/2025

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-310

File ID:	RLH TA 25-310	**Type:**	Resolution LH Tax Assessment Appeal	**Status:**	Agenda Ready
Version:	3	**Contact Number:**		**In Control:**	City Council
				File Created:	07/07/2025
File Name:	1323 PAYNE AVENUE			**Final Action:**	

Title: Ratifying the Appealed Special Tax Assessment for property at 1323 PAYNE AVENUE. (File No. CRT2509, Assessment No. 258208) (Amend to delete)

Notes: Julie and Jim Barnard

		Agenda Date:	07/23/2025
Sponsors:	Kim	**Enactment Date:**	
Attachments:	1323 Payne Ave.Garage Approval with Corrections Letter 2-26-25.pdf, 1323 Payne Ave.First Invoice-Garage 2-28-25.pdf, 1323 Payne Ave.Approved with Deficiencies-Main Bldg 2-26-25.pdf, 1323 Payne Ave.Final Invoice-Main Bldg 3-31-25.pdf, 1323 Payne Ave.Fire C of O.pdf, 1323 Payne Ave.check 3-28-25.pdf, 1323 Payne Ave.email chain 6-6-25.pdf, 1323 Payne Ave.email chain 6-9-25.pdf	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	Mai Vang	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	07/08/2025	Referred	City Council	07/16/2025		

Action Text: Referred to the City Council due back on 7/16/2025

Notes: *Reduce the assessment from $615 to $387.*

Jim Barnard, owner, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Der Vue: this is a commercial property with 2 separate building on the lots. They have separate Fire Certificate of Occupancy files per ordinance. An inspection was done of both buildings and 2 separate bills were sent with the same amount, which is typical. One for the main building, invoiced March 31 and paid by check. The billing for garage was invoiced February 28 and it was unpaid and sent to assessment after the final notice March 31, 2025.

Barnard: we were inspected the end of February I believe. He looked at the building, went outside and didn't even go in the garage, said it was a separate building. I told him we were going to be out of town

for a month beginning March 1. He said that was fine. I'm not sure when we were invoiced the second time, my thought was I had no idea that it was a separate bill. It says, "per statute" and I've asked where it is stated and called around because a house and garage isn't a separate address. This has no water, electricity, it is just storage. Why would it be any different for commercial. Someone said if it was connected to the actual building it would be one building. I'm just wondering where this separate fee, I pay taxes on the building and I am paying another $225 for just a garage. That's what I don't understand. That's where my appeal comes from. I need clarification that this just isn't something that was just done at some point because it was easier in the software. That's what it seems like. It wasn't a separate inspection, it was one inspection.

Vue: chapter 40 of the code, which covers the Fire Certificate of Occupancy, this is where it covers that all separate buildings on the same commercial lot require a separate Fire Certificate of Occupancy.

Barnard: I did look that up. I called the Minnesota Fire Association based in St. Paul, is that Certificate of Occupancy just in St. Paul? Because that isn't a Minnesota thing.

Moermond: yes. The City does have a Fire Certificate of Occupancy for commercial buildings. Ms. Vue is correct that it is in the definition of existing building. Two other points, I Would say it is arguable about whether it is a separate use. I do know separate standards are applied in inspections, unlike a residential property. This is two different buildings both being used for commercial purposes. I would say that needs to be examined closer. When you purchased the building, and I'm not sure of the disclosures, the storage building itself I can see it had a Certificate of Occupancy in 2010, again in 2013, 2016, and 2020, now again today. It does have a significant history of being defined as a distinct building and Certificate of Occupancy. I'm happy to look at those definitions closer, but my initial interpretation is it is appropriately classified as a separate building. I will review Code one more time and see if it changes my interpretation.

Barnard: can I find out when the statute originated? Is there literature showing it was voted and agreed upon? Where does it come from?

Moermond: you're asking when it was grandfathered in?

Barnard: I guess it seems because we cannot point to where it says specifically it was brought up and statue voted on on specifically. Is this a case where someone said in the 1970's they just added to a statute. When did we decide we were doing this?

Moermond: it is in the Code so it was adopted by the Council. In terms of doing Legislative research for you but you are welcome to look up Chapter 40 but yes it was voted on by Council. There's no other way to do that.

Barnard: it is our first commercial building and I certainly don't want to be a thorn I'm just curious about it. It is a lot of money for something we never even had an inspection on. That's where I'm coming from.

Moermond: with respect to the inspection of the garage, Ms. Vue, can you get more information from the inspector on that?

Vue: I can, I would be happy to.

Moermond: we'll do that and follow up for you. Your appeal is next Wednesday.

Follow up: Moermond: the assessment is $456 plus service charge. After doing some digging, Mai found out the $456 charge was double what it should have been because both the building and garage had Certificates and he'd already paid one. That's $228 for a total assessment of $387 which will still be reviewed for Code.

2	City Council	07/16/2025	Continue Public Hearing	City Council	07/23/2025

Action Text: Public hearing continued to July 23, 2025

Text of Legislative File RLH TA 25-310

Ratifying the Appealed Special Tax Assessment for property at 1323 PAYNE AVENUE. (File No. CRT2509, Assessment No. 258208) (Amend to delete)

AMENDED 7/23/25

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Collection of Fire Certificate of Occupancy fees billed during January 31 to February 28, 2025. (File No. CRT2509, Assessment No. 258208) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby deleted ~~ratified and reduced from $615 to $387~~.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

February 26, 2025

Barnwirth Llc
32 Mounds Blvd
St Paul MN 55106-6337

FIRE CERTIFICATE OF OCCUPANCY
APPROVAL WITH CORRECTIONS

RE: 1323 PAYNE AVE - GARAGE
Ref. # 115320

Dear Property Representative:

Your building was inspected on February 26, 2025 for the renewal of the Fire Certificate of Occupancy and was approved. When the required fee has been paid you will receive your certificate. There are however seasonal or non-life safety deficiencies noted below which must be corrected prior to re-inspection **on or after March 25, 2025**.

DEFICIENCY LIST

1. GARAGE - MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.

2. GARAGE THROUGHOUT - MSFC 604.6 - Provide electrical cover plates to all outlets, switches and junction boxes where missing.

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

For an explanation or information on some of the violations contained in this report, please visit our web page at: http://www.ci.stpaul.mn.us/index.aspx?NID=211

If you have any questions, email me at: Sebastian.Migdal@ci.stpaul.mn.us or call me at 651-266-8985 between 8:00 a.m - 9:30 a.m.

Sincerely,

Sebastian Migdal
Fire Safety Inspector

Ref. # 115320

Fire Certificate of Occupancy Fee Invoice

☐ Check this box if making any name or mailing address corrections.

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
PHONE: (651) 266-8989
FAX: (651) 266-9124
An Equal Opportunity Employer

BARNWIRTH LLC
32 MOUNDS BLVD
ST PAUL MN 55106-6337

Bill Date: February 28, 2025
Amount Due: $228.00
Due Date: March 31, 2025
Customer #: 1676737

** Late fees will be charged if not paid by due date **

Property Address:
1323 PAYNE AVE

Ref.# 115320
Folder RSN: 4875299

GARAGE - paid by Assessment

Date	Type of Fee	Bill #	Amount
February 26, 2025	CO Commercial Initial Fee	1931327	$228.00

PAY THIS AMOUNT: $228.00

You can pay this invoice online by going to online.stpaul.gov and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this invoice.

Mail to: Billing
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul
** Return this document with payment **

Signature of Cardholder (required for all charges): _____

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: $228.00

Customer #: 1676737 Ref. #: 115320 Folder RSN : 4875299

☐ Amex ☐ MasterCard
☐ Discover ☐ Visa

Security Code

Expiration Date: Month / Year

Enter Account Number

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

February 26, 2025

Barnwirth Llc
32 Mounds Blvd
St Paul MN 55106-6337

FIRE CERTIFICATE OF OCCUPANCY
APPROVAL WITH CORRECTIONS

RE: 1323 PAYNE AVE
Ref. # 14004

Dear Property Representative:

Your building was inspected on February 26, 2025 for the renewal of the Fire Certificate of Occupancy and was approved. When the required fee has been paid you will receive your certificate. There are however seasonal or non-life safety deficiencies noted below which must be corrected prior to re-inspection **on or after March 26, 2025**.

DEFICIENCY LIST

1. MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

For an explanation or information on some of the violations contained in this report, please visit our web page at: http://www.ci.stpaul.mn.us/index.aspx?NID=211

If you have any questions, email me at: Sebastian.Migdal@ci.stpaul.mn.us or call me at 651-266-8985 between 8:00 a.m - 9:30 a.m.

Sincerely,

Sebastian Migdal
Fire Safety Inspector

Ref. # 14004

Fire Certificate of Occupancy

** FINAL NOTICE **

☐ Check this box if making any name or mailing address corrections.

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
PHONE: (651) 266-8989
FAX: (651) 266-9124
An Equal Opportunity Employer

BARNWIRTH LLC
32 MOUNDS BLVD
ST PAUL MN 55106-6337

Bill Date: March 31, 2025
Customer #: 1676737
Amount Due: $228.00
Due Date: April 15, 2025

** You were sent a Fire Inspection Fee Invoice and payment has not been received. **
Payment must be received in this office no later than April 15, 2025 or the fee invoice plus administrative costs will be submitted for assessment to your property tax.

Property Address:
1323 PAYNE AVE

Ref.# 115320
Folder RSN: 4875299

Date	Type of Fee	Bill #	Amount
February 26, 2025	CO Commercial Initial Fee	1931327	$228.00

PAY THIS AMOUNT: $228.00

You can pay this invoice online by going to online.stpaul.gov and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be

Mail to: Billing
Saint Paul Fire Inspection
375 Jackson Street, Suite 220
St. Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul
** Return this document with payment **

Signature of Cardholder (required for all charges): _____

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: $228.00

Customer #: 1676737 Ref. #: 115320 Folder RSN : 4875299

☐ Amex ☐ MasterCard
☐ Discover ☐ Visa

Security Code

Expiration Date: Month / Year

Enter Account Number

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.

Fire Certificate of Occupancy

** FINAL NOTICE **

☐ Check this box if making any name or mailing address corrections.

CITY OF SAINT PAUL
Department of Safety and Inspections
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
PHONE: (651) 266-8989
FAX: (651) 266-9124
An Equal Opportunity Employer

BARNWIRTH LLC
32 MOUNDS BLVD
ST PAUL MN 55106-6337

Bill Date: March 31, 2025
Customer #: 1676737
Amount Due: $228.00
Due Date: April 15, 2025

** You were sent a Fire Inspection Fee Invoice and payment has not been received. **
Payment must be received in this office no later than April 15, 2025 or the fee invoice plus administrative costs will be submitted for assessment to your property tax.

Property Address:
1323 PAYNE AVE

Ref.# 14004
Folder RSN: 5234796

MAIN BLDG
PAID BY CHECK

Date	Type of Fee	Bill #	Amount
February 26, 2025	CO Commercial Initial Fee	1931326	$228.00

PAY THIS AMOUNT: $228.00

You can pay this invoice online by going to online.stpaul.gov and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be

Mail to: Billing
Saint Paul Fire Inspection
375 Jackson Street, Suite 220
St. Paul, MN 55101-1806

Make Checks Payable to: City of St. Paul
** Return this document with payment **

Signature of Cardholder (required for all charges): _____

IF PAYING BY CREDIT CARD PLEASE COMPLETE THE FOLLOWING INFORMATION: Pay this Amount: $228.00

Customer #: 1676737 Ref. #: 14004 Folder RSN : 5234796

☐ Amex ☐ MasterCard
☐ Discover ☐ Visa

Security Code

Expiration Date: Month / Year

Enter Account Number

Beginning April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees. To avoid convenience fees, you may pay your invoice by electronic check using the "Pay My Bill " option. Check, credit card and cash payments will still be accepted at 375 Jackson St., #220.

FIRE CERTIFICATE OF OCCUPANCY

City of Saint Paul

Department of Safety and Inspections
Division of Fire Inspection

This certificate is issued in accordance with SPLC Chapter 40, and other applicable provisions of the Saint Paul Legislative Code.

1323 PAYNE AVE - OFFICE

This building is certified for the following occupancy or use : **Office (Low-Rise)**
Business

Reference Number:
14004

Certificate is issued to:
BARNWIRTH LLC
32 MOUNDS BLVD
ST PAUL MN 55106-6337

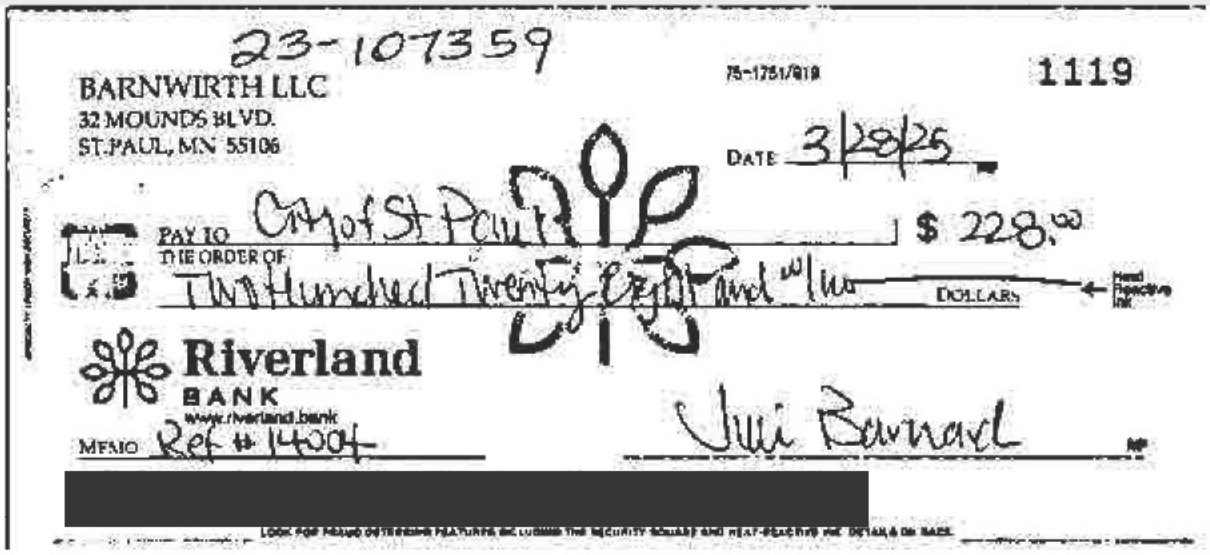
This Certificate must be posted in a conspicuous location upon the certified building
Please direct questions to DSI - Fire Inspection Division 651-266-8989.

ACCOUNT	CATEGORY	TRANSACTION DATE	AMOUNT
Checking *8596		04/04/2025	-$228.00

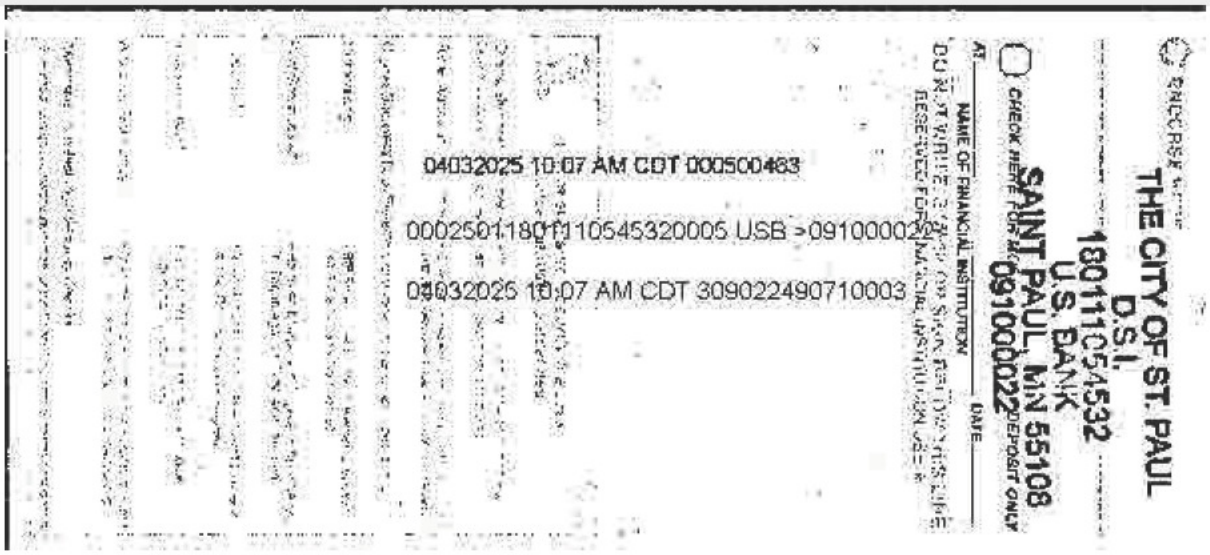
DESCRIPTION	NOTE
CK # 1119	

ATTACHED IMAGES

FRONT



BACK



Mai Vang

From: Mitchell Imbertson
Sent: Friday, June 6, 2025 2:30 PM
To: Tanya Panzer; Deanna Vue; Sebastian Migdal; Der Vue; Leanna Shaff
Cc: Mai Vang; Adrian Neis
Subject: RE: 1323 Payne Ave

Good afternoon,

For commercial properties, all buildings on the parcel require inspection and a Fire Certificate of Occupancy. That sounds accurate that there is no separate business being operated out of the garage, but it is still required to have a certificate.

Also to clarify the wording, we use the term “commercial” in the way the codes use it, which is any non-residential building (even including things like storage buildings, schools, churches, etc, not just businesses).

Thanks,

Mitch Imbertson
Fire Safety Supervisor
Pronouns: he/him/his
Department of Safety & Inspections
375 Jackson St, Suite 220
Saint Paul, MN 55101
P: 651.266.8986| M: 651.755.7931
mitchell.imbertson@ci.stpaul.mn.us
www.StPaul.gov

SAINT PAUL
MINNESOTA

From: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Sent: Friday, June 6, 2025 10:47 AM
To: Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>; Deanna Vue <deanna.vue@ci.stpaul.mn.us>; Sebastian Migdal <sebastian.migdal@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>; Leanna Shaff <leanna.shaff@ci.stpaul.mn.us>
Cc: Mai Vang <mai.vang@ci.stpaul.mn.us>
Subject: RE: 1323 Payne Ave

I just spoke with homeowner and they purchased in 2021 and they do not run a business out of the garage, they use it for storage. He also mentioned Sabastian understood this when he came out to inspect the building after the fire happened.

Tanya J Panzer
Office of Financial Services
15 W Kellogg Blvd, 700 City Hall
Saint Paul, MN 55102
M: (651) 266-8858 Option 1
D: (651) 266-6153
www.StPaul.gov/assessments

SAINT PAUL
MINNESOTA

From: Tanya Panzer
Sent: Friday, June 6, 2025 7:48 AM
To: Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>; Deanna Vue <deanna.vue@ci.stpaul.mn.us>; Sebastian Migdal <sebastian.migdal@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>
Cc: Mai Vang <mai.vang@ci.stpaul.mn.us>
Subject: RE: 1323 Payne Ave

Thank you very much for the clarification. I will get in contact the owner. We will put together a resolution to remove the extra charge.

Note: I received 2 CofO files to assess and that is how this payment was duplicated. Thank you and have a nice day.

Tanya J Panzer
Office of Financial Services
15 W Kellogg Blvd, 700 City Hall
Saint Paul, MN 55102
M: (651) 266-8858 Option 1
D: (651) 266-6153
www.StPaul.gov/assessments

SAINT PAUL
MINNESOTA

From: Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>
Sent: Thursday, June 5, 2025 3:51 PM
To: Deanna Vue <deanna.vue@ci.stpaul.mn.us>; Sebastian Migdal <sebastian.migdal@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>
Cc: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Subject: RE: 1323 Payne Ave

Good afternoon,

I'll try to respond to questions from the other email chain as well here.

-There are two buildings on the site both using the same address, the house and the garage.

-Per ordinance and per past practice, we maintain separate Fire CO files for each building on a commercial site. We have hundreds of buildings like this so it shouldn't be too uncommon of a situation to have multiple CO files at the same address

-Each building receives a separate bill. Since they are separate CO files they should have unique folder numbers for each building.

-The main building is not condemned, it has been approved. It was condemned due to a fire at the time that note was written back in 2022 but not now.

-I understand that it is confusing to have two separate bills for the same address but we don't have any control over how it prints.. I'd love to have it print the building name on the bill and we have asked about this for years as a wish list item, but we've been told it was something that could be considered during the software change to PAULIE but not with AMANDA. When there are multiple buildings, we label our files in a "Name" field that we are able to edit, but this doesn't print on the invoice. The invoice does show the reference number, which is unique to each building. For sites that are used to tracking multiple buildings with us, they will typically be used to using the reference number to distinguish between which building is which.

On the question of the bill, I am very confused about where the extra fee came from if they were assessed $228.00 x 2 for $456.00. The bills look correct on my end, it looks like each building was billed at the base renewal fee of $228.00.
Folder 4875299 is for the garage and shows "paid" by assessment.
Folder 5234796 is for the main building and shows paid by check.

Let me know if there are any other questions I can answer about it or look into, but everything is looking correct on my end.

Thanks,

Mitch Imbertson
Fire Safety Supervisor
Pronouns: he/him/his
Department of Safety & Inspections
375 Jackson St, Suite 220
Saint Paul, MN 55101
P: 651.266.8986| M: 651.755.7931
mitchell.imbertson@ci.stpaul.mn.us
www.StPaul.gov

From: Deanna Vue <deanna.vue@ci.stpaul.mn.us>
Sent: Thursday, June 5, 2025 1:01 PM
To: Sebastian Migdal <sebastian.migdal@ci.stpaul.mn.us>; Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>
Cc: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Subject: FW: 1323 Payne Ave

Tanya, I'm forwarding this to the Fire Inspectors for review.

Mitch, please let us know how we can resolve this.

Thank you,
Deanna

From: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Sent: Thursday, June 5, 2025 12:54 PM
To: Deanna Vue <deanna.vue@ci.stpaul.mn.us>; Mai Vang <mai.vang@ci.stpaul.mn.us>
Subject: 1323 Payne Ave

There are two Folder IDs –
23 107359
20 078511- Garage

I have attached the two separate Correction Letters, but the Fee Invoice sent on 2/28/2025 are indicated on both folders along with the same Folder RSN: 4875299

Tanya J Panzer
Office of Financial Services
15 W Kellogg Blvd, 700 City Hall
Saint Paul, MN 55102
M: (651) 266-8858 Option 1
D: (651) 266-6153
www.StPaul.gov/assessments

Mai Vang

From: Mai Vang
Sent: Monday, June 9, 2025 9:03 AM
To: Tanya Panzer; jimandjulieb2@gmail.com
Subject: RE: Barnwirth - 1323 Payne Ave

Hi Julie,
It's up to the Legislative Hearing Officer to make a recommendation about the service fees. Your Legislative Hearing is scheduled for **July 8, 2025. You will get a call between 10am-noon from caller ID 612-315-7905**.

Thanks,

Mai Vang
(She, her)
Legislative Hearing Coordinator | St Paul City Council
M: (651) 266-8585 ; D: (651) 266-8563
310 City Hall, 15 W. Kellogg Blvd, St Paul, MN 55102
SAINT PAUL MINNESOTA

From: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Sent: Friday, June 6, 2025 8:38 AM
To: Mai Vang <mai.vang@ci.stpaul.mn.us>
Subject: FW: Barnwirth - 1323 Payne Ave

Mai will also indicate on the TA for this address to remove the service fees of $159.

Tanya J Panzer
Office of Financial Services
15 W Kellogg Blvd, 700 City Hall
Saint Paul, MN 55102
M: (651) 266-8858 Option 1
D: (651) 266-6153
www.StPaul.gov/assessments
SAINT PAUL MINNESOTA

From: Tanya Panzer
Sent: Friday, June 6, 2025 8:32 AM
To: julie bretoi <jimandjulieb2@gmail.com>
Subject: RE: Barnwirth - 1323 Payne Ave

Good morning, the inspector got back to me this morning and you have 2 structures on this property and they each have a their own CofO. You did make payment on the Main building but not for the Garage. The notice you received from the assessment office is valid but incorrect for the file double charged you for the garage. I have put a request into the Legislative office to remove the extra $228 and to also remove the service fees of $159. You will receive and invoice after the PH on 7/16 in the amount of $228.

Tanya J Panzer
Office of Financial Services
15 W Kellogg Blvd, 700 City Hall
Saint Paul, MN 55102
M: (651) 266-8858 Option 1
D: (651) 266-6153
www.StPaul.gov/assessments

SAINT PAUL
MINNESOTA

From: julie bretoi <jimandjulieb2@gmail.com>
Sent: Thursday, June 5, 2025 12:07 PM
To: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Subject: Re: Barnwirth - 1323 Payne Ave

You don't often get email from jimandjulieb2@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Thank you for letting us know. Appreciate the help.

Julie

On Thu, Jun 5, 2025 at 8:51 AM Tanya Panzer <tanya.panzer@ci.stpaul.mn.us> wrote:

> This assessment will be removed on July 16, 2025. Thank you
>
> **Tanya J Panzer**
>
> Office of Financial Services

15 W Kellogg Blvd, 700 City Hall

Saint Paul, MN 55102

M: (651) 266-8858 Option 1

D: (651) 266-6153

www.StPaul.gov/assessments

SAINT PAUL
MINNESOTA

From: julie bretoi <jimandjulieb2@gmail.com>
Sent: Thursday, June 5, 2025 8:38 AM
To: Tanya Panzer <tanya.panzer@ci.stpaul.mn.us>
Subject: Barnwirth - 1323 Payne Ave

You don't often get email from jimandjulieb2@gmail.com. Learn why this is important

Think Before You Click: This email originated **outside** our organization.

Hi Tanya,

My husband Jim just spoke to you this morning regarding an assessment letter we received in the mail. I've attached a copy of that letter, a copy of the front and back of the canceled check showing we paid the fire occupancy fee and a copy of the certificate we received after payment.

Let us know if you have any questions or need anything else.

Julie and Jim Barnard

Barnwrith LLC

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH VBR 25-27

File ID:	RLH VBR 25-27	**Type:**	Resolution LH Vacant Building Registration	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/13/2025
File Name:	1083 6th St E			**Final Action:**	

Title: Appeal of Stacy Roxberg, Cottage Investments, to a Vacant Building Registration Fee Warning Letter at 1083 SIXTH STREET EAST.

Notes: Walk-in. LH teleconference on 6/17/25 between 1:00 p.m. and 3:00 p.m. Call 612-280-0700, sroxberg@aol.com.

		Agenda Date:	07/23/2025
Sponsors:	Johnson	**Enactment Date:**	
Attachments:	1083 6th St E.appeal.6-13-25.pdf, 1083 6th St E.Photos 5-5-25.pdf, 1083 6th St E.Roxberg Ltr.6-20-25, 1083 Sixth St E.Photos 7-1-25.pdf, 1083 6th St E.Roxberg Ltr.7-11-25	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	Racquel.Naylor@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Laid Over	Legislative Hearings	07/08/2025		

Action Text: Laid Over to the Legislative Hearings due back on 7/8/2025

Notes: *Layover to LH July 8, 2025 at 1 pm for further discussion after June 30th inspection. LHO to speak to BO re: permit for mechanical (permit).*

Stacy Roxberg, o/b/o Cottage Investments, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor James Hoffman: this is a Category 2 Vacant Building referred from CE. Not condemned, opened as 2 based on exterior state of house. Multiple work orders by Code to clean up yard. House appeared vacant and secured. Placards posted May 2, 2025.

Roxberg: I purchased the property the beginning of April. The owner had way more stuff than he should have and had possession until end of April. Gave him until May 15 in hopes he would leave. He finally left before Memorial day. I sent my crew in to remove the garbage. My heating guy went to pull a permit to put in a new furnace and that's how I found out it was a Vacant Building. I never was notified about any of this.

Moermond: I show letters going to Cottage Investment Corp on Arkwright.

Roxberg: that's correct, but I never received them.

Hoffman: no notes on returned mail from either address.

Moermond: two letters going astray, which is unusual. Tell me about the repairs. You did the junk out.

Roxberg: he was a hoarder. Someone was actually living in a trailer in the back. My intentions were to replace furnace and repair/replace siding and paint. I would like the Vacant Building Category 2 removed obviously. If it could be made a 1 and 90 days to rehab. If we keep it a Category 2 and did the report I could have the whole property done, which isn't good for the neighborhood.

Moermond: or your bottom line. The TISH is from March 26. That lists 12 hazardous items that does give me pause. The question is are you Category 1 or 2. That may have been a correct call, but with the junk out needing to happen conditions can be discovered to be better or worse once things are out. Mr. Hoffman, could you or Mr. Dornfeld walk through and do a second assessment of the building?

Hoffman: certainly. It would need to be two weeks out since we're both out next week.

Moermond: so the week of June 30th.

Roxberg: that's not a good week with the 4th of July. Could we do it on the 30th? Can I still have my painters work on exterior and paint in the meantime?

Moermond: that doesn't require a permit or covering up deficiencies, so no issues with that. Are either of you available June 30th?

Hoffman: I can make that work. Let's say 10 am.

Moermond: let's get an assessment and a few photos. I will talk to the building official on his thoughts on issuing a permit for the furnace replacement before we land on a Vacant Building category.

Let's talk again July 8th.

1	Legislative Hearings	07/08/2025	Referred	City Council	07/23/2025

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Deny the appeal and waive the VB fee for 90 days (to August 5, 2025). Property to remain a Cat 2 VB and require CCI.*

Stacy Roxberg, Cottage Investments, appeared via phone

Staff update by Supervisor Matt Dornfeld: Inspector Hoffman was out June 30th, took some photos, and believes this should be a Category 2 Vacant Building. He did find many code violations.

Moermond: staff recommendation is that this be a registered Vacant Building, Category 2.

Roxberg: I've already stated I have plumbers, heating, electricians lined up. I still don't feel it even meets the criteria to be a Vacant Building to start with. By making it a Category 2 we're just delaying getting it occupied again.

Moermond: I don't agree with you on that, I think it does meet the definition of a registered Vacant Building. It is unoccupied and has multiple housing and code violations. That means you need that Code Compliance inspection to create that punch list. Sounds like you may know that process. What I can do is recommend the Council give a waiver for 90 days from when this went into the Vacant Building program. If it takes longer it can be appealed as a special tax assessment and talk about prorating it.

Roxberg: you're talking the $2,500 fee? It takes 6 to 8 weeks to even get the Code Compliance.

Moermond: I don't think they're pushed out that far.

Roxberg: what if it takes that long? I've seen them take longer. Maybe Mr. Dornfeld can let us know how far they're out now.

Moermond: he's not on that team, he's not a trades inspector.

Roxberg: doesn't he do the building part of it?

Moermond: no, that's Mr. Clint Zane looking at the building code.

Roxberg: I'm told that the Vacant Building fee has to be paid before we can do the Code Compliance and pull permits.

Moermond: which is why I'm recommending the 90-day waiver to August 5. Council Public Hearing of July 23.

Roxberg: is that when you're calling me back?

Moermond: no, that's when my recommendation goes in front of Council that the appeal be denied and recommend a 90-day waiver.

Roxberg: I will order the Code Compliance inspection, but 90 days isn't a legitimate time frame. We're already 60 days into that.

Moermond: yes, and the Council may look at things differently.

Roxberg: I guess I'm confused. What do I do?

[Moermond gives background of appeals process again]

Text of Legislative File RLH VBR 25-27

Appeal of Stacy Roxberg, Cottage Investments, to a Vacant Building Registration Fee Warning Letter at 1083 SIXTH STREET EAST.

WHEREAS, in the matter of the Appeal of Stacy Roxberg, Cottage Investments, to a Vacant Building Registration Fee Warning Letter at 1083 SIXTH STREET EAST, the Legislative Hearing Officer has reviewed the appeal and considered the testimony of City staff and the appellant; and

WHEREAS, the Legislative Hearing Officer recommends that the City Council deny the appeal and waive the vacant building fee for 90 days to August 5, 2025 and property to remain a Category 2 Vacant Building and require a code compliance inspection; Now, Therefore, Be It

RESOLVED, that the Saint Paul City Council hereby accepts and adopts the Legislative Hearing Officer's recommendation in this matter.

APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED
JUN 13 2025
CITY CLERK

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585
legislativehearings@ci.stpaul.mn.us

We need the following to process your appeal:

- [X] **$25 filing fee** (non-refundable) **(payable to the City of Saint Paul) (if cash: receipt number_____)**
- [X] **Copy of the City-issued orders/letter being appealed & any attachments you may wish to include**
- [X] Walk In [ ] Mail [ ] Email

Appeal taken by:

HEARING DATE & TIME
(provided by Legislative Hearing staff)
Tuesday, June 17, 2025
Location of Hearing:

- [X] **Telephone:** *you will be called between* 1:00 p.m. & 3:00 p.m.
- [ ] **In person** *(Room 330 City Hall)* **at:** _____
(required for all condemnation orders and Fire C of O revocations and orders to vacate)

Address Being Appealed:

Number & Street: 1083 6th Ste City: StPaul State: MN Zip: 55106

Appellant/Applicant: Cottage Investments Stacy Roxberg Email SROXBERG@AOL.com

Phone Numbers: Business 6122800700 Residence 6122800700 Cell 6122800700

Signature: [signature] Date: 6/12/25

Name of Owner (if other than Appellant): Cottage Investments

Mailing Address if Not Appellant's: 1551 Canary Lane Mound MN 55364

Phone Numbers: Business 6122800700 Residence 6122800700 Cell 6122800700

What is being appealed and why? Attachments Are Acceptable

- [ ] **Vacate Order/Condemnation/ Revocation of Fire C of O**
- [ ] **Summary/Vehicle Abatement**
- [ ] **Fire C of O Deficiency List/Correction**
- [ ] **Code Enforcement Correction Notice**
- [X] **Vacant Building Registration**
- [ ] **Other** (Fence Variance, Code Compliance, etc.)

I purchased the property April 3rd 2025. The gentleman occupying the property was to be moved out end of April, finally vacated May 23rd. I got keys, cleaned it out. My hvac guy went to get a permit + could not as it is now a vacant building. That is how I found out it is a vacant building I received no communication from the City

DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Telephone: 651- 266- 8989
Facsimile: 651- 266- 1919
www.stpaul.gov/dsi

June 05, 2025

Cottage Investments Corp
1365 Arkwright St Apt 203
St Paul MN 55130- 3373

Customer #: 1889260
Bill #: 1942894

VACANT BUILDING REGISTRATION FEE
WARNING LETTER

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is **$2,459.00**. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

The fee for the vacant building located at 1083 6TH ST E is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.

DO NOT MAIL CASH

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

You may pay this registration fee online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this letter.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, Matt Dornfeld, at 651- 266- 1902.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

You may file an appeal to this fee or registration requirements, **unless the fee was previously appealed**, by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

Steve Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form
SM: md
vb_warning_letter 2/15

Date:	**May 05, 2025**	**HP District:**	
File #:	**25 - 030769**	**Property Name:**	
Folder Name:	**1083 6TH ST E**	**Survey Info:**	
PIN:	**332922120136**		

Date:	**May 05, 2025**	**HP District:**	
File #:	**25 - 030769**	**Property Name:**	
Folder Name:	**1083 6TH ST E**	**Survey Info:**	
PIN:	**332922120136**		

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

June 20, 2025

Stacy Roxberg
o/b/o Cottage Investments
1551 Canary Lane
Mound, MN 55364

VIA EMAIL: sroxberg@aol.com

Re: Appeal for Property at 1083 Sixth Street East

Stacy Roxberg:

This is to confirm that at the Legislative Hearing on Tuesday, June 17, 2025 Legislative Hearing Officer Marcia continued the matter to Legislative Hearing on **Tuesday, July 8, 2025 via phone between 1 and 3 pm for further discussion after the June 30th inspection at 10 am.**

If you have any questions, please contact our office at 651-266-8585.

Sincerely,
/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Vacant Building Staff

Date: July 01, 2025
File #: 25 - 030769
Folder Name: 1083 6TH ST E
PIN: 332922120136

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Folder Name: 1083 6TH ST E
PIN: 332922120136

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 11, 2025

Stacy Roxberg
o/b/o Cottage Investments
1551 Canary Lane
Mound, MN 55364

VIA EMAIL: sroxberg@aol.com

Re: Appeal for Property at 1083 Sixth Street East

Stacy Roxberg:

This is to confirm that at the Legislative Hearing on Tuesday, July 8, 2025 Legislative Hearing officer Marcia Moermond recommended that the City Council **deny your appeal and waive the Vacant Building fee for 90 days (to August 5, 2025). Property to remain a Category 2 Vacant Building and require a Code Compliance Inspection.**

This matter will go before the City Council at Public Hearing on **Wednesday, July 23, 2025 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. **Should you wish testify to Council directly by phone, you must register to do so online by no later than noon on Tuesday, July 22, 2025 here:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.**

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion. If you have any questions, please contact our office at 651-266-8585.

Sincerely,
/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Vacant Building Staff

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH VBR 25-20

File ID:	RLH VBR 25-20	**Type:**	Resolution LH Vacant Building Registration	**Status:**	Agenda Ready
Version:	3	**Contact Number:**		**In Control:**	City Council
				File Created:	05/02/2025
File Name:	767 University Ave W			**Final Action:**	

Title: Appeal of Andy Dawkins and Richard Bowen to a Vacant Building Registration Requirement at 767 UNIVERSITY AVENUE WEST.

Notes: Richard Bowen will take call if possible
~~651-222-4614~~ richardalanbowen@gmail.com
Andy Dawkins will take call if Richard can't
612-237-9924

Richard Bowen:: 651-216-4614

		Agenda Date:	07/23/2025
Sponsors:	Bowie	**Enactment Date:**	
Attachments:	767 University Ave W.appeal.5-2-25, 767 University Ave W.Bowen Dawkins Ltr.5-16-25, 767 University Ave W.updated orders.6-12-25, 767 University Ave W.Bowen Dawkins Ltr.7-11-25, 767 University Ave.RLH VBR 24-70.2-5-25	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	greg.weiner@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Ver-sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	05/13/2025	Laid Over	Legislative Hearings	06/10/2025		

Action Text: Laid Over to the Legislative Hearings due back on 6/10/2025

Notes: *Layover to June 10, 2025 at 1 pm for further discussion.*

Andy Dawkins, co-owner, appeared via phone
Rick Bowen, co-owner, appeared via phone

Moermond: should we be adding Mr. Bowen to the call?

Dawkins: I'm right by his side at the hospital bed now.

Moermond: looks like the Fire Certificate of Occupancy deadlines were missed and it was referred to the Vacant Building program.

Staff report by Supervisor Mitchell Imbertson: commercial office building previously appealed and given different deadlines for the repairs. We did a reinspection March 21, 2025 for that deadline and the work wasn't done and the property still was listed for sale and not occupied. As it hadn't met the deadline it was referred to Vacant Building for monitoring.

Staff report by Supervisor Matt Dornfeld: reopened as a Category 2 Vacant Building per Inspector Imbertson's testimony.

Bowen: first of all, there was no reinspection that showed up. I was waiting to find out when it was so we could have someone there to let him in. I'm not sure what reinspection could possibly have happened.

Imbertson: a large amount of the work was visible form exterior and were able to view enough items to see that it didn't meet the appeal deadlines. We saw no progress on the exterior items. It was enough to verify it wasn't in compliance with that deadline. Since it hadn't met the March deadline it wouldn't have made a difference at that point if interior work were done, actions would have been the same.

Moermond: was a letter sent?

Bowen: no letter, just the Vacant Building fee after the "reinspection". We didn't know you were coming out. We thought it was after March 21 sometime. We've had all the windows done; handrail is fixed to the porch. Cement steps were done.

Dawkins: we had until October for the exterior, anyway, I thought.

Imbertson: there were multiple items on the March 21 list that were visible from the outside and the inspector observed those to be not completed. We also didn't have a plumbing permit obtained for the interior plumbing work. Based on that we knew the property was not in compliance. I believe the inspector attempted to contact you, but I don't have exact notes on the time. It wouldn't have made any difference in our actions since appeal deadlines weren't met.

Moermond: the resolution says: grant to March 21, 2025 for orders related to interior items and wires; grant to October 31, 2025 for exterior related items, except for repair or replacement of broken windows which has extension to June 1, 2025; grant the appeal to be released from the Vacant Building Program. So that means the wires weren't taken care of?

Imbertson: yes.

Dawkins: Rick called to get an extension and you said to do a Vacant Building fee instead. We never got word of extension. I don't know what wires they're talking about.

Bowen: they've been removed.

Moermond: it is item 9 on the report.

Dawkins: you said that was done, Rick?

Bowen: yes. He told me it was done.

Moermond: the plumbing issue was what?

Imbertson: item 14, no plumbing permit was pulled. Correctly install the unsupported PEX piping from first floor kitchen sink through the floor to the second-floor bathroom. It was run incorrectly. There would be no way to comply without rerunning new plumbing which would require a permit.

No notes from the inspector beyond notes stating what deficiencies were remaining.

Moermond: you need to pull that plumbing permit. What did you do with the first and second floor piping issue?

Bowen: I haven't been able to get to the office to view what has been done. I'm just going by what Jamie has told me. Jamie is our on-site work person who does repairs and mows.

Imbertson: I would just say I pulled up the photos from the March 21 inspection by Sebastian Migdahl

and it does
We'll talk again Tuesday June 10 at 1 pm.

1 Legislative Hearings 06/10/2025 Referred City Council 07/16/2025

Action Text: Referred to the City Council due back on 7/16/2025
Notes: *Recommendation forthcoming.*

Rick Bowen, owner, appeared via phone
Andy Dawkins, owner, appeared via phone

Staff update by Supervisor Mitch Imbertson: there was a reinspection made June 6. Significant work completed but not in full compliance yet. Plumbing work appeared completed but there's no permit on record. Exterior branches into electrical—the vine going into the conduit had been removed. They contacted Xcel regarding the tree trimming and seemed to be a misunderstanding about the expectation there and more trimming is needed from pole to house. One additional concern partially addressed was the fire extinguisher was provided but does require annual service. Those were the items from the June deadline. The other items were completed. The larger item is exterior painting which was given to October in the initial appeal.

Dawkins: I was there during the inspection. I met with Sebastian and Mitch and they said the tree trimming you were ok with pushing back to the other deadline with the exterior.

Imbertson: I said I wouldn't disagree if it was approved through the appeal but I couldn't commit any new deadlines since we were going off the previous appeal

Dawkins: Ryan Plumbing said they got the permit and charged me for it. I'm surprised to hear that. They're a licensed plumber.

Imbertson: the work would require a permit as far as I'm aware.

Dawkins: the fire extinguisher I thought you were going to get an email mitch from Buck extinguisher. You didn't get that?

Imbertson: no, if it was caught by spam let me know the day or who but I am not seeing anything.

Dawkins: Jamie said he was going to deal with that. If not, we'll get that done.

Moermond: I really don't see this building being in use again. I don't know it has been for a while. Am I wrong? As I understand it, Mr. Bowen are you even staying in the City?

Bowen: I will be. I was discharged Friday. I'm still seeing some other doctors and have appointments tomorrow. I'll be back. Andy is still bringing me mail from the office. We've had extensive work done inside. It has been in use; I was just hospitalized.

Dawkins: Mitch, tell Marcia how well it looked aside from the outdoor painting.

Imbertson: substantial improvement from when we initially saw it. I'm impressed with the amount of work done. I'm not sure as far as whether it will be occupied or not. Similar questions to Ms. Moermond on that.

Dawkins: I have a blog site and do some work there. We're going to lower the price and get it sold. Let's just let things go, it isn't out of compliance except for stuff we can wait on.

Moermond: we're operating under the decision by Council February 5.

Imbertson: the glass was completed. There are exterior window frame work that are part of exterior walls that needs to be cleared.

Moermond: can we get an updated list of what should be remaining based on that last inspection?

Imbertson: we hadn't generated a new letter since it was already a Vacant Building under appeal.

Moermond: that would be fantastic and then I can use that to formulate a recommendation for Council. Sounds like a lot has been abated. Is this in a space where you'd be willing to issue a Fire Certificate

of Occupancy with corrections? Or would you maintain the referral to the Vacant Building program, so getting that update would be great. When I get that we'll share it with you gentleman.

FOLLOW-UP: Plumbing permit pulled by Ryan 6/12/2025., Rough in approved with corrections, noting dog was loose on property and no entry. No final on permit as of 7/10/25. Recommendation changed from forthcoming to denial. -MM

2	City Council	07/16/2025	Continue Public Hearing	City Council	07/23/2025
	Action Text:	Public hearing continued to July 23, 2025			

Text of Legislative File RLH VBR 25-20

Appeal of Andy Dawkins and Richard Bowen to a Vacant Building Registration Requirement at 767 UNIVERSITY AVENUE WEST.

AMENDED 7/23/2025

WHEREAS, in the matter of Appeal of Andy Dawkins and Richard Bowen to a Vacant Building Registration Requirement at 767 UNIVERSITY AVENUE WEST, the Legislative Hearing Officer has reviewed the appeal and considered the testimony of City staff and the appellant; and

WHEREAS, the Legislative Hearing Officer's adopted recommendation in RLH VBR 24-70 was "that the City Council grant to March 21, 2025 for orders related to interior items and wires; grant to October 31, 2025 for exterior related items, except for repair or replacement of broken windows which has extension to June 1, 2025; grant the appeal to be released from the Vacant Building Program" and

WHEREAS, the conditions outlined in RLH VBR 24-70 have been met to date and the matter is referred to Legislative Hearing for the development of a finding related to the conditions to be met with a deadline of October 31, 2025; Now, Therefore, Be It

RESOLVED, that the Saint Paul City Council hereby accepts and adopts the Legislative Hearing Officer's recommendation in this matter.

APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585
legislativehearings@ci.stpaul.mn.us

RECEIVED
MAY 02 2025
CITY CLERK

We need the following to process your appeal:

- [X] **$25 filing fee** (non-refundable) **(payable to the City of Saint Paul) (if cash: receipt number_____)**
- [X] **Copy of the City-issued orders/letter being appealed & any attachments you may wish to include**
- [X] Walk In [ ] Mail [ ] Email

Appeal taken by: G. Weiner

HEARING DATE & TIME
(provided by Legislative Hearing staff)
Tuesday, May 13, 2025
Location of Hearing:

- [X] **Telephone:** *you will be called between* 1:00 pm & 3:00 pm
- [ ] **In person** *(Room 330 City Hall)* **at:** _____
  (required for all condemnation orders and Fire C of O revocations and orders to vacate)

Address Being Appealed:

Number & Street: 767 University Av City: St Paul State: Mn Zip: 55104

Appellant/Applicant: Richard Bowen / Andrew Akerson Email richardalanbowen@gmail.com

Phone Numbers: Business 651-222-4614 Residence _____ Cell 612-237-9924 (only during)

Signature: [signature] Date: _____

Name of Owner (if other than Appellant): _____

Mailing Address if Not Appellant's: _____

Phone Numbers: Residence _____ Cell _____

What is being appealed and Why? Attachments Are Acceptable

- [ ] **Vacate Order/Condemnation/ Revocation of Fire C of O** _____
- [ ] **Summary/Vehicle Abatement** _____
- [ ] **Fire C of O Deficiency List/Correction** _____
- [ ] **Code Enforcement Correction Notice** _____
- [X] **Vacant Building Registration** on other sheet
- [ ] **Other** (Fence Variance, Code Compliance, etc.) _____

Revised 8/17/2023

City of St Paul 767 University Ave W
Appeal

Enclosed is a check in the amount of $25.00 which is the cost of this appeal.

Earlier I had a motion to continue the deadline for interior work in the above premises due to the fact that I have been hospitalized in Regions Hospital since January 31, 2005. My motion was summarily denied. I am still hospitalized at Regions Unable to walk or even stand. I renew my motion now.

I have had workers on the premises and I am understanding that the interior of the building has been completed. NO reinspection by the City has been done according to the January Letter from the City. Yet apparently the City is merely assuming its mandated instructions were not completed

Again, the building at 767 University Ave W west is not vacant and not unoccupied. We welcome a reinspection as stated in the January letter.

Sincerely
Richard H Beaman

Per Ms. Marshall, a continuance due to hospitalization was denied as she wanted to file appeal instead.

DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Telephone: 651- 266- 8989
Facsimile: 651- 266- 1919
www.stpaul.gov/dsi

April 24, 2025

Andrew J Dawkins/Richard Bowen
767 University Ave W
St Paul MN 55104- 4806

Customer #: 1844257
Bill #: 1935035

VACANT BUILDING REGISTRATION FEE
WARNING LETTER

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is **$2,459.00**. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

The fee for the vacant building located at 767 UNIVERSITY AVE W is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.

DO NOT MAIL CASH

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

You may pay this registration fee online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this letter.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, Matt Dornfeld, at 651- 266- 1902.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

You may file an appeal to this fee or registration requirements, **unless the fee was previously appealed**, by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

Steve Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form
SM: md
vb_warning_letter 2/15

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

May 16, 2025

Richard Bowen
Andrew Dawkins
767 University Ave W.
St. Paul, MN 55104

VIA EMAIL: richardalanbowen@gmail.com

Re: Appeal for the property at 767 University Ave West

Dear Richard Bowen & Andrew Dawkins:

This is to confirm that at the Legislative Hearing on May 13, 2025, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, June 10, 2025 via phone between 1 and 3 pm for further discussion.**

If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant
c: Vacant Building Staff
Fire Supervisors
Sebastian Migdal – Department of Safety & Inspections, Fire Safety Inspector.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

June 12, 2025

Richard Bowen
767 UNIVERSITY AVE W
ST PAUL MN 55104

RE: VACANT BUILDING DEFICIENCIES
767 UNIVERSITY AVE W
Ref. # 113607

Dear Property Representative:

Your building was inspected on June 6, 2025 for the renewal of your Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected immediately. A reinspection will be made in accordance with deadline from the legislative appeal process.

Failure to comply may result in additional reinspection fees and a criminal citation.

DEFICIENCY LIST

1. EXTERIOR-BOTH GARAGES-SPLC 34.09 (1)(2)(a), 34.33 (1)(b) - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. - *Scrape and paint. Per legislative appeal result, an extension through October 31, 2025 is approved for this item.*

2. EXTERIOR-ELECTRICAL-MSFC 604.1 - Electrical Hazards - Remove branches that are growing into the main electrical drop to the building. - *Per legislative appeal result, an extension through March 21, 2025 is approved for this item.*

3. EXTERIOR-THROUGHOUT-SPLC 34.09 (1)(2)(a), 34.33 (1)(b) - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. - *Scrape and paint throughout the building. Per legislative appeal result, an extension through October 31, 2025 is approved for this item.*

4. Fire Extinguisher--MSFC 901.6 - Provide required annual maintenance of the fire extinguishers by a qualified person and tag the fire extinguishers with the date of service.

5. MAIN LEVEL-KITCHEN-MPC 312.0, MPC 313.0 - Provide approved support for all plumbing piping. - *Correctly install the unsupported PEX piping going from 1st floor kitchen sink through floor to the 2nd floor bathroom. Per legislative appeal result, an extension through March 21, 2025 is approved for this item.*
Work appeared complete on June 6, 2025 re-inspection. A permit is now on file as of June 12th. Contact plumbing inspector for final inspection of permit 25-041591 PG.

For an explanation or information on some of the violations contained in this report, please visit our web page at: http://www.ci.stpaul.mn.us/index.aspx?NID=211

If you have any questions, email me at mitchell.imbertson@ci.stpaul.mn.us or call me at 651-266-8986 between 7:30 a.m - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson
Fire Safety Inspector

Ref. # 113607

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

July 11, 2025

Richard Bowen
Andrew Dawkins
767 University Ave W.
St. Paul, MN 55104

VIA EMAIL: richardalanbowen@gmail.com
andydawkins@outlook.com

Re: Appeal for the property at 767 University Ave West

Dear Richard Bowen & Andrew Dawkins:

This is to confirm that after further review after the Legislative Hearing on June 10, 2025, Legislative Hearing Officer Marcia Moermond will recommend that the City Council **deny the appeal as there was not compliance with the extensions granted in Council File RLH VBR 24-70 requiring completion of the interior repairs by March 21, 2025 to be released from the Vacant Building Program.**

This matter will go before the City Council at Public Hearing on **Wednesday, July 16, 2025 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. **Should you wish testify to Council directly by phone, you must register to do so online by no later than noon on Tuesday, July 15, 2025 here:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.**

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion. If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

COUNCIL 14 AFSCME UNION LABEL

An Affirmative Action Equal Opportunity Employer

c: Vacant Building Staff
Fire Supervisors
Sebastian Migdal – Department of Safety & Inspections, Fire Safety Inspector.

City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Signature Copy

Resolution LH Vacant Building Registration: RLH VBR 24-70

File Number: RLH VBR 24-70

Appeal of Richard A. Bowen to a Vacant Building Registration Fee Warning Letter at 767 UNIVERSITY AVENUE WEST.

WHEREAS, in the matter of the Appeal of Richard A. Bowen to a Vacant Building Registration Fee Warning Letter at 767 UNIVERSITY AVENUE WEST, the Legislative Hearing Officer has reviewed the appeal and considered the testimony of City staff and the appellant; and

WHEREAS, the Legislative Hearing Officer recommends that the City Council grant to March 21, 2025 for orders related to interior items and wires; grant to October 31, 2025 for exterior related items, except for repair or replacement of broken windows which has extension to June 1, 2025; grant the appeal to be released from the Vacant Building Program; Now, Therefore, Be It

RESOLVED, that the Saint Paul City Council hereby accepts and adopts the Legislative Hearing Officer's recommendation in this matter.

At a meeting of the City Council on 2/5/2025, this Resolution LH Vacant Building Registration was Passed.

Yea: 4 Councilmember Jalali, Councilmember Yang, Councilmember Jost, and Councilmember Johnson

Nay: 0

Absent: 3 Councilmember Noecker, Councilmember Kim, and Councilmember Bowie

Vote Attested by Council Secretary Shari Moore — **Date** 2/5/2025

Approved by the Mayor Melvin Carter III — **Date** 2/10/2025

Clerk Shari Moore — **Date**

APPLICATION FOR APPEAL

Saint Paul City Council – Legislative Hearings

RECEIVED
NOV 12 2024
CITY CLERK

310 City Hall, 15 W. Kellogg Blvd.
Saint Paul, Minnesota 55102
Telephone: (651) 266-8585

We need the following to process your appeal:

- [x] **$25 filing fee** (non-refundable) **(payable to the City of Saint Paul)(if cash: receipt number_____)**
- [x] **Copy of the City-issued orders/letter being appealed**
- [ ] **Attachments you may wish to include**
- [x] **This appeal form completed**
- [ ] **Walk-In** *OR* [x] **Mail-In**

for abatement orders only: **Email** *OR* ☐ **Fax**

HEARING DATE & TIME
(provided by Legislative Hearing Office)
Tuesday, November 19, 2024
Location of Hearing:
☐ **Telephone:** *you will be called between*
_____ & 1:00 PM
[x] **In person** *(Room 330 City Hall)* **at:** [redacted]
(required for all Fire C of O revocation & vacate; Condemnation orders)

Address Being Appealed:

Number & Street: 767 University Ave W City: StPaul State: MN Zip: 55104

Appellant/Applicant: Richard A. Bowen Email richardalanbowen@gmail.com

Phone Numbers: Business 651 222 4614 Residence _____ Cell 651 216 4614

Signature: Richard A. Bowen Date: 11-5-2024

Name of Owner (if other than Appellant): _____

Mailing Address if Not Appellant's: _____

Phone Numbers: Business 651 222 4614 Residence _____ Cell 651 216 4614

What Is Being Appealed and Why? *Attachments Are Acceptable*

- ☐ **Vacate Order/Condemnation/ Revocation of Fire C of O** _____
- ☐ **Summary/Vehicle Abatement** _____
- ☐ **Fire C of O Deficiency List/Correction** _____
- ☐ **Code Enforcement Correction Notice** _____
- [x] **Vacant Building Registration** my office has never been vacant; never received notice of any inspection
- ☐ **Other** (Fence Variance, Code Compliance, etc.) _____

Revised 3/18/2021

DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Telephone: 651- 266- 8989
Facsimile: 651- 266- 1919
www.stpaul.gov/dsi

November 04, 2024

Richard Bowen
767 University Ave W
St Paul MN 55104

Customer #: 1910989
Bill #: 1904054

VACANT BUILDING REGISTRATION FEE
WARNING LETTER

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is **$2,459.00**. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

The fee for the vacant building located at 767 UNIVERSITY AVE W is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.

DO NOT MAIL CASH

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

You may pay this registration fee online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this letter.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, Daniel Hesse, at 651- 252- 8293.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

You may file an appeal to this fee or registration requirements, **unless the fee was previously appealed**, by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

Steve Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form
SM: dh
vb_warning_letter 2/15

Also Sent To:
Andrew J Dawkins/Richard Bowen 767 University Ave W St Paul MN 55104- 4806

DEPARTMENT OF SAFETY AND INSPECTIONS
Steve Magner, Manager of Code Enforcement

CITY OF SAINT PAUL

375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

Telephone: 651- 266- 8989
Facsimile: 651- 266- 1919
www.stpaul.gov/dsi

November 04, 2024

Andrew J Dawkins/Richard Bowen
767 University Ave W
St Paul MN 55104- 4806

Customer #: 1844257
Bill #: 1904054

VACANT BUILDING REGISTRATION FEE
WARNING LETTER

The Saint Paul City Council has adopted legislation which requires owners of vacant buildings to pay an annual fee and submit a registration plan on the form(s) enclosed with this letter. The annual fee is **$2,459.00**. The purpose of this fee is to partially reimburse the City for administrative costs for registering and processing the Vacant Building Owner Registration forms and for the cost of monitoring these properties for compliance with Saint Paul Legislative Codes.

The fee for the vacant building located at 767 UNIVERSITY AVE W is now past due. You have fifteen (15) days from the date of this letter to pay this bill before this fee is sent to assessment, to be collected with your property taxes.

DO NOT MAIL CASH

Saint Paul Legislative Code, Chapter 43, requires this fee be paid no later than thirty (30) days after the building becomes vacant, and if not paid, the owner shall be subject to collections and prosecution as prescribed in the Legislative Code. Also, if at any time the registration fee is unpaid and owing, building permits will be denied for this building.

The full amount owed will be assessed to, and collected with, the taxes for this property as permitted by Saint Paul Legislative Code Chapter 43.

The owner(s) still will be subject to a criminal Summons and Complaint for failure to pay this vacant building registration fee. This citation will necessitate a court appearance in Ramsey County District Court and the owner(s) will be subject to penalties provided for by law. The enclosed registration form must accompany the fee payment.

You may pay this registration fee online by going to **online.stpaul.gov** and selecting the 'Make a Payment' option. You will need your customer number and bill number to process a payment - both can be found on this letter.

If you wish to pay in person, you may do so from 8:00am to 4:00pm Monday through Friday at:

DEPARTMENT OF SAFETY AND INSPECTIONS
375 Jackson Street, Suite 220
Saint Paul, MN 55101- 1806

All category 2 and category 3 vacant buildings must be winterized with gas and water services shut off or, alternately, an excess flow gas valve must be installed in the dwelling, within sixty (60) days of the date of this notice.

WRITTEN PERMISSION FROM THE CITY OF SAINT PAUL IS REQUIRED BEFORE A CATEGORY 2 OR CATEGORY 3 VACANT BUILDING CAN BE OCCUPIED OR SOLD.

Category 2: Requirements include: 1. register/re- register the building, 2. pay outstanding fee(s), 3. obtain a code compliance report, 4. submit for approval a rehab cost estimate from a licensed contractor and a schedule for completion of all code compliance work, 5. submit proof of financial responsibility acceptable to the City, and 6. obtain Zoning approval of the proposed use.

Category 3: All requirements listed for Category 2 vacant buildings, AND obtain a **Certificate of Occupancy** OR **Certificate of Code Compliance** prior to the sale of the building.

If the use of this building meets the definition of a nonconforming use by the Zoning Code, then the use will lose its nonconforming status 365 days from the date the building was declared vacant.

If you have questions about this registration fee or other vacant building requirements, please contact the Enforcement Officer, Daniel Hesse, at 651- 252- 8293.

This registration form and fee is required by law. Your prompt attention to this matter is appreciated.

You may file an appeal to this fee or registration requirements, **unless the fee was previously appealed**, by contacting the City Clerk's Office by calling (651)266- 8688. Any appeal of this fee must be made within ten (10) days of the date of this notice.

Steve Magner
Vacant Buildings Program Manager

Enclosures: Regulations Requirements Information
Vacant Building Registration Form
SM: dh
vb_warning_letter 2/15

Also Sent To:
Richard Bowen 767 University Ave W St Paul MN 55104

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

Date:	**October 02, 2024**	**HP District:**	
File #:	**24 - 082228**	**Property Name:**	
Folder Name:	**767 UNIVERSITY AVE W**	**Survey Info:**	
PIN:	**352923130225**		

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

November 22, 2024

Richard Bowen
Andrew Dawkins
767 University Ave W.
St. Paul, MN 55104

VIA EMAIL: richardalanbowen@gmail.com

Re: Appeal for the property at 767 University Ave West

Dear Richard Bowen & Andrew Dawkins:

This is to confirm that at the Legislative Hearing on November 19, 2024, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, December 17, 2024 at 1 pm in room 330 City Hall/Court House (or via phone between 1:00 and 3:00 p.m.)** for discussion of proposed deadlines based on your Full Fire Certificate of Occupancy inspection (to occur no later than December 11).

You should work with Inspector Migdal directly to coordinate a time for the inspection prior to December 11. Please submit a work plan to address the items in that report, or bring with to the hearing.

If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Vacant Building Staff
Fire Supervisors
Sebastian Migdal – Department of Safety & Inspections, Fire Safety Inspector.

SAINT PAUL
SAFETY & INSPECTIONS

DEPARTMENT OF SAFETY & INSPECTIONS (DSI)
ANGIE WIESE, PE(MN), CBO, DIRECTOR

375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806
Tel: 651-266-8989 | Fax: 651-266-9124

December 10, 2024

RICHARD BOWEN
767 UNIVERSITY AVE W
ST PAUL MN 55104

FIRE INSPECTION CORRECTION NOTICE

RE: 767 UNIVERSITY AVE W
Ref. #113607

Dear Property Representative:

Your building was inspected on December 10, 2024 for the renewal of your Fire Certificate of Occupancy. Approval for occupancy will be granted upon compliance with the following deficiency list. The items on the list must be corrected prior to the re-inspection date. **A re-inspection will be made in accordance with deadlines as determined in Legislative Appeal.**

Failure to comply may result in a criminal citation or the revocation of the Fire Certificate of Occupancy. The Saint Paul Legislative Code requires that no building shall be occupied without a Fire Certificate of Occupancy. The code also provides for the assessment of additional re-inspection fees.

YOU WILL BE RESPONSIBLE FOR NOTIFYING TENANTS IF ANY OF THE FOLLOWING LIST OF DEFICIENCIES ARE THEIR RESPONSIBILITY.

DEFICIENCY LIST

1. 2ND FLOOR - MSFC 604.5 - Discontinue use of extension cords used in lieu of permanent wiring. - *Discontinue use of 3-way ungrounded extension cords.*

2. 2ND FLOOR - MSFC 604.5 - Remove electrical cords that extend through walls, ceiling, floors, under doors, or floors coverings, or are subjected to environmental or physical damage. - *Remove electrical cord going from office through door and into another office.*

3. BASEMENT - ELECTRICAL - NEC 110.26 - Provide and maintain a minimum of 36 inches clearance in front of all electrical panels. - *Provide path to electrical panel and clearance in front.*

4. BASEMENT - MECHANICAL - MSFC 603.5.3 - Provide clearance around all mechanical equipment.

5. BASEMENT - STAIRWAY - SPLC 34.10 (3), 34.34(2) - Repair or replace the damaged handrail in an approved manner. - *Secure the loose handrail on basement stairway, middle support bracket is disconnected.*

6. BASEMENT - SPLC 34.08 (4), 34.32 (2) - (4) Insect and rodent infestations. It shall be the responsibility of the owner to control and/or eliminate any infestation of insects, rodents or other pests in all exterior areas and accessory structures on the premises. - *Excessive rodent droppings observed on water heater and in basement.*

7. BOTH GARAGES - THROUGHOUT - SPLC 34.19 - Provide access to the inspector to all areas of the building. - *Unable to access at the time of inspection. Provide access during the re-inspection.*

8. EXTERIOR - BOTH GARAGES - SPLC 34.09 (1)(2)(a), 34.33 (1)(b) - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. - *Scrape and paint.*

9. EXTERIOR - ELECTRICAL - MSFC 604.1 - Electrical Hazards - *Remove branches that are growing into the main electrical drop to the building. Remove vine where growing into exterior electrical conduit through an open cover.*

10. EXTERIOR - FRONT ENTRY - SPLC 34.09 (3), 34.33(2) - Repair or replace the unsafe stairways, porch, decks or railings in an approved manner. Every outside stair, porch and deck shall be constructed safely and shall be capable of supporting imposed loads as determined in the building code and shall be kept in a professional state of maintenance and repair with proper anchorage. This work may require a permit(s). Call DSI at (651) 266-8989. - *Repair deteriorated concrete on front entry stairway to provide even and level surface at each step.*

11. EXTERIOR - THROUGHOUT - SPLC 34.09 (1)(2)(a), 34.33 (1)(b) - Provide and maintain all exterior walls free from holes and deterioration. All wood exterior unprotected surfaces must be painted or protected from the elements and maintained in a professional manner free from chipped or peeling paint. - *Scrape and paint throughout the building.*

12. EXTERIOR - THROUGHOUT - SPLC 34.09 (4) a, 34.33 (3) a - Repair and maintain the window glass. Windows shall be fully supplied with window panes which are without open cracks or holes. - *Repair or replace the broken glass on the windows. Repair damaged window frames as necessary.*

13. MAIN LEVEL - IN A VISIBLE LOCATION - MSFC 906.1, MN Stat. 299F.361 - Provide approved fire extinguishers in accordance with the following types, sizes and locations. - *Provide minimum 2A10BC fire extinguishers spaced not more than 75 feet travel distance from any point in the building to an extinguisher. They must be permanently mounted between 3 and 5 feet high in readily visible and easily accessible locations.*

14. MAIN LEVEL - KITCHEN - MPC 312.0, MPC 313.0 - Provide approved support for all plumbing piping. - *Correctly install the unsupported PEX piping going from 1st floor kitchen sink through floor to the 2nd floor bathroom.*

15. THROUGHOUT - BREAK ROOM/KITCHEN AND 2ND FLOOR - SPLC 34.10 (7), 34.17 (5) - Repair and maintain the ceiling in an approved manner. - *Repair is damaged from a previous leak from the upper level. Scrape and paint peeling areas of ceiling on upper level.*

16. THROUGHOUT - MSFC 315.3 - Provide and maintain orderly storage of materials. - *Assure that there is an accessible path of at least 36" throughout the basement and across 1st floor office area.*

Saint Paul Legislative Code authorizes this inspection and collection of inspection fees. For forms, fee schedule, inspection handouts, or information on some of the violations contained in this report, please visit our web page at: http://www.stpaul.gov/cofo

You have the right to appeal these orders to the Legislative Hearing Officer. Applications for appeals may be obtained at the Office of the City Clerk, 310 City Hall, City/County Courthouse, 15 W Kellogg Blvd, Saint Paul MN 55102 Phone: (651-266-8585) and must be filed within 10 days of the date of this order.

If you have any questions, email me at: mitchell.imbertson@ci.stpaul.mn.us or call me at 651-266-8986 between 7:30 a.m. - 9:00 a.m. Please help to make Saint Paul a safer place in which to live and work.

Sincerely,

Mitchell Imbertson
Fire Safety Inspector

Reference Number 113607

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

December 20, 2024

Richard Bowen
Andrew Dawkins
767 University Ave W.
St. Paul, MN 55104

VIA EMAIL: richardalanbowen@gmail.com

Re: Appeal for the property at 767 University Ave West

Dear Richard Bowen & Andrew Dawkins:

This is to confirm that at the Legislative Hearing on December 17, 2024, Legislative Hearing Officer Marcia Moermond continued the matter to Legislative Hearing on **Tuesday, January 14, 2025 at 1 pm in room 330 City Hall/Court House (or via phone between 1:00 and 3:00 p.m.)** for discussion of proposed deadlines based on your Full Fire Certificate of Occupancy inspection.

I have enclosed copy of your December 10 Fire Inspection orders.

If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

Encl: Fire Certificate of Occupancy orders 12-10-24

c: Vacant Building Staff
Fire Supervisors
Sebastian Migdal – Department of Safety & Inspections, Fire Safety Inspector.

CITY OF SAINT PAUL
OFFICE OF THE CITY COUNCIL
310 CITY HALL
15 WEST KELLOGG BOULEVARD
SAINT PAUL, MN 55102-1615
Marcia Moermond, Legislative Hearing Officer
EMAIL: legislativehearings@ci.stpaul.mn.us
PHONE: (651) 266-8585 FAX: (651) 266-8574

January 17, 2025

Richard Bowen
Andrew Dawkins
767 University Ave W.
St. Paul, MN 55104

VIA EMAIL: richardalanbowen@gmail.com

Re: Appeal for the property at 767 University Ave West

Dear Richard Bowen & Andrew Dawkins:

This is to confirm that at the Legislative Hearing on January 14, 2025, Legislative Hearing Officer Marcia Moermond recommended that the City Council grant your appeal to be released from the Vacant Building Program and grant:

1. to **March 21, 2025** for orders related to interior items and wires;
2. to **October 31, 2025** for exterior related items;
    a. **except for repair or replacement of broken windows** which has extension to June 1, 2025

This matter will go before the City Council at Public Hearing on **Wednesday, February 5, 2025 at 3:30 pm. in room 300 City Hall.** If you are contesting Ms. Moermond's recommendation you may:

1. appear in person (*please arrive before 3:30 p.m. and check in with staff outside Council chambers when you arrive*); or
2. **Should you wish testify to Council directly by phone, you must register to do so online by no later than noon on Tuesday, February 4, 2025 here:** https://www.stpaul.gov/department/city-council/city-council-public-hearing-live-testimony**.**

If you don't wish to contest then **no further action is needed** and the Council will proceed with Ms. Moermond's recommendation above without discussion. If you have any questions, please contact our office at 651-266-8585.

Sincerely,

/s/
Joanna Zimny
Legislative Hearing Executive Assistant

c: Vacant Building Staff
Fire Supervisors
Sebastian Migdal – Department of Safety & Inspections, Fire Safety Inspector.

From:	Joanna Zimny
To:	"richardalanbowen@gmail.com"
Cc:	Mai Vang; Daniel Hesse; James Hoffman; Matt Dornfeld; Rick Gavin; Robert Humphrey; Adrian Neis; Der Vue; Leanna Shaff; Mitchell Imbertson
Subject:	RE: 767 University Ave W.Bowen Dawkins Ltr.1-17-25
Date:	Thursday, March 20, 2025 3:43:00 PM
Attachments:	image001.png

Mr. Bowen,

First, on behalf of Ms. Moermond we're sorry to hear you have been ill and hope you are on your way to recovery soon.

I spoke with her about the situation and she isn't willing to extend the first deadline; however missing that first deadline will trigger the Vacant Building registration again which can be appealed (as it is new orders as you were released previously) and you and/or Mr. Dawkins can discuss options and deadlines then.

I hope this helps, let me know if you have questions,

Joanna

SAINT PAUL
MINNESOTA

Joanna Zimny
Legislative Hearing Executive Assistant
Legislative Hearing Office
Pronouns: she/her/hers
Saint Paul City Hall
Suite 310
15 W. Kellogg Blvd.
Saint Paul, MN 55102
P: 651-266-8585
joanna.zimny@ci.stpaul.mn.us
www.StPaul.gov
Please consider the environment before printing this email

From: Joanna Zimny
Sent: Thursday, March 20, 2025 8:42 AM
To: richardalanbowen@gmail.com
Cc: Mai Vang <mai.vang@ci.stpaul.mn.us>
Subject: RE: 767 University Ave W.Bowen Dawkins Ltr.1-17-25

Mr. Bowen,

I will speak to the Legislative Hearing officer about this, however what is your actual ask? How much

longer are you requesting? She is unlikely to just pick an arbitrary date.

Thanks,
Joanna

Joanna Zimny
Legislative Hearing Executive Assistant
Legislative Hearing Office
Pronouns: she/her/hers
Saint Paul City Hall
Suite 310
15 W. Kellogg Blvd.
Saint Paul, MN 55102
P: 651-266-8585
joanna.zimny@ci.stpaul.mn.us
www.StPaul.gov
Please consider the environment before printing this email

From: Joanna Zimny
Sent: Friday, January 17, 2025 10:26 AM
To: richardalanbowen@gmail.com
Cc: Sebastian Migdal <sebastian.migdal@ci.stpaul.mn.us>; Daniel Hesse <Daniel.Hesse@ci.stpaul.mn.us>; James Hoffman <james.hoffman@ci.stpaul.mn.us>; Matt Dornfeld <matt.dornfeld@ci.stpaul.mn.us>; Rick Gavin <rick.gavin@ci.stpaul.mn.us>; Robert Humphrey <robert.humphrey@ci.stpaul.mn.us>; Adrian Neis <adrian.neis@ci.stpaul.mn.us>; Der Vue <Der.Vue@ci.stpaul.mn.us>; Leanna Shaff <leanna.shaff@ci.stpaul.mn.us>; Mitchell Imbertson <mitchell.imbertson@ci.stpaul.mn.us>
Subject: 767 University Ave W.Bowen Dawkins Ltr.1-17-25

Attached please find a letter regarding the above matter.

Thank you,
Joanna

Joanna Zimny
Legislative Hearing Executive Assistant
Legislative Hearing Office
Pronouns: she/her/hers
Saint Paul City Hall
Suite 310
15 W. Kellogg Blvd.
Saint Paul, MN 55102
P: 651-266-8585
joanna.zimny@ci.stpaul.mn.us
www.StPaul.gov

Please consider the environment before printing this email

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH VBR 24-70

File ID:	RLH VBR 24-70	**Type:**	Resolution LH Vacant Building Registration	**Status:**	Passed
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	11/12/2024
File Name:	767 W. University Ave.			**Final Action:**	02/05/2025

Title: Appeal of Richard A. Bowen to a Vacant Building Registration Fee Warning Letter at 767 UNIVERSITY AVENUE WEST.

Notes: Mail-in. LH on 11-19-24 at 1:00 pm in Room 330.
Richard Bowen - 651-214-4614
Andy Dawkins: 651-327-9924

Agenda Date: 02/05/2025

Agenda Number: 53

Sponsors: Bowie

Enactment Date:

Attachments: 767 University Ave W.appeal.11-12-24.pdf, 767 University Ave W.photos 10-2-24.pdf, 767 University Ave W.Bowen Dawkins Ltr.11-22-24, 767 University Ave W.Fire C of O orders.12-10-24, 767 University Ave W.Bowen Dawkins Ltr.12-20-24, 767 University Ave W.Bowen Dawkins Ltr.1-17-25, 767 University Ave W.Bowen Zimny email chain.3-20-25

Financials Included?:

Contact Name:

Hearing Date:

Entered by: Racquel.Naylor@ci.stpaul.mn.us

Ord Effective Date:

Related Files: RLH TA 14-7; RLH TA 16-172; RLH TA 23-167

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	11/19/2024	Laid Over	Legislative Hearings	12/17/2024		

Action Text: Laid Over to the Legislative Hearings due back on 12/17/2024

Notes: *Layover to LH December 17, 2024 at 1 pm for discussion of proposed deadlines by PO, based on full Fire C of O inspection (to occur no later than December 11).*

Richard Alan Bowen, co-owner , appeared
Andrew Dawkins, co-owner, appeared

[Moermond gives background of appeals process]

Staff report by Supervisor Brian Schmidt: July 24, 2024 Sebastian Migdal had his first inspection, no one was there to meet. Spoke on August 2 to Responsible Party who has been sick. Will follow up with

Responsible Party the week of August 12. September 3 left a Voicemail with property owner Rick. New appointment letter sent, then no one present October 1 after multiple attempts to access. Building appeared to be vacant, transferred to Vacant Building. He uncertified it since it appeared to be vacant and then exterior sanitation and walls. Basically, a hard time getting in to do the full Certificate of Occupancy inspection.

Staff report by Supervisor Matt Dornfeld: we opened a Category 2 Vacant Building on October 2, 2024 per that referral from Fire Inspection. At the time of inspection, Inspector Hesse noted it appeared vacant and was secured and maintained. He noted to see Fire Inspector list for photo violations.

Moermond: this was opened as a Category 2 Vacant Building based on revocation or conditions observed?

Dornfeld: both. A revocation with multiple code violations and Mr. Hesse has some photos of severe peeling paint, a missing second story window, some siding issues. That's why he went with Category 2.

Bowen: I'd been in communication with Sebastian. The original date to inspect it had just been burglarized, the place was trashed.

Moermond: when was this?

Bowen: several weeks before I received the letter saying it was vacant. He said well, he wouldn't come due to the burglary and the place being trashed and stole a bunch of things. He was going to call me and set up another date. I never did get another call. All this him saying it looked vacant, because we've communicated for several years for inspections. I really wish he was here. I can't believe he said it appeared vacant. We've had a good relationship. I'm surprised to hear all of that.

Dawkins: I was out of town the end of September for 2 weeks. I still work there, I'm there 3 to 4 days a week. It was addressed to me being set for a date that had already passed. I assumed Rick got a letter and had taken care of it. Then I talked to him and he said no.

Bowen: we've officed there since the 1980's. I meet with clients there. It has never been vacant. I called Greg in the notice and the number. He said there was a meeting on a certain date and you weren't there, so we deemed it vacant. I never got notice of this meeting on a date and time.

Dawkins: I think when the letter was addressed to Andrew Dawkins and didn't have Rick Bowen's name on it, I just assumed he got a separate letter, too. The date had already passed so I thought he took care of it.

Bowen: usually anything from the City or County its addressed to both of us. If my name is on it I open it up. I got no notice to be somewhere at a particular time or place for an inspection. I didn't get notice. I told Greg [Weiner] that and he told me to appeal. Now here we are.

Moermond: I'm curious about the letters you send out, and to whom they were addressed. Particularly who the Certificate of Occupancy Responsible Party is as opposed to the owner on Ramsey County tax records. Are they the same? Different?

Schmidt: to the address at 767 University c/o Andrew Dawkins back to 2017.

Shaff: and the owner of record with Ramsey County.

Moermond: I also see the Vacant Building letter going to Mr. Bowen and one jointly to Mr. Bowen and Mr. Dawkins. I mention that because Mr. Dornfeld, you pull from Ramsey County records, right? Not Fire Certificate of Occupancy?

Dornfeld: that is correct, our database does it.

Moermond: for some reason the City downloaded just your information, which is a programming quirk. The Vacant Building letters go straight to Ramsey County because it could result in an assessment on your taxes so the City needs to legally inform the tax owner. So, notice is squared away. If you don't want to be the Fire Certificate of Occupancy Responsible Party, we need to change that.

Dawkins: why does he call you all the time?

Bowen: yes, all the time.

Moermond: formally that's what is on the record. We can get you that form. Let's talk a bit about the interior. You're fixing things up. I'd like to get an inspector inside, just because its trashed doesn't mean it can't be occupied. We can get orders issued, my main goal is to have a concrete list of things to be done and figure out a plan and deadlines to get you out of the Vacant Building program.

Bowen: the understanding Sebastian and I had; we've talked many times. He knows we have it for sale at this time due to rising taxes and we're the only ones using it now. Used to be 5 lawyers. He knew we had it for sale and he even delayed coming to inspect. We've always been there for inspections. He calls me and tells me.

Moermond: and I need to hit reset on this. Officially the letters went to Mr. Dawkins setting the appointments. He was out of town for that time. Some miscommunication. You're selling the building, does that mean you don't want to fix it now because you have it listed for sale?

Bowen: Sebastian and I talked about it. If there were things that had to be done, we would do them.

Moermond: and I need you to set aside your conversations with Mr. Migdal. We're here now, we're moving forward. What does that look like, where do you want to go with it?

Bowen: yeah, I haven't opposed being inspected at all. Never have. But he was going to call me and work out a date.

Moermond: and I think the miscommunication was he did sent a letter to the Certificate of Occupancy Responsible Party and it wasn't you. That's the problem.

Shaff: there are a couple instances where Mr. Migdal did note that he left a Voicemail for the property owner Rick, and talked to him. Left a Voicemail at least.

Moermond: hitting reset. We get an inspector in, that gives the opportunity to create a list of deficiencies to be addressed. This is a commercial building; it is a house used for commercial purposes. Inspected as such. Let's get that inspection, we don't have deadlines by when things need to be done. We could definitely figure out what makes sense. We need to have orders or it needs to be in the Vacant Building program, and everyone prefers for it to have orders I think.

Dawkins: once it is inspected with orders, it is clear it isn't a Vacant Building anymore?

Moermond: that's where I'd like to go. Meet the deadlines we establish you are out of the Vacant Building program. But we need fresh orders to do that.

1	Legislative Hearings	12/17/2024	Laid Over	Legislative Hearings	01/14/2025

Action Text: Laid Over to the Legislative Hearings due back on 1/14/2025
Notes: *Layover to LH January 14, 2025 at 1 pm (due to LH schedule 12/17).*

1	Legislative Hearings	01/14/2025	Referred	City Council	02/05/2025

Action Text: Referred to the City Council due back on 2/5/2025
Notes: *Grant to March 21, 2025 for orders related to interior items and wires; grant to October 31, 2025 for exterior related items, except for repair or replacement of broken windows which has extension to June 1, 2025; grant the appeal to be released from the Vacant Building Program.*

Richard Alan Bowen, co-owner , appeared via phone
Andrew Dawkins, co-owner, appeared via phone

Moermond: the last set of orders was December 10th, so you've had a chance to review them for a bit. I'm at the point of trying to figure out what makes sense deadline-wise and where you're at with your decisions about the building.

Bowen: as far as deadlines, I have some basic procedures at Mayo in Rochester for a couple of weeks. We've already started some of the items. I think I misplaced the order. Can I get another copy of that?

Moermond: you don't have that anymore?

Bowen: I have it somewhere. I misplaced it. First was sent via email; second was US mail.

Moermond: I believe it was sent both ways. You got a follow up letter by email with the orders and were handed a set when you were here. We'll email it again. Sixteen items on it.

Bowen: we didn't receive anything at the last hearing we showed up for. I was emailed later.

Moermond: the orders were attached to that email. We have a number of interior and exterior items. I spoke with Mr. Imbertson about exterior and weather considerations. I'm thinking the interior items are all similarly situated as far as safety. Number 1, extension cords, are those removed?

Bowen: yes.

Moermond: electrical cord going from office through door into another office?

Bowen: yes.

Moermond: basement has several orders; clearance path to electrical panel, 36" of clearance.

Bowen: I have to check on that. Our maintenance guy was going to do that but I haven't verified it.

Moermond: similar order about mechanical equipment.

Bowen: same situation.

Moermond: handrail to basement is loose, and disconnected bracket in middle.

Bowen: everything in the basement I need to verify.

Moermond: rodent droppings, have you hired an exterminator?

Bowen: we haven't. I needed to go look at the top of the water heater where they said they saw it. I've been there for a long time and we haven't had any issues ever. There's no food in there.

Moermond: well, the photo of the water heater is pretty gross. I think there's a problem.

Bowen: we'll take care of it.

Moermond: garage issues, no access. I did want to touch on the electrical hazard on the outside, where it says "Remove branches that are growing into the main electrical drop to the building. Remove vine where growing into exterior electrical conduit through an open cover." That doesn't sound safe to me.

Imbertson: two separate items under the same Code. The first part is the branches that are starting to grow into the electrical drop from pole to house. The second part was an electrical line going to a garage and there's a photo of this (page 41).

Bowen: can we get copies of these photos?

Imbertson: 41 and 44. If the vine had not caused any other damage yet it may be a quick fix but there's a small cover missing where service goes into the side of the building and the vine was going straight down the opening alongside the water.

Moermond: is the box spring against the garage removed?

Bowen: yes. We also have someone to take care of the electrical problems if Xcel won't. The ceiling in the upstairs western office is scraped and repainted as well.

Moermond: "Correctly install the unsupported PEX piping going from 1st floor kitchen sink through floor to the 2nd floor bathroom." Mr. Imbertson, what are you looking for there?

Imbertson: it looked like the line wasn't run correctly to begin with. It looked like maybe it was meant as

a temporary repair, but there was a line that appeared to be the original supply line to the second floor that wasn't being used and a new line run with PEX piping stubbed off of the kitchen sink. It was coming out the side of the cabinet, unsupported, up through the middle of the room. We'd need that rerun in a professional manner.

Moermond: the only other thing I am noticing, which is more a Vacant Building issue, is these windows where they've been broken and boarded and insulation stuffed in them. They're secured by other than a normal means, which we do need to be time-sensitive on. It looks like you also have a decent sized hole in one of the windows to the basement.

Bowen: it is routinely broken into.

Moermond: it would be a little person in that sized hole.

Bowen: we've caught a little person once before.

Moermond: an 8" x 10" person?

Bowen: I'm just saying they're routinely broken into. I did have a camera in the trees to tape some of the burglaries but they stole the camera too.

Dornfeld: I think we'd all prefer if windows were in tact and operational per code. A board can suffice for a period of time while we're working to replace windows. Boards being a permanent solution is not code, Ms. Moermond.

Moermond: secured by other than normal means is problematic. You do need to keep the building secure and I understand you are struggling but you need to figure it out. No question it is a nuisance condition. Given how infrequently the office is used and the interior and exterior conditions, there's definitely excessive clutter in some spaces. That all comes together in looking more like a candidate for the Vacant Building program than not. If you are working there and address these things I can see putting some extensions in. A couple of months for the interior violations for example.

Bowen: I'd like to find out what Mayo will be saying about my future needing surgery, what or when. I'd like that knowledge which I don't have until these procedures are done. I can update you on that.

Moermond: I want to give grace here, but maybe you should be hiring someone. We are at a place here where these are some safety concerns that are significant. I see branches and electrical and think it needs to be dealt with sooner than later. The issues in the basement you mentioned someone doing that for you. I want to give you time to be able to get someone hired or do it yourself and give you grace; we haven't talked yet about the significant exterior violations. I know you're thinking of selling, I don't know if you have someone who will be purchasing. March 21 deadline on interior and wires.

Bowen: I'll put it in my calendar.

Moermond: what about the exterior? Sale and doing that exterior work?

Bowen: we've had two purchase agreements and each time the purchaser was going to tear it down and build apartments but they didn't come up with the financing they though they had so they fell through. Currently I need to speak with our realtor again.

Moermond: I can recommend the Council give an extension through the construction season, but if the work isn't done by then what is the implication? If you fail to meet them you are again with your revoked certificate and in the Vacant Building program.

Bowen: I don't understand why it was sent to Vacant Buildings if it was never vacated. We've officed there since the 1980's. We still do. I said earlier that it is used infrequently, but that isn't the case either. The fact is, yeah there are some conditions that we need to comply with for the Fire code, but to say the building has been vacant is erroneous. I was told we were a Vacant Building because I wasn't there when the inspector came, but then agreed at the last hearing I was never notified.

Moermond: that wasn't agreed to. The letters went to Mr. Dawkins rather than you because he was listed as the Fire Certificate of Occupancy Responsible Party.

Dawkins: I was out of town.

Moermond: I understand but Mr. Bowen saying no notification was sent is in fact, itself, erroneous.

Bowen: no notification was sent to ME.

Moermond: I understand the appointment letters. If it is revoked and looks to be vacant by staff, which is why we are here today. Seldom used is what it looks like from photos of the interior. Safety concerns in terms of clutter at the very least. Then the other violations as discussed. I don't mind recommending this isn't in the Vacant Building program, what I want to see are these things addressed. On its face, it isn't great and without a Certificate of Occupancy you can't occupy, period. Mr. Imbertson, anything to add?

Imbertson: I would agree from the inspection it certainly didn't look to be occupied regularly, but not necessarily in a position to judge how frequently the property is visited. Either way, we'd require a Certificate of Occupancy to be maintained if there is ANY use of the property, so at that point it is somewhat irrelevant whether it is used daily or infrequently.

Moermond: I'm going to say for interior items and wires on the exterior March 21, 2025 as a deadline. For exterior items I'm going to give to October 31, 2025 with the exception of the broken windows. It is a visual nuisance and a safety matter. I'd like to split that and say that work can be done June 1, 2025. That's the window frames, window glass itself. I'll recommend you're out of the Vacant Building program, unless it needs to be revoked, it is reinstated pending you meeting these deadlines.

2	City Council	02/05/2025	Adopted		Pass
	Action Text:	Adopted			
2	Mayor's Office	02/10/2025	Signed		
	Action Text:	Signed			

Text of Legislative File RLH VBR 24-70

Appeal of Richard A. Bowen to a Vacant Building Registration Fee Warning Letter at 767 UNIVERSITY AVENUE WEST.

WHEREAS, in the matter of the Appeal of Richard A. Bowen to a Vacant Building Registration Fee Warning Letter at 767 UNIVERSITY AVENUE WEST, the Legislative Hearing Officer has reviewed the appeal and considered the testimony of City staff and the appellant; and

WHEREAS, the Legislative Hearing Officer recommends that the City Council grant to March 21, 2025 for orders related to interior items and wires; grant to October 31, 2025 for exterior related items, except for repair or replacement of broken windows which has extension to June 1, 2025; grant the appeal to be released from the Vacant Building Program; Now, Therefore, Be It

RESOLVED, that the Saint Paul City Council hereby accepts and adopts the Legislative Hearing Officer's recommendation in this matter.

My office has never been vacant; never received notice of any inspection.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-282

File ID:	RLH TA 25-282	**Type:**	Resolution LH Tax Assessment Appeal	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/11/2025
File Name:	1240 Virginia St			**Final Action:**	

Title: Ratifying the Appealed Special Tax Assessment for property at 1240 VIRGINIA STREET. (File No. J2522R, Assessment No. 258555) (Reduce and to continue public hearing to October 8, 2025)

Notes: Sophat Jecsi
sophat.jecsi@gmail.com
952-270-7017

6/12/25: packet sent. MV

		Agenda Date:	07/23/2025
Sponsors:	Kim	**Enactment Date:**	
Attachments:	1240 Virginia St.SA Ltr & Photo 3-4-25.pdf, 1240 Virginia St.Photos 3-4-25.pdf, 1240 Virginia St.Photo-Recheck 3-11-25.pdf	**Financials Included?:**	
Contact Name:		**Hearing Date:**	
Entered by:	mai.vang@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Reduce assessment from $389 to $169 and continue CPH to October 8, 2025. If no same or similar violations, delete the assessment.*

Sophat Jecsi, owner, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Lisa Martin: March 4, 2025 a Summary Abatement Order was issued to remove and properly dispose of auto parts, broken furniture, cardboard and miscellaneous debris from the entire property, particularly around garage and alley. Compliance date of March 11. Rechecked March 11. Work was not done; work order was issued. April 9 Inspector Westenhofer met owner on site, explained violations and what needed to be removed from the property. David said he removed stuff from the alley and put it on the property. Charging trip fee because work crew was dispatched. Total assessment of $389. No returned mail, no appeal filed, no real history on property.

Jecsi: I purchased in 2021 and when the items in the back in March—they aren't ours. They were

dumped and didn't know what to do with them. That's why David moved it behind the fence. They said once we did that it is our issue. We had to figure out where to dispose of them. My husband fixes cars and didn't know he couldn't put it along the garage. He's removed all of it now. We thought we'd taken care of it and didn't know we could just call the City and say someone dumped and the City would have picked it up. We had no idea about that.

Moermond: the main thing appears to be although it was taken care of it wasn't done by deadline, so they dispatched a crew. They want to charge you for sending the crew even though they didn't do a cleanup. I see you have a very good history; you spoke with Mr. Westenhofer well after the deadline. I'm going to recommend this is reduced to $169. If there are no same or similar violations between now and October 8, 2025 I'll recommend deletion.

Jecsi: that would help tremendously.

Martin: it is your responsibility if it is dumped on your property, so still would receive orders. You do get 12 bulky items per year through the new hauling program. Contact them to schedule. You can also put a sign on it that says scheduled for pickup.

Text of Legislative File RLH TA 25-282

Ratifying the Appealed Special Tax Assessment for property at 1240 VIRGINIA STREET. (File No. J2522R, Assessment No. 258555) (Reduce and to continue public hearing to October 8, 2025)

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and reduced from $389 to $169 and continued to October 8, 2025 to delete the remaining balance if no same or similar violations.

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 04, 2025

25 - 015013

SUMMARY ABATEMENT ORDER

OCCUPANT
1240 VIRGINIA ST
ST PAUL MN 55117-4826

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 1240 VIRGINIA ST : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1 Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

PLEASE REMOVE AND PROPERLY DISPOSE OF THE AUTO PARTS, BROKEN FURNITURE, CARDBOARD, AND MISCELLANEOUS DEBRIS FROM THE ENTIRE PROPERTY, ESPECIALLY AROUND THE GARAGE AND ALONG THE ALLEY. THANK YOU. Comply before March 11, 2025

Comply before: March 11, 2025

Questions: Call your Inspector Richard Kedrowski

Phone Number: 651-266-9141

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 11, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

Sophat Jecsi 1240 Virginia St St Paul MN 55117-4826

Sophat Jecsi/David Jecsi Spouse 1240 Virginia St St Paul MN 55117-4826

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 04, 2025

25 - 015013

SUMMARY ABATEMENT ORDER

SOPHAT JECSI
1240 VIRGINIA ST
ST PAUL MN 55117-4826

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 1240 VIRGINIA ST : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1 Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

PLEASE REMOVE AND PROPERLY DISPOSE OF THE AUTO PARTS, BROKEN FURNITURE, CARDBOARD, AND MISCELLANEOUS DEBRIS FROM THE ENTIRE PROPERTY, ESPECIALLY AROUND THE GARAGE AND ALONG THE ALLEY. THANK YOU. Comply before March 11, 2025

Comply before: March 11, 2025

Questions: Call your Inspector Richard Kedrowski

Phone Number: 651-266-9141

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 11, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

Sophat Jecsi/ David Jecsi Spouse 1240 Virginia St St Paul MN 55117-4826 Occupant

sa.rpt 9/1

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 04, 2025

25 - 015013

SUMMARY ABATEMENT ORDER

SOPHAT JECSI
1240 VIRGINIA ST
ST PAUL MN 55117-4826

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 1240 VIRGINIA ST : please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1. Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

   PLEASE REMOVE AND PROPERLY DISPOSE OF THE AUTO PARTS, BROKEN FURNITURE, CARDBOARD, AND MISCELLANEOUS DEBRIS FROM THE ENTIRE PROPERTY, ESPECIALLY AROUND THE GARAGE AND ALONG THE ALLEY. THANK YOU. Comply before March 11, 2025

Comply before: March 11, 2025

Questions: Call your Inspector Richard Kedrowski

Phone Number: 651-266-9141

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 11, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

Sophat Jecsi 1240 Virginia St St Paul MN 55117-4826 Occupant

sa.rpt 9/1

09188 30276

1240 Virginia St.Recheck Photo 3-11-25

03/11/2025: *Compliance Recheck - 3/11/25. Found auto parts and miscellaneous debris have not been removed from around the garage. Photos taken. Work order sent.

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH TA 25-285

File ID:	RLH TA 25-285	**Type:**	Resolution LH Tax Assessment Appeal	**Status:**	Agenda Ready
Version:	2	**Contact Number:**		**In Control:**	City Council
				File Created:	06/12/2025
File Name:	400 Western Ave N			**Final Action:**	

Title: Ratifying the Appealed Special Tax Assessment for property at 400 WESTERN AVENUE NORTH. (File No. J2522R, Assessment No. 258555)

Notes: Alvin Blibee
alvin@sunlightseniorliving.com
651-230-5084

6/12/25: packet sent to PO. MV

Agenda Date: 07/23/2025

Sponsors: Bowie

Enactment Date:

Attachments: 400 Western Ave N.SA Ltr&Photos 3-21-25.pdf, 400 Western Ave N.Photo from SA Ltr 3-21-25.pdf, 400 Western Ave N.Photo upon recheck 3-28-25.pdf, 400 Western Ave N.Contractor photos before & after 4-7-25.pdf

Financials Included?:

Contact Name:

Hearing Date:

Entered by: mai.vang@ci.stpaul.mn.us

Ord Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		

Action Text: Referred to the City Council due back on 7/23/2025

Notes: *Reduce assessment from $3,104 to $2,354.*

Alvin Blibee, property manager Sunlight Senior Living, appeared via phone

[Moermond gives background of appeals process]

Staff report by Supervisor Lisa Martin: March 21, 2025 a Summary Abatement Order was issued to remove and dispose of a fridge, couches, recliner, wood debris and all trash from rear of property by dumpsters and entire property.. Compliance date of March 28. Reinspected March 28. No calls from Responsible Party, no appeal filed. Found items remaining and photos taken. Work order sent. Total assessment of $3,104.

Blibee: the notice was sent to my team, I think maybe they were on vacation, so I got notification later than the response time. I just wanted you know that is coming from someone dumping at night. It isn't coming from us. We do have cameras. Part of the dumping was on the building next to us, and that

part wasn't for us. They dumped between both properties.

[aerial photo + inspector photos reviewed]

Moermond: Ms. Martin, what do you suggest?

Martin: 376 Western is the other property and I don't see any orders issued there.

Moermond: the best outcome would be a reduction, but it won't be substantial. I'd like to get a better sense of how those buildings fit together. Let's wrap this up July 8.

Blibee: so, you're saying we're responsible if it isn't our stuff?

Moermond: you are responsible for maintaining your property, yes.

Blibee: ok. I'll let the owners know. If it keeps happening how does that work?

Moermond: you are ultimately responsible for maintaining the property. We gave suggestions for making yourselves less of a target, but you are responsible.

Eyeballing this closer and proportion of cleanup for 400 Western versus at 376, I'm seeing that I would say about $750 of the $2940 is attributable to the neighbor, so I'll recommend the Council reduce the assessment by that much. You can certainly ask the Council for a different outcome.

Text of Legislative File RLH TA 25-285

Ratifying the Appealed Special Tax Assessment for property at 400 WESTERN AVENUE NORTH. (File No. J2522R, Assessment No. 258555)

WHEREAS, the Office of Financial Services Assessment Section has attached to this Council File both a report of completion outlining the costs and fees associated with Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555) and the assessment roll including all properties for which these assessments are proposed for Council ratification; and

WHEREAS, the City Council's Legislative Hearing Officer has reviewed an appeal of this assessment and developed a recommendation for the City Council with respect to this assessment; and

WHEREAS, a public hearing having been conducted for the above improvement, and said assessment having been further considered by the Council and having been considered financially satisfactory; Now, Therefore, Be It

RESOLVED, that pursuant to Chapter 14 of the Saint Paul City Charter, said assessment is hereby ratified and reduced from $3,104 to $2,354.

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 21, 2025

25 - 019699

SUMMARY ABATEMENT ORDER

OCCUPANT
400 WESTERN AVE N
ST PAUL MN 55103-2257

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 400 WESTERN AVE N: please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1. Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

   PLEASE REMOVE AND PROPERLY DISPOSE OF THE REFRIGERATOR, COUCHES, RECLINERS, WOOD DEBRIS, AND ALL MISCELLANEOUS DEBRIS FROM THE REAR OF THE PROPERTY BY THE DUMPSTER AND FROM THE ENTIRE PROPERTY. THANK YOU. Comply before March 28, 2025

Comply before: March 28, 2025

Questions: Call your Inspector Victor Xiong

Phone Number: 651-266-1936

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 28, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

sa.rpt 9/1

Sunlight Senior Living Ii Llc 445 Central Ave Ste 215 Cedarhurst NY 11516-2021

Raquel Edery 400 Western Ave N St Paul MN 55103

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 21, 2025

25 - 019699

SUMMARY ABATEMENT ORDER

SUNLIGHT SENIOR LVING
400 WESTERN AVE N
ST PAUL MN 55103
USA

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

As owner or person(s) responsible for 400 WESTERN AVE N: please eliminate the nuisance conditions which are in violation of Chapter 45 of Saint Paul Legislative Code.

1. Remove improperly stored or accumulated refuse which may include: garbage, rubbish, loose and scattered litter, discarded furniture, appliances, vehicle parts, scrap wood and metal, recycling materials, household items, building materials or rubble, tires, brush, etc., from entire property including yard, boulevard, alley, and driveway.

   PLEASE REMOVE AND PROPERLY DISPOSE OF THE REFRIGERATOR, COUCHES, RECLINERS, WOOD DEBRIS, AND ALL MISCELLANEOUS DEBRIS FROM THE REAR OF THE PROPERTY BY THE DUMPSTER AND FROM THE ENTIRE PROPERTY. THANK YOU. Comply before March 28, 2025

Comply before: March 28, 2025

Questions: Call your Inspector Victor Xiong

Phone Number: 651-266-1936

Thank you - we appreciate your cooperation!

If you do not correct the nuisance or file an appeal before March 28, 2025, the City will correct the nuisance and charge all cost, including boarding costs, against the property as a special assessement to be collected in the same way as property taxes. Charges: If the City corrects the nuisance, the charges will include the cost of correction, inspection, travel time, equipment, etc. The rate will be approximately $450 per hour plus expenses for abatement.

APPEALS:You may appeal this order and obtain a hearing before the Legislative Hearing Officer by completing an appeal application before the deadline noted above or seven (7) days after the date mailed, whichever comes first. No appeals may be filed after that date. You may obtain an appeal application from the City Clerk's Office, Room 310 City Hall, 15 W. Kellogg Blvd., St. Paul, MN 55102. (651) 266-8585. You must submit a copy of this Order with your appeal application.

WARNING: If violations are not corrected by the compliance date, the city's costs will be assessed to the property taxes of the related property. If additional new violations are discovered within the next 12 months, additional charge may apply.

Photo may not show all areas which need to be abated

Also send to:

Sunlight Senior Living Ii Llc 445 Central Ave Ste 215 Cedarhurst NY 11516-2021 Occupant

CITY OF SAINT PAUL
CODE ENFORCEMENT
375 Jackson Street, Suite 220
Saint Paul, MN 55101-1806

March 21, 2025

25 - 019699

SUMMARY ABATEMENT ORDER

SUNLIGHT SENIOR LIVING II LLC
445 CENTRAL AVE STE 215
CEDARHURST NY 11516-2021

Yog hais tias koj tsis to taub tsab ntawv no, hu rau ntawm (651) 266-8989. Lawv mam nrhiav ib tug neeg txhais lus los pab koj.

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Photo may not show all areas which need to be abated

Also send to:

Occupant Raquel Edery 400 Western Ave N St Paul MN 55103

400 Western Ave N.photo 3-21-25

Date: March 28, 2025
File #: 25 - 019699
Folder Name:

HP District:
Property Name:
400 WESTERN AVE N **Survey Info:**

PIN: 362023430090

Date: March 28, 2025
File #: 25 - 019699
Folder Name:

HP District:
Property Name:
400 WESTERN AVE N

Survey Info:

PIN: 362023430090

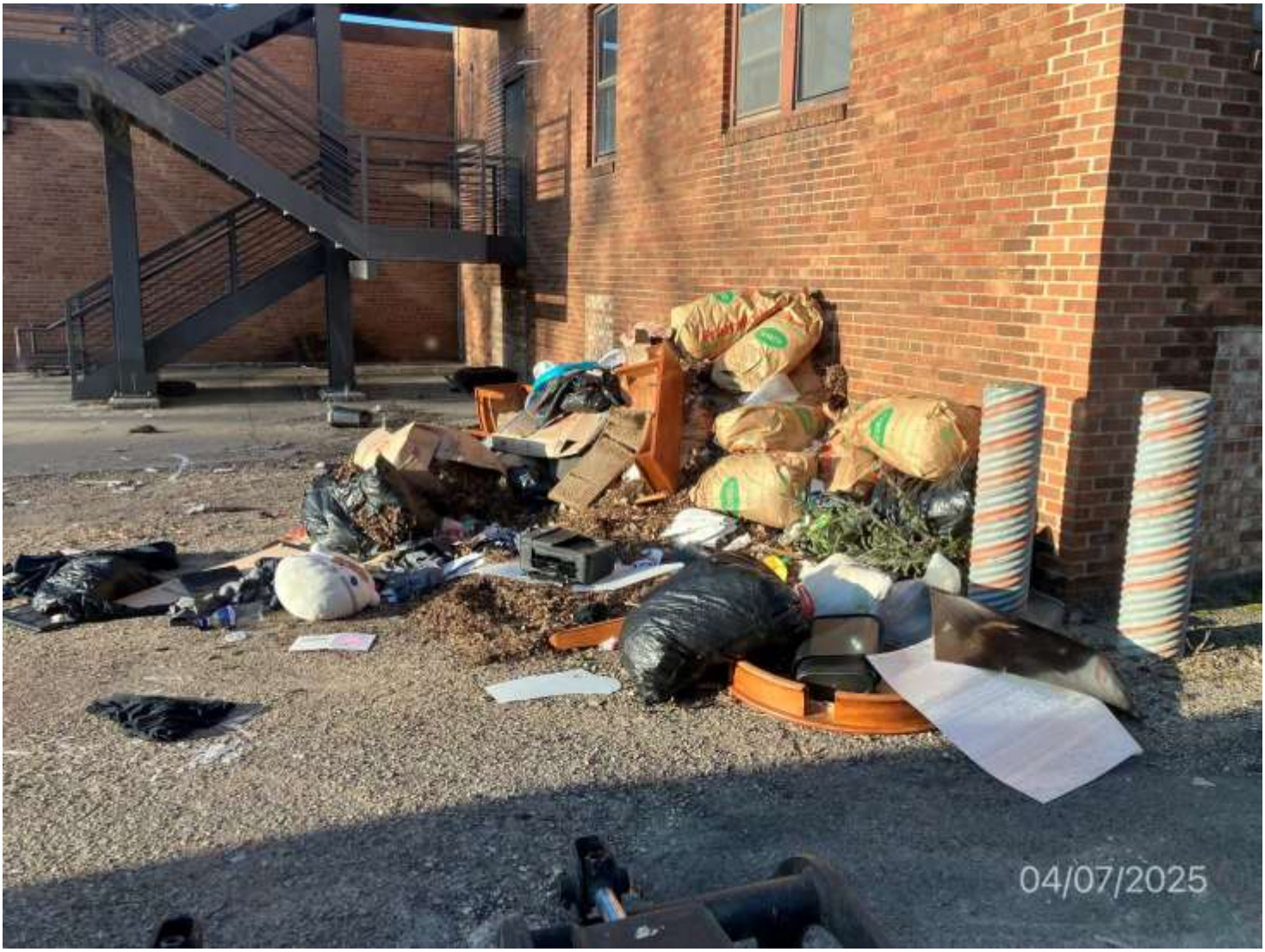
Date:	**April 08, 2025**	**HP District:**	
File #:	**25 - 021592**	**Property Name:**	
Folder Name:	**400 WESTERN AVE N**	**Survey Info:**	
PIN:	**362923420099**		

property address

Date:	**April 08, 2025**	**HP District:**	
File #:	**25 - 021592**	**Property Name:**	
Folder Name:	**400 WESTERN AVE N**	**Survey Info:**	
PIN:	**362923420099**		

BEFORE PHOTO

Date:	**April 08, 2025**	**HP District:**	
File #:	**25 - 021592**	**Property Name:**	
Folder Name:	**400 WESTERN AVE N**	**Survey Info:**	
PIN:	**362923420099**		



BEFORE PHOTO

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AFTER PHOTO

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH AR 25-59

File ID:	RLH AR 25-59	**Type:** Resolution LH Assessment Roll	**Status:** Agenda Ready
Version:	2	**Contact Number:** 651-266-6153	**In Control:** City Council
			File Created: 05/27/2025
File Name:	Rubbish and Garbage Clean Up April 2 to 11, 2025		**Final Action:**

Title: Ratifying the assessment for Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555)

Notes:

			Agenda Date: 07/23/2025
Sponsors:	Noecker		**Enactment Date:**
Attachments:	Notice Assessment Roll J2522R.258555		**Financials Included?:**
Contact Name:	Tanya Panzer		**Hearing Date:**
Entered by:	tanya.panzer@ci.stpaul.mn.us		**Ord Effective Date:**

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		
	Action Text:	Referred to the City Council due back on 7/23/2025					

Text of Legislative File RLH AR 25-59

Ratifying the assessment for Rubbish and Garbage Clean Up services during April 2 to 11, 2025. (File No. J2522R, Assessment No. 258555)

WHEREAS, the Saint Paul City Council in Council File RES 25-710 accepted the Report of Completion for Rubbish and Garbage Clean Up on Private Properties during the time period of April 2 to April 11, 2025; and

WHEREAS, the City Council's Legislative Hearing Officer has considered objections of affected property owners and developed recommendations for the City Council with respect to their assessments; and

WHEREAS, the City Council held a public hearing on July 23, 2025 to consider ratification of the assessment roll; and

WHEREAS, the City Council considered and found satisfactory the assessment of benefits, costs

and expenses for the services provided; and

WHEREAS, the assessment amount for each property will be payable in a term of 1 year, with the property taxes in 2026; unless specified by the Legislative Hearing Officer's recommended amendments:

RLH TA 25-284: 245-247 Aurora Avenue;
RLH TA 25-294: 427 Aurora Avenue;
RLH TA 25-278: 610 Edmund Avenue;
RLH TA 25-283: 821-823 Edmund Avenue;
RLH TA 25-282: 1240 Virginia Street;
RLH TA 25-285: 400 Western Avenue North; and

WHEREAS, the assessment will bear an interest rate of 5.95 percent per annum from the date of the adoption of this resolution; and

RESOLVED, that, pursuant to Chapter 429 of Minnesota State Statues and Chapter 60 of the Saint Paul Administrative Code, the assessment is hereby in all respects ratified.

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Erin K Gault 1060 Albemarle St St Paul MN 55117-5101 ***1060 ALBEMARLE ST** *Ward: 5 *Pending as of: 4/15/2025	AUERBACH & HAND'S ADDITION TO THE CITY OF ST. PAUL W 1/2 OF LOT 11 BLK 26 ** PLEASE NOTE ** 25-019476 4/2/2025	Summary Abatement	1.00	330.00	$330.00	**25-29-23-14-0006**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$494.00	
		*** Owner and Taxpayer ***				
Nichole Faustina Ruiz 666 Arlington Ave E St Paul MN 55106-1702 ***666 ARLINGTON AVE E** *Ward: 5 *Pending as of: 4/15/2025	MCKINNON'S 2ND ADDITION LOT 9 ** PLEASE NOTE ** 25-018610 4/11/2025	Summary Abatement	1.00	900.00	$900.00	**20-29-22-42-0040**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$1,064.00	
		*** Owner and Taxpayer ***				
Ty Dodd 309 Arlington Ave W St Paul MN 55117-5710 ***309 ARLINGTON AVE W** *Ward: 5 *Pending as of: 4/15/2025	EDWIN M. WARE'S CUMBERLAND ADDITION PLAT 2 EX W 1 FT LOT 15 BLK 12 ** PLEASE NOTE ** 25-020947 4/2/2025	Summary Abatement	1.00	280.00	$280.00	**24-29-23-13-0063**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$444.00	
		*** Owner and Taxpayer ***				
Aiming Chen 6339 Bellevue Ln Eden Prairie MN 55344-5200 ***247 AURORA AVE** *Ward: 1 *Pending as of: 4/15/2025	FLORENCE ADDITION TO ST. PAUL LOT 15 BLK 2 ** PLEASE NOTE ** 25-022921 4/9/2025	Summary Abatement	1.00	280.00	$280.00	**36-29-23-41-0004**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$444.00	
		*** Owner and Taxpayer ***				

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Hue Ngoc Tran 8556 Savanna Oaks Ln Woodbury MN 55125-9611 ***427 AURORA AVE** *Ward: 1 *Pending as of: 4/15/2025	MACKUBIN AND MARSHALL'S ADDITION TO ST. PAUL LOTS 17 & LOT 18 BLK 1 ** PLEASE NOTE ** 25-021092 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	505.00 124.00 1.00 1.00	$505.00 $124.00 $35.00 $5.00 $669.00	**36-29-23-31-0012**
Yon Ho 7639 Teal Rd Woodbury MN 55125-1452 ***429 AURORA AVE** *Ward: 1 *Pending as of: 4/15/2025	MACKUBIN AND MARSHALL'S ADDITION TO ST. PAUL LOT 16 BLK 1 ** PLEASE NOTE ** 25-021091 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**36-29-23-31-0011**
Jorge Rey Martinez 900 Aurora Ave St Paul MN 55104-4739 ***900 AURORA AVE** *Ward: 1 *Pending as of: 4/15/2025	MILTON ADDITION LOT 11 BLK 2 ** PLEASE NOTE ** 25-023639 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-31-0146**
Carol A Delisle Tr Po Box 17122 St Paul MN 55117-0122 ***1231 BARCLAY ST** *Ward: 6 *Pending as of: 4/15/2025	SCHERERS SUBDIVISION NO 1 ETC. LOT 4 BLK 4 ** PLEASE NOTE ** 25-021472 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	1,290.00 124.00 1.00 1.00	$1,290.00 $124.00 $35.00 $5.00 $1,454.00	**22-29-22-34-0072**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Georgie Kabeto 512 Beaumont St St Paul MN 55130-4502 ***512 BEAUMONT ST** *Ward: 2 *Pending as of: 4/15/2025	G. W. TURNBULL'S SUBDIVISION LOT 3 ** PLEASE NOTE ** 25-022615 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	335.00 124.00 1.00 1.00	$335.00 $124.00 $35.00 $5.00 $499.00	**32-29-22-21-0116**
Green Jacket Llc 2950 Highland Rd Minnetrista MN 55364-9464 ***903 BEECH ST** *Ward: 7 *Pending as of: 4/15/2025	STINSON'S SUBDIVISION OF BLOCK 111 OF LYMAN DAYTON'S ADDITION TO ST. PAUL LOT 22 BLK 111 ** PLEASE NOTE ** 25-022613 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	610.00 124.00 1.00 1.00	$610.00 $124.00 $35.00 $5.00 $774.00	**33-29-22-22-0013**
Twin Win 1 Llc 1652 116th Ave Ne Blaine MN 55449-6352 ***1017 BURR ST** *Ward: 5 *Pending as of: 4/15/2025	FAIRVIEW ADDITION LOT 6 BLK 12 ** PLEASE NOTE ** 25-022609 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	335.00 124.00 1.00 1.00	$335.00 $124.00 $35.00 $5.00 $499.00	**29-29-22-24-0134**
Urban Homeworks Inc 927 W Broadway Ave Ste 301 Minneapolis MN 55411-2615 ***461 CHARLES AVE** *Ward: 1 *Pending as of: 4/15/2025	SMITHS SUBD OF BLKS 9 10 15 AND 16 LOT 10 BLK 10 ** PLEASE NOTE ** 25-021582 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	385.00 124.00 1.00 1.00	$385.00 $124.00 $35.00 $5.00 $549.00	**36-29-23-24-0166**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Tranquil Holdings Llc 1769 Lexington Ave N Unit 389 Roseville MN 55113-6522 ***939 CHARLES AVE** *Ward: 1 *Pending as of: 4/15/2025	UNIVERSITY AVE. ADD. LOT 7 BLK 2 ** PLEASE NOTE ** 25-021574 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-24-0162**
Virginia H Lopez 519 Edmund Ave St Paul MN 55103-1609 ***519 EDMUND AVE** *Ward: 1 *Pending as of: 4/15/2025	H. M. RANNEY'S SUBDIVISION BLOCK 11, STINSON'S DIVISION TO ST. PAUL, MINN. LOT 26 BLK 1 ** PLEASE NOTE ** 25-020944 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**36-29-23-23-0027**
Drb 24 Llc 1020 Davern St St Paul MN 55116-2438 ***610 EDMUND AVE** *Ward: 1 *Pending as of: 4/15/2025	SMITHS SUBDIVISION OF BLOCK 12, STINSONS DIVISION OF ST. PAUL, MINN. LOT 43 BLK 12 ** PLEASE NOTE ** 25-020936 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**36-29-23-23-0164**
David Rodriguez 821 Edmund Ave St Paul MN 55104-2731 ***821 EDMUND AVE** *Ward: 1 *Pending as of: 4/15/2025	CHUTE BROTHERS DIVISION NO. 14 ADDITION TO THE CITY OF ST. PAUL, MINN. LOT 25 ** PLEASE NOTE ** 25-019719 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**35-29-23-13-0053**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
James Swartwood 5537 Dupont Ave S Minneapolis MN 55419-1647 ***748 ENGLEWOOD AVE** *Ward: 1 *Pending as of: 4/15/2025	WINTERS ADDITION TO ST. PAUL EX S 6 FT FOR ALLEY LOT 28 BLK 1 ** PLEASE NOTE ** 25-022931 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	470.00 124.00 1.00 1.00	$470.00 $124.00 $35.00 $5.00 $634.00	**26-29-23-43-0074**
Two Twenty Two Frank Street Llc 4324 Marigold Ave N Minneapolis MN 55443-1546 ***222 FRANK ST** *Ward: 7 *Pending as of: 4/15/2025	SUBURBAN HILLS S 5O FT OF LOT 4 BLK 28 ** PLEASE NOTE ** 25-022288 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**04-28-22-12-0007**
Sarah J Collins 725 Fuller Ave St Paul MN 55104-4830 ***725 FULLER AVE** *Ward: 1 *Pending as of: 4/15/2025	BUTTERFIELD SYNDICATE ADDITION NO. 1 LOT 19 BLK 2 ** PLEASE NOTE ** 25-020891 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**35-29-23-41-0095**
Hoang D Nguyen 1327 Lafond Ave St Paul MN 55104-2035 ***1312 GALTIER ST** *Ward: 5 *Pending as of: 4/15/2025	NORTON'S ADDITION LOT 28 BLK 2 ** PLEASE NOTE ** 25-018382 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	570.00 124.00 1.00 1.00	$570.00 $124.00 $35.00 $5.00 $734.00	**24-29-23-44-0102**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Suzan J Forsberg 666 Geranium Ave E St Paul MN 55106-2519 ***664 GERANIUM AVE E** *Ward: 6 *Pending as of: 4/15/2025	EVANS ADDITION TO THE CITY OF ST. PAUL LOT 9 BLK 3 ** PLEASE NOTE ** 25-022117 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	315.00 124.00 1.00 1.00	$315.00 $124.00 $35.00 $5.00 $479.00	**29-29-22-12-0032**
Derrick Malone 394 Hope St St Paul MN 55106-5009 ***394 HOPE ST** *Ward: 7 *Pending as of: 4/15/2025	B. SINNENS SUBDIVISION OF BLOCKS NO. 10 AND 22 OF LYMAN DAYTON'S ADDITION LOT 18 BLK 10 ** PLEASE NOTE ** 25-019647 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	870.00 124.00 1.00 1.00	$870.00 $124.00 $35.00 $5.00 $1,034.00	**32-29-22-11-0073**
Lynn M Carroll 922 Juno Ave St Paul MN 55102-3716 ***922 JUNO AVE** *Ward: 2 *Pending as of: 4/15/2025	WATSON'S ADDITION TO ST. PAUL, MINNESOTA E 15FT OF LOT 14 BLK 2 BRYANTS RANDOLPH ST ADD & IN SD WATSONS ADDITION LOT 1 BLK 7 ** PLEASE NOTE ** 25-020538 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**11-28-23-31-0116**
John Lee Pang Yang 1005 Lafond Ave St Paul MN 55104-2111 ***1005 LAFOND AVE** *Ward: 1 *Pending as of: 4/15/2025	REGENOLD'S MIDWAY ADDITION LOT 18 BLK 1 ** PLEASE NOTE ** 25-021231 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-22-0061**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Bph 1 Llc 323 N Washington Ave 200 Minneapolis MN 55401-1314 ***401 LAFOND AVE** *Ward: 1 *Pending as of: 4/15/2025	SMITHS SUBDIVISION OF BLKS 2 6 7 AND 8 LOT 40 BLK 8 ** PLEASE NOTE ** 25-022417 4/9/2025	Summary Abatement	1.00	350.00	$350.00	**36-29-23-21-0118**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$514.00	
		*** Owner and Taxpayer ***				
Lafond Properties Llc 607 Washington Ave S Ste 101 Minneapolis MN 55415-1100 ***434 LAFOND AVE** *Ward: 1 *Pending as of: 4/15/2025	SMITHS SUBDIVISION OF BLKS 2 6 7 AND 8 LOTS 16 AND LOT 17 BLK 8 ** PLEASE NOTE ** 25-020946 4/2/2025	Summary Abatement	1.00	450.00	$450.00	**36-29-23-21-0137**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$614.00	
		*** Owner and Taxpayer ***				
Jennifer Borash Penny Yauch 808 Lake St N St Paul MN 55119-3502 ***808 LAKE ST** *Ward: 7 *Pending as of: 4/15/2025	ESSEX PARK LOT 18 BLK 4 ** PLEASE NOTE ** 25-020211 4/4/2025	Summary Abatement	1.00	385.00	$385.00	**26-29-22-44-0017**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$549.00	
		*** Owner and Taxpayer ***				
Fikirte Zewdie 101 Litchfield St St Paul MN 55117-5408 ***101 LITCHFIELD ST** *Ward: 1 *Pending as of: 4/15/2025	BERGHOLTZ SUB OF LOTS 2 3 4 5 6 10 11 14 & 15 BAZILLE'S ACRE LOTS TO ST PAUL LOT 16 BLK 1 ** PLEASE NOTE ** 25-019134 4/2/2025	Summary Abatement	1.00	555.00	$555.00	**30-29-22-32-0012**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$719.00	
		*** Owner and Taxpayer ***				

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
483 Lynnhurst Llc 5500 Nicollet Ave S # 19393 St Paul MN 55104-0000 ***483 LYNNHURST AVE W** *Ward: 4 *Pending as of: 4/15/2025	UNION PARK LOTS 123,124 & LOT 125 ** PLEASE NOTE ** 25-019370 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	790.00 124.00 1.00 1.00	$790.00 $124.00 $35.00 $5.00 $954.00	**33-29-23-31-0101**
Kirchert Llc 1105 Ivy Hill Dr Mendota Heights MN 55118-1830 ***1009 MAGNOLIA AVE E** *Ward: 6 *Pending as of: 4/15/2025	EASTVILLE HEIGHTS LOT 18 BLK 13 ** PLEASE NOTE ** 25-024615 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	780.00 124.00 1.00 1.00	$780.00 $124.00 $35.00 $5.00 $944.00	**28-29-22-21-0095**
Ryan Eckdahl 3822 Regent Ave Robbinsdale MN 55422-2019 ***1180 MARION ST** *Ward: 5 *Pending as of: 4/15/2025	BRAYTON'S ADDITION LOT 9 BLK 1 ** PLEASE NOTE ** 25-021591 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**25-29-23-11-0033**
Asap Property Management 1420 Marion St Little Canada MN 55117-4408 ***1420 MARION ST** *Ward: 5 *Pending as of: 4/15/2025	HAGERS SUBDIVISION OF LOTS 1, 2, 3, 4, 5, 6, 7, 14, 15, 16, 17, 18 OF WALCOTTS ADDITION TO COTTAGE HOMES LOT 6 BLK 2 ** PLEASE NOTE ** 25-020950 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**24-29-23-41-0052**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Dominique Maurice Montgomery 1360 University Ave W Ste 354 St Paul MN 55104-4086 ***584 MENDOTA ST** *Ward: 7 *Pending as of: 4/15/2025	DAILY AND BERRISFORD'S SUBDIVISION OF BLOCK 95 OF LYMAN DAYTON'S ADDITION TO ST. PAUL LOTS 17 AND LOT 18 BLK 95 ** PLEASE NOTE ** 25-022285 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	560.00 124.00 1.00 1.00	$560.00 $124.00 $35.00 $5.00 $724.00	**33-29-22-23-0014**
Chester Mar V Rihn 548 Minnehaha Ave E St Paul MN 55130-4146 ***548 MINNEHAHA AVE E** *Ward: 2 *Pending as of: 4/15/2025	PHILLIPS ADDITION LOTS 6 & LOT 7 BLK 2 ** PLEASE NOTE ** 25-022127 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**32-29-22-21-0003**
New Castle Llc 1405 Summit Ave St Paul MN 55105-2240 ***1514 PORTLAND AVE** *Ward: 1 *Pending as of: 4/15/2025	SUMMIT AVENUE ADDITION TO THE CITY OF ST. PAUL LOT 12 BLK 9 ** PLEASE NOTE ** 25-021566 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**03-28-23-23-0067**
Ashley Marie Jeanetta Phyllis Brown 2248 Reaney Ave E St Paul MN 55119-3950 ***2248 REANEY AVE** *Ward: 7 *Pending as of: 4/15/2025	WATTS PARK, ST. PAUL, MINN. LOT 4 BLK 8 ** PLEASE NOTE ** 25-018234 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	600.00 124.00 1.00 1.00	$600.00 $124.00 $35.00 $5.00 $764.00	**26-29-22-44-0189**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Daniel M Warner Amanda Mickelson 872 Rondo Ave St Paul MN 55104-5418 ***872 RONDO AVE** *Ward: 1 *Pending as of: 4/15/2025	STONE & ROGER'S ADDITION TO ST. PAUL, MINN. LOT 3 BLK 2 ** PLEASE NOTE ** 25-019284 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-34-0031**
Danmark Properties Llc 7100 Northland Cir Ste 410 Brooklyn Park MN 55428-1500 ***1127 ROSS AVE** *Ward: 6 *Pending as of: 4/15/2025	TERRY'S ADDITION TO THE CITY OF ST. PAUL, COUNTY OF RAMSEY, STATE OF MINN. EX W 44 FT LOT 13 AND ALL OF LOT 14 BLK 4 ** PLEASE NOTE ** 25-025092 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	1,255.00 124.00 1.00 1.00	$1,255.00 $124.00 $35.00 $5.00 $1,419.00	**28-29-22-43-0015**
Ludivina Pllego Vides 1806 Ross Ave E St Paul MN 55119-3432 ***1806 ROSS AVE** *Ward: 7 *Pending as of: 4/15/2025	AURORA ADDITION TO ST. PAUL, MINN. LOT 9 BLK 3 ** PLEASE NOTE ** 25-021878 4/4/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	935.00 124.00 1.00 1.00	$935.00 $124.00 $35.00 $5.00 $1,099.00	**26-29-22-33-0130**
Sav Inc 9020 Shannon Ln Corcoran MN 55340-9695 ***686 SHERBURNE AVE** *Ward: 1 *Pending as of: 4/15/2025	SYNDICATE NO. 1 ADDITION LOT 2 BLK 2 ** PLEASE NOTE ** 25-023866 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	895.00 124.00 1.00 1.00	$895.00 $124.00 $35.00 $5.00 $1,059.00	**35-29-23-14-0183**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Shpresa Mykerezi 1343 Thomas Ave St Paul MN 55104-2448 ***922 SHERBURNE AVE** *Ward: 1 *Pending as of: 4/15/2025	FRANKLIN ADDITION TO ST. PAUL, MINN. LOT 1 BLK 4 ** PLEASE NOTE ** 25-020887 4/2/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**35-29-23-24-0200**
Michael Sterner 927 Sherburne Ave St Paul MN 55104-2607 ***927 SHERBURNE AVE** *Ward: 1 *Pending as of: 4/15/2025	FRANKLIN ADDITION TO ST. PAUL, MINN. LOT 7 BLK 3 ** PLEASE NOTE ** 25-023633 4/11/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	345.00 124.00 1.00 1.00	$345.00 $124.00 $35.00 $5.00 $509.00	**35-29-23-24-0198**
Tanyko M Peterson 968 Sherburne Ave St Paul MN 55104-2606 ***968 SHERBURNE AVE** *Ward: 1 *Pending as of: 4/15/2025	WEED & LAWRENCE'S ADDITION TO SAINT PAUL, MINN. LOT 8 BLK 1 ** PLEASE NOTE ** 25-020884 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**35-29-23-24-0211**
Kari Mykerezi 1343 Thomas Ave St Paul MN 55104-2448 ***1024 THOMAS AVE** *Ward: 1 *Pending as of: 4/15/2025	LEFFMAN AND HAAS' ADDITION TO ST. PAUL LOT 5 BLK 1 ** PLEASE NOTE ** 25-021232 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-23-0011**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Chester O Butterfield Gisele Butterfield 2671 Orchard Ln Excelsior MN 55331-7807 ***1336 THOMAS AVE** *Ward: 4 *Pending as of: 4/15/2025	SYNDICATE NO. 5 ADDITION LOT 15 BLK 18 ** PLEASE NOTE ** 25-023014 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	560.00 124.00 1.00 1.00	$560.00 $124.00 $35.00 $5.00 $724.00	**34-29-23-13-0120**
Northern Oak Investments Llc 1813 Kentucky Ave S Minneapolis MN 55426-2151 ***937 THOMAS AVE** *Ward: 1 *Pending as of: 4/15/2025	JOSEPH R. WEIDE'S 5TH ADDITION TO ST. PAUL LOT 14 BLK 2 ** PLEASE NOTE ** 25-021234 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	560.00 124.00 1.00 1.00	$560.00 $124.00 $35.00 $5.00 $724.00	**35-29-23-21-0075**
Coast To Coast Investment Corp 6252 N Del Loma Ave San Gabriel CA 91775-2544 ***422 UNIVERSITY AVE W** *Ward: 1 *Pending as of: 4/15/2025	MACKUBIN AND MARSHALL'S ADDITION TO ST. PAUL SUBJ TO AVE; VAC ALLEY ACCRUING & EX E 3 FT LOT 25 & ALL OF LOTS 19 THRU 24 & LOTS 7 THRU LOT 12 BLK 1 ** PLEASE NOTE ** 25-021094 4/9/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	225.00 124.00 1.00 1.00	$225.00 $124.00 $35.00 $5.00 $389.00	**36-29-23-31-0116**
Abraham Padilla 811 Van Buren Ave St Paul MN 55104-1665 ***811 VAN BUREN AVE** *Ward: 1 *Pending as of: 4/15/2025	SYNDICATE NO. 4 ADDITION E 10 FT OF LOT 27 & ALL OF LOT 28 BLK 4 ** PLEASE NOTE ** 25-020234 4/7/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	280.00 124.00 1.00 1.00	$280.00 $124.00 $35.00 $5.00 $444.00	**35-29-23-12-0052**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Sophat Jecsi 1240 Virginia St St Paul MN 55117-4826 ***1240 VIRGINIA ST** *Ward: 5 *Pending as of: 4/15/2025	T. B. SOMERS ADDITION TO ST. PAUL SUBJ TO ALLEY LOT 26 ** PLEASE NOTE ** 25-017099 4/9/2025	Summary Abatement	1.00	225.00	$225.00	**24-29-23-43-0156**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$389.00	
		*** Owner and Taxpayer ***				
Sunlight Senior Living Ii Llc 445 Central Ave Ste 215 Cedarhurst NY 11516-2021 ***400 WESTERN AVE N** *Ward: 1 *Pending as of: 4/15/2025	WESTERN AREA ADDITION SUBJ TO ESMTS THE N 1/2 OF VAC CENTRAL AVE ADJ AND LOT 5 BLK 4 ** PLEASE NOTE ** 25-021592 4/7/2025	Summary Abatement	1.00	2,940.00	$2,940.00	**36-29-23-42-0099**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$3,104.00	
		*** Owner and Taxpayer ***				
Vu Investments Llc 1158 7th St E St Paul MN 55106-3954 ***934 WOODBRIDGE ST** *Ward: 1 *Pending as of: 4/15/2025	LEWIS SECOND ADDITION TO ST PAUL BLOCKS 7, 8, 9, 10, 11, 12, 13, 14, & 15 LOT 9 BLK 9 ** PLEASE NOTE ** 25-019473 4/2/2025	Summary Abatement	1.00	225.00	$225.00	**25-29-23-41-0032**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$389.00	
		*** Owner and Taxpayer ***				
Bk Homes Llc 1815 Ellie Ct St Paul MN 55122-2589 ***977 WOODBRIDGE ST** *Ward: 1 *Pending as of: 4/15/2025	BARNEY, NORTON, AND KINGSLEY'S FIRST ADDITION TO ST. PAUL LOT 3 BLK 2 ** PLEASE NOTE ** 25-019472 4/2/2025	Summary Abatement	1.00	225.00	$225.00	**25-29-23-14-0118**
		DSI Admin Fee	1.00	124.00	$124.00	
		Assessment Admin Fee	35.00	1.00	$35.00	
		Attorney Fee	5.00	1.00	$5.00	
					$389.00	
		*** Owner and Taxpayer ***				

Total Summary Abatement:	$25,270.00
Total DSI Admin Fee:	$6,448.00
Total Assessment Admin Fee:	$1,820.00
Total Attorney Fee:	$260.00
Project Total:	**$33,798.00**

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID

Less Total Discounts: **$0.00**

Project Total: **$33,798.00**

52 Parcel(s)
0 Cert. Exempt Parcel(s)

City of Saint Paul

City Hall and Court House
15 West Kellogg
Boulevard
Phone: 651-266-8560

Master

File Number: RLH AR 25-60

File ID:	RLH AR 25-60	**Type:**	Resolution LH Assessment Roll
Status:	Agenda Ready		
Version:	2	**Contact Number:**	651-266-6153
In Control:	City Council		
File Created:	05/27/2025		
File Name:	Tall Grass and Weed Removal at 1173 Edgerton St	**Final Action:**	

Title: Ratifying the assessment for Tall Grass and Weed Removal services during March 28, 2025 at 1173 EDGERTON STREET. (File No. J2512TW, Assessment No. 258550)

Notes:

Agenda Date:	07/23/2025		
Sponsors:	Noecker	**Enactment Date:**	
Attachments:	Notice Assessment Roll J2512TW.258550	**Financials Included?:**	
Contact Name:	Tanya Panzer	**Hearing Date:**	
Entered by:	tanya.panzer@ci.stpaul.mn.us	**Ord Effective Date:**	

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Legislative Hearings	06/17/2025	Referred	City Council	07/23/2025		
	Action Text:	Referred to the City Council due back on 7/23/2025					

Text of Legislative File RLH AR 25-60

Ratifying the assessment for Tall Grass and Weed Removal services during March 28, 2025 at 1173 EDGERTON STREET. (File No. J2512TW, Assessment No. 258550)

WHEREAS, the Saint Paul City Council in Council File RES 25-711 accepted the Report of Completion for Tall Grass and Weed Removal on Private Property during the time period of March 28, 2025 at 1173 Edgerton St; and

WHEREAS, the City Council's Legislative Hearing Officer has considered objections of affected property owners and developed recommendations for the City Council with respect to their assessments; and

WHEREAS, the City Council held a public hearing on July 23, 2025 to consider ratification of the assessment roll; and

WHEREAS, the City Council considered and found satisfactory the assessment of benefits, costs and expenses for the services provided; and

WHEREAS, the assessment amount for each property will be payable in a term of 1 year, with the property taxes in 2026; unless specified by the Legislative Hearing Officer's recommended amendments; and

WHEREAS, the assessment will bear an interest rate of 5.95 percent per annum from the date of the adoption of this resolution; and

RESOLVED, that, pursuant to Chapter 429 of Minnesota State Statues and Chapter 60 of the Saint Paul Administrative Code, the assessment is hereby in all respects ratified.

Ratification Date: Resolution #:

Owner or Taxpayer	Property Description	Item Description	Unit Rate	Quantity	Charge Amts	Property ID
Oig Holdings Llc 8931 Farnsworth Ave N Brooklyn Park MN 55443-1752 ***1173 EDGERTON ST** *Ward: 5 *Pending as of: 4/1/2025	BEAUPRE & KELLYS ADDITION TO SAINT PAUL, RAMSEY CO., MINN. S 33 FT OF LOT 6 BLK 4 ** PLEASE NOTE ** 25-017635 3/28/2025	Summary Abatement DSI Admin Fee Assessment Admin Fee Attorney Fee *** Owner and Taxpayer ***	1.00 1.00 35.00 5.00	80.00 124.00 1.00 1.00	$80.00 $124.00 $35.00 $5.00 $244.00	**29-29-22-21-0009**

Total Summary Abatement:	$80.00
Total DSI Admin Fee:	$124.00
Total Assessment Admin Fee:	$35.00
Total Attorney Fee:	$5.00
Project Total:	**$244.00**
Less Total Discounts:	**$0.00**
Project Total:	**$244.00**

1 Parcel(s)
0 Cert. Exempt Parcel(s)